

# CITY OF IOWA CITY, IOWA

## FY2022 Proposed Budget

### FY2021 – FY2023 Financial Plan 2021-2025 Capital Improvement Plan

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**City of Iowa City  
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For the Fiscal Year Beginning

**July 1, 2019**

*Christopher P. Morrill*

Executive Director

# CITY OF IOWA CITY, IOWA

## FY2022 Proposed Budget

### FY2021 – 2023 Financial Plan 2021 – 2025 Capital Improvement Plan

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# INTRODUCTION

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Budgetary Fund Structure  
Departments and Divisions  
by Fund





To the Honorable Mayor and City Council Members,

It is my pleasure to submit Iowa City's operating and capital budget for Fiscal Year 2022. Although Iowa State Code requires formal adoption of an annual budget, a three-year financial plan (FY 2021-2023) and five-year Capital Improvement Program (2021-2025) are also included for planning purposes. The budget is one of the most important documents the City prepares because it identifies the services to be provided and the mechanisms that finance those services.

Although the COVID-19 pandemic presented challenges for seeking public input through the traditional avenues, this budget was developed based on feedback received throughout the year from regular planning and engagement efforts, City Council listening posts, the recommendations of City boards and commissions, and direct input to City Council and staff from stakeholders and residents. This budget incorporates diverse priorities while adhering to financial best practices and planning for long-term community needs.

This document aims to provide resources to further the City Council's Strategic Plan priorities, implement master plans adopted by Council, and continue Iowa City's tradition of providing a balanced budget while strengthening core municipal services that our residents value. The budget contains prudent contingency line items and reserve levels which enable the City to maintain service levels in the event of unexpected expenditures or revenue shortfalls -- as was the case with the COVID-19 pandemic which arose during Fiscal Year 2020 and continues to impact the community. Any future modifications of this budget will be fully disclosed to the City Council and general public through formal City Council actions at public meetings, in accordance with State of Iowa law.

Throughout the budget compilation process, staff used the City Council's Strategic Plan to help prioritize expenditure decisions. This approach was balanced with recognition that the full financial impacts of the COVID-19 pandemic are difficult to forecast but will likely continue into Fiscal Year 2022 and beyond. While we remain optimistic that revenue levels will slowly stabilize moving forward, the proposed budget remains largely status quo due to the broader fiscal uncertainties. Given the financial challenges many households and businesses are navigating, this budget recommends no new rate increases and a modest reduction to the City's property tax rate.

Accordingly, this budget limits the addition of new staff. The adopted Fiscal Year 2021 budget marked the largest investment in new staff in many years, though many of these positions were frozen as a result of COVID-19 related budget cuts. Fiscal Year 2022 resources will be directed towards filling some of these critical vacancies as the City works towards meeting Fiscal Year 2021 authorized staffing levels. This budget recommends a modest addition of 3.00 full-time equivalent (FTE) positions, which includes two position upgrades (+0.25 FTE Landfill Scalehouse Operator and +0.25 FTE Buyer I in the Equipment Division) and the addition of a 1.00 FTE full-time public safety communications specialist in the City Manager's Office, a 1.00 FTE full-time civilian supervisor, and a .50 FTE half-time civilian community outreach assistant that will focus on the immigrant and refugee population, to support the City Council's police restructuring plan.

Overall, due in part to the City Council's prudent budgeting over the last decade, Iowa City has been largely prepared to respond to the pandemic's financial impacts. Despite no new revenue

sources and a conservative outlook, this budget still manages to accomplish significant investments in City Council's strategic priorities. This budget demonstrates a continued commitment to aggressive climate action. Through the emergency property tax levy (approximately \$1 million) and departmental dollars, significant progress was made on the City's Climate Action Plan during Fiscal Year 2021, including expanding the Climate Action & Outreach office, launching the Root for Trees program, the first annual Climate Fest, completing the Wastewater Treatment Plant and Landfill efficiency and methane study, launching new grant programs for continued energy efficiency improvements in private buildings and homes, and other year-round public education efforts. The Fiscal Year 2022 budget builds upon this climate action momentum to expand these initiatives and continue to invest in City LED lighting improvements and HVAC upgrades, solar energy, the Green Iowa AmeriCorps Program, Community Climate Action Grants, public engagement, and other opportunities to reduce climate emissions. Additionally, this budget dedicates resources to support the City Council's preliminary plan to restructure the Police Department and invest in prevention, diversion, and co-response efforts with non-profit community partners, increases the annual Aid to Agencies allocation, raises the City's minimum wage for temporary employees to \$15.00 per hour, and invests in infrastructure improvements and a strong capital improvement program.

### **Investment in Strategic Planning, Master Plans and Core Services**

The City Council's Strategic Plan includes seven goals for a more inclusive, just and sustainable Iowa City by prioritizing the physical, mental, and economic well-being of all residents:

- *Advance Social Justice, Racial Equity, and Human Rights*
- *Demonstrate Leadership in Climate Action*
- *Strengthen Community Engagement and Intergovernmental Relations*
- *Invest in Public Infrastructure, Facilities, and Fiscal Reserves*
- *Foster Healthy Neighborhoods and Affordable Housing Throughout the City*
- *Enhance Community Mobility for All Residents*
- *Promote an Inclusive and Resilient Economy Throughout the City*

Significant resources are devoted to all Strategic Plan priorities, including the aforementioned climate action and adaptation projects, affordable housing, social justice and racial equity, complete streets, and healthy neighborhoods. Additionally, financial resources are provided to aggressively implement recently adopted plans that were crafted after robust public input efforts, including the Bicycle Master Plan, Parks Master Plan, and Climate Action and Adaptation Plan, alongside a working update to the Affordable Housing Action Plan and the new working plan to accelerate community policing. Finally, significant resources have been provided to bolster core service levels in critical areas such as community health and safety, roadways, and utility infrastructure.

Substantial resources are once again devoted to affordable housing. \$1 million is earmarked for the affordable housing fund, bringing the total for this line item to \$4.4 million over five years. This is in addition to several other City housing rehabilitation grant and loan programs. The City has

also successfully created supplemental affordable housing revenue streams through fees and Tax Increment Financing that will bolster our efforts in coming years.

In recent years, the City Council has demonstrated a commitment to strengthening human and social services in our community, including a notable expansion of the annual Aid to Agencies program. In Fiscal Year 2020, the City Council doubled (+54%) the Aid to Agencies budget and again increased the amount in Fiscal Year 2021. This budget includes another 3% increase in local funds (+\$20,250) to bring the total funding (federal and local) for the Aid to Agencies program to \$725,250 in Fiscal Year 2022. This increase was included with the expectation that it will increase annually to keep pace with inflation and the City's commitment to social justice and racial equity.

Examples of other social justice initiatives found in this budget include:

- An increase in the City's minimum wage to \$15.00 effective July 1, 2021 for hourly staff, which translates to an additional cost of approximately \$416,000 in Fiscal Year 2022.
- Continued funding for the Social Justice and Racial Equity grant program and community partnerships.
- Accessibility improvements, including physical improvements to sidewalks and City parks and facilities, programming improvements, and funding for the annual community ADA Celebration.
- Investment in accelerating the City's community policing efforts, including a co-response model and prevention, diversion, and outreach initiatives and partnerships.
- Continued expansion of translated City documents and operational resources for enhanced cultural outreach programming.
- Funds to complete fair housing testing to ensure compliance with federal, state, and local discrimination laws.
- Implicit bias training for City staff, boards and commissions, local landlords, and the business community.
- Expanded arts, culture, and recreation opportunities related to social justice and racial equity, including a pilot Rec & Ride transportation program and a global multi-cultural celebration at Riverfront Crossing Park.

### Master Plans

In addition to the Strategic Plan, the City Council's adopted Master Plans also play an important role in the budgeting process. The Parks Master Plan, Natural Areas Plan, Bike Master Plan, and Climate Action and Adaptation Plan all receive significant funding for implementation in this budget and particularly in the five-year Capital Improvement Plan. Many of the City's sustainability efforts are incorporated into each of these plans. Projects such as tree plantings, urban forest management (including the chemical treatment of healthy Ash trees), on street bike facilities, multi-modal roadway improvements, local foods efforts and community gardens, and waste reduction strategies all continue to be funded, if not expanded.

Over \$23 million in the five-year capital improvement plan is budgeted for parks and recreation projects, many implementing park and accessibility improvements recommended in the Master

Plan. The Fiscal Year 2022 budget includes funding for improvements at Chadek Green Park, Court Hill Park shelter and playground, and an off-road bike trail.

Bike Master Plan projects will continue in 2022. Projects completed in 2020 include bike lanes on Burlington Street, Dodge Street, and the McCollister Boulevard extension. Ongoing 2020 projects include bike lanes on Muscatine and Southgate and a lane conversion with bike lanes added on Keokuk. Projects expected to be completed in 2021 include a sidepath on HWY 6, bike lanes and sidepath in conjunction with the American Legion Road project, Benton Street bike lanes, a lane conversion and bike lanes on Gilbert Street, and eight bike boulevards.

### Core Services

Significant funds are also devoted to artistic and cultural endeavors, fostering the vibrant community that makes Iowa City such an attractive place to live and visit. Operational support is provided for the Englert Theater, FilmScene, Summer of the Arts, City of Literature, Mission Creek Festival, and Riverside Theatre. Funds contributed to the Iowa City Downtown District are used for placemaking activities and art installations. The budget also includes continued funding for the Cyclocross World Cup, Bike to Work Month activities, Juneteenth Celebration, events in parks with the Neighborhood Centers of Johnson County and MLK Day Celebration, and a global multi-cultural celebration.

Finally, this budget continues to maintain responsible funding levels for roadway repairs and equipment replacement. Several important road rehabilitation and reconstruction projects are planned for 2021, including Melrose Avenue improvements, planning and design for Court Street reconstruction, Benton Street rehabilitation, Dodge Street and Orchard Street reconstructions, and an augmented annual pavement rehabilitation program. Various water, sewer, and landfill projects are also planned in accordance with replacement and maintenance schedules. To address the increasingly evident reality that many City facilities are substandard and fail to adequately provide for service expansion needs, this budget continues to fund our facility reserve account. This long-term financial planning strategy will help the City fund the next generation of public facilities without the need for undertaking significant long-term debt.

### **Financial Goals**

The preparation of this budget document was guided by four primary financial goals that seek to establish a sound fiscal strategy for the upcoming year and beyond.

First, as noted above, this budget continues to advance the City's commitment to responding to the climate action crisis. The budget maintains the \$.24 emergency property tax levy to

#### **Financial Goals**

Maintain focus on the urgency of the climate crisis and implementing the Climate Action and Adaptation Plan.

Continue to dedicate resources towards advancing City Council's Strategic Plan priorities and adopted Master Plans.

Seek fiscal stability through competing financial pressures of the COVID-19 pandemic and the final years of the phased 2013 tax reform.

Support households and businesses through the pandemic's impact with fixed rates, fees, and continued efforts to lower the City's tax rate.

support an annual dedication of \$1 million entirely to initiatives identified in the Climate Action and Adaptation Plan. Building upon the Fiscal Year 2021 momentum of these initiatives, this budget expands these efforts while emphasizing the intersectionality of climate action and social equity.

Second, despite new financial challenges, the budget aims to provide sufficient resources for making substantial progress on City Council's Strategic Plan priorities and adopted Master Plans. The preceding pages of this letter outline several investments, which have been prioritized even amid the pandemic-related uncertainty, to advance each strategic plan objective.

Third, this budget continues to respond to the State's phased 2013 property tax reform while also grappling with new financial pressures brought on by the COVID-19 pandemic. As the taxable percentage of multi-residential rental property values continues to be reduced over the next few years, there will be increased pressure on the budget. In recent years, the adopted budgets have contained funding for new initiatives, maintained or improved service levels, and reduced the tax levy rate through a reduction in the debt service levy. The City's ability to accomplish these objectives has been principally due to the robust growth in taxable valuations in recent years. This growth has offset the losses associated with the property tax reform phased implementation. However, the sharp drawback in development during the first year of the COVID-19 pandemic exacerbates concerns about our community's ability to sustain the same level of valuation growth through the final years of property tax reform implementation.

State property tax backfill payments currently total \$1.55 million annually. This budget was crafted anticipating the increasingly real possibility that the state legislature will end or phase out backfill payments to cities and counties. Should the backfill not be funded, the City will be able to maintain status quo operational funding but will have difficulty meeting growing service demands and bolstering support for residents and businesses through the pandemic.

Both past budgets and this budget include measures to financially prepare the City before the full impacts of the tax reform are realized. This not only enables us to shift resources and adjust operations gradually, avoiding abrupt service disruptions or steep tax rate increases, but also provides additional protection against a slower economic recovery from the pandemic than forecasted. An example of this preparation includes the aforementioned Emergency Reserve Fund, which was created after the tax reform legislation and now has a balance of approximately \$5.2 million. However, while the City has taken such steps to manage the impacts of tax reform, maintaining service levels will require prudent decisions as the tax reform continues to be phased in through Fiscal Year 2024 and COVID-19 impacts continue.

Finally, while special attention is given to the overall impact of tax and fee changes on our community during every budget cycle, this budget was particularly attentive to the financial struggles our households and businesses are facing amid the pandemic. Overall, the Fiscal Year 2022 impact to households is a 1.8% increase in City taxes and utility fees over Fiscal Year 2021. This includes a proposed \$0.10 decrease in the City property tax rate, a previously approved 5% increase in water rates which was delayed due to the pandemic, and a state mandated increase

in the taxable percentage of residential properties. No new utility fee increases or revenue sources are being recommended.

### **Community Fiscal Health and Outlook**

Iowa City benefits from a strong local economy anchored by the presence of the University of Iowa and the University of Iowa Hospitals and Clinics. The local economy consists of a diverse set of successful industries that together help sustain one of the most consistent stretches of low unemployment rates in the nation. As an organization, the City has a rich tradition of responsible budgeting policies that has created a strong financial foundation, which has helped the community weather past economic recessions while sustaining service delivery and continues to serve as a cornerstone for current pandemic impacts and the community's future. In 2020, Moody's Investors Service reaffirmed its highest quality bond rating (Aaa) for the City's general obligation debt with a stable outlook, citing *"the city's very strong liquidity and fund balance that is supported by ample revenue raising flexibility... reflects our expectations that the city's financial position will remain sound. The city's strong liquidity and budget management will help it mitigate the impacts of slowed economic activity because of the coronavirus outbreak."* The Moody's report notes factors that could potentially drop the City's bond rating include significant and sustained reduction in operating reserves or liquidity or growth in pension or debt burdens. Our bond rating is the product of prudent budgeting and long-range financial planning. Ultimately, our strong financial position lowers the cost of borrowing and ensures more of our community's dollars are spent on service delivery, infrastructure, and Council's Strategic Plan priorities, rather than interest payments.

Despite the stable financial position of the organization, the public should be aware of the trends, pressures and opportunities that are shaping Iowa City in various fashions. Our community has many attributes that attract new residents to our city. A strong job market, good schools that are benefitting from significant capital investments, and diverse cultural amenities all contribute to the desirability of our area for families, retirees, and young professionals to make their permanent homes. New residents, including students, bring a social and economic vibrancy that helps define Iowa City. The City Council has adopted several policies and initiatives in recent years to maintain and enhance our positive attributes, considering this population growth. However, population growth has a profound effect on service delivery, land use, and housing affordability and creates additional service demands, stresses transportation and utility infrastructure, and impacts critical quality of life factors. Fortunately, growth in our tax base in recent years has allowed the City to weather state property tax reforms implemented thus far and devote significant resources to new programs and grants while maintaining top notch service delivery.

However, we have seen a significant decline in development due to the pandemic and it should not be assumed that we will quickly return to our strong, historical rate of growth. Looking ahead, it is anticipated the resulting stagnation or decrease in taxable value may align with what may be a more drastic multi-residential rollback percentage in the final year of property tax reform implementation. These compounding influences will challenge the City's budget in upcoming years. For this reason, it is imperative that Iowa City continue to move forward with cautious budgeting and strong reserves that can help soften the blow of a drawn-out recovery or sudden revenue losses or expenditure jumps. With this approach, I am confident Iowa City can not only

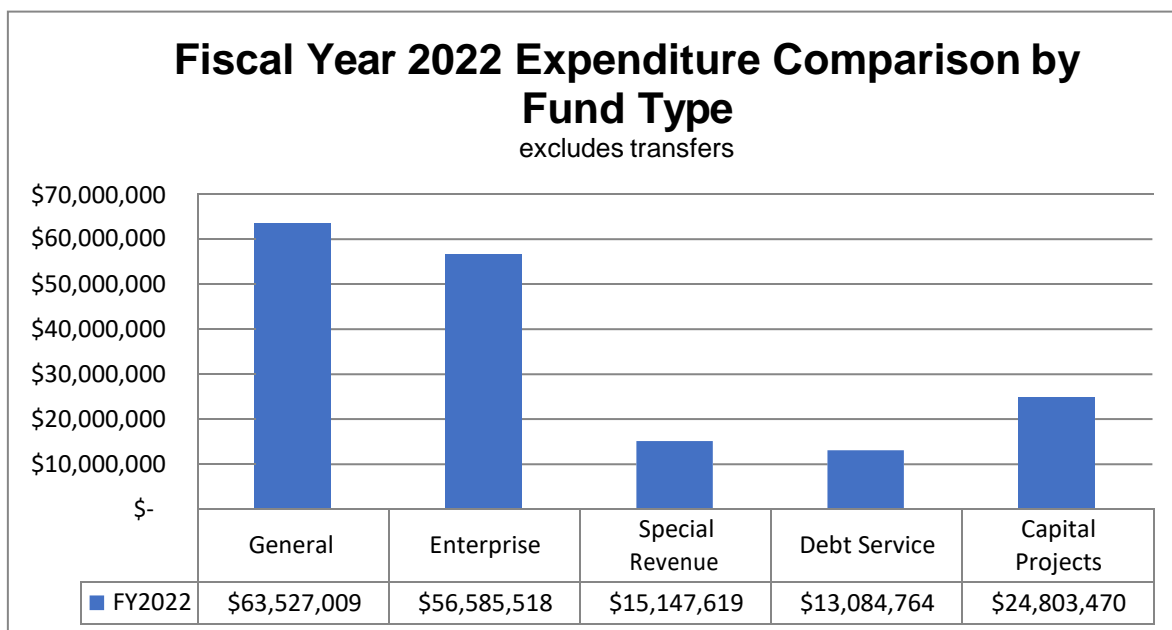
navigate the impacts of tax reform and the coronavirus but emerge from it in a strong position that will allow us to continue to invest in services and projects that make our community one of the most desirable places to grow up, raise a family, and retire.

### Fiscal Year 2022 Budget Overview

In preparing this budget document, City staff accounted for the previously-mentioned financial goals, the Strategic Plan, and adopted master plans. By adhering to these principles and priorities, the proposed budget balances both the short-term needs and the long-term health and stability of the community.

The Fiscal Year 2022 City budget includes budgeted expenditures totaling \$173,148,380. Of the total budget, \$63,527,009 is for the General Fund, \$24,803,470 is directed to Capital Projects and \$56,585,518 is related to the operations of various enterprise or business funds.

A breakdown of the budget by fund type follows:

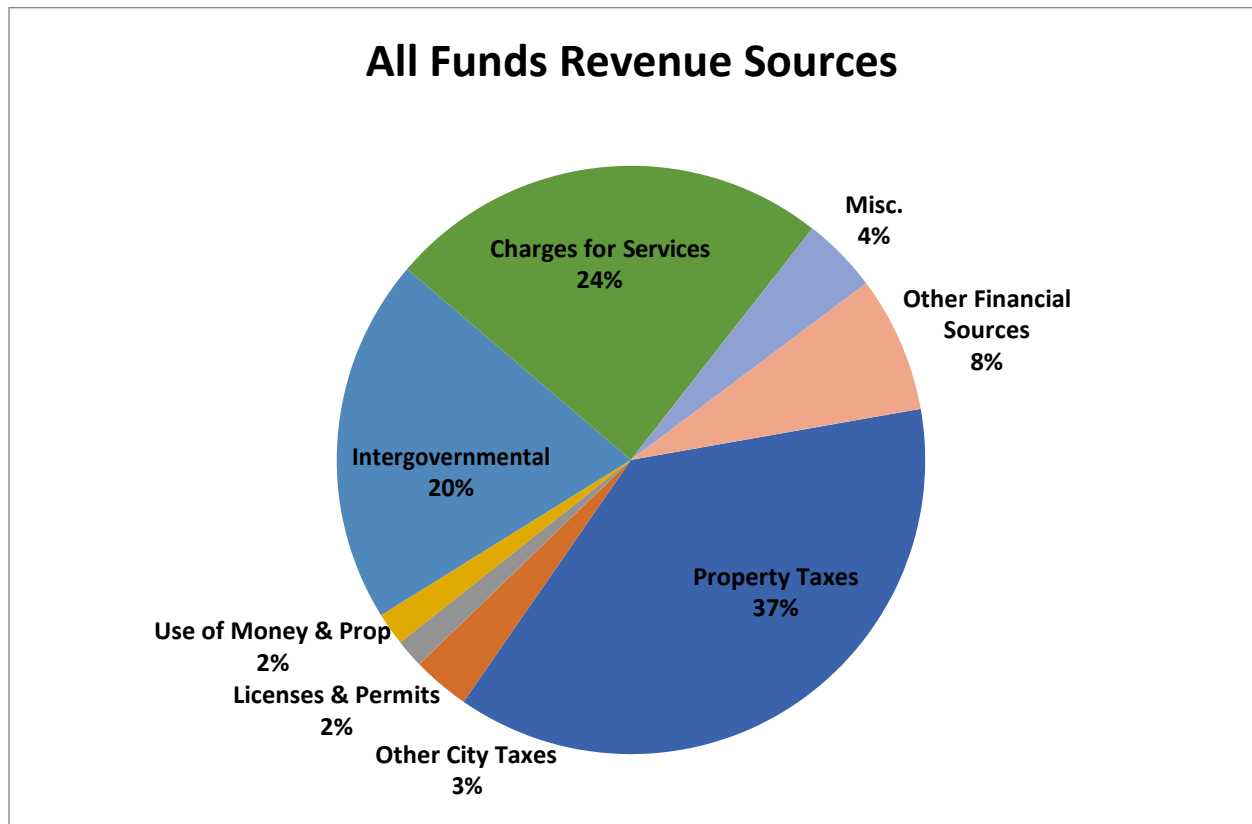


Iowa City derives the majority of its revenues through property taxes and charges for services. The following table and pie chart detail Iowa City's revenue mix across all fund types. The increase in *Other City Taxes* reflects a one-time drop in hotel/motel tax revenue during Fiscal Year 2021 due to the pandemic and an increase in TIF revenue due largely to rebates beginning in Fiscal Year 2022 for Foster Road and Hieronymus Square. The increase in *Use of Money and Property* is due to revenue drops in Fiscal Year 2021 due to the pandemic and an estimated increase in interest income. The decrease in *Intergovernmental* is related to one-time federal COVID relief dollars in Fiscal Year 2021 and lower state rollback estimate in Fiscal Year 2022. The increases in both *Charges for Services* and *Miscellaneous* also result from COVID-related revenue shortfalls in Fiscal Year 2021 for decreased charges and fee collections for services such as recreation programs, parking fees, and code enforcement. Overall, the City's revenue is projected to decrease 1.6%.

### All Funds Revenue Comparison of FY2021 versus FY2022

	FY2021 Revised	FY2022 Proposed	Percent Change
Property Taxes	\$ 65,849,136	\$ 66,956,024	1.7%
Other City Taxes	\$ 4,900,501	\$ 6,832,017	39.4%
Licenses & Permits	\$ 2,571,490	\$ 2,575,470	0.2%
Use of Money & Prop	\$ 2,360,074	\$ 2,846,911	20.6%
Intergovernmental	\$ 48,148,908	\$ 36,389,305	-24.4%
Charges for Services	\$ 39,134,244	\$ 43,668,325	11.6%
Misc.	\$ 7,127,017	\$ 7,971,658	11.9%
Other Financial Sources	\$ 12,557,981	\$ 13,010,825	3.6%
<b>Total</b>	<b>\$182,649,351</b>	<b>\$180,250,535</b>	<b>-1.3%</b>

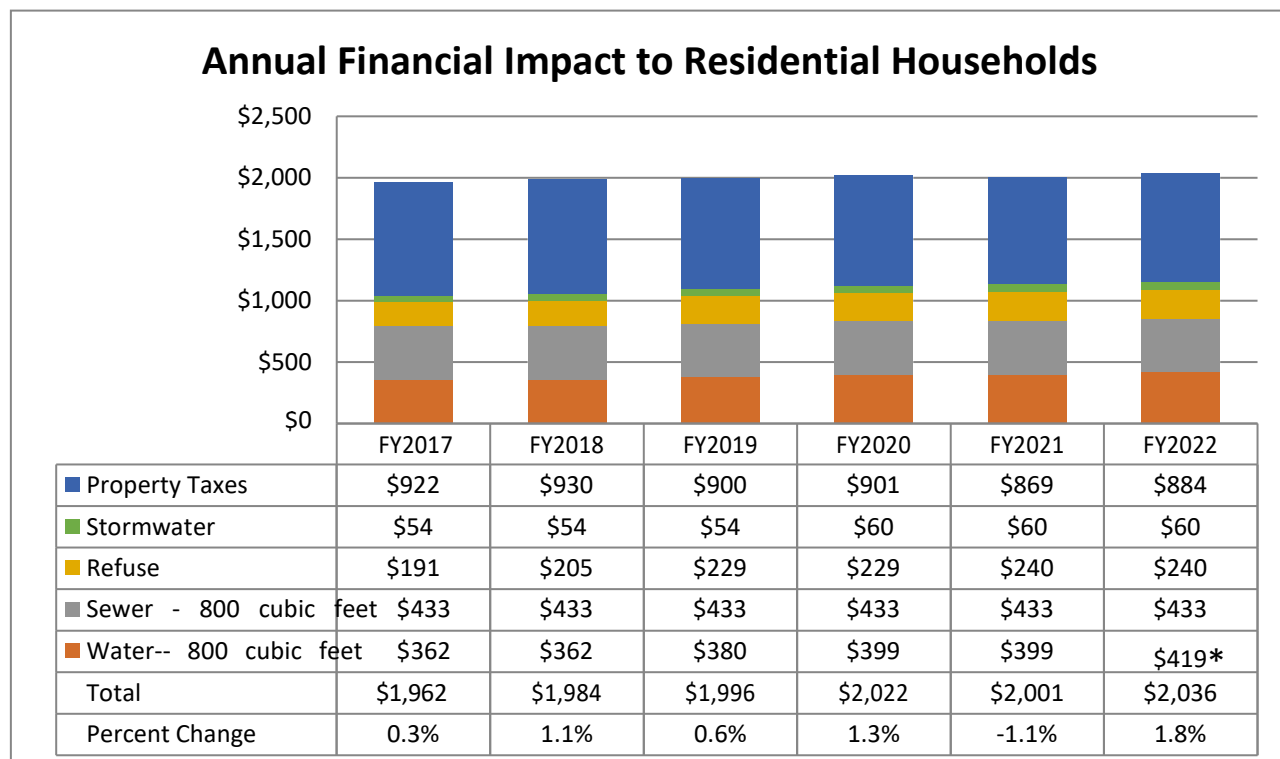
The same Fiscal Year 2022 information above is displayed in the following pie chart. The chart shows the heavy reliance on taxes and charges for service to support the various services and projects contained in this budget.





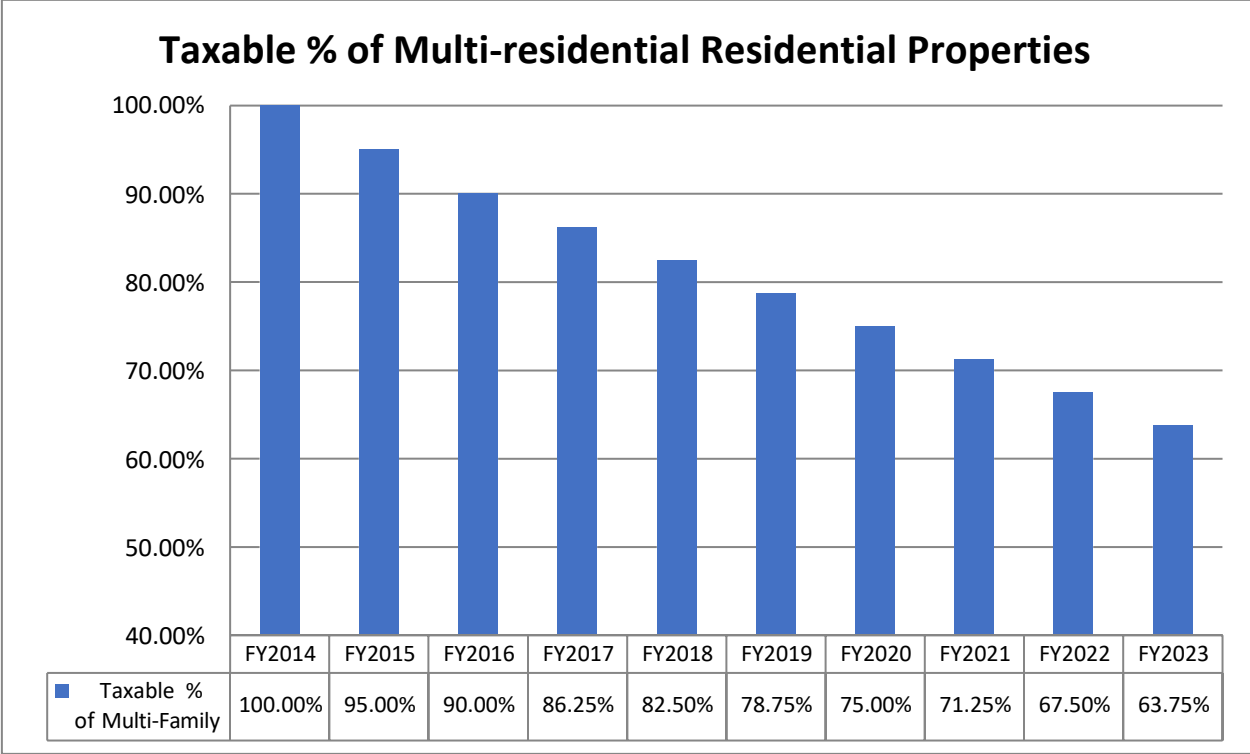
It is imperative to consider how the overall revenue and expenditure recommendations in this budget will impact local households and businesses. The proposed property tax rate is \$15.67, the lowest Iowa City tax rate since Fiscal Year 2002. In Fiscal Year 2012, Iowa City's rate was one of the highest in the State of Iowa at \$17.84. The Fiscal Year 2021 rate represents a 12.2% decrease over nine years. In recent years, tax levy rate reductions have been made possible predominantly through decreases in property taxes levied to repay debt.

Based on a lower property tax rate and a previously approved 5% increase in the water rate, it is estimated that in Fiscal Year 2022 a household with \$100,000 assessed home value will pay approximately \$3 more per month, or \$35 per year, in taxes and fees for basic City services compared to the previous year. The following bar chart illustrates the estimated overall financial impact of tax and fee changes to the average household in Iowa City. The table uses \$100,000 in assessed home value so the reader may easily calculate tax payments based on their own home value.



*\*The FY2022 water rate includes a 5% increase which was originally approved in 2019 to take effect in FY2021 but was delayed to FY2022 due to the pandemic.*

Perhaps the most significant property tax reform provision for Iowa City's budget is the reclassification of multi-residential residential properties, none of which is subject to state backfill payments. Prior to assessment year 2013 (Fiscal Year 2015), multi-residential properties were classified as commercial and taxed at 100 percent of assessed value. The following graph illustrates the dropping taxable percentage of multi-residential properties in the coming assessment years.



Please note that after Fiscal Year 2023, the taxable percentage of multi-residential properties will drop to match the residential taxable percentage. This percentage has been as low as 44% in past years and has more recently been in the mid-fifties, which would mean the taxable percentage of multi-residential properties would see a drop that is nearly double the percentage decreases seen in recent years. The property tax reform legislation clearly has provided significant benefit to owners of multi-residential residential properties. However, it will place great strain on the City’s budget as it is fully implemented. The reduction in the taxable percentage of apartment building value reduced the City’s overall taxable valuation by over \$123 million for Fiscal Year 2022.

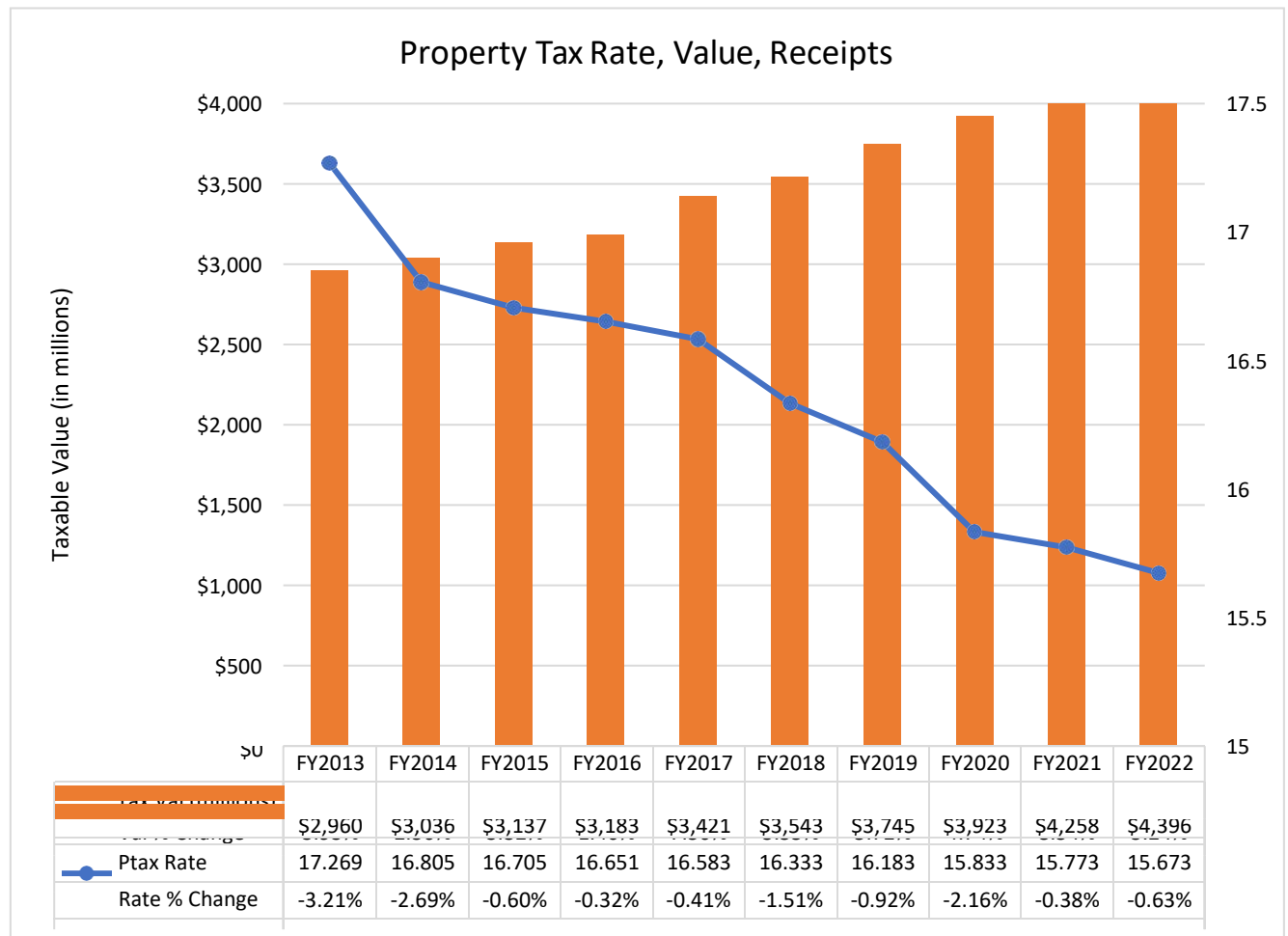
**Property Tax Overview**

The taxable valuation of property subject to all levies in Iowa City increased 3.2% for Fiscal Year 2022, despite a reduction in the taxable proportion of multi-residential residential properties. New construction and higher property values have fortunately been sufficient in recent years to make up for the reduction in house and apartment taxability, though we do not anticipate that trend to continue in future years.

The budget reflects a reduction of \$0.10 in the property tax levy rate, all of which comes from a reduction in the debt service levy. The emergency levy remains unchanged from Fiscal Year 2021, which is a \$0.24 levy generating approximately \$1 million for climate action initiatives. This marks the tenth straight year of property tax rate decreases. We are unaware of any city in Iowa that has been able to implement tax rate decreases during each of the last ten years. The reduction in the debt service portion of the property tax levy was largely achieved through recent debt restructuring and early bond retirement strategies, in addition to the taxable valuation growth.

It is important to remember that a property owner’s tax bill is a function of property value, the taxable percentage of the property as determined by the state, and local levy rates from all taxing bodies. Despite our reductions in the tax levy rate, many, if not most, property owners’ tax bills have likely increased.

The following chart is provided for a greater historical perspective on Iowa City’s municipal tax rate and taxable property value. Tax levy rate reductions in recent years were made possible by prudent debt strategies, operational efficiencies, and valuation growth. The taxable percentage of residential properties increased incrementally in Fiscal Year 2022 after several years of decreases.



The following chart shows a detailed breakdown of the City’s property tax asking for Fiscal Year 2022 compared to the previous year. The debt service levy is reduced by \$0.10 and both the employee benefits levy and emergency levy remained unchanged from Fiscal Year 2021. Property tax dollars increased approximately 1% over Fiscal Year 2021.

LEVIES	FY2021		FY2022	
	Dollars	Tax Rate per \$1,000	Dollars	Tax Rate per \$1,000
<b>General Fund Tax Levies:</b>				
General	\$33,496,592	8.100	\$34,212,037	8.100
Transit	\$3,928,613	0.950	\$4,012,523	0.950
Tort Liability	\$1,201,080	0.290	\$1,226,734	0.290
Library	\$1,116,553	0.270	\$1,140,401	0.270
Emergency	\$992,492	0.240	\$1,013,690	0.240
<b>Subtotal:</b>	<b>\$40,735,330</b>	<b>9.850</b>	<b>\$41,605,385</b>	<b>9.850</b>
<b>Agland Levy</b>	<b>\$4,281</b>	<b>3.003</b>	<b>\$4,361</b>	<b>3.003</b>
<b>General Fund Property Taxes</b>	<b>\$40,739,611</b>		<b>\$41,609,746</b>	
<b>Special Revenue Levies:</b>				
Employee Benefits	\$13,829,337	3.344	\$14,124,714	3.344
<b>Subtotal:</b>	<b>\$13,829,337</b>	<b>3.344</b>	<b>\$14,124,714</b>	<b>3.344</b>
<b>Debt Service</b>	<b>\$10,896,404</b>	<b>2.578</b>	<b>\$10,791,468</b>	<b>2.478</b>
<b>Total City Levy Property Taxes:</b>	<b>\$65,465,351</b>	<b>15.773</b>	<b>\$66,525,928</b>	<b>15.673</b>
<b>% Change from prior year</b>	<b>1.92%</b>	<b>-2.16%</b>	<b>1.62%</b>	<b>-0.63%</b>
<b>SSMID Levy</b>	<b>\$356,980</b>	<b>2.000</b>	<b>\$430,096</b>	<b>2.000</b>
<b>Total Property Taxes</b>	<b>\$65,822,331</b>	<b>----</b>	<b>\$66,956,024</b>	<b>----</b>

Despite the continued efforts to reduce Iowa City's property tax rate, our community is still on the higher side of cities in Eastern Iowa. Iowa City's higher rate reflects enhanced levels of public services (e.g. full-time fire department, senior center, human rights, transit and library levies, etc.), unique state or federal mandates (e.g. public safety pension contributions), and other factors, such as a significant number of University of Iowa affiliated tax-exempt properties within the jurisdiction.

**FY2021 Municipal Property Tax Rates in Eastern Iowa**

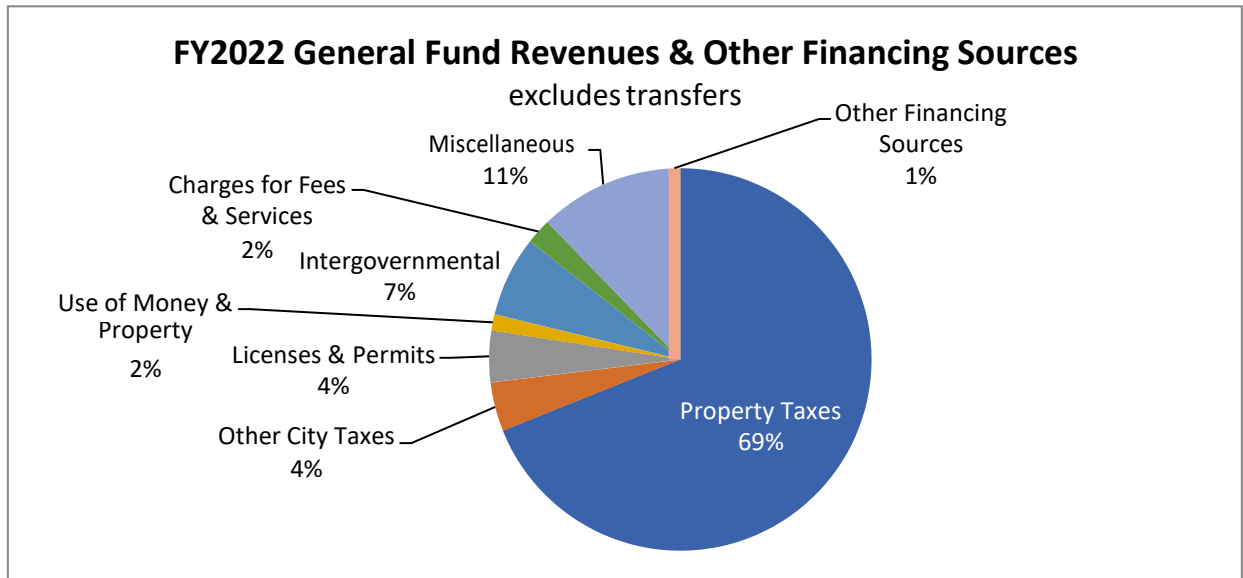
North Liberty	\$11.03
Coralville	\$14.31
Cedar Rapids	\$15.65
Iowa City	\$15.77
Davenport	\$16.78

When compared to the ten largest cities in Iowa, Iowa City has moved from one of the highest tax rates in the state to the middle of the pack. Continued emphasis on a competitive tax rate will help facilitate a COVID-related economic recovery and additional growth in future years through a more affordable environment for residents and businesses. Looking ahead, it is likely Iowa City's property tax rate will settle at or near the Fiscal Year 2022 level.

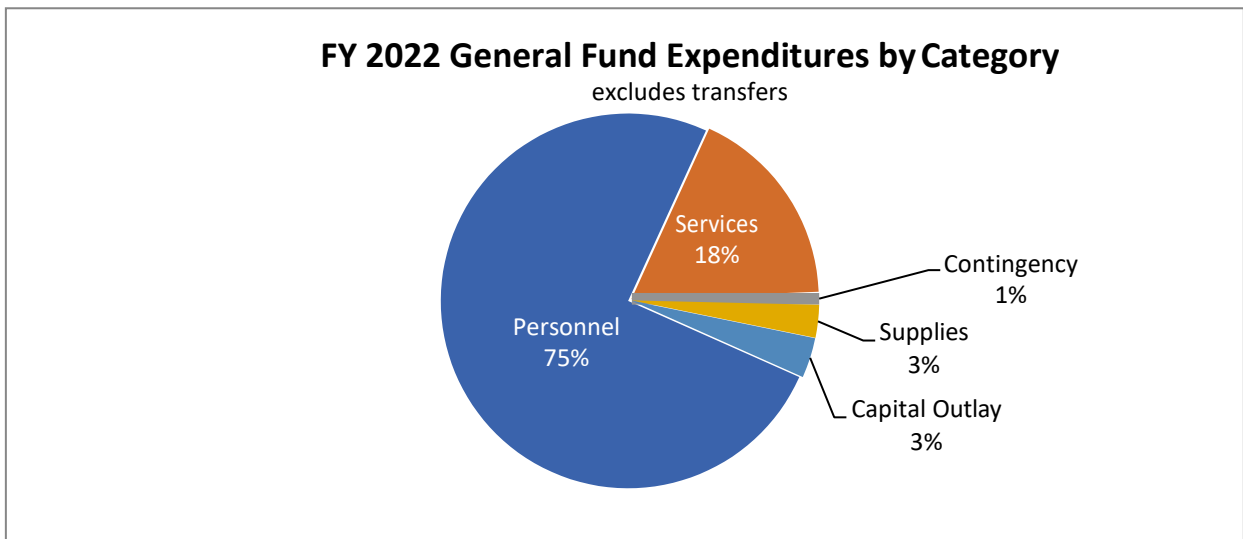
**General Fund Overview**

The General Fund, which includes services such as police, fire, parks and recreation, and general government, represents approximately one third of the total budget. General Fund operations are

largely supported by property taxes, which constitute approximately 69% of the total revenue in this fund. A complete breakdown of General Fund revenue sources can be viewed in the following pie chart.



On the expense side, General Fund operations largely consist of personnel related expenses. In the Fiscal Year 2022 budget, an estimated 75% of General Fund expenditures are personnel-related. A summary of General Fund expenditures by category can be viewed in the following pie chart.



Rising salary and benefit costs (generally 3-4% annually), increased expenses for supplies and materials, and increased service demands that result from a growing population make prioritizing General Fund expenditures crucial. Recognizing the increasing service demands, this budget aims to prioritize filling previously authorized vacant staff positions which were frozen due to the pandemic and recommends a modest addition of 2.50 FTE property tax supported staff positions. Though this proposed budget is the tenth consecutive recommended reduction in the property tax

rate, the reduction is in the debt service levy and has minimal impact on the General Fund. Staff remains committed to identifying efficiencies that strengthen our operation while continuing to provide the services our community expects and aligning activities with the Council's Strategic Plan.

### Enterprise / Business Fund Overview

Enterprise or Business Funds refer to specific operations intended to be self-sustaining, or without the need for subsidy from property taxes or revenue sources other than collected fees that are directly related to the operation. The budgeted revenues, expenditures, and corresponding fund balances are detailed in the following table.

Fund	Estimated Revenues	Transfers In	Budgeted Expenditures	Transfers Out	Estimated Fund Balance 6/30/22	Restricted, Committed, Assigned	Unassigned Fund Balance, 6/30/2022	Unassigned Balance as % of Rev & Trans In
Parking	5,977,526	890,000	3,876,341	2,057,535	1,213,100	0	1,213,100	18%
Transit	11,360,399	5,030,840	12,222,897	885,433	10,561,636	5,131,700	5,429,936	33%
Wastewater	12,630,210	3,680,795	10,036,454	6,036,495	24,830,493	10,674,758	14,155,735	87%
Water	10,815,680	3,181,237	9,272,921	4,069,237	12,675,393	6,682,875	5,992,518	43%
Refuse	3,936,670	6,500	4,033,627	0	980,065	0	980,065	25%
Landfill	7,329,338	1,361,409	5,731,930	1,582,471	26,312,311	24,754,149	1,558,163	18%
Airport	373,100	100,000	372,257	32,500	299,005	236,156	62,849	13%
Stormwater	1,744,660	1,501,200	648,988	2,990,000	1,011,187	399,000	612,187	19%
ICHA	10,656,382	0	10,390,103	51,836	6,185,850	1,341,814	4,844,036	45%

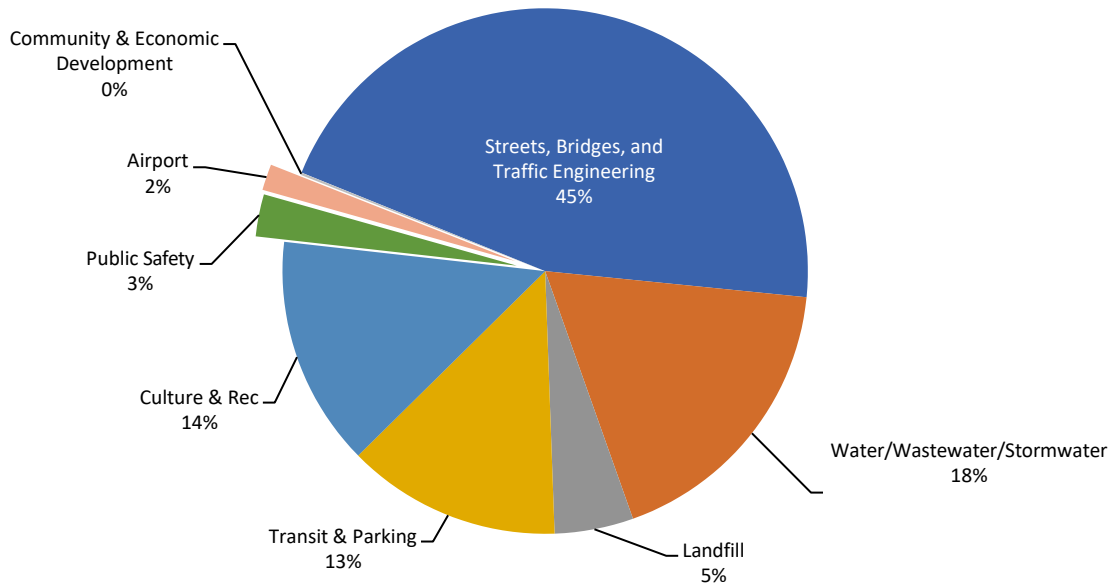
Each of the City's enterprise funds are in varying, yet stable conditions. A 5% water rate increase that was approved in 2019 to take effect in Fiscal Year 2021 was delayed due to the pandemic and will take effect beginning in Fiscal Year 2022 instead.

Recognizing the financial pressures many households and businesses are facing due to impacts from COVID-19, no other new rate or fee increases are being recommended for the Fiscal Year 2022 budget.

### Capital Improvement Plan Highlights

The capital budget for Fiscal Year 2022 totals \$24,803,470 and the five-year CIP totals \$184,333,930. The majority of CIP projects in the five-year period improve the local transportation network, municipal utility system, and public parks and open spaces. The five-year program continues to reflect the City Council's priorities established in previous fiscal years. As funding allows, other non-committed dollars are directed toward critical infrastructure projects and initiatives that address the City Council's strategic plan priorities.

## Capital Improvement Projects by Category 2021-2025



Staff is projecting general obligation bond issues of \$12.4 million in Fiscal Year 2022 and \$12.1 million in Fiscal Year 2023, including 2% for bond issuance costs. The use of general obligation bonds is required to carry out the projects that are being recommended. The level of bonding projected is well below the thresholds established by the State of Iowa and is consistent with Iowa City's own internal debt policies.

In addition to annual projects that require significant resources such as water and sewer main replacements, fire truck replacements, annual street overlays, facility projects, and curb ramp replacements, the five-year Capital Improvement Plan includes several notable projects. Examples of significant projects planned for the coming calendar years include the following (many projects will span multiple years):

### 2021

- Bicycle Master Plan Improvements (each year of the CIP)
- Benton Street rehabilitation
- Melrose Avenue improvements
- Curbside collections automated truck
- Smart parking meter replacements
- Highway 6 Trail extension
- Glendale Park improvements
- Pedestrian Mall playground replacement
- City Park ball field improvements

## 2022

- Rochester Avenue reconstruction
- Chadek Green Park improvements
- Court Hill Park improvements
- Whispering Meadows Park improvements
- Gilbert Street Bridge replacement
- Off road bike trail development
- Fairchild Street Reconstruction
- Parking ramp automated equipment

## 2023

- Willow Creek Trail replacement
- Kiwanis Park improvements
- Happy Hollow Playground Replacement
- Dubuque Street reconstruction
- Mercer Ball Diamond improvements
- Court Street Reconstruction
- Rohret South Sewer
- Wastewater Digester Complex rehabilitation
- Future Landfill Cell
- Kirkwood to Capitol Street connection
- Transit facility relocation
- Recreation Center ADA restrooms
- Landfill building replacement

## 2024

- Dodge Street reconstruction
- Park Road reconstruction
- North Gilbert Street reconstruction
- Hunter's Run Park improvements
- Landfill Dual Extraction System Expansion
- Airport apron expansion
- Upper City Park shelters and playgrounds
- Palisades or Stone Bridge Park development
- Library furnishings replacement

## 2025

- Highway 6 trail extension
- Lower City Park shelters & restroom replacement
- City Park pool replacement
- Taft Avenue reconstruction
- Burlington Street bridge replacement
- Hickory Hill Park shelters and restroom
- Napoleon Park softball field renovation
- ADA elevator improvements
- Happy Hollow, Benton Hills, College Green Parks playgrounds

## Debt Service

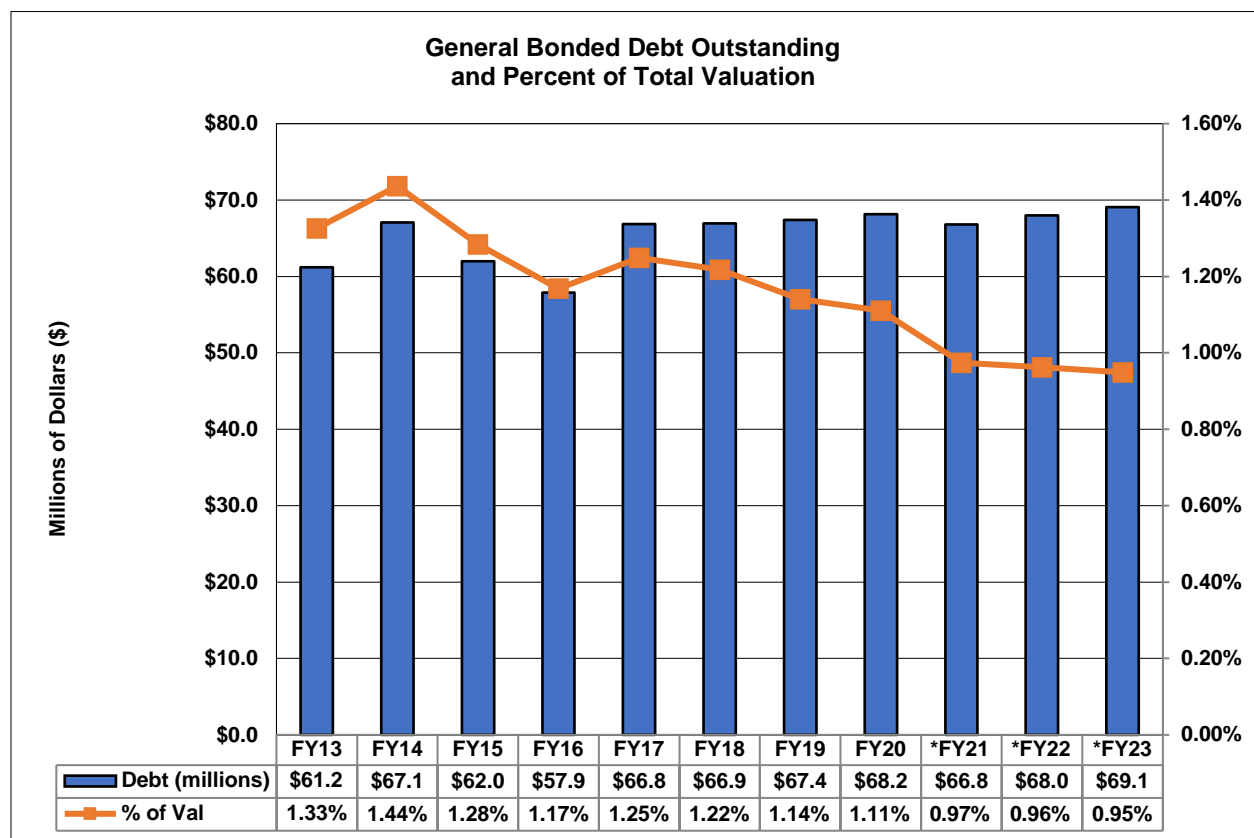
The City Council's Debt Management policy includes a goal that outstanding general obligation and tax increment revenue bonded debt not exceed 0.75% of total assessed property valuations. This follows financial best practices for Aaa rated communities. At the end of Fiscal Year 2022, outstanding debt is projected to be just under 1% of valuations.



The State of Iowa limits city debt to no more than 5% of the total assessed value of taxable property within the corporate limits as established by the City Assessor. The budget anticipates an outstanding debt of \$68 million at Fiscal Year 2022 year-end, which is less than 1% of total valuations and well below the State of Iowa threshold. Considering these figures, Iowa City is carrying debt equal to roughly 19% of the allowable level.

Iowa City's internal fiscal policy specifies that the debt service levy shall not exceed 30% of the total property tax levy. The Fiscal Year 2022 budget includes a debt service levy that is approximately 16% of the total levy. The proposed budget recommends a reduction in the debt service levy of \$0.10.

The chart below tracks outstanding general obligation and TIF revenue debt and outstanding debt as a percentage of total valuations.



The budget continues to reflect prudent borrowing practices, which help preserve financial flexibility and ultimately lower the cost of borrowing. Over the last several years, Iowa City has worked to reduce its debt load, which in turn has allowed the City to devote more financial resources to service delivery and fewer resources to interest payments. Recent early general obligation bond redemptions include \$2.1 million in Fiscal Year 2016, \$2.2 million in Fiscal Year 2017, \$5.5 million in Fiscal Year 2018, and \$3.9 million in Fiscal Year 2019. These early redemptions save the City a significant amount in interest expense, allowing these funds to be used to support public services rather than servicing debt payments.

## **Internal Service Fund Highlights**

Internal Service Funds serve needs that are internal to the City as an organization. These are non-budgetary funds and are an internal financing mechanism for operations such as vehicle replacement and information technology services. Expenditures made from these funds are charged back to departments.

All funds are in good condition with healthy balances. Strong balances create reserves that can provide flexibility to deal with unexpected costs or opportunities.

## **Looking Ahead**

In summary, this year's budget was developed based on a conservative optimism that revenue levels impacted by the pandemic will begin to stabilize but also a recognition that the revenue sources will continue to be affected by 2013 reforms at the state level concerning commercial property taxes, the tax classification of multi-residential buildings, and the allowable growth percentage. The statewide changes will disproportionately affect growing communities with large multi-residential residential markets like Iowa City. Additionally, we are aware that the recent pace of development is not likely to be sustainable over the next few years.

Although we must remain cognizant of these revenue trends, the City is currently in a secure financial position. While the permanent resources and positions added through the previous budget was a bold reflection of the economic climate during that time, this budget assumes a more status quo approach in order to maintain these previously established, excellent service levels. The Fiscal Year 2022 operating budget continues to prioritize funding for Strategic Plan initiatives and projects that support our community's values. Capital investments continue to focus on addressing deferred maintenance and preparing to respond to new capital opportunities.

It cannot be understated how rare the flexibility to invest millions of dollars in climate action initiatives, social justice and racial equity, affordable housing, historic preservation, and public health and crisis services is for a municipal government. These audacious undertakings are being accomplished as we continue to address deferred road, facility, and park maintenance, fill staff positions to serve a rapidly growing community, invest in healthy reserve funds, and tackle the challenge of aggressive multi-residential residential rollback rates. The ability to accomplish these goals simultaneously is an exceptional financial feat and our community should be very proud. The capacity to fund these initiatives is the direct result of decades of prudent financial planning by City Councils and staff.

## **Conclusion and Acknowledgements**

This budget document reflects Iowa City's focus on providing high quality municipal services in a fiscally responsible manner. It was crafted with guidance provided by the City Council through the Strategic Plan and adopted Master Plans.

The City's financial condition remains strong despite recent, unexpected challenges and our reserve levels provide sufficient flexibility in the event of such unexpected conditions. While property tax reform and unknown, long-term economic impacts from the pandemic will create funding challenges in the upcoming years, with proper planning and realistic priority setting, the City will be able to achieve our long-term goals.

In conclusion, I would be remiss if I did not acknowledge the efforts of our department heads, supervisors, and staff in submitting thoughtful and responsible spending plans for the coming year. I would like to specifically recognize the efforts of the Finance Department, led by Finance Director Dennis Bockenstedt. Additionally, I would like to recognize the hard work and analysis of Assistant Finance Director Nicole Davies, Budget and Compliance Officer Jacklyn Fleagle, and Risk and Finance Assistant Michelle Cook. The budget review team also consisted of Assistant City Manager Ashley Monroe and Assistant to the City Manager Rachel Kilburg.

The individuals noted above worked extremely hard as a team to pull this proposal together and I am extremely proud of the work they have performed to present you with what I feel is a very strong and fiscally prudent proposal.

Sincerely,

A handwritten signature in black ink, appearing to read "Geoff Fruin". The signature is fluid and cursive, with a large initial "G" and "F".

Geoff Fruin  
City Manager

# City of Iowa City Strategic Plan

## **Strategic Plan and the Financial Plan**

This Three-Year Financial Plan for fiscal years 2021 through 2023 and the fiscal year 2022 budget were prepared with a strategic plan serving as a guide. In preparing the financial plan and budget, the City recognized the impact that funding decisions would have on future progress to the organization's stated priorities in the plan. As a result, this budget aims to provide resources that accomplish the following objectives:

1. Respond to climate crisis and implement Climate Action and Adaptation Plan, and
2. Provide resources to make significant progress in implementing City Council's other Strategic Plan priorities and adopted Master Plans, and
3. Balance expanding service needs and community priorities with declining taxable value of apartment buildings, and
4. Consider the overall effect of changes on household budgets including taxes, fees, and School District/County needs.

The following is a summary of the City Council's strategic plan priorities and initiatives that were adopted by the City Council.

## **Strategic Plan Priorities**

This Strategic Plan intends to foster a more Inclusive, Just and Sustainable Iowa City.

1. Advance Social Justice, Racial Equity, and Human Rights
2. Demonstrate Leadership in Climate Action
3. Strengthen Community Engagement and Intergovernmental Relations
4. Invest in Public Infrastructure, Facilities and Fiscal Reserves
5. Foster Healthy Neighborhoods and Affordable Housing Throughout the City
6. Enhance Community Mobility for All Residents
7. Promote an Inclusive and Resilient Economy Throughout the City

## **Strategic Plan Projects, Programs, Policies and Initiatives**

### **Advance Social Justice, Racial Equity, and Human Rights**

- Ensure City progress towards increasing diversity of staff in a manner that is reflective of community demographics
- Complete the phased effort to raise the minimum wage for temporary employees to \$15.00 per hour by July 1, 2021

- Continue emphasis on human rights-based training for city employees, boards and commissions, and the community
- Establish priorities and ensure resources for increased access and translation of critical city messages
- Continue partnerships with community organizations through the City's Social Justice and Racial Equity grant program
- Develop a coordinated effort across City departments to expand social and recreational programming for special populations

#### Demonstrate Leadership in Climate Action

- Adopt and begin implementation of the Accelerating Iowa City's Climate Actions Report
- Track and effectively communicate progress toward reaching the Intergovernmental Panel on Climate Change's (IPCC) carbon emission reduction targets adopted locally by the City Council in 2019

#### Strengthen Community Engagement and Intergovernmental Relations

- Initiate a redesign of the City's website
- Pursue creative engagement techniques with a focus on reaching diverse populations and neighborhoods
- Work collaboratively with other local governments and strengthen ties with our state and federal elected delegation

#### Invest in Public Infrastructure, Facilities and Fiscal Reserves

- Carefully prepare for significant financial challenges projected during the final years of State property tax reform mandates through fiscal year 2024
- Strive to continue to reduce the City's overall property tax rate
- Evaluate Local Option Sales Tax and other alternative revenues that may be needed to achieve Iowa City's strategic objectives and reduce reliance on debt and property taxes
- Develop a long-term plan to improve the pavement condition of City streets
- Initiate physical and financial planning efforts to modernize and expand critical public facilities
- Consider establishing a cost of development framework that can help guide decisions on how best to accommodate future growth

#### Foster Healthy Neighborhoods and Affordable Housing Throughout the City

- Identify new efforts to expand and adapt the City's affordable housing and neighborhood improvement strategies to meet long-term needs throughout the community
- Consider and adopt the South District form-based code and ensure it can be adapted to other parts of Iowa City
- Continue implementation of the Parks Master Plan and complete an accompanying Recreational Facilities Master Plan
- Monitor and report biannually on building and rental permit trends in the former rental cap neighborhoods

- Support neighborhood activities and improvements that create vibrant, creative spaces and inspire a sense of place and community

#### Enhance Community Mobility for All Residents

- Continue implementation of the City's Bicycle Master Plan and pursue Gold Bicycle Friendly Community status from the League of American Bicyclists
- Complete the Iowa City Area Transit Study, pursue recommended changes, and evaluate implementation outcomes, to ensure community needs are met by system changes
- Ensure ease and safety of travel for residents and visitors through expansion of accessibility measures, improved connectivity, and use of adopted complete streets design standards

#### Promote an Inclusive and Resilient Economy Throughout the City

- Through collaboration with local partners, increase opportunities for marginalized and low-income populations to obtain access to skills training, good jobs and affordable childcare
- Encourage healthy, diverse, and sustainable economic activity throughout Iowa City, including taking steps to invigorate neighborhood commercial districts and create new small neighborhood commercial nodes
- Effectively support growth and promotion of small locally-owned businesses, women and minority-owned businesses, and the local foods economy

## **City of Iowa City Other Planning Processes**

**Comprehensive Plan/District Plans** - The City of Iowa City Comprehensive Plan, titled Iowa City 2030, was adopted in the summer of 2013; it presents a vision for Iowa City, provides a strategy for realizing the vision and sets policies for the growth and development of specific geographic areas of the city. The Comprehensive Plan guides decisions on planning and development issues as they arise. The plan evolves as amendments are made.

The plan divides the community into ten planning districts. Detailed plans will be conducted for each planning district to address the unique issues, features and goals of the different parts of the city. This process involves extensive citizen participation so that the people of Iowa City help determine the future of their community. Once adopted by the City Council, the district plans become part of the Iowa City Comprehensive Plan.

**Airport Strategic Plan** - The Iowa City Municipal Airport exists to serve the general aviation needs of the greater Iowa City community. This strategic plan is to guide the direction of the Iowa City Municipal Airport and is updated every five years. Through implementation of the Iowa City Municipal Airport Master Plan and FAA Airport Layout Plan, facilities will be maintained and upgraded to comply with the latest safety features and FAA regulations.

**Fire Strategic Plan** - The Iowa City Fire Department's Strategic Plan sets forth a comprehensive vision and mission statement that provides the agency with a clear path into the future. Additionally, this strategic plan identifies the core values that embody how the agency's members, individually and collectively, will carry out the agency's mission. In the plan, the ICFD identifies its goals, objectives, and strategies that will allow the agency to realize its vision.

**Capital Improvement Plan** – The five-year capital improvement program is developed and updated annually through a process involving all City departments in the collection and review of the capital improvement needs of the City. The plan reviews, plans, and prioritizes the capital replacement and capital expansion needs of the City in coordination with the City's financial strengths. The first year of the City's five-year capital improvement plan is integrated into the City's financial plan in the Capital Projects Fund section.

**Climate Action and Adaptation Plan** – The plan is intended to define the community's climate challenges, and the challenges and opportunities it faces in meeting climate and GHG reduction goals; serve as a mechanism to tie together the City's sustainability initiatives, strategies and plans with the community's goals; establish a set of climate action strategies, implementation plans and metrics for measuring progress, lowering community-wide greenhouse emissions and activating and engaging residents, businesses and institutions with positive actions and tangible benefits; and analyze implementation strategies using Iowa City's equity toolkit in order to ensure benefits for all members of the community.

**Park Master Plan** - The Iowa City Parks Master Plan is intended to help meet the needs of current and future residents by positioning Iowa City to build on the community's unique parks

and recreation assets and identify new opportunities. The community-driven plan establishes a clear direction to guide city staff, advisory committees, and elected officials in their efforts to enhance the community's parks system, outdoor recreation spaces and services.

**Natural Areas Master Plan** - The Natural Areas Master Plan includes assessing ecological health of city-owned natural areas and developing a ten-year Master Plan for natural area improvements and maintenance that maximizes the ecological health and benefits of these areas.

**Iowa City Public Library Strategic Plan** – The Library's strategic plan establishes the library's long range values, objectives, and goals. The plan also establishes three primary goals including connecting people to information essential for daily living and offering them opportunities for enjoyment and personal growth; encouraging discovery, learning, and greater participation in community life; and contributing to the quality of life in Iowa City by offering opportunities to explore diverse ideas, to exercise imagination, and to express creativity. The library strategic plan is updated every five years.

**Long-Range Transportation Plan** - The Long-Range Transportation Plan is the transportation vision for the community. The Long-Range Transportation Plan provides a basis for the programming of projects for all modes of federally-funded transportation. The Long-Range Transportation Plan is consistent with the land use plans of the City, is subject to a public comment process, and reflects priorities for the City that can be translated into politically and financially feasible transportation projects. The Federal requirement is that Long Range Plans are revised and adopted every five years.

**Iowa City Bicycle Master Plan** - Iowa City has completed a Bicycle Master Plan that builds upon other City planning efforts to expand the role that bicycling plays in achieving the City's stated goals for transportation, economic development, neighborhood livability, community identity, safety, environmental preservation, and health and wellness. The goal is to create a Bicycle Master Plan that identifies and prioritizes bicycle improvements based on existing conditions, adopted plans and policies, and the particular needs of bicyclists in Iowa City gathered through public input. The plan will focus on identifying near- and long-term strategies and prioritized actions for increasing bicycle ridership, comfort, connectivity, and safety for bicyclists of all ages and abilities, creating a framework for expanding Iowa City's bicycle network. This includes identifying a set of timely actions and improvements to achieve a Bicycle Friendly Community 'Gold' status.

**Facilities Space Needs Study and Master Plan** - The plan primarily includes the visual observation and assessment of spaces and systems that comprise each of the City facilities involved, the understanding and prioritization (by facility) of facility space and system needs, recommendations for space and systems improvement (as determined necessary), and recommendations for improved facility energy efficiency (as needed).



## **General Information**

### **Form of Government**

The City has seven (7) Council members, who serve staggered, four-year terms. Four (4) Council members are "at-large" and are nominated by all voters and elected by all voters. Although the three (3) "district" Council members (Districts A, B, and C) are nominated solely by voters within their districts and any primary is held only within the district, they are elected by voters city-wide. Council elections are held in odd-numbered calendar years. Council members select the Mayor from among themselves at their first meeting of the calendar year after each city council election. The Mayor is a voting member of the council and has no veto power. The Mayor is the official representative of the City, presiding officer of the Council and its policy spokesperson. The City Council is the legislative body and makes all policy determinations for the City through the enactment of ordinances and resolutions. It also adopts a budget to determine how the City will obtain and spend its funds. The Council appoints members of boards, commissions and committees.

The City Manager is the chief administrative officer for the City and is appointed by the City Council. The City Manager implements policy decisions of the City Council and enforces City ordinances. In addition, the City Manager appoints and directly supervises the directors of the City's operating departments and supervises the administration of the City's personnel system and further supervises the official conduct of City employees including their employment, training, compensation, reclassification, discipline and discharge. The City Manager also oversees administration of City contracts, execution of public improvements, as well as construction, improvement, and maintenance of all City facilities. The City Manager prepares a proposed annual budget and submits it to the City Council for consideration and final approval consistent with State law, along with presenting recommendations and programs to the City Council.

The City Attorney is appointed by the City Council and works at the direction of the City Council. The City Attorney supervises the City Attorney's Office, including four Assistant City Attorneys. In addition, the City Attorney acts as Chief Legal Counsel to the City Council, City Manager, the various City departments and staff, and most City commissions, committees and boards. The City Attorney also reviews and approves proposed City ordinances, resolutions, contracts, and other legal documents; oversees property acquisition needed for public improvements; prepares legal opinions for Council and City staff; and represents the City in litigation in which the City is involved, including violations of City ordinances.

The City Clerk is appointed by the City Council, reports directly to the Council and attends all City Council meetings. The City Clerk is charged with custody of deeds, contracts and abstracts. The Clerk's office is responsible for the keeping of all ordinances, resolutions, minutes and the Iowa City City Code. The office publishes public notices, ordinances and minutes as required by law. The City Clerk's office assists

both staff and the general public in researching information. Taxi company licenses and driver authorization, dancing permits, outdoor service areas, cigarette licenses, beer/liquor licenses, and cemetery deeds are issued from the Clerk's office. City subdivision files, project files, the Domestic Partnership Registry, and an index of Council proceedings are also maintained in the office. The Clerk's office also provides staff and support for the Community Police Review Board.

## Community Profile

Location & Transportation: The City serves as the County seat for Johnson County. The City lies at the intersection of Highways 80 and 380. The City is approximately 115 miles east of the City of Des Moines, 20 miles south of the City of Cedar Rapids and 55 miles west of the City of Davenport. The Iowa City Municipal Airport is a general aviation airport on the south side of the City. The Cedar Rapids Airport, located 20 miles from downtown Iowa City is served by a number of national and regional air carriers. Rail service is provided by the mainline of the Chicago, Rock Island and Pacific Railroad. The Iowa City Transit, Coralville Transit, and the University of Iowa's Cambus system provides public transportation to the metropolitan area.



*Numbers near city names indicate travel time from Iowa City to that destination.*

### Iowa City by the Numbers:

- Population 67,862
- Land Area 25.01 square miles
- Average Persons Per Household 2.24
- Bachelor's Degree or Higher 59.9%
- Average Temperature 50.0°F
- Average High Temperature 59.6°F
- Average Low Temperature 40.4°F
- Average Precipitation 36.3"

Source: US Census Bureau (2010 Census & QuickFacts) and Weatherbase (November 2020)

### Iowa City: Best Of...

#### Area Recognition & Accolades 2020

- Iowa City ranked #1 for Best College Town in America by Reviews.org
- Iowa City named One of the Best Cities for Creatives, Thrillist.com
- Iowa City ranked #2 Most Fitness-Friendly Places for 2020, Smart Asset
- Iowa City ranked #4 Best Place to Live in America by Livability.com, 2019
- Iowa City ranked #3 Best City for Recent College Grads, Business Insider, 2019
- Iowa Ranked 2<sup>nd</sup> Best State for Opportunity by U.S. News and World Report
- Iowa City earned the top score for municipal support of LGBTQ rights – Human Rights Campaign’s 2018 Municipality Equality Index

Education: Public education to the City is provided by the Iowa City Community School District, with certified enrollment of 14,571 for the 2019-20 school year. The district operates twenty elementary schools, three junior high schools, three senior high schools, and one alternative school for ninth through twelfth graders. Education is also provided through the Clear Creek – Amana Community School District, with certified enrollment of 2,488 for school year 2019-20. Iowa City is also home to Regina Catholic Education Center, a private Catholic institution, Willowwind School, a private K-8 school, and Preucil School of Music, specializing in the Suzuki method of instruction. Four year college programs and vocational training are available throughout the area including University of Iowa and Kirkwood Community College.

Health Care: The City has top-notch health care with the University of Iowa Hospital and Clinics, Iowa City VA Medical Center, and Mercy Iowa City. University of Iowa Hospitals and Clinics (UIHC) is a 700+ bed comprehensive academic medical center and represent more than 200 outpatient clinics and care areas. In addition to providing primary care, UIHC offers services in more than 200 specialties. The Iowa City VA Medical Center (ICVAMC) services are available to more than 184,000 veterans in Eastern Iowa, Western Illinois, and Northern Missouri. ICVAMC provides a broad range of inpatient and outpatient health care services. Mercy Iowa City is a regional referral center and community hospital serving southeast Iowa. Mercy services include heart and vascular care, orthopedic care, maternity care, cancer care, digestive services, general surgery, emergency care, and more.

Culture: The City hosts a jazz festival each year that attracts music enthusiasts from both near and far. The annual Iowa Arts Festival features the state's best visual art, music, and food. Iowa City is also home to several community theaters, including Riverside Theatre's Shakespearean stage. Located in City Park, this open-air theater presents shows under the stars. Iowa City is also home to the recently restored historic Englert Theatre downtown and also has a vibrant Iowa City Community Theatre. In Iowa City the University of Iowa's Hancher Auditorium showcases Broadway productions and other entertainment events.

History:

Iowa City was created by an act of Legislative Assembly of the Iowa Territory on January 21, 1839, fulfilling the desire of Governor Robert Lucas to move the capital out of Burlington and closer to the center of the territory.

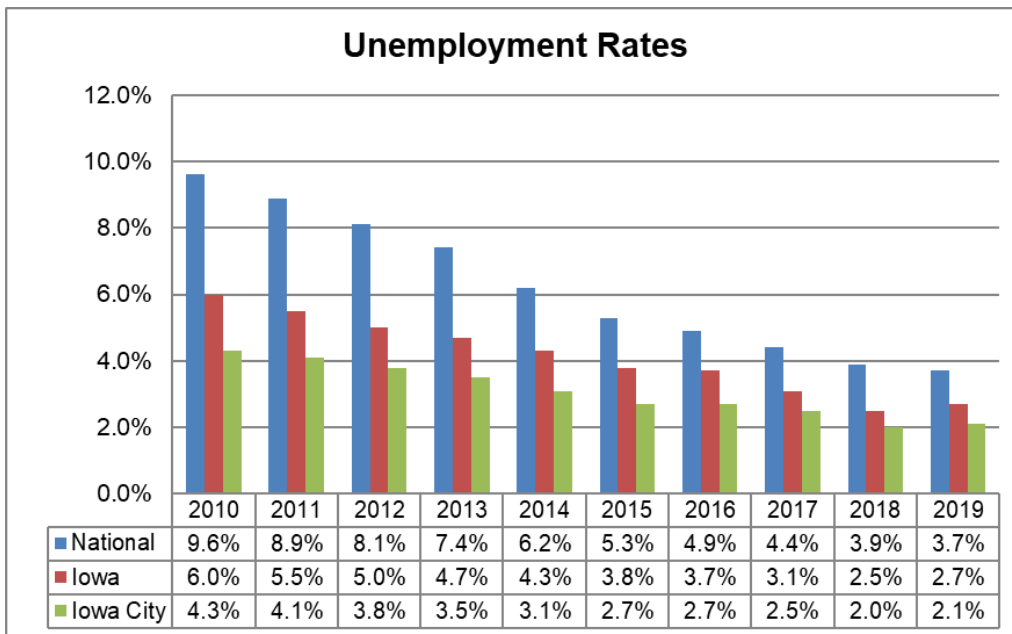
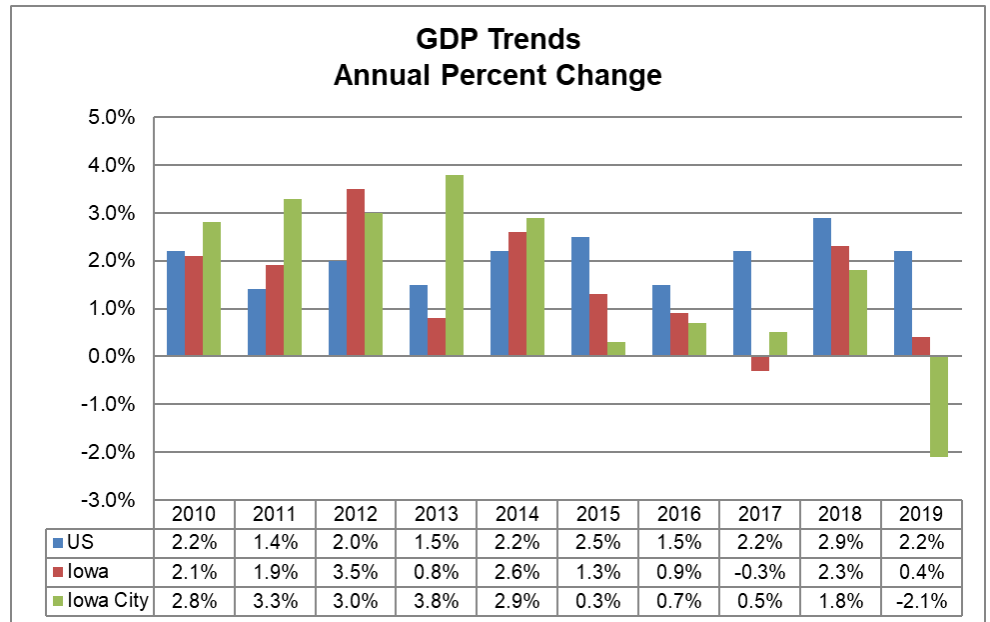
Commissioners Chauncey Swan and John Ronalds met on May 1, 1839, in the small settlement of Napoleon, south of present-day Iowa City, to select a site for the new capital city. The following day the commissioners selected a site on bluffs above the Iowa River north of Napoleon, placed a stake in the center of the proposed site and began planning the new capital city.

By June of that year, the town had been platted and surveyed from Brown Street in the north to Burlington Street in the south, and from the Iowa River eastward to Governor Street.

While Iowa City was selected as the territorial capital in 1839, it did not officially become the capital city until 1841; after construction on the capitol building had begun. The capitol building was completed in 1842, and the last four territorial legislatures and the first six Iowa General Assemblies met there until 1857, when the state capital was moved to Des Moines.

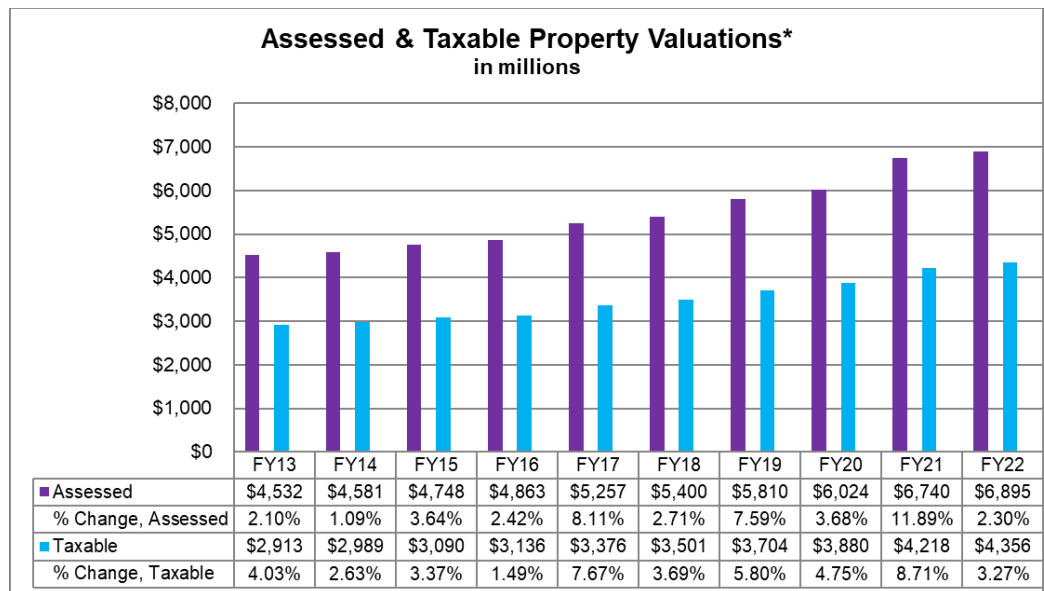
## Economic Overview

The Iowa City economy experienced consistent annual growth from 2010 through 2018; real GDP grew in thirty-six consecutive quarters up until that time. A decline in GDP occurred in 2019 due to the international trade wars which broadly impacted the Midwest region. The resumption of growth in 2020 is uncertain, due to the onset of the COVID-19 pandemic. (Source: Bureau of Economic Analysis)



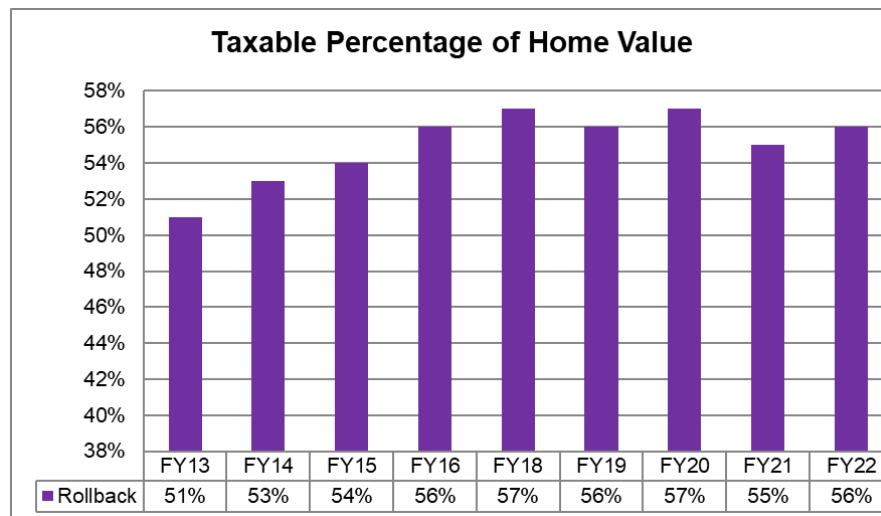
Iowa City's employment picture has fared better than the state as a whole over the past ten years, and its unemployment rate continues to remain below state and national levels. As of February 2020 (preliminary), the Iowa City Metropolitan Statistical Area (MSA) was the third lowest unemployment rate of all MSAs nationally. (Source: Bureau of Labor Statistics)

The growth in assessed property value has averaged 4.55% over the last ten years. The growth in taxable value has averaged 4.54% in that same timeframe and has been in part by increases in the state-mandated “rollback”; a higher percentage of residential properties’ value is taxable.



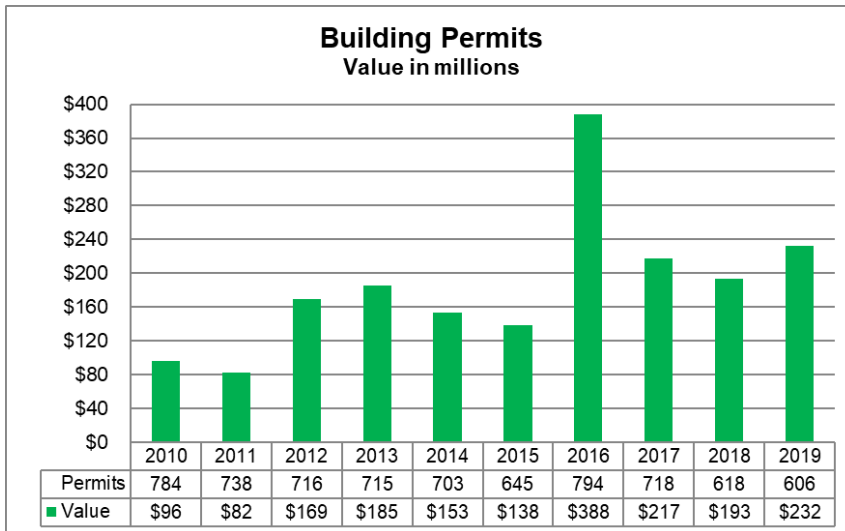
\*Assessed valuations before rollback; military exemptions deducted; includes TIF; excludes gas & electric utilities and Taxable valuations after rollback, military exemptions deducted, includes TIF, excludes gas & electric utilities  
Tax collection year displayed

(Source: Iowa Department of Management)



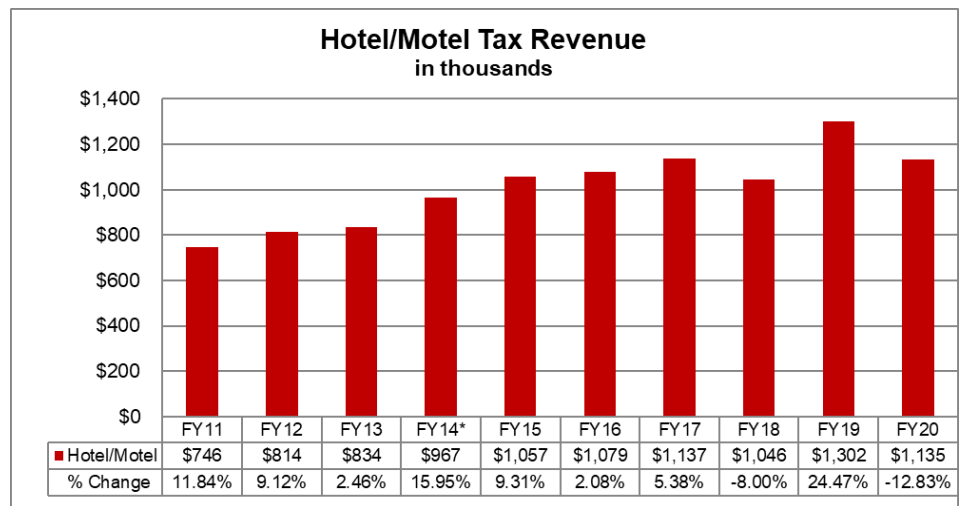
The State of Iowa limits the portion of a property’s value that is taxable, known as the assessment limitation order or “rollback”. This system is intended to limit the amount taxable value can increase in any one year. Taxable value can differ by property class (e.g. residential, commercial, agricultural, and industrial); for City revenue streams, this most notably affects the taxable value of residential properties.

The portion of residential properties’ assessed value that is taxable hit a low point in fiscal year 2009, when forty-four percent of residential property values were taxable. This percentage has increased steadily for several consecutive years and decreased the last year. However, this has coincided with slower assessed value growth and an Iowa Supreme Court decision allowing some apartment complexes previously taxed as commercial properties to reorganize as residential cooperatives. Currently, ninety percent of a commercial property’s assessed value is taxable, meaning that as apartment complexes are reclassified as residential, the revenue the City realizes in property taxes from these complexes drops by approximately half. As Iowa City has more multi-unit apartment buildings per capita than elsewhere in the state, this decision disproportionately affects Iowa City’s tax base.

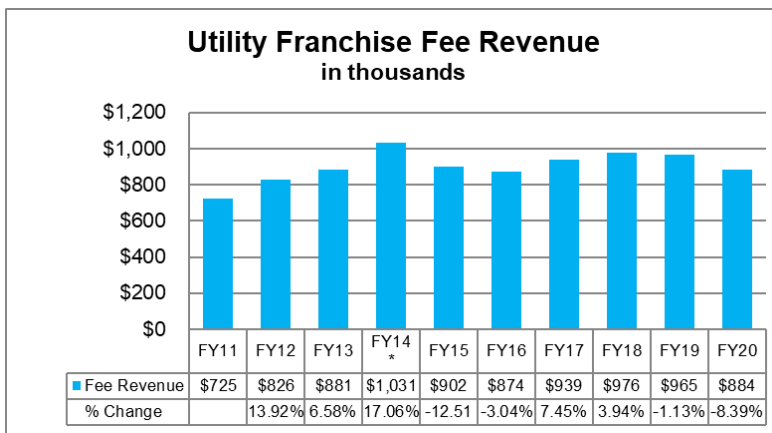


The value of building permits issued reached an all-time high of \$388 million in 2016. The value of building permits was at \$232 million in 2019, which was still above the ten-year average of \$185 million.

One measure of local economic health is hotel/motel tax receipts. The City uses hotel/motel tax receipts to augment funds for public safety, parks & recreation services, and the Convention & Visitors Bureau. Generating revenue from non-Iowa City residents reduces the tax burden on residents. Fiscal year 2020 revenues are down due to the onset of the COVID-19 pandemic.



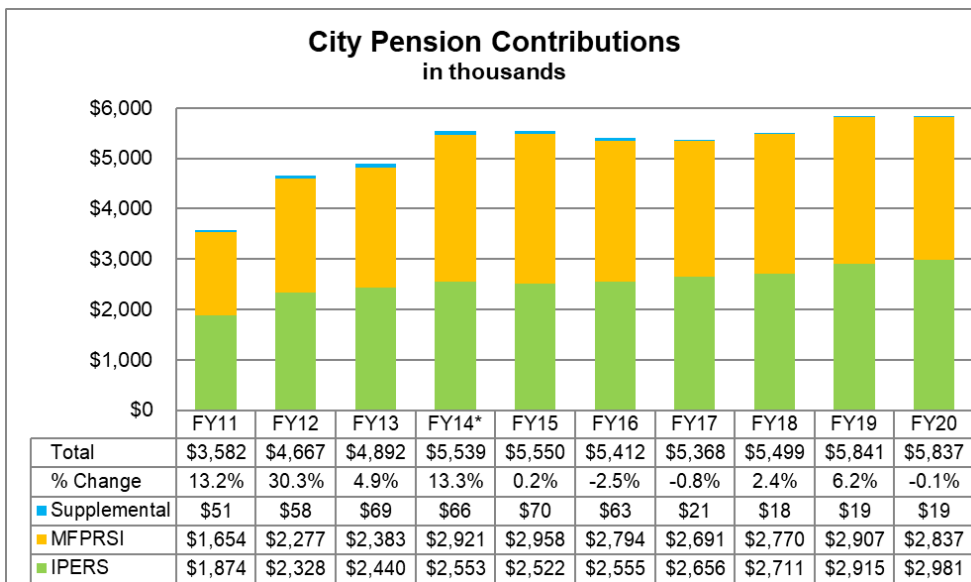
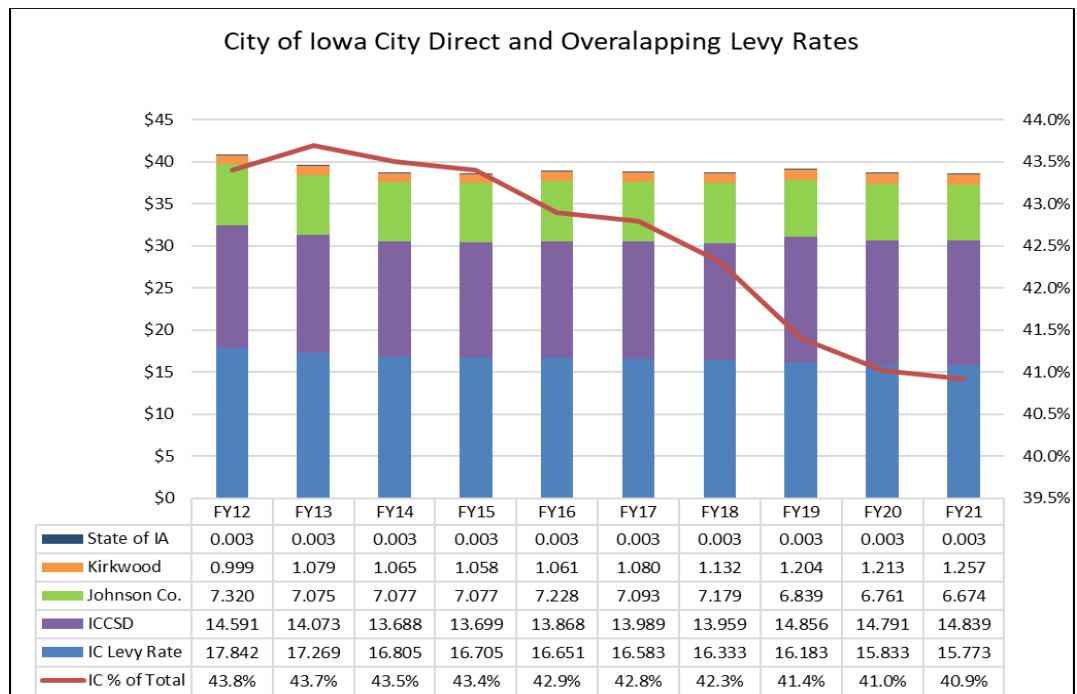
\*FY14 is first period reported on an accrual bases.



In 2009, the State of Iowa enacted legislation establishing cities' right to impose a franchise tax on gas and electric utilities. On February 16, 2010, the City Council passed and approved an ordinance establishing a one percent (1%) tax. Of the \$884,000 for fiscal year 2020, \$532,000 funded a portion of the operational costs associated with Fire Station #4 and maintenance of street right-of-way.

\*FY14 is first period reported on an accrual basis.

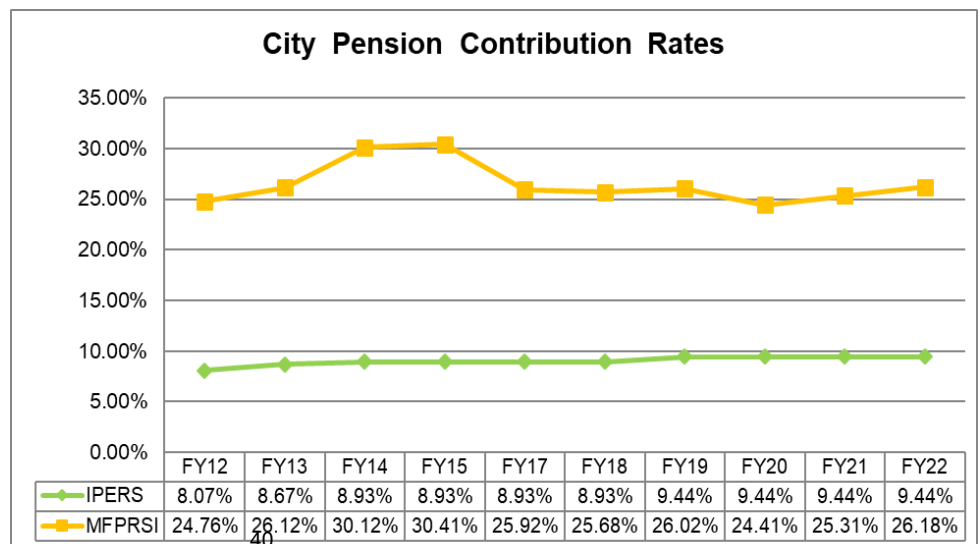
Iowa City's levy rate dropped approximately four-tenths of a percent (0.4%) in fiscal year 2021 to \$15.773, and another six-tenths of a percent (0.6%) in fiscal year 2022 to \$15.673. The rates of overlapping jurisdictions are not certified as of this publication.



City pension contributions has grown six of the last nine years at a rapid pace, except fiscal year 2017 and fiscal year 2016 contributions that were a decrease of eight-tenths of a percent (.8%) and two and five-tenths of a percent (2.5%), respectively.

\*FY14 is first period reported on an accrual basis.

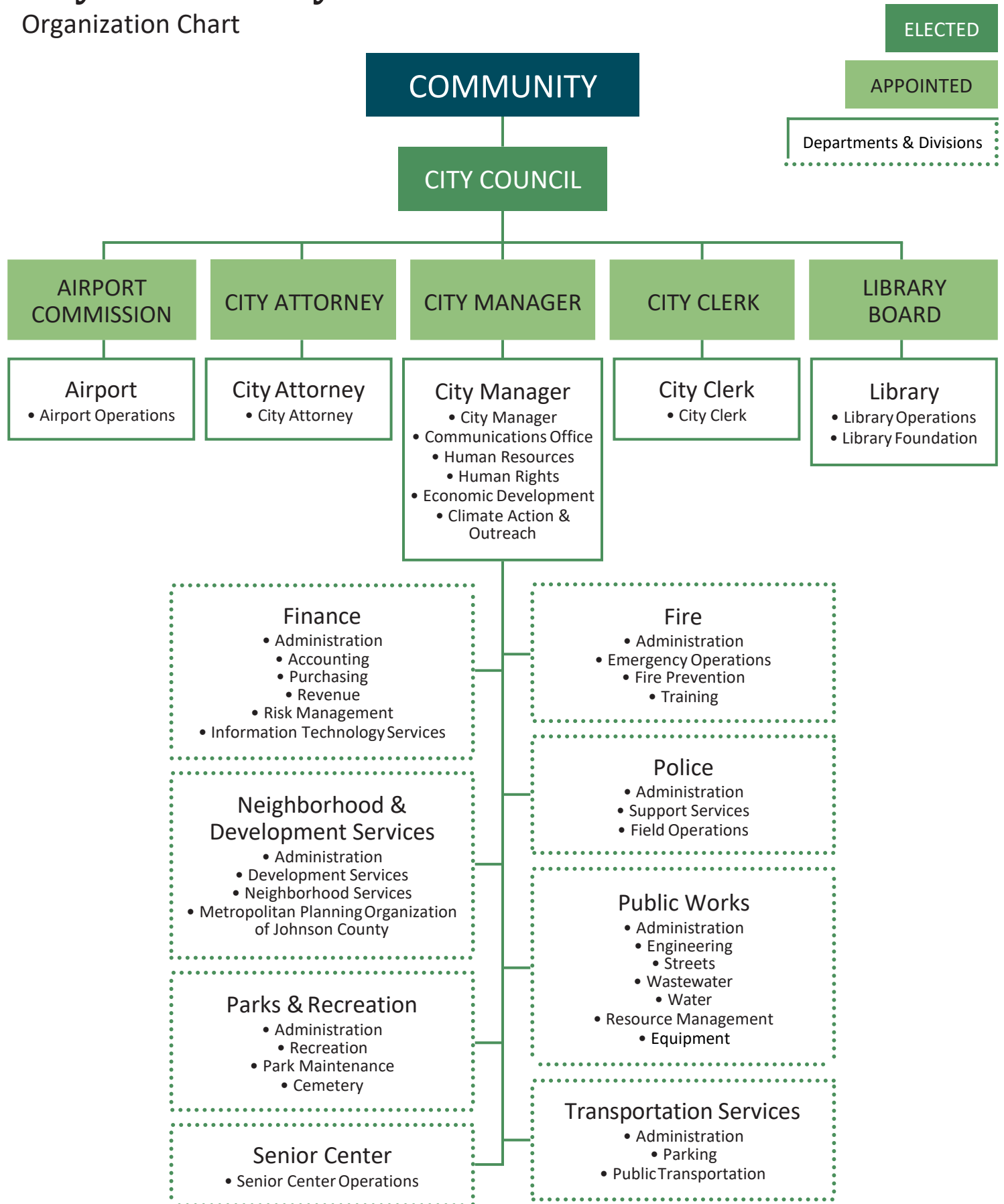
MFPRSI employee contributions are set by statute, currently nine and four-tenths percent (9.4%). City contributions are determined by the system's actuary. IPERS City and employee contributions are currently a sixty/forty split (60/40), with the City paying sixty percent of total contributions.





# City of Iowa City

## Organization Chart



# CITY CLERK

**City Clerk:** Kellie Fruehling  
**Office Location:** 410 E. Washington St.  
**Phone:** (319) 356-5043

**MISSION STATEMENT**

The City Clerk is the official recordkeeping office of the City, performing recordkeeping duties as prescribed by State Law, the City Charter, and the Municipal Code.

**DEPARTMENT DESCRIPTION**

The **City Clerk** is appointed by the City Council, reports directly to the Council and attends all City Council meetings. The City Clerk is charged with custody of deeds, contracts, and abstracts. The Clerk's office is responsible for the keeping of all ordinances, resolutions, minutes, and the City Code. The office publishes public notices, ordinances, and minutes as required by law. The City Clerk's office assists both staff and the general public in researching information. Taxi company licenses and driver authorization, outdoor service areas, cigarette licenses, beer/liquor licenses, cemetery deeds, and parade and public assembly permits are issued from the Clerk's office. City subdivision files, project files, the Domestic Partnership Registry, and an index of Council proceedings are also maintained in the office. The Clerk's office also provides staff support for the Community Police Review Board (CPRB).

**Boards and Commissions:**

The Community Police Review Board, based on a community initiative, was established in 1997. The board reviews police policies, procedures, and practices and may recommend modifications to them. The CPRB also reviews reports prepared after investigation of complaints about alleged police misconduct and then issues its own written report. The Board is also required to maintain a central registry of complaints and holds at least one community forum each year for the purpose of hearing the community's views on the policies, practices and procedures of the Iowa City Police Department.

**City Clerk Personnel:**

	FY2020	FY2021	FY2022
<b>Total FTEs</b>	4.00	4.00	4.00

## CITY ATTORNEY

<b>City Attorney:</b>	Eleanor Dilkes
<b>Office Location:</b>	410 E. Washington St.
<b>Phone:</b>	(319) 356-5030

### MISSION STATEMENT

The City Attorney's Office represents the City in litigation and provides legal advice, opinions, and services to City staff, boards, and commissions.

### DEPARTMENT DESCRIPTION

The **City Attorney** is appointed by the City Council and works at the direction of the City Council. The City Attorney supervises the City Attorney's Office, including four Assistant City Attorneys. In addition, the City Attorney acts as Chief Legal Counsel to the City Council, City Manager, the various City departments and staff, and most City commissions, committees and boards. The City Attorney also reviews and approves proposed City ordinances, resolutions, contracts, and other legal documents; oversees property acquisition needed for public improvements; prepares legal opinions for Council and City staff; and represents the City in litigation in which the City is involved, including violations of City ordinances.

**City Attorney Personnel:**

	FY2020	FY2021	FY2022
<b>Total FTEs</b>	5.50	5.50	5.50

# CITY MANAGER

**City Manager:** Geoff Fruin  
**Office Location:** 410 E. Washington St.  
**Phone:** (319) 356-5010

## City Manager's Office Divisions

### General Fund:

- City Manager
- Communications Office
- Human Resources
- Human Rights
- Economic Development
- Climate Action & Outreach

## MISSION STATEMENT

The City Manager strives to ensure City services are provided in an efficient, responsible manner. Through effectively managing the City's operating departments, the City Manager seeks to implement policy that is consistent with the preferences of Iowa City's community members, as reflected in the direction provided by the City Council. Further, the City Manager provides Council with information needed to make informed policy decisions.

## DEPARTMENT DESCRIPTION

The **City Manager** is the chief administrative officer for the City and is appointed by the City Council, managing the City's day-to-day operations under broad policy direction from Council. The City Manager supervises the activities of all City departments and advises the City Council on matters relating to planning, development, and municipal operations.

The **Communications Office** serves as the central point of contact for internal and external communications at the City. The communications team coordinates media efforts and informational and promotional campaigns for the City, maintains the City's website and intranet, utilizes social media to promote City events and programs, and supervises the Cable Television activities.

The **Human Resources** division provides services in the areas of employee & labor relations, collective bargaining, civil service compliance, employee benefits administration, recruitment of prospective employees, personnel policy development & administration, and administration of applicable employment laws.

The **Human Rights** division enforces antidiscrimination laws, conducts trainings and coordinates community and organization equity and human rights education, and serves as staff to the Human Rights Commission.

The **Economic Development** division researches, compiles, and analyzes demographic and economic data in order to recommend, implement, and advocate policies and programs designed to further the economic development of Iowa City. Staff members work closely with

The Iowa City Area Business Partnership (formerly Chamber of Commerce), Iowa City Area Development Group (ICAD), University of Iowa, and others in promoting the City as a viable business location. They assist developers and prospective companies with commercial and industrial development projects. Staff advises the City Council, boards and commissions regarding economic development projects and proposals.

The **Climate Action & Outreach** division is responsible for implementation of climate action initiatives as well as tracking and publicly reporting carbon emission reduction and energy usage data. Staff provides technical support to City departments and public for environmental and climate action programs. They serve as liaison to the Climate Action Commission.

### **Boards and Commissions:**

The Human Rights commission's duties include:

1. Disseminating information to educate the public on illegal discrimination and civil rights, such as organizing and facilitating educational public forums that address one or more of the broad range of topics included within the rubric of human rights
2. Making recommendations to the City Council for such further legislation concerning discrimination as it may deem necessary and desirable
3. Cooperating within the limits of any appropriations made for its operation with other agencies or organizations both public and private whose purposes are not inconsistent with those of Title 2 of the City Code (Human Rights Ordinance)
4. Planning programs and activities designed to eliminate racial, religious, cultural and other intergroup tensions including but not limited to sex, color, creed, disability, gender identity, sexual orientation, marital status, age and national origin.

The Civil Service Commission approves all entrance and promotional examinations used by the City of Iowa City for civil service positions; holds appeal hearings involving the suspension, demotion, or discharge of employees holding civil service rights. Ascertain to the best of its ability the facts of the case to determine matters involving the rights of civil service employees and may affirm, modify, or reverse any case on its merits per Chapter 400 of the Code of Iowa.

The Telecommunications Commission serves as a review board to resolve disputes between any subscriber or potential subscriber and the cable company; reviews and audits reports by the cable company to the City as required by the Cable Television Ordinance; works with the public, the media, the City, and the cable company for the purpose of making recommendations on various issues; monitors and promotes community programming and the use of the local access channels by a wide range of individuals, institutions, and organizations; informs and educates citizens on matters related to cable TV and other communications systems; and monitors and reviews State and Federal legislative and regulatory action or change.

The Climate Action Commission is charged with assisting the City in implementation of the Climate Action and Adaptation Plan and meeting carbon emissions reduction goals. The Commission, guided by principles of equity, considers equity impacts of proposed climate initiatives and recommends changes to current and future climate action plans. The group is

also responsible for advising the City Council on climate issues, researching, analyzing, and promoting climate actions, and educating and engaging the public on climate action and the City's climate and sustainability goals.

**City Manager Personnel:**

	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>
<b>Total FTEs</b>	15.00	*19.89	20.89

\*Note - In fiscal year 2021, the Sustainability division was moved from the Neighborhood & Development Services Department to the City Manager's Office and renamed the Climate Action and Outreach division.

# FINANCE DEPARTMENT

**Finance Director:** Dennis Bockenstedt  
**Office Location:** 410 E. Washington St.  
**Phone:** (319) 356-5050



## Finance Department Divisions:

### General Fund:

- Administration
- Accounting
- Purchasing
- Revenue

### Internal Service:

- Information Technology Services
- Risk Management
- Purchasing
- Administration

### Special Revenue Fund:

- Administration

## MISSION STATEMENT

It is the mission of the Finance Department to provide quality services to residents and to safeguard City assets. The role of the Finance Department is to support the operating departments in achieving their program objectives utilizing effective and efficient financial planning, reporting, and central support systems.

## DEPARTMENT DESCRIPTION

**Finance Administration** provides direction and administrative support to departmental operating divisions. It supervises the preparation and dissemination of financial data for use by City Council and staff in making managerial decisions and coordinates the annual budget process.

Administration also oversees the City's *Health & Dental Reserves* as Internal Service Funds which are maintained for permanent employees' health care coverage through the City's self-insurance plan. Finance Administration also manages the City's Employee Benefits Fund which is a Special Revenue Fund that collects property taxes levied for the purpose of funding public employee benefits such as IPERS, MFPRSI, health insurance, dental insurance, Social Security and Medicare, as well as other similar benefits. Finance Administration also manages the Tax Increment Financing Fund and the SSMID Fund which are Special Revenue Funds.

The **Accounting** Division provides processing and reporting of all financial transactions for the City of Iowa City. The division also provides financial controls for departments to help ensure proper stewardship of public funds. Accounting provides services that support management decisions through timely and accurate processing and reporting of payroll, accounts payable, accounts receivable, and cash transactions.

The **Purchasing** division provides quality service to City departments, protects the City’s legal interests, and acts responsibly on behalf of the public by maintaining the integrity of the City’s procurement system through the encouragement of open competition and the impartial and fair treatment of vendors. This division also operates the *Central Services* Internal Service Fund that manages the City’s mail and copier operations and other central functions.

The **Revenue** division is responsible for the customer service, billing, and collection procedures City utility customer accounts and landfill customer accounts. The division also records and reconciles all City receipts and banking activity.

The **Risk Management** division is responsible for managing the City’s property and casualty risks and selecting prudent and cost effective solutions to minimize the financial impact of losses to the City. Risk Management also coordinates the City’s safety and OSHA programs.

The **Information Technology Service (ITS)** division provides server management, legacy system management, software development, system integration, desktop computer management and support, data network design and management, website application development and management, City phone systems support, and fiber optic network design and management.

**Finance Department Personnel:**

	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>
<b>Total FTE’s</b>	34.93	34.93	34.93



# POLICE DEPARTMENT

**Police Chief:**  
**Office Location:**  
**Phone (Front desk/non-emergency):**

Dustin Liston  
410 E. Washington St.  
(319) 356-5275



- Police Department Divisions:**
- General Fund:**
- Administration
  - Support Services
  - Field Operations



**MISSION STATEMENT**

To work in partnership with the community, enhance trust, protect with courage and empower victims of crime through excellence in service.

**DEPARTMENT DESCRIPTION**

The **Administration** division oversees the Department’s 84 sworn officers and 28 non-sworn personnel. Administration is responsible for the management of the Department’s two operating divisions, Field Operations and Support Services.

The **Support Services** division supports or provides services to Field Operations. In addition, Support Services provides support activities to groups and organizations throughout the City. Support Services consists of Records, Property and Evidence, Computer Operations, Training / Accreditation, Crime Prevention, Planning and Research, Animal Control, and Community Relations.

The **Field Operations** division is the part of the police department normally associated with the provision of police services. Field Operations consists of the Patrol and Investigations Sections.

**Police Department Personnel:**

	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>
<b>Total FTEs</b>	107.00	109.26	110.76

## FIRE DEPARTMENT

**Fire Chief:**

John Grier

**Administrative Office Location:**

410 E. Washington Street

**Phone (Administration/non-emergency):**

(319) 356-5260



### Fire Department Divisions

#### General Fund:

- Fire Administration
- Emergency Operations
- Fire Prevention
- Fire Training

### MISSION STATEMENT

The mission of the Iowa City Fire Department is to protect our community by providing progressive, high quality emergency and preventive services.

### DEPARTMENT DESCRIPTION

The Iowa City Fire Department is dedicated to providing the community progressive, high quality emergency and preventive services. Sixty-four full-time firefighters provide fire, medical, technical rescue, and hazardous materials emergency response to approximately 68,000 residents in the 24.4 square-mile incorporated area of Iowa City, including the University of Iowa main campus. The department operates from four fire stations and staffs four engine companies, one truck company, and a command vehicle. The Iowa City Fire Department collaborates with many other fire protection agencies at the local, state, and federal levels. Specialty areas include: Fire Investigations, the Johnson County Hazardous Materials Response Team, and Special Operations Response Team. The department is organized into four functional program divisions: **Fire Administration, Emergency Operations, Fire Prevention, and Fire Training.**

Iowa City Fire Department community projects include: fire safety education, fire station tours, juvenile fire setters intervention, a mobile fire safe house, ride-along program, the Safety Village, and is a co-leader with Mercy Hospital of the Johnson County SAFE KIDS Coalition. The department's community-driven strategic plan for fire protection services will guide the department's path into the future.

**Fire Administration** is responsible for all departmental activities, accreditation, the purchase and maintenance of computer hardware & software, and building maintenance. The department attained reaccredited agency status through the Commission on Fire Accreditation International in 2018.

**Emergency Operations** services include fire suppression, emergency medical services, technical rescue, and hazardous materials response. The Fire Department responds to over 7,000 emergency incidents annually.

**Fire Prevention** provides proactive prevention services, such as fire safety inspections of commercial and University properties, site plan reviews, and fire and environmental safety education.

**Fire Training** plans, develops, and coordinates in-house training activities with the assistance of the Training Committee. Training emphases include emergency medical services, technical rescue, fire suppression, and hazardous materials. Equipment and apparatus purchases are also overseen by this division.

**Fire Department Personnel:**

	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>
<b>Total FTE's</b>	64.00	64.00	64.00

# PARKS & RECREATION

**Parks & Recreation Director:**

Juli Seydell Johnson

**Parks Division Office Location:**

2275 South Gilbert Street

**Phone:**

(319) 356-5107

**Parks & Recreation Admin. Office Location:**

220 South Gilbert Street

**Phone:**

(319) 356-5100



## Parks & Recreation Divisions

### General Fund:

- Administration
- Recreation
- Parks Maintenance
- Cemetery Operations

## MISSION STATEMENT

Increase community engagement and connection by providing equitable and accessible outdoor spaces, recreation facilities and programs to encourage interaction by all community members; protect and enhance the natural environment; preserve the history and culture of the community in Oakland cemetery and with public art throughout the park system.

## DEPARTMENT DESCRIPTION

The **Parks & Recreation Administration** provides leadership and direction to the *Parks Maintenance, Government Buildings, Recreation, and Oakland Cemetery Divisions*. The division also supports the Iowa City Farmers Market.

The **Recreation** division manages the operation of the City's recreation facilities, rental facilities, community gardens, dog parks and recreation programs. The City offers programs in community events, youth & adult sports, aquatics, culture & art programs, and special populations involvement.

The **Park Maintenance** division oversees the maintenance of the City's green space, natural areas, athletic fields, tree canopy, horticulture plantings and 50 designated parks.

The **Cemetery Operations** division occupies 40+ acres adjacent to the western edge of Hickory Hill Park. There have been an estimated 18,000 interments in the cemetery to date. Staff maintain all cemetery grounds, buildings, equipment, and snow route.

**Boards and Commissions:**

A nine member Parks and Recreation Commission is appointed by the City Council to recommend and review policies, rules, regulations, ordinances and budgets relating to parks, playgrounds, recreational centers and cultural functions of the city and make such reports to the City Council as the Commission deems in the public interest.

**Parks & Recreation Personnel:**

	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>
<b>Total FTEs</b>	45.50	46.50	46.50

# LIBRARY

**Library Director:**

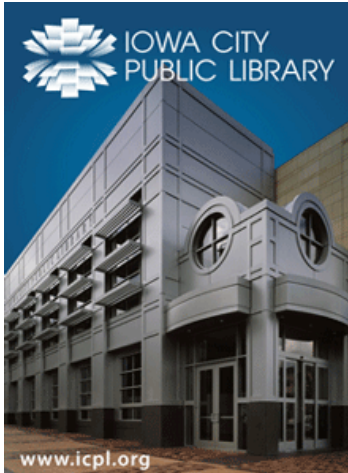
Elsworth Carman

**Location:**

123 South Linn Street

**Phone:**

(319) 356-5200



**ICPL General Hours of Operation:**

Mon-Thurs: 10 am – 9 pm  
Friday: 10 am – 8 pm  
Saturday: 10 am – 6pm  
Sunday: 12 pm – 5pm

**Current Hours/Curbside Service:**

Mon-Saturday: 10 am – 6 pm

See [www.icpl.org](http://www.icpl.org) for additional information about hours and services.

**Iowa City Public Library Divisions:**

**General Fund:**

- Library Operations
- Library Foundation

### MISSION STATEMENT

The Iowa City Public Library is a center of community life that connects people of all ages with information, engages them with the world of ideas, and with each other, and enriches the community by supporting learning, promoting literacy, and encouraging creativity.

The Library values and is committed to: intellectual freedom, excellence in customer service, working collaboratively, minimizing barriers to use, providing a welcoming environment, amplifying community voices, and maintaining a professional, passionate, and skilled staff.

### DEPARTMENT DESCRIPTION

The Iowa City Public Library is a busy, vibrant community hub, focused on identifying and championing community aspirations. Services are intentionally designed to excite and engage diverse audiences and support the community in growing and learning together. Services include an exceptional materials collection, programming for all ages, technology access (wi-fi, hardware and software access and a full digital media lab), and a bookmobile. Online access at [www.icpl.org](http://www.icpl.org) makes collections and information available 24/7.

The Library is governed by a semi-autonomous nine-member board of trustees; which is empowered by state law and city ordinance to set policy, determine goals and objectives, direct the use of monies appropriated or gifted to the Library, and to employ staff.

Services are offered to residents of Iowa City and, through contract, residents of Hills, rural Johnson County, Lone Tree, and University Heights. Reciprocal agreements with other public libraries across Iowa provide for a sharing of services through the Open Access Program.

The majority of library funding comes from Iowa City tax support which includes a voter approved \$.27 levy (per \$1,000 taxable valuation). Other funding sources include contracts for service, library fines and fees, and gifts.

The Iowa City Public Library is separated into two budgetary divisions: **Library Operations** and the **Library Foundation**. *Operations* accounts for Library programs, services, materials, and building maintenance. The *Library Foundation's* budget accounts for personnel costs in the Iowa City Public Library Development Office. These expenditures are fully reimbursed by the Foundation.

**Boards and Commissions:**

Nine-member Library Board of Trustees appointed by the City Council with powers to set policy, employ a Director and staff, expend tax funds allocated by the City Council, contract with other jurisdictions, and receive and spend gift funds and other revenues.

**Library Personnel:**

	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>
<b>Total FTEs</b>	46.05	45.92	45.92



## SENIOR CENTER

**Senior Center Coordinator:**

LaTasha DeLoach

**Location:**

28 South Linn Street

**Phone:**

(319) 356-5220



### Senior Center Hours of Operation:

#### Business Hours

8 AM - 5 PM,  
Monday – Friday

#### Extended Member Hours

7 AM – 7 PM,  
Monday - Thursday  
7 AM – 5 PM, Friday  
10:30 AM – 1:30 PM,  
Saturday & Sunday

*Building hours are often extended to accommodate evening and weekend programming.*

*Please see Calendar of Events for program schedule.*

### MISSION STATEMENT

The Center enhances quality of life by creating opportunities to support wellness, social connections, community engagement and lifelong learning for diverse and growing older adult population.

### DEPARTMENT DESCRIPTION

Establishing social connections, keeping active physically and mentally, and maintaining contact with the community are cornerstones of optimal aging, and they are what we do best at The Center.

#### ***Establishing Social Connections***

- Social interaction and engagement is an essential component of all programming. Classes, programs, special events, performance groups, volunteer activities, clubs, and organizations all incorporate time for participants to interact with each other.

***Keeping Active, Physically and Mentally***

- **Classes:** The Center provides abundant educational opportunities. Classes cover everything from literature and fitness to video production, music, and art education. They are taught by knowledgeable volunteers and independent contractors. All are non-credit with no tests or educational prerequisites.
- **Volunteer Service:** Center volunteers work as teachers, leaders, project directors, building supervisors, or special project volunteers. They play a critical role in the successful operation of The Center. Notably, this type of volunteering can bring a sense of purpose or meaningfulness to a person’s life.

***Maintaining Contact with the Community***

- **Community Services Offered at The Center:** The AARP Tax Aide Program, University of Iowa Counseling Services, Volunteer Lawyers, Senior Health Insurance Information Program, Visiting Nurses Association, Senior Nutrition Program, and Respecting Your Wishes all ensure that the community comes into The Center.
- **The Center Reaches Out to the Community:** Center volunteers share information about The Center and conduct fundraising activities in a variety of venues. Performances by music, theater, choral, dance and poetry groups are regularly scheduled throughout the community. Performances benefit both the performers and the audience. Performers share their talents with the community and maintain or expand mental fitness and social connections. Viewers enjoy entertainment in an environment that promotes social interaction.

**Boards and Commissions:**

The Senior Center Commission is comprised of seven members with renewable three-year terms. Six members are appointed by the City Council. The seventh at-large member must be a Johnson County resident living outside of Iowa City. This person is appointed by a majority vote of the six Council appointees. Duties and powers of the Commission include serving in an advisory role to the City Council regarding the needs of the Senior Center. Commission members make recommendations on policies and programs and join staff and other interested persons in seeking adequate financial resources for the operation of The Center. They encourage full participation of older adults in Center programs and activities and work to ensure that The Center is well integrated into the community. Commissioners encourage partnering with other organizations to meet the needs of older adults; serve in an advocacy role regarding to the needs of older adults; and assist the City Manager in the evaluation of personnel.

**Senior Center Personnel:**

	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>
<b>Total FTEs</b>	7.00	7.76	7.76

# NEIGHBORHOOD & DEVELOPMENT SERVICES

## Neighborhood and Development

**Services Director:**

Tracy Hightshoe

**Office Location:**

410 E. Washington St.

**Phone:**

(319) 356-5120



## Neighborhood & Development Services Divisions

### General Fund

- Administration
- Development Services
- Neighborhood Services

### Enterprise Fund

Neighborhood Services

### Special Revenue Fund

- Metro Planning Organization of Johnson County
- Neighborhood Services

## MISSION STATEMENT

To support a vibrant, sustainable community by connecting people, places and services through planning, partnerships and effective community engagement. NDS strives to improve neighborhood livability and to protect the health, safety, and welfare of Iowa City residents through administration and enforcement of the City's Code of Ordinances and Comprehensive Plan and through various housing and community development programs.

## DEPARTMENT DESCRIPTION

Neighborhood & Development Services (NDS) includes the following divisions: NDS Administration, Neighborhood Services, Development Services, and the Metro Planning Organization of Johnson County. The Iowa City Housing Authority, part of the Neighborhood Services division, is funded with federal grants; this division is found in the Enterprise Fund section of this budget.

## **Neighborhood and Development Services Administration**

*Administration* supports departmental divisions to provide high quality, proactive services and programs that protect and enhance the quality of life for all citizens through opportunities for affordable housing and the equitable, timely, and effective enforcement of land use regulations while conserving the integrity of neighborhoods.

### **Development Services**

*Building Inspection* enforces a number of codes and ordinances which relate to new construction and the maintenance of existing structures in order to protect the health and safety of the general public, and is entirely supported by permit and inspection-related fees. This activity issues building permits for new construction, additions, alterations and repairs, sign and professional permits including mechanical, plumbing, fire sprinkler, and alarms. All building site plans are reviewed and inspections are conducted to ensure safe and proper construction in adherence with code. The Building Inspection activity also enforces zoning ordinances and responds to complaints of nuisance-related ordinance violations.

*Urban Planning* coordinates preparation of the Comprehensive Plan; including district plans that focus on development, redevelopment, preservation and conservation issues within the city's ten neighborhood districts. Drafting of these plans includes extensive citizen participation through public planning workshops, surveys and interviews with property owners, developers, realtors, environmental organizations and neighborhood groups. This activity also promotes sustainable growth and development within the city by establishing comprehensive plans and associated policies and regulations that ensure that the best qualities of the city's residential, commercial, and employment areas are preserved and supported while promoting new development opportunities that will create long term value for the community. Urban Planning also fulfills state statutory requirements pertaining to zoning, development, and historic preservation.

### **Neighborhood Services**

*Community Development* is committed to providing low-to-moderate income Iowa City residents with access to safe and affordable housing, jobs and services to promote the general economic prosperity and welfare of Iowa City. This is accomplished by coordinating efforts with local agencies, businesses, nonprofit organizations and other community partners, and by administering and coordinating activities relating to city, state and federal housing and community and economic development programs. This division also oversees the following programs budgeted in the Special Revenue Funds:

- The *Community Development Block Grant (CDBG)* program and CDBG Rehabilitation are federally funded programs for community and economic development. Staff makes assessments of community employment opportunities, housing, and services for low- and moderate income residents, and use CDBG funds to fulfill identified needs.

- The *HOME* Investment Partnership program is a federally funded program through the US Department of Housing & Urban Development (HUD). The program provides safe, decent, affordable housing.

*Community Development* makes annual allocations to the area's human services agencies. Staff coordinates with United Way of Johnson County and the Housing and Community Development Commission in providing recommendations for the allocation of these funds.

*Neighborhood Outreach* supports and encourages citizens to help shape the future of their neighborhood. By assisting in the establishment of neighborhood associations, and coordinating with 33 neighborhood associations, this activity seeks to encourage action by providing ideas and resources that help associations address their needs and interests within the goals of the larger community.

*Housing Inspection* inspects more than 20,000 rental units during a two-year time period, working with property owners, managers, and tenants to ensure conformance with the Iowa City Housing Code. Code language establishes minimum health and safety standards considered necessary to protect and promote the welfare of tenants and the general public. This activity also enforces zoning ordinances and responds to complaints of nuisance-related ordinance violations.

The *Iowa City Housing Authority (ICHA)* acts as a community leader for affordable housing, family self-sufficiency, and homeownership opportunities. We provide information & education, housing assistance, and public & private partnership opportunities. The ICHA also manages the operations of the Peninsula Apartments reported in the Special Revenue Funds – Peninsula Apartments Fund.

### **Metropolitan Planning Organization of Johnson County (MPOJC)**

The MPOJC coordinates transportation planning efforts for all of Johnson County. The MPO of Johnson County serves the Iowa City Urbanized Area, which includes Iowa City, Coralville, North Liberty, Tiffin, University Heights and the University of Iowa. Member agencies outside of the Iowa City Urbanized Area include Johnson County, Hills, Lone Tree, Oxford, Shueyville, Solon and Swisher.

It is the mission of the MPO of Johnson County to fulfill state and federal requirements necessary to receive state and federal transportation capital and operating funds; to conduct transportation and traffic studies related to public and private development projects; to provide traffic data collection and analysis services, prepare and administer transportation-related grants; and serve as body for regional policy and project-related discussions.

## Boards and Commissions:

- The Planning and Zoning Commission is charged with drafting and implementation of the zoning code and subdivision regulations in accordance with the Comprehensive Plan. Commission members review annexations and requests for rezoning and subdivision; making a final recommendation to City Council.
- The Board of Adjustment reviews requests for special exceptions, variances and other appeals pertaining to the zoning code.
- The Historic Preservation Commission conducts studies and implements regulations designed to promote the preservation of historic landmarks and districts.
- The Public Art Advisory Committee administers the Public Art Program by determining the placement of public art, the type of art to be used in a specific project, and the artist to be engaged; overseeing the acceptance of gifts of art; overseeing the maintenance and disposition of public art; and overseeing expenditures of the Public Art Program budget.
- Housing and Community Development Commission assesses and reviews policies and planning documents related to the provision of housing, jobs, and services for low and moderate income residents, reviews policies and programs of the Neighborhood Services division and makes recommendations regarding the use of public funds to meet the needs of low and moderate income residents. The Commission also seeks public participation in assessing needs and identifying strategies to meet these needs.
- The Board of Appeals holds appeal hearings on and determines the suitability of alternate materials and methods of construction and to provide for reasonable interpretation of the International Building Code, International Residential Uniform Plumbing Code, National Electrical Code, International Mechanical Code, International Fire Code, Dangerous Building Code and the Iowa City Housing Code.

## Neighborhood & Development Services Personnel:

	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>
<b>Total FTEs</b>	42.43	*44.55	44.55

\* In fiscal year 2021, the Sustainability Coordinator was moved from the Neighborhood & Development Services Department to the City Manager's Office.

## PUBLIC WORKS DEPARTMENT

**Public Works Director:**

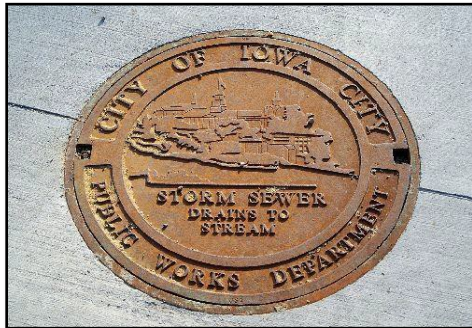
Ron Knoche

**Administrative Office Location:**

410 E. Washington St.

**Phone:**

(319) 356-5138



### Public Works Department Divisions

**General Fund:**

- Administration
- Engineering

**Special Revenue:**

- Streets Operations

**Enterprise:**

- Wastewater Treatment
- Water
- Resource Management
- Engineering

**Internal Service:**

- Equipment

### MISSION STATEMENT

The Public Works Department exists to provide the essential infrastructure and services necessary for the health, safety, and welfare of our community. These services are provided in a manner that will enhance the quality of life of our citizens today and for generations to come.

### DEPARTMENT DESCRIPTION

The Public Works Department is comprised of nine operational areas which operate from various locations throughout the city.

The **Public Works Administration** division manages and coordinates the activities of the department's seven divisions.

The **Engineering** division performs work in connection with all municipal public works improvements including bridges, roads, sanitary sewers and stormwater systems and is a General Fund account funded primarily through property tax revenue. Engineering staff review subdivision plans, design public works improvement projects, perform survey work, and inspect the construction of public works projects and subdivision improvements. Storm water activity is administered by the Engineering Division. The City of Iowa City has developed programs to reduce the discharge of pollutants carried by storm water into our local waterways. Revenue to support its mission is derived from monthly storm water utility fees collected from local residents and businesses and accounted for in the Storm Water Fund enterprise.

The **Streets Operations** division is funded by the Road Use Tax. The Streets Division is responsible for the maintenance of the City's street system. The work duties include maintenance and repair of the City's concrete and asphalt streets, street sweeping, leaf vacuum program and snow plowing. The Streets Division is also responsible for maintenance and repair of the traffic signal systems and City-owned roadway lighting.

The **Wastewater Treatment** division ensures the public health and safety of the citizens of Iowa City and locally protects the Iowa River as a water resource for the people of Iowa. The division provides proper care, operation, and maintenance of City wastewater and storm water collection systems, treatment plants, and the local environment. The division is supported primarily through user fees.

The **Water** division is responsible for maintaining clean, safe drinking water for the community. Because of the many water sources on two water well sites, Iowa City has the ability to provide an excellent blend of high quality water as well as an abundant capacity. The division produces and distributes high quality water in a quantity sufficient to meet the residential, commercial, industrial, and firefighting needs of the City. The division is supported primarily through user fees.

The **Resource Management** division oversees Refuse Collection and Landfill activities. Refuse Collection activities protects the health safety and welfare of our community by providing prompt and safe curbside collection of waste materials. The activity is supported primarily through user fees. The Landfill serves Johnson County, Kalona and Riverside. Each year, the landfill takes in about 125,000 tons of trash. Trash is landfilled according to stringent federal and state regulations to ensure that environmental protection is in place. The activity is supported primarily through user fees.

The **Equipment** division provides repair, preventive maintenance and equipment management services for all major City-owned vehicular equipment with the exception of Transit buses. Fueling services are also the responsibility of the Equipment Division, along with acquisition of new vehicles/equipment and disposition of replaced vehicles/equipment. The division operates as an internal service fund and is supported through chargebacks to City divisions.

**Public Works Personnel:**

	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>
<b>Total FTEs</b>	155.76	158.26	158.76



## TRANSPORTATION SERVICES

**Transportation Services Director:** Darian Nagle-Gamm  
**Parking Office Location:** 335 Iowa Avenue  
**Phone:** (319) 356-5096  
**Transit Office Location:** 1200 South Riverside Dr.  
**Phone:** (319) 356-5151



[www.ebongo.org](http://www.ebongo.org)

### Transportation Services Department Divisions:

#### General Fund:

- Administration

#### Enterprise Funds:

- Parking
- Public Transportation

### MISSION STATEMENT

The Iowa City Transportation Services Department is committed to providing convenient, safe and courteous service to the citizens and visitors of Iowa City.

### DEPARTMENT DESCRIPTION

The Transportation Services Department manages the City's Parking and Public Transportation divisions. All divisions are self-supporting enterprise funds with the exception of the Administration division that is located in the General Fund. The Public Transportation division was transferred out of the General Fund and into its own enterprise fund starting in fiscal year 2013.

The **Administration** division manages the activities of the two divisions and also oversees the Central Business District maintenance operations.

The **Parking** division consists of *Administration, On-street, Parking Lot, and Parking Ramp* operations. The division oversees the operation of four parking structures with 2,486 off-street spaces, 1,302 on-street and surface parking lot spaces, and 148 designated motorcycle/scooter spaces.

The **Public Transportation** division consists of *Administration, Transit Operations, Fleet Maintenance, and Court Street Transportation Center* management. The division operates and maintains a 27 bus fleet serving 19 routes during weekday peak service, as well as contracting with Johnson County SEATS for paratransit service. The Court Street Transportation Center is maintained and operated by the Transit Division.

**Transportation Services Personnel:**

	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>
<b>Total FTEs</b>	73.01	75.51	75.51

## AIRPORT

**Airport Manager:** Michael Tharp  
**Location:** 1801 S. Riverside Drive  
**Phone:** (319) 356-5045



### MISSION STATEMENT

The Iowa City Municipal Airport, directed by the Airport Commission, provides a safe, cost effective general aviation facility. The Airport creates and enriches economic, educational, healthcare, cultural and recreational opportunities for the greater Iowa City community.

### DEPARTMENT DESCRIPTION

Iowa City's Municipal Airport is a general aviation airport located in the southwest part of Iowa City. It is the oldest, continuously operating airport west of the Mississippi. Of the 118 public airports in Iowa, the Iowa City Municipal Airport is one of the busiest general aviation airports in the state.

The airfield consists of 2 runways (7/25 & 12/30) with a maximum landing distance of 5004 feet, a full parallel taxiway and an aircraft parking apron at the terminal building.

A Fixed Base Operator on the airfield provides fuel service, aircraft maintenance, flight instruction, and charter services. The airport has approximately 30,000 take-offs and landings and sells over 370,000 gallons of jet fuel and aviation gasoline to aircraft operators annually.

Airport staff is responsible for daily operation and maintenance of all airport facilities, including 59 T-Hangars, 6 corporate hangars, other airfield buildings, runways and equipment. The Airport Manager staffs an administrative office, manages leased areas and contracts, plans and oversees airport-related capital improvements.

### Boards and Commissions:

The Airport Commission exercises all the powers granted to cities and towns under Chapter 330 of the Code of Iowa, except the power to sell said airport. All funds derived from taxation or otherwise for airport purposes shall be under the full and absolute control of the Airport Commission, deposited with the City Treasurer, and disbursed only on the written warrants or order of the Airport Commission.

The Airport Zoning Commission's duties are:

1. To recommend amendments to the current Iowa City Airport Zoning regulations, including the repeal thereof.
2. To recommend the adoption of new Airport Zoning regulations.

The Airport Zoning Board of Adjustment's duties are:

1. To hear and decide appeals where it is alleged there is an error in any order, requirement, decision or determination made by an administrative official in the enforcement of the Airport Zoning Chapter.
2. To hear and decide special exceptions to the terms of the Airport Zoning Chapter upon which such board is required to pass under the Airport Zoning Chapter.
3. To authorize upon appeal in specific cases such variance from the terms of the Airport Zoning Chapter as will not be contrary to the public interest, where owing to special conditions a literal enforcement of the provisions of the Airport Zoning Chapter will result in unnecessary hardship, and so that the spirit of the Airport Zoning Chapter shall be observed and substantial justice done.

**Airport Personnel:**

	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>
<b>Total FTEs</b>	1.00	1.00	1.00

## City of Iowa City Budgetary Fund Structure

Budgetary Funds					Non-Budgetary Funds
General Fund	Special Revenue Funds	Debt Service Fund	Enterprise Funds	Capital Projects Fund	Internal Service Funds
General (10**)	CDBG (2100)	Debt Service (50**)	Parking (710*) (1)	Capital Projects	Equipment (810*)
	HOME Grant (2110)		Transit (715*)		Risk Management (8200)
	Road Use Tax (2200)		Wastewater (720*)		Information Technology Services (830*)
	Other Shared Revenues (2300)		Water (730*)		Central Services (8400)
	Metro Planning Organization of Johnson County (2350)		Refuse Collection (7400)		Health Insurance (8500)
	Employee Benefits (2400)		Landfill (750*)		Dental Insurance (8600)
	Emergency Levy (2450)		Airport (7600)		
	Affordable Housing (2500)		Stormwater (7700)		<b>Agency Funds</b>
	Iowa City Property Management (2510)		Housing Authority (79**)		Project Green (9102)
	Tax Increment Financing (26**)				
	Self-Supporting Municipal Improvement District (2820)				

(1) The Parking Fund did not qualify as a major fund in the CAFR, but it is being presented as one for managerial reasons.

**Major funds**

## BUDGETARY FUND STRUCTURE

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

### Governmental Funds

- The **General Fund** is the City's primary operating fund and includes activities in the following program areas: general government, public works, public safety, culture and recreation, community and economic development, and health and social services.
- **Special Revenue funds** account for proceeds from specific sources (other than those accounted for within capital projects funds) which are usually required by law or regulation to be accounted for in separate funds and to be expended for specific purposes. Examples include the employee benefits tax levy; emergency tax levy; Community Development Block Grant (CDBG) funding, Road Use Tax receipts; membership contributions to the Metropolitan Planning Organization of Johnson County, taxes generated for a Self-Supporting Municipal Improvement District (SSMID), and tax increment financing (TIF) property tax receipts.
- The **Debt Service Fund** accounts for principal and interest payments on the City's general long-term debt. Funding is provided by the debt service property tax levy, transfers from Tax Increment Financing, and loan repayments.
- **Capital Project funds** account for the acquisition and/or construction of major facilities and assets in excess of \$25,000.
- **Permanent funds** account for resources in which the entity is restricted to expending earnings and not principal for purposes that support a specific program. The City's only permanent fund, the Cemetery Perpetual Care Fund, was merged into the General Fund in fiscal year 2017.

### Proprietary Funds

- **Enterprise funds** are primarily self-supporting in that they are financed by program and/or user fees for the services provided. Such functions for the City of Iowa City include Parking, Transit, Wastewater Treatment, Water, Refuse Collection, Landfill, and Stormwater. The Airport and Iowa City Housing Authority are also classified as enterprise funds. The Iowa City Housing Authority's primary funding source is through the Department of Housing and Urban Development (HUD)'s federal grant and voucher programs. The Transit and Airport funds both receive transfers in from the General Fund.

- **Internal Service funds (non-budgetary)** are also self-supporting and financed on a cost-reimbursement basis through charges to the departments and divisions (budgetary units) which utilize their goods and services. Such activities are not reportable, based on the State of Iowa's budget filing requirements, nor are they reflected in the government-wide financial statements. These funds are also not included in the Major fund determinations. Funds in this category include Equipment, Information Technology Services, Risk Management, Central Services, and the Health and Dental Reserves.

### **Fiduciary Funds**

- **Agency funds (non-budgetary)** are fiduciary funds that account for resources held for the benefit of parties outside the city government. For this reason, agency funds are not appropriated through the budget process, nor are they reflected in the government-wide financial statements. The City has one agency fund, which is not presented, Project Green. Agency funds do not report revenues and expenditures; they only report assets and liabilities.

### **Major Funds**

During the preparation of the City's Comprehensive Annual Financial Report, (CAFR), funds are evaluated based upon the level of their assets, liabilities, revenues, and expenditures/expenses to determine whether or not they are a major fund. Governmental accounting standards sets forth the following minimum provisions for determining which governmental and enterprise funds to treat as a major fund:

The City's main operating fund, the General Fund is always reported as major. Other funds would be classified as major if the following two conditions are met:

1. Total assets, liabilities, revenues, or expenditures/expenses of the individual governmental or enterprise fund are at least 10 percent of the corresponding total of all funds of that category; and
2. Total assets, liabilities, revenues or expenditures/expenses of the individual governmental or enterprise fund are at least 5 percent of the total for all governmental and enterprise funds combined.

If a fund is determined to be a major fund, its financial information is reported separately in the City's CAFR and cannot be reported in aggregate with other nonmajor funds of its fund category (governmental or enterprise). For budgetary presentation, all of the City's funds are presented individually.

# Departments & Divisions by Fund

## General Fund

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### General Fund

#### City Council

City Council

#### City Clerk

City Clerk

#### City Attorney

City Attorney

#### City Manager

City Manager

Communications Office

Human Resources

Human Rights

Economic Development

Climate Action & Outreach

#### Finance

Finance Administration

Accounting

Purchasing

Revenue

#### Police

Police Administration

Police Support Services

Police Field Operations

#### Public Works

Public Works Administration

Engineering Services

### Neighborhood & Development Services

NDS Administration

Development Services

Neighborhood Services

### Parks & Recreation

Parks & Recreation Administration

Recreation

Park Maintenance

Cemetery Operations

### Library

Library Operations

Library Foundation

### Fire

Fire Administration

Fire Emergency Operations

Fire Prevention

Fire Training

### Senior Center

Senior Center Operations

### Transportation Services

Transportation Services Administration

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## Debt Service Fund

### Debt Service Fund

#### Finance

Finance Administration



# Departments & Divisions by Fund

## Special Revenue Funds

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### **CDBG Fund**

**Neighborhood & Development Services**  
Neighborhood Services

### **Affordable Housing Fund**

**Neighborhood & Development Services**  
Neighborhood Services

### **HOME Grant Fund**

**Neighborhood & Development Services**  
Neighborhood Services

### **Iowa City Property Management Fund**

**Neighborhood & Development Services**  
Neighborhood Services

### **Road Use Tax Fund**

**Public Works**  
Streets Operations

### **Tax Increment Financing Fund**

**Finance**  
Finance Administration

### **Other Shared Revenues Fund**

**Neighborhood & Development Services**  
Neighborhood Services

### **SSMID - Downtown**

**Finance**  
Finance Administration

### **Metro Planning Organization of Johnson County**

**Neighborhood & Development Services**  
Metro Planning Organization of Johnson County

### **Employee Benefits Fund**

**Finance**  
Finance Administration

### **Emergency Levy Fund**

**City Manager**  
Climate Action & Outreach

# Departments & Divisions by Fund

## Enterprise Funds

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### **Parking Fund**

#### **Transportation Services**

Parking Operations

### **Airport Fund**

#### **Airport**

Airport Operations

### **Transit Fund**

#### **Transportation Services**

Public Transportation

### **Stormwater Fund**

#### **Public Works**

Engineering Services

### **Wastewater Fund**

#### **Public Works**

Wastewater Operations

### **Refuse Collection Fund**

#### **Public Works**

Resource Management

### **Water Fund**

#### **Public Works**

Water Operations

### **Housing Authority Fund**

#### **Neighborhood & Development Services**

Neighborhood Services

### **Landfill Fund**

#### **Public Works**

Resource Management

## Internal Service Funds

---

### **Equipment Fund**

#### **Public Works**

Equipment Services

### **Central Services Fund**

#### **Finance**

Purchasing

### **Risk Management Reserve**

#### **Finance**

Risk Management

### **Health Insurance Reserve**

#### **Finance**

Finance Administration

### **Information Technology Services Fund**

#### **Finance**

Information Technology Services

### **Dental Insurance Reserve**

#### **Finance**

Finance Administration

# FINANCIAL SUMMARY

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Preparation of the Financial Plan  
Financial and Fiscal Policies  
Long Range Financial Planning  
All Funds  
    Fund Balance Summary  
    Revenue Summary  
    Expenditure Summary  
    Inter Fund Transfer Schedules  
Personnel Full Time Equivalents (FTE)



# PREPARATION OF THE FINANCIAL PLAN

## Introduction

This Three-Year Financial Plan is for fiscal years 2021 through 2023. The Financial Plan includes the current year revised budget (fiscal year 2021), the one-year annual budget as required by Iowa Code (fiscal year 2022), and an additional projection year (fiscal year 2023) as a planning tool. The City's fiscal year begins on July 1 and ends June 30. The purpose of the overview is to disclose the basis on which the financial plan has been prepared.

The role of a government's operating budget differs from that of a private business. Budgets are an important internal planning tool for business, but they also play an external role for governmental entities. A multi-year financial plan informs parties inside and outside government of future objectives and provision of services to its constituents.

The Three-Year Financial Plan also permits a more comprehensive review of the City's financial condition, allowing analysis of current and future needs and requirements. During preparation of the plan, careful review is made of property tax levy rates, utility and user fee requirements, ending cash balances by fund, debt service obligations, bond financing needs, capital outlay for equipment purchases, and major capital improvement projects. Long range financial plans are developed for all major funds, debt service obligations, capital improvement projects, and other areas that have been identified as areas of risk, need, or general prudence.

This document contains operating budgets for the governmental funds: general, special revenue, debt service, capital project and permanent funds. It also includes budgets for the proprietary funds: enterprise and internal service funds. Internal service fund activities are considered non-budgetary in that they are not formally appropriated, reported to the State of Iowa, or included in the adopted budget resolution approved by City Council each year. This is in accordance with the State's filing requirements.

Budget projections are summarized by major revenue and expenditure categories within each division. A separate multi-year Capital Improvements Program (CIP) shows projected capital revenues and expenditures for years 2021 through 2025.

## Basis of Accounting

The modified accrual basis of accounting has been used for preparation of the City's fiscal year 2022 budget for all funds and fund types including proprietary funds. The modified accrual basis of accounting used in the preparation of the fiscal year 2022 budget is similar to the accounting basis used in the City's Comprehensive Annual Financial Report (CAFR) for the governmental funds, except for the treatment of administrative chargebacks, UniverCity property and loans, interfund loans, loan repayments, and same fund transfers.

All of the City's governmental funds are accounted for using the modified accrual basis of accounting. The modified accrual basis of accounting uses a current financial resources measurement focus, which generally includes only current assets and current liabilities on

the balance sheet. Under the modified accrual basis, revenue is recognized when susceptible to accrual, which is in the period in which it becomes both available (collectible within the current period or soon thereafter to be used to pay liabilities of the current period) and measurable (the amount of the transaction can be determined). Revenue accrued includes property taxes, intergovernmental revenue, and interest earned on investments (if they are collected within 60 days after the year-end). Expenditures are recorded when the related fund liability is incurred. Principal and interest on long-term debt, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due. This basis differs from that used in the CAFR for the government-wide financial statements and the proprietary fund statements.

The government-wide financial statements and the proprietary fund statements are accounted for on the flow of economic resources measurement focus and use the accrual basis of accounting in the City's CAFR. Agency funds do not have a measurement focus and use the accrual basis of accounting. Under the accrual method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. The City applies all applicable Financial Accounting Standards Board pronouncements issued on or before November 30, 1989, except those that conflict with GASB pronouncements, in accounting and reporting for these funds.

### **Annual Preparation Schedule**

The City Manager instructs the Department Directors on whether any changes in level of service can be factored into the proposed financial plan. This is done before the actual budget process starts. Changes to the financial plan are done annually during the budget process. All revenue and expenditure estimates are re-evaluated and revised if necessary.

In August each year, the Finance Department meets with Department Directors and Division Heads to review and discuss their goals and performance measures. These are reviewed against the City's long-term strategic plan and updated as necessary. The Finance Department then collects the data from each division and prepares the performance measurement results. Also in August, the City Council holds a work session to discuss their budget goals and priorities for the upcoming year.

In September, forms and instructions are delivered to departments for the annual update to the Five-Year Capital Improvement Program. The status of prior year projects is reviewed as well as the long-term debt projections. Updates to projects already in the Program, requests for new projects including their cost estimate, availability of outside funding sources, operating impact, and rating score are submitted by departments.

In early October, Department Directors and Division Heads are able to access their respective budget projections. They can make adjustments to their operating budget during this time. The Finance Department compiles salary projections, history of each department/division's actual line item expenditures, and projected revenues and costs covered by the Financial Plan. (The Finance Department projects revenues individually and uses a combination of inflation factors and individual costs to project expenditures.)

During October, the Finance Department produces the preliminary Capital Improvement Program. This is reviewed through a series of meetings by a Capital Project Review Committee and modifications are made based on project timing and coordination, community development, funding availability, and other factors.

In late October, budget entry is restricted and only accessible to the Finance Department, and the Finance Department issues the proposed Five-Year Capital Improvement Program.

In November, the Finance Department reviews the budget projections with requests added and compiles them all into a budget. Long range financial plans are reviewed and integrated into the annual budget and rate or budget adjustments are determined. All budget forms and adjustments are forwarded to the City Manager.

By mid-December, the City Manager and Finance Department decide which modifications to operations will be made. A tax levy is computed. Analysis is done so all funds have required balances or zero balances. The proposed Five-Year Capital Improvement Program, division performance measures and goals, and the annual and projected budget are combined into one document. The proposed Financial Plan document is then printed.

City Council reviews the proposed Financial Plan document during the month of January.

In February, the proposed Financial Plan document and a memo of City Council's changes are presented to the public. A notice of public hearing is published at least ten days but not more than 20 days prior to the final adoption.

In March, the final Three-Year Financial Plan and Five-Year Capital Improvement Program are adopted by the City Council following a public hearing. The State of Iowa requires a one-year budget be adopted by March 31 of each year. The applicable year in Iowa City's Three-Year Financial Plan is adopted as the annual budget to satisfy State requirements. If increases to service rates or charges are included as part of the next year's budget, those rate changes are then adopted in March following adoption of the budget.

### **Amending the Adopted Budget**

Budget amendments are typically presented to the City Council twice a year, with a public hearing held each time to allow for citizen input. The first public hearing is usually held in early fall, and the second and/or final hearing is in late spring. All amendments must be formally approved and certified to the State of Iowa by May 31st, as required by law.

The fall budget amendment is primarily comprised of appropriations from the prior year that must be 'carried-forward' or re-appropriated as part of the new fiscal year. These carry forwards are in two forms 1) unspent department appropriations, and 2) incomplete capital improvement projects.

Departments may request to carry appropriations forward into the next fiscal year that remain unspent at the end of the fiscal year. These requests are submitted to the Finance Director for review and then approved or denied by the City Manager. In order for an

appropriation to be carried forward into the next fiscal year, it must meet the following criteria:

- 1) The appropriation must be for an item or service specifically listed in the requesting department's budget. Appropriations for regular and ordinary operating expenditures may not be carried forward. Purchases of items and services not listed in the requesting department's budget are not eligible for carryover.
- 2) The amount of the appropriation may not be lower than the lesser of 1) one percent of the activity's budget, or 2) \$5,000.
- 3) All appropriations to be carried forward are contingent upon adequate, available resources and fund balance.

In addition to these carry forward requests, there are many capital improvement projects that span across fiscal years. These projects must be re-appropriated in accordance with State budget law. The Finance Department compiles a summary of capital projects and their remaining, unspent appropriations, and then these unspent project appropriations are included as part of the budget amendment for the following fiscal year. These two types of budget carry forwards are the primary basis for the first budget amendment of the year.

The second budget amendment is compiled during the annual budget process. While department budget requests for the next year are being compiled during the budget process, departments also submit their revised budget requests for the current year. These requests help formulate the revised budget for the current year. Revisions to the current year budget must still comply with the City's budget amendment policy. Following the completion of the next year's budget process and approval in March, the second budget amendment is compiled and submitted for City Council approval.

## **Budget Reporting**

In accordance with Code of Iowa, the City Council annually adopts a budget following required public notice and hearing which includes all funds, except internal service funds and agency funds.

Formal and legal budgetary control is based upon nine major classes of expenditures known as functions, not by fund or fund type. These nine functions are: Public Safety, Public Works, Health and Social Services, Culture and Recreation, Community and Economic Development, General Government, Debt Service, Capital Projects and Business Type/Enterprises. The legal level control is at the aggregated function level, not at the fund or fund type level.

Financial statements which compare the fiscal year's actual revenues and expenditures to budgeted authority are published by the 31st of December immediately following the end of the fiscal year (June 30). These statements are also presented for the City, as a whole, in the notes to that year's Financial Report. Legal compliance is met if actual expenditures do not exceed the budgeted expenditures for each of the nine functions.



## **Financial Plan Preparation Schedule**

### **August 1 – August 31, 2020**

Finance Department meets with each division to review division performance measures and goals, and their alignment with City Council strategic plan. Performance measurement data is compiled and summarized.

### **September 1, 2020**

City Council work session discussion regarding fiscal year 2022 budget goals. Capital Improvement Program (CIP) forms and instructions are distributed to departments.

### **September 25, 2020**

Capital Improvement Program forms are due to the Finance Department.

### **October 1, 2020**

At the department staff meeting, directors will review fiscal policies and priorities, present special budget issues, distribute budget manuals, and instruct staff on budget preparation process.

### **October 2 – October 23, 2020**

Munis system is available for departments to enter fiscal year 2022 line item budgets, add fiscal year 2022 budget requests for each activity, and amend fiscal year 2021 line item budgets. Finance Department develops personnel budget through consultation with the Human Resource department and each individual department.

### **October 5, 2020**

Finance Department produces preliminary Five-Year CIP.

### **October 8, 2020**

Capital Improvement Program review committee reviews project requests and rankings; committee makes amendments to the preliminary Program.

### **October 16, 2020**

Finance Department produces amended Five-Year Capital Improvement Program with updated project rankings.

### **October 22, 2020**

Capital Improvement Program review committee reviews amended program and makes final Program adjustments.

### **October 23, 2020**

Department directors deliver budget summary to City Manager's office and Finance Department. Munis financial system is closed for departmental updates.

### **November 2 – November 20, 2020**

City Manager and Finance Director meet with each department to discuss their divisions' fiscal year 2022 budget requests and submittals, fiscal year 2021 revised budgets, performance measures, and goals. Finance Department reviews and updates long range financial plans.

### **November 23 – November 30, 2020**

City Manager's office reviews budget requests to determine budget issues and discussion items; a comprehensive summary of significant budget issues is prepared. The Finance Department combines budget requests and long-range financial plans and prepares financial summaries.

### **December 4, 2020**

City Manager and Finance Department finalize departmental fiscal year 2022 budget requests, fiscal year 2021 revised budgets, Five-Year CIP, division goals and performance measures, and long-range financial plans.

### **December 18, 2020**

The proposed City budget document including the Three-Year Financial Plan, the Five-Year CIP, and division goals and performance measures is distributed to City Council.

### **January 2 – February 23, 2021**

City Manager and City Council discuss budget process overview, budget environment, proposed budget, CIP, significant budget issues, and to incorporate Council policy preferences.

### **February 2, 2021**

City Council approves notices of public hearing on the proposed maximum property tax dollars to be assessed for specified levies for fiscal year 2022.

### **February 5, 2021**

Publication of notice of public hearing on the proposed maximum property tax dollars to be assessed for specified levies for fiscal year 2022.

### **February 16, 2021**

City Council holds public hearing and adopts resolution setting the maximum property tax dollars to be assessed for specified levies for the fiscal year 2022 budget.

### **March 2, 2021**

City Council approves notices of public hearing on the proposed fiscal year 2022 budget and the fiscal year 2021 revised budget.

### **March 5, 2021**

Publication of notice of public hearing on the proposed fiscal year 2022 budget and revised fiscal year 2021 budget. City budget made available for public inspection at City Hall and library.

### **March 16, 2021**

Following public hearings, the fiscal year 2022 budget, the Three-Year Financial Plan, the Five-Year CIP, and the fiscal year 2021 revised budget are adopted by City Council.

### **March 31, 2021**

Adopted fiscal year 2022 budget and fiscal year 2021 revised budget are certified with Johnson County Auditor.

### **April 6, 2021**

City Council sets the hearings for service fee and rate changes for fiscal year 2022, if necessary.

### **July 1, 2021**

New fiscal year begins.

## **FINANCIAL AND FISCAL POLICIES**

The City of Iowa City's financial policies set forth the basic framework for the overall fiscal management of the City. These policies assist the decision-making process of the City Council. These policies provide guidelines for evaluating both current activities and proposals for future programs.

Most of the policies represent long-standing principles, traditions and practices, and follow generally accepted accounting principles which have guided the City in the past and have helped maintain financial stability.

### **OPERATING BUDGET POLICIES**

- The City will prepare an annual balanced budget for all operating funds. A balanced budget is one that has revenues sufficient to equal expenditures.
- The City will maintain a budgetary control system to ensure adherence to the budget and will prepare quarterly reports comparing actual revenues and expenditures to budget.
- Operating budgets are established on a fund/department/division/activity basis.
- A contingency account will be maintained in the annual General Fund operating budget to provide for unanticipated expenditures or to meet unexpected increases in service delivery costs, budgeted annually, at approximately one percent of expenditures and transfers out.
- Budget amendments may be submitted twice per year and require approval of the Department Director, the Finance Director, and the City Manager. The City Council formally reviews and approves all budget amendments processed by staff twice per year – once in the late summer/early fall and once in the spring.
  - 1) Increases or amendments to operating budgets are made only in the following situations:
    - emergency situations
    - transfer from contingency
    - expenditures with offsetting revenues or fund balance
    - carry-over of prior year budget authority for expenses that had not been incurred as of the end of the fiscal year.
  - 2) Emergency Reserve funds will be transferred to operations for the following purposes:
    - to provide natural or other disaster response or mitigation funding/interim loans
    - to mitigate fluctuations or sudden elimination of State of Iowa property tax backfill or other State operating assistance
    - to mitigate pension, insurance, or health care funding anomalies, emergencies, or spikes
    - to avoid any defaults from the payment of long term or bonded debts
    - to assist in the rehabilitation or replacement of fully depreciated or outdated municipal buildings and facilities to avoid the issuance of long-term debt
    - for any other financial emergencies declared by the City Council

- 3) Departments may request to carry-over appropriations into the next fiscal year that remain unspent at the end of the fiscal year. These requests are submitted to the Finance Director for review and then approved or denied by the City Manager, and are amended into the following year's budget. In order for an appropriation to be carried forward into the next fiscal year, it must meet the following criteria:
- The appropriation must be for an item or service specifically listed in the requesting department's budget. Appropriations for regular and ordinary operating expenditures may not be carried forward.
  - The amount of the appropriation may not be lower than the lesser of 1) one percent of the activity's budget, or 2) \$5,000.
  - All appropriations to be carried forward are contingent upon adequate, available resources and fund balance.
  - Capital improvement projects that span across fiscal years must be re-appropriated each year in accordance with State budget law. The Finance Department compiles a summary of capital projects and their remaining, unspent appropriations at year-end. These unspent project appropriations are included as part of the budget amendment for the following fiscal year.

### **OPERATING BUDGET PREPARATION CRITERIA**

#### **General Guidelines:**

- Maintain the fiscal integrity of the City's operating and capital improvement budgets in order to provide services and to construct and maintain the City's infrastructure.
- Maintain the City's responsible fiscal position and Aaa bond rating.
- Present budget data to the City Council in a format that will facilitate annual budget decisions based on a three-year planning perspective. Provide the City Council with a summary of the three-year forecasts.
- Encourage community involvement in the annual budget decision-making process through public hearings, informal meetings, budget briefs and related informational efforts.

#### **Service Level Guidelines:**

- Deliver service levels which are consistent with the community's willingness to pay and the City's available resources.
- Base decisions to reduce service levels or eliminate activities on City Council's strategic plan priorities.
- Recognize that City employees are one of the City government's most valuable resources and are essential to the delivery of high quality, efficient services.

#### **Revenue Guidelines:**

- Property tax levy rates will not exceed the limits as established by the State of Iowa.

- Revise user fee rate structures to recover the cost of the service provided to the benefiting customers while maintaining sensitivity to low income residents.

### **Expenditure Guidelines:**

- Support responsible management efforts to increase productivity by providing resources for office automation, preventive maintenance, risk management/employee safety, and employee training.

## **REVENUE POLICIES**

- The City will try to maintain a diversified and stable revenue system to minimize short-run fluctuations in any one revenue source.
- The City will attempt to maximize benefits from major revenue sources as a way of maintaining a competitive property tax rate.
- The City will follow an aggressive policy of collecting revenues.
- The City will establish all user charges and fees at a level related to the full cost (operating, direct, and indirect) of providing the service, whenever practical.
- The City will review licenses, fees, and charges annually to determine if the revenues support the cost of providing the service.
- The financial goal of the Recreation division is for program fees to provide 40% of the division's funding.
- Parking, Refuse, Wastewater Treatment, Storm Water, Landfill, and Water funds will be self-supporting through user fees. Self-supporting shall be defined as maintaining a positive net income after depreciation but before capital contributions, transfers, and extraordinary items using a GAAP basis of accounting.
- Rate adjustments will be submitted to the City Council by ordinance if state or locally legislated, or by resolution (if not state or locally legislated).

## **ECONOMIC DEVELOPMENT POLICIES**

- Alignment with the City's Strategic Plan will provide the first indicator about whether a project may be eligible for TIF.
- The City will continue to seek projects that diversify existing uses in the given urban renewal area. Such projects may include Class A office, hotel, entertainment, and residential uses, provided market studies and financial analysis support such investment.
- New office and mixed-use building projects receiving TIF in any urban renewal area shall be certified Silver or better under the LEED for New Construction Rating System current at the time of design development. New Residential projects shall be certified Silver under the National Green Building Standard or the LEED Green Building Rating System appropriate to the building type. For LEED projects, at least 8 points shall be awarded for the LEED-NC

Optimize Energy Performance credit.

- Applications for TIF support for downtown projects must indicate how the proposed project will help fulfill the overall vision of the downtown portion of the Downtown and Riverfront Crossings Plan, while encouraging appropriate infill redevelopment with a mix of building uses. Building heights must conform to the Desired Heights map in the Plan or provide exceptional public benefits to be considered otherwise. The provisions of this section will apply until a Downtown Form-Based Code or urban design plan is adopted.
- Properties in the downtown area are designated one of four ways in relation to historic preservation and affect whether a project may be eligible for TIF. More detail is available on this policy.
- TIF projects in any urban renewal area with a residential component as part of the project must provide a minimum of 15% of the units as affordable to tenants at or below 60% AMI (area median income). If those housing units are for sale, units will be targeted to households at or below 110% AMI.
- The City will not contract with or provide any economic development incentives to any person or entity who has participated in wage theft by violation of the Iowa Wage Payment Collection law, the Iowa Minimum Wage Act, the Federal Fair Labor Standards Act (FLSA) or any comparable state statute or local ordinance, which governs the payment of wages.
- When a TIF project is based on the creation or retention of jobs, certain wage thresholds must be met to help ensure the City's financial participation only serves to increase the average area wage. As a policy to incentivize the addition of high paying jobs to the local economy, a jobs-based TIF incentive would be structured using the thresholds of the State of Iowa High Quality Jobs Program.
- Recognizing that some non-profit activity and/or investment in public infrastructure may influence additional private economic development activity, TIF may be an appropriate tool to further investment in Iowa City's cultural and/or natural assets, such as Arts and cultural activities or facilities, historic preservation, public improvements that serve as a catalyst for the economic development of the urban renewal area.
- Designed to provide a consistent and transparent process for the review and analysis of all applications for TIF assistance, applications must be complete, must demonstrate sufficient need for the City's financial assistance, such that without it, the project would not occur, it should be understood that the preferred form of TIF is rebate, developer equity must be equal to or greater than City funding, and it must be project based in that the project must generate TIF increment sufficient to be self-supporting.

### **CAPITAL IMPROVEMENT PROGRAM BUDGET POLICIES**

- The City will develop a five-year Capital Improvement Program (CIP), which will be reviewed and updated annually, comply with City Council goals and be compatible with the Comprehensive Plan whenever possible.
- The complete five-year CIP funding plan must be balanced each year by matching projected expenditures with proposed revenue sources by fund.

- Funding for projects should be obtained through borrowing from:
  - bond market, general obligation or revenue bonds
  - enterprise fund operations and reserves
  - internal loans
- The City may utilize General Fund cash balances to fund capital projects whenever available and feasible. For the Airport, it is policy that the General Fund will match up to \$100,000 in grants received per year.
- The City shall utilize available funding sources for capital improvements whenever practical and feasible such as but not limited to:
  - federal and state grant funds
  - special assessments
  - developer contributions
- The City will maintain its physical assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs. The budget will provide for the adequate maintenance and the orderly replacement of the capital plant and equipment from current revenues when possible.

### **RESERVE POLICIES**

- The City will establish a contingency line-item in the annual General Fund operating budget to provide for unanticipated expenditures or to meet unexpected small increases in service delivery costs, and will be budgeted at approximately one percent of expenditures.
- Operating fund balances at fiscal year-end will be maintained at a level to ensure sufficient cash flow throughout the fiscal year. Unassigned fund balance in the General Fund reserves will not go below 25% of total revenues and transfers in, with a ceiling of 35%. Fund balances in excess of 35% will be transferred to the City's Emergency fund, used to retire outstanding debt, used to provide property tax relief, or used for facility replacement.
- The City will maintain an Emergency fund and will strive to maintain the balance at an amount equal to the State reimbursement for commercial/industrial property tax replacement plus the City's pension and OPEB liabilities.
- Debt reserves will be maintained in accordance with applicable bond covenants in the Water, Wastewater, Parking, and business-type funds with outstanding revenue bonds.
- Reserves will be maintained in the City's business-type funds to ensure sufficient cash flow throughout the year as well as funds for capital repairs and infrastructure replacement. Unassigned reserves shall be limited to accumulated depreciation plus 35% of revenues and transfers in. Excess reserve balances will be transferred to the Emergency fund, used to retire outstanding debt, used to provide utility rate relief, or reserved for future capital improvement needs.
- Reserves will be maintained for equipment replacement and for unexpected major repairs in the following areas: Parking, Wastewater, Water, Landfill, Transit, Equipment Replacement,

Information Technology Services, Central Services, Cable Television Equipment, and Library Computer Equipment.

- Reserves, based on actuaries, will be maintained for the Risk Management Loss Reserve, Health and Dental Insurance Reserves. Excess reserve balances may be transferred to the Emergency fund if the City's OPEB liabilities are not fully funded.
- All City trucks, cars and necessary accessories will be maintained on a replacement cost basis each year. A separate reserve fund has been set up to fund these replacements. Additions to the fleet are made through allocations in the annual budget. Only Fire Department fire trucks and equipment and Transit buses will be eligible to be purchased through the issuance of debt.
- All general obligation debt will be paid from the Debt Service Fund. General Obligation debt applicable to Enterprise Fund projects will be paid out of the Debt Service Fund, but will be abated from revenues from the respective Enterprise Fund(s).

### **DEBT POLICIES**

- Debt shall only be used to finance capital improvement projects, firefighting equipment, affordable housing developments, participation in state or federal tax credit programs, or economic development projects. Funding non-emergency capital improvement projects shall not be authorized by the City Council unless the project has been included in the Five-Year Capital Improvement Plan (CIP).
- The City shall strive to limit debt and to fund projects on a pay-as-you-go basis when possible.
- The City shall manage its debt program so that the amount of net direct debt outstanding at any time does not exceed 1.50% of the City's total assessed value. The City shall strive to meet the Moody's Aaa benchmark of net direct debt outstanding of .75% of the City's total assessed value. The City's total outstanding long-term debt will adhere to State law which sets the limit at 5% of the city's total assessed value. The use of annually appropriated debt obligations for the purpose of circumventing the debt limits of this policy is prohibited.
- The City's debt service property tax levy shall not exceed 30% of the total property tax levy.
- The City may finance capital needs through the issuance of revenue-secured debt obligations. For new issues, the amount of revenue-secured debt obligations issued should have a projected minimum revenue coverage ratio of at least 1.25 times annual debt service at issuance.
- Debt will be structured for the shortest period consistent with a fair allocation of costs to current and future beneficiaries or users. General obligation bonds will be limited to State law as to the length of debt.
- To the extent possible, repayment of debt should be structured so as to rapidly pay down principal and should use a level principal or other rapidly amortizing structure whenever possible. Long-term bonded debt should, as a general rule, be structured with level debt service payments.



- The City may use lease-purchase obligations in lieu of bonded debt. Use of these instruments will be limited to specific projects or purposes and will not be utilized as a general practice for the financing of capital improvement projects.
- The City may enter into agreements with commercial banks or other financial entities for purposes of acquiring lines of credit that shall provide access to credit under terms and conditions as specified in such agreements.
- The City may choose to issue Bond Anticipation Notes (BANs) or similar structures as a source of interim financing. Tax and Revenue Anticipation Notes will be used only on an emergency basis and will not be used as a general practice to finance ongoing operations.
- General Obligation new money bonds shall be issued by competitive sale. Debt, except for General Obligation new money bonds, may be sold through a negotiated sale or a private placement or limited public offering where it is determined to be the best method to achieve a lower interest cost and/or effectively market the debt.
- The City may issue refunding bonds when legally permissible and prudent. The net present value savings for an advanced refunding should equal or exceed seven percent. The net present value savings for a current refunding should equal or exceed five percent. The City may choose to refund outstanding indebtedness when existing bond covenants or other financial structures impinge on prudent and sound financial management regardless of projected net present value savings.
- The City's preferred rating agency will be Moody's Investors Service. The City will strive to maintain a Moody's bond rating of 'Aaa' for its General Obligation Unlimited Tax (GOULT) bonded indebtedness. The City will strive to maintain a Moody's rating of 'A3' or higher for its revenue bonded indebtedness.
- The City, as a practice, will not use derivative products in financing transactions.
- The Finance Director shall provide the City Manager and City Council an annual long-term debt disclosure report within 210 days after the fiscal year-end regarding the City's outstanding debt and debt program.

### **ACCOUNTING, AUDITING, AND FINANCIAL REPORTING POLICIES**

- Quarterly financial reports will be prepared and submitted to the City Council.
- A three-year financial plan for all operating funds will be prepared by the City Manager and presented to the City Council for their review. This will include the current revised year and two projected years.
- A Five-Year Capital Improvement Program budget will be prepared, reviewed, and revised annually.
- An independent audit will be performed annually for all City funds.
- The City will produce a Comprehensive Annual Financial Report (CAFR) in accordance with generally accepted accounting principles as outlined by the Governmental Accounting Standards Board.

## Long Range Financial Planning

Long range financial planning is conducted by the City in numerous areas of the City's financial operations. Where long range financial plans are prepared, the applicable years of the plans are incorporated into the annual budget process and the three-year financial plan. Discussion of some of the City's operations and their long-range financial planning and projections is provided below.

### Major Fund Financial Projections

In each major operating fund, there is a long-term financial projection included at the end of each Fund Summary. Each long-term projection is presented through the year 2025 and includes a trend analysis and a chart of revenues and expenditures. These projections are done through a software package known as Synario.

Major funds that have long-term financial projections incorporated are the General Fund, Employee Benefits Fund, Debt Service Fund, Parking Fund, Transit Fund, Wastewater Fund, Water Fund, Refuse Collection Fund, Landfill Fund, and the Storm Water Fund. The Housing Authority Fund does not include a long-term financial projection as this is entirely dependent on federal grant funding and will fluctuate for factors beyond the control of the City Council or management. One non-major fund that also incorporates a long-term financial projection is the Road Use Tax Fund. A long-term financial projection is included for the Road Use Tax Fund due to the importance of this fund's activities to the City's overall operation and its relevance to the General Fund and Employee Benefits Fund.

### Impact of State property tax reform

On May 22, 2013, the State of Iowa legislature passed a property tax reform bill (SF295) that will have a significant impact on the City's ability to finance services in the future. The property tax reform bill has multiple components including changes to the taxability of residential, multi-residential, commercial, and industrial property. A 'backfill' or replacement of local property taxes with State funding was established to provide financial assistance to local governing jurisdictions affected by the property tax legislation.

The City funds for which property tax is a significant funding source include the General Fund, the Debt Service Fund, the Employee Benefits Fund, the Transit Fund, the SSMD-Downtown District Fund, and the Tax Increment Financing Fund. Property tax also supports the Road Use Tax Fund, the Airport Fund, and the Metro Planning Organization of Johnson County (MPOJC) Fund through subsidy transfers from the Employee Benefits Fund and the General Fund.

The backfill revenue received from the State of Iowa to replace property tax revenues lost due to the rollback of commercial and industrial property was \$1,048,359 in fiscal year 2015, \$2,080,228 in fiscal year 2016, \$1,582,567 in fiscal year 2017, \$1,546,743 in fiscal year 2018, \$1,551,685 in fiscal year 2019, \$1,542,660 in fiscal year 2020, and is estimated to be \$1,915,998 and \$1,554,162 in fiscal years 2021 and 2022, respectively. The total projected impact of the property tax reform over ten years for the City is estimated to be a loss of \$51,694,623.

The strategy that the City has undertaken in response to the property tax reform is to 1) seek revenue diversification, 2) build contingency funding to provide for unexpected events, and 3) work to build a more efficient organization and to control spending. As part of this strategy, the City has created an Emergency Reserve fund that is an assigned portion of the General Fund. The targeted balance for this reserve is the amount of the State reimbursement for the commercial/industrial property tax replacement plus the City's pension and OPEB liabilities.

The Appendix contains a State Property Tax Reform Impact Summary with further details of the bill and a description of the estimated financial impact of the provisions of SF295 to the City over its first ten years.

### Landfill Replacement & Closure Reserves

The Landfill Fund maintains a number of reserves that serve various purposes. Some of these reserves are required by law and some are created by management to financially prepare for future occurrences. Legally, the City is required to maintain and fund a closure and a post-closure reserve to ensure that sufficient funds are retained to close and monitor landfill cells as they become full. In order to comply with these funding requirements, the City hires a certified landfill engineering firm to calculate the future cost requirements and to provide us with a certified report. The City is required to have a pro-rated share of this funding placed into the proper closure and post-closure funds based upon the amount of tonnage that the landfill can accept versus how much has actually been deposited. The City maintains these accounting records and files a funding report with the State of Iowa annually. The estimated balance for fiscal year 2022 in the closure and post-closure funds totals \$14,770,510.

The City also maintains a reserve to set funds aside for the construction of new landfill cells as current ones are closed. A cost-per-ton for landfill cell replacement has been calculated based on the actual costs to replace the last landfill cell. Each quarter, as trash is deposited into the landfill, a cost-per-ton transfer is made from the landfill operations to the replacement reserve. These funds are intended to eliminate future borrowing or significant rate adjustments in order to open new cells. The budgeted balance for the landfill cell replacement reserve for fiscal year 2022 is \$9,434,175.

At June 30, 2020, it is estimated that the landfill had deposited 4,596,826 tons versus its permitted capacity of 5,431,000 or 85%.

### Capital replacement reserves

The City maintains long-term replacement reserves including cable television equipment, library equipment, vehicles and heavy equipment, information technology equipment replacement, transit system buses and facilities, parking facilities, water and wastewater facilities, airport infrastructure, and storm water infrastructure. Included in the operating budget are transfers and internal charges to the replacement reserves for the purpose of funding the replacement of these types of equipment, facilities, and infrastructure. Equipment Fund transfers are equivalent to the annual depreciation on the equipment so that these replacements are fully funded when they are necessary. The replacement reserve for transit buses and facilities is funded at 20% of accumulated depreciation due to the availability of state and federal grants to make these purchases. Transit buses and

facilities are depreciated using the straight-line method over an eight-year useful life. These grants typically fund 80% - 85% of the acquisition cost of the bus. The projected balances for replacement funds for fiscal year 2022 are as follows:

<u>Reserve</u>	<u>Fund</u>	<u>Balance</u>
Library equipment equipment	General	\$ 432,736
Public transportation buses & facilities	Transit	\$ 5,131,700
Facility replacement	General	\$ 9,000,000
Vehicles and heavy equipment	Equipment	\$ 14,695,599
Cable television equipment	General	\$ 153,529
Info technology equipment	ITS	\$ 756,124
Wastewater infrastructure & facilities	Wastewater	\$ 6,024,570
Water infrastructure & facilities	Water	\$ 2,927,500
Airport infrastructure & facilities	Airport	\$ 136,156
Stormwater infrastructure & facilities	Storm Water	\$ 399,000

The City also collects funds to replace copy machines through a charge-per-copy that is collected in the Central Services Fund. This fund is projected to have \$789,694 in fund balance at the end of fiscal year 2022 available for the replacement of copy machines.

#### Risk Management and Health & Dental Insurance Reserves (OPEB)

The City contracts for actuarial services for the purpose of calculating and maintaining reserves that are intended to provide for certain liabilities. Actuarial calculations regarding liabilities for future expenditures are determined for risk management (liability, workers compensation, and property insurance) payments, health and dental insurance payments, and retiree health and dental insurance benefits. Actuarial calculations are updated annually and help determine internal charge rates and premium rates for risk management and health insurance charges. The estimated Risk Management fund reserve for fiscal year 2022 is \$4,116,014. The estimated Health Insurance reserve for fiscal year 2022 is \$12,467,090 of which \$8,627,420 is being reserved for Other Post-Employment Benefit (OPEB) liabilities. The OPEB liability was calculated with the actuarial assumption of a 2.66% discount rate, an inflation rate of 2.6% per annum, a salary increase rate of 3.25%, and an annual medical trend rate of 8.00% decreasing 0.5% each year to a 4.5% ultimate medical trend rate. The estimated Dental Insurance reserve for fiscal year 2022 is \$426,842.

#### Capital Project Plan

The five-year capital improvement program (CIP) is developed and updated annually through a process involving all City departments in the collection and review of the capital improvement needs of the City. The plan reviews, plans, and prioritizes the capital replacement and capital expansion needs of the City in coordination with the City's financial and operational demands. The City's five-year capital improvement plan is integrated into the City's financial plan and annual budget. This plan also coordinates with the City's long range debt planning to ensure that sufficient debt funding is available at the time improvements are needed or expected. The projected debt issues in the program have been integrated into the Debt Service Fund's budget.

Below is the five-year capital improvement plan expenditure summary by division.

## Capital Improvement Plan 2021-2025

### Summary by Division

	2021	2022	2023	2024	2025	Total
<b>Airport</b>	\$ 774,150	\$ 325,000		\$ 1,700,000	\$ 150,000	\$ 2,949,150
<b>Cemetery</b>	50,000					50,000
<b>Development Services</b>	250,000					250,000
<b>Equipment</b>		750,000				750,000
<b>Fire</b>	1,995,000			1,360,000	1,200,000	4,555,000
<b>Landfill</b>	2,087,000	685,000	4,790,000	840,000		8,402,000
<b>Library</b>		150,000		325,000	25,000	500,000
<b>Parking Operations</b>	750,000	890,000	770,000	705,000	737,500	3,852,500
<b>Parks Administration</b>	50,000	700,000	260,000	100,000	250,000	1,360,000
<b>Parks Maintenance</b>	1,900,000	1,265,000	2,490,000	2,045,000	6,525,000	14,225,000
<b>Police</b>		125,000	108,500			233,500
<b>Public Works Administration</b>	410,000					410,000
<b>Recreation</b>	110,000	690,000	650,000	650,000	5,950,000	8,050,000
<b>Refuse Operations</b>	550,000					550,000
<b>Senior Center</b>	700,000	300,000	125,000	450,000	350,000	1,925,000
<b>Stormwater</b>	721,000	1,490,000	690,000	990,000	240,000	4,131,000
<b>Street Operations</b>	15,695,470	14,185,470	11,960,470	26,697,470	14,135,470	82,674,350
<b>Transit Operations</b>	350,000		20,050,000		50,000	20,450,000
<b>Wastewater Treatment</b>	2,557,430	2,358,000	12,825,500	3,050,000	2,950,000	23,740,930
<b>Water Operations</b>	1,274,000	890,000	967,500	944,000	1,200,000	5,275,500
<b>TOTAL</b>	<b>\$30,224,050</b>	<b>\$24,803,470</b>	<b>\$55,686,970</b>	<b>\$39,856,470</b>	<b>\$33,762,970</b>	<b>\$184,333,930</b>

Total expenditures for the Capital Improvement Program for years 2021 – 2025 are \$184,333,930. Total funding sources for the Capital Improvement Program for year 2021 – 2025 are \$183,158,930. The five-year Capital Improvement Program is presented as part of the Capital Projects Fund section of the budget.

**City of Iowa City  
All Fund Summary  
Fiscal Year 2022**

	<b>General Fund (10**)</b>	<b>Employee Benefits Fund (2400)</b>	<b>Debt Service Fund (50**)</b>	<b>Parking Fund (710*)</b>	<b>Transit Fund (715*)</b>	<b>Wastewater Fund (720*)</b>	<b>Water Fund (730*)</b>
<b>Estimated Fund Balance 7/1/2021</b>	\$ 42,755,391	\$ 4,001,659	\$ 7,306,229	\$ 279,450	\$ 7,278,727	\$ 24,592,437	\$ 12,020,634
<b>Revenues</b>							
Property Taxes	\$ 40,596,056	\$ 14,124,714	\$ 10,791,468	\$ -	\$ -	\$ -	\$ -
Other City Taxes	2,439,754	146,258	110,234	-	-	-	-
Licenses, Permits, & Fees	2,563,680	-	-	-	-	11,790	-
Use of Money and Property	802,367	-	27,771	25,000	180,050	175,250	326,530
Intergovernmental	4,006,856	642,437	250,283	-	9,160,829	-	-
Charges for Fees and Services	1,266,960	-	-	5,677,526	1,967,500	12,356,640	9,846,320
Miscellaneous	6,630,651	-	-	275,000	52,020	86,530	642,830
Other Financial Sources	581,147	-	59,178	-	-	-	-
<b>Sub-Total Revenues</b>	58,887,471	14,913,409	11,238,934	5,977,526	11,360,399	12,630,210	10,815,680
<b>Transfers In</b>	13,777,353	-	1,812,590	890,000	5,030,840	3,680,795	3,181,237
<b>Total Revenues &amp; Transfers In</b>	\$ 72,664,824	\$ 14,913,409	\$ 13,051,524	\$ 6,867,526	\$ 16,391,239	\$ 16,311,005	\$ 13,996,917
<b>Expenditures by Department</b>							
City Council	\$ 152,427	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
City Clerk	625,557	-	-	-	-	-	-
City Attorney	871,284	-	-	-	-	-	-
City Manager	4,391,026	-	-	-	-	-	-
Finance	4,696,984	1,426,486	13,084,764	-	-	-	-
Police	16,181,156	-	-	-	-	-	-
Fire	9,194,319	-	-	-	-	-	-
Parks & Recreation	10,351,896	-	-	-	-	-	-
Library	7,104,248	-	-	-	-	-	-
Senior Center	1,059,527	-	-	-	-	-	-
Neighborhood & Dvlpmnt Services	5,112,115	-	-	-	-	-	-
Public Works	3,148,619	-	-	-	-	10,036,454	9,272,921
Transportation Services	637,850	-	-	3,876,341	12,222,897	-	-
Airport	-	-	-	-	-	-	-
Governmental Projects	-	-	-	-	-	-	-
Enterprise Projects	-	-	-	-	-	-	-
<b>Sub-Total Expenditures</b>	63,527,009	1,426,486	13,084,764	3,876,341	12,222,897	10,036,454	9,272,921
<b>Transfers Out</b>	7,950,982	13,151,079	-	2,057,535	885,433	6,036,495	4,069,237
<b>Total Expenditures &amp; Transfers Out</b>	\$ 71,477,991	\$ 14,577,565	\$ 13,084,764	\$ 5,933,876	\$ 13,108,330	\$ 16,072,949	\$ 13,342,158
<b>Estimated Fund Balance 6/30/2022</b>	\$ 43,942,224	\$ 4,337,503	\$ 7,272,989	\$ 1,213,100	\$ 10,561,636	\$ 24,830,493	\$ 12,675,393
Restricted, Committed, Assigned	16,540,004	-	-	-	5,131,700	10,674,758	6,682,875
<b>Unassigned Fund Balance 6/30/2022</b>	\$ 27,402,219	\$ 4,337,503	\$ 7,272,989	\$ 1,213,100	\$ 5,429,936	\$ 14,155,735	\$ 5,992,518

Additional information regarding changes in fund balances can be found within individual fund summaries.

**City of Iowa City  
All Fund Summary  
Fiscal Year 2022**

Refuse Collection Fund (7400)	Landfill Fund (750*)	Stormwater Fund (770*)	Housing Authority Fund (79**)	Capital Projects Fund	Non-Major Budgetary Funds	Total Budgetary Funds	Non-Budgetary Funds	Total All Funds
\$ 1,070,522	\$ 24,935,965	\$ 1,404,315	\$ 5,971,407	\$ 3,304,851	\$ 6,763,507	\$ 141,685,095	\$ 37,026,345	\$ 178,711,440
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,443,786	\$ 66,956,024	\$ -	\$ 66,956,024
-	-	-	-	-	4,135,771	6,832,017	-	6,832,017
-	-	-	-	-	-	2,575,470	-	2,575,470
10,000	399,149	10,000	363,085	-	527,709	2,846,911	262,000	3,108,911
-	-	-	10,221,509	1,292,500	10,814,891	36,389,305	566,630	36,955,935
3,919,070	6,864,249	1,730,060	-	-	40,000	43,668,325	540,158	44,208,483
7,600	65,940	4,600	58,788	-	147,699	7,971,658	22,454,641	30,426,299
-	-	-	13,000	12,150,000	207,500	13,010,825	125,000	13,135,825
3,936,670	7,329,338	1,744,660	10,656,382	13,442,500	17,317,356	180,250,535	23,948,429	204,198,964
6,500	1,361,409	1,501,200	-	11,274,161	2,297,690	44,813,775	-	44,813,775
\$ 3,943,170	\$ 8,690,747	\$ 3,245,860	\$ 10,656,382	\$ 24,716,661	\$ 19,615,046	\$ 225,064,310	\$ 23,948,429	\$ 249,012,739
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 152,427	\$ -	\$ 152,427
-	-	-	-	-	-	625,557	-	625,557
-	-	-	-	-	-	871,284	-	871,284
-	-	-	-	-	946,142	5,337,168	-	5,337,168
-	-	-	-	-	2,853,387	22,061,621	15,954,408	38,016,029
-	-	-	-	-	-	16,181,156	-	16,181,156
-	-	-	-	-	-	9,194,319	-	9,194,319
-	-	-	-	-	-	10,351,896	-	10,351,896
-	-	-	-	-	-	7,104,248	-	7,104,248
-	-	-	-	-	-	1,059,527	-	1,059,527
-	-	-	10,390,103	-	3,206,195	18,708,413	-	18,708,413
-	-	648,988	-	-	6,715,409	29,822,391	5,419,368	35,241,759
4,033,627	5,731,930	-	-	-	-	26,502,645	-	26,502,645
-	-	-	-	-	372,257	372,257	-	372,257
-	-	-	-	18,165,470	-	18,165,470	-	18,165,470
-	-	-	-	6,638,000	-	6,638,000	-	6,638,000
4,033,627	5,731,930	648,988	10,390,103	24,803,470	14,093,390	173,148,380	21,373,776	194,522,156
-	1,582,471	2,990,000	51,836	-	5,288,707	44,063,775	750,000	44,813,775
\$ 4,033,627	\$ 7,314,401	\$ 3,638,988	\$ 10,441,939	\$ 24,803,470	\$ 19,382,097	\$ 217,212,155	\$ 22,123,776	\$ 239,335,931
\$ 980,065	\$ 26,312,311	\$ 1,011,187	\$ 6,185,850	\$ 3,218,042	\$ 6,996,456	\$ 149,537,250	\$ 38,850,998	\$ 188,388,248
-	24,754,149	399,000	1,341,814	-	1,033,807	66,558,106	24,079,143	90,637,250
\$ 980,065	\$ 1,558,163	\$ 612,187	\$ 4,844,036	\$ 3,218,042	\$ 5,962,649	\$ 82,979,143	\$ 14,771,855	\$ 97,750,999

**City of Iowa City  
Non-Major Budgetary Fund Summary  
Fiscal Year 2022**

	CDBG Fund (2100)	HOME Grant Fund (2110)	Road Use Tax Fund (2200)	Other Shared Revenue Fund (2300)	Metro Planning Org. of Jo. Co. Fund (2350)	Emergency Levy Fund (2450)
<b>Estimated Fund Balance 7/1/2021</b>	\$ 33,704	\$ 90,929	\$ 2,910,064	\$ 2,639	\$ 422,495	\$ 3,255
<b>Revenues</b>						
Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,013,690
Other City Taxes	-	-	-	-	-	10,243
Licenses, Permits, & Fees	-	-	-	-	-	-
Use of Money and Property	17,265	16,070	-	-	4,000	-
Intergovernmental	697,968	511,786	9,163,300	-	384,796	23,052
Charges for Fees and Services	-	-	40,000	-	-	-
Miscellaneous	16,340	25,000	90,200	-	5,500	-
Other Financial Sources	95,000	112,500	-	-	-	-
<b>Sub-Total Revenues</b>	826,573	665,356	9,293,500	-	394,296	1,046,985
<b>Transfers In</b>	-	-	631,319	-	412,371	-
<b>Total Revenues &amp; Transfers In</b>	\$ 826,573	\$ 665,356	\$ 9,924,819	\$ -	\$ 806,667	\$ 1,046,985
<b>Expenditures by Department</b>						
City Council	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
City Clerk	-	-	-	-	-	-
City Attorney	-	-	-	-	-	-
City Manager	-	-	-	-	-	946,142
Finance	-	-	-	-	-	-
Police	-	-	-	-	-	-
Fire	-	-	-	-	-	-
Parks & Recreation	-	-	-	-	-	-
Library	-	-	-	-	-	-
Senior Center	-	-	-	-	-	-
Neighborhood & Dvlpmt Services	798,093	522,164	-	-	813,751	-
Public Works	-	-	6,715,409	-	-	-
Transportation Services	-	-	-	-	-	-
Airport	-	-	-	-	-	-
Governmental Projects	-	-	-	-	-	-
Enterprise Projects	-	-	-	-	-	-
<b>Sub-Total Expenditures</b>	798,093	522,164	6,715,409	-	813,751	946,142
<b>Transfers Out</b>	-	-	3,302,938	-	-	100,000
<b>Total Expenditures &amp; Transfers Out</b>	\$ 798,093	\$ 522,164	\$ 10,018,347	\$ -	\$ 813,751	\$ 1,046,142
<b>Estimated Fund Balance 6/30/2022</b>	\$ 62,184	\$ 234,121	\$ 2,816,536	\$ 2,639	\$ 415,411	\$ 4,098
Restricted, Committed, Assigned	-	-	-	-	-	-
<b>Unassigned Fund Balance 6/30/2022</b>	\$ 62,184	\$ 234,121	\$ 2,816,536	\$ 2,639	\$ 415,411	\$ 4,098

Additional information regarding changes in fund balances can be found within individual fund summaries.



**City of Iowa City  
Non-Major Budgetary Fund Summary  
Fiscal Year 2022**

<b>Affordable Housing Fund (2500)</b>	<b>Iowa City Property Management Fund (2510)</b>	<b>Tax Increment Financing Fund (26**)</b>	<b>SSMID - Downtown Fund (2820)</b>	<b>Airport Fund (7600)</b>	<b>Total Non-Major Budgetary Funds</b>
\$ 1,622,344	\$ 223,035	\$ 1,224,381	\$ -	\$ 230,662	\$ 6,763,507
\$ -	\$ -	\$ -	\$ 430,096	\$ -	\$ 1,443,786
-	-	4,125,528	-	-	4,135,771
-	-	-	-	-	-
-	117,534	-	-	372,840	527,709
-	-	-	33,989	-	10,814,891
-	-	-	-	-	40,000
-	10,399	-	-	260	147,699
-	-	-	-	-	207,500
-	127,933	4,125,528	464,085	373,100	17,317,356
1,000,000	-	154,000	-	100,000	2,297,690
\$ 1,000,000	\$ 127,933	\$ 4,279,528	\$ 464,085	\$ 473,100	\$ 19,615,046
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	946,142
-	-	2,389,302	464,085	-	2,853,387
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
1,000,000	72,187	-	-	-	3,206,195
-	-	-	-	-	6,715,409
-	-	-	-	-	-
-	-	-	-	372,257	372,257
-	-	-	-	-	-
-	-	-	-	-	-
1,000,000	72,187	2,389,302	464,085	372,257	14,093,390
-	-	1,853,269	-	32,500	5,288,707
\$ 1,000,000	\$ 72,187	\$ 4,242,571	\$ 464,085	\$ 404,757	\$ 19,382,097
\$ 1,622,344	\$ 278,781	\$ 1,261,338	\$ -	\$ 299,005	\$ 6,996,456
-	-	797,651	-	236,156	1,033,807
\$ 1,622,344	\$ 278,781	\$ 463,687	\$ -	\$ 62,849	\$ 5,962,649

**City of Iowa City  
Non-Budgetary Fund Summary  
Fiscal Year 2022**

	Equipment Fund (810*)	Risk Management Reserve (8200)	Information Technology Fund (830*)	Central Services Fund (8400)	Health Insurance Reserve (8500)	Dental Insurance Reserve (8600)	Total Non-Budgetary Funds
<b>Estimated Fund Balance 7/1/2021</b>	\$ 16,081,208	\$ 4,136,545	\$ 3,236,689	\$ 761,272	\$ 12,426,610	\$ 384,020	\$ 37,026,345
<b>Revenues</b>							
Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other City Taxes	-	-	-	-	-	-	-
Licenses, Permits, & Fees	-	-	-	-	-	-	-
Use of Money and Property	150,000	25,000	30,000	5,000	50,000	2,000	262,000
Intergovernmental	566,630	-	-	-	-	-	566,630
Charges for Fees and Services	700	-	17,420	-	505,180	16,858	540,158
Miscellaneous	6,787,361	1,664,680	2,785,591	231,009	10,563,400	422,600	22,454,641
Other Financial Sources	125,000	-	-	-	-	-	125,000
<b>Sub-Total Revenues</b>	7,629,691	1,689,680	2,833,011	236,009	11,118,580	441,458	23,948,429
<b>Transfers In</b>	-	-	-	-	-	-	-
<b>Total Revenues &amp; Transfers In</b>	\$ 7,629,691	\$ 1,689,680	\$ 2,833,011	\$ 236,009	\$ 11,118,580	\$ 441,458	\$ 23,948,429
<b>Expenditures by Department</b>							
City Council	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
City Clerk	-	-	-	-	-	-	-
City Attorney	-	-	-	-	-	-	-
City Manager	-	-	-	-	-	-	-
Finance	-	1,710,211	2,559,874	207,587	11,078,100	398,636	15,954,408
Police	-	-	-	-	-	-	-
Fire	-	-	-	-	-	-	-
Parks & Recreation	-	-	-	-	-	-	-
Library	-	-	-	-	-	-	-
Senior Center	-	-	-	-	-	-	-
Neighborhood & Dvlpmt Services	-	-	-	-	-	-	-
Public Works	5,419,368	-	-	-	-	-	5,419,368
Transportation Services	-	-	-	-	-	-	-
Airport	-	-	-	-	-	-	-
Governmental Projects	-	-	-	-	-	-	-
Enterprise Projects	-	-	-	-	-	-	-
<b>Sub-Total Expenditures</b>	5,419,368	1,710,211	2,559,874	207,587	11,078,100	398,636	21,373,776
<b>Transfers Out</b>	750,000	-	-	-	-	-	750,000
<b>Total Expenditures &amp; Transfers Out</b>	\$ 6,169,368	\$ 1,710,211	\$ 2,559,874	\$ 207,587	\$ 11,078,100	\$ 398,636	\$ 22,123,776
<b>Estimated Fund Balance 6/30/2022</b>	\$ 17,541,531	\$ 4,116,014	\$ 3,509,826	\$ 789,694	\$ 12,467,090	\$ 426,842	\$ 38,850,998
Restricted, Committed, Assigned	14,695,599	-	756,124	-	8,627,420	-	24,079,143
<b>Unassigned Fund Balance 6/30/2022</b>	\$ 2,845,932	\$ 4,116,014	\$ 2,753,702	\$ 789,694	\$ 3,839,670	\$ 426,842	\$ 14,771,855

Additional information regarding changes in fund balances can be found within individual fund summaries.

**City of Iowa City  
All Funds  
Revenues by Fund**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projected
<b><u>Budgetary Fund Revenues</u></b>						
<b>General Fund</b>						
10** General Fund	\$ 51,880,377	\$ 56,279,461	\$ 54,093,751	\$ 59,440,679	\$ 58,887,471	\$ 60,105,406
<b>Special Revenue Funds</b>						
2100 CDBG	658,178	758,935	696,930	2,095,404	826,573	826,573
2110 HOME Grant	666,926	714,103	890,256	868,153	665,356	665,356
2200 Road Use Tax Fund	8,539,943	8,955,947	9,343,122	8,935,700	9,293,500	9,385,133
2300 Other Shared Revenue	270,089	8,333	12,500	39,927	-	-
2350 Metro Planning Org of Johnson Co	320,459	378,503	393,607	394,167	394,296	409,776
2400 Employee Benefits	11,668,231	12,845,423	12,798,747	14,712,009	14,913,409	15,337,150
2450 Emergency Levy	-	-	2,613	1,001,442	1,046,985	1,053,844
2500 Affordable Housing	415,749	422,309	(26,615)	-	-	-
2510 Peninsula Apartments	73,278	70,805	65,497	68,430	127,933	127,933
26** Tax Increment Financing	2,473,728	2,598,651	3,479,948	2,608,203	4,125,528	3,993,833
2820 SSMID - Downtown	354,385	397,730	371,277	492,596	464,085	476,988
<b>Debt Service Fund</b>						
5*** Debt Service	13,288,394	12,811,836	12,084,974	11,450,899	11,238,934	11,562,678
<b>Enterprise Funds</b>						
710* Parking	8,486,558	6,192,536	4,555,583	3,402,700	5,977,526	5,977,526
715* Transit	8,276,309	4,535,779	5,114,607	4,450,305	11,360,399	4,633,249
720* Wastewater	13,115,285	13,424,866	12,854,265	11,895,436	12,630,210	12,753,749
730* Water	9,827,060	10,065,852	10,398,875	9,550,860	10,815,680	10,927,614
7400 Refuse Collection	3,521,446	3,717,374	3,808,883	3,873,320	3,936,670	3,975,859
750* Landfill	7,028,784	7,105,849	7,273,518	7,347,301	7,329,338	7,322,329
7600 Airport	385,582	367,258	444,565	345,820	373,100	373,100
7700 Stormwater	1,589,311	1,595,027	1,749,864	1,714,700	1,744,660	1,761,961
79** Housing Authority	9,620,510	10,293,528	10,379,669	10,977,513	10,656,382	10,656,382
<b>Capital Projects Fund</b>						
Governmental Projects	12,981,813	15,145,337	19,874,276	26,983,787	13,442,500	38,270,500
Enterprise Projects	1,919,909	1,528,537	-	-	-	-
<b>Total Budgetary Revenues</b>	<b>\$ 167,362,304</b>	<b>\$ 170,213,979</b>	<b>\$ 170,660,713</b>	<b>\$ 182,649,351</b>	<b>\$ 180,250,535</b>	<b>\$ 200,596,939</b>
<b><u>Non-Budgetary Fund Revenues</u></b>						
<b>Internal Service Funds</b>						
810* Equipment	6,910,467	7,327,947	7,106,528	7,508,587	7,629,691	7,765,438
8200 Risk Management	1,707,274	1,671,941	1,741,050	1,646,580	1,689,680	1,721,260
830* Information Technology	2,294,690	2,444,853	2,693,000	2,495,792	2,833,011	2,863,067
8400 Central Services	228,890	252,275	243,536	255,988	236,009	240,627
8500 Health Insurance	8,401,738	8,887,214	10,272,878	11,196,638	11,118,580	11,672,009
8600 Dental Insurance	407,695	411,909	411,351	458,475	441,458	454,642
<b>Total Non-Budgetary Expenditures</b>	<b>\$ 19,950,757</b>	<b>\$ 20,996,138</b>	<b>\$ 22,468,344</b>	<b>\$ 23,562,060</b>	<b>\$ 23,948,429</b>	<b>\$ 24,717,042</b>
<b>Total Revenues - All Funds</b>	<b>\$ 187,313,062</b>	<b>\$ 191,210,117</b>	<b>\$ 193,129,057</b>	<b>\$ 206,211,411</b>	<b>\$ 204,198,964</b>	<b>\$ 225,313,982</b>

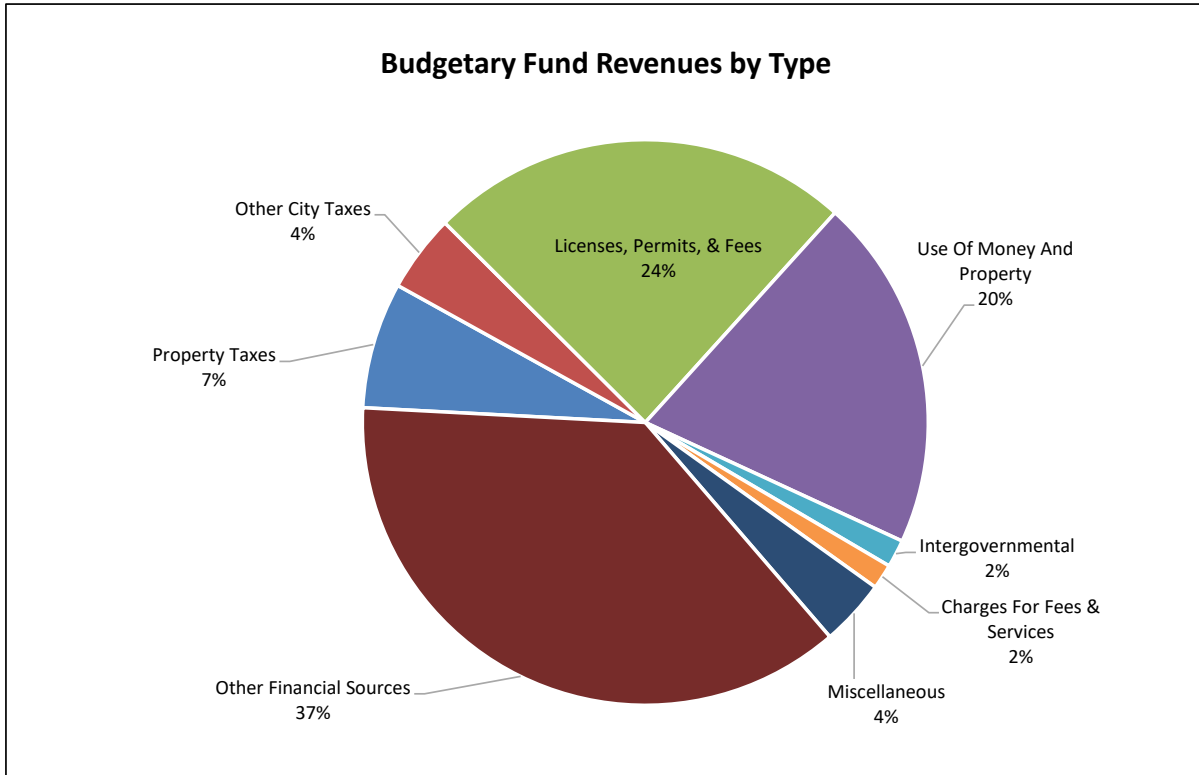
Additional information regarding specific funds can be found within individual fund summaries.

**City of Iowa City  
All Funds  
Revenues by Type**

	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Actual</b>	<b>2021 Revised</b>	<b>2022 Budget</b>	<b>2023 Projected</b>
<b><u>Budgetary Fund Revenues</u></b>						
<b>Property Taxes</b>	\$ 56,525,799	\$ 59,115,402	\$ 59,360,168	\$ 65,849,136	\$ <b>66,956,024</b>	\$ 68,964,705
<b>Other City Taxes</b>						
Gas/Electric Excise Tax	684,299	667,713	677,100	633,387	<b>636,257</b>	636,257
Mobile Home Tax	61,182	58,354	51,211	58,361	<b>51,710</b>	51,210
Hotel/Motel Tax	1,045,696	1,301,827	1,134,864	650,860	<b>1,134,862</b>	1,134,862
Utility Franchise Tax	976,060	964,690	883,652	964,690	<b>883,660</b>	883,660
TIF Revenues	2,459,216	2,564,840	3,434,710	2,593,203	<b>4,125,528</b>	3,993,833
<b>Other City Taxes Total</b>	<b>5,226,452</b>	<b>5,557,424</b>	<b>6,181,536</b>	<b>4,900,501</b>	<b>6,832,017</b>	<b>6,699,822</b>
<b>Licenses, Permits, &amp; Fees</b>						
General Use Permits	71,654	86,756	15,063	14,180	<b>63,210</b>	63,210
Food & Liq Licenses	110,377	126,709	95,476	126,710	<b>95,480</b>	95,480
Professional License	7,605	6,150	3,925	6,160	<b>5,050</b>	5,050
Franchise Fees	662,448	586,428	438,753	580,000	<b>581,900</b>	581,900
Misc Permits & Licenses	40,881	58,608	68,060	49,620	<b>54,990</b>	54,990
Const Per & Ins Fees	1,850,539	2,141,423	1,742,746	1,794,820	<b>1,774,840</b>	1,774,840
<b>Licenses, Permits, &amp; Fees Total</b>	<b>2,743,504</b>	<b>3,006,074</b>	<b>2,364,024</b>	<b>2,571,490</b>	<b>2,575,470</b>	<b>2,575,470</b>
<b>Use Of Money And Property</b>						
Interest Revenues	2,879,001	4,198,581	3,277,337	1,209,842	<b>1,484,392</b>	1,474,883
Rents	1,385,468	1,290,859	1,177,377	1,062,629	<b>1,264,564</b>	1,263,364
Royalties & Commissions	108,842	106,716	100,348	87,603	<b>97,955</b>	97,955
<b>Use Of Money And Property Total</b>	<b>4,373,310</b>	<b>5,596,157</b>	<b>4,555,062</b>	<b>2,360,074</b>	<b>2,846,911</b>	<b>2,836,202</b>
<b>Intergovernmental</b>						
Fed Intergovnt Revenue	13,152,242	13,349,850	15,404,149	25,383,381	<b>20,789,970</b>	29,770,320
Property Tax Credits	1,554,683	1,559,040	1,519,888	1,923,358	<b>1,558,690</b>	1,535,638
Road Use Tax	8,426,502	8,820,138	9,163,303	8,820,140	<b>9,163,300</b>	9,254,933
State 28E Agreements	2,003,939	2,060,750	2,107,692	2,394,419	<b>1,964,420</b>	1,964,420
Operating Grants	73,825	69,584	66,984	69,580	<b>66,980</b>	66,980
Disaster Assistance	110,085	-	-	-	-	-
Other State Grants	5,483,837	3,203,172	5,601,294	6,657,595	<b>1,532,465</b>	532,465
Local 28E Agreements	1,151,557	1,204,577	1,280,923	2,900,435	<b>1,313,480</b>	1,328,959
<b>Intergovernmental Total</b>	<b>31,956,672</b>	<b>30,267,112</b>	<b>35,144,234</b>	<b>48,148,908</b>	<b>36,389,305</b>	<b>44,453,715</b>
<b>Charges For Fees &amp; Services</b>						
Building & Devlpmt	908,376	1,219,311	492,643	428,570	<b>413,910</b>	413,910
Police Services	127,496	149,766	188,901	30,000	<b>98,710</b>	98,710
Animal Care Services	10,775	14,922	13,484	14,920	<b>13,480</b>	13,480
Fire Services	7,632	9,060	8,880	9,060	<b>8,880</b>	8,880
Transit Fees	1,226,643	1,220,379	968,924	750,390	<b>1,220,390</b>	1,220,390
Culture & Recreation	774,778	767,966	467,105	568,278	<b>696,126</b>	696,126
Misc Charges For Services	69,449	69,454	53,024	51,200	<b>61,234</b>	61,234
Water Charges	9,475,186	9,645,556	10,051,603	9,448,310	<b>9,851,600</b>	9,950,116
Wastewater Charges	12,621,036	12,830,133	12,353,935	11,631,416	<b>12,353,930</b>	12,477,469
Refuse Charges	4,010,218	4,056,934	4,185,695	4,316,840	<b>4,334,880</b>	4,374,070
Landfill Charges	5,933,293	5,889,533	5,961,888	6,410,000	<b>6,450,049</b>	6,450,049
Stormwater Charges	1,551,384	1,568,019	1,730,056	1,700,000	<b>1,730,060</b>	1,747,361
Parking Charges	6,331,040	6,546,854	4,795,660	3,775,260	<b>6,435,076</b>	6,435,076
<b>Charges For Fees &amp; Services Total</b>	<b>\$ 43,047,308</b>	<b>\$ 43,987,888</b>	<b>\$ 41,271,797</b>	<b>\$ 39,134,244</b>	<b>\$ 43,668,325</b>	<b>\$ 43,946,871</b>

**City of Iowa City  
All Funds  
Revenues by Type**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projected
<b>Miscellaneous</b>						
Code Enforcement	\$ 232,315	\$ 278,070	\$ 300,368	\$ 68,100	\$ 306,900	\$ 306,900
Parking Fines	475,356	602,260	438,244	525,000	488,220	488,220
Library Fines & Fees	143,285	135,183	60,545	10,000	50,000	50,000
Contrib & Donations	890,423	453,913	405,111	544,237	355,050	355,050
Printed Materials	42,374	51,279	39,128	46,710	38,175	38,175
Animal Adoption	12,955	45,839	62,646	35,000	45,000	45,000
Misc Merchandise	55,901	57,232	36,506	37,450	41,330	41,330
Intra-City Charges	3,962,198	4,428,621	4,667,718	5,090,750	5,173,475	5,173,475
Other Misc Revenue	908,992	852,007	913,580	769,200	1,473,218	1,487,889
Special Assessments	808	568	294	570	290	290
<b>Miscellaneous Total</b>	6,724,607	6,904,973	6,924,141	7,127,017	7,971,658	7,986,329
<b>Other Financial Sources</b>						
Debt Sales	12,174,462	12,565,848	13,012,385	11,161,140	12,150,000	22,270,500
Sale Of Assets	3,633,506	1,586,827	901,476	1,051,700	521,242	521,242
Insurance Recoveries	-	279,874	2,258	-	-	-
Loans	956,682	1,346,402	943,633	345,141	339,583	342,083
<b>Other Financial Sources Total</b>	16,764,651	15,778,950	14,859,752	12,557,981	13,010,825	23,133,825
<b>Total Budgetary Revenues</b>	\$ 167,362,304	\$ 170,213,979	\$ 170,660,713	\$ 182,649,351	\$ 180,250,535	\$ 200,596,939
<b>Non-Budgetary Fund Revenues</b>						
Internal Service Funds	19,950,757	20,996,138	22,468,344	23,562,060	23,948,429	24,717,042
<b>Total Non-Budgetary Revenues</b>	\$ 19,950,757	\$ 20,996,138	\$ 22,468,344	\$ 23,562,060	\$ 23,948,429	\$ 24,717,042
<b>Total Revenues - All Funds</b>	\$ 187,313,062	\$ 191,210,117	\$ 193,129,057	\$ 206,211,411	\$ 204,198,964	\$ 225,313,982



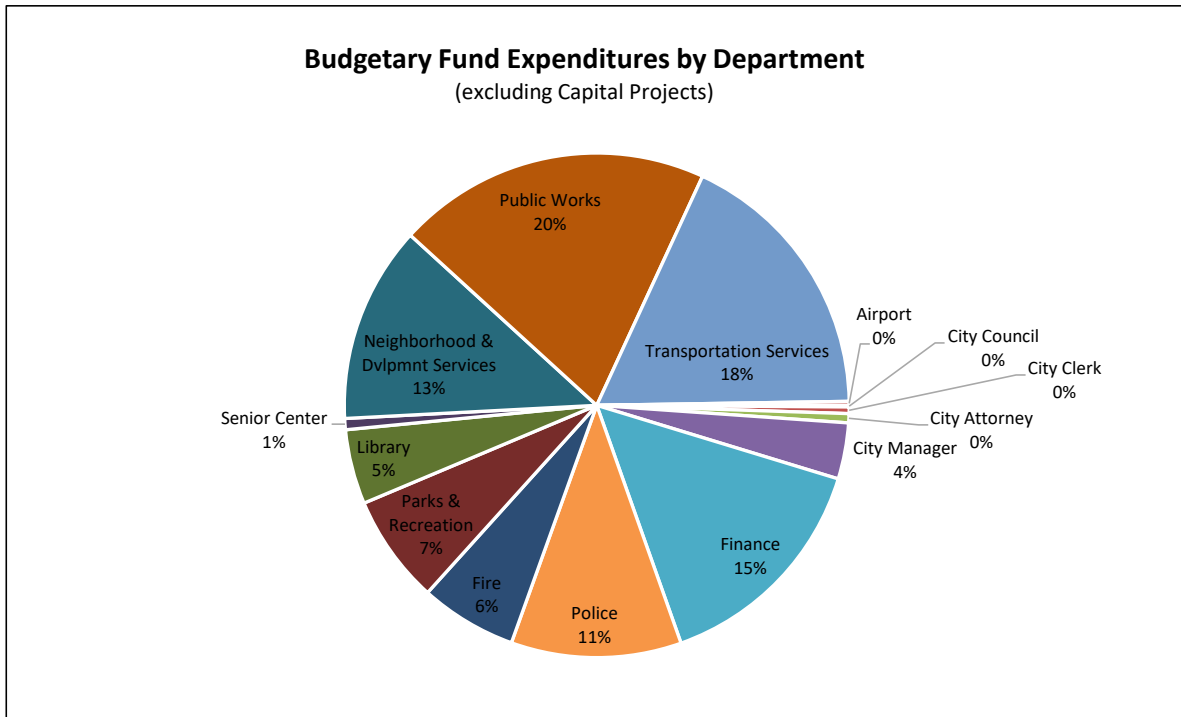
**City of Iowa City  
All Funds  
Expenditures by Fund**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projected
<b><u>Budgetary Fund Expenditures</u></b>						
<b>General Fund</b>						
10** General Fund	\$ 52,714,596	\$ 55,494,497	\$ 57,237,518	\$ 64,291,804	\$ 63,527,009	\$ 64,882,949
<b>Special Revenue Funds</b>						
2100 CDBG	592,163	628,016	710,805	1,916,454	798,093	815,960
2110 HOME Grant	558,825	799,452	864,090	739,827	522,164	533,176
2200 Road Use Tax Fund	6,059,424	6,653,708	6,541,337	6,918,828	6,715,409	6,965,387
2300 Other Shared Revenue	333,421	29,885	1,810	39,927	-	-
2350 Metro Planning Org of Johnson Co	591,338	618,626	666,417	784,616	813,751	836,692
2400 Employee Benefits	967,457	806,781	1,380,902	1,321,730	1,426,486	1,455,589
2450 Emergency Levy	-	-	-	900,800	946,142	859,888
2500 Affordable Housing	325,000	995,422	782,779	1,000,000	1,000,000	1,000,000
2510 Peninsula Apartments	50,641	55,583	60,567	57,548	72,187	73,107
26** Tax Increment Financing	392,130	418,306	1,545,792	1,159,444	2,389,302	2,511,132
2820 SSMID - Downtown	354,385	397,730	367,177	496,696	464,085	476,988
<b>Debt Service Fund</b>						
5*** Debt Service	13,469,600	13,678,214	13,038,331	14,519,819	13,084,764	12,935,863
<b>Enterprise Funds</b>						
710* Parking	6,516,098	6,534,781	13,153,203	4,271,531	3,876,341	3,982,025
715* Transit	11,920,706	7,446,609	8,285,908	7,916,023	12,222,897	8,427,688
720* Wastewater	15,738,755	12,613,542	8,928,996	9,916,375	10,036,454	9,461,361
730* Water	14,382,141	8,285,265	8,512,594	9,238,009	9,272,921	9,527,354
7400 Refuse Collection	3,106,776	3,440,755	3,687,875	3,948,567	4,033,627	4,115,023
750* Landfill	4,940,648	6,064,090	5,337,862	5,526,979	5,731,930	5,831,771
7600 Airport	468,122	395,866	421,723	367,283	372,257	380,575
7700 Stormwater	497,954	451,277	603,911	679,161	648,988	664,869
79** Housing Authority	9,342,128	10,030,517	9,904,793	12,783,432	10,390,103	10,608,849
<b>Capital Projects Fund</b>						
Governmental Projects	33,751,050	39,752,910	24,573,233	53,755,115	18,165,470	15,593,970
Enterprise Projects	9,696,038	5,674,170	5,947,033	18,955,819	6,638,000	40,093,000
<b>Total Budgetary Expenditures</b>	<b>\$ 186,769,397</b>	<b>\$ 181,266,003</b>	<b>\$ 172,554,657</b>	<b>\$ 221,505,787</b>	<b>\$ 173,148,380</b>	<b>\$ 202,033,215</b>
<b><u>Non-Budgetary Funds Expenditures</u></b>						
<b>Internal Service Funds</b>						
810* Equipment	5,041,436	5,141,589	5,786,860	8,571,165	5,419,368	6,131,891
8200 Risk Management	1,947,564	1,351,299	1,511,332	1,623,630	1,710,211	1,746,726
830* Information Technology	2,034,623	2,072,637	2,430,267	2,513,842	2,559,874	2,804,579
8400 Central Services	188,468	176,149	188,400	251,671	207,587	213,207
8500 Health Insurance	7,848,190	9,105,067	9,129,477	11,070,318	11,078,100	11,631,855
8600 Dental Insurance	364,128	344,357	295,202	449,071	398,636	410,595
<b>Total Non-Budgetary Expenditures</b>	<b>\$ 17,424,410</b>	<b>\$ 18,191,097</b>	<b>\$ 19,341,538</b>	<b>\$ 24,479,697</b>	<b>\$ 21,373,776</b>	<b>\$ 22,938,853</b>
<b>Total Expenditures - All Funds</b>	<b>\$ 204,193,807</b>	<b>\$ 199,457,100</b>	<b>\$ 191,896,195</b>	<b>\$ 245,985,484</b>	<b>\$ 194,522,156</b>	<b>\$ 224,972,068</b>

Additional information specific funds can be found within individual fund summaries.

**City of Iowa City  
All Funds  
Expenditures by Department**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projected
<b><u>Budgetary Funds Expenditures</u></b>						
City Council	\$ 109,461	\$ 110,580	\$ 149,212	\$ 157,929	\$ 152,427	\$ 156,416
City Clerk	491,517	540,893	491,473	557,494	625,557	609,615
City Attorney	765,417	751,266	836,849	871,776	871,284	896,855
City Manager	3,083,553	3,944,970	3,727,694	6,446,966	5,337,168	5,364,668
Finance	18,989,115	19,271,220	20,421,612	22,405,800	22,061,621	22,176,242
Police	13,809,546	14,073,156	14,503,070	15,777,126	16,181,156	16,582,869
Fire	8,030,716	8,292,055	8,477,010	9,048,784	9,194,319	9,448,125
Parks & Recreation	7,993,287	8,191,404	8,574,237	10,376,271	10,351,896	10,404,878
Library	6,400,494	6,403,794	6,327,197	6,949,366	7,104,248	7,262,683
Senior Center	888,544	865,825	913,616	1,027,646	1,059,527	1,093,382
Neighborhood & Dvlpmnt Services	16,732,214	18,776,670	19,058,153	22,631,764	18,708,413	19,101,118
Public Works	38,587,895	30,109,215	27,065,129	29,856,086	29,822,391	29,857,387
Transportation Services	26,972,431	24,112,009	31,067,417	22,320,562	26,502,645	23,011,432
Airport	468,122	395,866	421,723	367,283	372,257	380,575
<b>Capital Projects Fund</b>						
Governmental Projects	33,751,050	39,752,910	24,573,233	53,755,115	18,165,470	15,593,970
Enterprise Projects	9,696,038	5,674,170	5,947,033	18,955,819	6,638,000	40,093,000
<b>Total Capital Project Funds</b>	<b>43,447,087</b>	<b>45,427,080</b>	<b>30,520,267</b>	<b>72,710,934</b>	<b>24,803,470</b>	<b>55,686,970</b>
<b>Total Budgetary Expenditures</b>	<b>\$ 186,769,397</b>	<b>\$ 181,266,003</b>	<b>\$ 172,554,657</b>	<b>\$ 221,505,787</b>	<b>\$ 173,148,380</b>	<b>\$ 202,033,215</b>
<b><u>Non-Budgetary Funds Expenditures</u></b>						
<b>Internal Service Funds</b>						
Finance	12,382,973	13,049,508	13,554,678	15,908,532	15,954,408	16,806,962
Public Works	5,041,436	5,141,589	5,786,860	8,571,165	5,419,368	6,131,891
<b>Total Non-Budgetary Expenditures</b>	<b>\$ 17,424,410</b>	<b>\$ 18,191,097</b>	<b>\$ 19,341,538</b>	<b>\$ 24,479,697</b>	<b>\$ 21,373,776</b>	<b>\$ 22,938,853</b>
<b>Total Expenditures - All Funds</b>	<b>\$ 204,193,807</b>	<b>\$ 199,457,100</b>	<b>\$ 191,896,195</b>	<b>\$ 245,985,484</b>	<b>\$ 194,522,156</b>	<b>\$ 224,972,068</b>



**City of Iowa City**  
**Revised Budget Transfer Schedule**  
**Fiscal Year 2021**

**Transfers In**

	<b>General</b>	<b>Special Revenue</b>	<b>TIF Special Revenue</b>	<b>Capital Projects</b>	<b>Debt Service Fund</b>	<b>Internal Service</b>	<b>Enterprise</b>	<b>Debt Reserves</b>	<b>Total</b>
General Fund	\$ 4,072,422	\$ 1,058,127	\$ 84,415	\$ 1,148,470	\$ 20,052	\$ -	\$ 4,300,266	\$ -	\$ 10,683,752
Special Revenue Funds:									
Employee Benefits	12,350,680	622,793							12,973,473
CDBG				128,036					128,036
Road Use Tax	86,622	320,450		2,797,000			73,452		3,277,524
Emergency Levy				100,000					100,000
Tax Increment Financing	88,916			2,165	1,001,061				1,092,142
Enterprise Funds:									
From Parking				750,000			1,023,405		1,773,405
From Transit				250,000			160,000		410,000
From Wastewater				2,187,430			2,500,000	2,862,250	7,549,680
From Water				1,310,000			1,300,000	1,861,965	4,471,965
From Refuse Collection				550,000					550,000
From Landfill				2,217,000			893,110		3,110,110
From Airport				83,415					83,415
From Stormwater				721,000			1,000,000		1,721,000
From Housing Authority	50,720								50,720
Capital Project Funds							1,375,000		1,375,000
Internal Service Funds:									
From Equipment				100,000					100,000
<b>Total Transfers In:</b>	<b>\$ 16,649,360</b>	<b>\$ 2,001,370</b>	<b>\$ 84,415</b>	<b>\$ 12,344,516</b>	<b>\$ 1,021,113</b>	<b>\$ -</b>	<b>\$ 12,625,233</b>	<b>\$ 4,724,215</b>	<b>\$ 49,450,222</b>

**Transfers Out**

	<b>General</b>	<b>Special Revenue</b>	<b>TIF Special Revenue</b>	<b>Capital Projects</b>	<b>Debt Service Fund</b>	<b>Internal Service</b>	<b>Enterprise</b>	<b>Debt Reserves</b>	<b>Total</b>
General Fund	\$ 4,072,422	\$ 12,437,302	\$ 88,916	\$ -	\$ -	\$ -	\$ 50,720	\$ -	\$ 16,649,360
Road Use Tax Fund		622,793							622,793
Other Special Revenue Funds	1,142,542	320,450							1,462,992
Debt Service Fund	20,052		1,001,061						1,021,113
Enterprise Funds	4,300,266	73,452		1,375,000			6,876,515		12,625,233
Debt Service Reserves							4,724,215		4,724,215
Capital Project Funding	1,148,470	3,025,036	2,165			100,000	8,068,845		12,344,516
<b>Total Transfers Out:</b>	<b>\$ 10,683,752</b>	<b>\$ 16,479,033</b>	<b>\$ 1,092,142</b>	<b>\$ 1,375,000</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 19,720,295</b>	<b>\$ -</b>	<b>\$ 49,450,222</b>



**City of Iowa City  
Proposed Budget Transfer Schedule  
Fiscal Year 2022**

**Transfers In**

	<b>General</b>	<b>Special Revenue</b>	<b>TIF Special Revenue</b>	<b>Capital Projects</b>	<b>Debt Service Fund</b>	<b>Internal Service</b>	<b>Enterprise</b>	<b>Debt Reserves</b>	<b>Total</b>
General Fund	\$ 1,072,422	\$ 1,071,789	\$ 154,000	\$ 1,263,470	\$ 20,052	\$ -	\$ 4,369,249	\$ -	\$ 7,950,982
Special Revenue Funds:									
Employee Benefits	12,519,760	631,319							13,151,079
Road Use Tax	90,795	340,582		2,797,000			74,561		3,302,938
Emergency Levy				100,000					100,000
Tax Increment Financing	42,540			18,191	1,792,538				1,853,269
Enterprise Funds:									
From Parking				890,000			1,167,535		2,057,535
From Transit							885,433		885,433
From Wastewater				2,358,000			2,500,000	1,178,495	6,036,495
From Water				890,000			1,300,000	1,879,237	4,069,237
From Landfill				685,000			897,471		1,582,471
From Airport				32,500					32,500
From Stormwater				1,490,000			1,500,000		2,990,000
From Housing Authority	51,836								51,836
Internal Service Funds:									
From Equipment				750,000					750,000
<b>Total Transfers In:</b>	<b>\$ 13,777,353</b>	<b>\$ 2,043,690</b>	<b>\$ 154,000</b>	<b>\$ 11,274,161</b>	<b>\$ 1,812,590</b>	<b>\$ -</b>	<b>\$ 12,694,249</b>	<b>\$ 3,057,732</b>	<b>\$ 44,813,775</b>

**Transfers Out**

	<b>General</b>	<b>Special Revenue</b>	<b>TIF Special Revenue</b>	<b>Capital Projects</b>	<b>Debt Service Fund</b>	<b>Internal Service</b>	<b>Enterprise</b>	<b>Debt Reserves</b>	<b>Total</b>
General Fund	\$ 1,072,422	\$ 12,610,555	\$ 42,540	\$ -	\$ -	\$ -	\$ 51,836	\$ -	\$ 13,777,353
Road Use Tax Fund		631,319							631,319
Other Special Revenue Funds	1,225,789	340,582							1,566,371
Debt Service Fund	20,052		1,792,538						1,812,590
Enterprise Funds	4,369,249	74,561					8,250,439		12,694,249
Debt Service Reserves							3,057,732		3,057,732
Capital Project Funding	1,263,470	2,897,000	18,191			750,000	6,345,500		11,274,161
<b>Total Transfers Out:</b>	<b>\$ 7,950,982</b>	<b>\$ 16,554,017</b>	<b>\$ 1,853,269</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 750,000</b>	<b>\$ 17,705,507</b>	<b>\$ -</b>	<b>\$ 44,813,775</b>

**City of Iowa City  
Projected Budget Transfer Schedule  
Fiscal Year 2023**

**Transfers In**

	<b>General</b>	<b>Special Revenue</b>	<b>TIF Special Revenue</b>	<b>Capital Projects</b>	<b>Debt Service Fund</b>	<b>Enterprise</b>	<b>Debt Reserves</b>	<b>Total</b>
General Fund	\$ 1,072,422	\$ 1,073,943	\$ 165,000	\$ 1,291,970	\$ 20,052	\$ 4,491,314	\$ -	\$ 8,114,701
Special Revenue Funds:								
Employee Benefits	12,895,353	650,259						13,545,612
Road Use Tax	93,519	350,799		2,647,000		75,687		3,167,005
Emergency Levy				100,000				100,000
Tax Increment Financing	42,540				1,699,933			1,742,473
Enterprise Funds:								
From Parking				770,000		1,281,726		2,051,726
From Transit				4,050,000		160,000		4,210,000
From Wastewater				2,755,000		3,000,000	(512,688)	5,242,312
From Water				967,500		1,500,000	1,323,876	3,791,376
From Landfill				4,790,000		897,471		5,687,471
From Stormwater				690,000		1,000,000		1,690,000
From Housing Authority	53,391							53,391
<b>Total Transfers In:</b>	<b>\$ 14,157,225</b>	<b>\$ 2,075,001</b>	<b>\$ 165,000</b>	<b>\$ 18,061,470</b>	<b>\$ 1,719,985</b>	<b>\$ 12,406,198</b>	<b>\$ 811,188</b>	<b>\$ 49,396,067</b>

**Transfers Out**

	<b>General</b>	<b>Special Revenue</b>	<b>TIF Special Revenue</b>	<b>Capital Projects</b>	<b>Debt Service Fund</b>	<b>Enterprise</b>	<b>Debt Reserves</b>	<b>Total</b>
General Fund	\$ 1,072,422	12,988,872	\$ 42,540	\$ -	\$ -	\$ 53,391	\$ -	\$ 14,157,225
Road Use Tax Fund		650,259						650,259
Other Special Revenue Funds	1,238,943	350,799						1,589,742
Debt Service Fund	20,052		1,699,933					1,719,985
Enterprise Funds	4,491,314	75,687				7,839,197		12,406,198
Debt Service Reserves						811,188		811,188
Capital Project Funding	1,291,970	2,747,000				14,022,500		18,061,470
<b>Total Transfers Out:</b>	<b>\$ 8,114,701</b>	<b>\$ 16,812,617</b>	<b>\$ 1,742,473</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 22,726,276</b>	<b>\$ -</b>	<b>\$ 49,396,067</b>

**City of Iowa City  
Personnel Full-Time Equivalents  
Last Eight Years**

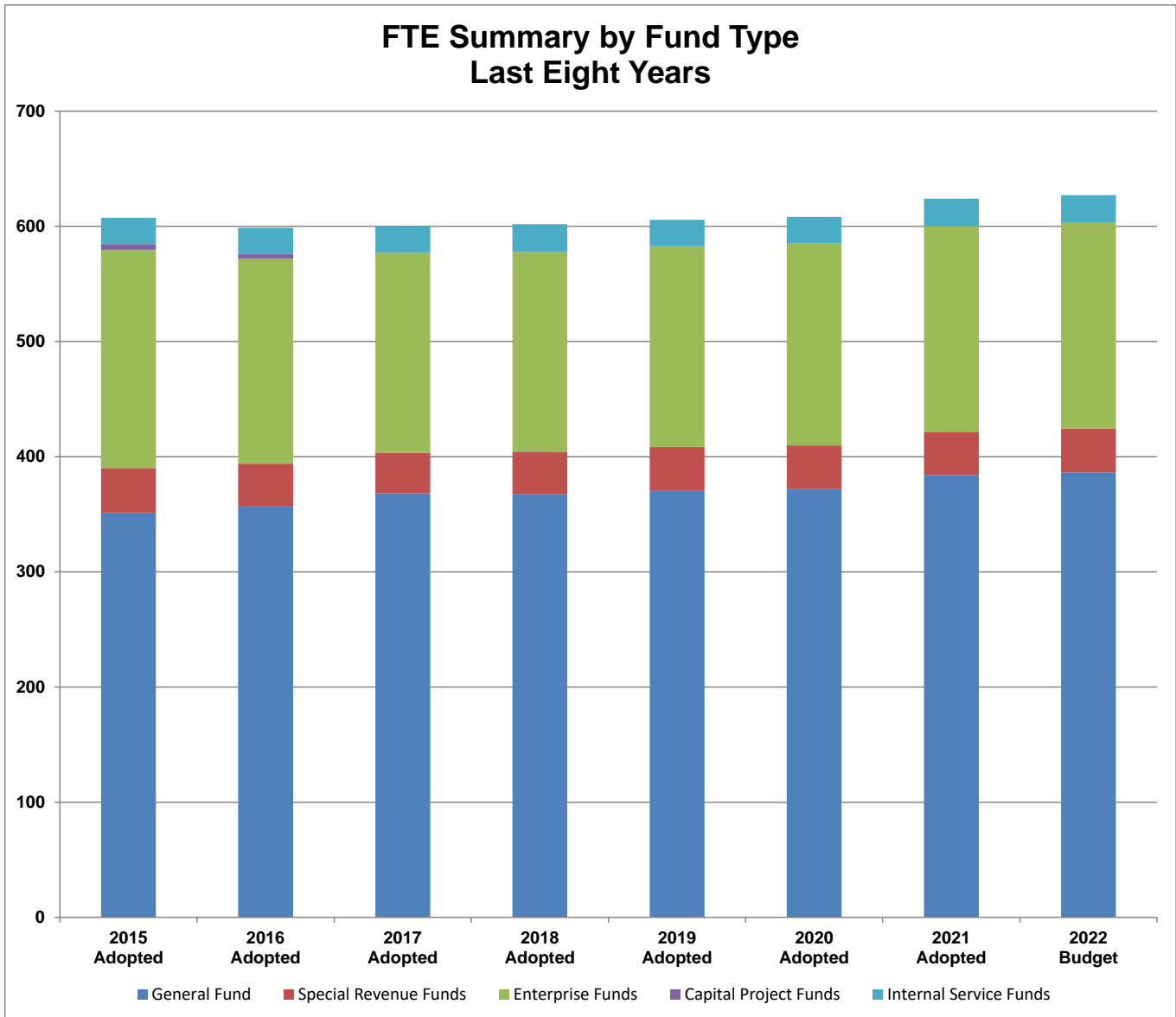
	2015 Adopted	2016 Adopted	2017 Adopted	2018 Adopted	2019 Adopted	2020 Adopted	2021 Adopted	2022 Budget	Change in FTEs FY2021-2022
<b><u>Budgetary Funds</u></b>									
<b>General Fund</b>									
City Council	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	-
City Clerk	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	-
City Attorney	5.60	5.50	5.50	5.50	5.50	5.50	5.50	5.50	-
City Manager:									
City Manager	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	-
Communications Office (1)	3.00	7.50	7.50	6.00	6.00	6.00	7.89	8.89	1.00
Human Resources	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	-
Human Rights	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	-
Economic Development	-	-	-	1.00	1.00	1.00	1.00	1.00	-
Climate Action & Outreach	-	-	-	-	-	-	3.00	3.00	-
Finance:									
Finance Administration (2)	3.15	3.15	3.15	2.15	2.90	2.90	2.90	3.00	0.10
Tort Liability	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-
Accounting (2) (8)	7.00	7.60	7.60	7.60	7.00	7.00	7.00	6.45	(0.55)
Purchasing (2)	3.44	3.44	3.50	3.50	3.50	3.50	3.50	3.95	0.45
Revenue	7.88	7.88	7.88	7.88	7.88	7.88	7.88	7.88	-
Police:									
Police Administration	5.00	5.00	6.00	6.00	2.00	2.00	2.00	2.00	-
Police Support Services (3) (4) (5)	20.00	20.00	19.00	19.00	26.00	27.00	29.26	30.76	1.50
Police Field Operations	80.00	80.00	80.00	80.00	79.00	78.00	78.00	78.00	-
Fire:									
Fire Administration	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	-
Fire Emergency Operations	59.00	59.00	59.00	59.00	59.00	59.00	59.00	59.00	-
Fire Prevention	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-
Fire Training	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-
Housing & Inspection Services:									
Housing and Inspection Admin	2.00	-	-	-	-	-	-	-	-
Parks and Recreation:									
Park and Rec Admin	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	-
Government Buildings	4.83	5.33	4.33	5.00	4.00	5.00	4.00	4.00	-
Recreation	15.42	14.42	15.42	14.75	14.00	14.50	14.50	14.50	-
Park Maintenance Administration	2.00	1.00	1.00	1.00	1.00	2.00	2.00	2.00	-
Park Maintenance Operations	11.00	12.00	15.00	15.00	15.00	14.00	14.00	14.00	-
Forestry	3.00	3.00	3.00	3.00	5.00	5.00	7.00	7.00	-
CBD Maintenance Operations	3.00	3.00	-	-	-	-	-	-	-
Cemetery Operations	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	-
Library:									
General Library	42.38	42.27	43.27	43.27	43.27	43.15	43.02	43.02	-
Library Board Controlled Funds	0.75	0.50	0.50	0.50	0.50	0.50	0.50	0.50	-
Library Gifts and Bequests	-	-	0.40	0.40	0.40	0.40	0.40	0.40	-
Library Foundation Office	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	-
Senior Center Administrations	6.50	6.50	7.00	7.00	7.00	7.00	7.76	7.76	-
Neighborhood & Dvlpmnt Services:									
Neighborhood & Dvlpmnt Admin	2.55	1.55	1.55	1.55	1.55	1.55	1.30	1.30	-
Sustainability Services	-	1.00	1.00	1.00	1.00	1.00	-	-	-
Community Development	1.75	1.55	3.63	3.63	3.63	3.63	3.63	3.63	-
Neighborhood Outreach	1.00	1.05	1.95	1.95	1.95	1.95	1.70	1.70	-
Housing Inspection	5.25	5.55	6.20	6.20	8.30	8.30	8.80	8.80	-
Economic Development	1.00	2.00	1.00	-	-	-	-	-	-
Building Inspection	6.30	7.30	7.30	7.30	7.30	7.30	8.80	8.80	-
Urban Planning	2.50	3.50	3.50	4.00	4.00	4.00	4.50	4.50	-
Public Works:									
Public Works Administration	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	-
Engineering Services	12.10	12.00	16.00	16.00	16.00	16.00	18.00	18.00	-

**City of Iowa City  
Personnel Full-Time Equivalents  
Last Eight Years**

	2015 Adopted	2016 Adopted	2017 Adopted	2018 Adopted	2019 Adopted	2020 Adopted	2021 Adopted	2022 Budget	Change in FTEs FY2021-2022
<b>Transportation Services:</b>									
Transportation Services Admin	-	-	2.00	3.00	2.00	2.00	2.00	2.00	-
CBD Maintenance Operations	-	-	1.00	1.00	1.00	1.00	1.00	1.00	-
<b>Sub-total General Fund</b>	<b>351.40</b>	<b>356.59</b>	<b>368.18</b>	<b>367.18</b>	<b>370.68</b>	<b>372.06</b>	<b>383.84</b>	<b>386.34</b>	<b>2.50</b>
<b>Special Revenue Funds</b>									
Community Development Block Grant	2.48	2.38	-	-	-	-	-	-	-
HOME Grant	0.50	0.45	-	-	-	-	-	-	-
<b>Road Use Tax:</b>									
Traffic Engineering	4.15	3.90	4.50	3.00	3.00	3.00	3.00	3.00	-
Streets System Maintenance	25.50	25.25	25.50	29.00	29.00	29.00	29.00	29.00	-
Metro Planning Org of Johnson Co	5.60	4.70	4.70	4.70	5.20	5.20	5.20	5.20	-
Employee Benefits	0.55	0.55	0.55	0.55	0.55	0.55	0.55	0.55	-
<b>Sub-total Special Revenue Funds</b>	<b>38.78</b>	<b>37.23</b>	<b>35.25</b>	<b>37.25</b>	<b>37.75</b>	<b>37.75</b>	<b>37.75</b>	<b>37.75</b>	<b>-</b>
<b>Enterprise Funds</b>									
Parking	26.25	23.13	21.63	21.63	21.38	19.63	21.38	21.38	-
Transit	51.25	51.13	50.63	50.63	50.38	50.38	51.13	51.13	-
Wastewater	24.65	24.65	25.40	26.00	26.00	26.00	26.00	26.00	-
Water	32.00	32.00	31.75	31.75	31.75	31.75	31.25	31.25	-
Refuse Collection	19.35	17.85	17.50	17.50	17.88	18.88	19.38	19.38	-
Landfill (6)	16.50	15.50	14.00	14.00	14.88	15.88	15.88	16.13	0.25
Airport Operations	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-
Stormwater	2.60	2.60	2.10	1.50	1.50	2.50	2.00	2.00	-
Cable Television	5.63	-	-	-	-	-	-	-	-
Housing Authority	10.19	10.19	9.60	9.60	9.50	9.50	10.62	10.62	-
<b>Sub-total Enterprise Funds</b>	<b>189.42</b>	<b>178.05</b>	<b>173.61</b>	<b>173.61</b>	<b>174.27</b>	<b>175.52</b>	<b>178.64</b>	<b>178.89</b>	<b>0.25</b>
<b>Capital Project Funds</b>									
Iowa City Gateway Project	1.00	1.00	-	-	-	-	-	-	-
West Side Levee Project	1.00	1.00	-	-	-	-	-	-	-
Rocky Shore Lift Station Project	-	2.00	-	-	-	-	-	-	-
S. Wastewater Plant Expansion	3.00	-	-	-	-	-	-	-	-
<b>Sub-total Capital Project Funds</b>	<b>5.00</b>	<b>4.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Budgetary Funds</b>	<b>584.60</b>	<b>575.87</b>	<b>577.04</b>	<b>578.04</b>	<b>582.70</b>	<b>585.33</b>	<b>600.23</b>	<b>602.98</b>	<b>2.75</b>
<b>Non-Budgetary Funds</b>									
<b>Internal Service Funds</b>									
Equipment (7)	10.75	10.75	10.75	10.75	10.75	10.75	11.75	12.00	0.25
Risk Management	1.80	1.80	1.80	1.80	1.80	1.80	1.80	1.80	-
Information Technology Services	9.86	9.86	9.80	10.80	9.80	9.80	9.80	9.80	-
Central Services	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	-
<b>Sub-total Internal Service Funds</b>	<b>22.91</b>	<b>22.91</b>	<b>22.85</b>	<b>23.85</b>	<b>22.85</b>	<b>22.85</b>	<b>23.85</b>	<b>24.10</b>	<b>0.25</b>
<b>Total Non-Budgetary Funds</b>	<b>22.91</b>	<b>22.91</b>	<b>22.85</b>	<b>23.85</b>	<b>22.85</b>	<b>22.85</b>	<b>23.85</b>	<b>24.10</b>	<b>0.25</b>
<b>Total Full-Time Equivalents</b>	<b>607.51</b>	<b>598.78</b>	<b>599.89</b>	<b>601.89</b>	<b>605.55</b>	<b>608.18</b>	<b>624.08</b>	<b>627.08</b>	<b>3.00</b>

## City of Iowa City Personnel Full-Time Equivalents Last Eight Years

- (1) A 1.00 FTE Pubic Safety Specialist was added to Communications.
- (2) The 1.00 FTE Controller position was converted to a 1.00 FTE Assistant Finance Director position and re-allocated between the Finance Administration, Accounting and Purchasing divisions.
- (3) A 1.00 FTE Civilian Supervisor Position was added in the fiscal year 2022 budget.
- (4) A .50 FTE Community Outreach Assistant position was added in the fiscal year 2022 budget.
- (5) A 1.00 FTE Police Sergeant position was converted to a 1.00 FTE Police Officer position in the fiscal year 2022 budget.
- (6) A .50 FTE Scalehouse Operator position increased to a .75 FTE position in the fiscal year 2022 budget.
- (7) The .75 FTE Buyer I position increased to 1.00 FTE in the fiscal year 2022 budget.
- (8) The 1.00 FTE Assistant Controller position was converted to a 1.00 FTE Accounting coordinator position.





CITY OF IOWA CITY  
UNESCO CITY OF LITERATURE

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# GENERAL FUND

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Fund Summary  
Assigned, Committed & Restricted  
Fund Balance  
Revenues  
Expenditures  
Division Summaries



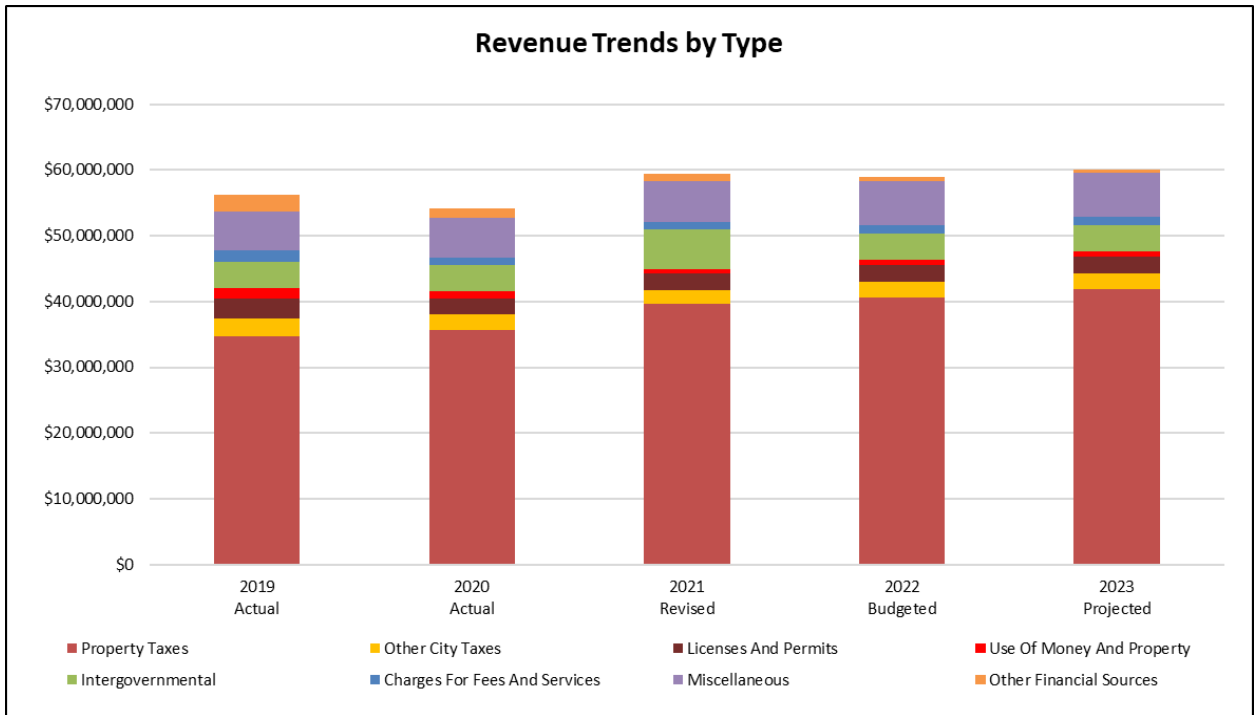


## GENERAL FUND

The General Fund is the City’s main operating fund and includes activities for the following departments: City Council, City Clerk, City Attorney, City Manager, Finance, Police, Fire, Parks & Recreation, Library, Senior Center, Neighborhood & Development Services, Public Works, and Transportation Services. We present a budget where revenues exceed expenditures for the General Fund in fiscal year 2022, with revenue & transfers in and expenditures & transfers out projected at \$72.7 and \$71.5 million, respectively.

### A. General Fund Revenues

Revenues & Transfers In	2019 Actual	2020 Actual	2021 Revised	2022 Budgeted	2023 Projected
Property Taxes	\$ 34,728,747	\$ 35,626,227	\$ 39,719,610	<b>\$ 40,596,056</b>	\$ 41,813,938
Other City Taxes	2,697,698	2,460,592	2,036,129	<b>2,439,754</b>	2,439,753
Licenses And Permits	2,981,465	2,352,233	2,559,780	<b>2,563,680</b>	2,563,680
Use Of Money And Property	1,568,506	1,091,682	589,480	<b>802,367</b>	802,367
Intergovernmental	4,098,694	4,008,624	6,008,733	<b>4,006,856</b>	4,006,856
Charges For Fees And Services	1,631,188	1,129,259	1,099,848	<b>1,266,960</b>	1,267,014
Miscellaneous	6,007,291	6,010,753	6,275,915	<b>6,630,651</b>	6,630,651
Other Financial Sources	2,565,872	1,414,383	1,151,184	<b>581,147</b>	581,147
<b>Sub-total Revenues:</b>	56,279,461	54,093,751	59,440,679	<b>58,887,471</b>	60,105,406
Transfers In	14,070,366	15,150,816	16,649,360	<b>13,777,353</b>	14,157,225
<b>Total Revenues &amp; Transfers In</b>	<b>\$ 70,349,827</b>	<b>\$ 69,244,567</b>	<b>\$ 76,090,039</b>	<b>\$ 72,664,824</b>	<b>\$ 74,262,631</b>



1. **Property Taxes** - Property tax revenue of \$40.6 million is the primary funding source for General Fund operations, providing approximately 68.9% of total revenue, excluding transfers in, in fiscal year 2022. The fiscal year 2022 budget is an increase of 2.2% over the fiscal year 2021 revised budget of \$39.7 million, and there is an average increase of 5.1% over the last five years. These totals do not include the transfer in of the Employee Benefits property tax levy from the Employee Benefits Fund. There are a number of factors which determine the City's tax levy each year: property valuations by class, the state's annual Assessment Limitation Order (rollback), TIF district reservations and rebates, statutory limits on individual tax levies, the City's own Financial and Fiscal Policies, restrictions from external entities on other financing sources, and funding requirements for projected expenditures.

**100% Assessment** - Property valuations are set by the City and County Assessor. State law requires that all real property be reassessed every two years, specifically in odd-numbered years. Since 2003, valuations within the Iowa City corporate limits have increased an average of 7.4% in revaluation years and 2.5% in non-revaluation years.

Valuations reported by the Johnson County Auditor's office for January 1, 2020 served as the basis for determining property tax revenue in fiscal year 2022. Their report indicates an 2.3% increase in total assessed value in the last year, from \$6.86 billion to \$7.02 billion.

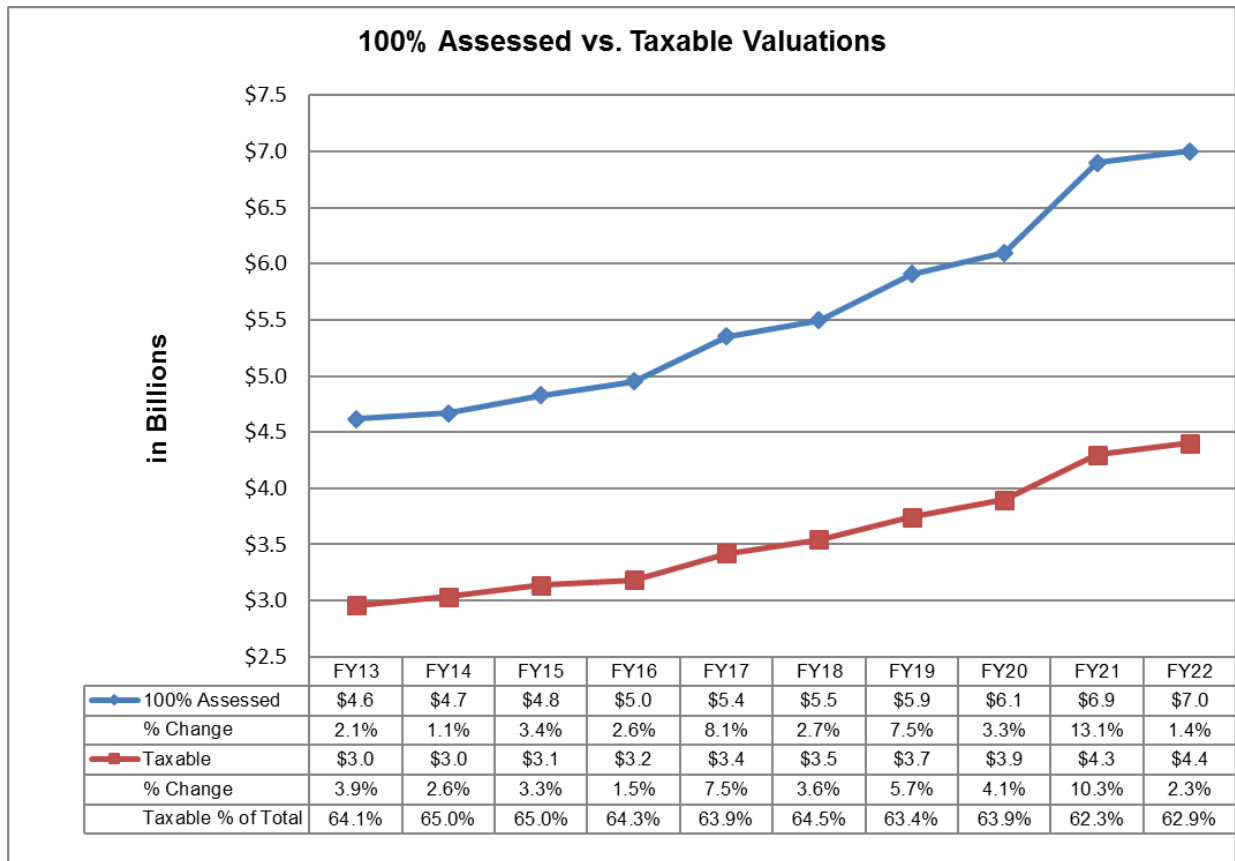
**Assessment Limitation Order / Rollback** - The State of Iowa has a statutory growth limitation of three percent (3%) annually on taxable residential property valuations. Each year, the Department of Revenue's Assessment Limitation Order sets a 'rollback' value by class which, when applied, determines taxable valuations. The growth restriction is applied to the residential valuations, limiting the growth percentage in taxable value to agricultural valuations. The impact is that the percentage growth in taxable valuations for urban residential property each year is limited to either three percent (3%) or the growth in agricultural property, whichever is lower.

Property Tax growth restrictions and rollbacks were changed with State legislation in 2013 with Iowa Senate File 295. That legislation added the following changes to property taxation:

1. the annual growth limitation on residential property of three percent (3%) was decreased from four percent (4%) starting in fiscal year 2015;
2. a rollback of ninety-five percent (95%) was added to commercial, industrial, and railroad property classes starting in fiscal year 2015 and was lowered to ninety percent (90%) starting in fiscal year 2016
3. the State added a reimbursement or "backfill" to jurisdictions for lost revenue due to the rollback of valuation on commercial, industrial, and railroad properties; this "backfill" is locked at the fiscal year 2017 amounts going forward starting in fiscal year 2018;
4. a new multi-residential class of property was added in fiscal year 2017 that has a declining rollback which will decrease each year until it matches the residential rollback percentage.

In fiscal year 2013, the rollback exempted \$1.7 billion of Iowa City’s assessed valuation. In fiscal year 2022, the rollback will exempt \$2.6 billion of assessed valuations. The residential and agricultural rollbacks for fiscal year 2022 are 56.4094% and 84.0305%, respectively, compared to fiscal year 2021 rollbacks of 55.0743% and 81.4832%, respectively.

Also, in fiscal year 2022 the commercial, industrial, and railroad rollback is 90%, which is the same as fiscal year 2021. The multi-residential rollback in fiscal year 2022 is 67.50% compared to the fiscal year 2021 rate of 71.25%. The following graph illustrates the impact of the rollback on taxable valuations.



**2. Other City Taxes** - This category, estimated at \$2.4 million in fiscal year 2022, includes Hotel Motel Taxes of \$1,134,886, \$390,142 in gas and electric excise taxes, and \$883,660 in utility franchise taxes. The fiscal year 2022 budget is an increase of 19.8% over the fiscal year 2021 revised budget of \$2.0 million, and there is an average increase of 0.1% over the last five years.

a) *Hotel Motel Tax*: This revenue source is a state-administered tax. Estimated at \$1,134,862 in fiscal year 2022, the seven percent (7%) tax on gross hotel/motel room rental receipts is distributed as follows:

Convention & Visitor's Bureau	25.00%
Police Patrol	47.50%
Parks & Recreational Facilities	27.50%
Total Hotel Motel 7% Tax	<u>100.00%</u>

In addition, fifty percent (50%) of the hotel/motel taxes generated by the Hilton Garden Inn are transferred to the Tax Increment Financing Fund and then rebated back to the developer. This agreement started in fiscal year 2018 and will continue until fiscal year 2029.

- b) *Utility Replacement Excise Tax:* The Gas and Electric Excise tax is collected on the generation, distribution, and delivery of electricity and natural gas. This tax replaced the taxation on utility property in 1999. Cities are required to calculate property tax revenues with and without gas and electric utility property valuations. The calculated difference is required to establish the General Property Tax Equivalents which is the basis of the Iowa Department of Revenue distribution formula.
- c) *Utility Franchise Taxes on utility customers:* Senate File 478 was enacted by the Iowa state legislature during its 2009 session, establishing cities' right to impose a franchise tax on gas and electric utilities. On February 16, 2010, the Iowa City Council passed and approved an ordinance establishing a one percent (1%) tax to be expended for the following purposes:
  - 1) Inspecting, supervising and otherwise regulating the MidAmerican Energy Company's gas and electric franchises.
  - 2) Public safety, including the equipping of fire, police and emergency services.
  - 3) Public infrastructure to support commercial and industrial economic development.

Of the \$883,660 estimate for fiscal year 2022, approximately \$570,190 will remain in the City's general fund for maintenance of street right-of-way and for operational costs associated with Fire Station #4. The remaining \$313,470 is for capital improvement projects (CIP) in the right of way.

- 3. **Licenses & Permits** - This category consists of revenue received for building and rental housing permits/inspections, franchise fees, plumbing license and taxi license fees; beer, liquor and cigarette permit/license fees (state regulated), sign permits, burial permits, animal licensing and some miscellaneous fees. Fiscal year 2022 budget for Licenses and Permits is estimated at \$2.56 million. The fiscal year 2022 revenue is an increase of 0.2% over the fiscal year 2021 revised budget of \$2.564 million, but the average over the last five years is a decrease of 5.1%. These decreases have been primarily due to decreases in construction permit and license revenue from fiscal year 2017 to 2018 and then again from 2019 to 2020 due to the COVID-19 pandemic.

- 4. Use of Money & Property** - This revenue source consists of interest income and rents and is budgeted at \$802,367 for fiscal year 2022. The fiscal year 2022 budget is an increase of 36.1% of the fiscal year 2021 revised budget of \$589,480; additionally, there is an average increase of 7.5% over the last five years. The increase from the fiscal year 2021 estimate is from an increase in estimated interest income; the average increase over the last five years is a result of increased interest income and rent revenue.
- 5. Intergovernmental** - This revenue category includes state and federal grants, 28E agreements, and contracts with local governmental entities. Intergovernmental revenue is budgeted at \$4.01 million in fiscal year 2022. The fiscal year 2022 budget is a decrease of 33.3% of the fiscal year 2021 revised budget of \$6.01 million, and there is an average increase of 5.7% over the last five years. The decrease in fiscal year 2022 is from a decrease in federal revenue largely attributed to CARES act funding received in fiscal year 2021, and the average increase over the last five years is from the increases in state and local 28E agreements.

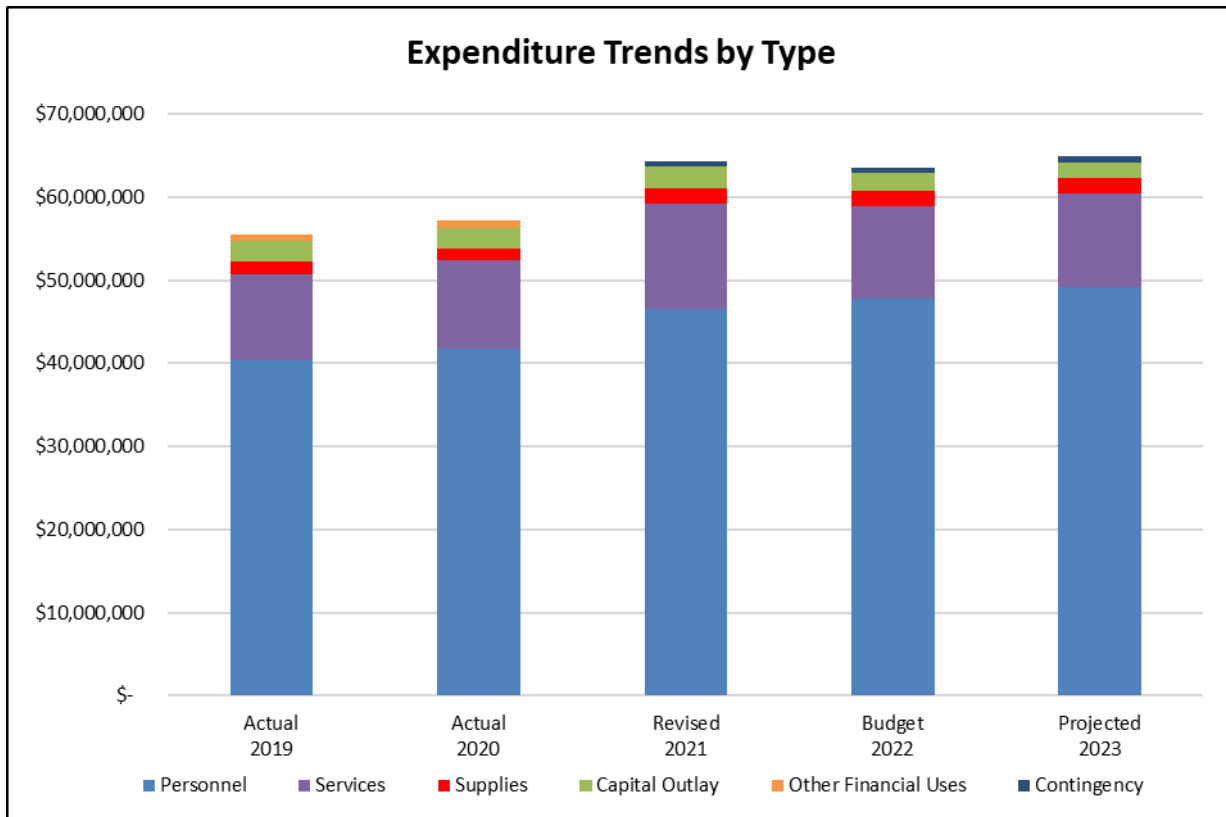
The majority of intergovernmental revenue is the result of 28E agreements with local entities for services provided to area residents, as shown in the following schedule. The largest of these agreements is for fire protection services to the University of Iowa, estimated at \$2 million in fiscal year 2022, with \$1.6 million receipted into the General Fund. The remainder is deposited into the Employee Benefits Fund as reimbursement for a percentage of Fire employee benefits and into the Capital Projects Fund as reimbursements for a percentage of Fire capital asset replacement.

	FY2019 Actual	FY2020 Actual	FY2021 Revised	FY2022 Budget	FY2023 Projected
<b>Intergovernmental Funding</b>					
<b>Local Governmental: 28E Agreements</b>					
Coralville, Johnson County & Other Governments - Animal Services	\$ 227,451	\$ 242,531	\$ 283,530	\$ 265,291	\$ 265,291
IC Comm. Schools - Mercer Pool	95,560	97,395	95,560	97,400	97,400
County, Univ Heights, Hills - Library	542,174	565,694	584,610	610,820	610,820
Johnson County - Senior Center	60,000	60,000	60,000	60,000	60,000
Downtown District - Police Department	20,000	20,000	20,000	20,000	20,000
University Heights - Fire Department	32,186	32,498	32,818	34,343	34,343
University Heights - Revenue	-	552	1,100	640	640
JECC - Accounting	29,150	29,879	30,450	31,050	31,050
<b>Local Governmental Revenue:</b>	<b>1,006,521</b>	<b>1,048,550</b>	<b>1,108,068</b>	<b>1,119,544</b>	<b>1,119,544</b>
<b>State Revenue:</b>					
Public Safety Grants	5,742	4,725	825	825	825
University of Iowa - Fire Protection	1,600,044	1,643,190	1,643,190	1,643,190	1,643,190
Operating Grants	69,584	66,984	69,580	66,980	66,980
Property Tax Credits	908,337	903,008	1,146,049	930,159	930,159
Other State Grants	3,333	-	-	-	-
State Disaster Assistance	-	-	-	-	-
<b>Total State Revenue:</b>	<b>2,587,040</b>	<b>2,617,907</b>	<b>2,859,644</b>	<b>2,641,154</b>	<b>2,641,154</b>
<b>Federal Revenue:</b>					
Public Safety Grants	497,107	342,168	255,439	246,158	246,158
Department of Interior	8,026	-	-	-	-
CARES Act	-	-	1,785,582	-	-
<b>Total Federal Revenue:</b>	<b>505,133</b>	<b>342,168</b>	<b>2,041,021</b>	<b>246,158</b>	<b>246,158</b>
<b>Total - Intergovernmental Funding:</b>	<b>\$ 4,098,694</b>	<b>\$ 4,008,624</b>	<b>\$ 6,008,733</b>	<b>\$ 4,006,856</b>	<b>\$ 4,006,856</b>

- 6. Charges for Fees and Services** – These revenues are for direct fees and charges for the use of a City service, facility, or program. Divisions with fee-based services include: Parks and Recreation, Police (special events, contracted services), Fire (inspections), Housing & Building Inspection Services, Animal Care, and Cemetery services. Charges for Fees and Services are budgeted at \$1.27 million in fiscal year 2022. The fiscal year 2022 revenue is an increase of 15.2% of the fiscal year 2021 revised budget of \$1.10 million; however, there is an average decrease of 4.2% over the last five years. The increase in the fiscal year 2022 budget is due to lower expected revenues in fiscal year 2021 due to COVID-19 related facility closures; the average decrease over the past five years is a result of decreases in building and development fees in fiscal year 2018 and the impact of the COVID-19 pandemic in fiscal years 2020 and 2021.
- 7. Miscellaneous** - Miscellaneous revenue is budgeted at \$6.6 million in fiscal year 2022. This category includes a variety of revenue sources, including parking fines (\$248,220), magistrate court fines and surcharges related to code enforcement (\$306,900) and library fines (\$50,000). Also included within this category are internal chargebacks of \$5.2 million to the City's Capital Projects Fund for legal and engineering services, and to the enterprise funds for administrative services. The fiscal year 2022 revenue is an increase of 5.7% of the fiscal year 2021 revised budget of \$6.0 million and there is an average increase of 3.8% over the last five years. The average increase amounts are due to the increases in administrative chargebacks.
- 8. Other Financing Sources** – Other financing sources include a limited number of special transactions that are used to account for non-operating revenues/receipts such as the proceeds from a loan or the sale of an asset. Other Financing Sources are budgeted at \$581,147 in fiscal year 2022, which is a decrease of 49.5% from the fiscal year 2021 revised budget of \$1.2 million. The decrease is from home sales in the UniverCity and South District home programs. The UniverCity and South District home activities are budgeted at \$1.0 million in fiscal year 2021, which consists of the proceeds from the sale of assets of \$950,000. There is an average decrease of 12.2% over the last five years. These decreases are due to discontinuing the use of bank loans for the UniverCity program. Purchases of properties for the UniverCity and South District home programs are now made without the use of bank lines of credits.
- 9. Transfers In** - The category is budgeted at \$13.8 million in fiscal year 2022. This includes an approximate \$12.5 million transfer-in of the Employee Benefits Levy from the Employee Benefits Fund. This category also includes General Fund intra-fund transfers to equipment replacement reserves and transfers in from other funds to support specific staff positions and expenditures.

**B. General Fund Expenditures**

<b>Expenditures &amp; Transfers Out</b>	<b>2019 Actual</b>	<b>2020 Actual</b>	<b>2021 Revised</b>	<b>2022 Budget</b>	<b>2023 Projected</b>
Personnel	\$ 40,394,639	\$ 41,749,108	\$ 46,603,433	<b>\$ 47,740,997</b>	\$ 49,173,227
Services	10,300,482	10,712,663	12,553,726	<b>11,157,708</b>	11,348,067
Supplies	1,576,896	1,386,717	1,846,995	<b>1,797,379</b>	1,833,198
Capital Outlay	2,539,980	2,437,531	2,670,650	<b>2,201,925</b>	1,890,957
Other Financial Uses	682,500	951,500	-	-	-
Contingency	-	-	617,000	<b>629,000</b>	637,500
<b>Sub-total Expenditures:</b>	<b>55,494,497</b>	<b>57,237,518</b>	<b>64,291,804</b>	<b>63,527,009</b>	<b>64,882,949</b>
Transfers Out	11,961,397	9,661,841	10,683,752	<b>7,950,982</b>	8,114,701
<b>Total Expenditures &amp; Transfers Out</b>	<b>\$ 67,455,894</b>	<b>\$ 66,899,359</b>	<b>\$ 74,975,556</b>	<b>\$ 71,477,991</b>	<b>\$ 72,997,650</b>



1. **Personnel** - Personnel costs account for approximately 75.2% of budgeted expenditures (excluding transfers out) within the General Fund in fiscal year 2022. Employee benefit costs are discussed in greater detail in the City Manager Address.
2. **Services** - Expenditures for services are budgeted at \$11.16 million in fiscal year 2022. Initial projections were based on fiscal year 2020 actual expenditures and projected at 2.52% annually. This is in line with the Consumer Price Index for All Urban Consumers (CPI-U) over the last five fiscal years.

Many of the operating costs within the services category have more specific inflationary guidelines and methods of projection. This includes funding for liability, fire & casualty insurance premiums; professional and consultant services; internal service fund charges (Equipment, Information Technology Services, Risk Management, and Central Services); training & education; building and equipment repair and maintenance services; vehicle and equipment rentals. These costs are adjusted individually each year, based on specific operating plans and projects, claims/loss history, trend analysis, and operations-specific needs, each year.

The Services category also includes funding for initiatives such as Aid to Human Service Agencies, Community Event Funding, support to the Iowa City Coralville Convention & Visitors Bureau, and Community and Economic Development Assistance, as follows:

\$625,250	Aid to Human Service Agencies
\$393,200	Community Event / Program Funding
\$253,092	ICCVB – Community / Economic Development Assistance
\$100,000	Economic Development Assistance

3. **Supplies** - Supplies consist primarily of commodities that are consumed or depleted, such as office and cleaning supplies, vehicle fuel and materials for repair and maintenance of buildings, streets, and equipment. Expenditures for supplies are budgeted at \$1.8 million in fiscal year 2022. Individual items costing under \$5,000 are considered supplies. This limit is consistent with the threshold utilized to capitalize assets for the comprehensive annual financial report.
4. **Capital Outlay** – The general fund capital outlay is budgeted at \$2.2 million in fiscal year 2022 and includes police vehicle replacements, library materials, operating equipment, UniverCity Properties, and building maintenance and improvements of \$5,000 or greater.
5. **Other Financial Uses** - This category is budgeted at \$0 in fiscal year 2022. This category previously consisted of loan repayments to financial institutions that are from the homes sold in the UniverCity program. Starting in fiscal year 2021, loans were no longer used to purchase homes for neither the UniverCity nor South District home programs.



6. **Contingency** - A General Fund contingency amount is established each fiscal year for those unforeseen expenditures that arise following formal adoption of the annual budget. This amount is available for appropriation by formal amendment, subject to recommendation from the Finance Director and City Manager, and approval by City Council. Contingency is budgeted at one percent (1%) of General Fund expenditures (excluding transfers) - approximately \$629,000 in fiscal year 2022.
7. **Transfers Out** - This category is budgeted at \$7.95 million in fiscal year 2022. One of the largest transfers out is from the transit property tax levy of \$4.1 million that is being transferred into the Transit Fund. Other major transfers out include approximately \$1.3 million to the Capital Projects Fund and \$1,00,000 to the Affordable Housing Fund.

The General Fund borrowed \$2.1 million from the Landfill Cell Replacement Reserve during fiscal year 2019 to help construct portions of the new Public Works Facility. Principal payments are reflected as a transfer out. The following is a summary of that loan:

Loan	Date	Loan Amount	Final Payment	Principal Outstanding as of 6/30/21	Total Payment FY22	FY22 Principal	FY22 Interest
2019 Public Works Facility Loan	6/30/2019	\$ 2,100,000	2039	\$ 1,912,001	\$139,759	\$ 111,841	\$ 27,918

**C. Fund Balance**

It is part of the City's Financial & Fiscal Policies that the General Fund's unassigned fund balance shall not fall below twenty-five percent (25%) of total revenues and transfers in and not grow greater than thirty-five percent (35%). This policy also states that fund balance in excess of thirty percent (35%) of revenues and transfers in will be transferred to the City's Emergency Fund, used to retire outstanding debt, used to provide property tax relief, or be used for facility replacement.

General Fund unassigned fund balance was transferred into the Emergency Fund starting in fiscal year 2014. Transfers into the Emergency Fund have totaled \$6.15 million from fiscal year 2014 through fiscal year 2020. No transfer is being proposed in fiscal year 2021 or fiscal year 2022. Emergency Fund's estimated balance is \$5.2 million at the end of fiscal year 2022.

General Fund unassigned fund balance was also transferred into the Facility Master Plan Reserve, within the General Fund, in the fiscal year 2019 and fiscal year 2020 at \$2 million each year. In fiscal year 2021 and fiscal year 2022 transfers are expected to be \$4 million and \$1 million, respectively. This fund is assigned for implementation of the 2012 Facilities Space Needs Study and Master Plan.

General Fund's unassigned fund balance is relied upon to provide cash flow during the first quarter of the fiscal year as the majority of property taxes are not received until October/November. The following chart demonstrates how expenditures have exceeded receipts in the first three months over the past ten years.

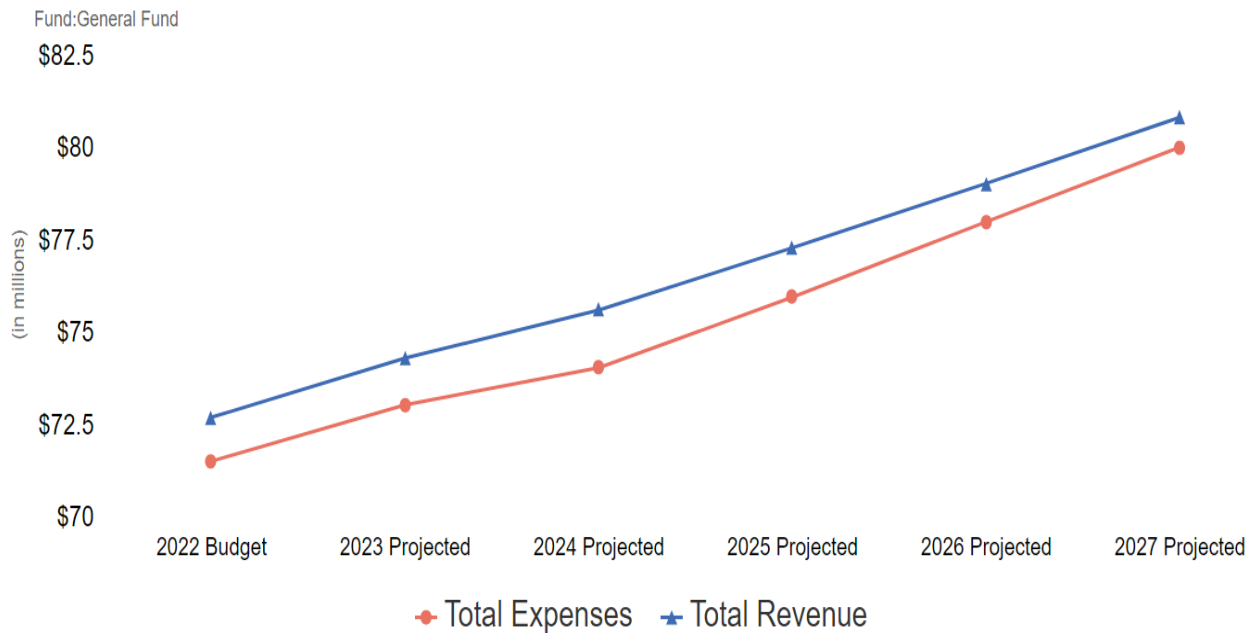
3 Months @ Sept. 30	Receipts	Expenditures	Shortfall
FY2021	\$ 9,621,807	\$ 14,521,703	(4,899,896)
FY2020	9,517,460	15,862,567	(6,345,107)
FY2019	9,833,115	15,455,184	(5,622,069)
FY2018	7,859,044	14,422,373	(6,563,329)
FY2017	7,917,409	15,727,049	(7,809,640)
FY2016	10,402,991	13,341,071	(2,938,080)
FY2015	7,163,587	13,309,505	(6,145,918)
FY2014	11,705,632	15,145,130	(3,439,498)
FY2013	9,727,204	16,725,202	(6,997,998)
FY2012	12,090,490	15,441,933	(3,351,443)
FY2011	8,976,380	13,778,695	(4,802,315)

### D. Long-term Projections

Future property tax revenues were projected to grow 3.00% for fiscal year 2023, 2.41% for 2024, 3.00% in fiscal year 2025 through fiscal year 2027. Odd numbered years are re-evaluation years, which typically lead to higher growth rates. The overall annual growth rates include individual property class assessed value growth ranging from 0 – 5%, as well as changes in the rollback percentages. The Multi-Residential Property Class rollback will continue to decrease until it aligns with the Residential Rollback in fiscal year 2024. All other revenues were projected at a flatline.

Future expenditures were projected with the assumptions that personnel related expenditures would grow at a 3% rate annually and services and supplies would grow at a 2% rate annually.

### Total Revenues vs. Expenditures



**General Fund (1000 - 1027)**  
**Fund Summary**

	2018	2019	2020	2021	2022	2023
	Actual	Actual	Actual	Revised	Budget	Projection
<b>Fund Balance, July 1</b>	\$ 40,724,250	\$ 36,401,766	\$ 39,295,700	\$ 41,640,908	\$ 42,755,391	\$ 43,942,224
<b>Revenues:</b>						
Property Taxes	\$ 32,902,940	\$ 34,728,747	\$ 35,626,227	\$ 39,719,610	\$ 40,596,056	\$ 41,813,938
Other City Taxes	2,460,404	2,697,698	2,460,592	2,036,129	2,439,754	2,439,754
Licenses And Permits	2,734,068	2,981,465	2,352,233	2,559,780	2,563,680	2,563,680
Use Of Money And Property	1,137,695	1,568,506	1,091,682	589,480	802,367	802,367
Intergovernmental	3,783,350	4,098,694	4,008,624	6,008,733	4,006,856	4,006,856
Charges For Fees And Services	1,497,214	1,631,188	1,129,259	1,099,848	1,266,960	1,267,014
Miscellaneous	5,787,400	6,007,291	6,010,753	6,275,915	6,630,651	6,630,651
Other Financial Sources	1,577,306	2,565,872	1,414,383	1,151,184	581,147	581,147
<b>Sub-Total Revenues</b>	51,880,377	56,279,461	54,093,751	59,440,679	58,887,471	60,105,406
<b>Transfers In:</b>						
Operating Transfers In	10,195,430	14,070,366	15,150,816	16,649,360	13,777,353	14,157,225
<b>Sub-Total Transfers In</b>	10,195,430	14,070,366	15,150,816	16,649,360	13,777,353	14,157,225
<b>Total Revenues &amp; Transfers In</b>	\$ 62,075,807	\$ 70,349,827	\$ 69,244,567	\$ 76,090,039	\$ 72,664,824	\$ 74,262,631
<b>Expenditures by Department:</b>						
City Council	\$ 109,461	\$ 110,580	\$ 149,212	\$ 157,929	\$ 152,427	\$ 156,416
City Clerk	491,517	540,893	491,473	557,494	625,557	609,615
City Attorney	765,417	751,266	836,849	871,776	871,284	896,855
City Manager	3,083,553	3,944,970	3,727,694	5,546,166	4,391,026	4,504,780
Finance	3,805,542	3,970,187	4,089,409	4,908,111	4,696,984	4,796,670
Police	13,809,546	14,073,156	14,503,070	15,777,126	16,181,156	16,582,869
Fire	8,030,716	8,292,055	8,477,010	9,048,784	9,194,319	9,448,125
Parks and Recreation	7,993,287	8,191,404	8,574,237	10,376,271	10,351,896	10,404,878
Library	6,400,494	6,403,794	6,327,197	6,949,366	7,104,248	7,262,683
Senior Center	888,544	865,825	913,616	1,027,646	1,059,527	1,093,382
Neighborhood & Development Services	4,938,698	5,619,169	6,066,892	5,309,960	5,112,115	5,233,334
Public Works	1,909,621	2,105,423	2,478,291	3,103,713	3,148,619	3,238,417
Transportation Services	488,203	625,773	602,569	657,462	637,850	654,925
<b>Sub-Total Expenditures</b>	52,714,596	55,494,497	57,237,518	64,291,804	63,527,009	64,882,949
<b>Transfers Out:</b>						
Capital Project Fund	9,333,240	4,482,101	1,988,176	1,148,470	1,263,470	1,291,970
GO Bond Abatement	20,052	20,052	20,052	20,052	20,052	20,052
General Levy	183,788	184,551	168,970	158,127	171,789	173,943
Emergency Fund	-	450,000	500,000	-	-	-
Facility Master Plan Reserve	-	2,000,000	2,000,000	4,000,000	1,000,000	1,000,000
Interfund Loan Repayment to Landfill	-	-	77,821	110,178	111,842	113,531
Transfers Out - Transit Fund	3,376,455	3,563,749	3,660,631	4,080,088	4,145,407	4,265,783
Transfers Out - Affordable Housing Fund	650,093	1,002,700	1,000,000	1,000,000	1,000,000	1,000,000
Misc Transfers Out	120,068	258,243	246,191	166,837	238,422	249,422
<b>Sub-Total Transfers Out</b>	13,683,695	11,961,397	9,661,841	10,683,752	7,950,982	8,114,701
<b>Total Expenditures &amp; Transfers Out</b>	\$ 66,398,291	\$ 67,455,893	\$ 66,899,359	\$ 74,975,556	\$ 71,477,991	\$ 72,997,650
<b>Fund Balance, June 30</b>	\$ 36,401,766	\$ 39,295,700	\$ 41,640,908	\$ 42,755,391	\$ 43,942,224	\$ 45,207,205
Restricted / Committed /Assigned	7,034,006	9,053,822	11,469,555	15,507,742	16,540,004	17,644,548
<b>Unassigned Balance</b>	\$ 29,367,761	\$ 30,241,877	\$ 30,171,353	\$ 27,247,649	\$ 27,402,219	\$ 27,562,657
<b>% of Revenues &amp; Transfers In</b>	47%	43%	44%	36%	38%	37%

**General Fund  
Assigned, Committed & Restricted Fund Balance**

	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Revised</b>	<b>Budget</b>	<b>Projection</b>
<b>Assigned:</b>						
(Available for current and / or future operations)						
Library Special Revenue Funds	\$ 898,683	\$ 986,872	\$ 1,189,393	\$ 1,229,689	\$ <b>1,331,083</b>	\$ 1,452,454
Library Foundation Development	(3,976)	(4,075)	(5,029)	(5,029)	(5,029)	(5,029)
Library Equipment Replacement Reserve	261,786	323,289	347,261	408,764	<b>432,736</b>	455,939
Senior Center Gift Funds	2,875	799	813	813	<b>813</b>	813
Cable Replacement Reserves	151,584	123,529	133,529	143,529	<b>153,529</b>	163,529
Energy Efficiency Revolving Loan Fund	226,416	-	-	-	-	-
Facility Master Plan Reserve	-	2,000,000	4,000,000	8,000,000	<b>9,000,000</b>	10,000,000
Animal Shelter Bequest Funds	135,048	148,119	148,670	148,670	<b>145,518</b>	145,518
	<b>\$ 1,672,415</b>	<b>\$ 3,578,533</b>	<b>\$ 5,814,637</b>	<b>\$ 9,926,436</b>	<b>\$ 11,058,649</b>	<b>\$ 12,213,223</b>
<b>Committed:</b>						
(Available for current and / or future operations)						
Emergency Funds	<b>\$ 4,961,882</b>	<b>\$ 5,068,879</b>	<b>\$ 5,239,582</b>	<b>\$ 5,239,582</b>	<b>\$ 5,239,582</b>	<b>\$ 5,239,582</b>
	<b>\$ 4,961,882</b>	<b>\$ 5,068,879</b>	<b>\$ 5,239,582</b>	<b>\$ 5,239,582</b>	<b>\$ 5,239,582</b>	<b>\$ 5,239,582</b>
<b>Restricted:</b>						
(Not available for general operations)						
Police Forfeiture Share	\$ 236,724	\$ 196,844	\$ 276,567	\$ 205,955	<b>\$ 106,004</b>	\$ 56,004
Police Abandon Property	46,636	17,058	17,655	17,655	<b>17,655</b>	17,655
Cemetery Perpetual Care	116,348	119,058	121,114	118,114	<b>118,114</b>	118,084
Public Art	-	73,450	-	-	-	-
	<b>\$ 399,708</b>	<b>\$ 406,411</b>	<b>\$ 415,336</b>	<b>\$ 341,724</b>	<b>\$ 241,773</b>	<b>\$ 191,743</b>
<b>Total Assigned / Committed / Restricted:</b>	<b>\$ 7,034,006</b>	<b>\$ 9,053,822</b>	<b>\$ 11,469,555</b>	<b>\$ 15,507,742</b>	<b>\$ 16,540,004</b>	<b>\$ 17,644,548</b>
<b>Unassigned</b>	<b>29,367,761</b>	<b>30,241,877</b>	<b>30,171,353</b>	<b>27,247,649</b>	<b>27,402,219</b>	<b>27,562,657</b>
<b>General Fund Ending Fund Balance</b>	<b>\$ 36,401,766</b>	<b>\$ 39,295,700</b>	<b>\$ 41,640,908</b>	<b>\$ 42,755,391</b>	<b>\$ 43,942,224</b>	<b>\$ 45,207,205</b>

**General Fund  
Revenues by Type**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Property Taxes</b>						
Property Taxes	\$ 32,902,940	\$ 34,728,747	\$ 35,626,227	\$ 39,719,610	\$ 40,596,056	\$ 41,813,938
<b>Other City Taxes</b>						
Gas/Electric Excise Tax	402,645	396,527	410,985	385,919	390,142	390,142
Mobile Home Tax	36,004	34,654	31,092	34,660	31,090	31,090
Hotel/Motel Tax	1,045,696	1,301,827	1,134,864	650,860	1,134,862	1,134,862
Utility Franchise Tax	976,060	964,690	883,652	964,690	883,660	883,660
<b>Licenses And Permits</b>						
General Use Permits	71,654	73,856	15,063	14,180	63,210	63,210
Food & Liq Licenses	110,377	126,709	95,476	126,710	95,480	95,480
Professional License	7,605	6,150	3,925	6,160	5,050	5,050
Franchise Fees	662,448	586,428	438,753	580,000	581,900	581,900
Const Per & Ins Fees	1,850,539	2,141,423	1,742,746	1,794,820	1,774,840	1,774,840
Misc Lic & Permits	31,445	46,899	56,269	37,910	43,200	43,200
<b>Use Of Money And Property</b>						
Interest Revenues	655,650	1,136,303	775,987	286,068	435,647	435,647
Rents	459,331	410,623	296,209	281,949	352,410	352,410
Royalties & Commiss	22,714	21,580	19,486	21,463	14,310	14,310
<b>Intergovernmental</b>						
Fed Intergovnt Rev	77,632	505,133	342,168	2,041,021	246,158	246,158
Property Tax Credits	899,593	908,337	903,008	1,146,049	930,159	930,159
State 28E Agreements	1,538,421	1,600,044	1,643,190	1,643,190	1,643,190	1,643,190
Operating Grants	73,825	69,584	66,984	69,580	66,980	66,980
Disaster Assistance	4,235	-	-	-	-	-
Other State Grants	211,482	9,075	4,725	825	825	825
Local 28E Agreements	978,161	1,006,521	1,048,550	1,108,068	1,119,544	1,119,544
<b>Charges For Fees And Services</b>						
Building & Devlpmt	477,627	584,388	383,299	390,760	373,910	373,910
Police Services	127,496	149,766	188,901	30,000	98,710	98,710
Animal Care Services	10,775	14,922	13,484	14,920	13,480	13,480
Fire Services	7,632	9,060	8,880	9,060	8,880	8,880
Transit Fees	955	-	(50)	-	-	-
Culture & Recreation	774,778	767,966	467,105	568,278	696,126	696,126
Misc Charges For Svc	66,214	68,544	51,824	50,290	60,034	60,034
Water Charges	5,412	5,574	5,275	5,570	5,280	5,333
Refuse Charges	317	218	101	220	100	101
Parking Charges	26,010	30,750	10,440	30,750	10,440	10,440
<b>Miscellaneous</b>						
Code Enforcement	232,315	278,070	300,368	68,100	306,900	306,900
Parking Fines	319,868	362,426	248,220	325,000	248,220	248,220
Library Fines & Fees	143,285	135,183	60,545	10,000	50,000	50,000
Contrib & Donations	746,621	435,580	364,504	309,310	355,050	355,050
Printed Materials	41,117	46,900	38,217	46,710	38,175	38,175
Animal Adoption	12,955	45,839	62,646	35,000	45,000	45,000
Misc Merchandise	24,775	21,077	12,818	19,910	18,930	18,930
Intra-City Charges	3,936,476	4,396,524	4,624,134	5,059,050	5,166,875	5,166,875
Other Misc Revenue	329,180	285,124	299,006	402,265	401,211	401,211
Special Assessments	808	568	294	570	290	290
<b>Other Financial Sources</b>						
Sale Of Assets	920,174	1,585,434	812,155	1,051,700	521,242	521,242
Bonds	17,357	-	-	-	-	-
Loans	639,775	980,438	602,228	99,484	59,905	59,905
<b>Total Revenues</b>	<b>\$ 51,880,377</b>	<b>\$ 56,279,461</b>	<b>\$ 54,093,751</b>	<b>\$ 59,440,679</b>	<b>\$ 58,887,471</b>	<b>\$ 60,105,406</b>

**General Fund  
Expenditures by Department and Division**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>City Council</b>						
City Council	\$ 109,461	\$ 110,580	\$ 149,212	\$ 157,929	\$ 152,427	\$ 156,416
<b>City Clerk</b>						
City Clerk	491,517	540,893	491,473	557,494	625,557	609,615
<b>City Attorney</b>						
City Attorney	765,417	751,266	836,849	871,776	871,284	896,855
<b>City Manager</b>						
City Manager	737,126	787,008	761,394	892,551	802,778	824,634
Communications Office	718,093	804,935	799,709	1,020,927	1,086,042	1,116,152
Human Resources	482,968	523,801	543,564	614,702	646,814	664,033
Human Rights	332,455	432,981	408,832	1,456,824	497,977	510,714
Economic Development	812,912	1,396,245	1,199,196	1,141,549	1,003,529	1,025,212
Climate Action & Outreach	-	-	14,999	419,613	353,886	364,034
<b>Finance</b>						
Finance Administration	1,536,946	1,741,922	1,799,617	2,413,556	2,233,546	2,265,371
Accounting	805,002	744,479	817,136	871,611	809,413	832,554
Purchasing	350,638	364,063	367,071	407,620	473,983	487,735
Revenue	1,112,956	1,119,723	1,105,586	1,215,324	1,180,042	1,211,010
<b>Police</b>						
Police Administration	1,116,173	574,814	604,952	650,883	635,365	651,110
Police Support Services	2,252,663	2,922,558	3,376,557	3,632,074	3,938,790	4,050,980
Police Field Operations	10,440,709	10,575,784	10,521,560	11,494,169	11,607,001	11,880,779
<b>Fire</b>						
Fire Administration	932,672	874,148	901,195	959,049	964,765	984,891
Fire Emergency Operations	6,737,948	7,053,288	7,180,745	7,665,896	7,791,466	8,010,362
Fire Prevention	205,487	207,419	214,658	234,766	248,027	254,888
Fire Training	154,609	157,201	180,412	189,073	190,061	197,985
<b>Parks and Recreation</b>						
Park and Rec Admin	1,111,340	1,132,359	1,164,322	1,218,349	1,288,369	1,306,475
Recreation	3,143,589	2,986,271	2,897,238	3,714,613	3,816,168	3,902,748
Park Maintenance	3,390,502	3,723,027	4,129,820	5,025,451	4,818,352	4,754,655
Cemetery Operations	347,855	349,747	382,858	417,858	429,007	441,000
<b>Library</b>						
Library Operations	6,282,036	6,281,591	6,199,145	6,732,221	6,882,797	7,034,588
Library Foundation Office	118,457	122,203	128,052	217,145	221,451	228,095
<b>Senior Center</b>						
Senior Center	888,544	865,825	913,616	1,027,646	1,059,527	1,093,382
<b>Neighborhood &amp; Dvlpmt Services</b>						
Neighborhood & Dvlpmt Admin	461,966	460,228	480,114	295,363	275,349	283,105
Neighborhood Services	3,067,334	3,559,545	3,829,745	3,064,613	2,922,136	2,981,816
Development Services	1,409,397	1,599,396	1,757,032	1,949,984	1,914,630	1,968,413
<b>Public Works</b>						
Public Works Administration	328,547	336,644	433,948	594,674	570,870	585,744
Engineering Services	1,581,073	1,768,779	2,044,343	2,509,039	2,577,749	2,652,673
<b>Transportation Services</b>						
Administration	488,203	625,773	602,569	657,462	637,850	654,925
<b>Total Expenditures</b>	<u>\$ 52,714,596</u>	<u>\$ 55,494,497</u>	<u>\$ 57,237,518</u>	<u>\$ 64,291,804</u>	<u>\$ 63,527,009</u>	<u>\$ 64,882,949</u>

## CITY COUNCIL

The City has seven (7) Council members, who serve staggered, four-year terms. Four Council members are "at-large" and are nominated by all voters and elected by all voters. Although the three "district" Council members (Districts A, B, and C) are nominated solely by voters within their districts and any primary is held only within the district, they are elected by voters city-wide. Council elections are held in odd-numbered calendar years.

Council members select the Mayor from among themselves at their first meeting of the calendar year after each City Council election. The Mayor is a voting member of the council and has no veto power. The Mayor is the official representative of the City, presiding officer of the Council and its policy spokesperson.

The Council appoints the City Manager, City Attorney, and City Clerk. The City Manager serves as the Chief Administrative Officer of the City.

### Staffing:

	FY2020	FY2021	FY2022
<b>Total FTE's</b>	7.00	7.00	7.00

### Financial Highlights:

Service expenditures include the City's dues for the memberships such as the Iowa League of Cities, Iowa Metro Coalition, National League of Cities, and U.S. Conference of Mayors. Travel and training expenditures have decreased from fiscal year 2021.

### Activity Summary

**Activity: City Council (110100)**  
**Division: City Council**

**Fund: General (1000)**  
**Department: City Council**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 109,461	\$ 110,580	\$ 149,212	\$ 157,929	\$ 152,427	\$ 156,416
<b>Total Revenues</b>	<b>\$ 109,461</b>	<b>\$ 110,580</b>	<b>\$ 149,212</b>	<b>\$ 157,929</b>	<b>\$ 152,427</b>	<b>\$ 156,416</b>
<b>Expenditures:</b>						
Personnel	\$ 55,329	\$ 54,282	\$ 76,289	\$ 94,255	\$ 94,045	\$ 96,866
Services	51,272	55,087	45,980	60,516	55,902	57,020
Supplies	2,860	1,211	26,942	3,158	2,480	2,530
<b>Total Expenditures</b>	<b>\$ 109,461</b>	<b>\$ 110,580</b>	<b>\$ 149,212</b>	<b>\$ 157,929</b>	<b>\$ 152,427</b>	<b>\$ 156,416</b>
<b>Personnel Services - FTE</b>						
City Council	7.00	7.00	7.00	7.00	7.00	7.00
<b>Total Personnel</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>



## **CITY CLERK**

The City Clerk is the official recordkeeping office of the City, performing recordkeeping duties as prescribed by State Law, the City Charter, and the Municipal Code.

The City Clerk is appointed by the City Council, reports directly to the Council and attends all City Council meetings. The City Clerk is charged with custody of deeds, contracts, and abstracts. The Clerk's office is responsible for the keeping of all ordinances, resolutions, minutes, and the City Code. The office publishes and posts public notices, ordinances, and minutes as required by law. The City Clerk's office assists both staff and the general public in researching information. Taxi company licenses and driver photo ID's, outdoor service areas, cigarette licenses, beer/liquor licenses, cemetery deeds, parade and public assembly permits, and various other permits are issued from the Clerk's office. City subdivision files, project files, the Domestic Partnership Registry, and an index of Council proceedings are also maintained in the office. In addition, the Clerk's office provides service to Boards and Commissions by announcing and publishing vacancies; monitoring applications and appointments; notifying applicants and updating the City website of members.

The office provides staff support to the Community Police Review Board (CPRB), which was formed based on a community initiative and established in 1997. The board reviews police policies, procedures, and practices and may recommend modifications to them. The CPRB also reviews reports prepared after investigation of complaints about alleged police misconduct and then issues its own written report. The Board is also required to maintain a central registry of complaints and holds at least one community forum each year for the purpose of hearing community views on the policies, practices and procedures of the Iowa City Police Department.

## **HIGHLIGHTS**

### **Recent Accomplishments:**

- Created an online form for Community Police Review Board complaints
- Switched to online liquor license applications through EnerGov
- Created a webpage for online liquor licensing instructions and information
- Revisions to forms and processes for agendas, minutes, and notices due to COVID
- Scanned Board of Adjustment Decisions from 1987 to the present into Laserfiche for easier access by staff and the public

### **Upcoming Challenges:**

- Educating liquor applicants of the new process and ensuring they provide the information needed
- Ongoing updates for the older section (Block 1) of Oakland Cemetery; issuance of electronic deeds

- Utilize Laserfiche forms to create more online forms
- Redesign public assembly/Ped mall use permits webpage
- Reorganizing & creating on-line forms for Ped mall use permits
- Using Laserfiche forms/workflow for the internal staff review process for Ped mall use permits

**Staffing:**

	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>
<b>Total FTE's</b>	4.00	4.00	4.00

**Staffing Level Change Summary:**

There are no staffing level changes in fiscal year 2022 budget.

**Service Level Change Summary:**

There are no service level changes in the fiscal year 2022 budget.

**Financial Highlights:**

Fiscal year 2022 Services expenditures increased by 28.42% due to City Council biennial election expenses in fiscal year 2022.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Promote an Inclusive and Resilient Economy Throughout the City, Enhance Community Mobility for All Residents, Foster Healthy Neighborhoods and Affordable Housing Throughout the City, Maintain a Solid Financial Foundation, Strengthen Community Engagement and Intergovernmental Relations, Demonstrate Leadership in Climate Action, Advance Social Justice, Racial Equity, and Human Rights*

**Department Goal/Objective:** Provide support to the City Council, City staff, and individuals to implement strategic plan.

**Performance Measures:**

	<b>CY 2017</b>	<b>CY 2018</b>	<b>CY 2019</b>	<b>CY 2020 Projected</b>	<b>CY 2021 Estimate</b>
Ordinances & Resolutions Received and Finalized (with attached documents e.g. Contracts)	417	377	346	362	376
Legal Publications Published	636	585	552	426	550
Notice to Bidders Posted	44	33	23	32	33
Council Meeting and Information Packets Distributed	112	121	107	124	116

**Strategic Plan Goal:** *Foster Healthy Neighborhoods and Affordable Housing Throughout the City, Maintain a Solid Financial Foundation*

**Department Goal/Objective:** Assist in dissemination of City Code information and in enforcement; Accept subdivision applications; liquor licenses; taxicab licenses; entertainment venues; special exceptions; cigarette permit; solid waste container permits.

**Performance Measures:**

	<b>CY 2017</b>	<b>CY 2018</b>	<b>CY 2019</b>	<b>CY 2020 Projected</b>	<b>CY 2021 Estimate</b>
Number of Licenses and Permits Processed	667	521	685	530	601
Board & Commission Applications Processed	85	78	111	170	111

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**Strategic Plan Goal:***Strengthen Community Engagement and Intergovernmental Relations***Department Goal/Objective:**

Provide support to the City Council, City staff, and individuals to Efficient and timely release of information from Council and City departments as requested (agenda packets, press releases, etc.); and ad hoc committees. Archive documents as required by state code and City policy.

**Performance Measures:**

	<b>CY 2017</b>	<b>CY 2018</b>	<b>CY 2019</b>	<b>CY 2020 Projected</b>	<b>CY 2021 Estimate</b>
Number of Committees/ Commissions Meetings Staffed (Diversity; Charter Review; Community Police Review Board; Senior Services)	13	13	15	10	13
Number of Council folders converted from microfilm	184	N/A	N/A	N/A	N/A
Number of Images converted from microfilm - Council folders	114,883	66,163	N/A	N/A	N/A
Number of Images Electronically Archived (JC Recorder and Project Files)	9,108	6,030	10,974	7,932	8,511
Number of Board and Commission Meeting Packets Archived	147	171	155	170	161

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### Activity Summary

**Activity: City Clerk (120100)** **Fund: General (1000)**  
**Division: City Clerk** **Department: City Clerk**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 468,644	\$ 503,485	\$ 473,249	\$ 499,679	\$ 558,444	\$ 541,495
Licenses And Permits						
Professional License	4,925	3,505	1,595	3,510	1,600	1,600
Miscellaneous						
Code Enforcement	114	23,537	-	5,000	6,000	6,000
Other Misc Revenue	10,371	9,013	9,150	8,980	9,150	9,150
Printed Materials	46	46	5	-	-	-
Other Financial Sources						
Sale Of Assets	53	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 484,152</b>	<b>\$ 539,586</b>	<b>\$ 483,998</b>	<b>\$ 517,169</b>	<b>\$ 575,194</b>	<b>\$ 558,245</b>

<b>Expenditures:</b>						
Personnel	\$ 379,113	\$ 410,597	\$ 392,780	\$ 407,561	\$ 434,252	\$ 447,279
Services	94,702	125,985	88,856	108,825	139,757	109,757
Supplies	10,337	3,004	2,363	783	1,185	1,209
<b>Total Expenditures</b>	<b>\$ 484,152</b>	<b>\$ 539,586</b>	<b>\$ 483,998</b>	<b>\$ 517,169</b>	<b>\$ 575,194</b>	<b>\$ 558,245</b>

Personnel Services - FTE	2018	2019	2020	2021	2022
Administrative Secretary	1.00	1.00	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00	1.00	1.00
License Specialist	1.00	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>

**Capital Outlay**  
 Agenda Management Software

**Total Capital Outlay**

### Activity Summary

**Activity: Community Police Review Board (120200)** **Fund: General (1000)**  
**Division: City Clerk** **Department: City Clerk**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 7,365	\$ 1,307	\$ 7,475	\$ 40,325	\$ 50,363	\$ 51,370
<b>Total Revenues</b>	<b>\$ 7,365</b>	<b>\$ 1,307</b>	<b>\$ 7,475</b>	<b>\$ 40,325</b>	<b>\$ 50,363</b>	<b>\$ 51,370</b>

<b>Expenditures:</b>						
Personnel	\$ 112	\$ 64	\$ -	\$ -	\$ -	\$ -
Services	7,253	1,244	7,475	40,325	50,363	51,370
<b>Total Expenditures</b>	<b>\$ 7,365</b>	<b>\$ 1,307</b>	<b>\$ 7,475</b>	<b>\$ 40,325</b>	<b>\$ 50,363</b>	<b>\$ 51,370</b>

# CITY ATTORNEY

The City Attorney's Office represents the City in court litigation and provides legal advice, opinions, and services to City staff, boards, and commissions.

The City Attorney is appointed by the City Council and works at the direction of the City Council. The City Attorney supervises the City Attorney's Office, including four Assistant City Attorneys. In addition, the City Attorney acts as Chief Legal Counsel to the City Council, City Manager, the various City departments and staff, and most City commissions, committees and boards. The City Attorney also reviews and approves proposed City ordinances, resolutions, contracts, and other legal documents; oversees property acquisition needed for public improvements; prepares legal opinions for Council and City staff; and represents the City in litigation in which the City is involved, including violations of City ordinances.

## Staffing:

	FY2020	FY2021	FY2022
<b>Total FTE's</b>	5.50	5.50	5.50

## Staffing Level Change Summary:

There are no staffing level changes in the fiscal year 2022 budget.

## Service Level Change Summary:

There are no service level changes in the fiscal year 2022 budget

## Financial Highlights:

Services expenditures for the fiscal year 2022 budget increased by 13.1% primarily due to higher ITS chargebacks. Additionally, Supplies expenditures increased by 23.9% due to the purchase of additional subscription reference materials in the fiscal year 2022 budget year.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Promote an Inclusive and Resilient Economy Throughout the City, Enhance Community Mobility for All Residents, Foster Healthy Neighborhoods and Affordable Housing Throughout the City, Maintain a Solid Financial Foundation, Enhance Community Engagement and Intergovernmental Relations, Promote Environmental Sustainability, Advance Social Justice, Racial Equity, and Human Rights*

**Department Goal/Objective:** Provide professional legal advice and representation to the City Council, City Manager, Department Directors and Staff and City Assessor.

**Performance Measures:**

	<b>CY 2017</b>	<b>CY 2018</b>	<b>CY 2019</b>	<b>CY 2020 Projected</b>	<b>CY 2021 Estimate</b>
Ordinances & Resolutions Approved (with attached documents e.g. Contracts)	417	377	346	362	376
Public Meetings of City Council, Boards and Commissions Staffed by City Attorney's Office	82	81	70	66	70
Cases in State and Federal Courts and Administrative Agencies	22	24	28	26	26

**Strategic Plan Goal:** *Foster Healthy Neighborhoods throughout the City, Maintain a Solid Financial Foundation*

**Department Goal/Objective:** Provide Professional Representation to City in enforcement of the City Code and rules of the Housing Authority.

**Performance Measures:**

	<b>CY 2017</b>	<b>CY 2018</b>	<b>CY 2019</b>	<b>CY 2020 Projected</b>	<b>CY 2021 Estimate</b>
Prosecution of Simple Misdemeanors	140	174	154	64	150
Municipal Infraction Cases	79	102	209	55	175
Housing Authority Hearings	20	26	30	25	30

**Strategic Plan Goal:** *Foster Healthy Neighborhoods and Affordable Housing Throughout the City*

**Department Goal/Objective:** Professional handling of acquisition & purchases of homes in programs endorsed by City Council (e.q. UniverCity & flood buyout).

**Performance Measures:**

	<b>CY 2017</b>	<b>CY 2018</b>	<b>CY 2019</b>	<b>CY 2020 Projected</b>	<b>CY 2021 Estimate</b>
Number of Closings	10	11	6	5	5

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### Activity Summary

Activity: City Attorney (130100) Fund: General (1000)  
 Division: City Attorney Department: City Attorney

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 697,024	\$ 695,987	\$ 761,508	\$ 814,356	\$ 795,404	\$ 819,856
Miscellaneous						
Code Enforcement	585	90	65	600	600	600
Intra-City Charges	67,300	55,011	74,590	56,650	74,590	75,709
Other Misc Revenue	489	166	686	170	690	690
Printed Materials	-	12	-	-	-	-
Other Financial Sources						
Sale Of Assets	19	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 765,398</b>	<b>\$ 751,266</b>	<b>\$ 836,849</b>	<b>\$ 871,776</b>	<b>\$ 871,284</b>	<b>\$ 896,855</b>

<b>Expenditures:</b>						
Personnel	\$ 719,637	\$ 708,247	\$ 747,533	\$ 815,953	\$ 814,499	\$ 838,934
Services	35,885	34,142	38,026	40,498	45,781	46,697
Supplies	9,896	8,876	9,701	8,884	11,004	11,224
Capital Outlay	-	-	41,589	6,441	-	-
<b>Total Expenditures</b>	<b>\$ 765,417</b>	<b>\$ 751,266</b>	<b>\$ 836,849</b>	<b>\$ 871,776</b>	<b>\$ 871,284</b>	<b>\$ 896,855</b>

Personnel Services - FTE	2018	2019	2020	2021	2022
Administrative Secretary	1.00	1.00	1.00	1.00	1.00
Assistant City Attorney	1.50	1.50	1.50	1.50	1.50
City Attorney	1.00	1.00	1.00	1.00	1.00
First Asst City Attorney	1.00	1.00	1.00	1.00	1.00
Legal Assistant	1.00	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>5.50</b>	<b>5.50</b>	<b>5.50</b>	<b>5.50</b>	<b>5.50</b>

Capital Outlay	2021	2022
Software	\$ 6,441	\$ -
<b>Total Capital Outlay</b>	<b>\$ 6,441</b>	<b>\$ -</b>



## **CITY MANAGER**

The City Manager strives to ensure City services are provided in an efficient, responsible manner. Through effectively managing the City’s operating departments, the City Manager seeks to implement policy that is consistent with the preferences of Iowa City’s residents, as reflected in the direction provided by the City Council. Further, the City Manager provides Council with information needed to make informed policy decisions.

The City Manager is the chief administrative officer for the City and is appointed by the City Council, managing the City’s day-to-day operations under broad policy direction from Council. The City Manager supervises the activities of City departments and advises the City Council on matters relating to planning, development, and municipal operations. The City Manager implements policy decisions of the City Council and enforces City ordinances through the management of the City’s operating departments and the administration of the City’s personnel system. The City Manager prepares a proposed annual budget and submits it to the City Council for consideration and final approval consistent with State law, along with presenting policy and program recommendations to the City Council.

There are six operating divisions within the City Manager’s Office: City Manager, Communications Office, Human Resources, Human Rights, Economic Development, and Climate Action and Outreach.

### **Staffing:**

	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>
<b>Total FTE’s</b>	3.00	3.00	3.00

### **Staffing Level Change Summary:**

There are no staffing changes for the fiscal year 2022 budget.

### **Service Level Change Summary:**

There are no service level changes for the fiscal year 2022 budget.

### **Financial Highlights:**

Fiscal year 2022 Services expenditures decreased by \$62,530 or 22.2% due to a decrease for Community Sponsored Events because of the expiration of a three-year collaboration with the University of Iowa’s Big Splash event. Services expenditures also decreased due to a reduction of consulting expenditures.

### Activity Summary

**Activity: City Manager (210100)**  
**Division: City Manager**

**Fund: General (1000)**  
**Department: City Manager**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 736,746	\$ 785,103	\$ 761,394	\$ 892,551	\$ 802,778	\$ 824,634
Miscellaneous						
Misc Merchandise	380	1,905	-	-	-	-
<b>Total Revenues</b>	<b>\$ 737,126</b>	<b>\$ 787,008</b>	<b>\$ 761,394</b>	<b>\$ 892,551</b>	<b>\$ 802,778</b>	<b>\$ 824,634</b>
<b>Expenditures:</b>						
Personnel	\$ 527,392	\$ 546,676	\$ 525,384	\$ 607,669	\$ 579,993	\$ 597,393
Services	206,103	236,777	233,765	281,168	218,638	223,011
Supplies	3,631	3,555	2,246	3,714	4,147	4,230
<b>Total Expenditures</b>	<b>\$ 737,126</b>	<b>\$ 787,008</b>	<b>\$ 761,394</b>	<b>\$ 892,551</b>	<b>\$ 802,778</b>	<b>\$ 824,634</b>
<b>Personnel Services - FTE</b>						
	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	
Assistant To The City Manager	1.00	1.00	1.00	1.00	1.00	<b>1.00</b>
Asst City Manager	1.00	1.00	1.00	1.00	1.00	<b>1.00</b>
City Manager	1.00	1.00	1.00	1.00	1.00	<b>1.00</b>
<b>Total Personnel</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	

## **COMMUNICATIONS OFFICE**

### **Communications Office**

The Communications Office serves as the central point of contact for internal and external communications at the City. The Communications Team coordinates media, informational efforts and promotional campaigns, maintains the City's public website and employee intranet, manages social media, and collaborates with our Cable staff to create and share photography and video content for television, social media, and general City news. The team coordinates with City staff to share and advise on policies and procedures, publicizes city and community events, participates in local events to engage the public and provide information about the City, while also supporting customer service functions throughout the organization through an online customer service portal. The division also provides creative services and Communications support throughout the organization, and staffs the front lobby information desk, which serves as the customer service hub of City Hall.

### **Cable TV Office**

Cable TV Administration oversees Cable TV Office operations, provides a complaint resolution service for subscribers to the local cable company, and supports other local cable access television channels. Administration also serves as staff for the Iowa City Telecommunications Commission (ICTC) and conducts special projects such as research or community surveys. Administration monitors changes in Federal and State laws and regulations and relevant legal decisions related to cable television.

Cable staff produces local government and community video programming including public meetings and presentations, regularly featuring the Iowa City City Council and the Iowa City Foreign Relations Council; balanced political programming such as League of Women Voters and other NGO forums; informational programming such as City departmental and community organizational profiles, services, projects, or activities, including a wide variety of local musical performances sponsored by City and non-profit entities; as well as providing weekly and monthly news features that provide information about Iowa City events and initiatives. Cable staff also provides recording of internal training for departments as needed.

The Cable TV Office also schedules programming on City Channel 4, operates InfoVision channel 5, an interactive service providing local video programming on demand, manages Channel 4's web presence, which includes live and archived streaming video, and provides video content for City social media outlets.

### **Cable TV Reserves**

Cable TV's annual budget includes transfers to an equipment replacement reserve that are used to purchase equipment and supplies, including computer hardware and software.

## HIGHLIGHTS

The Cable TV Office merged into the Communications Office six years ago, which has allowed the Communications Office to provide a coordinated and broad range of services and expertise to our City-produced news, streamlining efforts, and reducing overlap and expenses. Cable TV operations were previously accounted for in an Enterprise Fund but were transferred to the General Fund in fiscal year 2016.

### Recent Accomplishments

- Changing how the City does business and communicates with the public during COVID
- Administer the City Zoom account to make virtual meetings accessible to the public; provide staff support
- Creation of weekly Community Connection, a video series with the Mayor to share relevant information through the COVID crisis, and other events
- Created Facebook Live video updates in multiple languages during pandemic onset
- Helped to create and implement City’s First Climate Action Expo
- Reimagined annual events to provide virtual experiences
- Implemented ADA accessible web forms to continue business online
- Grew the City Channel 4 YouTube channel’s subscribership by 60 percent since January 2020
- Increased video content for the City’s Instagram account

### Upcoming Challenges

- New website
- Increased engagement with marginalized community
- Increased engagement with our student population
- Creative solutions for video coverage of virtual events
- Adding closed-captioning to online videos
- Increased Equity & Human Rights focus on initiatives – Equity toolkit
- Continued conversion of forms to ADA compliant forms with IT help, will improve website accessibility
- Improve public safety messaging

### Staffing:

	FY2020	FY2021	FY2022
<b>Total FTE’s</b>	6.00	7.89	8.89

### Staffing Level Change Summary:

The fiscal year 2022 budget includes the addition of a 1.0 FTE Public Safety Specialist position.

**Service Level Change Summary:**

There are no service level changes included in the fiscal year 2022 budget.

**Financial Highlights:**

Supplies expenditures in the Communications Office budget increased by 56.6% in fiscal year 2022 primarily due to the increase in software costs and purchases.

Services expenditures in the Cable Administration budget increased by 21.2% in fiscal year 2022 due to the purchase of closed-captioning services.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Strengthen Community Engagement and Intergovernmental Relations*

**Department Goal:** Increase opportunities for public engagement and education.

**Department Objective:** Utilize social media, website, video messaging and media outreach to provide access to a wide audience.

**Performance Measures:**

Social media growth and digital outreach growth using e-subscription service

	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021 Projected</b>	<b>FY 2022 Estimate</b>
Twitter (followers)	8,693	9,655	10,900	12,000	13,000
Facebook (Likes)	5,753	7,517	10,223	12,500	15,000
Instagram (followers)	1,554	2,240	4,084	4,750	6,000
Media release activity	1,588	1,584	1,594	1,586	1,586
E-subscriptions	19,401	21,175	24,060	26,500	29,000

	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021 Projected</b>	<b>FY 2022 Estimate</b>
Video Programming					
Programming promoting urban core activities and organizations	100	115	101	108	115
Programming promoting general City initiatives, projects, and public input	222	322	341	360	379

Note: Includes full-length and short programs, public service announcements, & program segments

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### Activity Summary

**Activity: Communications Office (210200)**  
**Division: Communications Office**

**Fund: General (1000)**  
**Department: City Manager**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 338,251	\$ 367,790	\$ 383,187	\$ 556,478	\$ 595,167	\$ 611,166
<b>Total Revenues</b>	<b>\$ 338,251</b>	<b>\$ 367,790</b>	<b>\$ 383,187</b>	<b>\$ 556,478</b>	<b>\$ 595,167</b>	<b>\$ 611,166</b>

<b>Expenditures:</b>						
Personnel	\$ 244,752	\$ 241,579	\$ 286,245	\$ 327,194	\$ 409,576	\$ 421,863
Services	36,524	24,840	62,607	127,798	83,074	84,735
Supplies	56,975	101,371	34,335	65,486	102,517	104,567
Capital Outlay	-	-	-	36,000	-	-
<b>Total Expenditures</b>	<b>\$ 338,251</b>	<b>\$ 367,790</b>	<b>\$ 383,187</b>	<b>\$ 556,478</b>	<b>\$ 595,167</b>	<b>\$ 611,166</b>

<b>Personnel Services - FTE</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Communications Creative Assistant	-	-	-	0.63	0.63
Communications Aide	-	-	-	1.26	1.26
Communications Coordinator	1.00	1.00	1.00	1.00	1.00
Digital Communications Spec	1.00	1.00	1.00	1.00	1.00
Public Safety Specialist	-	-	-	-	1.00
<b>Total Personnel</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>3.89</b>	<b>4.89</b>

<b>Capital Outlay</b>	<b>2021</b>	<b>2022</b>
Laserfiche licenses	\$ 36,000	\$ -
<b>Total Capital Outlay</b>	<b>\$ 36,000</b>	<b>\$ -</b>

### Activity Summary

**Activity: Cable Administration (210251)** **Fund: General Fund (1000)**  
**Division: Communications Office** **Department: City Manager**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues:</b>						
Licenses And Permits						
Franchise Fees	\$ 662,448	\$ 586,428	\$ 438,753	\$ 580,000	\$ 581,900	\$ 581,900
Miscellaneous						
Contrib & Donations	-	2	-	-	-	-
Other Misc Revenue	41	503	-	-	-	-
<b>Total Revenues</b>	<b>\$ 662,489</b>	<b>\$ 586,933</b>	<b>\$ 438,753</b>	<b>\$ 580,000</b>	<b>\$ 581,900</b>	<b>\$ 581,900</b>
<b>Expenditures:</b>						
Personnel	\$ 330,185	\$ 352,075	\$ 372,022	\$ 411,442	\$ 429,376	\$ 442,257
Services	41,915	36,963	40,878	45,724	55,419	56,527
Supplies	2,490	10,053	3,621	7,283	6,080	6,202
<b>Total Expenditures</b>	<b>\$ 374,590</b>	<b>\$ 399,090</b>	<b>\$ 416,522</b>	<b>\$ 464,449</b>	<b>\$ 490,875</b>	<b>\$ 504,986</b>
<b>Personnel Services - FTE</b>						
	2018	2019	2020	2021	2022	
Communications Tech - Cable	1.00	1.00	1.00	1.00	1.00	1.00
Media Production Assistant	-	-	-	1.00	1.00	1.00
Media Production Service Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
Production Asst - Cable T.V.	1.00	1.00	1.00	1.00	1.00	1.00
Special Projects Asst - Cable	1.00	1.00	1.00	-	-	-
<b>Total Personnel</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	

### Activity Summary

**Activity: Cable Reserves (210257)** **Fund: Cable Replacement Reserves (1007)**  
**Division: Communications Office** **Department: City Manager**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Transfer In:</b>						
Transfer-In from Cable Operations	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
<b>Total Transfer In</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>
<b>Expenditures:</b>						
Capital Outlay	\$ 5,251	\$ 38,054	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>	<b>\$ 5,251</b>	<b>\$ 38,054</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



## HUMAN RESOURCES

The Human Resources Division provides quality, comprehensive Human Resources services to the City of Iowa City and its employees with integrity, responsiveness, and sensitivity to the employees of the City and other customers, consistent with appropriate best practices and legal requirements.

The Human Resources Division strives to provide quality, comprehensive Human Resources services to the City of Iowa City and its employees in the areas of:

- Employee and labor relations for approximately 1,000 City employees, both permanent and hourly
- Collective bargaining and contract administration for three collective bargaining agreements: AFSCME, Police, and Fire unions
- Civil Service compliance per Chapter 400 of the Code of Iowa
- Comprehensive benefits administration for approximately 600 permanent employees
- Internal and external recruitment for permanent and hourly positions in compliance with Chapter 400 of the Iowa Code, collective bargaining agreements, and Personnel Policies
- Personnel policy development and administration
- Administration of applicable state and federal employment laws

## HIGHLIGHTS

### Recent Accomplishments:

- Completed promotional testing in compliance with Chapter 400 of the Iowa Code resulting in promotional lists for the ranks of Police Captain, Police Lieutenant, and Police Sergeant
- Completed promotional testing in compliance with Chapter 400 of the Iowa Code resulting in promotional lists for the positions of Deputy Fire Chief, Battalion Chief, Fire Captain and Fire Lieutenant
- Completed update and revision of City Personnel Policies
- Implemented requirements to comply with Federal Motor Carrier Safety Administration Drug and Alcohol Clearinghouse which launched in January 2020
- Created necessary policy and administrative procedures to meet requirements of Families First Coronavirus Relief Act
- Settled voluntary five-year collective bargaining agreement with Police union
- With City Manager's Office, conducted Police Chief recruitment in compliance with Chapter 400 of the Iowa Code
- Coordinated and staffed Civil Service Commission appeal hearing for terminated police officer
- Navigated and advised on numerous staffing, labor, operational, and employee leave issues related to COVID-19
- Completed various Diversity, Equity, and Inclusion initiatives related to the City's hiring and recruitment processes including mandating inclusion of DEI focused interview

questions, candidate interview preparation efforts, staff and recruitment demographic reporting/analysis, new supervisor DEI training, and recruitment outreach

**Upcoming Challenges:**

- Post collective bargaining law reform labor negotiations with AFSCME
- FTA Triennial Review
- Police and Fire promotional testing in fiscal year 2022
- Potential Police Officer recruitment

**Staffing:**

	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>
<b>Total FTE's</b>	3.00	3.00	3.00

**Staffing Level Change Summary:**

There are no staffing level changes in the fiscal year 2022 budget.

**Service Level Change Summary:**

There are no service level changes included in the fiscal year 2022 budget.

**Financial Highlights:**

Services expenditures increased by 17.1% in fiscal year 2022 over the fiscal year 2021 budget due to the consultant services required for Police and Fire promotional testing.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Invest in Public Infrastructure, Facilities, and Fiscal Reserves*

**Department Goal:** Recruitment for permanent and temporary positions in compliance with Chapter 400 of the Iowa Code, applicable collective bargaining agreements and City policies.

**Department Objective:** To employ effective and efficient recruitment practices in a cost-effective manner.

**Performance Measures:**

	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021 Projected</b>	<b>FY 2022 Estimate</b>
Number of Internal Hires	42	45	48	45	40
Number of External Hires	125	144	118	129	116
Positions posted but not filled	10	7	11	12	10

<b>Averages</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021 Projected</b>	<b>FY 2022 Estimate</b>
Days to Fill Vacant Position	70.87	61.05	74.42	68	70
Advertising Expense per External Hire	\$41.92	\$68.06	\$19.67	\$43.50	\$50.00
Applicants per Hire	26.83	15.7	18.09	15	15

Note: Recruitment data does not include non-civilian Police and Fire Staff, Library employees, or Recreation program hourly staff.

	<b>CY 2017</b>	<b>CY 2018</b>	<b>CY 2019</b>	<b>CY 2020 Projected</b>	<b>CY 2021 Estimate</b>
City Employee Turnover Rate	5.07%	8.59%	8.73%	8.75%	9.00%

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### Activity Summary

**Activity: Human Resources (210300)**  
**Division: Human Resources**

**Fund: General (1000)**  
**Department: City Manager**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 474,889	\$ 511,723	\$ 536,457	\$ 602,322	\$ 639,404	\$ 656,623
Charges For Fees And Services						
Misc Charges For Svc	40	50	50	-	-	-
Intra-City Charges	8,016	11,149	6,646	11,500	7,000	7,000
Other Misc Revenue	24	878	410	880	410	410
<b>Total Revenues</b>	<b>\$ 482,968</b>	<b>\$ 523,801</b>	<b>\$ 543,564</b>	<b>\$ 614,702</b>	<b>\$ 646,814</b>	<b>\$ 664,033</b>

<b>Expenditures:</b>						
Personnel	\$ 364,933	\$ 381,789	\$ 401,226	\$ 417,944	\$ 428,321	\$ 441,171
Services	95,224	100,409	93,083	135,141	158,238	161,403
Supplies	22,811	41,603	49,255	61,617	60,255	61,460
<b>Total Expenditures</b>	<b>\$ 482,968</b>	<b>\$ 523,801</b>	<b>\$ 543,564</b>	<b>\$ 614,702</b>	<b>\$ 646,814</b>	<b>\$ 664,033</b>

<b>Personnel Services - FTE</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Human Resources Administrator	1.00	1.00	1.00	1.00	1.00
Human Resources Assistant	1.00	1.00	1.00	1.00	1.00
Human Resources Generalist	1.00	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

# HUMAN RIGHTS

## Human Rights

The Human Rights Office enforces the anti-discrimination laws for the City and receives, investigates and makes probable cause decisions on complaints alleging unlawful discrimination in the areas of education, credit, housing, employment, and public accommodation based upon the following characteristics: age, color, creed, disability, familial status, gender identity, marital status, national origin, presence or absence of dependents, public assistance source of income, race, religion, sex, and sexual orientation. The Office also provides training to the community on unlawful discrimination and the civil rights history of Iowa.

The Office collaborates with individuals and organizations in the planning and coordinating of events to educate on civil and human rights. The office prepares specialized materials including pamphlets, brochures and advertisements on unlawful discrimination for outreach and education. Staff of the office create yearly specialized reports and publish the annual report of the Human Rights Commission.

The equity branch of the Office coordinates with City departments to assist in efforts to eliminate inequities. Work includes publishing an annual report on racial equity and the quarterly reports on social justice and racial equity, managing the social justice and racial equity grants, implementing toolkits across departments, arranging training opportunities for City staff and boards and commission members, and more recently community trainings on implicit bias, and reviewing the EEO Contract Compliance program.

## Black Lives Matter

On June 16, 2020 City Council passed Resolution 20-159, outlining 17 actions to be taken by the City to address the Black Lives Matter (BLM) movement and systemic racism. One of the action items includes committing \$1,000,000 to local efforts promoting racial equity and social justice including development of a new affordable housing plan and the creation of an Ad Hoc Truth & Reconciliation Commission to carry out restorative justice.

# HIGHLIGHTS

## Recent Accomplishments:

- Pride Banners displayed in downtown and Towncrest area to celebrate 50<sup>th</sup> Iowa City Pride Anniversary. Also, Municipal Equality Index LGBTQ 8<sup>th</sup> Annual Launch Party hosted by the City of Iowa City
- Complimentary Implicit Bias Trainings offered for area businesses, organizations, and Property Managers
- 24/7 online option to report discriminatory conduct without filing an official complaint.
- Youth Job Fair and Job and Resource Fair held for Community Members

**Upcoming Opportunities:**

- Hosting Expungement Seminar for Community Members to assist with criminal convictions and Mitigation of Court Costs
- Partnerships with the African American Museum of Iowa on programming and Outreach
- Expanded Trainings on Using A Racial Equity Toolkit to area Businesses and Organizations

**Staffing:**

Year	FY2020	FY2021	FY2022
Total FTE's	2.00	2.00	2.00

**Staffing Level Change Summary:**

There are no staffing changes in fiscal year 2022 budget.

**Service Level Change Summary:**

There are no service changes in the fiscal year 2022 budget.

**Financial Highlights:**

The fiscal year 2022 Services expenditures increased by 8.7% or \$16,540 primarily due to an increase in advertising expenditures.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Advance Social Justice, Racial Equity, and Human Rights*

**Department Goal:** To address unlawful discrimination through education, outreach, and enforcement.

**Department Objective:** Investigate and resolve complaints alleging unlawful discrimination in a timely manner. (Complaints filed in one fiscal year may be closed in the next fiscal year which may create a distorted difference in numbers between those opened and closed.)

**Performance Measures:**

Number of complaints resolved within a year from the date filed.

	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
Complaints Filed	40	46	38	41	42
Resolved Complaints	35	41	31	35	36
Percentage of Complaints Resolved	87.50%	89.13%	81.57%	86.53%	85.71%

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**Strategic Plan Goal:** *Advance Social Justice, Racial Equity, and Human Rights*

**Department Goal:** To address unlawful discrimination through education, outreach, and enforcement.

**Department Objective:** Provide targeted information on unlawful discrimination, and the functions of the department to organizations, businesses, and other entities for outreach.

**Performance Measures:**

Yearly number of outreaches.

	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
Number of Outreach Efforts	71	88	104	123	141

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**Strategic Plan Goal:** *Advance Social Justice, Racial Equity, and Human Rights*

**Department Goal:** To foster inclusiveness and assist in making the City more inclusive for all.

**Department Objective:** Survey the racial diversity of persons serving on City Boards and Commissions.

**Performance Measures:**

Survey the racial demographics of individuals serving on City boards/commission on an annual basis.

	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021 Projected</b>	<b>FY 2022 Estimate</b>
Number of persons of color serving on boards/commissions	12	5*	13	21	29

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\*This is self reported by the board/commission members. Some opt not to provide a response to the question on their application.



### Activity Summary

**Activity: Human Rights (210400)**  
**Division: Human Rights**

**Fund: General (1000)**  
**Department: City Manager**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 325,279	\$ 425,455	\$ 399,608	\$ 455,014	\$ 488,747	\$ 501,664
Licenses And Permits						
Misc Lic & Permits	60	60	180	-	180	-
Charges For Fees And Services						
Special Events	2,846	3,809	2,845	-	2,850	2,850
Miscellaneous						
Contrib & Donations	-	1,850	-	-	-	-
Other Misc Revenue	4,250	1,807	6,199	1,810	6,200	6,200
Other Financial Sources						
Sale Of Assets	19	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 332,455</b>	<b>\$ 432,981</b>	<b>\$ 408,832</b>	<b>\$ 456,824</b>	<b>\$ 497,977</b>	<b>\$ 510,714</b>

<b>Expenditures:</b>						
Personnel	\$ 228,969	\$ 240,107	\$ 243,036	\$ 257,025	\$ 277,809	\$ 286,143
Services	89,541	167,436	154,321	190,133	206,673	210,806
Supplies	13,944	25,438	11,474	9,666	13,495	13,765
<b>Total Expenditures</b>	<b>\$ 332,455</b>	<b>\$ 432,981</b>	<b>\$ 408,832</b>	<b>\$ 456,824</b>	<b>\$ 497,977</b>	<b>\$ 510,714</b>

	2018	2019	2020	2021	2022
<b>Personnel Services - FTE</b>					
Human Rights Coordinator	1.00	1.00	1.00	1.00	1.00
Human Rights Investigator	1.00	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

### Activity Summary

**Activity: Black Lives Matter (210410)**  
**Division: Human Rights**

**Fund: General (1000)**  
**Department: City Manager**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures:</b>						
Services	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ -</b>

## ECONOMIC DEVELOPMENT

The Economic Development Division is charged with helping to grow the community, increasing the property tax base, and attracting new jobs. The division serves as a resource for businesses operating in or considering operating in Iowa City.

The Economic Development Division is the municipal office to contact for business assistance in City of Iowa City. A division of the City Manager’s Office, they provide access to information and to individuals throughout the City organization and assist in pursuing new and expanding business endeavors.

Working in cooperation with other City departments, the Iowa City Area Development Group and other local promotional organizations, the Economic Development Division assists developers and site selection consultants with specific commercial, office, and industrial development projects. This assistance ranges from helping businesses understand local regulations to determining available local public financial assistance. The Economic Development Division acts as a municipal resource for the business community.

### HIGHLIGHTS

**Recent Accomplishments:**

- Urban Renewal Amendments to facilitate TIF funded Energy Efficiency matching grants in Scott 6, Heinz Road, Sycamore and First Avenue and City-University Project 1 Urban Renewal Areas
- First Climate Action Awards in categories of Buildings, Adaptation, Waste Management, Transportation and Sustainable Lifestyle
- Building Change projects completed: MacDonald Optical, Target, “old Kresge” building façade renovations

**Upcoming Challenges:**

- Improve Black- and BIPOC-owned business support
- Pandemics effects on economic and business landscape
- Implement Tax Abatement Area
- Promote TIF-funded Energy Efficiency grant opportunities
- Tailwind redevelopment project

**Staffing:**

	FY2020	FY2021	FY2022
<b>Total FTE’s</b>	1.00	1.00	1.00

**Staffing Level Change Summary:**

There are no staffing level changes in the fiscal year 2022 budget.

**Service Level Change Summary:**

There are no service level changes in the fiscal year 2022 budget.

**Financial Highlights:**

The Services expenditures decreased by 14.9% in fiscal year 2022 due to approximately \$250,000 in Economic Development Assistance carried forward into fiscal year 2021.

Community Development Assistance includes funding for the following organizations:

\$253,092	Convention and Visitors Bureau hotel/motel tax pass through
50,000	Englert Theater
60,000	City of Literature
20,000	Riverside Theatre
25,000	Film Scene
7,000	Refocus Film Festival
20,000	Mission Creek Festival
25,000	Entrepreneurial Development Center, Inc.
<u>25,000</u>	Kirkwood ESL program
\$485,092	Total

## GOALS, OBJECTIVES, and PERFORMANCE MEASURES

**Strategic Plan Goal:** *Invest in Public Infrastructure, Facilities, and Fiscal Reserves*

**Department Goal:** Build tax base in effort to continue to reduce the City's property

**Department Objective:** Work with public and private sectors to facilitate economic development opportunities

**Performance Measures:**

City-University Urban Renewal Area (Downtown - Original Blighted Area)

	Jan 2017	Jan 2018	Jan 2019	Jan 2020 Projected	Jan 2021 Estimate
Current Value (in millions)	\$ 91.67	\$ 96.90	\$ 113.44	\$ 113.44	\$ 115.71
Base Value (in millions)	\$ 15.27	\$ 15.27	\$ 15.27	\$ 15.27	\$ 15.27
percent increase	500.5%	534.8%	643.1%	643.1%	658.0%

City-University Urban Renewal Area (Downtown 2001 Economic Development Amended Area)

	Jan 2017	Jan 2018	Jan 2019	Jan 2020 Projected	Jan 2021 Estimate
Current Value (in millions)	\$ 73.04	\$ 74.12	\$ 82.39	\$ 82.39	\$ 84.03
Base Value (in millions)	\$ 13.68	\$ 13.68	\$ 13.68	\$ 13.68	\$ 13.68
percent increase	434.0%	441.9%	502.3%	502.3%	514.4%

SSMID area within City-University Urban Renewal Area (Downtown - Original Blighted Area)

	Jan 2017	Jan 2018	Jan 2019	Jan 2020 Projected	Jan 2021 Estimate
Current SSMID Value (in millions)	\$ 113.42	\$ 104.53	\$ 122.53	\$ 122.53	\$ 124.99
Base SSMID Value (in millions)	\$ 55.21	\$ 54.01	\$ 54.01	\$ 54.01	\$ 54.01
percent increase	105.4%	93.5%	126.9%	126.9%	131.4%

SSMID area within City-University Urban Renewal Area (Downtown - Ec. Dev. amended Area)

	Jan 2017	Jan 2018	Jan 2019	Jan 2020 Projected	Jan 2021 Estimate
Current SSMID Value (in millions)	\$ 83.20	\$ 83.47	\$ 94.31	\$ 94.31	\$ 96.19
Base SSMID Value (in millions)	\$ 43.71	\$ 43.71	\$ 43.71	\$ 43.71	\$ 43.71
percent increase	90.4%	91.0%	115.8%	115.8%	120.1%

City-University Urban Renewal Area (Totals from Above Areas)

	Jan 2017	Jan 2018	Jan 2019	Jan 2020 Projected	Jan 2021 Estimate
Current Value (in millions)	\$ 361.33	\$ 359.02	\$ 412.67	\$ 412.67	\$ 420.92
Base Value (in millions)	\$ 127.86	\$ 126.66	\$ 126.66	\$ 126.66	\$ 126.66
percent increase	182.6%	183.4%	225.8%	225.8%	232.3%

City-University Urban Renewal Area (Riverfront Crossings – Amendment #10 Area)

	Jan 2017	Jan 2018	Jan 2019	Jan 2020 Projected	Jan 2021 Estimate
Current Value (in millions)	\$ 176.84	\$ 218.71	\$ 290.75	\$ 290.75	\$ 296.57
Base Value (in millions)	\$ 115.45	\$ 115.25	\$ 115.25	\$ 115.25	\$ 115.25
percent increase	53.2%	89.8%	152.3%	152.3%	157.3%

Towncrest Urban Renewal Area

	Jan 2017	Jan 2018	Jan 2019	Jan 2020 Projected	Jan 2021 Estimate
Current Value (in millions)	\$ 40.72	\$ 42.91	\$ 44.28	\$ 44.28	\$ 45.17
Base Value (in millions)	\$ 32.55	\$ 32.55	\$ 32.55	\$ 32.55	\$ 32.55
percent increase	25.1%	31.8%	36.0%	36.0%	38.8%

Total - All Urban Renewal Areas

	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
New	1	1	0	0	1
Amended	2	2	0	4	2
Total Urban Renewal Areas	13	14	14	14	15

**Strategic Plan Goal:**

*Promote an Inclusive and Resilient Economy Throughout the City*

**Department Goal:**

Build stronger relations with business owners throughout the community Develop programs aimed to enhance small business development and retention with a focus on diverse communities identify ways to market and grow the local foods economy.

**Department Objective:**

Build Employment Opportunities

**Performance Measures:**

	CY 2017	CY 2018	CY 2019	CY 2020 Projected	CY 2021 Estimate
Unemployment Rate	2.5%	2.0%	2.1%	8%	5%

	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
# Projects assisted that grow the Local Foods economy	0	4	3	2	2
Support ICAD in efforts to do targeted industry development	\$167,392	\$ 167,392	\$ 173,392	\$ 173,392	\$ 173,392

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**Strategic Plan Goal:** *Demonstrate Leadership in Climate Action*

**Department Goal:** Collaborate with community partners on sustainability efforts

**Department Objective:** Work with private sectors to include environmental sustainability measures in City-assisted projects

**Performance Measures:**

	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
Development Projects with sustainability features	1	0	0	5	6
Provide financial incentives to encourage infill and redevelopment	0	3	0	1	1

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**Strategic Plan Goal:** *Enhance Community Mobility for All Residents*

**Department Goal:** Support historic preservation efforts.  
Encourage diverse housing types and price point for variety of income levels.

**Department Objective:** Work with public and private sectors to promote historic preservation where appropriate

**Performance Measures:**

	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
Assist Historic Preservation projects including existing building financial assistance	0	3	1	1	1
City assisted Affordable Housing Units measured by # units	0	15*	11	0	16

\* 45% of the Foster Road TIF will go toward Affordable Housing fund.

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**Strategic Plan Goal:** *Advance Social Justice, Racial Equity, and Human Rights*

**Department Goal:** Ensure access to information and resources with a focus toward small business entrepreneurs of color

**Department Objective:** Develop and partner to present programming and provide microloan funding

**Performance Measures:**

	CY 2017	CY 2018	CY 2019	CY 2020 Projected	CY 2021 Estimate
Develop programs to enhance small business	1	0	0	0	2

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### Activity Summary

**Activity: Economic Development (210510)** **Fund: General (1000)**  
**Division: Economic Development** **Department: City Manager**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues &amp; Transfer In:</b>						
General Revenues Subsidy	\$ 567,982	\$ 558,872	\$ 936,827	\$ 989,924	\$ 741,157	\$ 762,840
Other City Taxes						
Hotel/Motel Tax	234,520	283,249	253,092	141,625	253,092	253,092
Use Of Money And Property						
Rents	9,511	-	9,276	10,000	9,280	9,280
Miscellaneous						
Contrib & Donations	900	-	-	-	-	-
Other Financial Sources						
Sale Of Assets	-	554,125	-	-	-	-
<b>Total Revenues &amp; Transfer In</b>	<b>\$ 812,912</b>	<b>\$ 1,396,245</b>	<b>\$ 1,199,196</b>	<b>\$ 1,141,549</b>	<b>\$ 1,003,529</b>	<b>\$ 1,025,212</b>
<b>Expenditures:</b>						
Personnel	\$ 147,331	\$ 152,068	\$ 158,615	\$ 163,782	\$ 161,212	\$ 166,048
Services	664,853	1,244,143	1,040,381	977,647	842,292	859,138
Supplies	728	35	200	120	25	26
<b>Total Expenditures</b>	<b>\$ 812,912</b>	<b>\$ 1,396,245</b>	<b>\$ 1,199,196</b>	<b>\$ 1,141,549</b>	<b>\$ 1,003,529</b>	<b>\$ 1,025,212</b>
<b>Personnel Services - FTE</b>						
	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	
Economic Development Coord	1.00	1.00	1.00	1.00	1.00	<b>1.00</b>
<b>Total Personnel</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	

## CLIMATE ACTION AND OUTREACH

Iowa City is committed to leading the state and country in progressive environmental initiatives and ensuring this community offers a high quality of life for all residents and visitors. The Office of Climate Action and Outreach is staffed by three employees, including a Sustainability Coordinator, Climate Action Analyst, and Climate Action Engagement Specialist, responsible for management of City climate action initiatives and leading the City's implementation of the Climate Action and Adaptation Plan. Staff efforts are focused upon reducing community-wide greenhouse gas emissions and promoting efficiencies in energy usage, transportation, and waste management, as well as behavioral changes that lead to reduced carbon emissions. Staff is tasked with facilitating these projects and programs as well as encouraging community partnerships and collaborations that inspire private and individual investment in climate action and adaptation initiatives. As the current and potential impacts of climate change intertwine with City operations at many levels, this division collaborates with all City departments to ensure climate objectives are being met throughout the organization.

Current projects include overseeing the implementation of the City's first *Climate Action and Adaptation Plan* and its supplementary report, *Accelerating Iowa City's Climate Actions*. This effort involves working with the Climate Action Commission, community volunteers, and an internal team of cross-departmental staff. Other responsibilities include annually updating the community greenhouse gas emissions reporting and ensuring that the City completes requirements for the Covenant of Mayors requirements for climate action. The Office of Climate Action and Outreach communicates the City's climate action efforts through a variety of media and creates community outreach opportunities through meaningful engagement around climate action.

### HIGHLIGHTS

#### Recent Accomplishments:

- Held first Iowa City Climate Fest, inviting community to tell their "climate action story" and explore the five categories present in the City's Climate Action and Adaptation Plan
- Developed Climate Ambassador program to amplify public engagement, awareness, and ownership of community climate action objectives
- Initiated *Root for Trees* program to incentivize residential tree planting
- Completed initial study of methane capture and reuse at City Landfill and Wastewater Treatment Facility, identifying possible solutions for future implementation

#### Upcoming Challenges:

- Continued implementation of initiatives within *Accelerating Iowa City's Climate Actions* report
- Augmenting diversity, equity and inclusion throughout climate action initiatives and strengthening relationships and partnerships to ensure planned projects are supportive of all Iowa City populations
- Further integrating sustainable best practices into City operations through increased analysis and improvements to processes, policies, and physical infrastructure



**Staffing:**

	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>
<b>Total FTE's</b>	-	3.00	3.00

**Staffing Level Change Summary:**

There are no staffing level changes included in the fiscal year 2022 budget.

**Service Level Change Summary:**

There are no service level changes included in the fiscal year 2022 budget.

**Financial Highlights:**

Service expenditures decreased by 42.9% in fiscal year 2022 primarily due to a carryforward of \$25,000 in fiscal year 2021 for an EV readiness grant consultant fees.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Demonstrate Leadership in Climate Action*

**Department Goal:** Reduce community-wide greenhouse gas emissions.

**Department Objective:** Monitor community-wide greenhouse gas emissions, which includes emissions used from energy in the following sectors: residential, commercial, industrial, transportation and waste.

**Performance Measures:**

Greenhouse gas emissions	CY 2017	CY 2018	CY 2019	CY 2020 Projected	CY 2021 Estimate
Total tonnes CO2e	974,895	1,020,073	916,741	900,698	884,936
Estimated population*	75,798	76,290	75,130	76,032	76,944
Tonnes CO2e per capita	12.8	13.4	12.2	11.8	11.5

\* Annual population estimates from the American Community Survey

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**Strategic Plan Goal:** *Strengthen Community Engagement and Intergovernmental Relations*

**Department Goal:** Increase awareness of sustainability within the community.

**Department Objective:** External outreach within the community focusing on sustainability.

**Performance Measures:**

External Communications	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
Number of Subscribers of Sustainable News e-Subscriptions	1,070	1,501	1,830	2,150	2,400
Number of Public Outreach Events	33	23	15	25	30

Community Survey results of the percent rated positively

Participation	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
Conserved Water	N/A	N/A	N/A	N/A	N/A
Recycled at Home	N/A	N/A	N/A	N/A	N/A
Made Home More Energy Efficient	N/A	N/A	N/A	N/A	N/A

\*Community Survey conducted during FY 2013 and FY 2017; some new measures added in FY 2017

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### Activity Summary

**Activity: Climate Action & Outreach (210610) \***  
**Division: Climate Action & Outreach**

**Fund: General (1000)**  
**Department: City Manager**

	2018	2019	2020	2021	2022	2023
	Actual	Actual	Actual	Revised	Budget	Projection
<b>Revenues &amp; Transfer In:</b>						
General Revenues Subsidy	\$ -	\$ -	\$ 14,999	\$ 419,613	\$ 353,886	\$ 364,034
<b>Total Revenues &amp; Transfer In</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 14,999</b>	<b>\$ 419,613</b>	<b>\$ 353,886</b>	<b>\$ 364,034</b>
<b>Expenditures:</b>						
Personnel	\$ -	\$ -	\$ 12,694	\$ 344,529	\$ 307,022	\$ 316,233
Services	-	-	2,306	70,484	40,814	41,630
Supplies	-	-	-	4,600	6,050	6,171
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 14,999</b>	<b>\$ 419,613</b>	<b>\$ 353,886</b>	<b>\$ 364,034</b>
<b>Personnel Services - FTE</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	
Sustainability Coordinator	-	-	-	1.00	1.00	
Climate Action Analyst	-	-	-	1.00	1.00	
Climate Action Engagement Specialist	-	-	-	1.00	1.00	
<b>Total Personnel</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3.00</b>	<b>3.00</b>	

\* Prior to fiscal year 2022, this activity was the Sustainability Services activity in the Neighborhood & Development Services department.

## **FINANCE ADMINISTRATION**

Finance Administration provides direction and administrative support to departmental operating divisions. It supervises the preparation and dissemination of financial data for use by City Council and staff in making managerial decisions and coordinates the annual budget process.

The division's budget is organized into five activities: Administration, Tort Liability, Non-Operational Administration, Disaster Assistance, and the Emergency Fund.

### **Administration**

Administration monitors financial trends and provides analysis of budget to actual data and three-year financial projections. Staff provides oversight of long and short-term investment portfolios, cash flows and reserves, and oversees the preparation of general liability, fire & casualty, and workers compensation insurance specifications. Administration coordinates annual health and dental insurance renewals.

Administration prepares the annual budget, three-year financial plan, and five-year capital improvement program and subsequent amendments thereof.

### **Tort Liability**

Chapter 384.12 of the Iowa State Code provides municipalities within the state of Iowa the legal authority with which to levy "a tax to pay the premium costs on tort liability insurance, property insurance, and any other insurance that may be necessary in the operation of the city, the costs of a self-insurance program, the costs of a local government risk pool and amounts payable under any self-insurance program, or local government risk pool."

The Tort Liability cost center accounts for General Fund's contribution to the Risk Management Loss Reserve; general liability, fire and casualty and workers compensation premium costs. The account is administered by the Finance Department's Revenue and Risk Manager.

### **Non-Operational Administration**

The Non-Operational Administration cost center facilitates financial transactions which are non-operational in nature.

Employee Benefits Levy: State code requires that a separate fund be established to account for revenue from the Employee Benefits Levy. Monies are then transferred into Non-Op Admin to cover General Fund's share of Employee Benefit costs levied.

Utility Franchise Tax: A one percent (1%) utility franchise tax is levied by the City on gas and electric bills. These funds are used for a variety of purposes as determined by the City Council.

Community Event and Program Funding: The City's Community Events and Programming budget has financially supported groups that have requested funding for various community events. This funding was moved to the City Manager's budget in fiscal year 2018.

Contingency: The General Fund budgets a contingency of 1% of expenditures.

## Disaster Assistance

This activity accounts for Federal Emergency Management Agency (FEMA) reimbursements for repairs to public facilities damaged in floods and natural disasters. Revenue includes State of Iowa matching funds. In addition to public facility repairs, reimbursements are also provided for some flood and disaster recovery services.

## Emergency Reserve

This reserve fund was created in the General Fund in fiscal year 2014 to hold excess fund reserves for the following purposes: to provide natural or other disaster response or mitigation funding/interim loans, to mitigate fluctuations or sudden elimination of State of Iowa property tax backfill or other State operating assistance, to mitigate pension, insurance, or health care funding anomalies, emergencies, or spikes, to avoid any defaults from the payment of long term or bonded debts, to assist in the rehabilitation or replacement of fully depreciated or outdated municipal buildings and facilities, to avoid the issuance of long-term debt, or for any other financial emergencies declared by the City Council.

## HIGHLIGHTS

### Recent Accomplishments:

- Implemented Clearwater investment software
- Conducted an ITS risk assessment through the U.S. Depart. of Homeland Security
- Created capital replacement reserves in the major enterprise funds
- Implemented additional paperless processes
- Eliminated utility bill carding fee for racial and social equity
- Re-organized management staff of the Finance Department

### Upcoming Challenges:

- Navigate City through financial challenges from COVID-19 pandemic
- Submit and manage FEMA and CARES Act grant requests from COVID-19 pandemic and derecho storm
- Evaluate and implement digital budget book software
- Issue city-wide scanning contract moving paper files to Laserfiche

### Staffing:

	FY2020	FY2021	FY2022
<b>Total FTE's</b>	2.90	2.90	3.00

**Staffing Level Change Summary:**

In the fiscal year 2022 budget the Controller Position within the Accounting division was replaced with the Assistant Finance Director position and re-allocated between Finance Administration, Accounting and Purchasing divisions.

**Service Level Change Summary:**

There are no service level changes included in the fiscal year 2022 budget.

**Financial Highlights:**

The fiscal year 2022 budget includes \$20,000 in Capital Outlay expenditures for the set up and purchase of electronic budget book software.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Invest in Public Infrastructure, Facilities, and Fiscal Reserves*

**Department Goal:** Maintain the City's Overall Sustainable Financial Health.

**Department Objective:** Maintain the City's Aaa Bond Rating.

**Performance Measures:**

	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
Moody's Aaa Bond Rating (maintained)	Yes	Yes	Yes	Yes	Yes

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**Strategic Plan Goal:** *Invest in Public Infrastructure, Facilities, and Fiscal Reserves*

**Department Goal:** Accurate and Timely Financial Reporting.

**Department Objective:** Earn the GFOA Distinguished Budget Presentation Award.

**Performance Measures:**

	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
Budget Award	Yes	Yes	Yes	Yes	Yes

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**Strategic Plan Goal:** *Invest in Public Infrastructure, Facilities, and Fiscal Reserves*

**Department Goal:** The City of Iowa City's investment objectives are safety, liquidity and yield. The primary objective of the City of Iowa City's investment activities is the preservation of capital and the protection of investment principal.

**Department Objective:** In investing public funds, the City's cash management portfolio is designed with the objective of regularly exceeding the average return on the six month U.S. Treasury Bill. The Treasury Bill is considered a benchmark for riskless investment transactions and therefore comprises a minimum standard for the portfolio's rate of return.

**Performance Measures:**

Quarterly Return on Investment

	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021 Projected</b>	<b>FY 2022 Estimate</b>
First Quarter	0.98%	1.86%	2.21%	1.25%	0.55%
Second Quarter	1.11%	2.19%	2.03%	1.00%	0.50%
Third Quarter	1.45%	2.38%	1.90%	0.75%	0.45%
Fourth Quarter	1.66%	2.35%	1.34%	0.60%	0.45%

Rolling Average Return on the Six Month U.S. Treasury Bill (prior 365 days)

	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021 Projected</b>	<b>FY 2022 Estimate</b>
First Quarter	0.87%	1.87%	2.32%	1.25%	0.55%
Second Quarter	1.07%	2.15%	2.11%	1.00%	0.50%
Third Quarter	1.33%	2.33%	1.76%	0.75%	0.45%
Fourth Quarter	1.59%	2.39%	1.21%	0.60%	0.45%

Amount Quarterly Return is higher (lower) than U.S. Treasury Bill

	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021 Projected</b>	<b>FY 2022 Estimate</b>
First Quarter	0.11%	-0.01%	-0.12%	0.00%	0.00%
Second Quarter	0.03%	0.05%	-0.08%	0.00%	0.00%
Third Quarter	0.12%	0.05%	0.13%	0.00%	0.00%
Fourth Quarter	0.07%	-0.04%	0.12%	0.00%	0.00%

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## Activity Summary

**Activity: Finance Administration (310100)** **Fund: General (1000)**  
**Division: Finance Administration** **Department: Finance**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues &amp; Transfer In:</b>						
Property Taxes	\$ 27,732,430	\$ 29,271,235	\$ 30,027,632	\$ 33,477,687	<b>\$ 34,216,398</b>	\$ 35,242,890
Other City Taxes						
Gas/Electric Excise Tax	339,362	334,206	346,392	325,266	<b>328,824</b>	328,824
Mobile Home Tax	30,345	29,208	26,205	29,210	<b>26,210</b>	26,210
Licenses And Permits						
Food & Liq Licenses	110,097	126,534	95,346	126,530	<b>95,350</b>	95,350
General Use Permits	54,561	52,443	1,855	-	<b>50,000</b>	50,000
Use Of Money And Property						
Interest Revenues	606,529	1,071,183	735,631	250,000	<b>400,000</b>	400,000
Intergovernmental						
Property Tax Credits	759,455	766,733	762,196	967,048	<b>785,080</b>	785,080
Miscellaneous						
Code Enforcement	219,925	238,738	268,142	50,000	<b>268,140</b>	268,140
Intra-City Charges	3,251,316	3,452,469	3,613,547	4,049,774	<b>4,105,531</b>	4,167,114
Other Misc Revenue	3,606	581	-	-	-	-
Parking Fines	319,868	362,426	248,220	325,000	<b>248,220</b>	248,220
Other Financial Sources						
Sale Of Assets	-	10,253	15,017	-	-	-
Transfer In - Bus Type Funds	19,582	20,072	20,714	21,232	<b>21,699</b>	22,133
<b>Total Revenues &amp; Transfer In</b>	<b>\$ 33,447,075</b>	<b>\$ 35,736,080</b>	<b>\$ 36,160,896</b>	<b>\$ 39,621,747</b>	<b>\$ 40,545,452</b>	<b>\$ 41,633,961</b>

<b>Expenditures:</b>						
Personnel	\$ 279,808	\$ 334,240	\$ 352,868	\$ 397,235	<b>\$ 408,919</b>	\$ 421,187
Services	51,678	59,617	59,452	62,489	<b>68,311</b>	69,677
Supplies	5,667	28,609	29,825	26,800	<b>29,300</b>	29,886
Capital Outlay	14,945	-	8,500	6,000	<b>20,000</b>	6,000
<b>Total Expenditures</b>	<b>\$ 352,098</b>	<b>\$ 422,465</b>	<b>\$ 450,645</b>	<b>\$ 492,524</b>	<b>\$ 526,530</b>	<b>\$ 526,750</b>

	2018	2019	2020	2021	2022
<b>Personnel Services - FTE</b>					
Administrative Secretary	0.25	0.25	-	-	-
Assistant Finance Director	-	-	-	-	<b>0.10</b>
Risk & Finance Assistant	-	-	0.25	0.25	<b>0.25</b>
Budget & Compliance Officer	1.00	1.00	1.00	1.00	<b>1.00</b>
Internal Auditor/Budget Analyst	-	0.75	0.75	0.75	<b>0.75</b>
Finance Director	0.90	0.90	0.90	0.90	<b>0.90</b>
<b>Total Personnel</b>	<b>2.15</b>	<b>2.90</b>	<b>2.90</b>	<b>2.90</b>	<b>3.00</b>

	2021	2022
<b>Capital Outlay</b>		
Time Clocks	\$ 6,000	\$ -
Software	-	<b>20,000</b>
<b>Total Capital Outlay</b>	<b>\$ 6,000</b>	<b>\$ 20,000</b>

### Activity Summary

**Activity: Tort Liability (310630)** **Fund: General (1000)**  
**Division: Finance Administration** **Department: Finance**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues:</b>						
Property Taxes	\$ 994,229	\$ 1,049,416	\$ 1,076,545	\$ 1,200,249	\$ 1,226,734	\$ 1,263,536
Other City Taxes						
Gas/Electric Excise Tax	12,168	11,984	12,420	11,663	11,791	11,791
Mobile Home Tax	1,088	1,047	940	1,050	940	940
Intergovernmental						
Property Tax Credits	26,947	27,229	27,076	34,388	27,897	27,897
Miscellaneous						
Intra-City Charges	7,544	2,735	-	8,000	5,000	5,000
<b>Total Revenues</b>	<b>\$ 1,041,977</b>	<b>\$ 1,092,410</b>	<b>\$ 1,116,981</b>	<b>\$ 1,255,350</b>	<b>\$ 1,272,362</b>	<b>\$ 1,309,164</b>
<b>Expenditures:</b>						
Personnel	\$ 133,638	\$ 140,247	\$ 146,673	\$ 151,384	\$ 154,475	\$ 159,109
Services	805,735	827,453	814,819	863,773	915,557	933,868
Supplies	5,897	5,969	5,617	6,091	5,758	5,873
<b>Total Expenditures</b>	<b>\$ 945,270</b>	<b>\$ 973,669</b>	<b>\$ 967,109</b>	<b>\$ 1,021,248</b>	<b>\$ 1,075,790</b>	<b>\$ 1,098,851</b>
<b>Personnel Services - FTE</b>						
Assistant City Attorney	1.00	1.00	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

### Activity Summary

**Activity: Non-Operational Admin (310710)** **Fund: General (1000)**  
**Division: Finance Administration** **Department: Finance**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues &amp; Transfer In:</b>						
Other City Taxes						
Hotel/Motel Tax	\$ 107,617	\$ 168,832	\$ 122,494	\$ 84,415	\$ 122,494	\$ 122,494
Utility Franchise Tax	317,254	313,470	287,157	313,470	287,160	287,160
Use Of Money And Property						
Rents	7,200	7,800	7,200	7,800	7,200	7,200
Transfer-In - Employee Benefits	9,947,001	10,480,206	11,279,971	12,350,680	12,519,760	12,895,353
<b>Total Revenues &amp; Transfer In</b>	<b>\$ 10,379,072</b>	<b>\$ 10,970,307</b>	<b>\$ 11,696,822</b>	<b>\$ 12,756,365</b>	<b>\$ 12,936,614</b>	<b>\$ 13,312,207</b>
<b>Expenditures:</b>						
Services	\$ 2,681	\$ 2,784	\$ 14,226	\$ 282,784	\$ 2,226	\$ 2,271
General Fund Contingency	-	-	-	617,000	629,000	637,500
<b>Total Expenditures</b>	<b>\$ 2,681</b>	<b>\$ 2,784</b>	<b>\$ 14,226</b>	<b>\$ 899,784</b>	<b>\$ 631,226</b>	<b>\$ 639,771</b>

### Activity Summary

<b>Activity: Disaster Assistance (310720/310730)</b>	<b>Fund: General (1000)</b>
<b>Division: Finance Administration</b>	<b>Department: Finance</b>

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ -	\$ -	\$ 38,339	\$ -	\$ -	\$ -
<b>Total Revenues</b>	\$ -	\$ -	\$ 38,339	\$ -	\$ -	\$ -
<b>Expenditures:</b>						
Supplies	\$ -	\$ -	\$ 38,339	\$ -	\$ -	\$ -
<b>Total Expenditures</b>	\$ -	\$ -	\$ 38,339	\$ -	\$ -	\$ -

### Activity Summary

<b>Activity: Emergency Fund (310712)</b>	<b>Fund: General (1010)</b>
<b>Division: Finance Administration</b>	<b>Department: Finance</b>

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 236,897	\$ 450,000	\$ 500,000	\$ -	\$ -	\$ -
<b>Total Revenues</b>	\$ 236,897	\$ 450,000	\$ 500,000	\$ -	\$ -	\$ -
<b>Expenditures:</b>						
Services	\$ 1,039	\$ 1,481	\$ 46	\$ -	\$ -	\$ -
Capital Outlay	235,858	341,522	329,251	-	-	-
<b>Total Expenditures</b>	\$ 236,897	\$ 343,003	\$ 329,297	\$ -	\$ -	\$ -

## ACCOUNTING

The Accounting Division provides processing and reporting of all financial transactions for the City of Iowa City. The Division also provides financial controls for departments to help ensure proper stewardship of public funds. Accounting provides services that support management decisions through timely and accurate processing and reporting of payroll, accounts payable, accounts receivable, and cash transactions.

The Division processes payments for goods and services and pays all vendors timely and accurately, taking advantage of any discounts offered, and processes and distributes payroll for all City employees accurately and timely. Accounting files quarterly and annual payroll tax returns, receives unmodified opinions on the City's annual audited financial statements and compliance with requirements described in Title 2 of the U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), and prepares a Comprehensive Annual Financial Report in conformance with GAAP that meets the requirements of the GFOA excellence in financial reporting program. The Division also requests funds for City programs funded by Federal and State grants on a monthly basis and monitors these funds to ensure compliance with applicable laws and guidelines.

### HIGHLIGHTS

#### Recent Accomplishments:

- The City's Comprehensive Annual Financial Report (CAFR) for fiscal year 2019 earned the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the 34<sup>th</sup> consecutive year. The Certificate is the highest form of recognition for excellence in state and local financial reporting

#### Upcoming Challenges:

- Implementation of the new Governmental Accounting Standards Board (GASB) Statement No. 87, Leases

#### Staffing:

	FY2020	FY2021	FY2022
<b>Total FTE's</b>	7.00	7.00	6.45

**Staffing Level Change Summary:**

In the fiscal year 2022 budget the 1.0 FTE Controller position was replaced with the Assistant Finance Director position and re-allocated between Accounting, Finance Administration and Purchasing divisions.

Additionally, the 1.0 FTE Assistant Controller position was replaced with the Accounting Coordinator position at 1.0 FTE in the fiscal year 2022 budget.

**Service Level Change Summary:**

There are no service level changes included in the fiscal year 2022 budget.

**Financial Highlights:**

Personnel expenditures decreased by 8.1% in the fiscal year 2022 budget due to the staffing level changes listed above.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Invest in Public Infrastructure, Facilities, and Fiscal Reserves*

**Department Goal:** Accurate and timely financial reporting.

**Department Objective:** Earn the GFOA Certificate of Achievement for Excellence in Financial Reporting, receive an Unqualified/Unmodified opinion on Financial Statements from External Auditors and not have any significant deficiencies or material weaknesses in internal control

**Performance Measures:**

	FY 2018	FY 2019	FY 2020 Target	FY 2021 Projected	FY 2022 Estimate
CAFR Certificate	Yes	Yes	Yes	Yes	Yes

Audited Financial Statements	FY 2018	FY 2019	FY 2020 Target	FY 2021 Projected	FY 2022 Estimate
Auditor's Opinion on Financial Statements	Unmodified	Unmodified	Unmodified	Unmodified	Unmodified

Internal Control Deficiencies	FY 2018	FY 2019	FY 2020 Target	FY 2021 Projected	FY 2022 Estimate
Significant Deficiencies	0	0	0	0	0
Material Weaknesses	0	0	0	0	0

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**Strategic Plan Goal:** *Strengthen Community Engagement and Intergovernmental Relations*

**Department Goal:** Improve customer service through expanded receipt/delivery options

**Department Objective:** Increase the number of transactions conducted electronically

**Performance Measures:**

	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
W-2s Delivered Electronically	678	744	897	990	1,050
Percentage of W-2s Delivered Electronically	55.67%	60.54%	72.46%	80.00%	85.00%
Electronic Payments to Employees	20,676	20,511	20,470	20,650	20,890
Percentage of Payments Made Electronically to Employees	90.41%	89.80%	90.40%	91.00%	92.00%
Electronic Payments to Vendors	3,600	5,395	5,560	6,000	7,000
Percentage of Payments Made Electronically to Vendors	16.76%	24.75%	26.30%	28.00%	33.00%

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### Activity Summary

**Activity: Accounting (310200)** **Fund: General (1000)**  
**Division: Accounting** **Department: Finance**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 797,764	\$ 707,255	\$ 780,372	\$ 833,081	\$ 771,483	\$ 794,624
Intergovernmental						
Local 28E Agreements	-	29,150	29,879	30,450	31,050	31,050
Miscellaneous						
Other Misc Revenue	6,430	7,506	6,591	7,510	6,590	6,590
Special Assessments	808	568	294	570	290	290
<b>Total Revenues</b>	<b>\$ 805,002</b>	<b>\$ 744,479</b>	<b>\$ 817,136</b>	<b>\$ 871,611</b>	<b>\$ 809,413</b>	<b>\$ 832,554</b>

<b>Expenditures:</b>						
Personnel	\$ 697,654	\$ 661,549	\$ 712,234	\$ 756,225	\$ 695,254	\$ 716,112
Services	104,186	72,359	95,078	111,607	110,378	112,586
Supplies	3,162	10,572	9,824	3,779	3,781	3,857
<b>Total Expenditures</b>	<b>\$ 805,002</b>	<b>\$ 744,479</b>	<b>\$ 817,136</b>	<b>\$ 871,611</b>	<b>\$ 809,413</b>	<b>\$ 832,554</b>

	2018	2019	2020	2021	2022
<b>Personnel Services - FTE</b>					
Account Clerk - Accounting	1.00	1.00	1.00	1.00	1.00
Accounting Coordinator	-	-	-	-	1.00
Sr Accountant - Payroll	1.00	1.00	1.00	1.00	1.00
Assistant Controller	1.00	1.00	1.00	1.00	-
Assistant Finance Director	-	-	-	-	0.45
Controller	1.00	1.00	1.00	1.00	-
Grant Accountant	0.60	-	-	-	-
Sr Accountant - Accounting	2.00	2.00	2.00	2.00	2.00
Sr Accounts Payable Clerk	1.00	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>7.60</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>6.45</b>

## PURCHASING

The Purchasing Division provides quality service to City departments, protects the City’s legal interests, and acts responsibly on behalf of the public by maintaining the integrity of the City’s procurement system through the encouragement of open competition and the impartial and fair treatment of vendors.

The Purchasing Division provides services to internal clients/staff and the general public in the following areas:

- Develops and issues solicitations for the City’s procurement requirements for commodities and services – including Request for Bids, Request for Proposals, and Request for Quotes.
- Administers contracts for commodity and services.
- Assists with the procurement of office furniture, equipment, and supplies.
- Assists with the transfer and sale of City’s Surplus Equipment, Vehicles, etc.
- Administers City Procurement Card Program – Includes issuing cards, training internal clients, answering procurement card questions, and assisting with problem resolution.
- Sorts and distributes incoming mail for the City’s departments and divisions.

### HIGHLIGHTS

**Recent Accomplishments:**

- Developed and issued over 125 Solicitations including Request for Bids, Request for Proposals and Request for Quotes
- Started implementing online purchasing and bidding software
- Replaced the Purchasing Agent position with a Procurement Coordinator position

**Upcoming Challenges:**

- Increase participation of minority and women business enterprises in the City’s purchasing process
- Implement online purchasing and bidding software
- New staff onboarding and training
- Review, editing and creation of policies, procedures and templates

**Staffing:**

	FY2020	FY2021	FY2022
<b>Total FTE’s</b>	3.50	3.50	3.95

**Staffing Level Change Summary:**

In the fiscal year 2022 budget the Controller position within Accounting was replaced with an Assistant Finance Director position and re-allocated between Purchasing, Accounting and Finance Administration divisions. Additionally, the Purchasing Agent position was converted to the Purchasing Coordinator position.



**Service Level Change Summary:**

There are no service level changes included in the fiscal year 2022 budget.

**Financial Highlights:**

Personnel expenditures increased by 19.0% in the fiscal year 2022 budget due to part of the Assistant Finance Director position being allocated to the division.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Invest in Public Infrastructure, Facilities, and Fiscal Reserves*

**Department Goal:** To provide quality service to City departments, protect the City’s legal interests, and act responsibly on behalf of the public by maintaining the integrity of the City’s procurement system through the encouragement of fair and open competition.

**Department Objective:** Provide assistance to City employees in the purchase of commodities and services while ensuring inclusivity in the procurement process through fair and open competition.

**Performance Measures:**

Quantity of Solicitations and Dollar Value

	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
Request for Proposals	20	21	25	25	29
Request for Bids, Request for Quotes, & Cooperatives	81	84	118	124	130
Other (Purchase Agreements, Sole Source Purchases, Contract Renewals, Change Orders, Emergency Purchases, & Assisted Purchases)	105	92	166	129	141
Dollar Value of Procurements* (in millions)	\$5.7	\$10.8	\$11.9	\$12.5	\$13.2

\*amount does not include all City-Wide Contract Procurements

Request for Bids, Request for Proposals, and Request for Quotes

	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
Average Number of Bids, Proposals and Quotes Received (excluding cooperative and sole source agreements)	2.0	2.8	2.1	2.0	3.0

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Advance Social Justice, Racial Equity, and Human Rights*

**Department Goal:** To provide quality service to City departments, protect the City’s legal interests, and act responsibly on behalf of the public by maintaining the integrity of the City’s procurement system through the encouragement of fair and open competition.

**Department Objective:**

Provide assistance to City employees in the purchase of commodities and services while ensuring inclusivity in the procurement process through fair and open competition.

**Performance Measures:**

Request for Bids, Request for Proposals, and Request for Quotes received from Minority and Women Business Enterprises

	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021 Projected</b>	<b>FY 2022 Estimate</b>
Number of bids received by MBE/WBE vendors	Not Available	5	5	7	10
Number of bids awarded to MBE/WBE vendors	Not Available	2	2	2	3
Percentage of bids from MBE/WBE vendors that were successful	Not Available	40%	40%	29%	30%

### Activity Summary

**Activity: Purchasing (310300)** **Fund: General (1000)**  
**Division: Purchasing** **Department: Finance**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 338,388	\$ 349,625	\$ 355,537	\$ 394,100	\$ 462,653	\$ 476,405
Miscellaneous						
Printed Materials	-	-	4	-	-	
Other Misc Revenue	9,039	10,137	9,254	10,140	9,250	9,250
Other Commissions	3,211	3,380	2,079	3,380	2,080	2,080
Other Financial Sources						
Sale Of Assets	-	922	197	-	-	-
<b>Total Revenues</b>	<b>\$ 350,638</b>	<b>\$ 364,063</b>	<b>\$ 367,071</b>	<b>\$ 407,620</b>	<b>\$ 473,983</b>	<b>\$ 487,735</b>

<b>Expenditures:</b>						
Personnel	\$ 328,309	\$ 337,312	\$ 294,708	\$ 359,041	\$ 427,260	\$ 440,078
Services	21,034	24,258	66,313	47,979	46,280	47,206
Supplies	1,295	2,493	6,050	600	443	452
<b>Total Expenditures</b>	<b>\$ 350,638</b>	<b>\$ 364,063</b>	<b>\$ 367,071</b>	<b>\$ 407,620</b>	<b>\$ 473,983</b>	<b>\$ 487,735</b>

	2018	2019	2020	2021	2022
<b>Personnel Services - FTE</b>					
Assistant Finance Director	-	-	-	-	0.45
Buyer I - Purchasing	1.00	1.00	1.00	1.00	1.00
Buyer II	1.00	1.00	1.00	1.00	1.00
Procurement Coordinator	-	-	-	-	1.00
Purchasing Agent	1.00	1.00	1.00	1.00	-
Purchasing Assistant	-	-	-	0.50	0.50
Purchasing Clerk	0.50	0.50	0.50	-	-
<b>Total Personnel</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>	<b>3.95</b>

## REVENUE

The Revenue Division is responsible for the customer service, billing, and collection procedures for 26,754 City of Iowa City utility accounts and 200 Landfill accounts. The Division also records and reconciles all City receipts and banking activity.

The Division strives to provide excellent customer service and timely and accurate billings to City and Iowa City utility and landfill customers, minimize revenue written off as uncollectible, and accurately record all customer receipts.

## HIGHLIGHTS

### Recent Accomplishments:

- Increased percentage of customers on E-billing
- Increased percentage of customers paying online and via the IVR system

### Upcoming Challenges:

- Implement Tyler Notify for shutoff notifications
- Implement electronic service orders between Revenue and the Water division

### Staffing:

	FY2020	FY2021	FY2022
<b>Total FTE's</b>	7.88	7.88	7.88

### Staffing Level Change Summary:

There are no staffing level changes in the fiscal year 2022 budget.

### Service Level Change Summary:

There are no service level changes included in the fiscal year 2022 budget.

### Financial Highlights:

Supplies expenditures increased by 79.3% in the fiscal year 2022 budget primarily due to the purchase of two stand-up desks.

## GOALS, OBJECTIVES, and PERFORMANCE MEASURES

**Strategic Plan Goal:** *Strengthen Community Engagement and Intergovernmental Relations*

**Department Goal:** Improve customer service through expanded payment/service request options.

**Department Objective:** Increase the number of transactions conducted online and by Intelligent Voice Recognition system

**Performance Measures:**

	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
Active Accounts	26,160	26,414	26,726	27,000	27,300
Total Calls***	N/A	23,364	20,272	23,300	23,300
Average Speed to Answer	N/A	13 seconds	12 seconds	12 seconds	12 seconds

\*\*\*Note, converted to new phone system in November 2017. Phone stats are not available for FY2018.

Web Start/Stop Service	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
Customer Transactions	4,594	5,249	5,919	6,747	7,759
% Change	8.99%	14.26%	12.76%	13.99%	15.00%

	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
% Utility Customers on Surepay*	*	*	30.00%	32.00%	34.00%
% Utility Customers on Ebilling*	*	*	35.00%	37.00%	39.00%

\*New performance measure FY2020

Payment Method	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
Total Receipt Transactions	341,174	347,399	350,805	354,000	358,000
Web Transactions	107,582	110,891	116,914	120,360	123,510
IVR Transactions	4,681	4,889	5,596	6,372	7,160
% Web Transactions of Total Transactions	31.53%	31.92%	33.33%	34.00%	34.50%
Change in Web Transactions (%)	8.76%	3.08%	5.43%	2.95%	2.62%
% IVR Transactions of Total Transactions	1.37%	1.41%	1.60%	1.80%	2.00%
Change in IVR Transactions (%)	-1.80%	4.44%	14.46%	13.87%	12.37%

### Activity Summary

**Activity: Revenue (310400)** **Fund: General (1000)**  
**Division: Revenue** **Department: Finance**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 1,104,879	\$ 1,103,988	\$ 1,087,939	\$ 1,198,524	\$ 1,160,922	\$ 1,191,837
Charges For Fees And Services						
Water Charges	5,412	5,574	5,275	5,570	5,280	5,333
Intergovernmental						
Local 28E Agreements	-	-	552	1,100	640	640
Miscellaneous						
Contrib & Donations	2,417	10,041	10,542	10,000	12,000	12,000
Other Misc Revenue	248	96	1,278	130	1,200	1,200
Other Financial Sources						
Sale Of Assets	-	24	-	-	-	-
<b>Total Revenues</b>	<b>\$ 1,112,956</b>	<b>\$ 1,119,723</b>	<b>\$ 1,105,586</b>	<b>\$ 1,215,324</b>	<b>\$ 1,180,042</b>	<b>\$ 1,211,010</b>
<b>Expenditures:</b>						
Personnel	\$ 681,773	\$ 703,389	\$ 703,736	\$ 760,795	\$ 736,721	\$ 758,823
Services	425,148	409,704	395,941	448,419	432,365	441,012
Supplies	6,035	6,630	5,909	6,110	10,956	11,175
<b>Total Expenditures</b>	<b>\$ 1,112,956</b>	<b>\$ 1,119,723</b>	<b>\$ 1,105,586</b>	<b>\$ 1,215,324</b>	<b>\$ 1,180,042</b>	<b>\$ 1,211,010</b>
<b>Personnel Services - FTE</b>						
	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	
Cashier - Revenue	1.38	1.38	1.38	1.38	1.38	<b>1.38</b>
Customer Service Rep - Revenue	4.00	4.00	4.00	4.00	4.00	<b>4.00</b>
Utility Billing Coordinator	1.00	1.00	1.00	1.00	1.00	<b>1.00</b>
Revenue & Risk Manager	0.50	0.50	0.50	0.50	0.50	<b>0.50</b>
Sr Accountant - Revenue	1.00	1.00	1.00	1.00	1.00	<b>1.00</b>
<b>Total Personnel</b>	<b>7.88</b>	<b>7.88</b>	<b>7.88</b>	<b>7.88</b>	<b>7.88</b>	

## POLICE ADMINISTRATION

The *Police Administration* oversees the Department's two operating divisions, *Support Services* and *Field Operations*.

**Support Services activities:**

- Records
- Property & Evidence
- Training & Accreditation
- Crime Prevention
- Planning & Research
- Animal Services
- Community Relations
- Computer Operations
- Station Masters
- Community Outreach
- School Crossing Guards

**Field Operations activities:**

- Patrol
- Investigations
- Community Service Officers

### HIGHLIGHTS

**Recent Accomplishments:**

- Completed front remodel including an evidence processing area and a soft interview room for victims of traumatic events

**Upcoming Challenges:**

- A staffing study will need to be completed in the coming years to ensure PD has adequate number of officers and proper deployment
- Increase training in bias based policing, cultural competency and use of force

**Staffing:**

	FY2020	FY2021	FY2022
<b>Total FTE's</b>	2.00	2.00	2.00

**Staffing Level Change Summary:**

There are no staffing level changes in the fiscal year 2022 budget.

**Service Level Change Summary:**

There are no service level changes in the fiscal year 2022 budget.



**Financial Highlights:**

Supplies expenditures increased by 196.5% or \$13,260 in the fiscal year 2022 primarily due to the purchase of evidence industrial shelving and office furniture replacement.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Strengthen Community Engagement and Intergovernmental Relations, Foster Healthy Neighborhoods and Affordable Housing Throughout the City*

**Department Goal:** Commit to excellence in leadership, resource management, service-delivery and improving our city and neighborhoods.

**Department Objective:** Maintain Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA) accredited agency status compliance each year.

**Performance Measures:**

Maintain compliance of CALEA accreditation

CY 2017	CY 2018	CY 2019	CY 2020 Projected	CY 2021 Estimate
Yes	Yes	Yes	Yes	Yes

Universal Crime Reporting (UCR 1) Violent Crimes (includes murder, non-negligent manslaughter, forcible rape, robbery, and aggravated assault)

	CY 2017	CY 2018	CY 2019	CY 2020 Projected	CY 2021 Estimate
Iowa City	156	176	167	201	197
Average of Comparable Cities in Iowa*	228	240	282	285	286

Universal Crime Reporting (UCR 1) Property Crimes (includes burglary, larceny-theft, and motor vehicle theft)

	CY 2017	CY 2018	CY 2019	CY 2020 Projected	CY 2021 Estimate
Iowa City	1,767	1,518	1,252	1,656	1,643
Average of Comparable Cities in Iowa*	2,440	2,295	2,130	2,151	2,172

\*Comparable Cities were Ames, Council Bluffs, Dubuque, Sioux City, and Waterloo

\*\*Average does not include Dubuque because FBI determined that the agency's data were over-reported, and consequently were not included in their tables

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### Activity Summary

**Activity: Police Administration (410100)** **Fund: General (1000)**  
**Division: Police Administration** **Department: Police**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 1,112,830	\$ 574,814	\$ 600,921	\$ -	\$ 634,365	\$ 650,110
Intergovernmental						
Fed Intergovnt Revenue	-	-	-	1,063,006	-	-
Miscellaneous						
Contrib & Donations	1,000	-	-	-	-	-
Other Misc Revenue	2,344	-	4,031	-	1,000	1,000
<b>Total Revenues</b>	<b>\$ 1,116,173</b>	<b>\$ 574,814</b>	<b>\$ 604,952</b>	<b>\$ 1,063,006</b>	<b>\$ 635,365</b>	<b>\$ 651,110</b>

<b>Expenditures:</b>						
Personnel	\$ 800,693	\$ 319,182	\$ 324,804	\$ 342,157	\$ 303,722	\$ 312,834
Services	306,361	247,350	276,727	301,977	311,634	317,867
Supplies	9,120	8,282	3,420	6,749	20,009	20,409
<b>Total Expenditures</b>	<b>\$ 1,116,173</b>	<b>\$ 574,814</b>	<b>\$ 604,952</b>	<b>\$ 650,883</b>	<b>\$ 635,365</b>	<b>\$ 651,110</b>

	2018	2019	2020	2021	2022
<b>Personnel Services - FTE</b>					
Computer Syst Analyst - Police	1.00	-	-	-	-
CSO/Community Outreach	1.00	-	-	-	-
Police Administrative Coordinator	1.00	1.00	1.00	1.00	1.00
Police Captain	1.00	-	-	-	-
Police Chief	1.00	1.00	1.00	1.00	1.00
Police Sergeant	1.00	-	-	-	-
<b>Total Personnel</b>	<b>6.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

## SUPPORT SERVICES

The *Support Services Division* supports or provides services to *Field Operations*. The division is commanded by a Captain and is organized into the following activities:

- *Support Administration* is responsible for the management and oversight of the Support Services division.
- *Records* is responsible for the recording of information, the housing and maintenance of departmental records, reproduction and forwarding of records or data, providing copies of records to the public, and compiles statistics for the National Crime Reporting System.
- *Property & Evidence* maintains all property turned into the department. This includes found property as well of property held for evidentiary purposes. Additionally, the property section prepares evidentiary items for transport applicable lab facilities.
- *Training & Accreditation* is responsible for maintaining the mandated level of training for members of the department as well as ensuring those personnel are trained in those areas that are necessary for the efficient functioning of the department. Monitor general orders to ensure they comply with accreditation standards.
- *Planning & Research* is responsible for the analyzing of statistical information compiled by the Records Section in order to identify trends affecting the public so departmental resources may best be deployed. This Sergeant is also responsible for dealing with releasing information to the public and news media.
- *Animal Services* operates as a public safety/enforcement agency for the protection of the public and animals of the City. The division also operates an animal center for stray and abandoned animals.
- *Systems Analyst* is responsible for the Police information technology, CAD system support, records integration and technology. This includes wireless solutions, communication upgrades and day-to-day support of all police computer hardware and software, both in the station and mobile applications.
- *Station Masters* are responsible for staffing the Police Department's front desk on a 24 hour basis. They answer incoming phone calls from the public, release impounded vehicles, enter and confirm arrest warrants and assist walk in traffic to the Department.
- *Community Outreach* works to establish and maintain relationships within the community which foster positive communication and interactions between the police department and the public. They engage in dialogue with under-represented groups within the community to improve those relationships and educate community members on police procedures. The unit consists of Community Relations Officer, Neighborhood Response Officer, Downtown Liaison Officer and Community Outreach Assistant.
- *School Crossing Guards* staff assigned locations where children cross busy roadways on their way to and from school.

## HIGHLIGHTS

### Recent Accomplishments:

- Reimagined the Community Outreach Assistant position to increase social media presence and increase outreach to immigrant and refugee communities
- Completed move of evidence storage from a leased building to a city building
- Implemented city bow hunt as part of the deer reduction strategy

### Upcoming Challenges:

- Enhance analysis of data to identify violent criminals and reduce crime rate
- Building an annex to animal service building to add storage and space for dogs
- Increase civilian staff to shift responsibility from uniformed patrol response
- Current evidence storage location has space limitations and environmental problems

### Staffing:

	FY2020	FY2021	FY2022
<b>Total FTE's</b>	27.00	29.26	30.76

### Staffing Level Change Summary:

In the fiscal year 2022 budget a 1.0 FTE Civilian Supervisor position was added and a 0.5 FTE Community Outreach Assistant position was added. Additionally, a 1.0 FTE Police Sergeant position was converted to a 1.0 FTE Police Officer position in the fiscal year 2022 budget.

### Service Level Change Summary:

There are no service level changes included in the fiscal year 2022 budget.

### Financial Highlights:

Service expenditures increased by 9.75% in the fiscal year 2022 budget, primarily due to the addition of Aid to Agencies payments to CommUnity to help sponsor a co-responder position and to the Shelter House to sponsor a homeless outreach position.

Supplies expenditures increased by 14.7% in fiscal year 2022 primarily due to software purchases.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Strengthen Community Engagement and Intergovernmental Relations, Foster Healthy Neighborhoods and Affordable Housing Throughout the City, Advance Social Justice, Racial Equity, and Human Rights*

**Department Goal:** Enhance community relations and promote minority recruitment. The Department will continue to participate in the Citizen's Police Academy, Coffee with a Cop, National Night Out, Juneteenth Celebration and other programs and events. Additionally, an increase in neighborhood foot patrols and officers getting out of their patrol vehicles to engage the community and build relationships through non-enforcement interactions is specifically designed to promote a positive connection between the Department and the community. The Department hopes the minority community will also gain a better understanding of a police officer's job.

**Department Objective:** Develop programs designed to promote interaction between community members and officers. In this non-adversarial environment officers and minority community members will be able to interact and open up lines of communication. A better understanding of the job will also enhance recruitment of minority citizens.

**Performance Measures:**

	<b>CY 2017</b>	<b>CY 2018</b>	<b>CY 2019</b>	<b>CY 2020 Projected</b>	<b>CY 2021 Estimate</b>
Community Outreach Events*	1,218	916	394	842	842
Community Presentations*	185	142	149	158	158
Public Education Efforts on Rights*	10	5	1	5	5
Community Partnerships Events*	320	180	119	206	206

\* The intentional tracking of this information began in 2014 with the Diversity Implementation Form (DIF). Definitions for the categories listed above were not finalized until mid-2015, making it difficult to compare data from the previous year. Tabulation of outreach events was re-assessed for accuracy in late 2018 where it was found that events were being duplicated and misclassified throughout the reporting process. Accuracy in tabulation has accounted for the drop in outreach events.

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**Strategic Plan Goal:** *Strengthen Community Engagement and Intergovernmental Relations, Foster Healthy Neighborhoods and Affordable Housing*

**Department Goal:** Increase the efficiency in which lost pets and owners are reunited.

**Department Objective:** Increase the number of pets that are licensed and/or implanted with a microchip. Pets with microchips and/or licensed are more easily identified and returned to their owners. This decreased time reduces the stress on both the pet and owner. This also increases the amount of time that officers can spend patrolling and addressing nuisance animals, which can affect the quality of life in a neighborhood. Outsourcing licensing will be evaluated, as other jurisdictions have found that privatization has increased community participation.

**Performance Measures:**

	<b>CY 2017</b>	<b>CY 2018</b>	<b>CY 2019</b>	<b>CY 2020 Projected</b>	<b>CY 2021 Estimate</b>
Pets Micro-chipped	1,525	1,345	1,150	1,340	1,340
Licensed Pets	3,874	3,881	4,112	3,955	3,955

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### Activity Summary

**Activity: Police Support Services (410200)** **Fund: General (1000)**  
**Division: Police Support Services** **Department: Police**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 1,630,622	\$ 2,421,495	\$ 2,887,714	\$ 3,101,344	\$ 3,424,341	\$ 3,536,530
Licenses And Permits						
Misc Lic & Permits	28,480	43,734	52,089	35,000	40,000	40,000
Use Of Money And Property						
Interest Revenues	-	2,919	3,667	-	-	-
Intergovernmental						
Local 28E Agreements	266,114	247,451	262,531	303,530	285,291	285,291
Charges For Fees And Services						
Animal Care Services	10,775	14,922	13,484	14,920	13,480	13,480
Misc Charges For Svc	3,515	5,985	8,455	5,990	8,460	8,460
Miscellaneous						
Animal Adoption	12,955	45,839	62,646	35,000	45,000	45,000
Code Enforcement	27	45	-	-	-	-
Contrib & Donations	219,994	73,111	43,716	77,000	79,640	79,640
Misc Merchandise	9,464	6,255	3,837	6,250	3,840	3,840
Other Misc Revenue	43,803	21,883	10,813	21,250	11,144	11,144
Printed Materials	26,915	31,830	27,605	31,790	27,595	27,595
Other Financial Sources						
Sale Of Assets	-	7,089	-	-	-	-
<b>Total Revenues</b>	<b>\$ 2,252,663</b>	<b>\$ 2,922,558</b>	<b>\$ 3,376,557</b>	<b>\$ 3,632,074</b>	<b>\$ 3,938,790</b>	<b>\$ 4,050,980</b>

<b>Expenditures:</b>						
Personnel	\$ 1,739,101	\$ 2,446,592	\$ 2,624,987	\$ 3,088,109	\$ 3,341,383	\$ 3,441,625
Services	349,302	377,143	649,313	421,139	462,210	471,454
Supplies	121,504	98,822	82,167	117,826	135,197	137,901
Capital Outlay	42,757	-	20,091	5,000	-	-
<b>Total Expenditures</b>	<b>\$ 2,252,663</b>	<b>\$ 2,922,558</b>	<b>\$ 3,376,557</b>	<b>\$ 3,632,074</b>	<b>\$ 3,938,790</b>	<b>\$ 4,050,980</b>

	2018	2019	2020	2021	2022
<b>Personnel Services - FTE</b>					
Animal Care Technician	2.00	2.00	2.00	2.00	2.00
Animal Center Assistant	1.00	1.00	1.00	1.26	1.26
Animal Center Assistant II	-	-	-	1.00	1.00
Animal Control Supervisor	1.00	1.00	-	-	-
Animal Control Coordinator	-	-	1.00	1.00	1.00
Animal Services Officer	2.00	2.00	2.00	2.00	2.00
Civilian Supervisor	-	-	-	-	1.00
Comm Serv Officer - Station Master	5.00	5.00	5.00	5.00	5.00
Comm Serv Officer - Community Outreach	-	1.00	1.00	1.00	1.50
Comm Serv Officer - Evidence	-	1.00	1.00	1.00	1.00
Comm Serv Officer - Property Room	-	1.00	1.00	1.00	1.00
Comm Serv Officer - Support Services Asst	-	-	1.00	1.00	1.00
Computer Syst Analyst - Police	-	1.00	1.00	1.00	1.00
Police Captain	-	1.00	1.00	1.00	1.00
Police Officer	3.00	4.00	4.00	5.00	6.00
Police Records Technician	4.00	4.00	4.00	4.00	4.00
Police Sergeant	1.00	2.00	2.00	2.00	1.00
<b>Total Personnel</b>	<b>19.00</b>	<b>26.00</b>	<b>27.00</b>	<b>29.26</b>	<b>30.76</b>

	2021	2022
<b>Capital Outlay</b>		
Docking Station	\$ 5,000	\$ -
<b>Total Capital Outlay</b>	<b>\$ 5,000</b>	<b>\$ -</b>



## FIELD OPERATIONS

The Police Department's Field Operations Division is organized into two sections: Patrol and Investigations. The division is commanded by a Captain.

- *Patrol:* The Patrol section is the largest section in the department and is responsible for handling calls for service from the public in addition to handling special assignments and self-initiated activities. Officers are responsible for the protection of life and property, and help maintain peace, order, and safety for all. The patrol section is divided into three watches (shifts) providing 24-hour service. Each watch is under the supervision of a Lieutenant and two Sergeants. In addition to the traditional patrol units, the patrol section also has two canine units, bicycle officers, Community Service Officers (CSOs), a Special Response Team (SRT), a Crisis Negotiation Team (CNT) and provides Crime Scene Technicians (CST) for the processing of crime scenes and Technical Accident Investigators (TI) to investigate vehicle crashes.
- *Investigations:* The Investigations section is responsible for the investigation of criminal activity beyond that which is conducted by the patrol section. The Investigations section is headed by a Lieutenant and two Sergeants. The Investigations section has investigators assigned to the Johnson County Drug Task Force, Domestic Abuse, and a Street Crimes Unit, in addition to general crime investigators.
- *Forfeitures:* Criminal forfeiture is an action brought as a part of the criminal prosecution of a defendant and requires that the government indict (charge) the property used or derived from the crime along with the defendant. The money or items that are forfeited can only be used by law enforcement for law enforcement equipment or law enforcement related activities. The money or items cannot be used to supplant a budget or budgeted item. Forfeiture is governed by State of Iowa Code chapter 809 in addition to federal guidelines.

## HIGHLIGHTS

### Recent Accomplishments:

- Several convictions from a multi-agency human trafficking investigation
- Five charged in the murder of a 22-year-old Iowa City man
- Implemented a new crime mapping system to investigate vehicle collisions and crime scenes

### Upcoming Challenges:

- Maintaining officer's mental and physical wellness
- Increasing positive engagement with BIPOC communities
- Accelerate and improve community policing efforts
- Continue efforts to decrease disproportionality in police contacts

**Staffing:**

	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>
<b>Total FTE's</b>	78.00	78.00	78.00

**Staffing Level Change Summary:**

There are no staffing level changes in the fiscal year 2022 budget.

**Service Level Change Summary:**

There are no service level changes included in the fiscal year 2022 budget.

**Financial Highlights:**

The fiscal year 2022 includes Capital Outlay expenditures of \$29,000 for the replacement of tasers and \$280,00 for the replacement of marked patrol and unmarked vehicles. To achieve objectives set forth in the City's Climate Action Plan, hybrid/electric vehicles will be purchased when applicable.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Foster Healthy Neighborhoods and Affordable Housing Throughout the City*

**Department Goal:** Traffic crash reduction.  
Address the impact of underage drinking on downtown and near downtown neighborhoods.

**Department Objective:** Increase OWI and traffic enforcement.  
Continue alcohol compliance checks, bar checks, and directed party patrols, reduce response time to loud party calls.

**Performance Measures:**

	CY 2017	CY 2018	CY 2019	CY 2020 Projected	CY 2021 Estimate
OWI Arrests	592	602	591	595	595
Traffic Stops	12,861	12,572	14,482	13,305	13,256

Traffic Accidents and Average Damage

	CY 2017	CY 2018	CY 2019	CY 2020 Projected	CY 2021 Estimate
Accidents*	2,567	2,509	2,076	2,384	2,384
Average Damage, Reportable Accident*	\$5,644	\$5,082	\$3,650	4,792	4,792

\* Iowa City Police Officers respond to all calls for traffic accidents. Average damage is collected only for reportable accidents; reportable accidents include those causing personal injury or property damage over \$1,500.

	CY 2017	CY 2018	CY 2019	CY 2020 Projected	CY 2021 Estimate
Bar Checks Performed	779	608	810	732	732
Compliance Checks	67	49	16	16	37

Response Time: Loud Party Complaints (in minutes)

	CY 2017	CY 2018	CY 2019	CY 2020 Projected	CY 2021 Estimate
Call to Dispatch	5:33	5:49	6:49	5:77	5:77
Dispatch to On Scene	3:50	5:02	4:49	4:37	4:34

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**Strategic Plan Goal:** *Advance Social Justice, Racial Equity, and Human Rights*

**Department Goal:** Identify and implement an achievable goal to reduce disproportionality in arrests.

**Department Objective:** The Police Department strives to provide services to members of the community in a manner which is fair and equitable. This includes the manner in which it enforces the law and makes arrests. The Department will reduce its disproportionality in arrests through officer education and training, in conjunction with supervisory coaching and monitoring.

**Performance Measures:**

	<b>CY 2017</b>	<b>CY 2018</b>	<b>CY 2019</b>	<b>CY 2020 Projected</b>	<b>CY 2021 Estimate</b>
<b>Total # of Charges</b>	4,747	4,614	5,214	4,858	4,858
<b>Total # of Charges - White</b>	3,006	2,966	3,544	3,172	3,172
<b>Total # of Charges - Black</b>	1,624	1,543	1,524	1,564	1,564
<b>Total # of Charges - Asian</b>	67	72	91	77	96
<b>Total # of Charges - Am. Indian</b>	6	10	22	13	13
<b>Total # of Charges - Unknown</b>	44	23	33	33	33

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## Activity Summary

**Activity: Police Field Operations (410300)** **Fund: General (1000)**  
**Division: Police Field Operations** **Department: Police**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 9,354,810	\$ 9,189,059	\$ 9,459,029	\$ 10,889,560	\$ 10,712,093	\$ 10,985,871
Other City Taxes						
Hotel/Motel Tax	445,588	538,173	480,876	269,085	480,875	480,875
Use Of Money And Property						
Interest Revenues	585	1,462	1,736	-	-	-
Intergovernmental						
Fed Intergovnt Rev	69,606	497,107	342,168	255,439	246,158	246,158
Other State Grants	199,893	5,742	4,725	825	825	825
Charges For Fees And Services						
Fire Services	4,140	6,360	6,180	6,360	6,180	6,180
Police Services	127,496	149,766	188,901	30,000	98,710	98,710
Miscellaneous						
Code Enforcement	591	89	164	-	160	160
Other Misc Revenue	6,213	10,349	2,761	2,000	1,000	1,000
Contrib & Donations	173,100	131,070	5,450	-	-	-
Other Financial Sources						
Sale Of Assets	58,688	46,606	29,572	40,900	61,000	61,000
<b>Total Revenues</b>	<b>\$ 10,440,709</b>	<b>\$ 10,575,784</b>	<b>\$ 10,521,560</b>	<b>\$ 11,494,169</b>	<b>\$ 11,607,001</b>	<b>\$ 11,880,779</b>

<b>Expenditures:</b>						
Personnel	\$ 9,175,749	\$ 9,394,737	\$ 9,525,587	\$ 10,074,642	\$ 10,351,565	\$ 10,662,111
Services	591,061	748,019	625,631	629,640	630,500	643,110
Supplies	226,305	221,419	167,677	250,203	221,135	225,558
Capital Outlay	447,594	211,609	202,665	539,684	403,801	350,000
<b>Total Expenditures</b>	<b>\$ 10,440,709</b>	<b>\$ 10,575,784</b>	<b>\$ 10,521,560</b>	<b>\$ 11,494,169</b>	<b>\$ 11,607,001</b>	<b>\$ 11,880,779</b>

	2018	2019	2020	2021	2022
<b>Personnel Services - FTE</b>					
Comm Serv Officer - Evidence	1.00	-	-	-	-
Community Service Officer	4.00	3.00	2.00	2.00	2.00
Police Captain	1.00	1.00	1.00	1.00	1.00
Police Lieutenant	4.00	4.00	4.00	4.00	4.00
Police Officer	63.00	63.00	63.00	63.00	62.00
Police Sergeant	7.00	8.00	8.00	8.00	8.00
Victim Services Specialist	-	-	-	-	1.00
<b>Total Personnel</b>	<b>80.00</b>	<b>79.00</b>	<b>78.00</b>	<b>78.00</b>	<b>78.00</b>

	2021	2022
<b>Capital Outlay</b>		
Automobiles	\$ 314,002	\$ 280,000
Tasers	63,000	29,000
Downtown Ped Mall Security Cameras	92,682	-
Software	15,000	-
Vehicle Equipment	5,000	3,000
Other Operating Equipment	50,000	91,801
<b>Total Capital Outlay</b>	<b>\$ 539,684</b>	<b>\$ 403,801</b>

## **FIRE ADMINISTRATION**

The Fire Administration division is under the direction of the Fire Chief. The Fire Chief is responsible for all department activities as set out by federal and state laws, and City of Iowa City ordinances. The Deputy Fire Chief is the second in command and is responsible for operational oversight, homeland security initiatives, fire service accreditation, large purchases, maintenance of buildings and grounds, and other special projects. The three battalion chiefs have assigned administrative duties to include the health & safety oversight, uniform procurement, annual physicals and immunizations. Fire administration also manages the weather alert sirens and the City of Iowa City Command Post budget.

The Iowa City Fire Department strives to accomplish the goals and objectives that flow from the City of Iowa City Strategic Plan and the Iowa City Fire Department Strategic Plan. Both are community driven documents. The Iowa City Fire Department was accredited by the Commission on Fire Accreditation International (CFAI) in August of 2008. The department was reaccredited in 2013 and again in 2018. The maintenance of fire service accreditation requires a rigorous commitment to continuous quality improvement.

The budget for Fire Administration governs the acquisition, maintenance, and empowerment of all resources not otherwise associated with Emergency Operations, Fire Prevention, or Fire Training. The budget includes oversight of fixed facilities as well as the furnishings and resources that enable emergency operations personnel to be fit and ready to respond 24/7. The majority of the Administration budget goes towards routine maintenance and upkeep of the fire stations, the furnishings and equipment for not only routine business but also the equipment and resources related to the Iowa City Fire Department wellness/fitness initiative.

### **HIGHLIGHTS**

- In 2018 and 2019, the ICFD instituted implicit bias training using peer facilitators to guide challenging and productive discussions about bias in public safety service provision. Following the success of this initial effort, in 2020 the ICFD supported a program of classes and discussions, exploring multiple dimensions of diversity, equity and inclusion in our city and workplace. The initiative is novel and evolving, and will continue to be member-driven.
- As a requirement of international accreditation, the ICFD prepared and submitted an Annual Compliance Report which tracks agency progress on strategic recommendations related to 2018's successful re-accreditation effort. The ACR was reviewed by the Commission on Fire Accreditation International, and the ICFD was unanimously recommended to remain one of 236 internationally accredited fire departments.
- The ICFD continues to refine a relationship with the municipal data analytics company mySidewalk. Work has continued to automate data analysis and modeling for use in external and internal dashboards which represent a myriad of performance dimensions. Data validation efforts between mySidewalk and the Deputy Fire Chief allowed the product to be revealed to internal stakeholders in 2020.

- Assistance with data collection, analysis and modeling allows the organization to continue the transition of the Deputy Fire Chief role from a historically administrative and accreditation-focused position to include the duties of Operations Division oversight.
- In 2020, the ICFD was again designated a safety-certified department by the City of Iowa City.
- Injury reduction continues to be an important part of the department's improvement process. The department has continued a substantial years-long downward trend in injury and lost-day rates. This can be attributed to an enhanced health and safety framework, as well as a robust wellness-fitness initiative.
- The Deputy Fire Chief remains a certified Accreditation Manager through the Center for Public Safety Excellence.
- The Fire Chief and Deputy Fire Chief remain certified Peer Assessors for international accreditation site-visit teams. Involvement in assessing other candidate agencies enhances ICFD leadership's perspective on international best practices.
- The ICFD has been a leader in the response to COVID-19 in Johnson County. Senior staff have assisted with leadership of the community health response and helped serve as architects of the city's sustained response. Members at all levels have provided courageous and exemplary service to the community.

#### **Recent Accomplishments:**

- Acquisition of commercial washing and drying equipment to more adequately remove toxins and carcinogens from PPE following fires.
- Deputy Fire Chief graduated from the 2019 Community Leadership Program (CLP).
- Created and instituted several general policies and operational guidelines to protect the City of Iowa City from the pervasive effects of COVID-19. Iowa City's response protocols were subsequently used as models throughout the Midwest.
- Added washing and drying machines to all stations to deal with biohazard issues related to COVID-19 response.

#### **Upcoming Challenges:**

- Sustained response to COVID-19 has significantly disrupted strategic planning, accreditation and other administrative efforts
- Both the department's Strategic Plan and Community Risk Assessment – Standard of Cover will be reformed in the coming months to guide the department's continuous quality improvement over the next three years.
- Impending retirements will require a greater focus on succession planning.
- LEED HVAC technologies require ongoing updates which is having a negative impact on the department's budget.
- Station 1 facilities are aging and provide insufficient space to support desired level of operation.

**Staffing:**

	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>
<b>Total FTE's</b>	3.00	3.00	3.00

**Staffing Level Change Summary:**

There are no staffing level changes in the fiscal year 2022 budget.

**Service Level Change Summary:**

There are no service level changes in the fiscal year 2022 budget.

**Financial Highlights:**

Capital Outlay expenditures includes approximately \$54,000 in the fiscal year 2022 budget for weather alert sirens.



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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Strengthen Community Engagement and Intergovernmental Relations*

**Department Goal:** Maintain Insurance Services Office (ISO) Public Protection Classification of 2.

**Department Objective:** Maintain Commission on Fire Accreditation International (CFAI) accredited agency status by timely submission of Annual Compliance Report (ACR).  
Implement strategic and specific recommendations accepted from 2018 CFAI reaccreditation report.

**Performance Measures:**

Meet ACR requirements to maintain CFAI accredited agency status

	CY 2017	CY 2018	CY 2019	CY 2020 Projected	CY 2021 Estimate
ACR Submitted	Yes	*	Yes	Yes	Yes

\*Reaccredited Year - No ACR Required

Number of reaccreditation report adopted recommendations implemented

	CY 2017	CY 2018	CY 2019	CY 2020 Projected	CY 2021 Estimate
Strategic Recommendations (7)	6 of 7	7 of 7	5 of 8	7 of 8	8 of 8
Specific Recommendations (9)	9 of 9	9 of 9	8 of 15	10 of 15	13 of 15

Maintain ISO Class 2 rating

	CY 2017	CY 2018	CY 2019	CY 2020 Projected	CY 2021 Estimate
Rating	2	2	2	2	2

Community Survey results of the percent rated positively

Subject	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
Fire*	N/A	N/A	N/A	N/A	N/A

\*Community Survey conducted during FY 2017

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## Activity Summary

**Activity: Fire Administration (450100)**  
**Division: Fire Administration**

**Fund: General (1000)**  
**Department: Fire**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues:</b>						
Intergovernmental						
Fed Intergovnt Rev	\$ -	\$ -	\$ -	\$ 722,576	\$ -	\$ -
State 28E Agreements	1,538,421	1,600,044	1,643,190	1,643,190	<b>1,643,190</b>	1,643,190
Local 28E Agreements	32,186	32,186	32,498	32,818	<b>34,343</b>	34,343
Miscellaneous						
Contrib & Donations	-	400	-	-	-	-
Other Financial Sources						
Sale Of Assets	141	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 1,570,748</b>	<b>\$ 1,632,630</b>	<b>\$ 1,675,688</b>	<b>\$ 2,398,584</b>	<b>\$ 1,677,533</b>	<b>\$ 1,677,533</b>

<b>Expenditures:</b>						
Personnel	\$ 502,423	\$ 510,885	\$ 534,292	\$ 553,128	<b>\$ 583,700</b>	\$ 601,211
Services	284,004	246,911	222,973	262,890	<b>247,530</b>	252,481
Supplies	74,341	61,704	77,281	89,103	<b>79,607</b>	81,199
Capital Outlay	71,904	54,648	66,648	53,928	<b>53,928</b>	50,000
<b>Total Expenditures</b>	<b>\$ 932,672</b>	<b>\$ 874,148</b>	<b>\$ 901,195</b>	<b>\$ 959,049</b>	<b>\$ 964,765</b>	<b>\$ 984,891</b>

	2018	2019	2020	2021	2022
<b>Personnel Services - FTE</b>					
Battalion Chief	1.00	1.00	1.00	1.00	<b>1.00</b>
Deputy Fire Chief	1.00	1.00	1.00	1.00	<b>1.00</b>
Fire Chief	1.00	1.00	1.00	1.00	<b>1.00</b>
<b>Total Personnel</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

	2021	2022
<b>Capital Outlay</b>		
Weather Alert Siren(s)	\$ 53,928	<b>\$ 53,928</b>
<b>Total Capital Outlay</b>	<b>\$ 53,928</b>	<b>\$ 53,928</b>

## EMERGENCY OPERATIONS

The Fire Emergency Operations is under the direction of the Deputy Fire Chief. The division works a three-shift system. Each duty shift is comprised of 24 hours and consists of one Battalion Chief, one Captain, four Lieutenants, and 14 Firefighters. Minimum daily staffing for the department is 16 emergency response personnel. This division is directly responsible for all emergency incident response. Calls for service are divided into four categories: fire suppression, emergency medical services, technical rescue, and hazardous materials.

- *Fire Suppression:* ICFD personnel mitigate various types of fires. They're also required to investigate false alarms. Firefighting activities typically require more resources (personnel, equipment, etc.) than any other type of emergency. Fires have a greater potential to harm people, property, and community than do other types of emergencies. The department continually looks for ways to decrease response times to all emergencies and to reduce the number and severity of fires.
- *Emergency Medical Services:* All ICFD personnel are certified to at least the Emergency Medical Technician (EMT) level. The department does not transport patients, but rather serves as EMS first responders. The Johnson County Ambulance Service provides ALS care and transport service. Together, the ICFD and JCAS provide a tiered EMS response system.
- *Technical Rescue:* Technical rescue incidents are those incidents that require highly specialized knowledge, skills, tools, and techniques to safely mitigate the event. The ICFD provides several technical rescue services: water and ice rescue, trench and structural collapse rescue, vehicle and heavy machinery rescue, rope rescue, confined space rescue, and large-area search. The Special Operations Response Team (SORT) provides a core group of highly trained technicians that provide team training in addition to regular company and shift level training on the various rescue disciplines.
- *Hazardous Materials Response:* The department continues to be active in haz-mat response and takes a leading role with the Johnson County Hazardous Materials Response Team (JCHMRT), which includes 15 ICFD personnel. The JCHMRT includes up to 30 members who are trained and certified to the Hazmat Technician level.

## HIGHLIGHTS

- The demand for emergency service continues to increase in Iowa City. In calendar year 2019, the ICFD responded to 7,430 emergency calls for service, representing the busiest year in the department's history. Those emergencies required the response of fire companies 9,002 times – an increase from 2018 of 455 unit responses, and an increase from 2017 of 743 unit responses.
- In calendar year 2019, fire personnel responded to 154 fires, resulting in just over \$2 million in property damage. The pre-incident value of the affected property exceeded \$63 million, resulting in a total property saved value of \$61 million. The largest single fire loss in 2019 occurred on March 5<sup>th</sup> at 314 S. Clinton. The building under construction sustained \$1,025,000 in property and content loss.

- As of 10/15/2020, the ICFD has responded to 139 fires, with a total property loss experience of \$1.2 million.
- Rising service demands continue to provide the ICFD with protection and response challenges. As recently as 2014, overlapping emergency incidents occurred 22 percent of the time. By 2018, that number had risen to 62 percent of the time. For 2019 and year-to-date in 2020, the number has fallen to just less than 50 percent. This is due to emergency response demands trending away from clusters and toward a more consistent experience throughout all hours of the day. Overlapping calls for service negatively affect response reliability when a response vehicle is already committed. Response times to the emergency are longer because a more distant unit must respond to the emergency.
- In 2018, the ICFD signed automatic aid agreements with the Coralville and North Liberty Fire Departments. All three departments have areas along municipal borders which represent challenges to rapid response. This agreement allows the departments to provide quick aid to one another in designated response areas where the ability to assemble an effective response force is hindered. Since implementation, automatically-dispatched cooperative resources proved to be of great utility to all communities and has signaled a significant step-forward in regional collaboration.

**Recent Accomplishments:**

- Purchase of a new 2021 Pierce Enforcer
- Enhanced operational capabilities as a result of the new training center

**Upcoming Challenges:**

- Replacement of TIC's in 2023, 2024, 2025
- Replacement of all self-contained breathing apparatus in fiscal year 2027
- Determine exhaust removal solutions for all ICFD fire stations
- Staffing & deployment challenges: to-date in 2020, the ICFD has critical response deficiencies in 9 of 17 census tracts / response management zones

**Staffing:**

	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>
<b>Total FTE's</b>	59.00	59.00	59.00

**Staffing Level Change Summary:**

There are no staffing level changes in the fiscal year 2022 budget.

**Service Level Change Summary:**

There are no service level changes in the fiscal year 2022 budget.

**Financial Highlights:**

Supplies expenditures decreased by 36.5% in the fiscal year 2022 budget primarily due to carryforwards in the fiscal year 2021 budget for turnout gear.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Foster Healthy Neighborhoods and Affordable Housing Throughout the City*

**Department Goal:** Confine fires to the room or object of origin for at least 40% of all commercial and residential fires.

**Department Objective:** Arrive at incident location within six minutes of dispatch center notification, 90% of the time.

**Performance Measures:**

Total Calls and Percentage Overlapping

	CY 2017	CY 2018	CY 2019	CY 2020 Projected	CY 2021 Estimate
Total Calls	6,799	7,022	7,430	6,800	7,500
Percentage Overlapping	42.2%	62.4%	46.1%	60.0%	62.0%

Emergent Fire Response (All)

Citywide	Target	CY 2017	CY 2018	CY 2019	CY 2020 Projected	CY 2021 Estimate
% Compliance	90%	73%	72%	73%	72%	75%
In Minutes	< 6:24	< 6:24	< 6:24	< 6:24	< 6:24	<6:24

EMS Response

Citywide	Target	CY 2017	CY 2018	CY 2019	CY 2020 Projected	CY 2021 Estimate
% Compliance	90%	74%	75%	75%	75%	75%
In Minutes	< 6:30	< 6:30	< 6:30	< 6:30	< 6:30	<6:30

Fire Control	CY 2017	CY 2018	CY 2019	CY 2020 Projected	CY 2021 Estimate
Building Fires	44	44	37	34	40
Fires confined to object of origin	7	9	10	7	16
Fires confined to room of origin	23	27	14	16	16
Fires confined to floor of origin	2	4	4	5	6
Confined to building of origin	7	4	9	6	2
Beyond the building of origin	1	0	0	0	0
% Compliance	68%	82%	65%	68%	80%

\* CY 2016 was the first year outliers were included in data set.

## Activity Summary

**Activity: Fire Emergency Operations (450200)** **Fund: General (1000)**  
**Division: Fire Emergency Operations** **Department: Fire**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 6,149,324	\$ 6,471,356	\$ 6,642,763	\$ 7,083,966	\$ 7,253,486	\$ 7,472,382
Other City Taxes						
Utility Franchise Tax	575,938	569,068	521,299	569,070	521,300	521,300
Charges For Fees And Services						
Fire Services	3,000	2,700	2,700	2,700	2,700	2,700
Miscellaneous						
Other Misc Revenue	9,686	10,164	13,983	10,160	13,980	13,980
<b>Total Revenues</b>	<b>\$ 6,737,948</b>	<b>\$ 7,053,288</b>	<b>\$ 7,180,745</b>	<b>\$ 7,665,896</b>	<b>\$ 7,791,466</b>	<b>\$ 8,010,362</b>

<b>Expenditures:</b>						
Personnel	\$ 6,364,666	\$ 6,616,797	\$ 6,814,149	\$ 7,160,587	\$ 7,326,647	\$ 7,546,446
Services	299,564	324,418	329,760	351,823	357,295	364,441
Supplies	73,718	90,543	36,837	153,486	97,524	99,474
Capital Outlay	-	21,529	-	-	10,000	-
<b>Total Expenditures</b>	<b>\$ 6,737,948</b>	<b>\$ 7,053,288</b>	<b>\$ 7,180,745</b>	<b>\$ 7,665,896</b>	<b>\$ 7,791,466</b>	<b>\$ 8,010,362</b>

Personnel Services - FTE	2018	2019	2020	2021	2022
Battalion Chief	2.00	2.00	2.00	2.00	2.00
Fire Captain	3.00	3.00	3.00	3.00	3.00
Fire Lieutenant	12.00	12.00	12.00	12.00	12.00
Firefighter	42.00	42.00	42.00	42.00	42.00
<b>Total Personnel</b>	<b>59.00</b>	<b>59.00</b>	<b>59.00</b>	<b>59.00</b>	<b>59.00</b>

Capital Outlay	2021	2022
Technical Rescue Search Camera	\$ -	\$ 10,000
<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>\$ 10,000</b>

## **FIRE PREVENTION**

The Fire Prevention Bureau (FPB) continues to serve the citizens of Iowa City through fire code enforcement, plans review, fire origin and cause determination, and public education programs.

The Fire Prevention Bureau is directed by a Battalion Chief assigned as Fire Marshal, who in-turn reports to the Deputy Fire Chief. The Fire Marshal is directly responsible for organizing all fire prevention activities, including fire/arson investigation, code enforcement inspections, plan reviews, and public education. One firefighter from each shift serves as shift fire inspector, and conducts inspections of liquor license establishments, schools, day care centers, churches, and City buildings. Emergency operations personnel conduct fire safety inspections of all commercial and University of Iowa buildings.

Multiple educational opportunities exist with each inspection: an opportunity to increase fire safety awareness through explanation of a violation and associated hazard, firefighters can become familiar with the building, and an opportunity to foster community relationships. The continued growth of the city provides additional challenges and opportunities as the Fire Marshal is the Authority Having Jurisdiction (AHJ) and any new buildings or businesses must be inspected and approved by the AHJ before being occupied.

The wide range of activities provided by fire and life-safety educators include daycare/preschool and school presentations, Kids Safety House visits, Safety Village, UI Resident Assistant Fire Academy, senior safety tips for older adults, and crowd manager training for assembly occupancy employees. Building on a long partnership with SAFE KIDS Johnson County, the department has also trained additional personnel and designated Station 4 as a child safety seat "FIT Station." The program "Fired Up About Reading", which focused on getting at-risk school kids to read outside of school, continues to grow and prosper, and is still highly sought after by various schools and classes. This program also provided the opportunity for these youth to interact with public service individuals in a positive way.

Investigation of fires is an integral part of fire prevention. All reported fires are investigated by a company officer and/or a member of the fire investigation team in an attempt to determine the origin and cause. Information gathered during investigations is used to in planning efforts to assess risk in the community and subsequently drive public education efforts. Fire investigation team members have received specialized training and are required to complete continuing education requirements on a regular basis.



## HIGHLIGHTS

- As of September 30, 2020, the FPB has conducted 173 inspections. This number is less than the same time last year due to the continuing pandemic.
- As of September 30, 2020, the FPB investigated 129 fire incidents to determine the origin and cause of the fire. As in previous years, the kitchen remains the reported area of origin for the majority of fires (34 fires) with unattended cooking accounted for the majority of these fires.

### Recent Accomplishments:

- The FPB has diligently worked on a virtual presentation for Fire Prevention Week delivery to elementary schools
- The FPB has retained current shift inspectors/investigators to maintain institutional knowledge
- The pandemic has changed communication pathways from in-person to virtual methods like Zoom and Teams creating some efficiencies in meetings and training opportunities while minimizing travel
- *The Compliance Engine* (TCE) continues to help maintain fire protection equipment inspection reports and has raised compliance from 89% to 91% over the previous year
- Fire Marshal Greer has completed a two-year term as president of the Iowa Fire Marshal's Association. Firefighter Miller continues as a board member for the Hawkeye State Fire Association
- Working with Communications and ITS, the FPB has developed a fire self-inspection for City owned/occupied buildings
- Technicians have been able to continue car seat safety checks with both in-person and virtual models through the pandemic

### Upcoming Challenges:

- Continue to identify methods to balance inspection workload with the demands of emergency response and training requirements while still meeting the requirements of accreditation
- Develop a long-term plan regarding the configuration and staffing of the fire prevention bureau to handle the increased workload of the Division along with succession planning for the fire marshal position
- Identify programs currently available to provide fire and life-safety education to at-risk demographics, neighborhoods, and schools and how to incorporate with an already over-burdened workforce
- Explore opportunities for public/private partnerships to enhance the effectiveness of community education programs
- Obtain training and education necessary to gain fire code and origin and cause certifications for the Fire Marshal and associated personnel during the times of the COVID pandemic

- Explore opportunities/methodologies to safely provide fire and life-safety education both in-person, virtually, and through social media during these times of pandemic
- Continue to provide fire prevention initiatives with limited resources and personnel

**Staffing:**

	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>
<b>Total FTE's</b>	1.00	1.00	1.00

**Staffing Level Change Summary:**

There are no staffing level changes in the fiscal year 2022 budget.

**Service Level Change Summary:**

There are no service level changes in the fiscal year 2022 budget.

**Financial Highlights:**

Services expenditures increased by 9.6% in the fiscal year 2022 budget primarily due to vehicle repair and maintenance chargebacks.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Invest in Public Infrastructure, Facilities, and Fiscal Reserves, Foster Healthy Neighborhoods and Affordable Housing Throughout the City*

**Department Goal:** Provide a service to the community that is prepared to respond to emergencies, natural disasters, catastrophic events, and other events that threaten the health and safety of the public.

**Department Objective:** Train personnel to respond to emergencies, natural disasters, hazardous materials events, and other such high risk events that threaten the health and safety of the public.

**Performance Measures:**

Training hours completed per individual (% achieved)

	<b>CY 2017</b>	<b>CY 2018</b>	<b>CY 2019</b>	<b>CY 2020 Projected</b>	<b>CY 2021 Estimate</b>
Hours	% Achieved	% Achieved	% Achieved	% Achieved	% Achieved
Minimum (96)	100%	100%	100%	100%	100%
Goal (160)	87%	100%	98%	100%	100%

During CY 2019, one member on extended leave and unable to participate in training.

Certifications obtained

Safety Officer	<b>Goal</b>	<b>CY 2017</b>	<b>CY 2018</b>	<b>CY 2019</b>	<b>CY 2020 Projected</b>	<b>CY 2021 Estimate</b>
Certified	64	33	33	33	32	31
In Process		0	0	0	0	0

Fire Officer	<b>Goal</b>	<b>CY 2017</b>	<b>CY 2018</b>	<b>CY 2019</b>	<b>CY 2020 Projected</b>	<b>CY 2021 Estimate</b>
Certified	30	30	38	44	43	42
In Process		0	8	0	0	0

Haz Mat Tech	<b>Goal</b>	<b>CY 2017</b>	<b>CY 2018</b>	<b>CY 2019</b>	<b>CY 2020 Projected</b>	<b>CY 2021 Estimate</b>
Certified	64	64	64	64	64	64
In Process		0	0	0	0	0

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### Activity Summary

**Activity: Fire Prevention (450300)** **Fund: General (1000)**  
**Division: Fire Prevention** **Department: Fire**

	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Revised</b>	<b>Budget</b>	<b>Projection</b>
<b>Revenues:</b>						
General Revenues Subsidy	\$ 205,367	\$ 207,019	\$ 214,658	\$ 234,466	\$ 248,027	\$ 254,888
Licenses And Permits						
Misc Lic & Permits	-	100	-	-	-	-
Miscellaneous						
Other Misc Revenue	120	300	-	300	-	-
<b>Total Revenues</b>	<b>\$ 205,487</b>	<b>\$ 207,419</b>	<b>\$ 214,658</b>	<b>\$ 234,766</b>	<b>\$ 248,027</b>	<b>\$ 254,888</b>
<b>Expenditures:</b>						
Personnel	\$ 153,189	\$ 160,129	\$ 168,130	\$ 178,501	\$ 189,996	\$ 195,696
Services	37,197	35,662	32,904	38,276	41,933	42,772
Supplies	15,101	11,627	13,624	17,989	16,098	16,420
<b>Total Expenditures</b>	<b>\$ 205,487</b>	<b>\$ 207,419</b>	<b>\$ 214,658</b>	<b>\$ 234,766</b>	<b>\$ 248,027</b>	<b>\$ 254,888</b>
<b>Personnel Services - FTE</b>						
	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	
Battalion Chief	1.00	1.00	1.00	1.00	1.00	<b>1.00</b>
<b>Total Personnel</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	

## **FIRE TRAINING**

The Fire Training Division is under the direction of the Battalion Chief in charge of training, who in-turn reports to the Deputy Fire Chief. The Battalion Chief in charge of training is assisted by a Lieutenant who serves as the Training Officer. Together they plan, develop, and coordinate in-house training activities with the assistance of the Training Committee. This Division is directly responsible for training in the areas of emergency medical services, technical rescue, fire suppression, and hazardous materials.

## **HIGHLIGHTS**

- Formal department raining classes for calendar year 2019 included: structural firefighting, EMS, hazardous materials response, driver/operator, leadership/officer development, auto extrication, high and low angle rope, confined space, emergency building shoring, trench rescue and water/ice rescue.
- In calendar year 2019, ICFD members logged 12,252 hours of training for optimal response. On average, each ICFD member received 211 hours of training.
- Each new firefighter hired to replace a retiring or departing member received 240 hours of entry-level instruction in the ICFD recruit academy.
- The Training Division facilitated delivery of the Emergency Services Youth Camps. These camps used familiarization with emergency response skills to teach character development and civic pride, and to instill a greater appreciation for the rewards of public service.
- The Training Division and Special Operations Division has developed a technical rescue training environment in the southwest corner or the Mesquakie Park. This facility not only benefits ICFD personnel but is also used by the Iowa Urban Search and Rescue Task Force personnel and Iowa Canine Search and Rescue members.

## **Recent Accomplishments:**

- The completion of the new Training Center located at 3892 Napoleon Lane. The Training Center includes the following:
  - 80' x 80' drive thru building that is shared with ICPD
  - Four-story training tower (2048 sq. ft) with two interior burn rooms and roof top platform that allows for high-angle rope training
  - Inground water tank that allows for Driver/Operator pump training. This training prop allows crews to conduct pump training while recycling water
- Hosted a five-day CMC Rope Rescue class at the new Training Center
- Hosted a two-day Federal Resources Propane IQ class at the new Training Center

**Upcoming Challenges:**

- The continued development of the Training Center. With future budget constraints and travel restrictions related to outside training, the Training Division’s goal is to develop a training facility that will meet all our primary training needs and be a resource for our mutual aid partners
- COVID concerns continue to inhibit the ICFD’s ability to train in larger groups, to travel for training opportunities, and to facilitate valuable training opportunities for mutual aid partners
- Continue to develop a customizable search and rescue prop using affordable shipping containers. In addition to providing an environment where zero-visibility, high-stress search and rescue techniques can be sharpened, the shipping containers will provide a platform upon which to build a roof-simulator to practice roof operations on both residential and commercial buildings

**Staffing:**

	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>
<b>Total FTE’s</b>	1.00	1.00	1.00

**Staffing Level Change Summary:**

There are no staffing level changes in the fiscal year 2022 budget.

**Service Level Change Summary:**

There are no service level changes in the fiscal year 2022 budget.

**Financial Highlights:**

Supplies expenditures increased by 27.2% in the fiscal year 2022 budget due to budgeted purchases for various supplies for the new training center.

Capital Outlay includes \$7,100 in the fiscal year 2022 budget for shipping containers.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Invest in Public Infrastructure, Facilities, and Fiscal Reserves, Foster Healthy Neighborhoods and Affordable Housing Throughout the City*

**Department Goal:** Provide a service to the community that is prepared to respond to emergencies, natural disasters, catastrophic events, and other events that threaten the health and safety of the public.

**Department Objective:** Train personnel to respond to emergencies, natural disasters, hazardous materials events, and other such high risk events that threaten the health and safety of the public.

**Performance Measures:**

Training hours completed per individual (% achieved)

	CY 2017	CY 2018	CY 2019	CY 2020 Projected	CY 2021 Estimate
Hours	% Achieved	% Achieved	% Achieved	% Achieved	% Achieved
Minimum (96)	100%	100%	100%	100%	100%
Goal (160)	87%	100%	98%	100%	100%

During CY 2019, one member on extended leave and unable to participate in training.

Certifications obtained

Safety Officer	Goal	CY 2017	CY 2018	CY 2019	CY 2020 Projected	CY 2021 Estimate
Certified	64	33	33	33	32	31
In Process		0	0	0	0	0

CY 2020/2021 decrease due to planned retirements.

Fire Officer	Goal	CY 2017	CY 2018	CY 2019	CY 2020 Projected	CY 2021 Estimate
Certified	30	30	38	44	43	42
In Process		0	8**	0	0	0

CY 2020/2021 decrease due to planned retirements.

Haz Mat Tech	Goal	CY 2017	CY 2018	CY 2019	CY 2020 Projected	CY 2021 Estimate
Certified	64	64	64	64	64	64
In Process		0	0	0	0	0

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### Activity Summary

**Activity: Fire Training (450400)** **Fund: General (1000)**  
**Division: Fire Training** **Department: Fire**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 154,118	\$ 157,201	\$ 180,412	\$ 189,073	\$ 190,061	\$ 197,985
Charges For Fees And Services						
Fire Services	492	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 154,609</b>	<b>\$ 157,201</b>	<b>\$ 180,412</b>	<b>\$ 189,073</b>	<b>\$ 190,061</b>	<b>\$ 197,985</b>

<b>Expenditures:</b>						
Personnel	\$ 122,780	\$ 125,201	\$ 135,617	\$ 134,539	\$ 136,462	\$ 140,556
Services	25,790	29,859	22,825	34,569	35,099	35,801
Supplies	6,038	2,141	5,611	8,965	11,400	11,628
Capital Outlay	-	-	16,359	11,000	7,100	10,000
<b>Total Expenditures</b>	<b>\$ 154,609</b>	<b>\$ 157,201</b>	<b>\$ 180,412</b>	<b>\$ 189,073</b>	<b>\$ 190,061</b>	<b>\$ 197,985</b>

<b>Personnel Services - FTE</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Fire Lieutenant/Training	1.00	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

<b>Capital Outlay</b>	<b>2021</b>	<b>2022</b>
Shipping Containers	\$ 11,000	\$ 7,100
<b>Total Capital Outlay</b>	<b>\$ 11,000</b>	<b>\$ 7,100</b>



## **PARKS & RECREATION ADMINISTRATION**

Parks & Recreation Administration is responsible for the oversight and support of the department's operating divisions. The Division's budget is organized into four activities: Administration, Parkland Acquisition, Farmers Market, and Government Buildings.

### **Administration**

Administration personnel include the Parks & Recreation Director and an Administrative Secretary. The Government Buildings function includes the Facility Manager and four maintenance staff.

### **Farmers' Market**

The Iowa City Farmers' Market makes homegrown fruits, vegetables, homemade baked goods, foodstuffs, handcrafts, and flowers available to the general public. The market season runs May through October and is held on Wednesday evenings and Saturday mornings at the Chauncey Swan parking facility. The 2020 season was held on-line due to COVID-19.

### **Government Buildings**

Government Buildings staff provides routine custodial and maintenance services at City Hall, Robert A. Lee Recreation Center, Mercer Aquatic Center, Scanlon Gymnasium, Senior Center and other public buildings utilizing a combination of in-house and contracted approaches. Staff provides daily cleaning and maintenance for the 64,445 square foot City Hall building, including Police and Fire facilities which are in operation 24/7 and three splash pads and City Park Pool during from Memorial Day through Labor Day. HVAC zones are also maintained daily for optimal energy efficiency, productivity, and comfort.

## **HIGHLIGHTS**

### **Recent Accomplishments:**

- Farmers Market was successfully offered through and on-line order, contact free pick up process throughout the entire 2020 season. Only food and farm products were sold.
- Park Renovation Projects completed at Willow Creek, City Park Playground, Wetherby, Fairmeadows, Scott, and Napoleon Playground.
- Government Buildings staff altered operations and work environments throughout City facilities in response to COVID-19.
- Recreation Centers, swimming pools and programs largely closed for first half of year due to COVID-19. Staff provided emergency childcare and limited recreation services during this time.

### Upcoming Challenges:

- Finding a new normal and operating strategies as the community re-opens as COVID-19 progresses in the Community.
- Aging mechanical and filtration systems at all three swimming pools.
- Documenting and reporting facility operation metrics that support Climate Action Goals.
- Implementing Park Master Plan vision for Recreation Services. (STEAM, support Climate Action Goals, teaching kids to swim, bicycle safely and participate in outdoor recreation.
- Activating Riverfront Crossings Park and neighborhood parks throughout the City.
- Replacing ash trees lost to Emerald Ash Borer infestation. Addressing public policy and education regarding tree removals and tree planting.
- Increasing Parks & Rec Foundation donations and participation
- Implementing Natural Areas Plan. Documenting changes supporting Climate Action Goals.

### Staffing:

	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>
<b>Total FTE's</b>	7.00	7.00	7.00

### Staffing Level Change Summary:

There are no staffing level changes in the fiscal year 2022 budget.

### Service Level Change Summary:

There are no service level changes in the fiscal year 2022 budget.

### Financial Highlights:

Services expenditures in the Parks and Recreation Administration budget increased by 14.38% due to the addition of \$15,000 to commission a public art project in the Riverfront Crossings Park.

\$15,000 was budgeted in Capital Outlay in Government Buildings to paint the EIFS at City Hall.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Invest in Public Infrastructure, Facilities, and Fiscal Reserves*

**Department Goal:** Monitor/utilize endowments, donations, and grant funding sources to decrease reliance on general fund subsidies. (Strategic Goal: Evaluate alternative revenue sources.)

**Department Objective:** Continue to work with the Iowa City Parks and Recreation Foundation and Community Foundation of Johnson County, which provides unique memorial opportunities and support of the Iowa City Parks and Recreation Department. Continue to research and apply for possible grant funding sources to benefit the Iowa City Parks and Recreation Department.

**Performance Measures:**

Endowments	CY 2017	CY 2018	CY 2019	CY 2020 Projected	CY 2021 Estimate
Iowa City Parks and Recreation Foundation	\$35,708	\$88,591	\$91,929	\$95,422	\$99,048
Community Foundation of Johnson County*	\$108,753	\$112,701	\$141,469	\$149,980	\$15,530

\* Community Foundation started in CY 2012

Donations & Grant Funding	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
Donations**	\$14,016	\$25,179	\$17,549	\$45,044.63	\$57,743
Grant Funding**	\$27,599	\$37,500	\$301,478	\$165,591.67	\$394,175
Total	\$41,615	\$62,679	\$319,027	\$210,636.29	\$451,918
Per capita calculation (used 2010 US Census)	\$0.613	\$0.923	\$7.030	\$3.104	\$6.659

\*\* Amounts include both General Fund and Capital Improvement Project Funds

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**Strategic Plan Goal:** *Foster Healthy Neighborhoods and Affordable Housing Throughout the City, Strengthen Community Engagement and Intergovernmental Relations*

**Department Goal:** Develop programs and events that support community engagement and neighborhood development.

**Department Objective:** Enhance and expand program offerings to include all areas and demographic segments.

**Performance Measures:**

	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
Programs (in ActiveNet)	1,685	1,672	1,447	965	1,200
Participants (Registered through ActiveNet)	10,182	10,024	8,766	5,844	9,600
Average Participants per Program	6	6	6	7	8

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### Activity Summary

Activity: Park and Rec Admin (510100) Fund: General (1000)  
 Division: Park and Rec Admin Department: Parks and Recreation

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 360,918	\$ 370,356	\$ 371,788	\$ 401,739	\$ 425,445	\$ 437,250
<b>Total Revenues</b>	<b>\$ 360,918</b>	<b>\$ 370,356</b>	<b>\$ 371,788</b>	<b>\$ 401,739</b>	<b>\$ 425,445</b>	<b>\$ 437,250</b>

<b>Expenditures:</b>						
Personnel	\$ 267,514	\$ 277,308	\$ 284,855	\$ 317,085	\$ 329,596	\$ 339,484
Services	91,307	87,570	79,036	81,354	93,049	94,910
Supplies	2,096	5,478	7,897	3,300	2,800	2,856
<b>Total Expenditures</b>	<b>\$ 360,918</b>	<b>\$ 370,356</b>	<b>\$ 371,788</b>	<b>\$ 401,739</b>	<b>\$ 425,445</b>	<b>\$ 437,250</b>

Personnel Services - FTE	2018	2019	2020	2021	2022
Administrative Secretary	1.00	1.00	1.00	1.00	1.00
Parks & Recreation Director	1.00	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

### Activity Summary

**Activity: Farmers Market (510200)** **Fund: General (1000)**  
**Division: Park and Rec Admin** **Department: Parks and Recreation**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ -	\$ -	\$ 17,279	\$ -	\$ -	\$ 136
Use Of Money And Property						
Rents	\$ 68,892	\$ 64,162	\$ 17,730	\$ 54,160	\$ 46,000	\$ 46,000
Charges For Fees And Services						
Misc Charges For Svc	2,274	2,114	668	2,110	2,942	2,942
Miscellaneous						
Contrib & Donations	10,845	6,662	9,967	10,750	15,750	15,750
Misc Merchandise	3,823	1,959	2,035	2,500	2,500	2,500
Other Misc Revenue	1,200	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 87,035</b>	<b>\$ 74,897</b>	<b>\$ 47,679</b>	<b>\$ 69,520</b>	<b>\$ 67,192</b>	<b>\$ 67,328</b>
<b>Expenditures:</b>						
Personnel	\$ 13,570	\$ 15,895	\$ 13,707	\$ 23,418	\$ 26,462	\$ 27,256
Services	28,885	35,056	31,624	36,810	36,644	37,377
Supplies	2,060	2,830	2,348	4,074	2,642	2,695
<b>Total Expenditures</b>	<b>\$ 44,516</b>	<b>\$ 53,781</b>	<b>\$ 47,679</b>	<b>\$ 64,302</b>	<b>\$ 65,748</b>	<b>\$ 67,328</b>

### Activity Summary

**Activity: Government Buildings (510300)** **Fund: General (1000)**  
**Division: Park and Rec Admin** **Department: Parks and Recreation**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 704,364	\$ 706,626	\$ 743,448	\$ 750,708	\$ 795,816	\$ 801,897
Use of Money And Property						
Royalties & Commiss	1,543	1,597	1,359	1,600	1,360	1,360
Other Financial Sources						
Sale Of Assets	-	-	48	-	-	-
<b>Total Revenues</b>	<b>\$ 705,907</b>	<b>\$ 708,222</b>	<b>\$ 744,855</b>	<b>\$ 752,308</b>	<b>\$ 797,176</b>	<b>\$ 803,257</b>
<b>Expenditures:</b>						
Personnel	\$ 334,866	\$ 352,076	\$ 370,991	\$ 382,543	\$ 407,784	\$ 420,017
Services	345,575	330,213	335,589	337,786	343,648	350,521
Supplies	25,466	25,933	32,500	31,979	30,744	31,359
Capital Outlay	-	-	5,775	-	15,000	-
<b>Total Expenditures</b>	<b>\$ 705,907</b>	<b>\$ 708,222</b>	<b>\$ 744,855</b>	<b>\$ 752,308</b>	<b>\$ 797,176</b>	<b>\$ 801,897</b>

Personnel Services - FTE	2018	2019	2020	2021	2022
Custodian - Govt Bldgs	2.00	2.00	2.00	2.00	2.00
M.W. I - Govt Bldgs	1.00	-	-	-	-
M.W. II - Govt Bldgs	1.00	1.00	1.00	-	-
Facilities Manager	1.00	1.00	1.00	1.00	1.00
Assistant Facilities Manager	-	-	1.00	1.00	1.00
<b>Total Personnel</b>	<b>5.00</b>	<b>4.00</b>	<b>5.00</b>	<b>4.00</b>	<b>4.00</b>

Capital Outlay	2021	2022
Facility Improvements	\$ -	\$ 15,000
	\$ -	\$ 15,000

## RECREATION

The Recreation Division manages the operation of the City's recreation facilities, programs and special events. The City offers programming that includes neighborhood events, large scale community events, sports, aquatics, social/arts/STEAM environmental educational and enrichment programs for all ages and abilities. The Division is dedicated to providing outreach to the community to ensure they have the ability to participate regularly in recreation pursuits. The Division's budget is the sum of nine areas: Recreation Administration, Recreation Center Operations, Social/Cultural/Environmental Activities, Aquatics, Underserved Populations, Youth Sports, Adult Sports, and Communications and Special Events.

### *Recreation Administration*

Administrative personnel include the Recreation Superintendent. Administration provides oversight and support for the other nine areas within the division. The Recreation Superintendent directly supervises the customer service attendants at both Recreation Centers.

The Iowa City Recreation Division staffs two customer service counters during open hours of operation at the Robert A. Lee Recreation Center and the Mercer Park Aquatic Center/Scanlon Gym. Customer Service staff provides information and assistance to the public. Duties include but are not limited to, answering phones, directing calls, registering patrons for activities, selling passes, and taking meeting room and park shelter reservations. Customer Service Attendants perform some general maintenance tasks such as cleaning and sanitization, hand out sports equipment, and instruct and supervise patrons in the recreation centers.

### *Recreation Center Facilities*

The Iowa City Recreation Division provides two recreational facilities. The Robert A. Lee Community Recreation Center houses a variety of activity spaces including: a gymnasium, fitness room, swimming pool, arts and crafts room, social hall, and potter's studio. A kitchen and meeting rooms are also available for public use. Open gym includes basketball, volleyball, pickleball, and table tennis. Aside from scheduled programs, the fitness room and gymnasium are available to the public at no cost. Roller-skating is offered at no fee on Saturday evenings during the school year.

The Scanlon Gymnasium at the Mercer Park Aquatic Center provides a gymnasium, a game room and multipurpose rooms. Scanlon Gymnasium offers rentals including gym rentals and birthday party packages. With two full courts, the Scanlon Gym hosts many tournaments (soccer, volleyball, basketball) that bring in many participants to Iowa City from across the state and the Midwest. The Mercer/Scanlon facility also hosts elementary school nights, family fun nights, tot time and other special events. The Grant Wood Gym is located at Grant Wood elementary school. This gymnasium helps facilitate youth and adult sports as well as underserved programming. There will be an enhanced focus on providing themed drop-in opportunities throughout the school year that will develop a set of recreational skills centered around that particular theme.

### *Social/Arts/STEAM/Environmental Activities*

Social, arts, STEAM and environmental programs are provided throughout the year and are available for all ages. Most arts programs are offered in 4 or 6-week sessions or in a workshop format. STEAM (Science, Technology, Engineering, Art, Math) programming is offered through classes, workshops, and maker space events. The potter's studio and the Arts & Crafts room are available year-round.

Special events, workshops, clinics, and community education includes Environmental Education, trips, music performances, holiday events and no-school day activities. Outreach into the neighborhoods continues to grow with programs such as Walk the Creek, Parties in the Park, Playgrounds, Pop-Up Park Events, gardening/sustainability education and outdoor recreation programs such as fishing and geocaching.

Summer camp offers nine weeks of swimming, crafts, roller skating, field trips, sports, and elective camps. This indoor/outdoor camp consists of nine one-week sessions for children completing grades K-6. The free drop-in playground program provides supervised activities in several Iowa City park sites. This eight-week summer program is designed for children completing grades K-6 and feature sports, nature awareness, games, and craft activities.

### *Aquatics*

Aquatics programming offers a wide variety of swimming options for the community including swim lessons, lap swimming, aqua fitness and an introduction to swim team competition. The department maintains three facilities: City Park Pool, the Robert A. Lee Recreation Center Pool and Mercer Park Aquatic Center. The pedestrian mall's Weatherdance Fountain and three splash pads at Wetherby, Fairmeadows and Tower Court are also available for the public.

The swim lesson program's main goal is to provide quality, affordable and accessible swim lessons to all citizens of Iowa City. Swim lessons are available for all skill levels and abilities; ranging from parent/ toddler cooperative classes to adult swim lesson options. The department strives to provide a portfolio of courses that are viable and accessible to all of Iowa City.

The Robert A. Lee Recreation Center Pool is the main facility used for youth swim lessons. A traditional L-shaped pool with a 12-foot-deep end and 3-foot shallow end features 6 lap lanes allowing for a diverse set of offerings.

Mercer Park Aquatic Center is divided into three sections separated by two moveable bulkheads. The separation provides three programming areas; shallow for water walking, high paced workouts, and private lessons, a middle section designated for lap swim, and the deep end for swim teams and competitive use. Mercer Park also includes a hot tub and a small outdoor wading pool.

### *Underserved Populations*

Underserved Populations programs provide recreation experiences throughout the year for persons with special needs or population groups who have been historically underserved. Principal goals for the programs are to enhance independent leisure skills and lifestyles of persons with disabilities in addition to addressing barriers to access of recreational activities.

Program areas promote skill development and offer educational activities, while maintaining recreational values. Program offerings include sports and fitness, arts, music and movement, independent living skills, special events, clubs and social activities.

### *Youth Sports*

The Youth Sports program is designed to offer participants a variety of recreational sport leagues and individual programs focused on developing skills and sportsmanship in a fun, positive and encouraging atmosphere. The program is geared for recreation play so all participants regardless of ability or knowledge of the sport have a positive experience. Program offerings include traditional sports as well as non-traditional sports. Seasons are kept short in order to prevent overlap allowing participants to register for multiple programs.

The Iowa City Parks and Recreation Department works cooperatively with other local sports organizations to maximize the program opportunities and experiences. It also works with local businesses to create team sponsorships in order to keep participant fees low.

### *Adult Recreation & Wellness*

Adult recreation and wellness programs include men's, women's and co-recreational teams in the sports of volleyball and basketball. Competitive and recreational divisions are established to meet participant's interests and skill levels. New adult sports leagues and tournaments are being developed and the City will continue to partner with the Corridor Corporate Games. There is an increased focus on branching away exclusively from sports and looking to develop programming for a wider audience, including how-to skills workshops, developing and promoting wellness opportunities, creating larger-scale adult recreation one-day events, increasing neighborhood park visits through the facilitation of weekly small social Pop-Up Park events and in creating bike safety and education clinics and events for youth.

Staff schedules the Department's athletic fields including 19 baseball/softball fields and 23 soccer fields. Affiliate groups and outside user groups include: City High Baseball, Iowa City Boys Baseball, Iowa City Girls Softball, Kickers Youth and Adult Soccer, RedZone Flag Football League, Heritage Christian School, Little Hawks Baseball and Softball Clubs, Trojans Baseball Club, Jaguars Softball Club, Barracudas Softball Club, Iowa Soccer League (Youth), Pearl City Soccer League (Adult), Club Development Soccer League (Youth).

The Recreation Program Supervisor in this area also supervises garden plot rentals, contracts for event facilities and concessions at Terry Trueblood Recreation Area, the processing of special event permits, rentals of park shelters, and operations at the City's two dog parks.

### *Communications & Special Events*

The Communications & Special Events program area encompasses brand development and external communication coordination including website and social media management, media and public relations, digital design and advertising, brand management, and creative/technical writing and editing.

This Recreation Program Supervisor also coordinates with other staff in an effort to enhance the viability and quality of special events in their particular areas.



## HIGHLIGHTS

### Recent Accomplishments

- Staff successfully operated the COVID emergency camp for the children of City, Johnson County, hospital and long-term care employees
- Aquatics swim lesson scholarship participation and awareness has increased. The Division has secured additional outside funding to help with transportation costs and has been increasingly successful in coordinating BASP participation
- Increased programming opportunities that align with the City's initiatives and the recreational goals of the Parks Master Plan
- The Root for Trees pilot program launched in October with significant interest from the community

### Upcoming Challenges

- Outreach and increased participation in programs and events
- Post-COVID will undoubtedly change operations of recreational facilities, what types of programming we offer to the public and efforts to make everyone feel safe while participating

### Staffing:

	FY2020	FY2021	FY2022
<b>Total FTE's</b>	14.50	14.50	14.50

### Staffing Level Change Summary

There are no staffing level changes in the fiscal year 2022 budget.

### Service Level Change Summary

There are no service level changes included in the fiscal year 2022 budget.

### Financial Highlights

Personnel expenditures increased by 6.1% in fiscal year 2022 primarily due to the increase in temporary employee wages from a \$13.25 to a \$15 minimum wage.

Capital Outlay includes \$35,000 for a scissor lift and \$31,500 for facility improvements in the fiscal year 2022 budget.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Invest in Public Infrastructure, Facilities, and Fiscal Reserves*

**Department Goal:** To make the recreation programs as financially self-sufficient as possible and reduce the reliance upon property taxes.  
(Strategic Goal: Evaluate alternative revenue sources.)

**Department Objective:** Set program fees to recover more of direct program costs in order to rely less on general fund subsidies.

**Performance Measures:**

Recreation program cost recovery

Goal	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
40%	38%	41%	30%	25%	40%

FY2020 - Program cancellation and facility closures from mid-March through end of FY. Hourly staff paid regular wages for COVID admin leave from March 23 - May 17

FY2021 Projected - Assumes Mercer pool to be open for some level of swimming access; assumes many programs to be canceled through *at least* most of July-December

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**Strategic Plan Goal:** *Foster Healthy Neighborhoods and Affordable Housing Throughout the City*

**Department Goal:** Provide and promote gardening throughout the City.

**Department Objective:** Provide spaces for community and neighborhood gardens.  
(Strategic Goal: Grow the local foods economy.)

**Performance Measures:**

	FY2018	FY2019	FY2020	FY 2021 Projected	FY 2022 Estimate
Number of Rented Garden Plots	209	213	273	273	289
Number of Neighborhood Garden Sites	4	4	4	4	5
Number of Demonstration Gardens	3	0	0	4	5

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## Activity Summary

**Activity: Recreation (520100)** **Fund: General (1000)**  
**Division: Recreation** **Department: Parks and Recreation**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 2,059,493	\$ 1,908,059	\$ 2,073,577	\$ 2,778,171	\$ 2,769,621	\$ 2,856,201
Other City Taxes						
Hotel/Motel Tax	257,972	311,574	278,402	311,570	278,401	278,401
Use Of Money And Property						
Rents	106,685	73,868	109,092	83,344	108,110	108,110
Royalties & Commiss	7,429	6,337	5,401	6,330	5,400	5,400
Intergovernmental						
Other State Grants	11,589	-	-	-	-	-
Local 28E Agreements	101,954	95,560	97,395	95,560	97,400	97,400
Charges For Fees And Services						
Culture & Recreation	584,845	572,367	312,305	419,328	536,316	536,316
Transit Fees	955	-	(50)	-	-	-
Miscellaneous						
Contrib & Donations	5,635	3,980	6,064	3,100	3,100	3,100
Misc Merchandise	3,198	1,666	2,126	7,210	7,820	7,820
Other Misc Revenue	1,697	8,800	12,087	10,000	10,000	10,000
Other Financial Sources						
Sale Of Assets	2,139	4,062	839	-	-	-
<b>Total Revenues</b>	<b>\$ 3,143,589</b>	<b>\$ 2,986,271</b>	<b>\$ 2,897,238</b>	<b>\$ 3,714,613</b>	<b>\$ 3,816,168</b>	<b>\$ 3,902,748</b>

<b>Expenditures:</b>						
Personnel	\$ 2,186,688	\$ 2,102,290	\$ 2,139,024	\$ 2,646,169	\$ 2,808,630	\$ 2,892,889
Services	640,794	626,683	573,431	672,157	651,684	664,718
Supplies	241,435	234,495	171,957	305,087	289,354	295,141
Capital Outlay	74,672	22,803	12,826	91,200	66,500	50,000
<b>Total Expenditures</b>	<b>\$ 3,143,589</b>	<b>\$ 2,986,271</b>	<b>\$ 2,897,238</b>	<b>\$ 3,714,613</b>	<b>\$ 3,816,168</b>	<b>\$ 3,902,748</b>

Personnel Services - FTE	2018	2019	2020	2021	2022
Office Coord - Recreation	1.00	-	-	-	-
Recreation Supt	1.00	1.00	1.00	1.00	1.00
Assistant Recreation Supt	-	-	-	1.00	1.00
Custodian - Govt Buildings	3.75	3.00	3.50	3.50	3.50
M.W. I - Pools	-	1.00	1.00	1.00	1.00
M.W. II - Pools	1.00	1.00	1.00	1.00	1.00
M.W. III - Govt Bldgs	1.00	1.00	1.00	1.00	1.00
Recreation Assistant	-	-	-	1.00	1.00
Aquatics Assistant	1.00	1.00	1.00	-	-
Rec Program Supervisor	6.00	6.00	6.00	5.00	5.00
<b>Total Personnel</b>	<b>14.75</b>	<b>14.00</b>	<b>14.50</b>	<b>14.50</b>	<b>14.50</b>

Capital Outlay	2021	2022
Facility Improvements	\$ 76,000	\$ 31,500
Scissor Lift	-	35,000
Park & Rec Equipment	3,200	-
Vacuum	12,000	-
<b>Total Capital Outlay</b>	<b>\$ 91,200</b>	<b>\$ 66,500</b>

## PARK MAINTENANCE

The Park Maintenance division budget is organized into three activities: Administration, Operations, and Forestry. The Park Maintenance Administration's management area includes 57 designated parks which include 54 picnic shelters, 150+ pieces of playground equipment, 22 restroom facilities, 2 dog parks and 3 splash/spray pad facilities. The Park Maintenance Operations activity manages a total of 1,800+ acres land, which consists of 1600+ acres of parkland, open/green space and 200+ acres of City-owned non-parkland. The Forestry activity manages 50,000+ ROW and parkland trees encompassing the City's expanding urban forest, which includes Emerald Ash Borer (EAB) susceptible ash trees. The entire Division manages 60+ miles of trails by mowing, clearing snow and pruning vegetation.

### Park Maintenance Administration

Administrative personnel provide oversight, planning, and management of the division.

### Park Maintenance Operations

Daily staff responsibilities include visiting all designated parks, cleaning and securing restroom and shelter facilities and providing for trash removal.

- Park Shelters: Staff prepares and maintains shelters for 1,300+ rented events a year. Staff is responsible for continual cleaning, maintenance and repair, which includes siding, roofing, plumbing, windows and doors, painting, electrical and concrete work, and construction of new shelters and additions.
- Playgrounds: Staff is responsible for installation of new play equipment, inspection and repairs of the existing 150+ pieces of playground equipment and play surfaces to meet industry safety standards.
- Mowing: Scheduled mowing in the 1800+ acres of land managed include residential-style turf, prairies and 200+ acres of non-parkland along highways, water retention areas and ROWs.
- Snow and ice removal: Snow removal and winter maintenance of access roads, parking areas, bridges, 60+ miles of trails and sidewalks, and ice-skating areas.
- Park Fixtures: Fixtures such as picnic tables (375), drinking fountains (50+), dog waste containers (50+), and recycling and refuse containers are inspected and repaired as needed by staff.
- Natural Areas: Activities to manage, enhance, and protect City-owned woodlands, wetlands and prairie areas including controlled burns and new plantings. This activity is managed in congruence with the Natural Area Master Plan.
- Athletic Facilities: Athletic facilities staff manages softball and baseball fields, soccer fields, flag football fields and a cross country course. Staff is responsible for 19 competition level ball fields, 24 competitive soccer fields, 5 general purpose/multi use sport fields and a cross country course. Ballfields are prepped daily for practices and games from April through October. Soccer fields are re-seeded, re-lined, moved to spread spot ware throughout the season.

- **Horticulture:** Horticulture staff provides design, installation and maintenance of planter beds and islands in parks, City Plaza (Pedestrian Mall), City Hall and all city owned areas with landscaping. Horticulture staff manages approximately 125,000 square feet of landscaping in ROWs, gateways and traffic islands throughout the city. Horticulture staff also assists with the installation and maintenance of natural areas.

**Forestry**

Forestry staff provides routine arboricultural services such as inspecting, pruning, removing and planting trees located in the city rights-of-way, city parks and city-owned properties. Forestry staff responds to emergency storm damage of public and private trees when public facilities or services are impacted. Forestry staff issues and inspects contracts for tree and stump removal and tree planting. Forestry staff regularly advises Engineering and Housing Inspection Services staff regarding tree protection during construction and/or demolition projects, species selection for building permits and zoning requests. Staff contracted or completed internally: pruning of 1,500 trees, removal of 365 trees, treatment of 117 ash trees, planting of 450 trees and 1,200 tree seedlings.

**HIGHLIGHTS**

**Recent Accomplishments:**

- City Park playground project
- Wetherby Park playground, shelter, restroom and trail projects
- Scott, Fairmeadows and Napoleon playground projects
- Willow Creek playground, shelter, and restroom project
- Prairie establishment project: 28 Acres in 2019; 78 acers in 2020.
- 4 Consecutive REAP Grant awards totaling almost \$700,000
- Iowa Ave median planting project
- STMA Environmental Management Certification of Napoleon Softball Complex
- Derecho storm prompt response to tree damage

**Upcoming Challenges:**

- Emerald Ash Borer Infestation
- Derecho damage inspection and pruning
- Expanding park system and amenities
- Additional public use of outdoor facilities and spaces during pandemic.
- Expanding City boundaries with additional ROW tree planting, pruning and removals
- Climate Change - Trend toward extreme weather events

**Staffing:**

	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>
<b>Total FTE's</b>	21.00	23.00	23.00

**Staffing Level Change Summary:**

There are no staffing level changes in the fiscal year 2022 budget.

**Service Level Change Summary:**

There are no service level changes included in the fiscal year 2022 budget.

**Financial Highlights:**

Park Maintenance Operations Capital Outlay expenditures decreased by 54.1% in the fiscal year 2022 budget primarily due to a large mulcher equipment purchase and natural area management project carryforwards included in the fiscal year 2021 budget.

Capital Outlay in Forestry includes \$10,000 for a water wagon and \$55,000 for a one-ton truck in the fiscal year 2022 budget.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Foster Healthy Neighborhoods and Affordable Housing Throughout the City*

**Department Goal:** Develop and enhance Parkland areas and open spaces to exceed existing and future needs of Iowa City patrons.  
(Strategic Goal: Substantially improve access and use of public spaces.)

**Department Objective:** Utilize public engagement through neighborhood meetings, outreach and social media to gather input for the purposes of planning, education and volunteerism. Review and update the master plan every five years to reflect current and future needs of the community.

**Performance Measures:**

	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021 Projected</b>	<b>FY 2022 Estimate</b>
Acres of Developed Parkland	1,538	1,540	1,540	1,540	1,540
Acres of Undeveloped Parkland	200	210	218	218	218
Total Acres of Parkland	1,738	1,750	1,758	1,758	1,758
Total Acres per 1,000 Population (used 2010 US Census)	25.61	25.79	25.91	25.91	25.91
Total Non-Parkland*	220	220	221	221	221

\*Non-Parkland consists of highway ROWs, medians/islands and areas unmaintained by other divisions. FY2014 is the first year these areas were identified as an extra coverage absorbed by Parks.

Community Survey results of the percent rated positively

Subject	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>
City Parks	N/A	N/A	N/A	N/A	N/A
Open Space	N/A	N/A	N/A	N/A	N/A
Participation - Visited a City Park	N/A	N/A	N/A	N/A	N/A

\*Community Survey conducted during FY 2013 and FY 2017; some new measures added in FY 2017

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**Strategic Plan Goal:** *Invest in Public Infrastructure, Facilities, and Fiscal Reserves, Foster Healthy Neighborhoods and Affordable Housing Throughout the City*

**Department Goal:** Create effective sustainable methods of operating and maintaining facilities that accurately distribute the costs, benefits and current level of service to the public.  
(Strategic Goal: Evaluate alternative revenue sources.)

**Department Objective:** Efficiently and equitably manage Parkland areas, open spaces and facilities utilizing sustainable techniques.

**Performance Measures:**

Park Maintenance Operating Expenses per Acre (Total Acres of Parkland)

	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
Operating Expenses	\$3,388,566	\$3,710,152	\$3,779,076	\$3,779,076	\$3,779,076
Per Capita (used 2010 US Census)	\$49.93	\$54.67	\$55.69	\$55.69	\$55.69
Per Acre Cost	\$1,731	\$1,883	\$1,910	\$1,910	\$1,910

\*Starting FY2014 calculation includes non-parkland acres, which more accurately reflects cost per acre.

**Strategic Plan Goal:** *Demonstrate Leadership in Climate Action*

**Department Goal:** Develop and enhance Parkland areas and open spaces to exceed existing and future needs of Iowa City patrons.  
Increase the City's tree canopy coverage.

**Department Objective:** Increase the number of trees planted in City ROWs.

**Performance Measures:**

Trees planted in City ROWs.

	CY 2018	CY 2019	CY 2020	CY 2021 Projected	CY 2022 Estimate
Trees planted	162	400	400	400	400



### Activity Summary

**Activity: Park Maintenance Administration (530100)** **Fund: General (1000)**  
**Division: Park Maintenance** **Department: Parks and Recreation**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 161,393	\$ 220,660	\$ 276,291	\$ 296,130	\$ 250,648	\$ 257,742
Other Financial Sources						
Sale Of Assets	4	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 161,393</b>	<b>\$ 220,660</b>	<b>\$ 276,291</b>	<b>\$ 296,130</b>	<b>\$ 250,648</b>	<b>\$ 257,742</b>
<b>Expenditures:</b>						
Personnel	\$ 121,671	\$ 174,626	\$ 230,750	\$ 251,094	\$ 208,144	\$ 214,388
Services	32,018	40,212	41,745	43,125	40,054	40,855
Supplies	7,709	5,822	3,796	1,911	2,450	2,499
<b>Total Expenditures</b>	<b>\$ 161,397</b>	<b>\$ 220,660</b>	<b>\$ 276,291</b>	<b>\$ 296,130</b>	<b>\$ 250,648</b>	<b>\$ 257,742</b>
<b>Personnel Services - FTE</b>						
Asst Superintendent Parks/Forestry	-	-	1.00	1.00	1.00	
Superintendent Parks/Forestry	1.00	1.00	1.00	1.00	1.00	
<b>Total Personnel</b>	<b>1.00</b>	<b>1.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	

### Activity Summary

**Activity: Park Maintenance Operations (530200)** **Fund: General (1000)**  
**Division: Park Maintenance** **Department: Parks and Recreation**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 2,272,300	\$ 2,235,269	\$ 2,681,234	\$ 3,335,139	\$ 3,094,395	\$ 3,034,413
Use Of Money And Property						
Rents	221,314	215,804	128,256	94,145	155,160	155,160
Royalties & Commiss	4,613	3,593	3,059	3,590	3,500	3,500
Intergovernmental						
Disaster Assistance	4,235	-	-	-	-	-
Charges For Fees And Services						
Culture & Recreation	110,580	118,308	96,693	94,920	96,690	96,690
Miscellaneous						
Contrib & Donations	5,872	-	-	-	-	-
Misc Merchandise	602	1,550	905	1,550	910	910
Other Misc Revenue	1,008	1,627	19,060	-	19,060	19,060
Other Financial Sources						
Sale Of Assets	1,636	84,144	995	-	-	-
<b>Total Revenues</b>	<b>\$ 2,622,160</b>	<b>\$ 2,660,295</b>	<b>\$ 2,930,202</b>	<b>\$ 3,529,344</b>	<b>\$ 3,369,715</b>	<b>\$ 3,309,733</b>

<b>Expenditures:</b>						
Personnel	\$ 1,496,946	\$ 1,524,896	\$ 1,546,665	\$ 1,797,034	\$ 1,896,433	\$ 1,953,326
Services	822,633	850,071	882,742	976,559	977,849	997,406
Supplies	266,950	252,393	243,933	282,618	278,433	284,002
Capital Outlay	35,632	32,936	256,863	473,133	217,000	75,000
<b>Total Expenditures</b>	<b>\$ 2,622,160</b>	<b>\$ 2,660,295</b>	<b>\$ 2,930,202</b>	<b>\$ 3,529,344</b>	<b>\$ 3,369,715</b>	<b>\$ 3,309,733</b>

<b>Personnel Services - FTE</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
M.W. I - Parks	2.00	2.00	2.00	2.00	2.00
M.W.I - Athletic Fields	1.00	1.00	1.00	1.00	1.00
M.W. II - Parks	4.00	4.00	4.00	4.00	4.00
M.W. II - Horticulture	1.00	1.00	1.00	1.00	1.00
M.W. III - Parks	4.00	4.00	3.00	3.00	3.00
Sr MW - Parks	1.00	1.00	1.00	1.00	1.00
Sr MW - Horticulture Specialist	1.00	1.00	1.00	1.00	1.00
Sr MW - Turfgrass Specialist	1.00	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>15.00</b>	<b>15.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>

	<b>2021</b>	<b>2022</b>
<b>Capital Outlay</b>		
Natural Area Management Projects	\$ 276,133	\$ 150,000
Mulcher	125,000	-
Tilt-bed Trailer	-	13,000
Laser Grade Ball Fields	20,000	9,000
Automatic Locks for Restrooms	10,000	-
Soccer Field Improvements	21,000	16,000
Bocce Ball court	15,000	-
Other Operating Equipment	-	23,000
Irrigation Improvements	6,000	6,000
<b>Total Capital Outlay</b>	<b>\$ 473,133</b>	<b>\$ 217,000</b>

## Activity Summary

**Activity: Forestry (530300)** **Fund: General (1000)**  
**Division: Park Maintenance** **Department: Parks and Recreation**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues &amp; Transfer In:</b>						
General Revenues Subsidy	\$ 507,622	\$ 746,944	\$ 826,290	\$ 1,098,095	\$ 1,092,524	\$ 1,079,898
Other City Taxes						
Utility Franchise Tax	9,655	9,813	8,929	9,810	8,930	8,930
Miscellaneous						
Contrib & Donations	11,393	5,450	5,735	5,450	5,740	5,740
Other Misc Revenue	-	-	46	-	-	-
Transfer In -Govt Activities	78,275	79,864	82,326	86,622	90,795	92,611
<b>Total Revenues &amp; Transfer In</b>	<b>\$ 606,945</b>	<b>\$ 842,072</b>	<b>\$ 923,326</b>	<b>\$ 1,199,977</b>	<b>\$ 1,197,989</b>	<b>\$ 1,187,179</b>

<b>Expenditures:</b>						
Personnel	\$ 352,169	\$ 411,921	\$ 432,262	\$ 640,567	\$ 653,061	\$ 672,653
Services	208,032	358,976	427,387	430,756	416,028	424,349
Supplies	46,744	67,539	63,676	73,654	63,900	65,178
Capital Outlay	-	3,636	-	55,000	65,000	25,000
<b>Total Expenditures</b>	<b>\$ 606,945</b>	<b>\$ 842,072</b>	<b>\$ 923,326</b>	<b>\$ 1,199,977</b>	<b>\$ 1,197,989</b>	<b>\$ 1,187,179</b>

	2018	2019	2020	2021	2022
<b>Personnel Services - FTE</b>					
M. W. I - Forestry	-	2.00	2.00	4.00	4.00
M. W. II - Forestry	1.00	1.00	1.00	1.00	1.00
M. W. III - Forestry	1.00	1.00	1.00	1.00	1.00
Sr MW - Forestry	1.00	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>3.00</b>	<b>5.00</b>	<b>5.00</b>	<b>7.00</b>	<b>7.00</b>

	2021	2022
<b>Capital Outlay</b>		
Water Wagon	\$ -	\$ 10,000
One-ton Truck	-	55,000
Grapple Truck	55,000	-
<b>Total Capital Outlay</b>	<b>\$ 55,000</b>	<b>\$ 65,000</b>

## CEMETERY OPERATIONS

The Cemetery Division’s budget is organized into Cemetery Operations and Cemetery Perpetual Care. Cemetery Operations manages Oakland Cemetery and Perpetual Care manages maintenance items within the cemetery. Oakland Cemetery occupies 40+ acres adjacent to the western edge of Hickory Hill Park. There have been an estimated 15,872 interments in the cemetery based on the complete burial report contained in the Cemetery Information Management System (CIMS) program. Staff maintains all cemetery grounds, buildings, equipment, and snow route.

- Assistance with family members/funeral homes regarding funeral arrangements; determine right of interment, interment placement, lot sales/repurchases; complete billing and maintain records.
- Assist the general public/funeral homes/monument dealers with genealogy requests, lot locations and explanation, enforcement of cemetery rules and regulations.
- Future expansion: mausoleum, columbarium addition, purchase surrounding property and/or expand to the east.

The **Cemetery Perpetual Care** activity accounts for donations that are dedicated for the long-term maintenance of the Oakland Cemetery. This activity was moved from a permanent fund into the General Fund in fiscal year 2017.

### HIGHLIGHTS

**Recent Accomplishments:**

- Replaced all the Lot/Block signage in the cemetery.
- Repaired 20 monument foundations.

**Upcoming Challenges:**

- Removal of declining ash trees and expiring oaks throughout the cemetery.

**Staffing:**

	FY2020	FY2021	FY2022
<b>Total FTE’s</b>	3.00	3.00	3.00

**Staffing Level Change Summary:**

There are no staffing level changes in the fiscal year 2022 budget.

**Service Level Change Summary:**

There are no staffing level changes in the fiscal year 2022 budget.

**Financial Highlights:**

The fiscal year 2022 Supplies expenditures increased by 17.8% due to an elevated level of the number of sold cemetery plots that were purchased back in fiscal year 2020, which is used to project the fiscal year 2022 expenditures.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Invest in Public Infrastructure, Facilities, and Fiscal Reserves*

**Department Goal:** Track and compare the number of full burials verse cremation burials for each fiscal year.

**Department Objective:** Report burial trends to effectively estimate the current longevity of the Cemetery. Use the results to assist with the strategic planning for future expansions and needs.

**Performance Measures:**

	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021 Projected</b>	<b>FY 2022 Estimate</b>
Full Burials	30	25	22	26	25
Cremation	47	38	29	37	38

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### Activity Summary

**Activity: Cemetery Operations (540100)** **Fund: General (1000)**  
**Division: Cemetery Operations** **Department: Parks and Recreation**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 235,080	\$ 262,994	\$ 288,097	\$ 310,368	\$ 329,883	\$ 341,846
Charges For Fees And Services						
Misc Charges For Svc	38,005	42,753	31,386	42,190	37,382	37,382
Other Financial Sources						
Sale Of Assets	74,770	43,999	63,375	60,800	60,242	60,242
<b>Total Revenues</b>	<b>\$ 347,855</b>	<b>\$ 349,747</b>	<b>\$ 382,858</b>	<b>\$ 413,358</b>	<b>\$ 427,507</b>	<b>\$ 439,470</b>

<b>Expenditures:</b>						
Personnel	\$ 275,350	\$ 276,948	\$ 298,853	\$ 330,916	\$ 341,280	\$ 351,518
Services	59,395	61,937	70,645	70,789	72,504	73,954
Supplies	13,109	10,861	13,360	11,653	13,723	13,997
<b>Total Expenditures</b>	<b>\$ 347,855</b>	<b>\$ 349,747</b>	<b>\$ 382,858</b>	<b>\$ 413,358</b>	<b>\$ 427,507</b>	<b>\$ 439,470</b>

Personnel Services - FTE	2018	2019	2020	2021	2022
Cemetery Supervisor	1.00	1.00	1.00	1.00	1.00
M.W. II - Cemetery	1.00	1.00	1.00	1.00	1.00
M.W. III - Cemetery	1.00	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

### Activity Summary

**Activity: Cemetery Perpetual Care (540500)** **Fund: Cemetery Perpetual Care Fund (1024)**  
**Division: Cemetery Operations** **Department: Parks and Recreation**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 1,502	\$ 2,710	\$ 2,056	\$ 1,500	\$ 1,500	\$ 1,500
<b>Total Revenues</b>	<b>\$ 1,502</b>	<b>\$ 2,710</b>	<b>\$ 2,056</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>

<b>Expenditures:</b>						
Services	\$ -	\$ -	\$ -	\$ 4,500	\$ 1,500	\$ 1,530
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,500</b>	<b>\$ 1,500</b>	<b>\$ 1,530</b>

## LIBRARY OPERATIONS

The Iowa City Public Library is a center of community life that connects people of all ages with information, engages them with the world of ideas and with each other, and enriches the community by supporting learning, promoting literacy, and encouraging creativity. The Library Operations budget is organized into General Library, Library Materials, Board Controlled Funds, Gifts and Bequests, Gifts – Materials, and Library Replacement Reserves.

### **General Library**

This accounts for the majority of the library's budget, and includes staffing, programs, public services, building repair and maintenance, and the Bookmobile. This also includes transfers to equipment replacement reserves.

### **Library Materials**

This represents the acquisition and replacement of library materials. Materials budgets are organized into children's materials, young adult materials, and adult materials in a variety of formats. Electronic and downloadable formats represent an increasing number of materials acquisitions.

### **Board Controlled Funds**

This is funded largely through State Library of Iowa funded grants for Library Open Access (reciprocal borrowing) and Enrich Iowa programs. A 0.50 FTE staff person is included in the reciprocal borrowing budget.

### **Gifts and Bequests**

This includes contributions and donations, both designated and undesignated, for library operations, programs, and building improvements. A 0.40 FTE staff person is compensated from undesignated gifts for Bookmobile operations.

### **Gifts – Materials**

These resources are donated and designated for materials acquisitions.

### **Library Replacement Reserves**

Funded through a transfer from General Library operations, these funds are intended for the scheduled replacement of library equipment and computer hardware.

## HIGHLIGHTS

Fiscal year 2020 by the numbers:

- 49,788 cardholders
- 1,046,557 circulation
- 442,702 building visits
- 12,847 Bookmobile visits
- 259,729 collection size

**Recent Accomplishments:**

- Planned and initiated a diversity audit of the Young Adult (YA) fiction collection
- Pivoted due to COVID-19 building closure: Transitioned from building-based, in-person service model to virtual service model, including production and promotion of programming for all ages, and focusing on digital media formats
- Crafted new strategic plan representing community and staff aspirations and reflects COVID-19 challenges and impacts
- The AIM Student Card was issued to 15,283 learners. Working with the Iowa City Community School District, North Liberty Community Library, and Coralville Public Library, this program offers a no-barrier card for youth which provides more students more access across the region. By the end of the fiscal year, 727 student borrowers checked out a combined 2,313 physical items and 2, 751 e-format items
- Building enhancements were made to ensure all patrons have access to amenities and services. We added a power-assist door in the Administrative suite and a water bottle filling station on the second floor. Aging, damaged Children’s Room shelving was repaired, and soft furniture high-use areas throughout the building was reupholstered

**Upcoming Challenges:**

- Prioritize public health and safety in designing and delivering library services
- Identify and address human resources and employment-related barriers to establishing a workplace that reflects the community
- Complete flooring (second floor) and furnishings replacement project (CIP)
- Manage transitions between library reopening phases
- Work with Iowa City Police Department and other community partners to establish protocols for de-escalating and managing behavior issues to reduce calls to the police
- Prepare for ICPL’s 125<sup>th</sup> anniversary celebration

**Staffing:**

	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>
<b>Total FTE’s</b>	44.05	43.92	43.92

**Staffing Level Change Summary:**

There are no staffing level changes in the fiscal year 2022 budget.

**Service Level Change Summary:**

There are no service level changes included in the fiscal year 2022 budget.

**Financial Highlights:**

Capital Outlay expenditures for the General Library include \$7,000 in fiscal year 2022 for RFID tags.

Library Materials budget increased by 17.7% in fiscal year 2022 primarily due to budget cuts for materials in the fiscal year 2021 budget due to the COVID-19 pandemic.



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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Strengthen Community Engagement and Intergovernmental Relations, Foster Healthy Neighborhoods and Affordable Housing Throughout the City*

**Department Goal:** The Iowa City Public Library actively encourages discovery, learning, and greater participation in community life.

**Department Objective:** Work with the ICCSD, preschools and summer programs to help children sign up for a library card and participate in summer reading programs.

**Performance Measures:**

Children Registering for Summer Reading Programs

FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
3,468	3,360	636	700	800

Community Survey results of the percent rated positively

Subject	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
Public Libraries	N/A	N/A	N/A	N/A	N/A

\* Community Survey conducted during FY 2013 and FY 2017

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**Strategic Plan Goal:** *Advance Social Justice, Racial Equity, and Human Rights*

**Department Goal:** The Iowa City Public Library contributes to the quality of life in Iowa City by offering opportunities to explore diverse ideas, to exercise imagination, and to express creativity.

**Department Objective:** Provide programs, displays, and reading lists to diverse audiences on themes of social justice and racial equity.

**Performance Measures:**

Number of programs, displays, and reading lists specifically aimed at diverse audiences or relating to themes of social justice and racial equity.

FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
352	389	343	275	350

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**Strategic Plan Goal:** *Foster Healthy Neighborhoods and Affordable Housing Throughout the City*

**Department Goal:** Introduce Bookmobile

**Department Objective:** Improve equitable access to library services

**Performance Measures:**

Community Members Visits to the Bookmobile Per Week

<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021 Projected</b>	<b>FY 2022 Estimate</b>
331	340	378	225	300

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## Activity Summary

**Activity: General Library (550100)** **Fund: General (1000)**  
**Division: Library Operations** **Department: Library**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues &amp; Transfer In:</b>						
General Revenues Subsidy	\$ 3,728,651	\$ 3,684,799	\$ 3,673,496	\$ 4,126,095	\$ 4,076,197	\$ 4,212,984
Property Taxes	924,259	975,562	1,000,782	1,115,780	1,140,401	1,174,613
Other City Taxes						
Gas/Electric Excise Tax	11,312	11,140	11,546	10,842	10,961	10,961
Mobile Home Tax	1,012	974	873	970	870	870
Use Of Money And Property						
Rents	26,000	30,000	22,000	32,500	24,000	24,000
Royalties & Commiss	2,220	1,936	1,869	1,910	1,850	1,850
Intergovernmental						
Property Tax Credits	25,051	25,313	25,171	31,997	25,934	25,934
Local 28E Agreements	517,908	542,174	565,694	584,610	610,820	610,820
Charges For Fees And Services						
Library Charges	28	26	10	-	-	-
Miscellaneous						
Library Fines & Fees	143,285	135,183	60,545	10,000	50,000	50,000
Misc Merchandise	8	-	-	-	-	-
Other Misc Revenue	15,874	12,502	13,286	12,460	13,260	13,260
Other Financial Sources						
Sale Of Assets	170	868	56	-	-	-
<b>Total Revenues &amp; Transfer In</b>	<b>\$ 5,395,777</b>	<b>\$ 5,420,477</b>	<b>\$ 5,375,329</b>	<b>\$ 5,927,164</b>	<b>\$ 5,954,293</b>	<b>\$ 6,125,292</b>

<b>Expenditures:</b>						
Personnel	\$ 4,572,190	\$ 4,660,965	\$ 4,650,770	\$ 5,184,698	\$ 5,205,330	\$ 5,361,490
Services	681,637	635,584	630,228	630,256	636,967	649,706
Supplies	141,951	117,228	94,331	105,210	104,996	107,096
Capital Outlay	-	6,700	-	7,000	7,000	7,000
<b>Total Expenditures</b>	<b>\$ 5,395,777</b>	<b>\$ 5,420,477</b>	<b>\$ 5,375,329</b>	<b>\$ 5,927,164</b>	<b>\$ 5,954,293</b>	<b>\$ 6,125,292</b>

Personnel Services - FTE	2018	2019	2020	2021	2022
Custodian - Library	2.00	2.00	2.00	2.00	2.00
IT Support Specialist	1.00	1.00	1.00	1.00	1.00
Librarian II	6.00	6.00	6.00	6.00	6.00
Library Admin Coordinator	1.00	1.00	1.00	1.00	1.00
Library Assistant I	5.63	5.63	5.63	5.63	5.63
Library Assistant II	1.00	1.00	1.50	1.00	1.00
Library Assistant III	6.36	6.36	6.36	7.36	7.36
Library Building Manager	1.00	1.00	1.00	1.00	1.00
Library Clerk	2.38	2.38	1.63	1.00	1.00
Library Coordinator	5.00	5.00	5.00	5.00	5.00
Library Director	1.00	1.00	1.00	1.00	1.00
Library Web Specialist	1.00	1.00	1.00	1.00	1.00
M.W. II - Library	1.00	1.00	1.00	1.00	1.00
M.W. I - Library	0.50	0.50	0.63	0.63	0.63
Network Database Spec - Lib	1.00	1.00	1.00	1.00	1.00
Pulic Relations Specialist	0.65	0.65	0.65	0.65	0.65
Sr Librarian	2.00	2.00	2.00	2.00	2.00
Sr Library Assistant	3.75	3.75	3.75	3.75	3.75
Supervising Librarian	1.00	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>43.27</b>	<b>43.27</b>	<b>43.15</b>	<b>43.02</b>	<b>43.02</b>

Capital Outlay	2021	2022
RFID tags	\$ 7,000	\$ 7,000
<b>Total Capital Outlay</b>	<b>\$ 7,000</b>	<b>\$ 7,000</b>

### Activity Summary

<b>Activity: Library Materials (550200)</b>	<b>Fund: General (1000)</b>
<b>Division: Library Operations</b>	<b>Department: Library</b>

	<u>2018</u>		<u>2019</u>		<u>2020</u>		<u>2021</u>		<u>2022</u>		<u>2023</u>
	Actual		Actual		Actual		Revised		Budget		Projection
<b>Revenues:</b>											
General Revenues Subsidy	\$ 667,595	\$	674,187	\$	685,122	\$	601,764	\$	<b>707,957</b>	\$	707,957
<b>Total Revenues</b>	\$ 667,595	\$	674,187	\$	685,122	\$	601,764	\$	<b>707,957</b>	\$	707,957

<b>Expenditures:</b>											
Capital Outlay	\$ 667,595	\$	674,187	\$	685,122	\$	601,764	\$	<b>707,957</b>	\$	707,957
<b>Total Expenditures</b>	\$ 667,595	\$	674,187	\$	685,122	\$	601,764	\$	<b>707,957</b>	\$	707,957

<b>Capital Outlay</b>		<u>2021</u>		<u>2022</u>
Adult Library Materials	\$	499,950	\$	<b>588,176</b>
Children's Library Materials		101,814		<b>119,781</b>
<b>Total Capital Outlay</b>	\$	601,764	\$	<b>707,957</b>

### Activity Summary

**Activity: Library Board Controlled Funds (550300)** **Fund: Library Gifts (1001)**  
**Division: Library Operations** **Department: Library**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 10,615	\$ (3,717)	\$ -	\$ -	\$ -	\$ -
Intergovernmental						
Operating Grants	73,825	69,584	66,984	69,580	<b>66,980</b>	66,980
Charges For Fees And Services						
Refuse Charges	317	218	101	220	<b>100</b>	101
Miscellaneous						
Misc Merchandise	1,455	1,632	1,004	1,630	<b>1,000</b>	1,000
Other Misc Revenue	16,167	15,016	10,103	-	<b>10,100</b>	10,100
Printed Materials	13,644	14,646	10,370	14,650	<b>10,370</b>	10,370
<b>Total Revenues</b>	<b>\$ 116,023</b>	<b>\$ 97,379</b>	<b>\$ 88,561</b>	<b>\$ 86,080</b>	<b>\$ 88,550</b>	<b>\$ 88,551</b>

<b>Expenditures:</b>						
Personnel	\$ 30,973	\$ 25,317	\$ 11,438	\$ 32,101	\$ 40,380	\$ 41,591
Services	26,993	26,652	6,741	12,092	<b>6,074</b>	6,195
Supplies	835	3,880	1,150	3,914	<b>1,090</b>	1,112
Capital Outlay	-	-	-	15,000	<b>9,715</b>	-
<b>Total Expenditures</b>	<b>\$ 58,801</b>	<b>\$ 55,849</b>	<b>\$ 19,329</b>	<b>\$ 63,107</b>	<b>\$ 57,259</b>	<b>\$ 48,899</b>

<b>Personnel Services - FTE</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Library Assistant I	0.50	0.50	0.50	0.50	<b>0.50</b>
<b>Total Personnel</b>	0.50	0.50	0.50	0.50	<b>0.50</b>

<b>Capital Outlay</b>	<b>2021</b>	<b>2022</b>
Library Materials	\$ 15,000	\$ 9,715
<b>Total Capital Outlay</b>	<b>\$ 15,000</b>	<b>\$ 9,715</b>

### Activity Summary

**Activity: Library Gifts and Bequests (550400)** **Fund: Library Gifts (1001)**  
**Division: Library Operations** **Department: Library**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ -	\$ 26,302	\$ 19,258	\$ -	\$ -	\$ -
Miscellaneous						
Contrib & Donations	\$ 187,621	\$ 118,764	\$ 152,761	\$ 118,760	\$ 152,760	\$ 152,760
Other Misc Revenue	13,983	6,915	3,132	6,920	3,130	3,130
<b>Total Revenues</b>	<b>\$ 201,604</b>	<b>\$ 151,981</b>	<b>\$ 175,151</b>	<b>\$ 125,680</b>	<b>\$ 155,890</b>	<b>\$ 155,890</b>
<b>Expenditures:</b>						
Personnel	\$ 26,443	\$ 27,974	\$ 29,116	\$ 66,489	\$ 71,837	\$ 73,993
Services	24,610	24,241	10,012	23,078	8,089	8,251
Supplies	28,366	19,361	5,793	19,598	5,861	5,978
Capital Outlay	10,609	5,430	1,338	-	-	-
<b>Total Expenditures</b>	<b>\$ 90,028</b>	<b>\$ 77,005</b>	<b>\$ 46,260</b>	<b>\$ 109,165</b>	<b>\$ 85,787</b>	<b>\$ 88,222</b>
<b>Personnel Services - FTE</b>						
	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	
Library Assistant III	0.40	0.40	0.40	0.40	0.40	<b>0.40</b>
<b>Total Personnel</b>	<b>0.40</b>	<b>0.40</b>	<b>0.40</b>	<b>0.40</b>	<b>0.40</b>	

### Activity Summary

**Activity: Library Gifts - Materials (550500)** **Fund: Library Gifts (1001)**  
**Division: Library Operations** **Department: Library**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues:</b>						
Miscellaneous						
Contrib & Donations	\$ 78,087	\$ 30,908	\$ 39,054	\$ 30,910	\$ 39,050	\$ 39,050
<b>Total Revenues</b>	<b>\$ 78,087</b>	<b>\$ 30,908</b>	<b>\$ 39,054</b>	<b>\$ 30,910</b>	<b>\$ 39,050</b>	<b>\$ 39,050</b>
<b>Expenditures:</b>						
Services	\$ 200	\$ 5,000	\$ -	\$ 5,102	\$ -	\$ -
Supplies	-	-	126	-	126	-
Capital Outlay	37,024	48,154	34,530	25,000	38,924	25,000
<b>Total Expenditures</b>	<b>\$ 37,224</b>	<b>\$ 53,154</b>	<b>\$ 34,656</b>	<b>\$ 30,102</b>	<b>\$ 39,050</b>	<b>\$ 25,000</b>
<b>Capital Outlay</b>						
				<b>2021</b>	<b>2022</b>	
Adult Library Materials				\$ 15,000	\$ 21,700	
Children's Library Materials				10,000	17,224	
<b>Total Capital Outlay</b>				<b>\$ 25,000</b>	<b>\$ 38,924</b>	

### Activity Summary

<b>Activity: Library Replacement Reserves (550800)</b>	<b>Fund: Library Replacement Reserves (1006)</b>
<b>Division: Library Operations</b>	<b>Department: Library</b>

		2018 Actual		2019 Actual		2020 Actual		2021 Revised		2022 Budget		2023 Projection
<b>Transfer In:</b>												
Transfer In From General Fund	\$	62,422	\$	62,422	\$	62,422	\$	62,422	\$	<b>62,422</b>	\$	62,422
<b>Total Transfer In</b>	<b>\$</b>	<b>62,422</b>	<b>\$</b>	<b>62,422</b>	<b>\$</b>	<b>62,422</b>	<b>\$</b>	<b>62,422</b>	<b>\$</b>	<b>62,422</b>	<b>\$</b>	<b>62,422</b>
<b>Expenditures:</b>												
Supplies	\$	19,839	\$	919	\$	38,450	\$	919	\$	<b>38,450</b>	\$	39,219
Capital Outlay		12,773		-		-		-		-		-
<b>Total Expenditures</b>	<b>\$</b>	<b>32,611</b>	<b>\$</b>	<b>919</b>	<b>\$</b>	<b>38,450</b>	<b>\$</b>	<b>919</b>	<b>\$</b>	<b>38,450</b>	<b>\$</b>	<b>39,219</b>

# LIBRARY FOUNDATION

The mission of the Iowa City Public Library Friends Foundation is to generate private resources to support the Iowa City Public Library. The Iowa City Public Library Friends Foundation is a 501(c)(3) non-profit organization governed by a Board of Directors. Board members are community volunteers dedicated to helping our Library continue to provide the best materials, programs, and services. The Board of Directors work with staff in the Library Development Office to plan and execute Library fundraising efforts.

The Library Foundation division accounts for personnel costs associated with the Foundation's development activities. City expenditures are fully reimbursed by the Friends Foundation. 2.0 FTEs are budgeted: Library Coordinator – Development, and a Library Assistant I.

## HIGHLIGHTS

### Recent Accomplishments:

- Developed new community support and partnerships to help enable library service to shift to online collections and programs due to COVID-19 pandemic building closure
- Received \$319,459 from individuals, businesses, and organizations to benefit the Library
- Hosted successful and fun opportunities for existing and new contributors to celebrate the Library.

### Upcoming Challenges:

- Achieve financial goals in hypercompetitive environment due to COVID-19 economic impact
- Reimagine and develop virtual Friends Foundation fundraising strategies
- Identify new partnerships and collaborations to help achieve Library strategic goals

### Staffing:

	FY2020	FY2021	FY2022
<b>Total FTE's</b>	2.00	2.00	2.00

### Staffing Level Change Summary:

There are no staffing level changes in the fiscal year 2022 budget.

### Service Level Change Summary:

There are no service level changes in the fiscal year 2022 budget.

### Financial Highlights:

The expenditures for this activity are offset by the revenues with no general funding utilized for this activity.



### Activity Summary

**Activity: Library Foundation Office (550600)** **Fund: Library Dvlp Off (Foundation) (1005)**  
**Division: Library Foundation Office** **Department: Library**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues:</b>						
Miscellaneous						
Other Misc Revenue	\$ 117,938	\$ 122,104	\$ 127,098	\$ 217,145	\$ 221,451	\$ 228,095
<b>Total Revenues</b>	<b>\$ 117,938</b>	<b>\$ 122,104</b>	<b>\$ 127,098</b>	<b>\$ 217,145</b>	<b>\$ 221,451</b>	<b>\$ 228,095</b>

<b>Expenditures:</b>						
Personnel	\$ 118,310	\$ 122,203	\$ 128,052	\$ 217,145	\$ 221,451	\$ 228,095
Supplies	147	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 118,457</b>	<b>\$ 122,203</b>	<b>\$ 128,052</b>	<b>\$ 217,145</b>	<b>\$ 221,451</b>	<b>\$ 228,095</b>

<b>Personnel Services - FTE</b>	2018	2019	2020	2021	2022
Library Coord - Development	1.00	1.00	1.00	1.00	1.00
Sr Library Assistant	1.00	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

## SENIOR CENTER OPERATIONS

The Iowa City/Johnson County Senior Center (The Center) opened its doors in 1981 and has championed its vision for continued social involvement for community members aged 50+ and end social isolation.

The mission of The Center enhances quality of life by creating opportunities to support wellness, social connections, community engagement and lifelong learning for a diverse and growing older adult population.

The Center offers a variety of in person and virtual classes, activities, volunteer opportunities, and services. The programs and services we offer meet the needs and interests of participants and community members. They also are known to support and extend a person's health, wellbeing, and independence by fostering social connections, promoting mental and physical exercise, and encouraging community involvement.

The Center serves diverse residents across all ages in the community. Many programs are intergenerational, community events are common, and college age volunteers are often seen around The Center. In addition, The Center hosts practicum students and interns from a variety of academic departments at the University of Iowa, including but not limited to Social Work, Public Health, and Recreational Studies.

### **Senior Center Administration (1000)**

Senior Center Administration supports The Center's staff; the facility's maintenance, operation, security, and use; programming and services; and financial management and development. It supports the work of advisory groups, including the Senior Center Commission, participant-based advisory committees, and ad hoc committees, and in collaboration with area businesses and the University of Iowa to enrich programming and serve as an educational resource.

Administration supports services provided at The Center that require a designated space to operate. These programs require varying degrees of oversight, organization, scheduling, IT support, volunteer support, and problem solving. These services are open to all members of the community. Examples include: Senior Health Insurance Information Program (SHIIP); Volunteer Lawyers; Simple and Free Pantry Exchange, the AARP Tax Aide Program; and Honoring Your Wishes advanced care planning Johnson County Public Health. In addition, the Visiting Nurse Association offers health care clinics; Horizons, Inc. serves noon congregate meals five days a week; and TRAIL of Johnson County provides services that help older adults remain in their own homes. All the services offered extend The Center's reach out into the community bringing in people of all ages, from all walks of life.

### **Senior Center Programs (1000)**

There are four budget subdivisions for Program activity:

- *Senior Center Classes* - Classes cover everything from literature and fitness, music, and art education. They are often open to non-members or intergenerational. A volunteer

based Program Committee is active in determining the triannual curriculum. Classes are taught by volunteers or independent contractors.

- *Senior Center Special Events* – Encompass large programs of general interest that are open to all members of the community as well as events specifically for members. For instance, dances, fundraisers, band concerts, choral performances, movies, or speakers. They often have sponsors and community partners and involve many volunteers.
- *Senior Center Technology and Video (SCTV)*- Volunteers produce video content for broadcast on City Cable and Public Access channels. A part-time temporary video specialist provides instruction and training. SCTV brings programs that take place at The Center to television for homebound older adults and community members to participate virtually. They also are involved with creative endeavors and have a channel on YouTube to increase outreach. Finally, SCTV provides tech support for members and participants on a scheduled and walk-in basis which has increased significantly over the past few months due to relying on technology to provide continuous quality programming.
- *Senior Center Choir*- The Center for many years has been fortunate to continue a tradition of offering a chorus. Voice of Experience is a fun and dynamic chorus open for all Senior Center members. They provide seasonal choral performances.

## HIGHLIGHTS

### Recent Accomplishments:

- At the end of fiscal year 2020 there were 1,565 members with 162 or 10% on low income scholarships. This number is significantly decreased due to the pandemic and making a choice to not push for membership renewal for the last two months of the fiscal year due to the hardship's members were experiencing. However, membership is not required to participate in many of The Centers programs and services
- Volunteer support continues to be a cornerstone of The Center's success. In fiscal year 2020 there were 588 volunteers who donate 22,000 hours of service
- In an effort to increase accuracy of classes and activities provided to the community we have a new reporting system that lines up with our mission and vision statements and are reported below. Class sizes vary from 5 to 120 participants
  - Wellness Description classes and activities which include nutrition, exercise, functional movement, mental health, safety, spirituality, caregiving, disease prevention - 77 classes and/or activities
  - Social Connections Description classes and activities which include: friendship, shared interests, space to meet, networking, extends beyond the building - 60 classes and/or activities
  - Community Engagement classes and activities which include: Support of community groups, cultural center, equity focused, fostering sense of community for all, inclusion - 29 classes and/or activities

- Lifelong Learning classes and activities which include: vocational/occupational training, sharing your passions, volunteering, skills learning new things, teaching others – 103 classes and/or activities
- Approximately 15 offsite and 32 virtually and 18 culturally responsive classes and 4 classes specifically about climate action.
- Community services expand The Center’s outreach into the surrounding community. In fiscal year 2020 the Visiting Nurses Association had 537 health clinic visits and Elder Services, Inc. served 1,952 meals this number was significantly impacted by our closure. Honoring Your Wishes had 35 consultations for advanced care planning and 5 workshops attended by 43 community members. The AARP tax aide and Volunteer Lawyer programs had 291 and 32 appointments respectively. The Senior Health Insurance Information Program (SHIIP) counselors provided 1,187 consultations 899 in-person and 288 remote and 7 Medicare workshops attended by 170 community members
- The Center received \$47,662 from the Friends of The Center Senior Center Endowment in fiscal year 2020
- The Center continues providing 20 hours/week of operational space to TRAIL of Johnson County in fiscal year 2020
- We developed new partnerships with the Department of Rehabilitation and Counselor Education in the University of Iowa’s College of Education which allowed for us to provide a Coronavirus Chat line for Older Adults as community began to socially isolate
- With our partnership with Johnson County Public Health we were able to have an Emergency Preparedness Awareness Event for Older Adults that provided emergency sample kits
- With the changes in the community we were able to partner quickly with the community and TRAIL of Johnson County to create a Mask for Seniors Program that provided over 1,200 free masks to Older Adults in the community

**Upcoming Challenges:**

- Given the pandemic and how the older adult population at a high rate there is concerns of keeping members and public safely utilizing services and so we will continue to be creative about how we work towards our goal of decreasing social isolation and keeping older adults connected to the community
- Upcoming construction in the building as we get closer to having a solid Facility Master Plan will cause challenges in regards to access to different parts of the building that’s accessible for programming and social spaces

**Staffing:**

	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>
<b>Total FTE's</b>	7.00	7.76	7.76

**Staffing Level Change Summary:**

There are no staffing level changes in the fiscal year 2022 budget.

**Service Level Change Summary:**

There are no service level changes included in the fiscal year 2022 budget.

**Financial Highlights:**

Senior Center Administration Supplies expenditures increased by 12.2% in the fiscal year 2022 budget primarily due to funding cuts for food and beverages in the fiscal year 2021 budget due to the COVID-19 pandemic.

Senior Center Programs Services expenditures increased by 534.2% or \$13,856 primarily due to an increase in instructor fees for guest speakers and performances for events.

**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

**Strategic Plan Goal:** *Foster Healthy Neighborhoods and Affordable Housing Throughout the City, Strengthen Community Engagement and Intergovernmental Relationships*

**Department Goal:** The mission of The Center enhances quality of life by creating opportunities to support wellness, social connections, community engagement and lifelong learning for a diverse and growing older adult population.

**Department Objective:** Each trimester throughout the year, offer culturally responsive and diverse program opportunities that address social isolation in the Iowa City area which include wellness, social connections, community engagement, and lifelong learning.

**Performance Measures:**

Each trimester\* will have multiple classes that address the four mission areas used to address social isolation for older adults.

	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
Wellness	104	107	77	75	100
Social Connections	132	127	60	65	115
Community Engagement	19	23	29	25	20
Lifelong Learning	148	145	103	125	140

\*A trimester corresponds with the publication of the Senior Center Program Guide. Previous years > FY2020 classes were measured by if a class in the seven dimensions of wellness were completed. A change was made in Spring FY2020 to reflect the number of classes that would reduce social isolation for older adults.

We had 32 virtual programs and 15 offsite program around the county. We also included four climate action  
 Audit 20% of wellness programs each program guide ✓ indicates 80% or more agreed with

	FY 2018			FY 2019			FY 2020			FY 2021 Projected			FY 2022 Estimate		
	Fall	Winter/Spring	Summer	Fall	Winter/Spring	Summer	Fall	Winter/Spring	Summer	Fall	Winter/Spring	Summer	Fall	Winter/Spring	Summer
Overall Satisfaction	*	*	*	*	*	*	*	*	*	✓	✓	✓	✓	✓	✓
Quality of instruction	*	*	*	*	*	*	*	*	*	✓	✓	✓	✓	✓	✓
Meeting the goal of increasing wellness	*	*	*	*	*	*	*	*	*	✓	✓	✓	✓	✓	✓

\* new measure Fall 2021 due to COVID postponement was necessary  
 ✓ indicates 80% or more agreed with following

Audit 20% of lifelong learning programs each program guide

	FY 2018			FY 2019			FY 2020			FY 2021 Projected			FY 2022 Estimate		
	Fall	Winter/Spring	Summer	Fall	Winter/Spring	Summer	Fall	Winter/Spring	Summer	Fall	Winter/Spring	Summer	Fall	Winter/Spring	Summer
Overall Satisfaction	*	*	*	*	*	*	*	*	*	✓	✓	✓	✓	✓	✓
Quality of instruction	*	*	*	*	*	*	*	*	*	✓	✓	✓	✓	✓	✓
Increase desire to learn more topics	*	*	*	*	*	*	*	*	*	✓	✓	✓	✓	✓	✓

\* new measure Fall 2021 due to COVID postponement was necessary

✓ indicates 80% or more agreed with following

Audit 20% of social connection programs each program guide

	FY 2018			FY 2019			FY 2020			FY 2021			FY 2022		
	Fall	Winter/Spring	Summer	Fall	Winter/Spring	Summer	Fall	Winter/Spring	Summer	Fall	Winter/Spring	Summer	Fall	Winter/Spring	Summer
Overall Satisfaction	*	*	*	*	*	*	*	*	*	✓	✓	✓	✓	✓	✓
Quality of instruction	*	*	*	*	*	*	*	*	*	✓	✓	✓	✓	✓	✓
Decrease social isolation	*	*	*	*	*	*	*	*	*	✓	✓	✓	✓	✓	✓

\* new measure Fall 2021 due to COVID postponement was necessary

**Strategic Plan Goal:** *Invest in Public Infrastructure, Facilities, and Fiscal Reserves*

**Department Goal:** To enhance financial stability of the Center.

**Department Objective:** Move toward electronic communication as a cost saving measure and for customer convenience. Collaborate with Friends of the Center to fund annual operational expenses through the Senior Center Charitable Giving Account.

**Performance Measures:**

Senior Center Endowment's Annual Contribution to the Operational Budget

	Goal	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
Annual Contribution	\$60,000 by FY 2025	\$39,782	\$45,852	\$47,662	\$45,000	\$50,000
Change in Contribution		14.90%	15.30%	3.90%	-1.06%	10.00%

Cost Recovery Percentage

Goal	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
35% by FY 2025	30%	30%	30%	30%	30%

**Strategic Plan Goal:** *Advance Social Justice, Racial Equity, and Human Rights*

**Department Goal:** To promote inclusion and diversity among participants.

**Department Objective:** Maintain and expand opportunities to reach a diverse audience for on and off-site programs.

**Performance Measures:**

Senior Center member Race/Ethnicity  
(Based on optional information collected on member registration form)

Race/Ethnicity of Members	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
	Out of 1,366 known	Out of 1,496 known	Out of 1287 known	Out of 1337 unknown	Out of 1347 unknown
Asian	15	24	16	18	20
Black or African American	14	22	23	25	25
Hispanic or Latino	18	17	13	15	15
Multi-Racial	1	0	2	3	4
Native American/Alaskan	4	3	4	4	5
Pacific Islander	1	2	4	4	4
White	1,295	1,406	1,199	1250	1255
Self-identify	18	7	17	18	19

\* At least until levels reflect community demographics of the 50 + population



	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021 Projected</b>	<b>FY 2022 Estimate</b>
Number of diverse representation or culturally responsive programming	*	8	18	20	25

\* New Measure in FY 2019

Percent of Members who participate in the low-income membership program.

<b>Goal</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021 Projected</b>	<b>FY 2022 Estimate</b>
9-11%	9%	10%	9%	10%	10%

To be eligible for the low-income discount program the person must meet one of the following:

- 1) Current participant in the Iowa City Utility Discount Program;
  - 2) Recipient of Medicaid benefits;
  - 3) Participant in the SNAP program;
  - 4) Participant in the City of Iowa City Assisted housing program;
  - 5) Recipient of Supplemental Security Income (SSI) or Social Security Disability Income (SSDI);
  - 6) Participant in the Elderly Credit Claim on Real Estate Tax or State Rent Reimbursement.
- According to the Iowa State University Extension and Outreach 2016 report, 4.7% of people in Johnson County over 65 live in poverty. However, the poverty rate for the county as a whole is much higher in the range of 13 - 14%.

## Activity Summary

**Activity: Senior Center Administration (570100)**  
**Division: Senior Center Operations**

**Fund: General (1000)**  
**Department: Senior Center**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 621,717	\$ 599,807	\$ 659,025	\$ 807,254	\$ 824,678	\$ 857,491
Use Of Money And Property						
Rents	19,730	8,910	2,655	-	2,660	2,660
Royalties & Commiss	147	85	117	-	120	120
Intergovernmental						
Local 28E Agreements	60,000	60,000	60,000	60,000	60,000	60,000
Charges For Fees And Services						
Culture & Recreation	63,105	67,455	51,720	51,720	51,720	51,720
Parking Charges	26,010	30,750	10,440	30,750	10,440	10,440
Miscellaneous						
Contrib & Donations	44,406	53,342	91,215	53,340	52,010	52,010
Printed Materials	-	-	12	-	-	-
Misc Merchandise	4,713	5,314	2,219	-	2,220	2,220
Other Misc Revenue	3,030	5,406	13,748	-	13,790	13,790
Other Financial Sources						
Sale Of Assets	815	72	34	-	-	-
Misc Transfers In	11	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 843,684</b>	<b>\$ 831,140</b>	<b>\$ 891,186</b>	<b>\$ 1,003,064</b>	<b>\$ 1,017,638</b>	<b>\$ 1,050,451</b>

<b>Expenditures:</b>						
Personnel	\$ 573,668	\$ 585,734	\$ 651,994	\$ 730,723	\$ 746,022	\$ 768,403
Services	222,366	197,617	210,256	224,281	228,922	233,500
Supplies	26,103	25,342	25,850	38,060	42,694	43,548
Capital Outlay	21,547	22,447	3,085	10,000	-	5,000
<b>Total Expenditures</b>	<b>\$ 843,684</b>	<b>\$ 831,140</b>	<b>\$ 891,186</b>	<b>\$ 1,003,064</b>	<b>\$ 1,017,638</b>	<b>\$ 1,050,451</b>

	2018	2019	2020	2021	2022
<b>Personnel Services - FTE</b>					
Development Specialist - Sr Center	0.50	0.50	0.50	0.50	0.50
M. W. III - Senior Center	1.00	1.00	-	-	-
Sr. M.W. - Govt Bldgs	-	-	1.00	-	-
M.W. II - Govt Bldgs	-	-	-	1.00	1.00
M.W. I - Senior Center	1.00	1.00	-	-	-
Custodian - Govt Bldgs	-	-	1.00	1.00	1.00
Operations Asst - Sr Center	1.00	1.00	1.00	1.00	1.00
Program Specialist - Sr Center	1.00	1.00	1.00	1.00	1.00
Receptionist - Sr Center	0.50	0.50	0.50	1.26	1.26
Senior Center Coordinator	1.00	1.00	1.00	1.00	1.00
Volunteer Specialist-Sr Center	1.00	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.76</b>	<b>7.76</b>

	2021	2022
<b>Capital Outlay</b>		
Building Improvements	\$ 10,000	\$ -
<b>Total Capital Outlay</b>	<b>\$ 10,000</b>	<b>\$ -</b>

### Activity Summary

**Activity: Senior Center Programs (570200)** **Fund: General (1000)**  
**Division: Senior Center Operations** **Department: Senior Center**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ -	\$ 6,647	\$ 6,995	\$ 21,502	\$ 21,448	\$ 22,491
Charges For Fees And Services						
Culture & Recreation	13,401	6,026	3,542	2,310	8,550	8,550
Misc Charges For Svc	22,352	17,616	11,255	-	11,250	11,250
Miscellaneous						
Misc Merchandise	1,131	770	638	770	640	640
Other Misc Revenue	3,565	1,500	-	-	-	-
Other Financial Sources						
Sale Of Assets	1,351	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 41,801</b>	<b>\$ 32,559</b>	<b>\$ 22,430</b>	<b>\$ 24,582</b>	<b>\$ 41,888</b>	<b>\$ 42,931</b>
<b>Expenditures:</b>						
Personnel	\$ 11,990	\$ 15,288	\$ 14,704	\$ 18,126	\$ 20,481	\$ 21,096
Services	8,859	7,465	5,304	2,551	16,407	16,735
Supplies	12,983	9,807	2,422	3,905	5,000	5,100
<b>Total Expenditures</b>	<b>\$ 33,831</b>	<b>\$ 32,559</b>	<b>\$ 22,430</b>	<b>\$ 24,582</b>	<b>\$ 41,888</b>	<b>\$ 42,931</b>

### Activity Summary

**Activity: Senior Center Gifts and Memori (570400)** **Fund: Sr Center Gift Fund (1003)**  
**Division: Senior Center Operations** **Department: Senior Center**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 34	\$ 49	\$ 14	\$ -	\$ -	\$ -
<b>Total Revenues</b>	<b>\$ 34</b>	<b>\$ 49</b>	<b>\$ 14</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures:</b>						
Capital Outlay	\$ 11,029	\$ 2,126	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>	<b>\$ 11,029</b>	<b>\$ 2,126</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# NEIGHBORHOOD & DEVELOPMENT SERVICES (NDS) ADMINISTRATION

## Administration

Neighborhood and Development Services (NDS) Administration is responsible for oversight and support of the department's four operating divisions, Administration, Development Services, Neighborhood Services (including the Housing Authority), and the Metropolitan Planning Organization of Johnson County (MPOJC).

## HIGHLIGHTS

### Recent Accomplishments:

- The City Council adopted the Affordable Housing Action Plan in June of 2016 and comprehensively reviewed the plan and its accomplishments in July of 2019. The distribution formula was changed, a tax exemption policy to support affordable rental housing was developed and the City initiated a security deposit program that assisted 31 households secure housing in FY20
- Our work in planning, zoning, site, design review and building code and inspection services support continued development in the Riverfront Crossings district. Since the adoption of the Riverfront Crossings Form Based Code in 2014 there has been an investment of over \$196.7 million and 1,093 multi-family housing units created. Three additional developments have been approved, but not started by the end of FY20
- Tax increment financing and the Riverfront Crossings Affordable Housing Requirement created 66 units of affordable housing and generated \$756,244 to be used for additional affordable housing in the Riverfront Crossings District
- Established eviction/foreclosure prevention programs to assist low-income residents financially impacted by COVID to maintain their existing housing through partnerships with Shelter House, CommUnity Crisis Services and Centers for Worker Justice
- Allocated and programmed more than \$8.3 million in 'Coronavirus Aid, Relief, and Economic Security' (CARES) Act funding for local transit agencies
- Coordinated and implemented a new permitting software (Energov) for public works and NDS, as well as provide ongoing education to the public and development community about the new software

### Upcoming Challenges:

- The complexity, lack of flexibility and number of reviews in our development process. We currently have zoning districts, conservation/historic districts, sensitive areas ordinance, design overlays, Peninsula Code, Eastside Mixed Use District, Riverfront Crossings Form Based Code with eight sub-districts, and the upcoming South District Form Based Code to learn and implement. The process is time consuming and there is difficulty understanding requirements amongst enforcement officials, other departments and the development community

- Staff capacity in both Development Services and Neighborhood Services. In Development Services they have been asked to complete several Council initiatives that are in addition to their existing workload including, but not limited to, City-wide Comprehensive and Neighborhood District Planning, integrating missing middle housing in our residential zones, substantial amendments to the Riverfront Crossings Form Based Code, and the review and changes to our regulatory requirements to support affordable housing. Neighborhood Services is the primary administrator of additional state and federal funding through the CARES Act in response to COVID-19. These funds are over twice our typical federal entitlement amount. Administering these funds while spending out current funds in a timely and effective manner will be challenging
- The ability to receive the desired amount of public input and participation during COVID-19 to implement Council initiatives and programs

**Staffing:**

	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>
<b>Total FTE's</b>	2.55	1.30	1.30

**Staffing Level Change Summary:**

There are no staffing level changes in the fiscal year 2022 budget.

**Service Level Change Summary:**

There are no service level changes in the fiscal year 2022 budget.

**Financial Highlights:**

Services expenditures increased by 12.3% in the fiscal year 2022 budget primarily due to an increase in ITS chargebacks.

### Activity Summary

Activity: Neighborhood & Dvlp Admin (610100) Fund: General (1000)  
 Division: Neighborhood & Dvlp Admin Department: Neighborhood and Development Services

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues &amp; Transfer In:</b>						
General Revenues Subsidy	\$ 240,138	\$ 224,907	\$ 197,921	\$ 251,305	\$ 211,212	\$ 218,365
Charges For Fees And Services						
Building & Devlpmt	800	700	1,300	700	1,300	1,300
Miscellaneous						
Code Enforcement	11,073	15,572	31,998	12,500	32,000	32,000
Other Misc Revenue	2,343	1,370	702	1,370	700	700
Other Financial Sources						
Sale Of Assets	14	4	-	-	-	-
Transfer In -Enterprise Activities	27,197	27,877	28,769	29,488	30,137	30,740
<b>Total Revenues &amp; Transfer In</b>	<b>\$ 281,564</b>	<b>\$ 270,431</b>	<b>\$ 260,690</b>	<b>\$ 295,363</b>	<b>\$ 275,349</b>	<b>\$ 283,105</b>
<b>Expenditures:</b>						
Personnel	\$ 230,877	\$ 226,138	\$ 213,830	\$ 248,889	\$ 224,882	\$ 231,628
Services	45,847	40,526	44,237	42,921	48,217	49,181
Supplies	4,840	3,766	2,623	3,553	2,250	2,295
<b>Total Expenditures</b>	<b>\$ 281,564</b>	<b>\$ 270,431</b>	<b>\$ 260,690</b>	<b>\$ 295,363</b>	<b>\$ 275,349</b>	<b>\$ 283,105</b>
<b>Personnel Services - FTE</b>						
	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	
Administrative Secretary	0.55	0.55	0.55	-	-	
Development Services Assistant	-	-	-	0.30	0.30	
NDS Director	1.00	1.00	1.00	1.00	1.00	
<b>Total Personnel</b>	<b>1.55</b>	<b>1.55</b>	<b>1.55</b>	<b>1.30</b>	<b>1.30</b>	

### Activity Summary

**Activity: Sustainability Services (610150) \*** **Fund: General (1000)**  
**Division: Neighborhood & Dvlp Admin** **Department: Neighborhood and Development Services**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 180,402	\$ 185,857	\$ 219,424	\$ -	\$ -	\$ -
<b>Total Revenues</b>	<b>\$ 180,402</b>	<b>\$ 185,857</b>	<b>\$ 219,424</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures:</b>						
Personnel	\$ 109,193	\$ 114,462	\$ 125,886	\$ -	\$ -	\$ -
Services	54,576	68,785	91,949	-	-	-
Supplies	16,633	2,610	1,590	-	-	-
<b>Total Expenditures</b>	<b>\$ 180,402</b>	<b>\$ 185,857</b>	<b>\$ 219,424</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Personnel Services - FTE</b>						
Sustainability Coordinator	1.00	1.00	1.00	-	-	-
<b>Total Personnel</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>-</b>	<b>-</b>	<b>-</b>

\* This activity converted to the Climate Action & Outreach division in the City Manager department in fiscal year 2021.

### Activity Summary

**Activity: Energy Efficiency Revolving Loan (610150)** **Fund: Energy Efficiency (1012)**  
**Division: Neighborhood & Dvlp Admin** **Department: Neighborhood and Development Services**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues &amp; Transfer In:</b>						
Miscellaneous						
Other Misc Revenue	\$ 40,961	\$ 17,067	\$ -	\$ -	\$ -	\$ -
<b>Total Revenues &amp; Transfer In</b>	<b>\$ 40,961</b>	<b>\$ 17,067</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures:</b>						
Capital Outlay	\$ -	\$ 3,941	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 3,941</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

\* This activity was discontinued in the fiscal year 2020 budget.

## **NEIGHBORHOOD SERVICES**

The Neighborhood Services Division is responsible for the administration of various housing services, housing programs and revitalization efforts that focus on sustaining healthy neighborhoods. The Division provides housing inspection services, facilitates communication and outreach services to neighborhood associations and coordinates Iowa City's public art and PIN Grant programs. The City's federal Community Block Grant (CDBG) and HOME programs are also administered through the Neighborhood Services Division.

### **Community Development**

Community Development staff are committed to providing Iowa City residents with access to safe and affordable housing, jobs and services. This is accomplished by coordinating efforts with local organizations, businesses and other community partners, and by administering and coordinating activities relating to city, state, and federal housing and community and economic development programs.

The Housing Rehabilitation program works to help residents maintain and update their homes by providing financial assistance to income eligible homeowners. The availability of affordable, low or no-interest loans provides lower income homeowners the opportunity to make repairs and improve energy efficiency to their homes and ultimately helps to maintain Iowa City's housing stock. Funding is available through the federally-funded CDBG and HOME Investment Partnership programs, and through the General Rehabilitation and Improvement Program (GRIP), which is funded by general obligation bonds. CDBG and HOME descriptions can be found in the Special Revenue Fund section of this budget.

In fiscal year 2020, Neighborhood Services began receiving CDBG-CV funding to prevent, prepare for, and respond to the COVID-19 pandemic. Funds are being used for public service and economic development activities as part of a community response to the pandemic including emergency housing assistance, operational funding for local nonprofits, and small business assistance.

### **Neighborhood Outreach**

Neighborhood Outreach provides a conduit between all City departments and the network of neighborhood associations within Iowa City, and facilitates the distribution of funds made available by the City Council for small-scale neighborhood improvements.

Neighborhood Outreach supports and encourages citizens to help shape the future of their neighborhood. By assisting in the establishment and coordination of 33 neighborhood associations, this Division seeks to encourage action by providing ideas and resources that help associations address their needs and interests within the goals of the larger community.



The City Council has made funds available to neighborhood associations through the Program for Improving Neighborhoods (PIN) grant program, with \$20,000 available annually. Administration of this program involves making applications available to the neighborhoods, clarifying the administrative rules, assisting with project development, coordinating staff review of the applications as well as execution of contract documents and implementation of projects.

Additionally, Neighborhood Outreach works with the Public Art Advisory Committee to administer the Public Art Program. The Committee determines the placement of public art, the type of art to be used in a specific project, the artist to be engaged in accordance with the Public Art Strategic Plan. They also administer public art matching grants and oversee the maintenance and disposition of public art.

### **Housing Inspection**

Housing Inspection's mission is to ensure that Iowa City's housing facilities are of the quality necessary to protect and promote the health, safety, and welfare of those persons utilizing these facilities and the general public. The Division strives to achieve these goals and contribute to the overall mission of the City by:

- The systematic inspection of all rental properties located in the City, including the inspection of high occupancy units, rooming houses, and multi-family buildings older than 1996, public housing units, fraternities/sororities, and family care units on a one-year cycle.
- The inspection of all housing related to the Housing Authority's Housing Choice Voucher Program.
- Investigating and resolving housing and nuisance complaints for all properties.

The City of Iowa City began the rental housing inspection division in the mid 1970's. The Division has nine staff members charged with inspecting over 20,000 rental units and responding to nearly 3,000 nuisance complaints on a yearly basis. Housing Inspection works with owners, property managers and tenants to ensure conformance with the Iowa City Housing Code, which establishes minimum health and safety standards necessary to protect and promote the welfare of tenants and the general public as well. Housing Inspection achieves this purpose by inspecting all rental property on a systematic basis. Starting in fiscal year 19 all units with four or more bedrooms, rooming houses, family care units, and multi-family units older than 1996 are inspected on a yearly basis. Complaint inspection may be made upon request.

Complaint tracking and land use management software for Housing Inspection staff was upgraded with Tyler Energov software. This replaced the Tidemark land use management software which had been in place for nearly 30 years. The updated technology will allow for greater public web-based access to relevant inspection information and will allow staff to better manage their workloads once fully implemented.

## **Human Services**

Community Development staff coordinates with the United Way of Johnson County and the Housing and Community Development Commission in providing funds for human service agencies. The City Council makes annual allocations to the area's human service agencies as part of the Aid to Agencies budget process.

## **HIGHLIGHTS**

### **Recent Accomplishments:**

- Completed the City Steps 2021-2025 Consolidated Plan which guides the allocation of funding for housing, jobs, and services for low- to moderate-income persons over the next five years
- Assisted 83 affordable housing units through CDBG and HOME funds, including rental acquisition, rental rehab, and owner-occupied rehab
- Completed 10 GRIP owner-occupied housing projects
- Provided technical assistance funds to support in-home child care providers through 4Cs
- Expanded the UniverCity program into the South District and purchased, rehabilitated and sold first duplex to two eligible homebuyers. Estimated monthly housing costs were under \$510/month
- Awarded \$658,262 to 18 legacy agencies through the Aid to Agency funding allocation
- First vacant lot purchased with Opportunity Funds (former land banking funds) in the Lindemann Subdivision, Part 8. The lot is designed for six townhouse units. The land will be held by the City for a future affordable housing project
- Two Low Income Housing Tax Credit (LIHTC) projects completed and began leasing with City financial support for a total of 61 affordable units for those under 60% median income. Eight of the units are affordable to those at 30% median income and 16 are affordable to those at 40% median income. Total projects costs were estimated at over \$14.2 million
- Developed and began implementation of Energov land use management software for housing inspections
- PIN grants funded 11 projects including tree plantings in Benton Hill Park, Eulenspiegel Puppet drive-in performances, Iowa City Community Band performances, neighborhood newsletters, and South District Neighborhood events, bike repair stations, and meeting daycare services
- Staff and the Public Art Advisory Committee developed the Public Art Management Plan to refine the process by which public art funds are expended. This includes the development of an annual review process for potential art projects, securing ongoing public and artist input into the process, and evaluating long-term maintenance needs

**Upcoming Challenges:**

- Staff capacity to administer all existing and new programs including CDBG-CV funds. CARES Act funding in response to the pandemic is more than double the amount of the City’s regular entitlement award. With recent staff additions, increased training is necessary
- Implementation of new software for inspections and complaints

**Staffing:**

	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>
<b>Total FTE’s</b>	13.88	14.13	14.13

**Staffing Level Change Summary:**

There are no staffing level changes included in the fiscal year 2022 budget.

**Service Level Change Summary:**

There are no service level changes in the fiscal year 2022 budget.

**Financial Highlights:**

Community Development saw a 9.4% decrease in Capital Outlay for fiscal year 2022 primarily due to UniverCity carryforwards in the fiscal year 2021 budget.

Neighborhood Outreach also saw a 52.2% decrease in Capital Outlay in the fiscal year 2022 due to carryforwards in the fiscal year 2021 budget for public art projects.

Housing Inspections Services expenditures increased by 46.3% in the fiscal year 2022 budget due to software maintenance agreement fees for Energov and an increase in nursery and snow and ice removal fees for increased enforcement.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Foster Healthy Neighborhoods and Affordable Housing Throughout the City*

**Department Goal:** Effectively resolve complaints to protect the health, safety, and livability of Iowa City's neighborhoods.

**Department Objective:** Expand proactive neighborhood code enforcement efforts.

**Performance Measures:**

	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
Rental Permits	4,509	4,557	4,531	4,575	4,600
Rental Units	19,032	19,838	19,951	19,750	20,000
Housing, Zoning & Nuisance	1,416	3,783	2,539	2,750	2,750

Percent Citizen Complaints/Inquires are Resolved within 14 days

	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
	85%	87%	80%	85%	85%

**Strategic Plan Goal:** *Foster Healthy Neighborhoods and Affordable Housing Throughout the City*

**Department Goal:** Improve the City's private residential building stock.

**Department Objective:** Stabilize neighborhoods through UniverCity, South District, and GRIP reinvestment programs.

**Performance Measures:**

Rental Properties Converted to Single Family Homes (UniverCity & South District)

	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
	5	4	3	3	0

Owner-Occupied Homes Rehabilitated (GRIP)

	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
	4	5	10	5	5

Housing Exterior Loan Program (HELP) - New Program, FY2017 will start reporting beneficiaries

	FY 2018*	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
	2	NA	NA	NA	NA

\*HELP program ended on 6/30/2018. Will discontinue reporting after FY18.

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**Strategic Plan Goal:**

*Foster Healthy Neighborhoods and Affordable Housing Throughout the City*

**Department Goal:**

Facilitate productive and effective communication and cooperation between the City and the neighborhood associations.

**Department Objective:**

Maintain an updated active list of neighborhood association contacts so as to sustain communication with neighborhoods. Encourage alternatives to neighborhood newsletters such as email lists, Facebook and NextDoor so that communication can continue within the neighborhood.

**Performance Measures:**

	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021 Projected</b>	<b>FY 2022 Estimate</b>
Number of neighborhoods with active leadership and established community link.*	19	18	16	16	14

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**Strategic Plan Goal:**

*Foster Healthy Neighborhoods and Affordable Housing Throughout the City*

**Department Goal:**

Facilitate productive and effective communication and cooperation between the City and the neighborhood associations.

**Department Objective:**

Use Program for Improving Neighborhood (PIN) grants to promote family-friendly neighborhood events, activities or projects.

**Performance Measures:**

PIN Grant Projects funded

<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021 Projected</b>	<b>FY 2022 Estimate</b>
14	13	14	13	12

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**Strategic Plan Goal:**

*Foster Healthy Neighborhoods and Affordable Housing Throughout the City*

**Department Goal:**

Facilitate productive and effective communication and cooperation between the City and the neighborhood associations.

**Department Objective:**

Continue to work with City Departments in coordinating neighborhood meetings to distribute information, request feedback on City initiated projects and encourage cooperation and partnership in addressing issues.

**Performance Measures:**

Neighborhood Meetings Coordinated to Address Above Objective

FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
7	15	7	9	10

\*Elimination of newsletters severely limits the options available for meeting notifications within neighborhoods. Numbers included in FY2015 and FY2016 reflect specific City projects including park and street improvements for which meeting notice mailing funds are still available.

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**Strategic Plan Goal:**

*Foster Healthy Neighborhoods and Affordable Housing Throughout the City*

**Department Goal:**

Facilitate productive and effective communication and cooperation between the City and the neighborhood associations.

**Department Objective:**

Coordinate communication between neighborhood associations through meetings and activities of the Neighborhood Council.

**Performance Measures:**

Neighborhood Council Meetings

FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
8	6	2	6	6

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**Strategic Plan Goal:**

*Foster Healthy Neighborhoods and Affordable Housing Throughout the City*

**Department Goal:**

Facilitate productive and effective communication and cooperation between developers proposing land use changes (rezonings, subdivisions, special exceptions, etc.) and residents near the subject property by assisting in the implementation of the Good Neighbor Program.

**Department Objective:**

Coordinate communication between developers and residents through meetings and other public input opportunities.

**Performance Measures:**

Good Neighborhood Meetings (dependent upon development activity)

FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
8	4	4	5	5

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**Strategic Plan Goal:**

*Foster Healthy Neighborhoods and Affordable Housing Throughout the City, Enhance Community Mobility for All Residents*

**Department Goal:**

To enhance the appearance of the City through the selection and integration of art in the public environment.

**Department Objective:**

Utilize Public Art Program funding to encourage the creation of public art within the downtown core as well as the neighborhoods as well as overseeing the review of proposals for public art installations in the City by the Public Art Advisory committee.

**Performance Measures:**

Public Art Projects (Installation, programs, etc.)

FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
10	9	2	10	12

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**Strategic Plan Goal:**

*Foster Healthy Neighborhoods and Affordable Housing Throughout the City, Strengthen Community Engagement and Intergovernmental Relations*

**Department Goal:**

Create/enhance suitable living environments, provide decent housing and create economic development opportunities.

**Department Objective:**

Allocate grant and City funds to serve the needs of low-to-moderate income (LMI) residents in the following areas: housing, homelessness, and community development (various services for at-risk and LMI persons).

**Performance Measures:**

Aid to Agencies	FY 2018	FY 2019	FY 2020*	FY 2021* Projected	FY 2022* Estimate
Legacy Agencies Assisted	*	*	18	18	18
Average Funds per Legacy Agency	*	*	\$33,083	\$34,645	\$36,000
Emerging Agencies Assisted	*	*	3	2	3
Average Funds per Emerging Agency	*	*	\$6,333	\$8,369	\$6,500
Total Funds Spent	\$378,700	\$391,700	\$644,500	\$675,000	\$681,750
Total Agencies Assisted	15	17	21	20	21
Average Funds per Agency	25,247	23,041	\$29,262	\$33,750	\$34,000

\*Aid to Agencies funding was split into two categories beginning in FY20 (Legacy/Emerging)

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### Activity Summary

**Activity: Community Development (610200)** **Fund: General (1000)**  
**Division: Neighborhood Services** **Department: Neighborhood and Development Services**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues &amp; Transfer In:</b>						
General Revenues Subsidy	\$ 537,972	\$ 319,337	\$ 862,189	\$ -	\$ 383,994	\$ 392,626
Use Of Money And Property						
Interest Revenues	36,385	35,395	34,073	34,568	34,147	34,147
Miscellaneous						
Other Misc Revenue	50	222	350	75,030	24,036	24,036
Other Financial Sources						
Loans	639,775	980,304	600,734	99,484	55,905	55,905
Sale Of Assets	780,000	827,450	701,355	950,000	400,000	400,000
Bond Proceeds	17,357	-	-	-	-	-
Transfers In - Misc	662	-	-	-	-	-
<b>Total Revenues &amp; Transfer In</b>	<b>\$ 2,012,201</b>	<b>\$ 2,162,708</b>	<b>\$ 2,198,701</b>	<b>\$ 1,159,082</b>	<b>\$ 898,082</b>	<b>\$ 906,714</b>

<b>Expenditures:</b>						
Personnel	\$ 165,802	\$ 177,317	\$ 202,223	\$ 127,542	\$ 127,045	\$ 130,856
Services	262,933	297,864	299,792	281,351	240,160	244,963
Supplies	70	4,319	896	4,271	877	895
Capital Outlay	915,396	1,000,708	744,289	585,000	530,000	530,000
Other Financial Uses	668,000	682,500	951,500	-	-	-
<b>Total Expenditures</b>	<b>\$ 2,012,201</b>	<b>\$ 2,162,708</b>	<b>\$ 2,198,701</b>	<b>\$ 998,164</b>	<b>\$ 898,082</b>	<b>\$ 906,714</b>

<b>Personnel Services - FTE</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Associate Planner	1.00	1.00	1.00	1.00	1.00
Building Inspector	1.00	1.00	1.00	2.00	2.00
Code Enforcement Specialist	1.00	1.00	1.00	-	-
Program Asst - Comm Devel	0.63	0.63	0.63	0.63	0.63
<b>Total Personnel</b>	<b>3.63</b>	<b>3.63</b>	<b>3.63</b>	<b>3.63</b>	<b>3.63</b>

<b>Capital Outlay</b>	<b>2021</b>	<b>2022</b>
House Acquisitions for UniverCity	\$ 200,000	\$ 200,000
South District Home Ownership Program	200,000	200,000
Rehab Costs	185,000	130,000
<b>Total Capital Outlay</b>	<b>\$ 585,000</b>	<b>\$ 530,000</b>

### Activity Summary

Activity: Neighborhood Outreach (610710/610720) Fund: General (1000)  
 Division: Neighborhood Services Department: Neighborhood and Development Services

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 154,109	\$ 223,384	\$ 214,842	\$ 404,657	\$ 324,487	\$ 332,356
Use Of Money And Property						
Rents	-	10,079	-	-	-	-
Miscellaneous						
Contrib & Donations	350	-	-	-	-	-
Misc Merchandise	-	27	53	-	-	-
Other Misc Revenue	(19)	150	-	-	-	-
Printed Materials	233	272	71	270	70	70
Other Financial Sources						
Sale Of Assets	44	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 154,672</b>	<b>\$ 233,911</b>	<b>\$ 214,965</b>	<b>\$ 404,927</b>	<b>\$ 324,557</b>	<b>\$ 332,426</b>

<b>Expenditures:</b>						
Personnel	\$ 114,336	\$ 187,078	\$ 171,212	\$ 248,000	\$ 237,711	\$ 244,843
Services	32,561	26,280	25,851	49,063	35,683	36,397
Supplies	3,320	5,552	9,302	3,364	1,163	1,186
Capital Outlay	4,500	15,000	8,600	104,500	50,000	50,000
<b>Total Expenditures</b>	<b>\$ 154,716</b>	<b>\$ 233,911</b>	<b>\$ 214,965</b>	<b>\$ 404,927</b>	<b>\$ 324,557</b>	<b>\$ 332,426</b>

Personnel Services - FTE	2018	2019	2020	2021	2022
Neighborhood Services Coordinator	0.70	0.70	0.70	0.70	0.70
Associate Planner	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	0.25	0.25	0.25	-	-
<b>Total Personnel</b>	<b>1.95</b>	<b>1.95</b>	<b>1.95</b>	<b>1.70</b>	<b>1.70</b>

Capital Outlay	2021	2022
Public Art	\$ 104,500	\$ 50,000
<b>Total Capital Outlay</b>	<b>\$ 104,500</b>	<b>\$ 50,000</b>

### Activity Summary

**Activity: Housing Inspections (610730/610740)** **Fund: General (1000)**  
**Division: Neighborhood Services** **Department: Neighborhood and Development Services**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ -	\$ 23,256	\$ 13,426	\$ -	\$ 64,247	\$ 94,921
Licenses And Permits						
Const Per & Ins Fees	626,678	792,248	810,064	1,040,000	920,000	920,000
Charges For Fees And Services						
Building & Devlpmt	-	25,605	49,481	25,000	40,000	40,000
Miscellaneous						
Intra-City Charges	-	12,726	40,097	13,000	40,000	40,000
Other Misc Revenue	5,353	6,261	16,169	6,500	10,000	10,000
Other Financial Sources						
Sale Of Assets	-	-	19	-	-	-
<b>Total Revenues</b>	<b>\$ 632,032</b>	<b>\$ 860,096</b>	<b>\$ 2,939,107</b>	<b>\$ 1,084,500</b>	<b>\$ 1,074,247</b>	<b>\$ 1,104,921</b>

<b>Expenditures:</b>						
Personnel	\$ 536,986	\$ 748,819	\$ 778,579	\$ 920,519	\$ 918,965	\$ 946,534
Services	66,620	100,856	141,770	104,435	152,782	155,838
Supplies	4,309	10,420	8,908	4,915	2,500	2,550
Capital Outlay	-	-	-	22,000	-	-
<b>Total Expenditures</b>	<b>\$ 607,916</b>	<b>\$ 860,096</b>	<b>\$ 929,257</b>	<b>\$ 1,051,869</b>	<b>\$ 1,074,247</b>	<b>\$ 1,104,921</b>

Personnel Services - FTE	2018	2019	2020	2021	2022
Building Inspector	3.40	5.50	4.50	5.00	5.00
Housing Assistant	1.00	1.00	1.00	1.00	1.00
Housing Inspector Asst	0.50	0.50	1.50	1.50	1.50
Neighborhood Services Coordinator	0.30	0.30	0.30	0.30	0.30
Sr Housing Inspector	1.00	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>6.20</b>	<b>8.30</b>	<b>8.30</b>	<b>8.80</b>	<b>8.80</b>

Capital Outlay	2021	2022
Automobile	\$ 22,000	\$ -
<b>Total Capital Outlay</b>	<b>\$ 22,000</b>	<b>\$ -</b>

### Activity Summary

**Activity: Human Services (610820)** **Fund: General (1000)**  
**Division: Neighborhood Services** **Department: Neighborhood and Development Services**

	2018	2019	2020	2021	2022	2023
	Actual	Actual	Actual	Revised	Budget	Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 292,501	\$ 300,000	\$ 480,412	\$ 605,000	\$ 625,250	\$ 637,755
<b>Total Revenues</b>	<u>\$ 292,501</u>	<u>\$ 300,000</u>	<u>\$ 480,412</u>	<u>\$ 605,000</u>	<u>\$ 625,250</u>	<u>\$ 637,755</u>
<b>Expenditures:</b>						
Services	\$ 292,501	\$ 300,000	\$ 480,412	\$ 605,000	\$ 625,250	\$ 637,755
<b>Total Expenditures</b>	<u>\$ 292,501</u>	<u>\$ 300,000</u>	<u>\$ 480,412</u>	<u>\$ 605,000</u>	<u>\$ 625,250</u>	<u>\$ 637,755</u>

### Activity Summary

**Activity: Iowa City Property Management (490100)\*** **Fund: General (1000)**  
**Division: Neighborhood Services** **Department: Neighborhood and Development Services**

	2018	2019	2020	2021	2022	2023
	Actual	Actual	Actual	Revised	Budget	Projection
<b>Revenues:</b>						
Use Of Money And Property						
Royalties & Commiss	\$ -	\$ 4,654	\$ 5,602	\$ 4,653	\$ -	\$ -
<b>Total Revenues</b>	<u>\$ -</u>	<u>\$ 4,654</u>	<u>\$ 5,602</u>	<u>\$ 4,653</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Expenditures:</b>						
Personnel	\$ -	\$ 2,830	\$ 6,411	\$ 4,653	\$ -	\$ -
<b>Total Expenditures</b>	<u>\$ -</u>	<u>\$ 2,830</u>	<u>\$ 6,411</u>	<u>\$ 4,653</u>	<u>\$ -</u>	<u>\$ -</u>

\* Iowa City Property Management moved to Fund 2510 starting in fiscal year 2022.

## **DEVELOPMENT SERVICES**

The Development Services Division is responsible for facilitating the development process from Comprehensive Planning to Annexation, Zoning and Subdivision, Site Plan, Building Permit, Building Inspections, and Final Certificate of Occupancy. The Division is also responsible for zoning code related inspections and enforcement; local administration of state and federal regulations such as floodplain management regulations; historic preservation programs, administration of the Sign Code, minor modification applications, temporary use permits, and other local permits; research, recommendations, and developing code amendments to address City Council and/or City Manager's Office directives such as the Affordable Housing Action Plan, the Climate Action Plan, and the Equity Toolkit. The Division also interacts regularly with other local organizations such as the Iowa City Downtown District, the Iowa City Homebuilders Association, the Iowa City Area Association of Realtors, and Friends of Historic Preservation.

### **Building Inspection**

The Building Inspections Services staff is responsible for facilitating the Site Plan review process, Building Permit review, Building Inspections and Final Certificates of Occupancy. Building Inspection Services is also responsible for enforcement of codes and ordinances regulating the protection of the public health, safety and general welfare as it relates to the built environment and maintenance of existing structures. Review and issuance of all permits for new construction, additions, alterations, repairs and signs is a key function. Building Inspections Services enforces the following construction codes:

- 2018 International Building / Residential Code (adopted with local amendments)
- 2018 International Mechanical Code (current state adopted code)
- 2018 Uniform Plumbing Code (current state adopted code)
- 2018 International Fire Code (adopted with local amendments)
- 2017 National Electrical Code (current state adopted code)
- 2012 International Energy Conservation Code (current state adopted code)
- Accessibility Code (current federal and state adopted code; local amendments for visitability / adaptability)

In addition to the above codes, the Building Inspection Services Office enforces the Zoning, Sign, Nuisance, Noise, Site Plan design regulations, Floodplain Management and Construction Site Runoff Ordinances, and provides key staff support for the Design Review Committee.

Building Inspections Services provides staffing for the Board of Appeals. The Board of Appeals hears and decides appeals of orders, decisions or determinations made by City staff relative to the application and interpretation of the Iowa City Building, Electrical, Mechanical, Plumbing, Fire and Housing Codes.

### **Urban Planning**

The Urban Planning staff promotes sustainable growth and development within the city by applying the vision, goals, and strategies of the Comprehensive Plan (including district plans and master plans for specific sections of the community) and administers zoning, subdivision and historic preservation regulations. The guiding principle of these regulations and policies are to preserve and enhance the best qualities of the city's existing residential, commercial, and employment areas while promoting new development opportunities that create long-term value for the community. The

Division fulfills state statutory requirements pertaining to zoning, development, and historic preservation.

The Division provides staffing for the following boards and commissions, which are associated with developmental regulations and zoning. Staffing includes preparation of agendas and information packets, notification letters, minutes, and preparation of ordinances, resolutions and historic preservation certificates related to proposed construction, and attendance at all meetings

- The Planning and Zoning Commission is charged with holding public discussions and providing recommendations to City Council on development-related applications including Comprehensive Plan updates, annexations and requests for rezonings, subdivisions and code amendments.
- The Board of Adjustment reviews requests for special exceptions, variances and other appeals pertaining to the zoning code.
- The Historic Preservation Commission conducts studies and implements regulations designed to promote the preservation of historic landmarks and districts. The primary duty of the Historic Preservation Commission is to review proposed building projects in historic and conservation districts.

Urban Planning staff work with prospective applicants to review requirements for new development and construction and to create solutions for properties that confront obstacles to development, renovation, or reuse. Once an application is filed, staff reviews the proposal, coordinates feedback from various departments, and writes reports, including recommendations to boards and commissions. Urban Planning staff also participates in design review applications for areas such as the Riverfront Crossings District.

## **HIGHLIGHTS**

### **Recent Accomplishments:**

Our work in planning, zoning, site, design review, and building code and inspection services supported continued development interest in the Downtown and Riverfront Crossings for several projects:

- 12 E. Court Street-rezoning to Riverfront Crossings with dedication of Capital Street.
- The Edge-hotel, residential and commercial new construction at the corner of Clinton and Burlington Street
- Augusta Place- completion of a residential development 20 S. Gilbert Street
- The Crossings- Phase 4 on S. Gilbert Street
- Capstone-rezoning and design review at Prentiss and S. Gilbert Street
- Tailwinds -Historic Preservation and Redevelopment 100 block of College Street.
- Tenant finish Downtown Target Store
- Englert Theatre renovation
- National Historic District nomination of the downtown

Other accomplishments include:

- Various Iowa City School District Facilities Master Plan projects (SE Jr High, Shimek ES, City High School, West High School, Lemme ES, Tate ES, Weber ES)

- Brewery tenant finish-Heinz Road
- Amazon Distribution center renovation
- Configuration and Implementation of a new land use and building permit software platform
- Voluntary Historic Landmark designation of 4 properties
- Providing staff lead for the adoption of a South District Form Based Code
- Performing an analysis of the City’s growth potential to inform an update of the City-County Fringe Area agreement
- Drafting code changes to the Riverfront Crossing District for affordable housing requirements

Division staff continues to provide a high level of customer service for complicated projects being developed, through the planning, zoning, site, building code review and building inspections process. Integration of activities and improved communication across the Division and with other departments is an on-going priority.

**Upcoming Challenges:**

Significant staff time is involved in research and code development for initiatives such as the Affordable Housing Action Plan, neighborhood stabilization efforts, increasing use of the Form Based Code, etc. Addressing these initiatives while maintaining levels of service for the primary duties of development project review, staff reports, inspections, and addressing citizen comments and complaints, can be challenging. Upcoming special projects include:

- City-wide Comprehensive Planning and Neighborhood District Planning of ten districts to engage with the community on key future land use and climate action goals
- Code Changes to implement Comprehensive Plan and Climate Action Plan goals including missing middle housing integration, single-family infill standards, parking ratio changes, form-based code district expansion, and project sustainability analysis and scoring.
- Code amendments to the Riverfront Crossings Form Based Code based on review comments from Opticos
- Supporting the adoption of an update to the Affordable Housing Action Plan through background analysis and potential code changes to support housing cost reductions.
- Increased enforcement of the Energy Code for building construction activity
- Assistance with program development to incentivize improved energy efficiency in new and existing buildings in the community

Also, staff anticipates several Districts, such as the Southwest District, to see increased interest in development over the next 5-10 years. Having a clear and current articulation of what the community vision is in these areas will help facilitate the character and quality of this development.

**Staffing:**

	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>
<b>Total FTE’s</b>	11.30	13.30	13.30

**Staffing Level Change Summary:**

There are no staffing level changes in the fiscal year 2022 budget.

**Service Level Change Summary:**

There are no service level changes included in the fiscal year 2022 budget.

**Financial Highlights:**

Building Inspection Services expenditures increased by 14.7% in the fiscal year 2022 budget due to software maintenance agreement fees for Energov and the related ITS internal service charges.

Urban Planning Services expenditures decreased by 20.6% in fiscal year 2022 primarily due to higher consultant fees in the fiscal year 2021 budget.



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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Invest in Public Infrastructure, Facilities, and Fiscal Reserves*

**Department Goal:** Efficiently process construction permits to encourage economic development.

**Department Objective:** Review building permit and site plan applications to protect the health and safety of citizens while facilitating economic development opportunities.

**Performance Measures:**

	CY 2016	CY 2017	CY 2018	CY 2019	CY 2020 Projected	CY 2021 Estimate
New Single Family Dwellings	172	157	109	80	130	130
Total Building Permits	837	818	684	702	760	760

Total Value of Construction (in millions)

10 Year Average	CY 2016	CY 2017	CY 2018	CY 2019	CY 2020 Projected	CY 2021 Estimate
\$169.5	\$388.4	\$216.8	\$192.8	\$231.5	\$257.4	\$257.4
	180.8%	-44.2%	-11.1%	20.1%	11.2%	11%

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**Strategic Plan Goal:** *Foster Healthy Neighborhoods and Affordable Housing Throughout the City*

**Department Goal:** Promote sustainable growth and development within the City by applying the vision, goals, and strategies of the Comprehensive Plan(s) and administering zoning and subdivision regulations.

**Department Objective:** Review application proposals, coordinate feedback from various departments, provide advice to the applicants, and write reports, including recommendations to boards and commissions. Participate in public meetings, both formal and informal, to communicate proposals, solicit input, and respond to questions about the approval process.

**Performance Measures:**

Planning & Zoning Commission	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
Annexations	0	1	0	1	1	1
Rezoning	20	26	16	6	17	17
Preliminary Plats	6	11	4	6	7	7
Final Plats	2	0	6	5	3	3
Code Amendments	9	5	3	6	6	6
Comprehensive Plan Amendments	3	3	2	0	2	2
Right-of-way Vacations	2	2	2	0	2	2
County Zoning Items	6	0	5	8	5	5
Total	48	48	38	32	42	42

Board of Adjustment	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
Special Exceptions	8	7	6	13	9	9
Appeals	1	0	0	0	0	0
Variances	0	0	0	0	0	0

Development Activity Metrics	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
Acres Annexed	0.0	7.9	0.0	35.29	80.0	40.0
Acres Zoned Residential	13.7	171.0	80.0	72.1	72.0	36.0
Acres Zoned Commercial	1.00	0.70	26.90	0	0.00	0.00
Acres Zoned Mixed-Use / RF Crossings	25.21	5.08	5.30	2.75	8.00	4.00
Acres Zoned Commercial / Office	0.00	0.00	0.00	0.00	0.00	0.00
Residential Lots Final Platted / Created	23	67	32	83	51	51
Commercial Lots Final Platted / Created	0	1	3	0	1	1

Public Meetings Staffed	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
Planning and Zoning	20	22	20	13	18.75	18.75
Board of Adjustment	12	8	6	11	9.25	9.25
Historic Preservation	12	14	18	12	14	14
Comp. Plan-related	9	3	0	0	3	3
Good Neighbor	17	14	8	4	10.75	10.75
Other public meetings	6	4	7	14	7.75	7.75

Historic Preservation Commission	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
Project Reviews	90	102	100	96	97	97
Additional Landmarks	1	6	5	2	4	4
Additional properties in historic/conservation districts	0	0	0	0	0	0
Properties rehabed, restored, or converted through adaptive reuse	25	30	22	24	25	25

### Activity Summary

**Activity: Building Inspection (610610)** **Fund: General (1000)**  
**Division: Development Services** **Department: Neighborhood and Development Services**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ -	\$ -	\$ -	\$ 104,816	\$ 61,095	\$ 94,711
Licenses And Permits						
General Use Permits	9,773	14,183	7,808	14,180	7,810	7,810
Food & Liq Licenses	280	175	130	180	130	130
Professional License	2,680	2,645	2,330	2,650	2,330	2,330
Misc Permits & Lic	2,905	3,005	4,000	2,910	3,020	3,020
Const Per & Ins Fees	1,192,088	1,316,188	880,667	726,070	814,840	814,840
Charges For Fees And Services						
Building & Devlpmt	435,563	437,935	279,948	318,360	278,540	278,540
Miscellaneous						
Other Misc Revenue	280	3,600	350	320	350	-
Other Financial Sources						
Sale Of Assets	-	54	-	-	-	-
<b>Total Revenues</b>	<b>\$ 1,643,569</b>	<b>\$ 1,777,784</b>	<b>\$ 1,175,233</b>	<b>\$ 1,169,486</b>	<b>\$ 1,168,115</b>	<b>\$ 1,201,381</b>

<b>Expenditures:</b>						
Personnel	\$ 735,343	\$ 769,460	\$ 808,669	\$ 980,239	\$ 990,361	\$ 1,020,072
Services	135,529	143,016	154,113	149,182	171,088	174,510
Supplies	5,694	8,039	6,674	17,065	6,666	6,799
Capital Outlay	-	12,300	-	23,000	-	-
<b>Total Expenditures</b>	<b>\$ 876,565</b>	<b>\$ 932,815</b>	<b>\$ 969,455</b>	<b>\$ 1,169,486</b>	<b>\$ 1,168,115</b>	<b>\$ 1,201,381</b>

Personnel Services - FTE	2018	2019	2020	2021	2022
Building Inspector	4.00	3.00	3.00	4.00	4.00
Building Inspector II	-	1.00	1.00	1.00	1.00
Development Services Assistant	-	-	-	0.50	0.50
Development Reg Specialist	1.00	1.00	1.00	1.00	1.00
Housing Inspector Asst	0.30	0.30	0.30	0.30	0.30
Development Services Coordinator	0.50	0.50	0.50	0.50	0.50
Code Enforcement Specialist	0.50	0.50	0.50	0.50	0.50
Sr Building Inspector	1.00	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>7.30</b>	<b>7.30</b>	<b>7.30</b>	<b>8.80</b>	<b>8.80</b>

Capital Outlay	2021	2022
Vehicle	\$ 23,000	\$ -
<b>Total Capital Outlay</b>	<b>\$ 23,000</b>	<b>\$ -</b>

### Activity Summary

Activity: Urban Planning (610620) Fund: General (1000)  
 Division: Development Services Department: Neighborhood and Development Services

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 491,148	\$ 628,742	\$ 762,600	\$ 754,178	\$ 723,045	\$ 743,562
Intergovernmental						
Fed Intergovnt Rev	8,026	8,026	-	-	-	-
Other State Grants	-	3,333	-	-	-	-
Charges For Fees And Services						
Building & Devlpmt	28,650	26,315	23,470	26,320	23,470	23,470
Miscellaneous						
Contrib & Donations	5,000	-	-	-	-	-
Printed Materials	8	30	13	-	-	-
Other Financial Sources						
Loans	-	134	1,494	-	-	-
<b>Total Revenues</b>	<b>\$ 532,832</b>	<b>\$ 2,360,860</b>	<b>\$ 786,083</b>	<b>\$ 780,498</b>	<b>\$ 746,515</b>	<b>\$ 767,032</b>
<b>Expenditures:</b>						
Personnel	\$ 435,793	\$ 454,012	\$ 505,638	\$ 541,972	\$ 558,678	\$ 575,438
Services	95,518	209,910	277,702	231,309	183,637	187,310
Supplies	1,521	2,659	4,236	7,217	4,200	4,284
<b>Total Expenditures</b>	<b>\$ 532,832</b>	<b>\$ 666,581</b>	<b>\$ 787,577</b>	<b>\$ 780,498</b>	<b>\$ 746,515</b>	<b>\$ 767,032</b>
<b>Personnel Services - FTE</b>						
	2018	2019	2020	2021	2022	
Associate Planner	1.50	1.50	1.50	2.00	2.00	
Development Services Coordinator	0.50	0.50	0.50	0.50	0.50	
Historic Preservation Planner	0.50	0.50	0.50	0.50	0.50	
Code Enforcement Specialist	0.50	0.50	0.50	0.50	0.50	
Senior Planner	1.00	1.00	1.00	1.00	1.00	
<b>Total Personnel</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.50</b>	<b>4.50</b>	

## PUBLIC WORKS ADMINISTRATION

The Public Works Department is comprised of seven Divisions which operate from various locations throughout the city. These Divisions include: Administration, Engineering, Streets, Equipment, Resource Management, Wastewater, and Water. Engineering provides direction to the Stormwater program.

The Administration Division includes the Public Works Facility Activity. Administration personnel include the Public Works Director and a Program Assistant. The Division provides oversight and support for the department’s operating divisions.

### HIGHLIGHTS

- Completion of Phase I of the Public Works Facility and move-in to the building
- Completion of the Pedestrian Mall reconstruction and revision of the Sidewalk and Street Café Policy
- Completion of the Burlington Street and Madison Street Intersection Improvements Project

#### Recent Accomplishments:

- Completion of the Methane Feasibility Study for Wastewater and the Landfill
- Final review of the Pavement Management Plan
- Implementation of the Online Permitting Process
- Addition of Salt Brine to the toolbox for Winter Maintenance response

#### Upcoming Challenges:

- Development of the asset management platform
- Succession planning for workforce
- Continue to develop work plan for response to COVID 19
- Continue to develop accommodations for the Community response to COVID 19

#### Staffing:

	FY2020	FY2021	FY2022
<b>Total FTE’s</b>	2.00	2.00	2.00

#### Staffing Level Change Summary:

There are no staffing level changes in the fiscal year 2022 budget.

#### Service Level Change Summary:

There are no service level changes in the fiscal year 2022 budget.

#### Financial Highlights:

The Public Works Facility Supplies expenditures decreased by 32.7% due to a decrease in other maintenance materials budgeted.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Promote an Inclusive and Resilient Economy Throughout the City, Enhance Community Mobility for All Residents, Foster Healthy Neighborhoods and Affordable Housing Throughout the City*

**Department Goal:** Effectively facilitate and regulate sidewalk cafes within the parameters established by the City Council.

**Department Objective:** Issue permits and provide site inspections for sidewalk and street cafes.

**Performance Measures:**

Permits Issued	CY 2017	CY 2018	CY 2019	CY 2020 Projected	CY 2021 Estimate
Sidewalk Cafes	39	36	34	33	34
Street Cafes	2	3	4	3	3

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**Strategic Plan Goal:** *Promote an Inclusive and Resilient Economy Throughout the City, Enhance Community Mobility for All Residents, Foster Healthy Neighborhoods and Affordable Housing Throughout the City*

**Department Goal:** Effectively regulate the use of public right-of-way necessary to facilitate construction of building projects.

**Department Objective:** Issue permits for use of public right-of-way that facilitate development while protecting the public interest, health and

**Performance Measures:**

Permits Issued	CY 2017	CY 2018	CY 2019	CY 2020 Projected	CY 2021 Estimate
Use of ROW	10	7	6	7	6

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**Strategic Plan Goal:** *Promote an Inclusive and Resilient Economy Throughout the City, Enhance Community Mobility for All Residents, Foster Healthy Neighborhoods and Affordable Housing Throughout the City*

**Department Goal:** Effectively regulate the use of public right-of-way necessary to facilitate construction and operation of fiber optic/telecommunications projects.

**Department Objective:** Issue license agreements for use of public right-of-way fiber optic/telecommunications projects while protecting the public interest, health and safety.

**Performance Measures:**

	CY 2017	CY 2018	CY 2019	CY 2020 Projected	CY 2021 Estimate
License Agreements Issued	0	0	2	0	0

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### Activity Summary

**Activity: Public Works Administration (710100)** **Fund: General (1000)**  
**Division: Public Works Administration** **Department: Public Works**

	2018	2019	2020	2021	2022	2023
	Actual	Actual	Actual	Revised	Budget	Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 327,773	\$ 336,131	\$ 409,562	\$ 394,520	\$ 403,280	\$ 414,802
Miscellaneous						
Other Misc Revenue	775	513	3,000	510	-	-
<b>Total Revenues</b>	<b>\$ 328,547</b>	<b>\$ 336,644</b>	<b>\$ 412,562</b>	<b>\$ 395,030</b>	<b>\$ 403,280</b>	<b>\$ 414,802</b>
<b>Expenditures:</b>						
Personnel	\$ 304,325	\$ 314,803	\$ 327,660	\$ 336,997	\$ 345,633	\$ 356,002
Services	23,030	21,763	84,739	57,833	57,447	58,596
Supplies	1,192	79	163	200	200	204
<b>Total Expenditures</b>	<b>\$ 328,547</b>	<b>\$ 336,644</b>	<b>\$ 412,562</b>	<b>\$ 395,030</b>	<b>\$ 403,280</b>	<b>\$ 414,802</b>
<b>Personnel Services - FTE</b>						
	2018	2019	2020	2021	2022	
Program Asst - Pub Works	1.00	1.00	1.00	1.00	1.00	
Public Works Director	1.00	1.00	1.00	1.00	1.00	
<b>Total Personnel</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	

### Activity Summary

**Activity: Public Works Facility (710150)** **Fund: General (1000)**  
**Division: Public Works Administration** **Department: Public Works**

	2018	2019	2020	2021	2022	2023
	Actual	Actual	Actual	Revised	Budget	Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ -	\$ -	\$ 21,386	\$ 199,644	\$ 167,590	\$ 170,942
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 21,386</b>	<b>\$ 199,644</b>	<b>\$ 167,590</b>	<b>\$ 170,942</b>
<b>Expenditures:</b>						
Services	\$ -	\$ -	\$ 11,208	\$ 147,644	\$ 132,590	\$ 135,242
Supplies	-	-	10,178	52,000	35,000	35,700
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 21,386</b>	<b>\$ 199,644</b>	<b>\$ 167,590</b>	<b>\$ 170,942</b>

## **ENGINEERING SERVICES**

The Engineering Division exists to provide the technical expertise for the design and construction management of the public infrastructure to enhance the quality of life of our residents. The Division also manages the public right-of-way to maintain the health, safety, and welfare of our community, and operates the storm water utility.

The Engineering Division performs work in connection with all municipal public works improvements including bridges, roads, water mains, sanitary sewers, and storm water systems. Engineering staff review subdivision plans, design public works improvement projects, perform survey work, and inspect the construction of public works projects and subdivision improvements. Division staff also aid other departments in the design and construction of public improvement projects.

Engineering Division functions include:

- Right-of-Way Management
- Capital Improvement Plan (CIP) Project Design
- CIP Project Construction Administration and Inspection
- Subdivision and Site Plan Review and Inspection
- Special Projects Administration and Inspection
- Mapping of Streets and Public Utilities
- Design and Construction Administration Assistance for Public Improvement Projects

## **HIGHLIGHTS**

### **Recent Accomplishments:**

- Substantial completion of the Ped Mall Reconstruction Project
- Substantial completion of the new Public Works Facility Phase I
- Substantial completion of the Asphalt Resurfacing 2019 Project
- Substantial completion of the Water Distribution East Pressure Zone Project
- Substantial completion of the Lower Muscatine Area Storm Sewer Improvements Project
- Substantial completion of the McCollister Boulevard Extension Project
- Substantial completion of the Gilbert Street Intersection Improvements Project
- Nearing completion of the Prentiss Street Bridge Project
- Implemented electronic/online permitting process

### **Upcoming Challenges:**

- Close out the Iowa City Gateway Project and the Ped Mall Reconstruction Project
- Complete construction of the Asphalt Resurfacing 2020 Project
- Complete design and construction of the Riverside Drive Pedestrian Tunnel Project
- Construction of the Idyllwild Drainage Diversion Project



- Complete design and construction of the Second Avenue and Gilbert Street Bridge Projects
- Construction of the American Legion Road Improvements Project
- Complete design and construction of the Landfill Water Main Extension Project and the Melrose Avenue/IWV Road improvements Project, a joint project with Johnson County
- Complete design and construction of the First Avenue/Scott Boulevard Intersection Improvements Project
- Complete design and construction of the Benton Street Rehabilitation Project
- Complete design and construction of the Rochester Avenue Reconstruction Project
- Complete design and construction of the Scott Boulevard Trunk Sewer Extension Project
- Complete design and construction of the Asphalt Resurfacing 2021 Project
- Complete design and construction of the Orchard Street Reconstruction Project
- Adopt SUDAS Design Standards
- Development of a right-of-way management ordinance

**Staffing:**

	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>
<b>Total FTE's</b>	16.00	18.00	18.00

**Staffing Level Change Summary:**

There are no staffing level changes in the fiscal year 2022 budget.

**Service Level Change Summary:**

There are no service level changes included in the fiscal year 2022 budget.

**Financial Highlights:**

Supplies expenditures increased by 151.9% in the fiscal year 2022 budget due to minor equipment purchases for office equipment.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Promote an Inclusive and Resilient Economy Throughout the City, Foster Healthy Neighborhoods and Affordable Housing Throughout the City*

**Department Goal:** Continue the investment and reinvestment in infrastructure.

**Department Objective:** Provide plan review and inspection of infrastructure which will become City assets.

**Performance Measures:**

Accepted Public Improvements	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
# of Projects Accepted	28	19	33	24	26
# of Subdivision Accepted	7	5	2	8	4
Streets (miles)	1.54	3.90	1.13	2.36	1.79
Water Main (miles)	1.70	1.95	1.95	2.03	1.53
Sanitary Sewer (miles)	1.54	1.21	0.68	1.74	1.03
Storm Sewer (miles)	1.38	1.53	1.92	2.22	1.41
Fire Hydrants	26	35	47	36	29
Trails/Sidewalks (miles)	0.58	0.41	1.97	1.30	0.85
Lift Station	0	0	0	0	0
Traffic Signals	0	0	0	2	0
Pedestrian Bridge	0	0	1	0	0

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**Strategic Plan Goal:** *Foster Healthy Neighborhoods and Affordable Housing Throughout the City*

**Department Goal:** Provide oversight of private construction on City Right-of-ways.

**Department Objective:** Provide plan review and inspection to ensure safety of our citizens and conformance to City standards when work is performed in the City Right-of-ways.

**Performance Measures:**

	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
Excavation Permits Issued	304	420	453	500	440
Sidewalk Hazards Identified Addresses	366	264	428	275	350
Sidewalk Hazards Identified # of Squares	819	1,127	1,444	1,130	1,200

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### Activity Summary

**Activity: Engineering Services (710200)** **Fund: General (1000)**  
**Division: Engineering Services** **Department: Public Works**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 852,558	\$ 771,885	\$ 992,547	\$ 1,458,763	\$ 1,564,279	\$ 1,626,254
Other City Taxes						
Utility Franchise Tax	73,212	72,339	66,267	72,340	66,270	66,270
Licenses And Permits						
Const Per & Ins Fees	31,772	32,987	52,015	28,750	40,000	40,000
Charges For Fees And Services						
Building & Devlpmt	12,614	20,384	29,100	20,380	29,100	29,100
Miscellaneous						
Other Misc Revenue	8,312	8,686	14,719	8,680	14,720	14,720
Printed Materials	272	64	139	-	140	140
Intra-City Charges	602,300	862,434	889,253	920,126	863,240	876,189
Other Financial Sources						
Sale Of Assets	32	-	303	-	-	-
<b>Total Revenues</b>	<b>\$ 1,581,073</b>	<b>\$ 1,768,779</b>	<b>\$ 2,044,343</b>	<b>\$ 2,509,039</b>	<b>\$ 2,577,749</b>	<b>\$ 2,652,673</b>

<b>Expenditures:</b>						
Personnel	\$ 1,428,168	\$ 1,579,381	\$ 1,834,692	\$ 2,300,316	\$ 2,336,886	\$ 2,406,992
Services	137,754	157,966	199,446	200,759	220,804	225,220
Supplies	15,151	9,183	10,204	7,964	20,059	20,460
Capital Outlay	-	22,249	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 1,581,073</b>	<b>\$ 1,768,779</b>	<b>\$ 2,044,343</b>	<b>\$ 2,509,039</b>	<b>\$ 2,577,749</b>	<b>\$ 2,652,673</b>

<b>Personnel Services - FTE</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
City Engineer	1.00	1.00	1.00	1.00	1.00
Assistant City Engineer	-	-	-	1.00	1.00
Civil Engineer	2.00	2.00	2.00	2.00	2.00
Public Works Aide	-	-	-	1.00	1.00
Construction Inspector II	2.00	2.00	2.00	2.00	2.00
Special Projects Administrator	2.00	2.00	2.00	2.00	2.00
Special Projects Inspector	2.00	2.00	2.00	2.00	2.00
Sr Construction Inspector	1.00	1.00	1.00	1.00	1.00
Sr Engineer	3.00	3.00	3.00	3.00	3.00
Sr Engineering Tech	1.00	1.00	1.00	1.00	1.00
Survey Party Chief	1.00	1.00	1.00	1.00	1.00
Utilities Technician - Eng	1.00	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>16.00</b>	<b>16.00</b>	<b>16.00</b>	<b>18.00</b>	<b>18.00</b>

## **TRANSPORTATION SERVICES ADMINISTRATION**

The Transportation Services Administration Division is located in the General Fund and is responsible for oversight and support of the Department's two operating divisions. This includes the City's Parking and Public Transit Divisions, both of which are self-supporting enterprise funds. The Division's budget is organized into two activities: Administration and Central Business District (CBD) Maintenance.

### **Administration**

Administration personnel include the Transportation Services Director, Associate Director and a Maintenance Worker II - CBD

### **Central Business District (CBD) Maintenance**

CBD staff provides daily grounds maintenance in the Downtown, Northside Marketplace, City Plaza (Pedestrian Mall), City Hall and Chauncey Swan Park. CBD provides cleanup, ambassador duties and assistance for 120+ events a year.

- Assist in preparations for special events held in the Central Business District areas (Farmer's Market, Summer of the Arts, ICDD, Northside Market)
- Daily sweeping and waste removal from receptacles in Downtown, Northside Marketplace and City Plaza.
- Snow and ice removal of natural accumulations in the City Plaza, including clearing sidewalk areas, the fire lane and a minimum of two crosswalks per half block.
- Maintenance of site furnishings: play equipment and surfaces, trash receptacles, bicycle racks, benches, kiosks, posting pillars, drinking fountains, trellises, the Weather Dance Fountain, recycling units.

### **HIGHLIGHTS**

- Pedestrian Mall reconstruction project Phase 2 completed including new seating, new brick walkways, fountain, and reconstructed planters

### **Recent Accomplishments:**

- Implementation of protocols to maintain safe operations with the onset of the COVID-19 pandemic
- Assisted Downtown District with expansion of outdoor eating opportunities
- Assisted Downtown District with waste management initiatives
- Assisted Downtown District with the development of temporary short-term "10 minute pick-up/drop off" parking spaces in the CBD
- Rapid restoration of surfaces in ped mall following protests

### **Upcoming Challenges:**

- Snow removal and maintenance of downtown alleys

**Staffing:**

	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>
<b>Total FTE's</b>	3.00	3.00	3.00

**Staffing Level Change Summary:**

There are no staffing level changes in the fiscal year 2022 budget.

**Service Level Change Summary:**

There are no service level changes included in the fiscal year 2022 budget.

**Financial Highlights:**

CBD Maintenance Operations Supplies expenditures decreased by 53.7% in fiscal year 2022 largely due to higher other maintenance supplies and sanitary supplies expenditures in fiscal year 2021 due to the COVID-19 pandemic.

### Activity Summary

**Activity: Transportation Services Admin (810100)** **Fund: General (1000)**  
**Division: Transportation Services Admin** **Department: Transportation Services**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues:</b>						
Property Taxes	\$ 3,252,022	\$ 3,432,534	\$ 3,521,269	\$ 3,925,894	\$ 4,012,523	\$ 4,132,899
Other City Taxes						
Gas/Electric Excise Tax	39,802	39,197	40,626	38,148	38,566	38,566
Mobile Home Tax	3,559	3,426	3,073	3,430	3,070	3,070
Intergovernmental						
Property Tax Credits	88,140	89,063	88,564	112,616	91,248	91,248
<b>Total Revenues</b>	<b>\$ 3,383,523</b>	<b>\$ 3,564,219</b>	<b>\$ 3,653,533</b>	<b>\$ 4,080,088</b>	<b>\$ 4,145,407</b>	<b>\$ 4,265,783</b>
<b>Expenditures:</b>						
Personnel	\$ 221,204	\$ 324,128	\$ 341,728	\$ 382,255	\$ 357,300	\$ 368,019
Services	3,592	4,048	5,172	4,309	5,409	5,517
Supplies	-	-	255	-	255	260
<b>Total Expenditures</b>	<b>\$ 224,796</b>	<b>\$ 328,176</b>	<b>\$ 347,156</b>	<b>\$ 386,564</b>	<b>\$ 362,964</b>	<b>\$ 373,796</b>
<b>Personnel Services - FTE</b>						
	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	
Transportation/Res Mgmt Director	1.00	-	-	-	-	
Transportation Services Director	-	1.00	1.00	1.00	1.00	
Assoc Dir -Transportation Services	1.00	1.00	1.00	1.00	1.00	
Assoc Dir - Resource Management	1.00	-	-	-	-	
<b>Total Personnel</b>	<b>3.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	

### Activity Summary

**Activity: CBD Maintenance Operations (810200)** **Fund: General (1000)**  
**Division: Transportation Services Admin** **Department: Transportation Services**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 255,807	\$ 284,605	\$ 249,667	\$ 270,898	\$ 269,486	\$ 275,728
Licenses And Permits						
General Use Permits	7,320	7,230	5,400	-	5,400	5,400
Other Financial Sources						
Sale Of Assets	279	5,763	346	-	-	-
<b>Total Revenues</b>	<b>\$ 263,407</b>	<b>\$ 297,598</b>	<b>\$ 255,413</b>	<b>\$ 270,898</b>	<b>\$ 274,886</b>	<b>\$ 281,128</b>
<b>Expenditures:</b>						
Personnel	\$ 78,888	\$ 85,022	\$ 75,786	\$ 70,246	\$ 74,433	\$ 76,666
Services	163,992	208,149	177,845	193,100	196,953	200,892
Supplies	16,676	4,427	1,782	7,552	3,500	3,570
Capital Outlay	3,850	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 263,407</b>	<b>\$ 297,598</b>	<b>\$ 255,413</b>	<b>\$ 270,898</b>	<b>\$ 274,886</b>	<b>\$ 281,128</b>
<b>Personnel Services - FTE</b>						
	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	
M. W. II - CBD	1.00	1.00	1.00	1.00	1.00	
<b>Total Personnel</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	

# SPECIAL REVENUE FUNDS

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Community Development Block Grant  
HOME Grant  
Road Use Tax  
Other Shared Revenue  
Metropolitan Planning Organization of  
Johnson County (MPO)  
Employee Benefits  
Emergency Levy  
Affordable Housing  
Iowa City Property Management  
Tax Increment Financing (TIF) Districts  
Self-Supporting Municipal Improvement  
District (SSMID) - Downtown





## **COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND**

Community Development Block Grant (CDBG) funds are provided to the City of Iowa City on an annual basis from the U.S. Department of Housing and Urban Development (HUD). CDBG funds are used throughout the community to address the needs of lower income citizens. CDBG funds may be used for a variety of activities (e.g. public services, public facilities, housing, economic development, fair housing, and job training). Iowa City is an entitlement city (over 50,000 in population), and receives an annual allocation from HUD based on a formula that looks at information such as poverty rates, age of housing stock, etc. Congress approves the program budgets annually so the City's allocation may change from year to year.

As part of Neighborhood Services, the Community Development office is responsible for administering and coordinating activities relating to federal, state, and local community development programs. This includes Community Development Block Grant (CDBG) programs. CDBG funds are used to acquire property, construct new buildings, rehabilitate existing buildings and owner-occupied homes, operate service agencies, and encourage micro-enterprise development. Community Development staff coordinate with local service agencies, small businesses, and lenders in the administration of these programs.

The City created a citizen advisory group, the Housing and Community Development Commission (HCDC), in 1995 to assess Iowa City's community development needs for housing, jobs and services for low- and moderate-income residents, and to promote public and private efforts to meet such needs. HCDC leads the CDBG/HOME allocation process to determine what projects will be awarded funds based on priorities established in CITY STEPS, Iowa City's Consolidated Plan for Housing, Jobs, and Services for Low-Income Residents.

### **Fund Balance:**

The CDBG fund has a budgeted ending fund balance of \$62,184 in fiscal year 2022 versus an estimated ending fund balance of \$33,704 in fiscal year 2021. This is an increase of \$28,480. The increase is due to the repayment of CDBG loans.

### **Revenues:**

84.4% of revenue comes from Federal grants, with most of the remainder from loan repayments. Federal grant revenue is budgeted to decrease from \$1,969,169 in fiscal year 2021 to an estimated \$697,968 in fiscal year 2022, a decrease of 64.6%. This is primarily due to the receipt of \$1,097,032 in CARES Act funds in fiscal year 2021.

### **Expenditures:**

Fiscal year 2022 expenditures represent a 60.96% decline from fiscal year 2021. This reduction is primarily due the expenditure of the CARES Act funds in fiscal year 2021.

**CDBG (2100)**  
**Fund Summary**

	2018	2019	2020	2021	2022	2023
	Actual	Actual	Actuals	Revised	Budget	Projected
<b>Fund Balance, July 1</b>	\$ (90,569)	\$ (25,935)	\$ -	\$ (17,210)	\$ 33,704	\$ 62,184
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 14,161	\$ 18,222	\$ 17,268	\$ 18,215	\$ 17,265	\$ 17,265
Intergovernmental						
Federal Intergovernmental Revenue	555,597	628,824	522,608	1,969,169	697,968	697,968
Miscellaneous						
Other Misc Revenue	1,185	3,021	6,336	13,020	16,340	16,340
Other Financial Sources						
Loans	87,235	108,867	150,718	95,000	95,000	95,000
<b>Total Revenues</b>	\$ 658,178	\$ 758,935	\$ 696,930	\$ 2,095,404	\$ 826,573	\$ 826,573
<b>Transfers In:</b>						
Transfers In-Govt Activities	\$ -	\$ 2,700	\$ -	\$ -	\$ -	\$ -
<b>Sub-Total Transfers In</b>	\$ -	\$ 2,700	\$ -	\$ -	\$ -	\$ -
<b>Total Revenues &amp; Transfers In</b>	\$ 658,178	\$ 761,635	\$ 696,930	\$ 2,095,404	\$ 826,573	\$ 826,573
<b>Expenditures:</b>						
Personnel	\$ 153,629	\$ 153,909	\$ 146,947	\$ 185,221	\$ 190,552	\$ 196,269
Services	435,811	472,227	561,438	1,730,484	607,291	619,437
Supplies	2,723	1,880	2,421	749	250	255
<b>Sub-Total Expenditures</b>	592,163	628,016	710,805	1,916,454	798,093	815,960
<b>Transfers Out:</b>						
Misc Transfers Out	1,380	107,684	3,335	128,036	-	-
<b>Sub-Total Transfers Out</b>	1,380	107,684	3,335	128,036	-	-
<b>Total Expenditures &amp; Transfers Out</b>	\$ 593,544	\$ 735,700	\$ 714,141	\$ 2,044,490	\$ 798,093	\$ 815,960
<b>Fund Balance, June 30</b>	\$ (25,935)	\$ -	\$ (17,210)	\$ 33,704	\$ 62,184	\$ 72,796
Restricted / Committed /Assigned	-	-	-	-	-	-
<b>Unassigned Balance</b>	\$ (25,935)	\$ -	\$ (17,210)	\$ 33,704	\$ 62,184	\$ 72,796
<b>% of Revenues</b>	-4%	0%	-2%	2%	8%	9%

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Promote an Inclusive and Resilient Economy Throughout the City, Foster Healthy Neighborhoods and Affordable Housing Throughout the City*

**Department Goal:** Create/enhance suitable living environments, provide decent housing, and create economic development opportunities.

**Department Objective:** Allocate grant and City funds to serve the needs of low-to-moderate income residents in the following areas: housing, homelessness, and community and economic development.

**Performance Measures:**

<b>CDBG Funds Only</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021 Projected*</b>	<b>FY 2022 Estimate</b>
Funds Spent	\$556,490	\$726,790	\$712,364	\$1,228,709	\$725,000
Local, State & Other Funds Leveraged	\$288,500	\$3,165,111	\$88,803	\$178,000	\$150,000
Housing Units Assisted	25	93	22	19	18
Public Facilities Assisted	3	2	3	4	3
Persons Receiving Services	2,497	2,808	3,300	2,970	3,000
Businesses Assisted in Creating Low-Moderate Income Jobs	16	2	10	15	15
Businesses Assisted with Façade Improvements in a URA	1	0	0	0	0

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\*FY21 includes CDBG-CV funds (\$410,422)

## HOME GRANT FUND

The HOME Grant Fund accounts for HOME Investment Partnerships program (HOME) funds that are provided to the City on an annual basis from the U.S. Department of Housing and Urban Development (HUD). HOME grant funds are given directly to states and local governments for the exclusive use of affordable housing activities. Iowa City is an entitlement city (over 50,000 in population), and receives an annual allocation from HUD based on a formula that looks at information such as poverty rates, age of housing stock, etc. Congress approves the program budgets annually so the City's allocation may change from year to year.

HOME funds are used throughout the community to address the housing needs of lower income citizens. This is accomplished through:

- Acquisition of land and buildings
- Rehabilitation of existing housing
- Tenant-based rental assistance
- New construction of owner-occupied and rental housing

### **Fund Balance:**

Budgeted fund balance at the end of fiscal year 2022 is \$234,121 which is an 157.5% increase from the fiscal year 2021 revised estimate. This is due to the budgeted repayment and reallocation of prior of HOME loans.

### **Revenues:**

76.9% of the HOME Grant Fund's revenue is from federal grants with remainder coming from loan repayments and loan interest. Budgeted federal HOME grant funding is lower in fiscal year 2020 by \$240,101 or 31.9% from fiscal year 2021 due to a large carry-forward of federal funds in fiscal year 2021 from prior years.

### **Expenditures:**

Fiscal year 2022 expenditures represent a 32.2% decrease from the fiscal year 2021 estimate. This decrease is primarily due to a large carry-forward of expenditures in fiscal year 2021 from prior years.

**HOME Grant (2110)**  
**Fund Summary**

	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Revised</b>	<b>Budget</b>	<b>Projected</b>
<b>Fund Balance, July 1</b>	\$ 113,005	\$ 191,819	\$ -	\$ (37,397)	\$ 90,929	\$ 234,121
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 19,453	\$ 17,706	\$ 16,070	\$ 17,706	\$ 16,070	\$ 16,070
Intergovernmental						
Fed Intergovnt Rev	481,960	502,997	745,655	751,887	511,786	511,786
Miscellaneous						
Other Misc Revenue	-	2,297	1,251	17,920	25,000	25,000
Other Financial Sources						
Loans	165,513	191,103	127,281	80,640	112,500	112,500
<b>Total Revenues</b>	<b>\$ 666,926</b>	<b>\$ 714,103</b>	<b>\$ 890,256</b>	<b>\$ 868,153</b>	<b>\$ 665,356</b>	<b>\$ 665,356</b>
<b>Expenditures:</b>						
Personnel	\$ 43,187	\$ 42,629	\$ 92,465	\$ 52,674	\$ 56,847	\$ 58,552
Services	515,491	756,725	771,625	687,153	465,317	474,623
Supplies	147	98	-	-	-	-
<b>Sub-Total Expenditures</b>	<b>558,825</b>	<b>799,452</b>	<b>864,090</b>	<b>739,827</b>	<b>522,164</b>	<b>533,176</b>
<b>Transfers Out:</b>						
Misc Transfers Out	29,287	106,470	63,564	-	-	-
<b>Sub-Total Transfers Out</b>	<b>29,287</b>	<b>106,470</b>	<b>63,564</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures &amp; Transfers Out</b>	<b>\$ 588,112</b>	<b>\$ 905,922</b>	<b>\$ 927,653</b>	<b>\$ 739,827</b>	<b>\$ 522,164</b>	<b>\$ 533,176</b>
<b>Fund Balance, June 30</b>	<b>\$ 191,819</b>	<b>\$ -</b>	<b>\$ (37,397)</b>	<b>\$ 90,929</b>	<b>\$ 234,121</b>	<b>\$ 366,301</b>
Restricted / Committed /Assigned	-	-	-	-	-	-
<b>Unassigned Balance</b>	<b>\$ 191,819</b>	<b>\$ -</b>	<b>\$ (37,397)</b>	<b>\$ 90,929</b>	<b>\$ 234,121</b>	<b>\$ 366,301</b>
<b>% of Revenues &amp; Transfers In</b>	<b>29%</b>	<b>0%</b>	<b>-4%</b>	<b>10%</b>	<b>35%</b>	<b>55%</b>

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Foster Healthy Neighborhoods and Affordable Housing Throughout the City*

**Department Goal:** Create/enhance suitable living environments and provide decent, affordable housing opportunities.

**Department Objective:** Allocate grant and City funds to provide safe, decent, affordable housing for low-moderate income residents.

**Performance Measures:**

<b>HOME Funds Only</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021 Projected</b>	<b>FY 2022 Estimate</b>
Funds Spent	\$579,910	\$904,291	\$900,939	\$622,533	\$620,000
Local, State & Other Funds Leveraged	\$322,877	\$714,079	\$2,025,621	\$1,034,711	\$80,000
Housing Units Assisted	46	16	81	52	40

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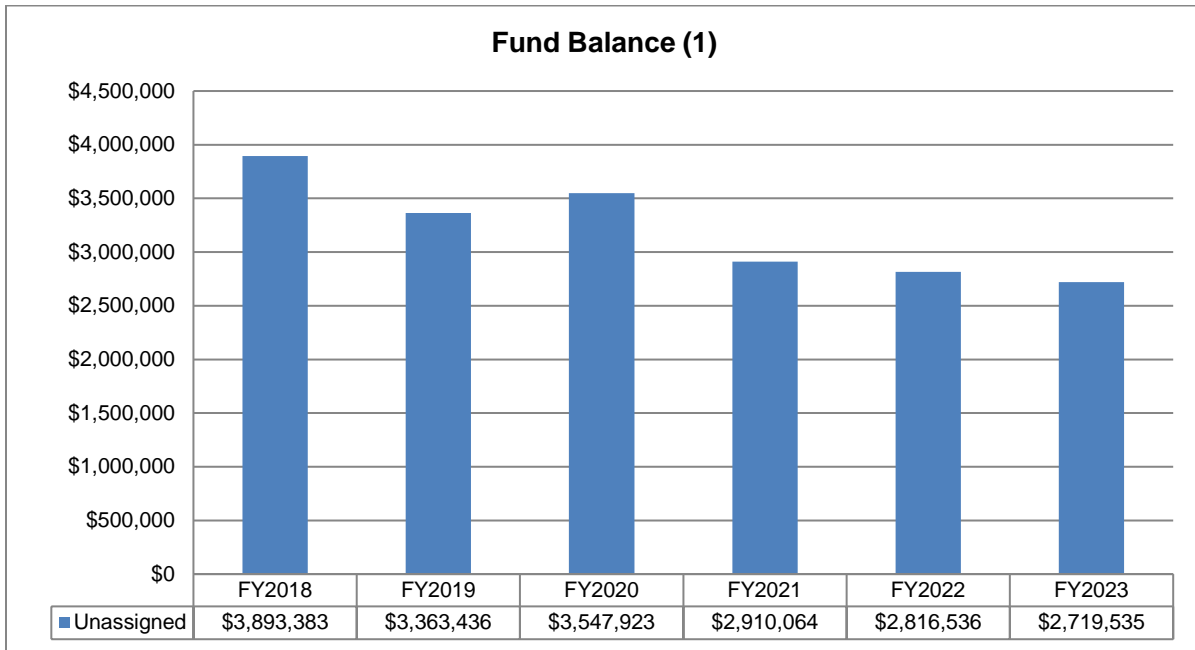
## ROAD USE TAX FUND

The Road Use Tax Fund (RUTF) accounts for revenue sharing from state taxes related to transportation (road use taxes). The City's use of road use taxes is restricted to street and storm sewer maintenance, repair, and construction including engineering, street lights, traffic signs and signals, snow removal, street cleaning, right-of-way maintenance, etc.

**Fund Balance:**

Road Use Tax Fund's fund balance on June 30, 2021 is projected to be \$2,910,064, a decrease of \$637,859 or 17.98% from the fiscal year 2020 year-end balance. This decrease is primarily due to a decrease in Road Use Tax revenue stemming from COVID-19 and an increase in Streets System Maintenance expenditures.

The fiscal year 2022 estimated fund balance is budgeted to decrease by another \$93,528 to \$2,816,536. This decrease is a result of not including an increase in the fiscal year 2022 Road Use Tax revenues that was expected. This is due to the difficulties of conducting the 2020 census during the COVID-19 pandemic.



(1) FY21 - FY23 figures are estimates.

The Road Use Tax Fund borrowed \$1.4 million from the Landfill Cell Replacement Reserve during fiscal year 2019 to help construct portions of the new Public Works Facility. The following is a summary of that loan:

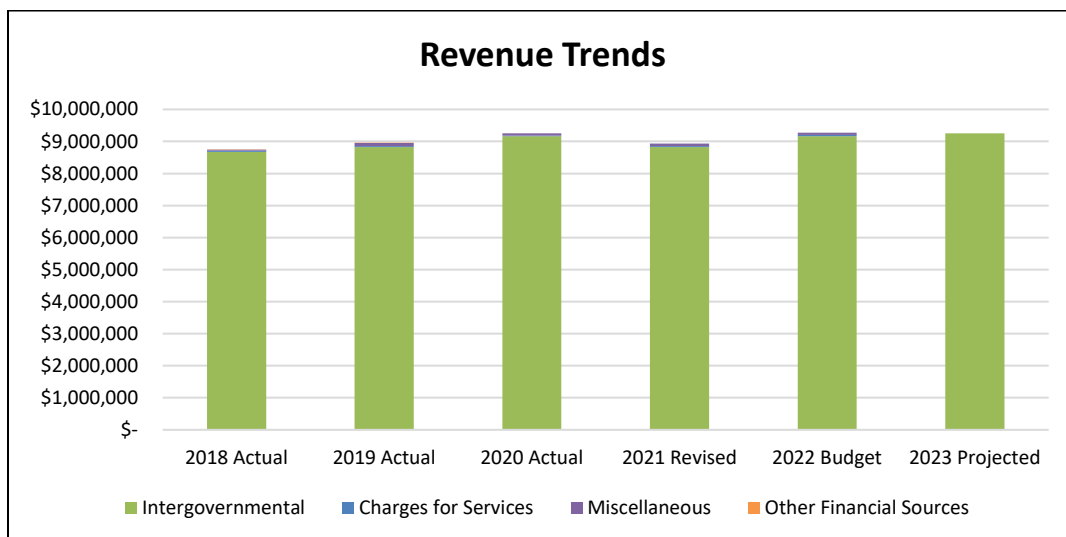
Loan	Date	Loan Amount	Final Payment	Principal Outstanding as of 6/30/21	Total Payment FY22	FY22 Principal	FY22 Interest
2019 Public Works Facility Loan	6/30/2019	\$ 1,400,000	2036	\$ 1,274,667	\$ 93,172	\$ 74,561	\$ 18,611

**Revenues:**

Road use taxes include gasoline taxes, weight taxes, and license fees collected through the State and deposited into the Iowa Road Use Tax Fund. Road use taxes are allocated to cities on a per capita basis based on the U.S. Census Bureau figures, which are updated every ten years. Under the current distribution formula, receipts into the RUTF are distributed according to a formula of 47.5 percent for the state primary road system, 24.5 percent for secondary county roads, 8 percent for farm-to-market county roads, and 20 percent for city streets. In March 2015, a \$.10 per gallon fuel excise tax increase was passed by the State.

In 2008, an additional source of state revenue was established through legislation creating a separate “TIME-21” funding stream. This revenue is dedicated primarily to maintenance and construction of certain primary highways in the state (60 percent), but also of secondary roads (20 percent) and municipal streets (20 percent). The new revenue stream was created by changing certain vehicle registration fees and schedules and by increasing trailer and title fees.

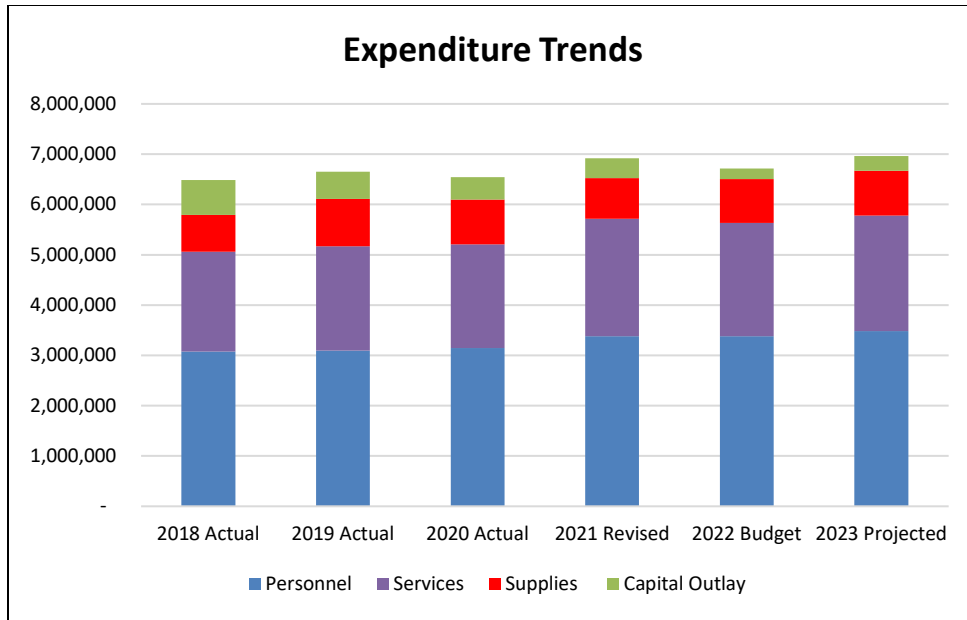
In fiscal year 2022, Road Use Tax Fund revenues are projected to be over \$9.16 million, which is a 3.89% increase over the fiscal year 2021 estimated revenue. Road Use Tax Fund revenues are expected to take a slight decrease during fiscal year 2021 due to the COVID-19 pandemic. We are expecting the revenues to bounce back in fiscal year 2022, but no additional revenue is budgeted as a result of the 2020 census. Road Use Tax shared revenue represents 99% of the revenue in the Road Use Tax Fund.



**Expenditures:**

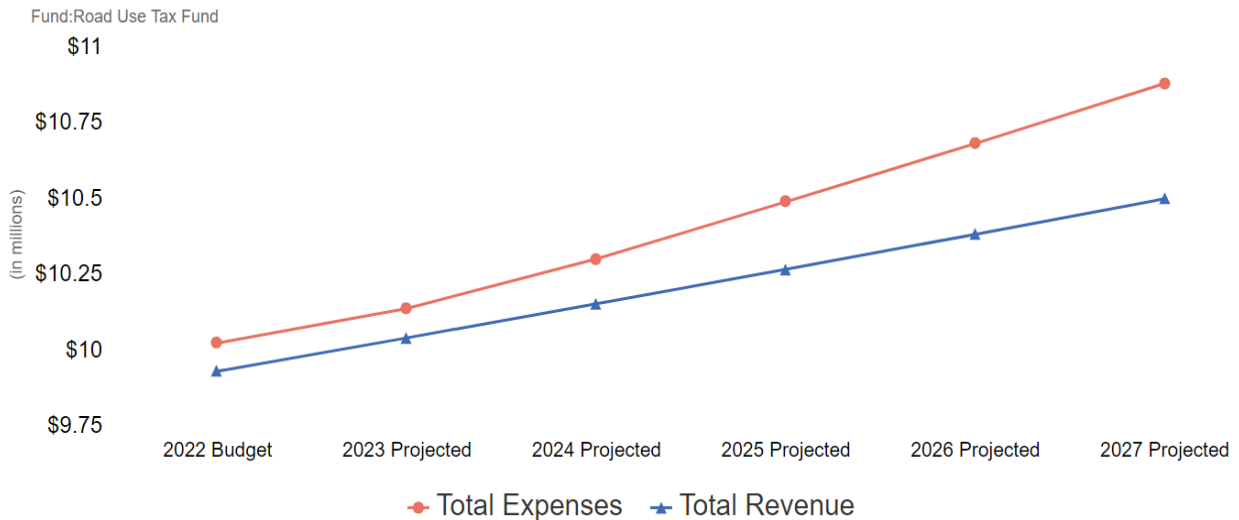
Fiscal year 2022 budgeted expenditures, excluding transfers out, are lower than fiscal year 2021 expenditures by 1.75%. This decrease is primarily due to a decrease in Streets System Maintenance expenditures particularly in capital outlay.





**Long-term Projections:**

### Total Revenues vs. Expenditures



Future revenues for the Road Use Tax Fund are projected to increase only 1% each year. The City’s population has grown substantially since the last census, but due to uncertainty surrounding the 2020 census, revenue projections were done conservatively.

Future expenditures are projected with the assumptions that personnel related expenditures will grow at a 3% rate annually and services and supplies will grow at a 2% rate annually.

The structural deficit projected in the fund may have to be addressed through expenditure or capital funding cuts if the census results upon which the Road Use Tax revenues are calculated do not grow as originally anticipated.

**Road Use Tax (2200)**  
**Fund Summary**

	2018	2019	2020	2021	2022	2023
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Fund Balance, July 1</b>	\$ 5,714,241	\$ 3,893,383	\$ 3,363,436	\$ 3,547,923	\$ 2,910,064	\$ 2,816,536
<b>Revenues:</b>						
Intergovernmental						
Disaster Assistance	\$ 1,388	\$ -	\$ -	\$ -	\$ -	\$ -
Road Use Tax	8,426,502	8,820,138	9,163,303	8,820,140	9,163,300	9,254,933
Charges For Fees And Services						
Building & Devlpmt	18,090	37,814	68,359	37,810	40,000	40,000
Miscellaneous						
Other Misc Revenue	93,917	97,569	111,460	77,750	90,200	90,200
Other Financial Sources						
Sale Of Assets	46	426	-	-	-	-
<b>Sub-Total Revenues</b>	8,539,943	8,955,947	9,343,122	8,935,700	9,293,500	9,385,133
<b>Transfers In:</b>						
Transfers In-Govt Activities	427,642	451,026	507,510	622,793	631,319	650,259
<b>Sub-Total Transfers In</b>	427,642	451,026	507,510	622,793	631,319	650,259
<b>Total Revenues &amp; Transfers In</b>	\$ 8,967,585	\$ 9,406,973	\$ 9,850,631	\$ 9,558,493	\$ 9,924,819	\$ 10,035,392
<b>Expenditures:</b>						
Road Use Tax Administration	\$ 83,241	\$ 83,316	\$ 124,389	\$ 103,103	\$ 101,787	\$ 103,823
Sidewalk Inspection	32,139	121,711	93,923	119,990	130,878	131,827
Traffic Engineering	1,288,805	1,563,535	1,391,771	1,347,787	1,338,923	1,378,231
Streets System Maintenance	4,655,238	4,885,145	4,931,255	5,347,948	5,143,821	5,351,506
<b>Sub-Total Expenditures</b>	6,059,424	6,653,708	6,541,337	6,918,828	6,715,409	6,965,387
<b>Transfers Out:</b>						
Capital Projects Fund	4,448,639	2,954,873	2,707,360	2,797,000	2,797,000	2,647,000
Interfund Loan Repayment to Landfill	-	-	51,881	73,452	74,561	75,687
Misc Transfers Out	280,379	328,340	365,566	407,072	431,377	444,318
<b>Sub-Total Transfers Out</b>	4,729,018	3,283,213	3,124,807	3,277,524	3,302,938	3,167,005
<b>Total Expenditures &amp; Transfers Out</b>	\$ 10,788,442	\$ 9,936,921	\$ 9,666,144	\$ 10,196,352	\$ 10,018,347	\$ 10,132,392
<b>Fund Balance, June 30</b>	\$ 3,893,383	\$ 3,363,436	\$ 3,547,923	\$ 2,910,064	\$ 2,816,536	\$ 2,719,535
Restricted / Committed /Assigned	-	-	-	-	-	-
<b>Unassigned Balance</b>	\$ 3,893,383	\$ 3,363,436	\$ 3,547,923	\$ 2,910,064	\$ 2,816,536	\$ 2,719,535
<b>% of Revenues &amp; Transfers In</b>	43%	36%	36%	30%	28%	27%

## **STREETS OPERATIONS**

The mission of the Streets Division is to provide a high quality driving surface on city streets and bridges during all seasons of the year, and to maintain and optimize traffic control to accommodate efficient and safe traffic movement.

The division's budget is organized into four activities: Road Use Tax Administration, Traffic Engineering, Streets System Maintenance, and Sidewalk Inspection. The Road Use Tax Fund accounts for the activity of the Streets Division.

### **Road Use Tax Administration**

Road Use Tax Administration accounts for Road Use Tax receipts, receipt of the Streets Division's portion of the Employee Benefits Levy, and costs associated with an annual audit and loss reserve payment.

### **Sidewalk Inspection**

Iowa City is divided into ten geographical areas for sidewalk inspection. Each year, the sidewalks in one of these ten areas are thoroughly inspected in accordance with the criteria established by the City Engineer to determine if sidewalk repairs are necessary.

### **Traffic Engineering**

Traffic Engineering staff coordinate and maintain traffic signals; pedestrian signs and signals; lane line painting for traffic, bicycles, and pedestrians; street lighting and poles; banners; specialty bridge lighting; locating City utilities; and plan review and coordination for projects.

### **Streets System Maintenance**

Street crews provide maintenance and repair of the City's concrete, asphalt, and brick streets; provide maintenance and repair to culverts, catch basins, and other City right of way property; street sweeping, leaf vacuuming, and snow plowing.

## **HIGHLIGHTS**

- The Streets Division assists with traffic control, electrical repairs, lighting repairs, hanging banners and hanging decorations for special events and holidays.
- All traffic signals are maintained and repaired. On-call staff responds to traffic signal malfunctions and complaints.
- The Streets Division replaces many broken concrete street panels and repairs many damaged storm sewer structures throughout the City each year.
- Response time to the majority of potholes reported during regular business hours is no more than two hours.
- The Streets Division paints all pavements markings each construction season and refreshes the lane markings on major streets in the fall.

- The Streets Division repairs all damaged street signage and installs new signage.
- The Streets Division clears debris and tree growth from bridges and box culverts throughout the City.
- The Leaf Vacuum Program serves all Iowa City residences and businesses that are adjacent to public streets.
- The Streets Division clears snow and ice from approximately 495 lane miles of City streets. The Division also removes snow from the downtown area and coordinates the hauling of the snow to a designated dump site.
- The entire street network is swept at least four times per season including additional passes of bicycle lanes.
- Streets in the downtown area are swept every Thursday evening into Friday morning during spring, summer, and fall seasons. City alleys in the downtown area are swept every Monday morning during spring, summer, and fall seasons. The Kinnick Stadium area is swept after home football games.

### **Recent Accomplishments:**

- Patched approximately 4,945 potholes and replaced 195 street panels in fiscal year 2020
- Leaf program picked up 516 loads totaling 1,290 tons in fiscal year 2020
- Replaced 946 street signs in fiscal year 2020 to comply with Federal retro-reflectivity requirements.
- Completed five street sweeping passes of the entire street network.
- Street sweeping program picked up 169 loads totaling 1,079 tons in fiscal year 2020
- Sprayed all pavement markings including a second fall application on major streets.
- Assisted with the cleanup after the 8-10-2020 Derecho Event.
- Responded to City needs during the protests.
- Assisted other Divisions and Departments with tasks such as; sign installations, water main breaks, traffic control setup, erosion control, tree removal, and concrete projects.
- Moved into the new PW building.
- Brine maker and blending station completed.

### **Upcoming Challenges:**

- Limited road use tax revenues inhibit adequate preventive street maintenance.
- Deferred maintenance will result in poorer pavement quality and increased demand for patching and temporary repairs.
- Completing existing work assignments such as pavement repairs, leaf collection, and snow plowing with current revenue and resource levels
- More bike lanes and cross walks to maintain.
- Maintenance on the new Public Works Facility
- Integrating brine into the snow removal/ice control operations.
- To construct covered bunkers to store sand/salt
- Upgrading unsupported Autoscope controlled intersections
- Additional specialty lighting and banners to manage and maintain
- To install PTZ cameras at all signalized intersections.

**Staffing:**

	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>
<b>Total FTE's</b>	32	32	32

**Staffing Level Change Summary:**

There are no staffing level changes in the fiscal year 2022 budget.

**Service Level Change Summary:**

In fiscal year 2022, the Streets division will be contracting to have stored concrete crushed into rock. This cost will be shared with the Landfill, the Water division, and Parks Maintenance. The cost of this will be offset by reduced purchases of rock. Although the cost is similar, there will be reduced carbon emissions from the hauling of rock and the disposal of concrete.

**Financial Highlights:**

Streets System Maintenance expenditures decreased in fiscal year 2022 by \$204,127 or 3.8% primarily due to a decrease in Capital Outlay expenditures.

Streets System Maintenance Capital Outlay expenditures include \$22,000 for a new message board and Traffic Engineering expenditures include \$10,000 for a sign cutter and \$82,000 for traffic signal equipment.

Road Use Tax revenues are projected to increase at only 3.9% in fiscal year 2022 versus fiscal year 2021 despite the completion of the 2020 census. This is due to the uncertainty of the census outcome as a result of the COVID-19 pandemic.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Strengthen Community Engagement and Intergovernmental Relations*

**Department Goal:** Meet Retro-reflectivity Standards.

**Department Objective:** Continue sign replacements.

**Performance Measures:**

	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
Signs Replaced	1,207	976	946	1,000	1,000

**Strategic Plan Goal:** *Foster Healthy Neighborhoods and Affordable Housing Throughout the City, Strengthen Community Engagement and Intergovernmental Relations*

**Department Goal:** Provide Street Sweeping/Cleaning of Public Streets and Leaf Removal to Residents & Businesses.

**Department Objective:** Efficiently Sweep & Clean Public Streets and Continue Leaf Vacuum Program.

**Performance Measures:**

Dump Truck Loads of Sweeping Debris

	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
Number of Loads	177	250	169	190	190
Tons	1,416	2,224	1,079	1,520	1,520

Leaf Vacuum Pickup Season - Packer Truck Loads of Leaves

	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
Number of Loads	21	13	46	40	40
Tons	168	104	368	320	320

Leaf Vacuum Pickup Season - Dump Truck Loads of Leaves

	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
Number of Loads	560	445	516.25	525	525
Tons	1,400	1,113	1290.63	1,312	1,312

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**Strategic Plan Goal:** *Foster Healthy Neighborhoods and Affordable Housing Throughout the City, Promote an Inclusive and Resilient Economy Throughout the City*

**Department Goal:** Provide Street Maintenance & Repairs.

**Department Objective:** Efficiently Maintain & Repair Public Streets.

**Performance Measures:**

Input Measures: Materials Used/Miles of Street Maintained

	<b>5 Year Average</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021 Projected</b>	<b>FY 2022 Estimate</b>
Concrete (yards)	1,594.71	1,528.31	1,547.75	1751.25	1,850	1,850
Asphalt (tons)	404.36	261.90	571.11	445.05	550	550
Rock (tons)	1,480.28	1,549.53	1,155.78	2,028.96	2,000.00	2,000.00
Streets (miles)	293	290	294	295	296	298

Workload Measures	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021 Projected</b>	<b>FY 2022 Estimate</b>
Potholes Patched	2,850	6,344	4,945	6,000	6,000
Street Panels – Removal/Replacement	165	172	195	205	205

### Activity Summary

**Activity: Road Use Tax Administration (710310)** **Fund: Road Use Tax (2200)**  
**Division: Streets Operations** **Department: Public Works**

	2018	2019	2020	2021	2022	2023
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Revenues &amp; Transfers In:</b>						
Intergovernmental						
Road Use Tax	\$ 8,426,502	\$ 8,820,138	\$ 9,163,303	\$ 8,820,140	\$ 9,163,300	\$ 9,254,933
Transfers In-Govt Activities	427,642	451,026	507,510	622,793	631,319	650,259
<b>Total Revenues &amp; Transfers In</b>	<b>\$ 8,854,144</b>	<b>\$ 9,271,164</b>	<b>\$ 9,670,813</b>	<b>\$ 9,442,933</b>	<b>\$ 9,794,619</b>	<b>\$ 9,905,192</b>
<b>Expenditures:</b>						
Services	\$ 83,241	\$ 83,316	\$ 124,389	\$ 103,103	\$ 101,787	\$ 103,823
<b>Total Expenditures</b>	<b>\$ 83,241</b>	<b>\$ 83,316</b>	<b>\$ 124,389</b>	<b>\$ 103,103</b>	<b>\$ 101,787</b>	<b>\$ 103,823</b>

### Activity Summary

**Activity: Sidewalk Inspection (710220)** **Fund: Road Use Tax (2200)**  
**Division: Streets Operations** **Department: Public Works**

	2018	2019	2020	2021	2022	2023
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Revenues:</b>						
Charges For Fees And Services						
Building & Devlpmt	\$ 18,090	\$ 37,814	\$ 68,359	\$ 37,810	\$ 40,000	\$ 40,000
<b>Total Revenues</b>	<b>\$ 18,090</b>	<b>\$ 37,814</b>	<b>\$ 68,359</b>	<b>\$ 37,810</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>
<b>Expenditures:</b>						
Personnel	\$ 6,358	\$ 11,933	\$ 12,719	\$ 20,475	\$ 23,136	\$ 23,830
Services	3,210	6,736	3,204	14,071	12,298	12,544
Supplies	55	435	313	444	444	453
Capital Outlay	22,517	102,607	77,686	85,000	95,000	95,000
<b>Total Expenditures</b>	<b>\$ 32,139</b>	<b>\$ 121,711</b>	<b>\$ 93,923</b>	<b>\$ 119,990</b>	<b>\$ 130,878</b>	<b>\$ 131,827</b>

	2021	2022
<b>Capital Outlay</b>		
Sidewalk And R.O.W. Repairs	\$ 85,000	\$ 95,000
<b>Total Capital Outlay</b>	<b>\$ 85,000</b>	<b>\$ 95,000</b>



## Activity Summary

**Activity: Traffic Engineering (710320)**  
**Division: Streets Operations**

**Fund: Road Use Tax (2200)**  
**Department: Public Works**

	2018	2019	2020	2021	2022	2023
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Revenues:</b>						
Miscellaneous						
Other Misc Revenue	\$ 48,200	\$ 41,386	\$ 40,690	\$ 28,690	\$ 29,480	\$ 29,480
Other Financial Sources						
Sale Of Assets	-	426	-	-	-	-
<b>Total Revenues</b>	<b>\$ 48,200</b>	<b>\$ 41,812</b>	<b>\$ 40,690</b>	<b>\$ 28,690</b>	<b>\$ 29,480</b>	<b>\$ 29,480</b>

<b>Expenditures:</b>						
Personnel	\$ 470,377	\$ 501,177	\$ 533,051	\$ 568,304	\$ 636,953	\$ 656,062
Services	555,089	440,297	489,968	462,406	472,951	482,410
Supplies	190,336	224,797	134,056	160,077	137,019	139,759
Capital Outlay	73,004	397,265	234,697	157,000	92,000	100,000
<b>Total Expenditures</b>	<b>\$ 1,288,805</b>	<b>\$ 1,563,535</b>	<b>\$ 1,391,771</b>	<b>\$ 1,347,787</b>	<b>\$ 1,338,923</b>	<b>\$ 1,378,231</b>

	2018	2019	2020	2021	2022
<b>Personnel Services - FTE</b>					
Electrician - Traffic Eng	2.00	2.00	2.00	2.00	2.00
Electronics Tech/Traffic Eng	1.00	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

	2021	2022
<b>Capital Outlay</b>		
Paint Traffic Signal Poles	\$ 35,000	\$ -
Paint Light Poles	30,000	-
Sign Cutter	-	10,000
Paint Machine	10,000	-
Traffic Signal Equipment	82,000	82,000
<b>Total Capital Outlay</b>	<b>\$ 157,000</b>	<b>\$ 92,000</b>

## Activity Summary

**Activity: Streets System Maintenance (710330)**

**Fund: Road Use Tax (2200)**

**Division: Streets Operations**

**Department: Public Works**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projected
<b>Revenues:</b>						
Intergovernmental						
Disaster Assistance	\$ 1,388	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous						
Other Misc Revenue	45,716	56,183	70,770	49,060	<b>60,720</b>	60,720
Other Financial Sources						
Sale Of Assets	46	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 47,150</b>	<b>\$ 56,183</b>	<b>\$ 70,770</b>	<b>\$ 49,060</b>	<b>\$ 60,720</b>	<b>\$ 60,720</b>

<b>Expenditures:</b>						
Personnel	\$ 2,488,765	\$ 2,585,629	\$ 2,598,069	\$ 2,795,229	<b>\$ 2,724,899</b>	\$ 2,806,646
Services	1,416,824	1,539,614	1,446,504	1,755,547	<b>1,659,255</b>	1,692,440
Supplies	487,741	718,833	754,963	646,962	<b>737,667</b>	752,420
Capital Outlay	261,908	41,069	131,718	150,210	<b>22,000</b>	100,000
<b>Total Expenditures</b>	<b>\$ 4,655,238</b>	<b>\$ 4,885,145</b>	<b>\$ 4,931,255</b>	<b>\$ 5,347,948</b>	<b>\$ 5,143,821</b>	<b>\$ 5,351,506</b>

	2018	2019	2020	2021	2022
<b>Personnel Services - FTE</b>					
Asst Streets Superintendent	1.00	1.00	1.00	1.00	<b>1.00</b>
M.W. II - Signs	1.00	1.00	-	-	-
M.W. I - Streets	8.00	8.00	8.00	8.00	<b>8.00</b>
M.W. II - Streets	7.00	7.00	7.00	7.00	<b>7.00</b>
M.W. III - Streets	7.00	7.00	7.00	7.00	<b>7.00</b>
M.W. III - Lead Sweeper Operator	1.00	1.00	1.00	1.00	<b>1.00</b>
Signs & Pavement Markings Technician	-	-	1.00	1.00	<b>1.00</b>
Sr Clerk/Typist - Streets	1.00	1.00	1.00	1.00	<b>1.00</b>
Sr M.W. - Streets	2.00	2.00	2.00	2.00	<b>2.00</b>
Streets Superintendent	1.00	1.00	1.00	1.00	<b>1.00</b>
<b>Total Personnel</b>	<b>29.00</b>	<b>29.00</b>	<b>29.00</b>	<b>29.00</b>	<b>29.00</b>

	2021	2022
<b>Capital Outlay</b>		
Hotbox	\$ 79,710	\$ -
Message Board	-	<b>22,000</b>
Brine Swap Loader Roll-off (2)	40,000	-
Snow Plow Blade	3,500	-
Power Screed	12,000	-
Broom/bucket for Skid Steer Loader	6,000	-
Equipment GPS Tracking Hardware	9,000	-
<b>Total Capital Outlay</b>	<b>\$ 150,210</b>	<b>\$ 22,000</b>

## OTHER SHARED REVENUE FUND

This fund accounts for federal, state, local, and private grants, including Hazard Mitigation Grant Project (HMGP) Buyout, Supplemental Community Development Block Grants (CDBG), and Invest Health. Individual programs may provide public assistance for business and residential flood recovery efforts, the acquisition and removal of properties within the flood plain, down payment assistance for owner-occupied affordable housing, and a variety of other purposes to improve living and housing in Iowa City. The City's role in many of grant programs is to manage pass-through grants and distribute them to Iowa City businesses and residents.

Currently active grants:

- Invest Health: This is an initiative that brings together diverse leaders from mid-sized U.S. cities across the nation to develop new strategies for increasing and leveraging private and public investments to accelerate improvements in neighborhoods facing the biggest barriers to better health. The City received \$60,000 in fiscal year 2016 and has been spending down proceeds slowly in the past three fiscal years. This grant is expected to be completed in fiscal year 2021.
- Hazard Mitigation Grant Project (HMGP) Buyout: The City received a flood mitigation buyout grant to purchase and remove three homes in the flood plain in fiscal year 2017. The federal grant share is \$1,153,761, the State of Iowa's share is \$146,871, and the City's share will be \$224,042. The City's share may be in kind or in cash and is shown as a transfer-in from the General Fund. The total project is \$1,524,674. The City has received prior HMGP grants as well. This grant was completed in fiscal year 2018.

No grant or project activity is budgeted for fiscal year 2022.

**Other Shared Revenue (2300)**  
**Fund Summary**

	2018	2019	2020	2021	2022	2023
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Fund Balance, July 1</b>	\$ 82,485	\$ 3,968	\$ (17,584)	\$ 2,639	\$ <b>2,639</b>	\$ 2,639
<b>Revenues:</b>						
Intergovernmental						
Fed Intergovnt Rev	\$ 201,484	\$ -	\$ 12,500	\$ -	\$ -	\$ -
Operating Grants	-	-	-	-	-	-
Disaster Assistance	26,865	-	-	-	-	-
Miscellaneous						
Contrib & Donations	41,740	8,333	-	39,927	-	-
<b>Sub-Total Revenues</b>	<u>270,089</u>	<u>8,333</u>	<u>12,500</u>	<u>39,927</u>	<u>-</u>	<u>-</u>
<b>Transfers In:</b>						
Misc Transfers In	(15,185)	-	9,533	-	-	-
<b>Sub-Total Transfers In</b>	<u>(15,185)</u>	<u>-</u>	<u>9,533</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total Revenues &amp; Transfers In</b>	<u>\$ 254,904</u>	<u>\$ 8,333</u>	<u>\$ 22,033</u>	<u>\$ 39,927</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Expenditures:</b>						
Personnel	\$ 1,409	\$ 2,634	\$ 458	\$ -	\$ -	\$ -
Services	124,107	26,554	1,351	39,927	-	-
Supplies	4,905	697	-	-	-	-
Capital Outlay	203,000	-	-	-	-	-
<b>Sub-Total Expenditures</b>	<u>333,421</u>	<u>29,885</u>	<u>1,810</u>	<u>39,927</u>	<u>-</u>	<u>-</u>
<b>Total Expenditures</b>	<u>\$ 333,421</u>	<u>\$ 29,885</u>	<u>\$ 1,810</u>	<u>\$ 39,927</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Fund Balance, June 30</b>	\$ 3,968	\$ (17,584)	\$ 2,639	\$ 2,639	\$ <b>2,639</b>	\$ 2,639
Restricted / Committed /Assigned	-	-	-	-	-	-
<b>Unassigned Balance</b>	<u>\$ 3,968</u>	<u>\$ (17,584)</u>	<u>\$ 2,639</u>	<u>\$ 2,639</u>	<u>\$ <b>2,639</b></u>	<u>\$ 2,639</u>
<b>% of Revenues &amp; Transfers In</b>	2%	-211%	300%	200%	<b>100%</b>	400%

## **METROPOLITAN PLANNING ORGANIZATION (MPOJC) OF JOHNSON COUNTY**

The Metropolitan Planning Organization (MPOJC) of Johnson County Fund is a special revenue fund that accounts for the operations of the MPO.

Funding for the MPOJC is derived from multiple sources including the City's General Fund and the Road Use Tax Fund. Contributions are also received from the MPOJC's other government members in Johnson County and from State of Iowa grants.

### **Fund Balance:**

The MPOJC's fund balance is expected to hold fairly steady from fiscal year 2020 and fiscal year 2022. There is only a slight decrease in fund balance expected totaling \$18,956 or 4.36% over that time period.

### **Revenues:**

Revenues and transfers in for fiscal year 2022 are expected be higher than fiscal year 2021 by \$33,923 or 8.96%. This is due to an increase in transfers-in from the General Fund and Road Use Tax Fund totaling \$33,794.

### **Expenditures:**

Expenditures are also higher in fiscal year 2022 by \$29,135 or 3.7%. Personnel expenditures account for 81.9% of MPOJC budgeted expenditures.

**Metro Planning Organization of Johnson County (2350)**  
**Fund Summary**

	2018	2019	2020	2021	2022	2023
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Fund Balance, July 1</b>	\$ 256,738	\$ 262,063	\$ 354,968	\$ 434,367	\$ 422,495	\$ 415,411
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 2,887	\$ 6,613	\$ 5,891	\$ 4,000	\$ 4,000	\$ 4,000
Intergovernmental						
Fed Intergovnt Rev	51,500	230,000	230,000	230,000	230,000	230,000
Local 28E Agreements	110,774	135,308	147,187	153,617	154,796	170,276
Other State Grants	148,500	-	-	-	-	-
Miscellaneous						
Other Misc Revenue	6,794	6,550	10,529	6,550	5,500	5,500
Other Financial Sources						
Sale Of Assets	4	32	-	-	-	-
<b>Sub-Total Revenues</b>	320,459	378,503	393,607	394,167	394,296	409,776
<b>Transfers In:</b>						
Transfer-In from General Fund and RUT	276,205	333,028	352,210	378,577	412,371	424,742
<b>Sub-Total Transfers In</b>	276,205	333,028	352,210	378,577	412,371	424,742
<b>Total Revenues &amp; Transfers In</b>	\$ 596,664	\$ 711,530	\$ 745,817	\$ 772,744	\$ 806,667	\$ 834,518
<b>Expenditures:</b>						
Metro Planning Org of Johnson County	\$ 591,338	\$ 618,626	\$ 666,417	\$ 784,616	\$ 813,751	\$ 836,692
<b>Total Expenditures</b>	\$ 591,338	\$ 618,626	\$ 666,417	\$ 784,616	\$ 813,751	\$ 836,692
<b>Fund Balance, June 30</b>	\$ 262,063	\$ 354,968	\$ 434,367	\$ 422,495	\$ 415,411	\$ 413,237
Restricted / Committed /Assigned	-	-	-	-	-	-
<b>Unassigned Balance</b>	\$ 262,063	\$ 354,968	\$ 434,367	\$ 422,495	\$ 415,411	\$ 413,237
<b>% of Revenues and Transfers In</b>	44%	50%	58%	55%	51%	50%

## **METROPOLITAN PLANNING ORGANIZATION (MPO) OF JOHNSON COUNTY OPERATIONS**

It is the mission of the Metropolitan Planning Organization (MPO) of Johnson County to fulfill state and federal requirements necessary to receive state and federal transportation capital and operating funds; to conduct transportation and traffic studies related to public and private development projects; to provide traffic data collection and analysis services, prepare and administer transportation-related grants; and serve as a body for regional policy and project-related discussions.

Metropolitan Planning Organization (MPO) designations are made by the Governor of the State of Iowa. The MPO of Johnson County serves the Iowa City Urbanized Area, which includes Iowa City, Coralville, North Liberty, Tiffin, University Heights and the University of Iowa. The MPO coordinates planning efforts for all of Johnson County in: transportation planning, data collection and analysis, and assistance to small communities. Member agencies outside of the Iowa City Urbanized Area include Johnson County, Hills, Lone Tree, Oxford, Shueyville, Solon, and Swisher.

The MPO fulfills federal requirements involving the transportation planning process in order to maintain eligibility for grant programs through the Federal Transit Administration (FTA) and Federal Highway Administration (FHWA). The "3-C" transportation planning process consists of a comprehensive, coordinated and continuing planning effort for all modes of transportation. Projects include short and long-range transportation plans, corridor studies, intersection analyses, survey reports, and review of development projects. The MPO also prepares state and federal grant applications and fulfills the associated administration and regulation compliance.

In past years, the MPO has also facilitated discussion on regional issues including a fire protection mutual aid agreement, joint animal control facilities, a Joint Emergency Communications Center, and affordable housing issues.

Although funding is received from all MPO members, the MPO is organized under the City of Iowa City. Through a 28(e) agreement, staff provides assistance to the other members of MPOJC. This provides for cost-effective sharing of clerical, accounting, office space and vehicle pool expenditures.

### **HIGHLIGHTS**

#### **Recent Accomplishments:**

- Completion of the fiscal year 2020 Transportation Planning Work Program & adoption of the fiscal year 2021 Work Program
- Completion of the MPO Fiscal Year 2021-2024 Transportation Improvement Program and acceptance by the Iowa DOT, Federal Transit Administration, and Federal Highway Administration.

- Completion of the year-end National Transit Database Annual Reports for Iowa City and Coralville Transit and University of Iowa Campus system
- Allocation and programming of more than \$10.5 million in surface transportation infrastructure and transit operating funds.
- Allocation and programming of more than \$8.3 million in 'Coronavirus Aid, Relief, and Economic Security' (CARES) Act funding for local transit agencies.
- Completion and adoption of the 2019 Urbanized Area Bike Master Plan

**Upcoming Challenges:**

- Completion of the year-end National Transit Database Annual Reports for Iowa City and Coralville Transit and University of Iowa Campus system
- Completion of the MPO Fiscal Year 2022-2025 Transportation Improvement Program and acceptance by the Iowa DOT, Federal Transit Administration, and Federal Highway Administration
- Completion of the fiscal year 2021 Transportation Planning Work Program & adoption of the fiscal year 2022 Work Program
- Completion and adoption of the MPO Long Range Transportation Plan revision by the Iowa DOT, Federal Transit Administration, and Federal Highway Administration.

**Staffing:**

	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>
<b>Total FTE's</b>	5.20	5.20	5.20

**Staffing Level Change Summary:**

There are no staffing level changes proposed for fiscal year 2022.

**Service Level Change Summary:**

There are no service level changes proposed for fiscal year 2022.

**Financial Highlights:**

The fiscal year 2022 budgeted expenditures increased by 3.9% over fiscal year 2021 primarily due to increases in wages and benefits.



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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Foster Healthy Neighborhoods throughout the City, Promote a Strong and Resilient Local Economy, Encourage a Vibrant and Walkable Urban Core, Maintain a Solid Financial Foundation, & Enhanced Community Engagement and Intergovernmental Relations*

**Department Goal:** To improve residents' lives in the community by improving transportation safety, and increasing the percentage of commuters walking, biking, or using public transit.

**Department Objective:** Provide transportation (private vehicle, transit, bicycle and pedestrian) planning services including data collection, analysis, grant application and administration, development review, long range planning, traffic studies, traffic modeling, and coordination with other local governments including the University of Iowa, Iowa Department of Transportation, Federal Transit Administration and the Federal Highway Administration.

**Performance Measures:**

Federal and State Requirements: Following are formal documents required to be completed and approved by the Federal Highway Administration, Federal Transit Administration and/or Iowa Department of Transportation. MPO staff provide planning, programming, and administrative efforts to complete these documents to ensure that Iowa City remains eligible to receive federal transportation funding, including transit capital and operation funds, streets and trails infrastructure funds, and discretionary grant funds.

	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
Long Range Transportation Plan (required every 5 yrs.)					✓
Transportation Planning Work Program	✓	✓	✓	✓	✓
Passenger Transportation Plan	✓	✓	✓	✓	✓
Transportation Improvement Program	✓	✓	✓	✓	✓

Grant Awards Received for Iowa City: Grant awards are pursued to help fund and achieve Iowa City's Capital Improvements Program priorities.

<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021 Projected</b>	<b>FY 2022 Estimate</b>
\$1,487,897 Federal Transit Grant for Iowa City Transit*	\$1,582,896 Federal Transit Grant for Iowa City Transit*	\$1,752,119 Federal Transit Grant for Iowa City Transit*	\$1,822,204 Federal Transit Grant for Iowa City Transit*	\$1,822,204 Federal Transit Grant for Iowa City Transit**
	\$3,750,000 STBG funds for Dodge Street Reconstruction	\$1,011,360 STBG funds for Burlington St Pavement Rehab/Widen	\$1,315,860 STBG funds for Benton Street Rehabilitation	
	\$438,000 TAP funds for HWY 6 Trail Construction		\$438,000 TAP funds for Hwy 6 Trail	
	\$1,000,000 STBG-HBP funds for Gilbert St Bridge Replacement			
	\$444,000 STBG- HBP funds for 2nd Ave Bridge Replacement			

\*Includes all planning & legal documents, grant preparation & administration, & IDOT/FTA reporting

\*\*Estimated

Vehicle Collisions: Includes all reported vehicle collisions where property damage exceeded \$1,000 or where an injury occurred. Department objective is to have zero fatalities.

Transportation Safety (Vehicle Collisions)	<b>CY 2017</b>	<b>CY 2018</b>	<b>CY 2019</b>	<b>CY 2020 Projected*</b>	<b>CY 2021 Estimate</b>
Property Damage Only	1,095	1,073	1,065	1,069	1,069
Possible/Unknown Injury	244	218	195	222	222
Minor Injury	102	116	92	107	107
Major Injury	17	17	9	14	14
Fatal	3	0	2	2	2
Totals	1,461	1,424	1,363	1,414	1,414

\*Average of CY 2016-2019

**Strategic Plan Goal:** *Foster Healthy Neighborhoods throughout the City, Promote a Strong and Resilient Local Economy, Encourage a Vibrant and Walkable Urban Core, Maintain a Solid Financial Foundation, & Enhanced Community Engagement and Intergovernmental Relations*

**Department Goal:** To improve residents' lives in the community by improving transportation safety, and increasing the percentage of commuters walking, biking, or using public transit.

**Department Objective:** Provide transportation (private vehicle, transit, bicycle and pedestrian) planning services including data collection, analysis, grant application and administration, development review, long range planning, traffic studies, traffic modeling, and coordination with other local governments including the University of Iowa, Iowa Department of Transportation, Federal Transit Administration and the Federal Highway Administration.

**Performance Measures:**

Vehicle Miles Traveled & Emissions Per Capita : Vehicle miles traveled and CO2 emissions per capita within corporate limits. Reducing vehicle miles traveled and subsequent greenhouse emissions is an objective of the Transportation Planning Division.

	CY 2017	CY 2018	CY 2019	CY 2020 Projected*	CY 2021 Estimate*
Total Vehicle Miles Traveled Per Capita	4,760	4,728	4,803	4,671	4,671
Metric tonnes of Vehicle CO2e Per Capita	2.09	2.08	2.10	2.04	2.04

\*Average of CY 2016-2019

Bicycle & Pedestrian Collisions: Includes all reported collisions involving bicycles or pedestrians.

Department objective is to have zero fatalities.

Transportation Safety (Bicycle & Pedestrian Collisions)	CY 2017	CY 2018	CY 2019	CY 2020 Projected	CY 2021 Estimate
Property Damage Only	1	0	0	1	1
Possible/Unknown Injury	23	25	12	17	17
Minor Injury	24	28	28	25	25
Major Injury	4	5	3	4	4
Fatal	1	0	0	0	0
Totals	53	58	43	47	47

\*Average of CY 2016-2019

Mode Split - Commuting to Work: Includes all workers 16 years or older by primary means of travel to work. Department objective is to increase the mode split for walking, biking, or use of public transit.

Travel to Work (%)	CY 2000*	CY 2009**	CY 2012**	CY 2015**	CY 2018**
Drove alone	65.3	63.1	63.6	57.0	58.0
2 or more person carpool	13.7	14.3	12.6	8.9	8.4
Transit	6.0	6.9	7.3	9.9	8.6
Bike	1.7	2.2	2.6	3.7	3.5
Walked	11.1	10.7	10.4	16.0	15.7
Taxi, Motorcycle and other means	0.4	0.8	1.5	1.2	1.6
Worked at Home	1.7	2.0	2.1	3.5	4.2

\*Includes CTPP data from 2000. \*\* Includes 3-year American Community Survey data.

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## Activity Summary

**Activity: Metro Planning Org of Jo Co (610810)**  
**Division: Metro Planning Org of Jo Co**

**Fund: Metro Planning Org Of Johnson Cnty (2350)**  
**Department: Neighborhood and Development Services**

	2018	2019	2020	2021	2022	2023
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Revenues &amp; Transfers In:</b>						
Use Of Money And Property						
Interest Revenues	\$ 2,887	\$ 6,613	\$ 5,891	\$ 4,000	\$ 4,000	\$ 4,000
Intergovernmental						
Fed Intergovnt Revenue	51,500	230,000	230,000	230,000	230,000	230,000
Local 28E Agreements	110,774	135,308	147,187	153,617	154,796	170,276
Other State Grants	148,500	-	-	-	-	-
Miscellaneous						
Other Misc Revenue	6,794	6,550	10,529	6,550	5,500	5,500
Other Financial Sources						
Sale Of Assets	4	32	-	-	-	-
Transfer-In from General Fund and RUT	276,205	333,028	352,210	378,577	412,371	424,742
<b>Total Revenues &amp; Transfers In</b>	<b>\$ 596,664</b>	<b>\$ 711,530</b>	<b>\$ 745,817</b>	<b>\$ 772,744</b>	<b>\$ 806,667</b>	<b>\$ 834,518</b>
<b>Expenditures:</b>						
Personnel	\$ 461,062	\$ 495,221	\$ 547,022	\$ 640,337	\$ 666,629	\$ 686,628
Services	120,118	120,183	108,173	131,745	135,981	138,701
Supplies	10,159	3,221	11,223	12,534	11,141	11,364
<b>Total Expenditures</b>	<b>\$ 591,338</b>	<b>\$ 618,626</b>	<b>\$ 666,417</b>	<b>\$ 784,616</b>	<b>\$ 813,751</b>	<b>\$ 836,692</b>
<b>Personnel Services - FTE</b>						
	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2022</b>	
Administrative Secretary	0.20	0.20	0.20	-	-	
Development Services Assistant	-	-	-	0.20	0.20	
Associate Planner	2.50	3.00	3.00	3.00	3.00	
Sr. Associate Planner	1.00	1.00	1.00	1.00	1.00	
MPO Director	1.00	1.00	1.00	1.00	1.00	
<b>Total Personnel</b>	<b>4.70</b>	<b>5.20</b>	<b>5.20</b>	<b>5.20</b>	<b>5.20</b>	

## EMPLOYEE BENEFITS FUND

This fund accounts for annual employee benefit costs for the General Fund and a share of Road Use Tax employees. Costs include health, dental, life and disability insurance; employer-share FICA and IPERS retirement contributions; Chapter 411 Police and Fire retirement contributions, accidental disability and on-the-job injury medical claims; and worker’s compensation insurance.

Legal authority for the fund is established by two sections of Iowa code. Iowa State Code chapter 386.6.1 provides authority for municipalities to establish a fund for the purpose of “accounting for pension and related employee benefit funds as provided by the City Finance Committee”, while also providing the authority to levy a tax in the amount necessary to meet these obligations. Chapter 545.4 of the Administrative Code of Iowa provides the City Finance Committee’s definition of eligible benefits and how they are must be accounted for.

**Fund Balance:**

During the 2009 legislative session, a bill was passed amending section 411.16(5)(c)(2) of the Iowa State Code. This amendment added a presumption for police and fire personnel, that any infectious disease and/or cancer is presumed to have been contracted during the performance of the duties, placing fiduciary responsibility for all related medical claims upon the employer. As with other accidental disability and on-the-job medical claims, fund reserves will be utilized to prevent a spike in the tax levy in any given year from such claims. For this reason, fund balance is recommended to be between 25% and 35% of total fund revenues. The fund balances versus revenues since fiscal year 2018 are as follows:

	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Revised</b>	<b>Budget</b>	<b>Projected</b>
Revenues	\$ 11,668,231	\$ 12,845,423	\$ 12,798,747	\$ 14,712,009	\$ 14,913,409	\$ 15,337,150
Fund Balance	\$ 2,847,078	\$ 3,954,489	\$ 3,584,853	\$ 4,001,659	\$ 4,337,503	\$ 4,673,453
Percentage	24.40%	30.79%	28.01%	27.20%	29.08%	30.47%

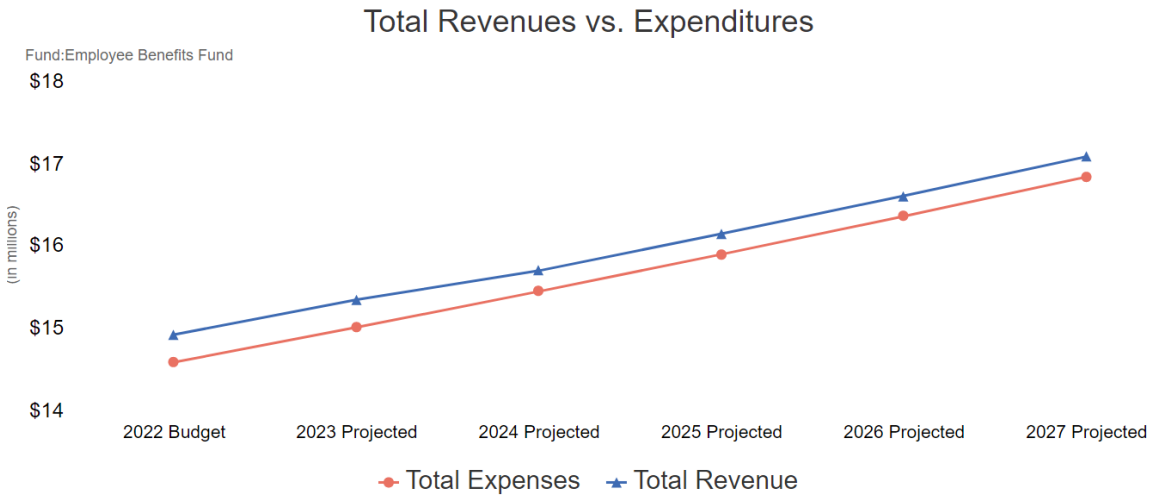
**Revenues:**

The Employee Benefits property tax levy rate for fiscal year 2022 is \$3.34415 per \$1,000 of valuation. There is no change in the Employee Benefits property tax levy rate from fiscal year 2021. Property tax revenues make up nearly 95% of the Employee Benefits Fund’s revenues. Property tax revenue grew by \$304,948 or 2.21% from fiscal year 2021 to fiscal year 2022.

**Expenditures:**

Transfers out to the General Fund and the Road Use Tax Fund for employee benefit costs totals \$13,151,079 in fiscal year 2022. This accounts for more than 90% of the fund’s expenditures in fiscal year 2022, and they grew by \$177,606 or 1.37% over fiscal year 2021.

**Long-term Projections:**



Employee Benefits revenue is heavily dependent upon property tax revenues. Property tax revenues are estimated to increase by 3.00% in fiscal year 2023, 2.41% in fiscal year 2024, and 3.00% in fiscal years 2025 through 2027.

Expenditures are projected to increase at the same level as property tax revenues. A large proportion of expenditures for the Employee Benefits Fund is the transfers out to the General Fund and Road Use Tax Fund to cover personnel benefits expense. These transfers typically grow at the same level as the property tax revenues.

**Employee Benefits (2400)**  
**Fund Summary**

	2018	2019	2020	2021	2022	2023
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Fund Balance, July 1</b>	\$ 2,520,948	\$ 2,847,078	\$ 3,954,489	\$ 3,584,853	\$ 4,001,659	\$ 4,337,503
<b>Revenues:</b>						
Property Taxes	\$ 10,764,314	\$ 12,083,012	\$ 12,025,846	\$ 13,819,766	\$ 14,124,714	\$ 14,548,455
Other City Taxes						
Gas/Electric Excise Tax	131,729	137,980	138,734	134,288	135,758	135,758
Mobile Home Tax	11,787	12,059	10,500	12,060	10,500	10,500
Intergovernmental						
Property Tax Credits	291,713	313,515	302,438	424,666	321,207	321,207
State 28E Agreements	315,688	298,858	321,229	321,229	321,230	321,230
Miscellaneous						
Other Misc Revenue	152,999	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 11,668,231</b>	<b>\$ 12,845,423</b>	<b>\$ 12,798,747</b>	<b>\$ 14,712,009</b>	<b>\$ 14,913,409</b>	<b>\$ 15,337,150</b>
<b>Expenditures:</b>						
General Government Employee Benefits	\$ 376,933	\$ 375,122	\$ 380,748	\$ 368,524	\$ 374,012	\$ 382,066
Public Safety Employee Benefits	590,525	431,659	1,000,154	953,206	1,052,474	1,073,523
<b>Sub-Total Expenditures</b>	<b>967,457</b>	<b>806,781</b>	<b>1,380,902</b>	<b>1,321,730</b>	<b>1,426,486</b>	<b>1,455,589</b>
<b>Transfers Out:</b>						
Empl Benefits Levy to Gen Fund & RUT	10,374,643	10,931,231	11,787,481	12,973,473	13,151,079	13,545,611
<b>Sub-Total Transfers Out</b>	<b>10,374,643</b>	<b>10,931,231</b>	<b>11,787,481</b>	<b>12,973,473</b>	<b>13,151,079</b>	<b>13,545,611</b>
<b>Total Expenditures &amp; Transfers Out</b>	<b>\$ 11,342,101</b>	<b>\$ 11,738,012</b>	<b>\$ 13,168,383</b>	<b>\$ 14,295,203</b>	<b>\$ 14,577,565</b>	<b>\$ 15,001,201</b>
<b>Fund Balance, June 30</b>	<b>\$ 2,847,078</b>	<b>\$ 3,954,489</b>	<b>\$ 3,584,853</b>	<b>\$ 4,001,659</b>	<b>\$ 4,337,503</b>	<b>\$ 4,673,453</b>
Restricted / Committed /Assigned	-	-	-	-	-	-
<b>Unassigned Balance</b>	<b>\$ 2,847,078</b>	<b>\$ 3,954,489</b>	<b>\$ 3,584,853</b>	<b>\$ 4,001,659</b>	<b>\$ 4,337,503</b>	<b>\$ 4,673,453</b>
<b>% of Revenues</b>	<b>24%</b>	<b>31%</b>	<b>28%</b>	<b>27%</b>	<b>29%</b>	<b>30%</b>



### Activity Summary

**Activity: General Government Employee Benefits (310640) Fund: Employee Benefits (2400)**  
**Division: Finance Administration Department: Finance**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projected
<b>Revenues:</b>						
Property Taxes	\$ 10,764,314	\$ 12,083,012	\$ 12,025,846	\$ 13,819,766	\$ 14,124,714	\$ 14,548,455
Other City Taxes						
Gas/Electric Excise Tax	131,729	137,980	138,734	134,288	135,758	135,758
Mobile Home Tax	11,787	12,059	10,500	12,060	10,500	10,500
Intergovernmental						
Property Tax Credits	291,713	313,515	302,438	424,666	321,207	321,207
<b>Total Revenues</b>	<b>\$ 11,199,544</b>	<b>\$ 12,546,565</b>	<b>\$ 12,477,518</b>	<b>\$ 14,390,780</b>	<b>\$ 14,592,179</b>	<b>\$ 15,015,920</b>

<b>Expenditures:</b>						
Personnel	\$ 55,798	\$ 50,496	\$ 51,933	\$ 56,014	\$ 57,356	\$ 59,077
Services	321,135	324,626	328,815	312,510	316,656	322,989
<b>Total Expenditures</b>	<b>\$ 376,933</b>	<b>\$ 375,122</b>	<b>\$ 380,748</b>	<b>\$ 368,524</b>	<b>\$ 374,012</b>	<b>\$ 382,066</b>

	2018	2019	2020	2021	2022
<b>Personnel Services - FTE</b>					
Administrative Secretary	0.50	0.50	-	-	-
Risk & Finance Assistant	-	-	0.50	0.50	0.50
Finance Director	0.05	0.05	0.05	0.05	0.05
<b>Total Personnel</b>	<b>0.55</b>	<b>0.55</b>	<b>0.55</b>	<b>0.55</b>	<b>0.55</b>

### Activity Summary

**Activity: Public Safety Employee Benefits (310650 - 310660) Fund: Employee Benefits (2400)**  
**Division: Finance Administration Department: Finance**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projected
<b>Revenues:</b>						
Intergovernmental						
State 28E Agreements	\$ 315,688	\$ 298,858	\$ 321,229	\$ 321,229	\$ 321,230	\$ 321,230
Miscellaneous						
Other Misc Revenue	152,999	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 468,687</b>	<b>\$ 298,858</b>	<b>\$ 321,229</b>	<b>\$ 321,229</b>	<b>\$ 321,230</b>	<b>\$ 321,230</b>

<b>Expenditures:</b>						
Services	\$ 590,525	\$ 431,659	\$ 1,000,154	\$ 953,206	\$ 1,052,474	\$ 1,073,523
<b>Total Expenditures</b>	<b>\$ 590,525</b>	<b>\$ 431,659</b>	<b>\$ 1,000,154</b>	<b>\$ 953,206</b>	<b>\$ 1,052,474</b>	<b>\$ 1,073,523</b>

## **EMERGENCY LEVY FUND**

The Emergency Levy Fund accounts for the collection and disbursement of the Emergency property tax levy.

Legal authority for the fund is established by Iowa State Code chapter 384.13 which provides authority for municipalities to establish an emergency fund and certify a property tax levy not to exceed \$.27 per \$1,000 of valuation. The City must be at its General Fund property tax levy limit of \$8.10 for the City to be able to utilize the Emergency levy.

On August 6, 2019, the City Council declared a climate crisis for the City and accelerated the City's goals for carbon emission reduction to reach net-zero emissions by the year 2050. As a result of this declaration, the City Council has accepted an action plan in their effort to accomplish this goal. The Emergency property tax levy is being utilized to enhance and support efforts to reduce carbon emissions city-wide and within City operations. The Emergency property tax levy is being utilized in fiscal year 2022 for climate action purposes and is being set at \$.24 per \$1,000 of valuation. This is expected to generate over \$1 million in revenue to be utilized to help the City meet its climate action goals.

**Emergency Levy (2450)  
Fund Summary**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projected
<b>Fund Balance, July 1</b>	\$ -	\$ -	\$ -	\$ 2,613	\$ 3,255	\$ 4,098
<b>Revenues:</b>						
Property Taxes	\$ -	\$ -	\$ 2,603	\$ 991,805	\$ 1,013,690	\$ 1,044,101
Other City Taxes						
Gas/Electric Excise Tax	-	-	10	9,637	9,743	9,743
Mobile Home Tax	-	-	-	-	500	-
Intergovernmental						
Property Tax Credits	-	-	-	-	23,052	-
<b>Total Revenues</b>	\$ -	\$ -	\$ 2,613	\$ 1,001,442	\$ 1,046,985	\$ 1,053,844
<b>Expenditures:</b>						
Personnel	\$ -	\$ -	\$ -	\$ -	\$ 2,342	\$ 2,412
Services	-	-	-	295,000	286,000	291,720
Supplies	-	-	-	80,800	147,800	150,756
Capital Outlay	-	-	-	525,000	510,000	415,000
<b>Sub-Total Expenditures</b>	-	-	-	900,800	946,142	859,888
<b>Transfers Out:</b>						
Capital Projects Fund	-	-	-	100,000	100,000	100,000
<b>Sub-Total Transfers Out</b>	-	-	-	100,000	100,000	100,000
<b>Total Expenditures &amp; Transfers Out</b>	\$ -	\$ -	\$ -	\$ 1,000,800	\$ 1,046,142	\$ 959,888
<b>Fund Balance, June 30</b>	\$ -	\$ -	\$ 2,613	\$ 3,255	\$ 4,098	\$ 98,053
Restricted / Committed /Assigned	-	-	-	-	-	-
<b>Unassigned Balance</b>	\$ -	\$ -	\$ 2,613	\$ 3,255	\$ 4,098	\$ 98,053
<b>% of Revenues</b>	0%	0%	100%	0%	0%	9%

## AFFORDABLE HOUSING FUND

The Affordable Housing Fund was a new fund created during fiscal year 2016. The fund accounts for developer fees and contributions towards the development of affordable housing throughout the City.

During 2014, the City issued a Request for Proposals for the development of a parcel of land that the City owns at the corner of Court and Linn Streets, which is also the former site of St. Patrick Catholic Church. In the summer of 2015, C.A. Ventures was selected as the developer for this property. As part of the development of this property, C.A. Ventures agreed to contribute \$1,000,000 to create the City's Affordable Housing Fund.

In fiscal year 2018, the City contributed \$650,000 to the Affordable Housing Fund. In fiscal years 2019 through 2021, the City has contributed \$1,000,000 per year to this fund from the General Fund. Another \$1,000,000 is budgeted in fiscal year 2022.

Prior to fiscal year 2020, City Council had directed that affordable housing funds to be split three ways:

- 1) 50% to the Johnson County Housing Trust Fund,
- 2) 30% to be held for land banking or emergent situations determined by the City Council,
- 3) 20% directed to HCDC for LIHTC support or supplemental aid through the CDBG/HOME application process.

Starting in fiscal year 2020, City Council changed the allocation of the Affordable Housing Fund as follows:

- 1) 70% to the Housing Trust Fund, which includes the LIHTC set-aside.
- 2) 7.5% to an Opportunity Fund
- 3) 7.5% to the Healthy Homes program
- 4) 10% to programs to help tenants secure housing. (70% is dedicated to a security deposit program and 30% to a landlord risk mitigation fund)
- 5) 5% will be reserved for emergent situations. If balance at end of year, converts to the Opportunity Fund.

This fund has also received developer contributions for housing developments in the Riverfront Crossings District. As a result of the inclusionary zoning code in this district, developers must provide affordable housing units in new developments or they may make contributions into this fund instead. Over \$750,000 in contributions have been made into the Affordable Housing Fund as a result of these zoning code provisions. These funds must be used in the Riverfront Crossings District.

In fiscal years 2021 and 2022, the ending fund balances are projected to be \$1,622,344. Fund balance represents a combination of unspent developer contributions from the Riverfront Crossings District and accumulated City contributions.

**Affordable Housing (2500)**  
**Fund Summary**

	2018	2019	2020	2021	2022	2023
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Fund Balance, July 1</b>	\$ 468,102	\$ 1,208,851	\$ 1,635,738	\$ 1,622,344	\$ <b>1,622,344</b>	\$ 1,622,344
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 11,389	\$ 17,949	\$ 25,861	\$ -	\$ -	\$ -
Charges for Fees & Services						
Building & Development	404,360	404,360	(52,476)	-	-	-
<b>Sub-Total Revenues</b>	415,749	422,309	(26,615)	-	-	-
<b>Transfers In:</b>						
Transfer-In from General Fund	650,000	1,000,000	1,000,000	1,000,000	<b>1,000,000</b>	1,000,000
<b>Sub-Total Transfers In</b>	650,000	1,000,000	1,000,000	1,000,000	<b>1,000,000</b>	1,000,000
<b>Total Revenues &amp; Transfers In</b>	\$ 1,065,749	\$ 1,422,309	\$ 973,385	\$ 1,000,000	\$ <b>1,000,000</b>	\$ 1,000,000
<b>Expenditures:</b>						
Services	\$ 325,000	\$ 995,422	\$ 782,779	\$ 850,000	\$ <b>850,000</b>	\$ 850,000
Capital Outlay	-	-	-	150,000	<b>150,000</b>	150,000
<b>Sub-Total Expenditures</b>	325,000	995,422	782,779	1,000,000	<b>1,000,000</b>	1,000,000
<b>Transfers Out:</b>						
Capital Projects Fund	\$ -	\$ -	\$ 204,000	\$ -	\$ -	\$ -
<b>Sub-Total Transfers Out</b>	-	-	204,000	-	-	-
<b>Total Expenditures</b>	\$ 325,000	\$ 995,422	\$ 986,779	\$ 1,000,000	\$ <b>1,000,000</b>	\$ 1,000,000
<b>Fund Balance, June 30</b>	\$ 1,208,851	\$ 1,635,738	\$ 1,622,344	\$ 1,622,344	\$ <b>1,622,344</b>	\$ 1,622,344
Restricted / Committed /Assigned	-	-	-	-	-	-
<b>Unassigned Balance</b>	\$ 1,208,851	\$ 1,635,738	\$ 1,622,344	\$ 1,622,344	\$ <b>1,622,344</b>	\$ 1,622,344
<b>% of Revenues</b>	291%	387%	300%	200%	<b>100%</b>	400%

## IOWA CITY PROPERTY MANAGEMENT FUND

In 2003, City Council voted to support the development of affordable housing by committing to the construction of 17 housing units in conjunction with The Housing Fellowship. The City owns and operates ten (10) of the rental units. The remaining seven (7) units are owned and operated by The Housing Fellowship. This fund accounts for the operation of the ten units owned by the City and are known as the Peninsula Apartments.

Funding for the Peninsula Apartments included an Economic Development Grant, CDBG funds, and HOME funds. In addition, general obligation bonds were issued to finance a \$410,000 loan to The Housing Fellowship and a \$256,000 internal loan to the Peninsula Apartments. The internal loan payments are accounted for in this fund. Both of these loans are payable to the City's Debt Service Fund. The outstanding balance owed to the Debt Service Fund from the Peninsula Apartments Fund at June 30, 2021 will be \$68,023. The final payment on this loan is in June 2025.

Also, as part of the financing structure, The Housing Fellowship issued an interest-only loan to the City for \$210,784 for the Peninsula Apartments. The repayment of the full principal balance will be due in a balloon payment in fiscal year 2025. These interest-only payments are accounted for in this fund.

In fiscal year 2017, the City entered into a public-private partnership with a developer to construct a 126-unit apartment building and a 117-space parking ramp in the City Hall parking lot. The apartment building is known as the Augusta Place. From that development, the City purchased 60 of the parking spaces and six one-bedroom rental units. The sale of the six rental units was complete in fiscal year 2020.

The Iowa City Property Management Fund accounts for the operations of the City-owned rental units in these two developments. Each development pays 9% of its gross rents towards administration which is accounted for in the Iowa City Property Management activity.

**Fund Balance:** The fiscal year 2022 ending fund balance is projected at \$278,781. The fund's fund balance continues to grow in order to cover the \$210,784 lump sum payment due in fiscal year 2025.

**Revenues:** Rental income is projected at \$127,933 in fiscal year 2022, an increase of 87% from fiscal year 2021. This is primarily due to the addition of the Augusta Place units and to moving the property management activity into here from the General Fund.

**Expenditures:** Expenditures are budgeted to grow by \$14,639 or 25.4% in fiscal year 2022 primarily due to the same reasons as the revenue growth.

**Iowa City Property Management (2510)**  
**Fund Summary**

	2018	2019	2020	2021	2022	2023
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Fund Balance, July 1</b>	\$ 169,362	\$ 192,000	\$ 207,222	\$ 212,153	\$ 223,035	\$ 278,781
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 2,254	\$ 4,374	\$ 3,253	\$ 2,000	\$ 2,000	\$ 2,000
Rents	71,025	66,431	62,244	66,430	115,534	115,534
Royalties & Commiss	-	-	-	-	10,399	10,399
<b>Total Revenues</b>	<b>\$ 73,278</b>	<b>\$ 70,805</b>	<b>\$ 65,497</b>	<b>\$ 68,430</b>	<b>\$ 127,933</b>	<b>\$ 127,933</b>
<b>Expenditures:</b>						
Iowa City Property Management	\$ -	\$ -	\$ -	\$ -	\$ 10,399	\$ 10,399
Peninsula Apartments	50,641	55,583	60,567	57,548	57,212	58,040
Augusta Place Apartments	-	-	-	-	4,576	4,668
<b>Total Expenditures</b>	<b>\$ 50,641</b>	<b>\$ 55,583</b>	<b>\$ 60,567</b>	<b>\$ 57,548</b>	<b>\$ 72,187</b>	<b>\$ 73,107</b>
<b>Fund Balance, June 30</b>	\$ 192,000	\$ 207,222	\$ 212,153	\$ 223,035	\$ 278,781	\$ 333,607
Restricted / Committed /Assigned	-	-	-	-	-	-
<b>Unassigned Balance</b>	<b>\$ 192,000</b>	<b>\$ 207,222</b>	<b>\$ 212,153</b>	<b>\$ 223,035</b>	<b>\$ 278,781</b>	<b>\$ 333,607</b>
<b>% of Revenues</b>	379%	373%	350%	388%	386%	456%

## TAX INCREMENT FINANCING FUNDS

Tax Increment Financing (TIF) Districts have been established in various locations in Iowa City to encourage economic development. TIF revenues are used to repay debt incurred for specific projects and to pay property tax rebates on increased valuation per development-specific agreements within the districts. As TIF agreements expire and/or their legal requirements are satisfied, tax revenue generated by the incremental valuation (increase in property values for the district since it was established) is distributed to all taxing authorities. The objective of Iowa City's TIF capacity is to provide gap financing for development projects which meet the adopted goals and criteria of the respective TIF district.

The City has established thirteen TIF districts. The table below presents debt that has been certified against the City's TIF districts and their respective collections to repay those debts. Not presented in the budget are the Industrial Park Road, Highway 6 Industrial Park, Northgate Corporate Park, Lower Muscatine Road, and the Camp Cardinal urban renewal areas; these areas have no outstanding tax increment debt.

Urban Renewal Area	Outstanding TIF Debt Previously Certified 6/30/2020	TIF Debt Certified 12/1/20	Estimated TIF Receipts FY21	Estimated TIF Receipts FY22	Estimated TIF Debt 6/30/2022
2603 - City-University I (1)	\$ 38,661,211	\$ (566,290)	\$ 2,022,516	\$ 3,168,797	\$ 32,903,608
2604 - Sycamore & 1st Ave (2)	341,622	(749,851)	1,309	149	(409,687)
2607 - Scott 6 Industrial	183	1,032	-	1,032	183
2608 - Heinz Road	-	149	-	149	-
2613 - Moss Green Village	1,988,014	-	-	-	1,988,014
2614 - Towncrest Area	822,907	-	154,696	108,816	559,395
2615 - Riverside Drive	2,516,370	-	414,682	417,165	1,684,523
2616 - Foster Road	-	6,136,242	-	429,420	5,706,822
<b>Total</b>	<b>\$ 44,330,307</b>	<b>\$ 4,821,282</b>	<b>\$ 2,593,203</b>	<b>\$ 4,125,528</b>	<b>\$ 42,432,858</b>

(1) Does not include reductions from Hotel/Motel Tax rebates for the Hilton Garden Inn

(2) Excess funds collected on Sycamore Mall rebate will be returned to Johnson County.

TIF debt certified on December 1, 2020 included dollars requested from the Foster Road Urban Renewal Area for the first time.



**Tax Increment Financing (2601 - 2616)**  
**Fund Summary**

	2018	2019	2020	2021	2022	2023
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Fund Balance, July 1</b>	\$ 482,246	\$ 1,525,593	\$ 977,949	\$ 783,349	\$ 1,224,381	\$ 1,261,338
<b>Revenues:</b>						
Other City Taxes						
TIF Revenues	\$ 2,459,216	\$ 2,564,840	\$ 3,434,710	\$ 2,593,203	\$ 4,125,528	\$ 3,993,833
Use Of Money And Property						
Interest Revenues	14,512	33,811	45,238	15,000	-	-
<b>Sub-Total Revenues</b>	2,473,728	2,598,651	3,479,948	2,608,203	4,125,528	3,993,833
<b>Transfers In:</b>						
Transfers In	59,834	175,780	153,693	84,415	154,000	165,000
<b>Sub-Total Transfers In</b>	59,834	175,780	153,693	84,415	154,000	165,000
<b>Total Revenues &amp; Transfers In</b>	\$ 2,533,563	\$ 2,774,431	\$ 3,633,641	\$ 2,692,618	\$ 4,279,528	\$ 4,158,833
<b>Expenditures By Urban Renewal Area:</b>						
City-University I	\$ 107,617	\$ 168,832	\$ 1,289,291	\$ 905,298	\$ 1,654,553	\$ 1,813,785
Sycamore & 1st Ave	250,000	-	-	-	250,000	250,000
Riverside Drive	34,506	249,474	256,501	254,146	256,501	264,196
Foster Road	-	-	-	-	228,248	183,151
<b>Sub-Total Expenditures</b>	392,130	418,306	1,545,792	1,159,444	2,389,302	2,511,132
<b>Transfers Out:</b>						
TIF Debt Transfers Out	1,098,086	2,903,769	2,282,448	1,092,142	1,853,269	1,742,473
<b>Sub-Total Transfers Out</b>	1,098,086	2,903,769	2,282,448	1,092,142	1,853,269	1,742,473
<b>Total Expenditures &amp; Transfers Out</b>	\$ 1,490,217	\$ 3,322,075	\$ 3,828,241	\$ 2,251,586	\$ 4,242,571	\$ 4,253,605
<b>Fund Balance, June 30</b>	\$ 1,525,593	\$ 977,949	\$ 783,349	\$ 1,224,381	\$ 1,261,338	\$ 1,166,566
Restricted / Committed /Assigned	574,271	945,388	1,297,651	1,047,651	797,651	547,651
<b>Unassigned Balance</b>	\$ 951,322	\$ 32,561	\$ (514,302)	\$ 176,730	\$ 463,687	\$ 618,915
<b>% of Revenues &amp; Transfers In</b>	38%	1%	-14%	7%	11%	15%

Starting in fiscal year 2018 activity moved from Neighborhood and Development Services Department to Finance Department

**City-University Project I (2603)  
Fund Summary**

	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Revised</b>	<b>Budget</b>	<b>Projected</b>
<b>Fund Balance, July 1</b>	\$ 5,424	\$ (37,619)	\$ (15,469)	\$ (586,726)	\$ 13,274	\$ 113,483
<b>Revenues:</b>						
Other City Taxes						
TIF Revenues	\$ 732,757	\$ 1,362,039	\$ 2,163,364	\$ 2,022,516	\$ 3,168,797	\$ 3,181,941
Use Of Money And Property						
Interest Revenues	14,512	33,811	45,238	15,000	-	-
<b>Transfers In:</b>						
Transfers In	59,834	175,780	153,693	84,415	154,000	165,000
<b>Total Revenues</b>	\$ 807,104	\$ 1,571,630	\$ 2,362,295	\$ 2,121,931	\$ 3,322,797	\$ 3,346,941
<b>Expenditures:</b>						
TIF Rebate	\$ 107,617	\$ 168,832	\$ 1,289,291	\$ 905,298	\$ 1,654,553	\$ 1,813,785
<b>Transfers Out:</b>						
TIF Debt Transfers Out	\$ 742,530	\$ 1,380,649	\$ 1,644,260	\$ 616,633	\$ 1,568,035	\$ 1,533,156
<b>Total Transfers Out</b>	\$ 850,146	\$ 1,549,481	\$ 2,933,551	\$ 1,521,931	\$ 3,222,588	\$ 3,346,941
<b>Fund Balance, June 30</b>	\$ (37,619)	\$ (15,469)	\$ (586,726)	\$ 13,274	\$ 113,483	\$ 113,483
Restricted / Committed /Assigned	-	-	-	-	-	-
<b>Unassigned Balance</b>	\$ (37,619)	\$ (15,469)	\$ (586,726)	\$ 13,274	\$ 113,483	\$ 113,483

**Sycamore & 1st Avenue (2604)  
Fund Summary**

	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Revised</b>	<b>Budget</b>	<b>Projected</b>
<b>Fund Balance, July 1</b>	\$ 476,815	\$ 574,271	\$ 945,388	\$ 1,318,818	\$ 1,159,850	\$ 909,850
<b>Revenues:</b>						
Other City Taxes						
TIF Revenues	\$ 505,959	\$ 530,123	\$ 532,339	\$ 1,309	\$ 149	\$ -
<b>Total Revenues</b>	\$ 505,959	\$ 530,123	\$ 532,339	\$ 1,309	\$ 149	\$ -
<b>Expenditures:</b>						
TIF Rebate	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000	\$ 250,000
<b>Transfers Out:</b>						
TIF Debt Transfers Out	158,504	159,006	158,909	160,277	149	-
<b>Total Expenditures &amp; Transfers Out</b>	\$ 408,504	\$ 159,006	\$ 158,909	\$ 160,277	\$ 250,149	\$ 250,000
<b>Fund Balance, June 30</b>	\$ 574,271	\$ 945,388	\$ 1,318,818	\$ 1,159,850	\$ 909,850	\$ 659,850
Restricted / Committed /Assigned	-	-	-	-	-	-
<b>Unassigned Balance</b>	\$ 574,271	\$ 945,388	\$ 1,318,818	\$ 1,159,850	\$ 909,850	\$ 659,850

**Scott 6 Industrial (2607)**  
**Fund Summary**

	2018	2019	2020	2021	2022	2023
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Fund Balance, July 1</b>	\$ -	\$ 937,442	\$ -	\$ 35	\$ 35	\$ 35
<b>Revenues:</b>						
Other City Taxes						
TIF Revenues	\$ 945,219	\$ 20,764	\$ 7,160	\$ -	\$ 1,032	\$ -
<b>Total Revenues</b>	\$ 945,219	\$ 20,764	\$ 7,160	\$ -	\$ 1,032	\$ -
<b>Expenditures:</b>						
TIF Administration	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Transfers Out:</b>						
TIF Debt Transfers Out	7,777	958,206	7,125	-	1,032	-
<b>Total Expenditures &amp; Transfers Out</b>	\$ 7,777	\$ 958,206	\$ 7,125	\$ -	\$ 1,032	\$ -
<b>Fund Balance, June 30</b>	\$ 937,442	\$ -	\$ 35	\$ 35	\$ 35	\$ 35
Restricted / Committed /Assigned	-	-	-	-	-	-
<b>Unassigned Balance</b>	\$ 937,442	\$ -	\$ 35	\$ 35	\$ 35	\$ 35

**Heinz Road (2608)**  
**Fund Summary**

	2018	2019	2020	2021	2022	2023
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Fund Balance, July 1</b>	\$ 8	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Revenues:</b>						
Other City Taxes						
TIF Revenues	\$ -	\$ -	\$ -	\$ -	\$ 149	\$ -
<b>Total Revenues</b>	\$ -	\$ -	\$ -	\$ -	\$ 149	\$ -
<b>Expenditures:</b>						
TIF Rebate	\$ 8	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Transfers Out:</b>						
TIF Debt Transfers Out	-	-	-	-	149	-
<b>Total Expenditures &amp; Transfers Out</b>	\$ 8	\$ -	\$ -	\$ -	\$ 149	\$ -
<b>Fund Balance, June 30</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Restricted / Committed /Assigned	-	-	-	-	-	-
<b>Unassigned Balance</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Towncrest Area (2614)**  
**Fund Summary**

	2018	2019	2020	2021	2022	2023
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Fund Balance, July 1</b>	\$ -	\$ 3,848	\$ 379	\$ 1,011	\$ 1,011	\$ 1,011
<b>Revenues:</b>						
Other City Taxes						
TIF Revenues	\$ 185,084	\$ 242,097	\$ 310,284	\$ 154,696	\$ 108,816	\$ 49,211
<b>Total Revenues</b>	\$ 185,084	\$ 242,097	\$ 310,284	\$ 154,696	\$ 108,816	\$ 49,211
<b>Transfers Out:</b>						
TIF Debt Transfers Out	\$ 181,236	\$ 245,566	\$ 309,652	\$ 154,696	\$ 108,816	\$ 49,211
<b>Total Transfers Out</b>	\$ 181,236	\$ 245,566	\$ 309,652	\$ 154,696	\$ 108,816	\$ 49,211
<b>Fund Balance, June 30</b>	\$ 3,848	\$ 379	\$ 1,011	\$ 1,011	\$ 1,011	\$ 1,011
Restricted / Committed /Assigned	-	-	-	-	-	-
<b>Unassigned Balance</b>	\$ 3,848	\$ 379	\$ 1,011	\$ 1,011	\$ 1,011	\$ 1,011

**Riverside Drive (2615)**  
**Fund Summary**

	2018	2019	2020	2021	2022	2023
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Fund Balance, July 1</b>	\$ -	\$ 47,651	\$ 47,651	\$ 50,211	\$ 50,211	\$ 50,211
<b>Revenues:</b>						
Other City Taxes						
TIF Revenues	\$ 90,197	\$ 409,816	\$ 421,563	\$ 414,682	\$ 417,165	\$ 429,680
<b>Total Revenues</b>	\$ 90,197	\$ 409,816	\$ 421,563	\$ 414,682	\$ 417,165	\$ 429,680
<b>Expenditures:</b>						
TIF Rebate	\$ 34,506	\$ 249,474	\$ 256,501	\$ 254,146	\$ 256,501	\$ 264,196
<b>Transfers Out:</b>						
TIF Debt Transfers Out	8,040	160,342	162,502	160,536	160,664	160,106
<b>Total Expenditures &amp; Transfers Out</b>	\$ 42,546	\$ 409,816	\$ 419,003	\$ 414,682	\$ 417,165	\$ 424,302
<b>Fund Balance, June 30</b>	\$ 47,651	\$ 47,651	\$ 50,211	\$ 50,211	\$ 50,211	\$ 55,589
Restricted / Committed /Assigned	-	-	-	-	-	-
<b>Unassigned Balance</b>	\$ 47,651	\$ 47,651	\$ 50,211	\$ 50,211	\$ 50,211	\$ 55,589

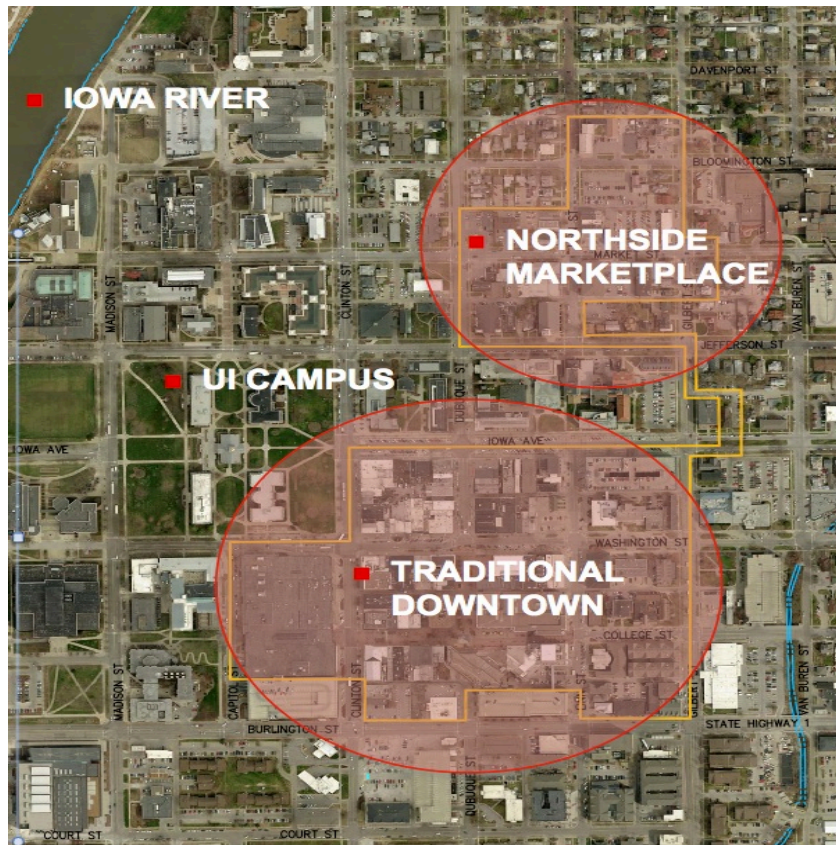
**Foster Road (2616)**  
**Fund Summary**

	2018	2019	2020	2021	2022	2023
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Fund Balance, July 1</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 186,748
<b>Revenues:</b>						
Other City Taxes						
TIF Revenues	\$ -	\$ -	\$ -	\$ -	\$ 429,420	\$ 333,001
<b>Total Revenues</b>	\$ -	\$ -	\$ -	\$ -	\$ 429,420	\$ 333,001
<b>Expenditures:</b>						
TIF Rebate	\$ -	\$ -	\$ -	\$ -	\$ 228,248	\$ 183,151
<b>Transfers Out:</b>						
TIF Debt Transfers Out	-	-	-	-	14,424	-
<b>Total Expenditures &amp; Transfers Out</b>	\$ -	\$ -	\$ -	\$ -	\$ 242,672	\$ 183,151
<b>Fund Balance, June 30</b>	\$ -	\$ -	\$ -	\$ -	\$ 186,748	\$ 336,598
Restricted / Committed /Assigned	-	-	-	-	-	-
<b>Unassigned Balance</b>	\$ -	\$ -	\$ -	\$ -	\$ 186,748	\$ 336,598

## SELF-SUPPORTING MUNICIPAL IMPROVEMENT DISTRICT (SSMID) – DOWNTOWN

In fiscal year 2013, the City in conjunction with Iowa City downtown businesses created a Self-Supporting Municipal Improvement District (SSMID) in downtown Iowa City as allowed under Iowa property tax code. The City collects a special property tax levy on property that is within the boundaries of the downtown district which is then remitted to the Iowa City Downtown District (ICDD). The ICDD uses the funds to promote and enhance the downtown district.

The SSMID was renewed for a ten-year period starting on July 1, 2016 and ending on June 30, 2026. The levy rate was approved to increase from \$2.00 to \$2.50 per \$1,000 of taxable value on July 1, 2021 along with a boundary expansion of the district. The SSMID levy rate remains at \$2.00 in fiscal year 2022. Below is a map of the improvement district:



Iowa City Downtown District

All of the funds received by the City through the SSMID property tax levy are remitted to the ICDD, therefore the fund does not maintain a fund balance. Revenues include the SSMID levy collections and the State backfill for commercial property taxes. SSMID payments to ICDD in fiscal year 2020 totaled \$367,177, and estimated payments in fiscal year 2021 total \$496,696. In fiscal year 2022, estimated SSMID distributions total \$464,085, a decrease of 6.57%. This decrease is primarily related to an increase in the amount of SSMID district valuation being taken for tax increment financing.

**SSMID - Downtown (2820)**  
**Fund Summary**

	2018	2019	2020	2021	2022	2023
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Fund Balance, July 1</b>	\$ -	\$ -	\$ -	\$ 4,100	\$ -	\$ -
<b>Revenues:</b>						
Property Taxes	\$ 323,017	\$ 363,211	\$ 337,288	\$ 445,627	\$ 430,096	\$ 442,999
Intergovernmental						
Property Tax Credits	31,368	34,520	33,989	46,969	33,989	33,989
<b>Total Revenues</b>	<b>\$ 354,385</b>	<b>\$ 397,730</b>	<b>\$ 371,277</b>	<b>\$ 492,596</b>	<b>\$ 464,085</b>	<b>\$ 476,988</b>
<b>Expenditures:</b>						
Services	\$ 354,385	\$ 397,730	\$ 367,177	\$ 496,696	\$ 464,085	\$ 476,988
<b>Total Expenditures</b>	<b>\$ 354,385</b>	<b>\$ 397,730</b>	<b>\$ 367,177</b>	<b>\$ 496,696</b>	<b>\$ 464,085</b>	<b>\$ 476,988</b>
<b>Fund Balance, June 30</b>	\$ -	\$ -	\$ 4,100	\$ -	\$ -	\$ -
Restricted / Committed /Assigned	-	-	-	-	-	-
<b>Unassigned Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,100</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>% of Revenues</b>	0%	0%	1%	0%	0%	0%



CITY OF IOWA CITY  
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# DEBT SERVICE FUND

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Fund Summary  
Debt Schedules



## DEBT SERVICE FUND

This fund accounts for annual principal and interest payments due on the City's general obligation and tax increment revenue bonded debt. Funding is provided by the debt service property tax levy, tax increment financing, and loan repayments.

Chapter 384.4 of the Iowa State Code provides legal authority for a city to establish a debt service fund and certify taxes to be levied in the amount necessary to pay for the principal and interest on general obligation bonds issued by the city.

The debt service levy for fiscal year 2022 is \$2.478 per \$1,000 in valuation – this is a reduction of \$.10 per \$1,000 from the fiscal year 2021 levy.

The schedule of annual principal and interest payments as of June 30, 2020 is as follows:

Fiscal Year	Annual Payments			Principal Outstanding Beginning of Fiscal Year
	Principal	Interest	Total	
2021	12,745,000	1,905,068	14,650,068	68,160,000
2022	10,085,000	1,502,763	11,587,763	55,415,000
2023	8,635,000	1,226,063	9,861,063	45,330,000
2024	7,505,000	984,363	8,489,363	36,695,000
2025	6,445,000	786,463	7,231,463	29,190,000
2026	5,675,000	612,650	6,287,650	22,745,000
2027	4,600,000	451,275	5,051,275	17,070,000
2028	3,455,000	336,000	3,791,000	12,470,000
2029	2,490,000	247,450	2,737,450	9,015,000
2030	1,545,000	187,850	1,732,850	6,525,000
2031	775,000	149,400	924,400	4,980,000
2032	795,000	126,150	921,150	4,205,000
2033	815,000	102,300	917,300	3,410,000
2034	840,000	77,850	917,850	2,595,000
2035	865,000	52,650	917,650	1,755,000
2036	890,000	26,700	916,700	890,000
<b>Totals at June 30, 2020</b>	<b>68,160,000</b>	<b>8,774,993</b>	<b>76,934,993</b>	

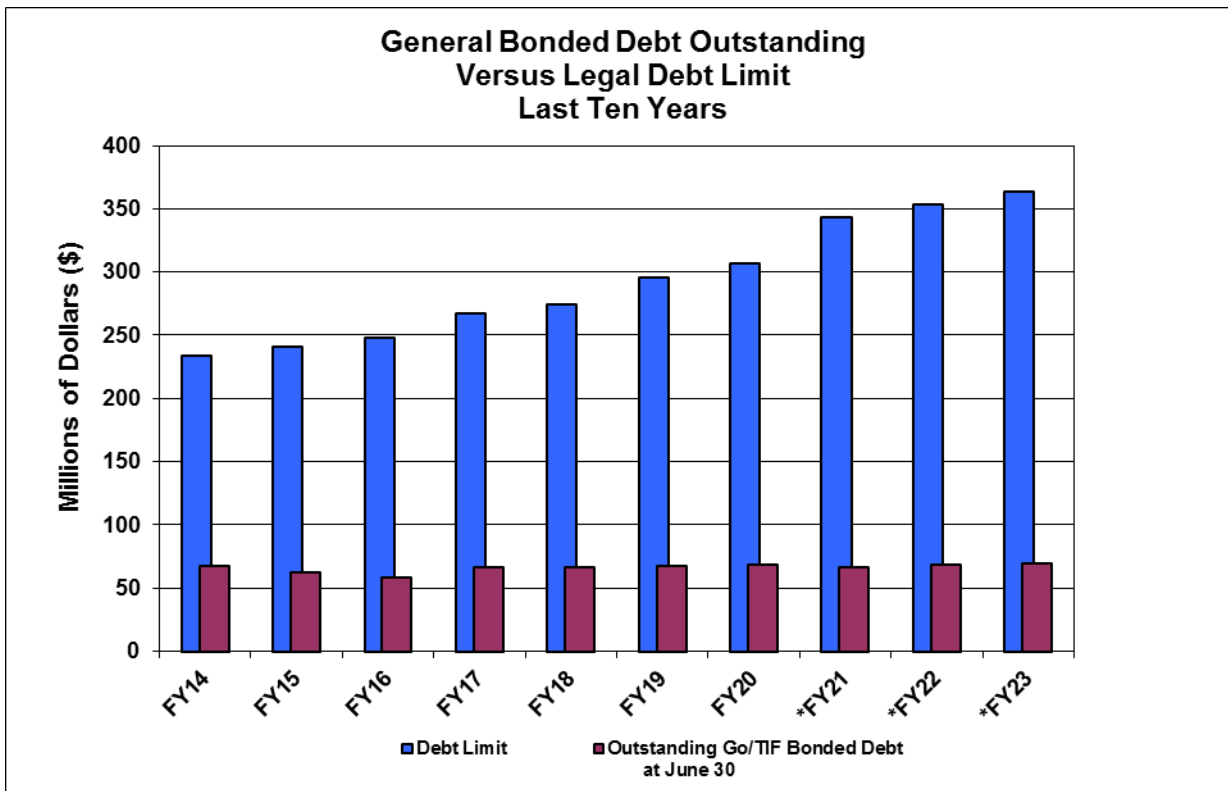
Future general obligation bond issues, including 2% for bond issuance costs, are estimated at \$11,400,000 in fiscal year 2021, \$12,400,00 in fiscal year 2022, and \$12,100,000 in fiscal year 2023. Proceeds from bond issues are recorded in the Capital Projects Fund, net of the bond issuance costs.

## City's Debt Policies

There are currently three benchmarks used by the City of Iowa City to evaluate its financial position concerning its debt: 1) the 5% statutory debt limit, 2) the internal restriction on the debt service levy of 30% of the City's total levy, and 3) the level of outstanding general obligation and tax increment revenue bonded debt against the City's total assessed valuation. These three benchmarks are included in the Debt Management policy as adopted by the City Council.

Statutory limitations which govern the issuance of debt in Iowa include Article XI Section 3 of the state constitution, entitled "Indebtedness of Political or Municipal Corporations." Language in this section restricts the level of indebtedness for Iowa municipalities to five percent (5%) of "the value of ...taxable property within such county or corporation." This is commonly referred to as the "debt ceiling or debt limit."

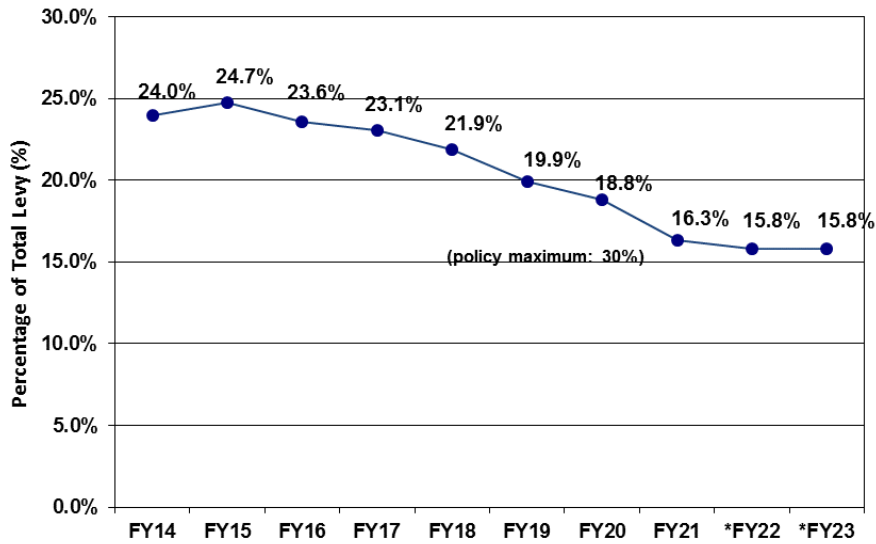
The graph below compares Iowa City's outstanding general obligation (G.O.) and tax increment financing revenue (TIF) debt with the statutory debt limit. Total valuations for Iowa City for fiscal year 2022 are approximately \$7.02 billion. The debt limit, or five percent (5%) of this amount, is about \$351.1 million. Outstanding G.O. and TIF debt at June 30, 2022, is estimated to be \$67.99 million, which is 19.3% of the debt limit. The ratio of outstanding G.O. and TIF bonded debt versus the State imposed legal debt limit has been on a declining trend since fiscal year 2014.



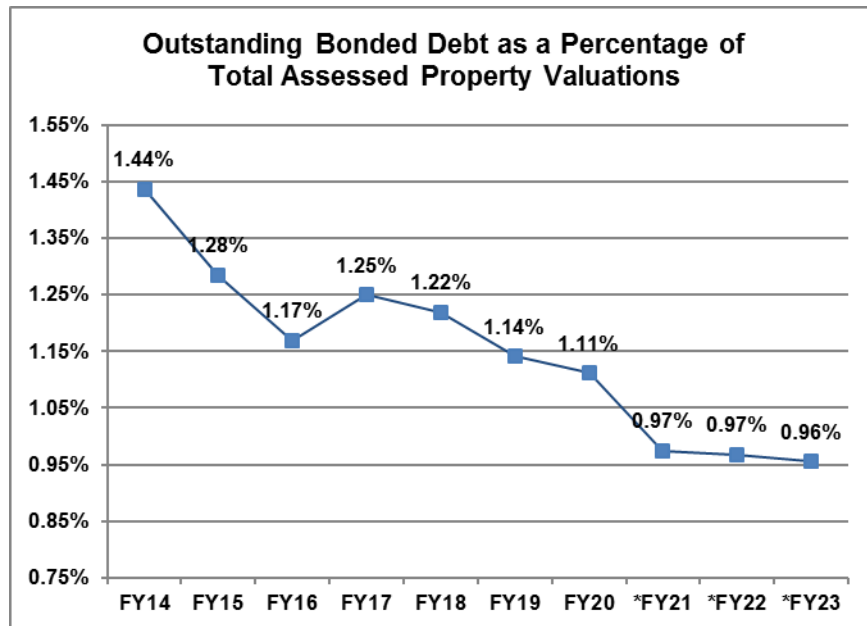
\* FY21, FY22, and FY23 figures are estimates

This City's Debt Management policy, which limits its ability to levy taxes for repayment of debt, states that the debt service levy shall not exceed 30% of the city levy.

The following chart shows the debt service levy as a percentage of the city levy rate for fiscal year 2014 through fiscal year 2023. Fiscal years 2021 through 2023 are based on estimated financing requirements for the City's five-year capital improvement program. The City's debt service levy rate for fiscal year 2022 is \$2.478 per \$1,000 of value while the City's total property tax levy rate is \$15.673 per \$1,000 of value.



Also, as part of the Debt Management policy, the City Council set a goal to reduce its outstanding general obligation and tax increment revenue bonded debt as a percentage of its total assessed property valuations to .75%. The following chart is trend of that comparison for fiscal years 2014 through 2023.



## Bond Rating

The City obtains its General Obligation bond rating from *Moody's Investors Service* each time a new bond is issued. The City's current bond rating is Aaa. Maintaining the City's Aaa bond is a priority for the City.

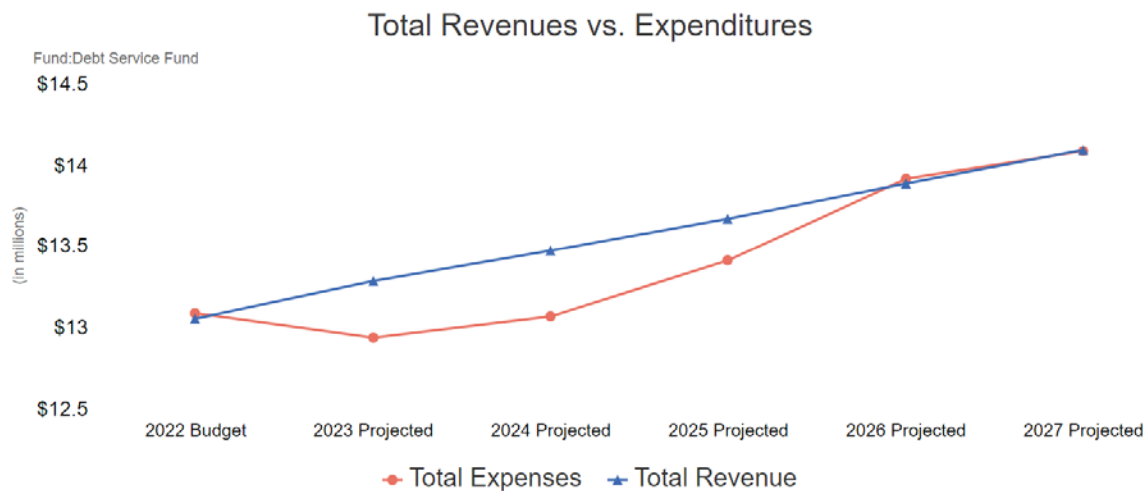
## Fund Balance:

The estimated ending fund balance for fiscal year 2021 is projected to be \$7,306,229 which is a decrease of \$2,047,807 or 21.89%. The projected fund balance decrease is primarily due to the call and retirement of the 2012D tax increment financing revenue bonds.

Although, the entire fund balance for the Debt Service Fund is restricted for debt service expenditures, an additional restriction was being shown for funds that were being held as a reserve for the 2012D and 2016E tax increment financing revenue bonds. These reserves will be depleted by the end of fiscal year 2021.

Ending fund balance for fiscal year 2022 is estimated to be \$7,272,989 which is a decrease of \$33,240 or 0.40% from fiscal year 2021. This decrease is primarily from principal and interest payments that are being repaid from fund balance.

## Long-term Projections:



Future revenues are projected to increase through fiscal year 2027, and the changes in revenue are largely due to increases in the property taxable valuations. The debt service levy rate is projected to stay flat over the next five years, while property valuations are projected to increase approximately 3% each year.

Future debt service expenditures are expected to remain relatively flat over the next few years but start to increase in fiscal year 2025 due to the switch to a flat principal repayment schedule from a flat debt payment schedule. This will cause the debt service expenditures to rise before eventually flattening out at a level parallel with the projected revenues.

**Debt Service Fund (5000 - 5999)**  
**Fund Summary**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projected
<b>Fund Balance, July 1</b>	\$ 7,232,184	\$ 8,135,314	\$ 9,227,708	\$ 9,354,036	\$ 7,306,229	\$ 7,272,989
<b>Revenues:</b>						
Property Taxes	\$ 12,535,528	\$ 11,940,433	\$ 11,368,205	\$ 10,872,328	\$ 10,791,468	\$ 11,115,212
Other City Taxes						
Gas/Electric Excise Tax	149,925	133,206	127,372	103,543	100,614	100,614
Mobile Home Tax	13,391	11,641	9,619	11,641	9,620	9,620
Use Of Money And Property						
Interest Revenues	206,878	242,006	248,717	100,912	27,771	25,271
Intergovernmental						
Property Tax Credits	332,008	302,669	280,452	305,674	250,283	250,283
Charges For Fees And Services						
Building & Devlpmt	-	129,103	-	-	-	-
Other Financial Sources						
Loan Repayments	50,663	52,777	50,609	56,801	59,178	61,678
<b>Sub-Total Revenues</b>	<b>13,288,394</b>	<b>12,811,836</b>	<b>12,084,974</b>	<b>11,450,899</b>	<b>11,238,934</b>	<b>11,562,678</b>
<b>Transfers In</b>						
Transfers-In	1,084,336	1,958,773	1,079,685	1,021,113	1,812,590	1,719,985
<b>Sub-Total Transfers In</b>	<b>1,084,336</b>	<b>1,958,773</b>	<b>1,079,685</b>	<b>1,021,113</b>	<b>1,812,590</b>	<b>1,719,985</b>
<b>Total Revenues &amp; Transfers In</b>	<b>\$ 14,372,730</b>	<b>\$ 14,770,609</b>	<b>\$ 13,164,659</b>	<b>\$ 12,472,012</b>	<b>\$ 13,051,524</b>	<b>\$ 13,282,663</b>
<b>Expenditures:</b>						
Financial Services & Charges	\$ 4,719	\$ 9,033	\$ 5,000	\$ 15,000	\$ 15,000	\$ 15,000
GO Bonds Principal	11,760,000	11,945,000	11,245,000	10,760,000	10,260,000	10,055,000
GO Bonds Interest	1,113,386	1,134,847	1,196,696	1,311,124	1,460,614	1,550,663
Revenue Bonds Principal	135,000	135,000	140,000	1,985,000	965,000	960,000
Revenue Bonds Interest	456,495	454,335	451,635	448,695	384,150	355,200
<b>Total Expenditures</b>	<b>\$ 13,469,600</b>	<b>\$ 13,678,214</b>	<b>\$ 13,038,331</b>	<b>\$ 14,519,819</b>	<b>\$ 13,084,764</b>	<b>\$ 12,935,863</b>
<b>Fund Balance, June 30</b>	<b>\$ 8,135,314</b>	<b>\$ 9,227,708</b>	<b>\$ 9,354,036</b>	<b>\$ 7,306,229</b>	<b>\$ 7,272,989</b>	<b>\$ 7,619,789</b>
Restricted / Committed /Assigned	1,610,297	2,230,153	2,025,364	-	-	-
<b>Unassigned Balance</b>	<b>\$ 6,525,016</b>	<b>\$ 6,997,555</b>	<b>\$ 7,328,672</b>	<b>\$ 7,306,229</b>	<b>\$ 7,272,989</b>	<b>\$ 7,619,789</b>

**General Obligation Bonds/TIF Revenue Bonds  
Outstanding Debt Obligation  
Summary by Individual Issue**

Issue / Use of Funds	Amount of Issue	Fiscal Year Debt Paid in Full	Principal Outstanding June 30, 2020	Debt Service Payments		
				FY2021	FY2022	FY2023
2012A G.O. Multi-purpose	9,070,000	2022	1,980,000	1,017,113	1,027,613	-
2012D TIF Revenue Bonds	2,655,000	2032	1,985,000	2,049,545	-	-
2013A G.O. Multi-purpose	7,230,000	2023	2,560,000	880,723	887,363	887,400
2014 G.O. Multi-purpose/ Refunding	11,980,000	2024	3,950,000	1,051,075	1,042,575	1,050,750
2015 G.O. Multi-Purpose	7,785,000	2025	4,150,000	868,000	872,300	881,200
2016A G.O. Multi-purpose	8,795,000	2026	5,875,000	1,057,150	1,058,550	1,054,550
2016E TIF Revenue Bonds	12,805,000	2036	12,805,000	384,150	1,349,150	1,315,200
2017 G.O. Multi-Purpose	9,765,000	2027	7,040,000	1,094,063	1,090,263	1,096,163
2018A G.O. Multi-Purpose	8,895,000	2028	7,260,000	1,057,800	1,047,600	1,041,950
2019 G.O. Multi-purpose	12,535,000	2029	8,410,000	1,078,000	1,079,900	1,091,400
2020 G.O. Multi-purpose	12,145,000	2030	12,145,000	4,112,450	2,132,450	1,442,450
2021 G.O. Proposed	11,400,000	2031	-	-	1,482,000	1,447,800
2022 G.O. Proposed	12,400,000	2032	-	-	-	1,612,000
<b>Total - General Obligation Debt Service:</b>			<b>\$ 68,160,000</b>	<b>\$ 14,650,068</b>	<b>\$ 13,069,763</b>	<b>\$ 12,920,863</b>



## 2012A General Obligation Bond Issue

**Principal: \$9,070,000**

**Dated: June 20, 2012**

**Callable: June 1, 2018**

Fiscal Year	Payments			Property Tax Revenue	Tax Increment Financing	Principal Outstanding Beginning of Fiscal Year	Coupon Rate
	Principal	Interest	Total				
2021	975,000	42,113	1,017,113	956,557	60,556	1,980,000	2.00%
2022	1,005,000	22,613	1,027,613	966,432	61,181	1,005,000	2.225%
<b>Totals</b>	<b>1,980,000</b>	<b>64,725</b>	<b>2,044,725</b>	<b>1,922,988</b>	<b>121,737</b>		

Principal payable June 1.

Interest payable June 1 and December 1.

<u>Project</u>	<u>Amount</u>
Runway 7-25 Taxiway	\$ 232,000
First Ave Storm Sewer	710,000
Lower Muscatine - Kirkwood to First Avenue	540,000
Traffic Signals Project	120,000
Sidewalk Infill	100,000
Brick Street Construction	290,000
First Ave/IAIS Railroad Overpass	2,190,000
Dubuque St. Pedestrian Bridge	380,000
West Side Levee	400,000
East Side Levee	100,000
Normandy Dr. & Manor Intersect	80,000
Parks Annual Improvements	200,000
Cemetery Road Resurfacing	50,000
Terry Trueblood Recreation Area	500,000
Intra-city Bike Trails	50,000
Highway 1 Sidewalk/Trail	1,000,000
Fire Apparatus	634,000
New Animal Shelter	700,000
Fire Station #1 Kitchen Remodel	129,905
Police Crime Lab	82,600
Police Station Remodel	198,450
Police Breakroom/Restroom Remodel	59,250
City Hall Improvements	141,300
City Hall Security Camera Upgrade	75,000
Issuance Costs	107,495
Amount of Issue	<u><u>\$ 9,070,000</u></u>

## 2012D Taxable Urban Renewal Revenue Bonds

**Principal: \$2,655,000**

**Dated: November 29, 2012**

**To be called: June 1, 2021**

Fiscal Year	Payments			Tax Increment Financing	Principal Outstanding Beginning of Fiscal Year	Coupon Rate
	Principal	Interest	Total			
2021	1,985,000	64,545	2,049,545	2,049,545	1,985,000	2.30%
<b>Totals</b>	<b>1,985,000</b>	<b>64,545</b>	<b>2,049,545</b>	<b>2,049,545</b>		

Principal payable June 1.

Interest payable June 1 and December 1.

<u>Project</u>	<u>Amount</u>
Park @ 201 Project	\$ 2,330,000
Debt Service Reserve	207,845
Capitalized Interest	38,086
Issuance Costs	79,069
Amount of Issue	<u><u>\$ 2,655,000</u></u>

## 2013A General Obligation Bond Issue

Principal: \$7,230,000

Dated: July 16, 2013

Callable: June 1, 2019

Fiscal Year	Payments			Property Tax Revenue	Tax Increment Financing	Principal Outstanding Beginning of Fiscal Year	Coupon Rate
	Principal	Interest	Total				
2021	835,000	45,723	880,723	726,627	154,096	2,560,000	1.60%
2022	855,000	32,363	887,363	732,105	155,258	1,725,000	1.75%
2023	870,000	17,400	887,400	732,136	155,264	870,000	2.00%
<b>Totals</b>	<b>2,560,000</b>	<b>95,485</b>	<b>2,655,485</b>	<b>2,190,867</b>	<b>464,618</b>		

Principal payable June 1.

Interest payable June 1 and December 1.

<u>Project</u>	<u>Amount</u>
Moss Ridge Road	\$ 1,610,000
Lower Muscatine-Kirkwood to First Ave	375,000
Traffic Signals Project	250,000
Sidewalk Infill Program	100,000
Taft Speedway Levee Project	100,000
Warm Storage Building, Napoleon Park	300,000
CBD Streetscape Project	350,000
William Street Reconstruction	540,000
Parks Annual Improvements	200,000
Hickory Hills Restroom/Saferoom	34,000
Terry Trueblood Recreation Area	2,000,000
Normandy Drive Restoration Project	409,050
Fairmeadows Restroom & Splash Pad	95,000
Intra-city Bike Trails	50,000
Scott Park Development & Trail	140,000
City Hall Projects	116,400
Projectdox Quickstart	306,000
Library Public Space Remodeling	100,000
Fire Station #3 Kitchen Remodel	35,000
Issuance Costs	119,550
Amount of Issue	<u><u>\$ 7,230,000</u></u>

## 2014 General Obligation/Refunding Bond Issue

**Principal: \$11,980,000**

**Dated: June 3, 2014**

**Callable: June 1, 2020**

Fiscal Year	Payments			Property Tax Revenue	Tax Increment Financing	Principal Outstanding Beginning of Fiscal Year	Coupon Rate
	Principal	Interest	Total				
2021	950,000	101,075	1,051,075	742,476	308,599	3,950,000	3.00%
2022	970,000	72,575	1,042,575	736,471	306,104	3,000,000	2.25%
2023	1,000,000	50,750	1,050,750	742,246	308,504	2,030,000	2.50%
2024	1,030,000	25,750	1,055,750	745,778	309,972	1,030,000	2.50%
<b>Totals</b>	<b>3,950,000</b>	<b>250,150</b>	<b>4,200,150</b>	<b>2,966,971</b>	<b>1,233,179</b>		

Principal payable June 1.

Interest payable June 1 and December 1.

<u>Project</u>	<u>Amount</u>
Moss Ridge Road	\$ 1,890,000
First Ave/IAIS Railroad Crossing Improvements	1,000,000
Sycamore Street - City Limits to South Gilbert Street	2,500,000
CBD Streetscape Project	1,000,000
Normandy Drive Restoration Project	409,050
City Park Master Plan & Pool Upgrade	650,000
Willow Creek/Kiwanis Park Master Plan	50,000
Library Public Space Remodeling	100,000
Fire SCBA/Air System Replacement	500,000
UniverCity Neighborhood Partners	500,000
Public Works Facilities Master Plan	310,000
2016 & 2017 Maturities - 2006C & 2007A GO Bonds	2,660,000
City Hall-Other Projects	244,165
Issuance Costs	166,785
Amount of Issue	<u><u>\$11,980,000</u></u>

## 2015 General Obligation Bond Issue

**Principal: \$7,785,000**

**Dated: June 2, 2015**

**Callable: June 1, 2023**

Fiscal Year	Payments			Property Tax Revenue	Tax Increment Financing	Principal Outstanding Beginning of Fiscal Year	Coupon Rate
	Principal	Interest	Total				
2021	785,000	83,000	868,000	795,527	72,473	4,150,000	2.00%
2022	805,000	67,300	872,300	799,468	72,832	3,365,000	2.00%
2023	830,000	51,200	881,200	807,625	73,575	2,560,000	2.00%
2024	850,000	34,600	884,600	810,741	73,859	1,730,000	2.00%
2025	880,000	17,600	897,600	822,656	74,944	880,000	2.00%
<b>Totals</b>	<b>4,150,000</b>	<b>253,700</b>	<b>4,403,700</b>	<b>4,036,018</b>	<b>367,682</b>		

Principal payable June 1.

Interest payable June 1 and December 1.

<u>Project</u>	<u>Amount</u>
Riverfront Crossings Redevelopment	\$ 200,000
City Hall-Other Projects	100,000
City Hall Remodel-NDS 2nd Floor	466,299
Fiber Optic Infill Program	100,000
CBD Streetscape Project	350,000
Riverside Drive Pedestrian Tunnel	100,000
Lower City Park Emergency Access Road	220,000
Mercer Park Playground	150,000
Intra-City Bike Trails	50,000
Willow Creek/Kiwanis Park Master Plan & Splash Pad	350,000
Elementary School Recreation Facility Partnership	700,000
Tennis Court/Pickle Ball Court Resurfacing	70,000
Youth Sports Complex Feasibility Study	50,000
Harrison Street Reconstruction	500,000
Sidewalk Infill Program	100,000
Burlington & Clinton Street Intersection Improvements	840,000
First Ave/IAIS Railroad Crossing Improvements	3,050,000
Dubuque Street/I-80 Pedestrian Bridge	276,158
Issuance Costs	112,543
	<u>\$ 7,785,000</u>

## 2016A General Obligation Bond Issue

**Principal: \$8,795,000**

**Dated: June 16, 2016**

**Callable: June 1, 2024**

Fiscal Year	Payments			Property Tax Revenue	Principal Outstanding Beginning of Fiscal Year	Coupon Rate
	Principal	Interest	Total			
			-			
2021	930,000	127,150	1,057,150	1,057,150	5,875,000	2.00%
2022	950,000	108,550	1,058,550	1,058,550	4,945,000	2.00%
2023	965,000	89,550	1,054,550	1,054,550	3,995,000	3.00%
2024	985,000	60,600	1,045,600	1,045,600	3,030,000	2.00%
2025	1,010,000	40,900	1,050,900	1,050,900	2,045,000	2.00%
2026	1,035,000	20,700	1,055,700	1,055,700	1,035,000	2.00%
<b>Totals</b>	<b>5,875,000</b>	<b>447,450</b>	<b>6,322,450</b>	<b>6,322,450</b>		

Principal payable June 1.

Interest payable June 1 and December 1.

<u>Project</u>	<u>Amount</u>
Riverfront Crossings Redevelopment	\$ 150,000
Riverfront Crossings Riverbank/Park Development	500,000
City Park Cabin Restoration	130,000
City Park Pool Cabana Shelters	65,000
Pheasant Hill Park Renovation	25,000
Happy Hollow Park Shelter & Bathroom Upgrades	150,000
Hickory Hill Park & Trail Development	200,000
Upgrade Building BAS Controls	118,000
Mercer Aquatic & Scanlon Gym Improvements	53,000
Mormon Trek Right Turn Lane & Three Lane Conversion	650,000
1st Ave/IAIS RR Crossing Grade Separation	1,546,222
First Ave Three Lane Conversion	275,000
Washington Street Reconstruction	4,133,666
Fire/Police Storage Facility Relocation	700,000
Issuance Costs	99,112
	<u>\$ 8,795,000</u>

## 2016E Taxable Urban Renewal Capital Loan Notes

**Principal: \$12,805,000**

**Dated: September 15, 2016**

**Callable: June 1, 2026, 2029, 2032, 2035**

Fiscal Year	Payments			Tax Increment Financing	Principal Outstanding Beginning of Fiscal Year	Coupon Rate *
	Principal	Interest	Total			
2021	-	384,150	384,150	384,150	12,805,000	3.00%
2022	965,000	384,150	1,349,150	1,349,150	12,805,000	3.00%
2023	960,000	355,200	1,315,200	1,315,200	11,840,000	3.00%
2024	955,000	326,400	1,281,400	1,281,400	10,880,000	3.00%
2025	950,000	297,750	1,247,750	1,247,750	9,925,000	3.00%
2026	950,000	269,250	1,219,250	1,219,250	8,975,000	3.00%
2027 *	825,000	240,750	1,065,750	1,065,750	8,025,000	3.00% *
2028 *	725,000	216,000	941,000	941,000	7,200,000	3.00% *
2029 *	740,000	194,250	934,250	934,250	6,475,000	3.00% *
2030 *	755,000	172,050	927,050	927,050	5,735,000	3.00% *
2031 *	775,000	149,400	924,400	924,400	4,980,000	3.00% *
2032 *	795,000	126,150	921,150	921,150	4,205,000	3.00% *
2033 *	815,000	102,300	917,300	917,300	3,410,000	3.00% *
2034 *	840,000	77,850	917,850	917,850	2,595,000	3.00% *
2035 *	865,000	52,650	917,650	917,650	1,755,000	3.00% *
2036 *	890,000	26,700	916,700	916,700	890,000	3.00% *
<b>Totals</b>	<b>12,805,000</b>	<b>3,375,000</b>	<b>16,180,000</b>	<b>16,180,000</b>		

Principal payable June 1.

Interest payable June 1 and December 1.

\*Rate resets on June 1, 2026 at 10 year CMT plus 1.65% with a cap of 6%

<u>Project</u>	<u>Amount</u>
Chauncey Building Project	\$ 12,097,250
Capitalized Interest	657,323
Issuance Costs	50,427
	<hr/>
Amount of Issue	<u><u>\$ 12,805,000</u></u>

## 2017A General Obligation Bonds

Principal: \$9,765,000

Dated: June 15, 2017

Callable: June 1, 2023

Fiscal Year	Payments			Property Tax Revenue	Tax Increment Financing	Principal Outstanding Beginning of Fiscal Year	Coupon Rate
	Principal	Interest	Total				
2021	940,000	154,063	1,094,063	933,398	160,664	7,040,000	2.00%
2022	955,000	135,263	1,090,263	930,156	160,106	6,100,000	2.00%
2023	980,000	116,163	1,096,163	935,190	160,973	5,145,000	2.00%
2024	1,000,000	96,563	1,096,563	935,531	161,031	4,165,000	2.00%
2025	1,025,000	76,563	1,101,563	939,797	161,766	3,165,000	2.25%
2026	1,055,000	53,500	1,108,500	945,716	162,784	2,140,000	2.50%
2027	1,085,000	27,125	1,112,125	945,358	166,767	1,085,000	2.50%
<b>Totals</b>	<b>7,040,000</b>	<b>659,238</b>	<b>7,699,238</b>	<b>6,565,146</b>	<b>1,134,091</b>		

Principal payable June 1.

Interest payable June 1 and December 1.

Project	Amount
Riverfront Crossings Redevelopment	\$ 150,000
Climate Action Plan Project	150,000
Permitting Software Upgrade	500,000
Public Works Campus Design	700,000
Riverside Drive Pedestrian Tunnel	1,434,000
Riverside Drive Streetscape Improvements	616,000
West Riverbank Stabilization	400,000
Frauenholtz-Miller Park Development	130,480
Riverfront Crossings Park/Riverbank	500,000
Hickory Hill Park & Trail Redevelopment	400,000
Upgrade Building BAS Controls	240,000
Recreation Center Lobby Remodel	160,000
Pedestrian Mall Reconstruction	750,000
Dubuque Street Reconstruction	2,500,000
Sidewalk Infill Program	100,000
Myrtle/Riverside Intersection Signalization	900,000
Issuance Costs	134,520
Amount of Issue	<u><u>\$ 9,765,000</u></u>



## 2018A General Obligation Bonds

Principal: \$8,895,000

Dated: June 1, 2018

Callable: June 1, 2024

Fiscal Year	Payments			Property Tax Revenue	Principal Outstanding Beginning of Fiscal Year	Coupon Rate
	Principal	Interest	Total			
2021	840,000	217,800	1,057,800	1,057,800	7,260,000	2.10%
2022	855,000	192,600	1,047,600	1,047,600	6,420,000	2.15%
2023	875,000	166,950	1,041,950	1,041,950	5,565,000	2.25%
2024	895,000	140,700	1,035,700	1,035,700	4,690,000	2.35%
2025	915,000	113,850	1,028,850	1,028,850	3,795,000	2.40%
2026	940,000	86,400	1,026,400	1,026,400	2,880,000	2.50%
2027	960,000	58,200	1,018,200	1,018,200	1,940,000	2.60%
2028	980,000	29,400	1,009,400	1,009,400	980,000	2.65%
<b>Totals</b>	<b>7,260,000</b>	<b>1,005,900</b>	<b>8,265,900</b>	<b>8,265,900</b>		

Principal payable June 1.

Interest payable June 1 and December 1.

Project	Amount
City Hall Remodel for MPOJC	\$ 150,000
Public Works Maintenance Facility	700,000
West Riverbank Stabilization	680,000
Riverfront Crossings Park Development	200,000
Creekside Park Redevelopment	650,000
Cardigan Park Development	168,500
Dubuque Street Reconstruction	5,000,000
Riverside Drive Streetscape Improvements	205,000
Gilbert Street Intersection Improvements	750,000
Rochester Ave Sidewalk Infill Project	150,000
Issuance Costs	241,500
Amount of Issue	<u><u>\$ 8,895,000</u></u>

## 2019A General Obligation Bonds

Principal: \$12,535,000

Dated: June 4, 2019

Callable: June 1, 2025

Fiscal Year	Payments			Property Tax Revenue	Principal Outstanding Beginning of Fiscal Year	Coupon Rate
	Principal	Interest	Total			
2021	905,000	173,000	1,078,000	1,078,000	8,410,000	2.00%
2022	925,000	154,900	1,079,900	1,079,900	7,505,000	2.00%
2023	955,000	136,400	1,091,400	1,091,400	6,580,000	2.00%
2024	985,000	117,300	1,102,300	1,102,300	5,625,000	2.00%
2025	875,000	97,600	972,600	972,600	4,640,000	2.00%
2026	905,000	80,100	985,100	985,100	3,765,000	2.00%
2027	940,000	62,000	1,002,000	1,002,000	2,860,000	2.00%
2028	960,000	43,200	1,003,200	1,003,200	1,920,000	2.25%
2029	960,000	21,600	981,600	981,600	960,000	2.25%
<b>Totals</b>	<b>8,410,000</b>	<b>886,100</b>	<b>9,296,100</b>	<b>9,296,100</b>		

Principal payable June 1.

Interest payable June 1 and December 1.

<u>Project</u>	<u>Amount</u>
City Hall boiler and controls replacement	\$ 400,000
West Riverbank Stabilization	270,000
Riverfront Crossings Park Development	950,000
Highway 1 Sidewalk/Trail	477,000
Willow Creek/Kiwanis Park Improvements	800,000
Pedestrian Mall Reconstruction	3,650,000
Lower City Park Adventure Playground	850,000
McCollister Blvd - Gilbert to Sycamore	4,410,000
Prentiss Street Bridge Replacement	555,000
Issuance Costs	173,000
Amount of Issue	<u><u>\$ 12,535,000</u></u>

## 2020A General Obligation Bonds

Principal: \$12,145,000

Dated: June 1, 2020

Callable: June 1, 2026

Fiscal Year	Payments			Property Tax Revenue	Principal Outstanding Beginning of Fiscal Year	Coupon Rate
	Principal	Interest	Total			
2021	3,600,000	512,450	4,112,450	4,112,450	12,145,000	5.00%
2022	1,800,000	332,450	2,132,450	2,132,450	8,545,000	5.00%
2023	1,200,000	242,450	1,442,450	1,442,450	6,745,000	5.00%
2024	805,000	182,450	987,450	987,450	5,545,000	5.00%
2025	790,000	142,200	932,200	932,200	4,740,000	5.00%
2026	790,000	102,700	892,700	892,700	3,950,000	5.00%
2027	790,000	63,200	853,200	853,200	3,160,000	2.00%
2028	790,000	47,400	837,400	837,400	2,370,000	2.00%
2029	790,000	31,600	821,600	821,600	1,580,000	2.00%
2030	790,000	15,800	805,800	805,800	790,000	2.00%
<b>Totals</b>	<b>12,145,000</b>	<b>1,672,700</b>	<b>13,817,700</b>	<b>13,817,700</b>		

Principal payable June 1.

Interest payable June 1 and December 1.

Project	Amount
Infrastructure Asset Management software	\$ 660,000
Wetherby Restroom, Shelter & Playground Replacement	800,000
Napolean, Scott, Fairmeadows Parks Rehabilitation	520,000
Mercer Park Pool Dehumidification & Tuckpointing	700,000
Pavement Rehabilitation - citywide	800,000
American Legion Road - Scott to Taft	4,851,340
First Ave/Scott Blvd Intersection Improvements	1,400,000
Court Street Reconstruction	775,000
Rochester Ave Reconstruction - First to Ralston Creek	650,000
Gilbert Court Sidewalk Infill	100,000
Fire Apparatus Replacement	716,000
Issuance Costs	172,660
Amount of Issue	<u><u>\$ 12,145,000</u></u>



CITY OF IOWA CITY  
UNESCO CITY OF LITERATURE

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# ENTERPRISE FUNDS

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Parking  
Transit  
Wastewater  
Water  
Refuse Collection  
Landfill  
Airport  
Stormwater  
Housing Authority



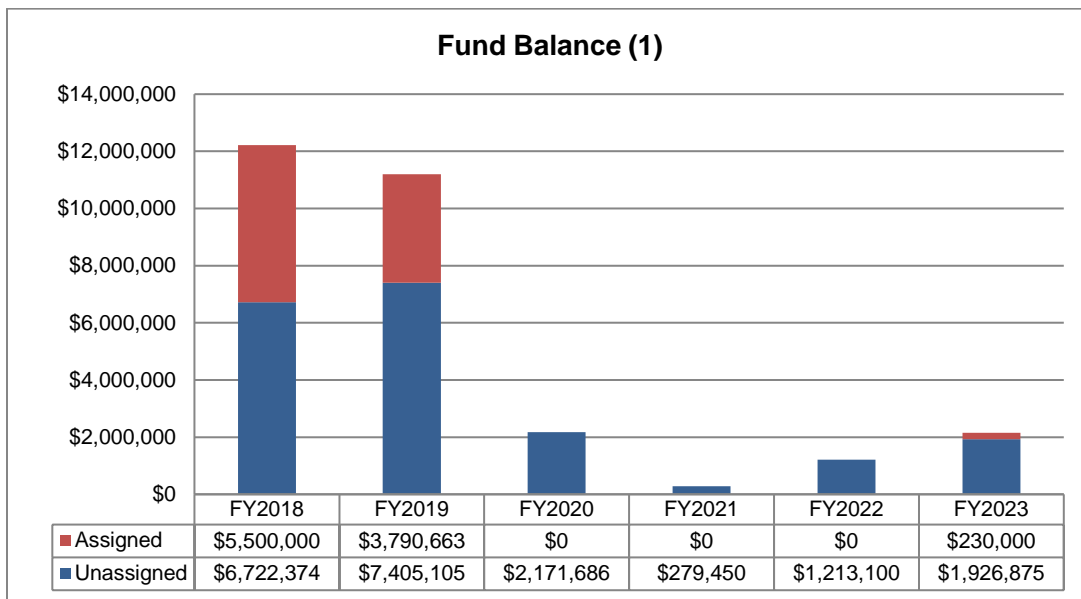
## PARKING FUND

The Parking Fund accounts for the activities of the City’s parking operations. The Parking Fund is an enterprise fund and is a fully self-sustaining business-like activity. Revenues are primarily derived from parking meter revenue, parking ramp revenue, and parking fines.

**Fund Balance:**

The Parking Fund’s unassigned fund balance on June 30, 2020 was \$2,171,686, a 70.7% decrease from fiscal year 2019. The decrease was due to the COVID-19 pandemic. The Parking Fund experienced tremendous revenue loss starting in March 2020 when the pandemic hit. In June 2020, the City agreed to an early retirement of the Harrison Street Parking Ramp lease in order to improve monthly cash flow and to free itself of the lease’s covenants. The impact of the pandemic on the Parking Fund caused a sudden and immediate impact on fund balance.

In fiscal year 2021, the unassigned fund balance is estimated to decrease 87.1% to \$279,450. This decrease is due to a \$750,000 transfer to the Capital Projects Fund and due to an estimated loss of revenue of approximately \$1.1 million as a result of the pandemic.



(1) FY21 - FY23 figures are estimates

The fiscal year 2022 unassigned fund balance is expected to increase to by \$933,650 or 334% to \$1,213,100. This increase is projected with expectations that revenues will return to normal by fiscal year 2022.

This assigned fund balance in fiscal year 2023 represents funds held in capital reserves.

A parking impact fee, which deals with off-street parking requirements, is required for residential development in most of the Near Southside Neighborhood. The Near Southside is bound by Burlington Street to the north, Madison Street to the west, Gilbert Street to the east, and the Iowa Interstate Railway main-line to the south. The revenues from the impact fee are to provide parking facilities in the

Near Southside. A formula is used to determine the amount of required off-street parking and the amount of required parking impact fee. The Neighborhood & Development Services department collects the fee, which may be paid in three installments, with the first installment due before the certificate of occupancy is issued. No funds are currently being held because of this impact fee.

During fiscal year 2015, the 2009 Parking Revenue bonds was defeased early which eliminated the parking revenue bond's debt service payments. The Parking Fund borrowed just under \$2.5 million from the Landfill Cell Replacement Reserve to assist in the early defeasance. The following is a summary of that loan:

Loan	Date	Loan Amount	Final Payment	Principal Outstanding as of 6/30/21	Total Payment FY22	FY22 Principal	FY22 Interest
2009F Revenue Bond Defeasance	11/1/2014	\$ 2,495,350	2024	\$ 900,244	\$ 289,143	\$ 277,534	\$ 11,609

**Revenues:**

Rates for the Parking System are set by the City Council. Parking System rates are reviewed annually. The following tables list hourly and monthly Parking System rates and charges as approved by the City Council. These rates include hourly rate adjustments that became effective on July 1, 2013 and the monthly permit rate adjustments that became effective on July 1, 2017. No rate adjustments are included in the fiscal year 2022 budget.

**Hourly Rates and Charges**

Fiscal Year	Capitol St. Garage	Dubuque St. Garage	Chauncey Swan Garage	Tower Place Garage	Harrison St. Garage
2018	\$1.00	\$1.00	\$0.75	\$1.00	\$0.75
2014*	1.00	1.00	0.75	1.00	--
2007	0.75	0.75	0.60	0.75	--
2002	0.60	0.60	0.50	0.60	--
2001	0.50	0.50	0.40	0.60	--

\*Capitol Street, Dubuque Street and Tower Place facilities offer the first hour free.

**Monthly Rates and Charges**

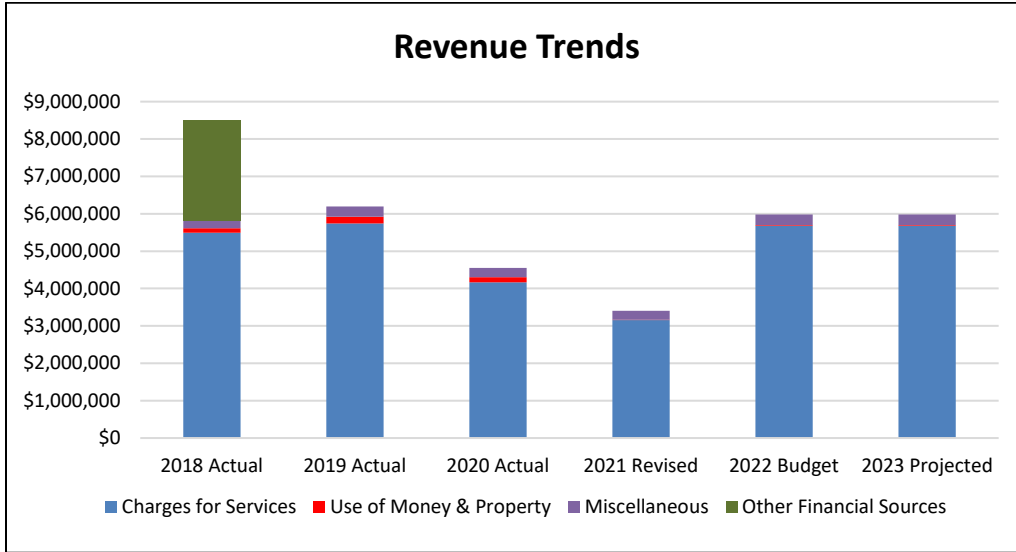
Fiscal Year	Capitol St. Garage	Dubuque St. Garage	Chauncey Swan Garage	Tower Place Garage	Harrison St. Garage
2018	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00
2011	80.00	80.00	80.00	80.00	--
2010	80.00	80.00	70.00	80.00	--
2007	75.00	65.00	60.00	75.00	--
2004	70.00	60.00	55.00	70.00	--
2002	60.00	50.00	45.00	60.00	--
2001	55.00	45.00	40.00	60.00	--

Surface parking lots charge \$65.00 per month for parking permits.



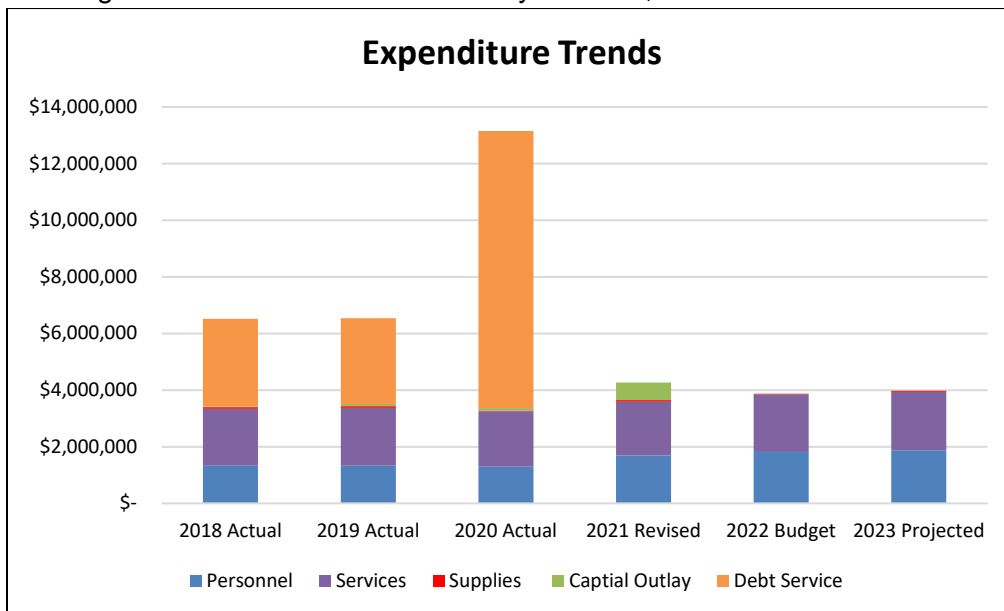
**Revenues:**

Fiscal year 2022 revenue is estimated to increase by 75.7% when compared to fiscal year 2021 estimated revenue. This increase is due to the sharp decline in revenues in fiscal years 2020 and 2021 as a result of the COVID-19 pandemic. Parking revenues are estimated to return to normal in fiscal year 2022. Parking service charges are approximately 95% of fund revenues and parking fines are about 4%.



**Expenditures:**

Fiscal year 2022 budgeted expenditures represent a 9.25% decrease from fiscal year 2021 revised expenditures. Fiscal year 2021 revised expenditures include \$610,000 for the purchase of the Augusta Place parking ramp. If this expenditure is excluded, expenditures grew 5.9% in fiscal year 2022. The increase in expenditures is primarily due to an increase in Personnel cost of living adjustments and due to an increase Services expenditures resulting from the return to normal levels of finance charges and fees. All outstanding external debt was eliminated by June 30, 2020.

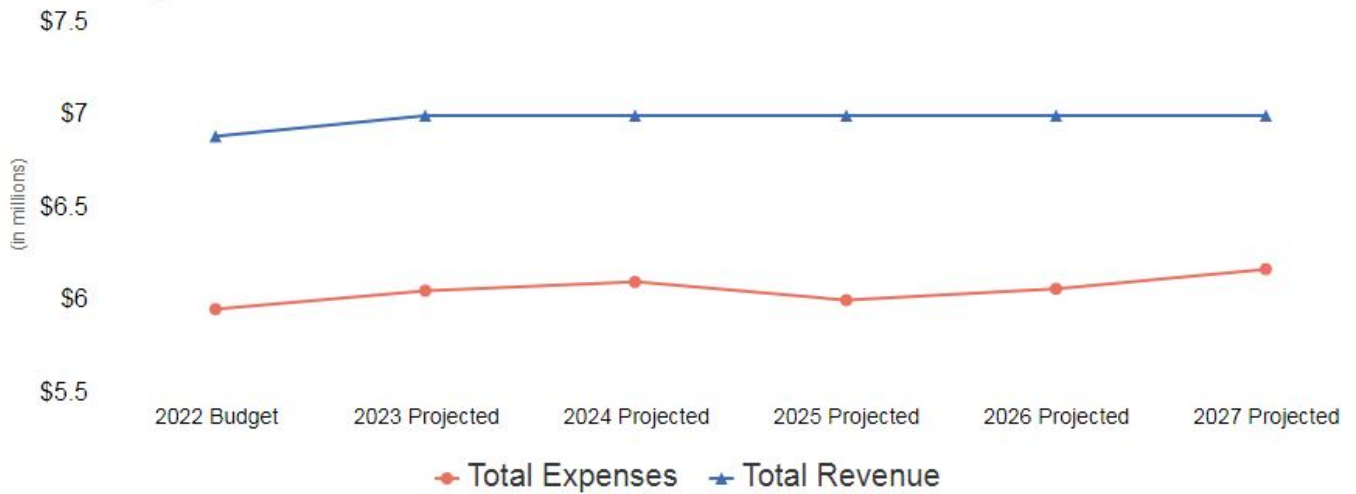


**Long-term Projections:**



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Fund: Parking Fund

### Total Revenues vs. Expenditures



Future revenues for the Parking Fund are projected to be relatively flat over the next five years, with no projected rate increases. This assumes that revenues will return to normal in 2022 once the impact of the COVID-19 pandemic subsides.

Future expenditures were projected with the assumptions that personnel related expenditures would grow at a 3% rate annually and services and supplies would grow at a 2% rate annually.

The Parking Fund has a structural surplus in its operations to allow for future potential growth in the system's parking supply.

**Parking (7100 - 7104)**  
**Fund Summary**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projected
<b>Fund Balance, July 1</b>	\$ 11,082,223	\$ 12,222,373	\$ 11,195,768	\$ 2,171,686	\$ 279,450	\$ 1,213,100
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 123,441	\$ 177,037	\$ 138,303	\$ 10,000	\$ 25,000	\$ 25,000
Charges For Fees And Services						
Refuse Charges	175	-	-	-	-	-
Parking Charges	5,493,004	5,741,940	4,164,207	3,157,700	5,677,526	5,677,526
Miscellaneous						
Parking Fines	155,488	239,834	190,024	200,000	240,000	240,000
Other Misc Revenue	35,280	33,726	63,049	35,000	35,000	35,000
Other Financial Sources						
Sale Of Assets	2,679,169	-	-	-	-	-
<b>Sub-Total Revenues</b>	8,486,558	6,192,536	4,555,583	3,402,700	5,977,526	5,977,526
<b>Transfers In:</b>						
Capital Reserves	-	-	225,000	750,000	890,000	1,000,000
<sup>1)</sup> Debt Service Transfers	3,100,821	1,021,221	6,288,823	-	-	-
<b>Sub-Total Transfers In</b>	3,100,821	1,021,221	6,513,823	750,000	890,000	1,000,000
<b>Total Revenues &amp; Transfers In</b>	\$ 11,587,379	\$ 7,213,757	\$ 11,069,406	\$ 4,152,700	\$ 6,867,526	\$ 6,977,526
<b>Expenditures:</b>						
Parking Administration	\$ 1,364,542	\$ 1,448,416	\$ 1,429,747	\$ 1,444,396	\$ 1,595,816	\$ 1,632,559
On Street Operations	808,802	781,704	656,739	852,431	916,366	950,997
Parking Ramp Operations	1,241,932	1,283,440	1,277,894	1,974,704	1,364,159	1,398,469
Parking Debt Service	3,100,821	3,021,221	9,788,823	-	-	-
<b>Sub-Total Expenditures</b>	6,516,098	6,534,781	13,153,203	4,271,531	3,876,341	3,982,025
<b>Transfers Out:</b>						
Capital Improvement Projects	595,000	441,893	176,727	750,000	890,000	770,000
Capital Reserves	-	-	225,000	750,000	890,000	1,000,000
<sup>1)</sup> Debt Service Transfers	3,100,821	1,021,221	6,288,823	-	-	-
Interfund Loan Repayment to Landfill	235,310	242,467	249,736	273,405	277,535	281,726
<b>Sub-Total Transfers Out</b>	3,931,131	1,705,581	6,940,286	1,773,405	2,057,535	2,051,726
<b>Total Expenditures &amp; Transfers Out</b>	\$ 10,447,229	\$ 8,240,362	\$ 20,093,489	\$ 6,044,936	\$ 5,933,876	\$ 6,033,751
<b>Fund Balance, June 30</b>	\$ 12,222,373	\$ 11,195,768	\$ 2,171,686	\$ 279,450	\$ 1,213,100	\$ 2,156,875
Restricted / Committed /Assigned	5,500,000	3,790,663	-	-	-	230,000
<b>Unassigned Balance</b>	\$ 6,722,374	\$ 7,405,105	\$ 2,171,686	\$ 279,450	\$ 1,213,100	\$ 1,926,875
<b>% of Revenues &amp; Transfers In</b>	58%	103%	20%	7%	18%	28%

## PARKING OPERATIONS

The Parking Division of the Transportation Services Department is a self-supporting enterprise fund responsible for providing safe and convenient parking options in downtown Iowa City.

The Division oversees the operation of six ramps, five surface lots, downtown loading zones, on-street (metered) parking, and on-street parking in the near downtown areas. Parking Services enforces parking regulations in the central business district and surrounding areas, while the Police Department enforces parking regulations in residential areas. The Division's budget is organized into four activities:

### Parking Administration

Parking Administration personnel consists of a 25% cost share of the Transportation Services Administration budget, Operations Supervisors, a Data Analyst, and Customer Service Representatives. Administration oversees the operation of:

### On-Street and Parking Lot Operations

Short-term meters (1-2 hours) are concentrated in the core of the downtown. These meters are intended for those that are looking to have short visits to shop, dine, etc., in downtown Iowa City. Meter terms become longer as you move further away from the downtown core. The Parking Division also operates the following parking lots:

#### *North Area*

- Schumann Lot (near Market & Dubuque)
- Market Street Lot (Blue Bird Cafe)

#### *Central Area*

- Recreation Center Lot
- Burlington Street Lot (near Mill Restaurant)

#### *South Area*

- Maiden Lane Parking Lot (west of Gilbert Street)

### Parking Ramp Operations

#### *Cashiered Garages:*

- Dubuque Street Garage (Burlington Street & Dubuque Street) One block south of the Public Library
- Capitol Street Garage (Burlington Street & Capitol Street) Adjoins Old Capitol Town Center

#### *Unattended Garages:*

- Chauncey Swan Garage (Washington Street across from City Hall)
- Tower Place & Parking (Iowa Avenue & Gilbert Street) mixed-use commercial/parking facility
- Court Street Transportation Center (Dubuque and Court Street) mixed-use commercial/parking facility. Managed by the Transit Division
- Harrison Street Garage (Harrison Street & Dubuque Street) mixed-use residential/public parking facility opened April of 2017

## Parking Debt Service

Parking debt service consists of principal and interest payments on parking revenue bonds and the Harrison Street lease-purchase agreement, which are repaid with parking revenue.

### HIGHLIGHTS

- Completed seventh year of First Hour Free resulting 843,800 hours of free parking. This is a 25% decrease from fiscal year 2019 which is attributed to the pandemic
- Provided free parking March 23<sup>rd</sup> through May 17<sup>th</sup>, 2020 to assist essential workers
- There were 184,934 total digital parking transactions using the Passport app totaling revenue of \$352,528 – a 16% decrease over fiscal year 2019

### Recent Accomplishments:

- Implemented protocols for providing safe essential parking services during the COVID-19 pandemic
- Established 42 temporary “10 Minute Pick Up/Drop Off” parking spaces in the CBD to support downtown businesses during the pandemic
- Installed Electric Vehicle Charging stations at all parking facilities

### Upcoming Challenges:

- Parking facilities continue to age and require maintenance and rehabilitation
- Parking revenues losses due to COVID-19 pandemic
- Accommodating commercial deliveries in an evolving downtown environment
- Rehabilitation and expansion of bike parking downtown
- Bringing bikeshare online

### Staffing:

	FY2020	FY2021	FY2022
<b>Total FTE's</b>	19.63	21.38	21.38

### Staffing Level Change Summary:

There are no staffing level changes in the fiscal year 2022 budget.

### Service Level Change Summary:

There are no service level changes included in the fiscal year 2022 budget.

### Financial Highlights:

In Parking Administration, Services expenditures increased by 8.8% in fiscal year 2022 primarily due to an increase in both ITS and administrative chargebacks.

On Street Operations Services expenditures increased by 16.0% in fiscal year 2022 primarily due to budget cuts for financial services in the fiscal year 2021 budget due to the COVID-19 pandemic. Financial services charges are budgeted similarly to the original fiscal year 2021 amounts.

In Parking Ramp Operations, Supplies expenditures decreased by 62.6% in the fiscal year 2022 budget. Part of this decrease is due to larger amounts budgeted for sanitary supplies in the fiscal year 2021 budget due to the COVID-19 pandemic, and the other portion of the decrease comes from a decrease in budgeted amounts for other maintenance supplies in fiscal year 2022.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Enhance Community Mobility for All Residents*

**Department Goal:** Provide convenient parking options.

**Department Objective:** Increase transient hours parked in downtown on-street and off-street spaces.

**Performance Measures:**

	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021 Projected</b>	<b>FY 2022 Estimate</b>
Transient Hours Parked	5,147,055	5,054,757	3,621,758	4,300,000	5,100,000
Percent Change	1.6%	-1.8%	-28.3%	18.7%	18.6%

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**Strategic Plan Goal:** *Strengthen Community Engagement and Intergovernmental Relations*

**Department Goal:** Increase convenience and access for parking customers.

**Department Objective:** Increase credit card usage as a payment mechanism to 85%.

**Performance Measures:**

Credit Card Usage – Access Controlled Facilities

	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021 Projected</b>	<b>FY 2022 Estimate</b>
	74%	78%	81%	85%	88%

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## Activity Summary

**Activity: Parking Administration (810110)**  
**Division: Parking Operations**

**Fund: Parking (7100)**  
**Department: Transportation Services**

	2018	2019	2020	2021	2022	2023
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 123,441	\$ 177,037	\$ 138,303	\$ 10,000	\$ 25,000	\$ 25,000
Miscellaneous						
Parking Fines	155,488	239,834	190,024	200,000	240,000	240,000
Other Misc Revenue	(2,471)	4,059	(1,778)	-	-	-
Other Financial Sources						
Sale Of Assets	2,679,169	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 2,955,627</b>	<b>\$ 420,930</b>	<b>\$ 326,549</b>	<b>\$ 210,000</b>	<b>\$ 265,000</b>	<b>\$ 265,000</b>
<b>Expenditures:</b>						
Personnel	\$ 358,746	\$ 378,068	\$ 373,738	\$ 421,714	\$ 482,688	\$ 497,169
Services	1,005,164	1,059,681	1,055,848	1,022,682	1,112,728	1,134,983
Supplies	633	13	161	-	400	408
Capital Outlay	-	10,654	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 1,364,542</b>	<b>\$ 1,448,416</b>	<b>\$ 1,429,747</b>	<b>\$ 1,444,396</b>	<b>\$ 1,595,816</b>	<b>\$ 1,632,559</b>
<b>Personnel Services - FTE</b>						
	2018	2019	2020	2021	2022	
Customer Service Rep - Transp. Serv.	1.00	0.75	0.75	0.88	0.88	
Data Analyst	-	-	-	0.50	0.50	
Operations Supv - Trans Serv	2.50	2.50	2.50	3.00	3.00	
Operations Specialist - Transp. Serv.	0.38	0.38	0.38	-	-	
<b>Total Personnel</b>	<b>3.88</b>	<b>3.63</b>	<b>3.63</b>	<b>4.38</b>	<b>4.38</b>	



## Activity Summary

**Activity: On Street Operations (810120)**  
**Division: Parking Operations**

**Fund: Parking (7100)**  
**Department: Transportation Services**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projected
<b>Revenues:</b>						
Charges For Fees And Services						
Parking Charges	\$ 1,635,719	\$ 1,584,317	\$ 1,152,653	\$ 621,320	\$ 1,599,130	\$ 1,599,130
Miscellaneous						
Other Misc Revenue	(133)	(1,978)	(606)	-	-	-
<b>Total Revenues</b>	<b>\$ 1,635,585</b>	<b>\$ 1,582,339</b>	<b>\$ 1,152,047</b>	<b>\$ 621,320</b>	<b>\$ 1,599,130</b>	<b>\$ 1,599,130</b>
<b>Expenditures:</b>						
Personnel	\$ 429,708	\$ 419,368	\$ 373,661	\$ 593,472	\$ 630,399	\$ 649,311
Services	366,126	271,095	271,371	239,426	277,675	283,229
Supplies	7,137	15,906	4,804	4,533	8,292	8,458
Capital Outlay	5,831	75,336	6,903	15,000	-	10,000
<b>Total Expenditures</b>	<b>\$ 808,802</b>	<b>\$ 781,704</b>	<b>\$ 656,739</b>	<b>\$ 852,431</b>	<b>\$ 916,366</b>	<b>\$ 950,997</b>
<b>Personnel Services - FTE</b>						
Electronics Technician - Transp. Serv.	1.00	1.00	1.00	1.00	1.00	1.00
MW II - Transportation Serv.	2.00	2.00	2.00	2.00	2.00	2.00
Parking Enforcement Attendant	5.00	5.00	5.00	5.00	5.00	5.00
<b>Total Personnel</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>
<b>Capital Outlay</b>						
Bike racks - replacement/expansion				\$ 15,000	\$ -	
<b>Total Capital Outlay</b>				<b>\$ 15,000</b>	<b>\$ -</b>	

## Activity Summary

**Activity: Parking Ramp Operations (810140)**  
**Division: Parking Operations**

**Fund: Parking (7100)**  
**Department: Transportation Services**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projected
<b>Revenues:</b>						
Charges For Fees And Services						
Refuse Charges	\$ 175	\$ -	\$ -	\$ -	\$ -	\$ -
Parking Charges	3,857,285	3,866,959	2,866,222	2,536,380	<b>4,078,396</b>	4,078,396
Miscellaneous						
Other Misc Revenue	37,885	31,645	65,433	35,000	<b>35,000</b>	35,000
<b>Total Revenues</b>	<b>\$ 3,895,345</b>	<b>\$ 3,898,604</b>	<b>\$ 2,931,655</b>	<b>\$ 2,571,380</b>	<b>\$ 4,113,396</b>	<b>\$ 4,113,396</b>

<b>Expenditures:</b>						
Personnel	\$ 544,767	\$ 537,694	\$ 547,098	\$ 680,017	<b>\$ 702,641</b>	\$ 723,720
Services	641,010	713,425	628,106	638,722	<b>644,313</b>	657,199
Supplies	44,695	32,321	14,370	45,965	<b>17,205</b>	17,549
Capital Outlay	11,460	-	88,320	610,000	-	-
<b>Total Expenditures</b>	<b>\$ 1,241,932</b>	<b>\$ 1,283,440</b>	<b>\$ 1,277,894</b>	<b>\$ 1,974,704</b>	<b>\$ 1,364,159</b>	<b>\$ 1,398,469</b>

<b>Personnel Services - FTE</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Cashier - Parking	6.75	6.75	5.00	5.00	<b>5.00</b>
M.W. I - Parking Systems	2.50	2.50	2.50	3.50	<b>3.50</b>
Sr M.W. - Parking & Transit	0.50	0.50	0.50	0.50	<b>0.50</b>
<b>Total Personnel</b>	<b>9.75</b>	<b>9.75</b>	<b>8.00</b>	<b>9.00</b>	<b>9.00</b>

<b>Capital Outlay</b>	<b>2021</b>	<b>2022</b>
Purchase of parking ramp improvements	\$ 610,000	\$ -
<b>Total Capital Outlay</b>	<b>\$ 610,000</b>	<b>\$ -</b>

### Activity Summary

**Activity: Parking Debt Service (810180)** **Fund: Parking (7101)**  
**Division: Parking Operations** **Department: Transportation Services**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projected
<b>Transfers In:</b>						
Debt Service Transfer (From Restricted Parking Impact Fees to Restricted for Debt Service)	\$ -	\$ -	\$ 435,996	\$ -	\$ -	\$ -
Debt Service Transfer (From Parking Unrestricted to Restricted for Debt Service)	3,100,821	1,021,221	5,852,827	-	-	-
<b>Total Revenues &amp; Transfers In</b>	<b>\$ 3,100,821</b>	<b>\$ 1,021,221</b>	<b>\$ 6,288,823</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures:</b>						
Lease-purchase Payments	\$ 3,100,821	\$ 3,021,221	\$ 9,788,823	\$ -	\$ -	\$ -
<b>Total Expenditures</b>	<b>\$ 3,100,821</b>	<b>\$ 3,021,221</b>	<b>\$ 9,788,823</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

### Activity Summary

**Activity: Parking Impact Fee (810170)** **Fund: Parking (7102)**  
**Division: Parking Operations** **Department: Transportation Services**

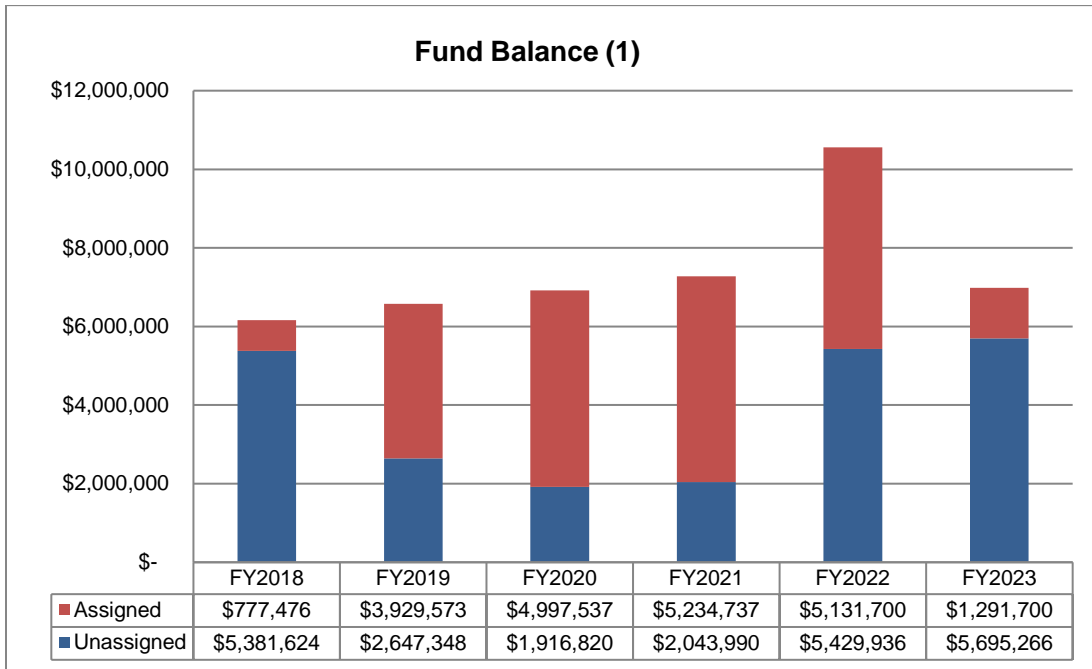
	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projected
<b>Revenues:</b>						
Charges For Fees And Services Parking Charges	\$ -	\$ 290,664	\$ 145,332	\$ -	\$ -	\$ -
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ 290,664</b>	<b>\$ 145,332</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

## TRANSIT FUND

The Transit Fund accounts for the operations of the City’s public transportation operations. The Transit enterprise fund utilizes user fees, property taxes, and State and Federal funding to provide transportation services throughout the City including para-transit services.

In fiscal year 2020, the unassigned fund balance decreased by 27.6% or \$730,528 over fiscal year 2019 to \$1,916,820 primarily due to the transfers to the Capital Reserves for bus and facility replacement. The fiscal year 2021 projected unassigned fund balance is estimated to increase by 6.6% or \$127,170 from fiscal year 2020 to \$2,043,990. This increase is primarily due to the receipt of CARES Act grant funding and due to a surplus generated by the Court Street Transportation Center.

Unassigned fund balance is budgeted to grow by 166% or \$3,385,946 in fiscal year 2022 to \$5,429,936. This increase is primarily due to the anticipated receipt of \$3,709,870 in CARES Act grant funding.



(1) FY21 - FY23 figures are estimates

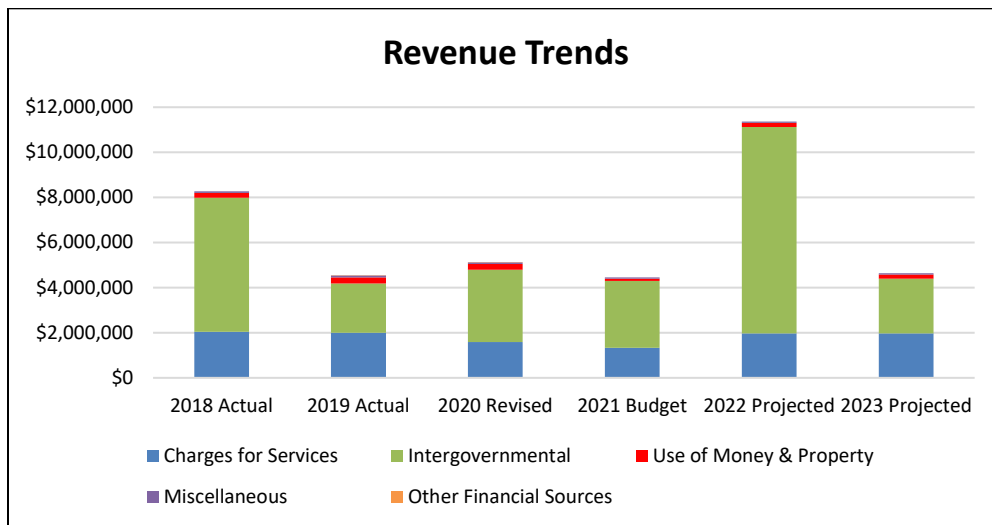
The Transit Fund has assigned fund balance for replacement reserves. For fiscal year 2022, the assigned fund balance is estimated at \$5,131,700. Funds are transferred from the Transit operations to the replacement reserve to cover 20% of depreciation expense for buses and facilities. Grants typically cover about 80% of the cost of replacement, and the replacement reserves are expected to cover the remaining 20%. In fiscal year 2020, \$1,380,922 was transferred to the replacement reserves and in fiscal year 2021, \$160,000 is budgeted to be transferred to the replacement reserves. In fiscal year 2022, the projected to transfer is \$885,433 due to the additional match required to purchase electric buses rather than diesel.

**Revenues:**

The Transit fund is funded through several revenue sources:

- Federal Operating Assistance: Based on an MPOJC formula, these funds are distributed annually between Cambus, Coralville Transit, and Iowa City Transit. State Operating Assistance: Job Access and Reverse Commute Program (JARC), is a Federally-funded, application-based grant program, with annual allocations. This is 34% of fiscal year 2020 budgeted revenue.
- Transit Property Tax Levy: Iowa State Code chapter 384.12.10 provides the legal authority for municipalities to levy additional taxes, including “a tax for the operation and maintenance of a municipal transit system...” Iowa City transit property tax levy is \$.95 per thousand of valuation. These property tax funds are collected in the General fund and transferred to the Transit fund.
- Bus Fares: Fares amount to 10.7% of the Transit fund revenue. No fare increases are being proposed for fiscal year 2022. This share is lower than most years due to the CARES Act and electric bus grant funding.
- Court Street Transportation Parking and Rent Revenues: These revenues include all hourly (\$1.00 per hour after the first hour) and permit (\$85 per month) parking as well as rent from the commercial properties.
- Other Revenue: The Transit fund also receives revenue from advertising and other miscellaneous sources.

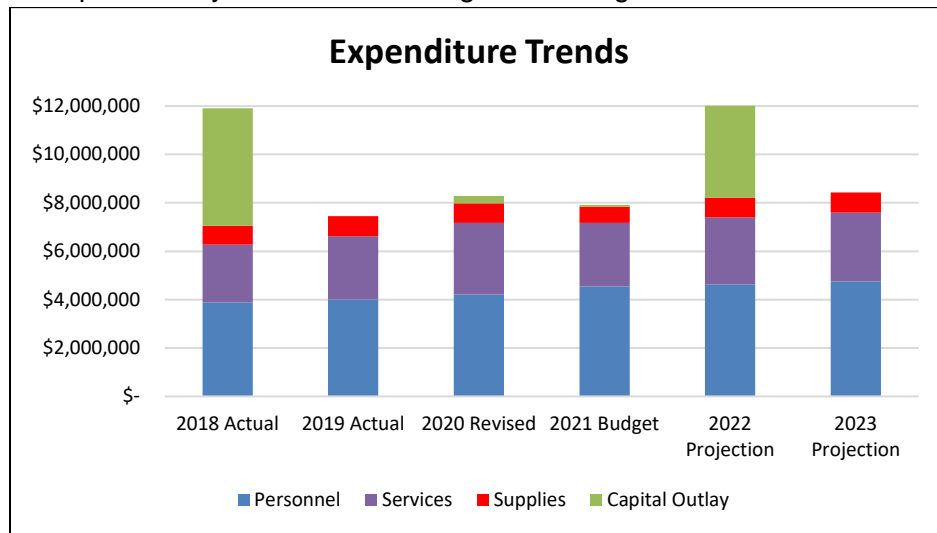
Fiscal year 2022 revenue is projected to increase from the fiscal year 2021 revised revenue estimates by 152%. The increase is due to the CARES Act grant funding budgeted in fiscal year 2022.



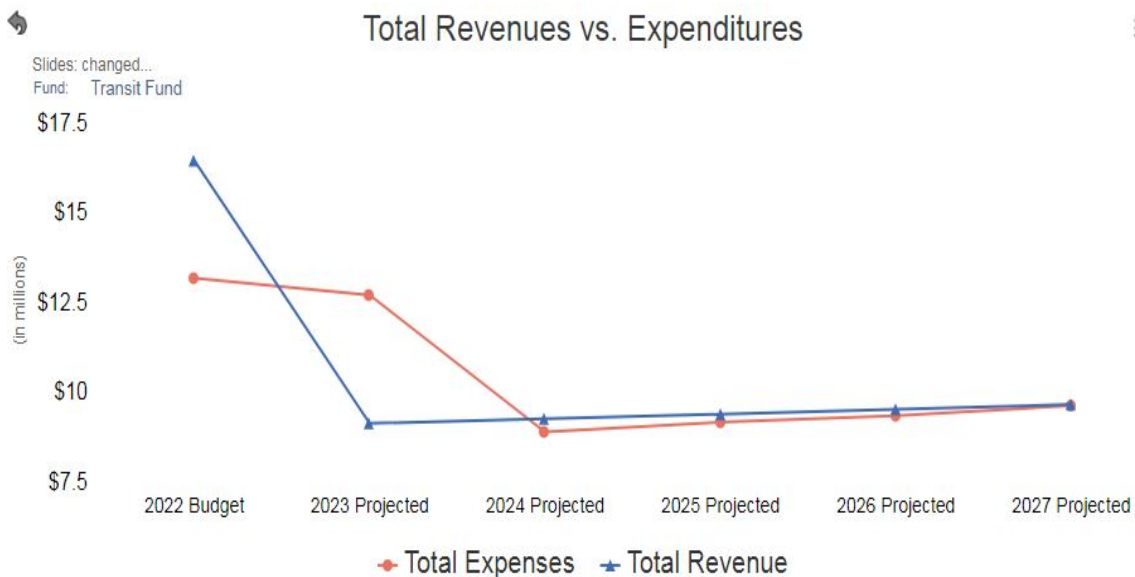
The Transit Property Tax Levy (including State backfill funds), estimated at \$4,145,407, will be transferred into the Transit fund from the General fund in fiscal year 2022. Combined with funding from other governments, approximately \$13.3 million of the \$15.5 million in revenues and transfers in (not including reserve transfers) or 85.8% is from sources of revenue not generated by transit operations. This is a higher than fiscal year 2021 funding due to the CARES Act and electric bus grant revenue.

**Expenditures:**

Fiscal year 2022 budgeted expenditures represent a 54.4% increase from the fiscal year 2021 revised expenditure budget. The increase is due to the bus replacement expenditures budgeted in Capital Outlay as a result of the grant funding awarded.



**Long-term Projections:**



The Transit Fund revenues in fiscal year 2022 are high due to receipt of CARES Act grant funding. Transit Fund revenues are projected flat for future years with any increases coming from growth in the Transit Property Tax Levy transfer in. Transit Property Taxes are projected with taxable valuation growth of 3% in fiscal year 2023, 2.41% in fiscal year 2024, and 3% in fiscal years 2025 through 2027. The final drop in the Multi-Residential rollback rates to match the Residential rollback rates occurs in fiscal year 2024.

Future expenditures were projected with the assumptions that personnel related expenditures would grow at a 3% rate annually and services and supplies would grow at a 2% rate annually. Expenditures in fiscal year 2022 are higher due to purchases of new buses and higher in fiscal year 2023 due to Capital Projects Fund transfers out for a new Transit Facility.

## Transit (7150 - 7151) Fund Summary

	2018	2019	2020	2021	2022	2023
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Fund Balance, July 1</b>	\$ 6,427,042	\$ 6,159,100	\$ 6,576,920	\$ 6,914,357	\$ 7,278,727	\$ 10,561,636
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 76,563	\$ 137,651	\$ 103,672	\$ 50,000	\$ 50,000	\$ 50,000
Rents	138,761	137,562	152,123	47,570	130,050	130,050
Intergovernmental						
Fed Intergovnt Rev	2,616,326	1,692,952	2,562,895	2,470,160	8,590,049	1,862,899
State 28E Agreements	-	-	52,611	-	-	-
Other State Grants	3,298,477	456,467	531,641	456,470	531,640	531,640
Local 28E Agreements	37,622	37,749	60,186	38,750	39,140	39,140
Charges For Fees And Services						
Transit Fees	1,225,688	1,220,379	968,974	750,390	1,220,390	1,220,390
Misc Charges For Svc	1,285	910	-	910	-	-
Refuse Charges	291	-	-	-	-	-
Parking Charges	812,026	774,165	621,013	586,810	747,110	747,110
Miscellaneous						
Printed Materials	-	-	15	-	-	-
Misc Merchandise	177	1,183	-	1,180	-	-
Other Misc Revenue	69,093	76,738	61,468	48,065	52,020	52,020
Other Financial Sources						
Sale Of Assets	-	23	9	-	-	-
<b>Sub-Total Revenues</b>	<b>8,276,309</b>	<b>4,535,779</b>	<b>5,114,607</b>	<b>4,450,305</b>	<b>11,360,399</b>	<b>4,633,249</b>
<b>Transfers In:</b>						
Transit Property Tax Levy	3,376,455	3,563,749	3,660,631	4,080,088	4,145,407	4,269,769
Capital Reserves	390,222	3,152,097	1,380,922	160,000	885,433	160,000
<b>Sub-Total Transfers In</b>	<b>3,766,677</b>	<b>6,715,846</b>	<b>5,041,553</b>	<b>4,240,088</b>	<b>5,030,840</b>	<b>4,429,769</b>
<b>Total Revenues &amp; Transfers In</b>	<b>\$ 12,042,986</b>	<b>\$ 11,251,625</b>	<b>\$ 10,156,160</b>	<b>\$ 8,690,393</b>	<b>\$ 16,391,239</b>	<b>\$ 9,063,018</b>
<b>Expenditures:</b>						
Transit Admin	\$ 428,760	\$ 444,131	\$ 501,285	\$ 579,637	\$ 588,589	\$ 602,228
Transit Operations	5,157,570	5,336,491	5,881,294	5,747,457	5,905,746	6,061,233
Fleet Maintenance	1,417,846	1,453,355	1,372,252	1,372,717	1,503,878	1,540,561
Court St Transportation Center	197,031	212,632	218,120	216,212	218,934	223,666
Replacement Reserve	4,719,500	-	312,957	-	4,005,750	-
<b>Sub-Total Expenditures</b>	<b>11,920,706</b>	<b>7,446,609</b>	<b>8,285,908</b>	<b>7,916,023</b>	<b>12,222,897</b>	<b>8,427,688</b>
<b>Transfers Out:</b>						
Capital Project Fund	-	235,099	151,894	250,000	-	4,050,000
Capital Reserves	390,222	3,152,097	1,380,922	160,000	885,433	160,000
<b>Sub-Total Transfers Out</b>	<b>390,222</b>	<b>3,387,196</b>	<b>1,532,815</b>	<b>410,000</b>	<b>885,433</b>	<b>4,210,000</b>
<b>Total Expenditures &amp; Transfers Out</b>	<b>\$ 12,310,928</b>	<b>\$ 10,833,805</b>	<b>\$ 9,818,723</b>	<b>\$ 8,326,023</b>	<b>\$ 13,108,330</b>	<b>\$ 12,637,688</b>
<b>Fund Balance, June 30</b>	<b>\$ 6,159,100</b>	<b>\$ 6,576,920</b>	<b>\$ 6,914,357</b>	<b>\$ 7,278,727</b>	<b>\$ 10,561,636</b>	<b>\$ 6,986,966</b>
Restricted / Committed /Assigned	777,476	3,929,573	4,997,537	5,234,737	5,131,700	1,291,700
<b>Unassigned Balance</b>	<b>\$ 5,381,624</b>	<b>\$ 2,647,348</b>	<b>\$ 1,916,820</b>	<b>\$ 2,043,990</b>	<b>\$ 5,429,936</b>	<b>\$ 5,695,266</b>
<b>% of Revenues &amp; Transfers In</b>	<b>45%</b>	<b>24%</b>	<b>19%</b>	<b>24%</b>	<b>33%</b>	<b>63%</b>

## **TRANSIT OPERATIONS**

The Transit Division is a self-supporting enterprise fund that provides fixed-route and paratransit bus services as well as operating the Court Street Transportation Center. The division is committed to providing safe, courteous, and quality transportation to the citizens and visitors of Iowa City as well as the City of University Heights. The division's budget is organized into five activities:

### **Transit Administration**

Transit Administration personnel consists of a 45% cost share of the Transportation Services Administration budget, an Operations Supervisor, Customer Service Representatives, and a Data Analyst. Administration oversees the operation of:

### **Transit Operations** (fixed-route and paratransit services)

Iowa City Transit fixed route operations include 20 routes during weekday peak service within the corporate limits of Iowa City and University Heights. Fixed route bus service is operated with a 27 bus fleet, Monday - Friday from 5:45 am - 11:20 pm, Saturday from 5:45 am - 7:40 pm. During peak hours, most routes operate on 30 minute headways while providing hourly service during off-peak and Saturdays. Complimentary paratransit service is provided mirroring the hours of operation of the fixed route service. These services are contracted through an agreement with Johnson County SEATS with vehicles provided by the City of Iowa City.

### **Fleet Maintenance**

Iowa City Transit maintains a fleet of 27 heavy duty buses and 13 para-transit buses, all of which are ADA accessible.

### **Court Street Transportation Center**

In addition to operating the public transit services, Iowa City Transit also operates the Court Street Transportation Center. This multi-use facility houses a 600-space parking facility and four commercial properties. This facility was FTA funded resulting in all revenues being directed to the transit fund.

### **Replacement Reserve**

This reserve holds fund for the replacement of buses and facilities. Funds equal to 20% of the accumulated depreciation of the City's bus fleet and maintenance facility are maintained in this reserve to be used as a match for state or federal grants. This reserve also accounts for the replacement grants and purchases activity.



## HIGHLIGHTS

- Provided 1,156,346 million passenger trips in fiscal year 2020. This is a 22% decrease from fiscal year 2019, attributed to the COVID-19 pandemic
- Provided 649,391 miles and 49,395 hours of service
- Contracted para-transit service provided 73,489 passenger trips in fiscal year 2020, a 24% decrease from fiscal year 2019

### Recent Accomplishments:

- Implemented protocols and strategies to maintain safe essential transit services during the COVID-19 pandemic
- Lead the Iowa City Area Transit Study in partnership with the City of Coralville and the University of Iowa CAMBUS
- Introduced a new user-friendly trip planning and arrival information app called “Transit”
- Awarded \$3,017,280 Federal Transit Administration grant to replace four of our aged diesel buses with clean-fuel battery electric buses

### Upcoming Challenges:

- Continuing to operate and provide essential transportation services during the evolving COVID-19 pandemic
- Recovering from COVID-19 ridership losses and revenue shortfalls
- Implementing recommendations from the Iowa City Area Transit Study

### Staffing:

	FY2020	FY2021	FY2022
<b>Total FTE’s</b>	50.38	51.13	51.13

### Staffing Level Change Summary:

There are no staffing level changes in the fiscal year 2022 budget.

### Service Level Change Summary:

There are no service level changes included in the fiscal year 2022 budget.

### Financial Highlights:

In Transit Operations, Services expenditures increased by 9.9% in the fiscal year 2022 budget due to an increase in amounts paid for paratransit services with Johnson County.

Fleet Maintenance saw a decrease of 52.5% in Services expenditures for fiscal year 2022 primarily due to a decrease in other equipment repair and maintenance fees. Additionally, Supplies expenditures in the activity increased by 27.2% in fiscal year 2022 due to diesel fuel, which saw budget cuts in the fiscal year 2021 due to the COVID-19 pandemic.

In the Court Street Transportation Center, Services expenditures in fiscal year 2022 increased by 7.8%. This decrease is the result of an increase in repair and maintenance fees.

## Activity Summary

**Activity: Transit Admin (810210)**  
**Division: Public Transportation**

**Fund: Transit (7150)**  
**Department: Transportation Services**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projected
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 76,563	\$ 137,651	\$ 103,672	\$ 50,000	\$ 50,000	\$ 50,000
Intergovernmental						
Fed Intergovnt Rev	-	-	700,000	700,000	3,709,870	-
Miscellaneous						
Printed Materials	-	-	15	-	-	-
Other Misc Revenue	-	-	2,547	-	-	-
Other Financial Sources						
Sale Of Assets	-	23	-	-	-	-
<b>Transfers In:</b>						
Transfer In - Transit Property Tax Levy	3,376,455	3,563,749	3,660,631	4,080,088	4,145,407	4,265,783
<b>Total Revenues &amp; Transfers In</b>	<b>\$ 3,453,018</b>	<b>\$ 3,701,423</b>	<b>\$ 4,466,865</b>	<b>\$ 4,830,088</b>	<b>\$ 7,905,277</b>	<b>\$ 4,315,783</b>
<b>Expenditures:</b>						
Personnel	\$ 119,213	\$ 115,331	\$ 117,800	\$ 186,217	\$ 186,758	\$ 192,361
Services	309,411	327,657	382,920	392,869	401,431	409,460
Supplies	136	1,143	564	551	400	408
<b>Total Expenditures</b>	<b>\$ 428,760</b>	<b>\$ 444,131</b>	<b>\$ 501,285</b>	<b>\$ 579,637</b>	<b>\$ 588,589</b>	<b>\$ 602,228</b>
<b>Personnel Services - FTE</b>						
	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	
Customer Service Rep - Trans Serv	1.00	0.75	0.75	0.88	<b>0.88</b>	
Data Analyst	-	-	-	0.50	<b>0.50</b>	
Operations Supv - Trans Serv	0.50	0.50	0.50	0.50	<b>0.50</b>	
<b>Total Personnel</b>	<b>1.50</b>	<b>1.25</b>	<b>1.25</b>	<b>1.88</b>	<b>1.88</b>	

## Activity Summary

**Activity: Transit Operations (810220)**  
**Division: Public Transportation**

**Fund: Transit (7150)**  
**Department: Transportation Services**

	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Revised</b>	<b>Budget</b>	<b>Projected</b>
<b>Revenues:</b>						
Intergovernmental						
Fed Intergovnt Rev	\$ 1,497,897	\$ 1,692,952	\$ 1,862,895	\$ 1,692,960	\$ 1,862,899	\$ 1,862,899
State 28E Agreements	-	-	52,611	-	-	-
Other State Grants	585,201	456,467	531,641	456,470	531,640	531,640
Local 28E Agreements	37,622	37,749	60,186	38,750	39,140	39,140
Charges For Fees And Services						
Transit Fees	1,225,688	1,220,379	968,974	750,390	1,220,390	1,220,390
Misc Charges For Svc	1,285	910	-	910	-	-
Miscellaneous						
Other Misc Revenue	8,495	10,851	-	-	-	-
Sale Of Assets	-	-	9	-	-	-
<b>Total Revenues</b>	<b>\$ 3,356,188</b>	<b>\$ 3,419,308</b>	<b>\$ 3,476,316</b>	<b>\$ 2,939,480</b>	<b>\$ 3,654,069</b>	<b>\$ 3,654,069</b>

<b>Expenditures:</b>						
Personnel	\$ 3,215,007	\$ 3,355,501	\$ 3,492,005	\$ 3,681,993	\$ 3,737,167	\$ 3,849,282
Services	1,763,895	1,956,533	2,355,392	1,953,471	2,146,539	2,189,470
Supplies	30,710	24,457	33,897	27,993	22,040	22,481
Capital Outlay	147,958	-	-	84,000	-	-
<b>Total Expenditures</b>	<b>\$ 5,157,570</b>	<b>\$ 5,336,491</b>	<b>\$ 5,881,294</b>	<b>\$ 5,747,457</b>	<b>\$ 5,905,746</b>	<b>\$ 6,061,233</b>

<b>Personnel Services - FTE</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
M.W. I - Transit	2.00	2.00	2.00	2.00	2.00
Transit Operator	37.75	37.75	37.75	37.75	37.75
M.W. II - Transit	1.00	1.00	1.00	1.00	1.00
Operations Supervisor - Transp. Serv.	1.00	1.00	1.00	1.50	1.50
Operations Specialist - Transp. Serv.	0.38	0.38	0.38	-	-
Sr. M.W. - Parking & Transit	0.50	0.50	0.50	0.50	0.50
<b>Total Personnel</b>	<b>42.63</b>	<b>42.63</b>	<b>42.63</b>	<b>42.75</b>	<b>42.75</b>

<b>Capital Outlay</b>	<b>2021</b>	<b>2022</b>
Plexiglass protective barriers	\$ 84,000	\$ -
<b>Total Capital Outlay</b>	<b>\$ 84,000</b>	<b>\$ -</b>

## Activity Summary

**Activity: Fleet Maintenance (810230)**

**Fund: Transit (7150)**

**Division: Public Transportation**

**Department: Transportation Services**

	2018	2019	2020	2021	2022	2023
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Revenues:</b>						
Charges For Fees And Services						
Refuse Charges	\$ 291	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous						
Misc Merchandise	177	1,183	-	1,180	-	-
Other Misc Revenue	999	-	6,537	-	-	-
<b>Total Revenues</b>	<b>\$ 1,467</b>	<b>\$ 1,183</b>	<b>\$ 6,537</b>	<b>\$ 1,180</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures:</b>						
Personnel	\$ 518,306	\$ 511,567	\$ 561,310	\$ 641,297	<b>\$ 660,544</b>	\$ 680,360
Services	156,994	149,659	44,830	109,324	<b>51,939</b>	52,978
Supplies	742,546	792,129	766,112	622,096	<b>791,395</b>	807,223
<b>Total Expenditures</b>	<b>\$ 1,417,846</b>	<b>\$ 1,453,355</b>	<b>\$ 1,372,252</b>	<b>\$ 1,372,717</b>	<b>\$ 1,503,878</b>	<b>\$ 1,540,561</b>
<b>Personnel Services - FTE</b>						
	2018	2019	2020	2021	2022	
Mechanic II - Transit	2.00	2.00	2.00	2.00	<b>2.00</b>	
Mechanic III - Transit	2.00	2.00	2.00	2.00	<b>2.00</b>	
Operations Supv - Trans Serv	1.00	1.00	1.00	1.00	<b>1.00</b>	
Parts/Data Entry Clk - Transit	1.00	1.00	1.00	1.00	<b>1.00</b>	
<b>Total Personnel</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	

## Activity Summary

**Activity: Court St Transportation Center (810240)**

**Fund: Transit (7150)**

**Division: Public Transportation**

**Department: Transportation Services**

	2018	2019	2020	2021	2022	2023
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Revenues:</b>						
Use Of Money And Property						
Rents	\$ 138,761	\$ 137,562	\$ 152,123	\$ 47,570	\$ <b>130,050</b>	\$ 130,050
Charges For Fees And Services						
Parking Charges	812,026	774,165	621,013	586,810	<b>747,110</b>	747,110
Miscellaneous						
Other Misc Revenue	59,600	65,887	52,384	48,065	<b>52,020</b>	52,020
<b>Total Revenues</b>	<b>\$ 1,010,387</b>	<b>\$ 977,614</b>	<b>\$ 825,520</b>	<b>\$ 682,445</b>	<b>\$ 929,180</b>	<b>\$ 929,180</b>
<b>Expenditures:</b>						
Personnel	\$ 31,597	\$ 32,316	\$ 36,904	\$ 34,377	\$ <b>35,381</b>	\$ 36,442
Services	163,979	172,801	179,912	167,610	<b>180,804</b>	184,420
Supplies	1,455	7,515	1,305	14,225	<b>2,749</b>	2,804
<b>Total Expenditures</b>	<b>\$ 197,031</b>	<b>\$ 212,632</b>	<b>\$ 218,120</b>	<b>\$ 216,212</b>	<b>\$ 218,934</b>	<b>\$ 223,666</b>
<b>Personnel Services - FTE</b>						
M.W. I - Parking Systems	0.50	0.50	0.50	0.50	<b>0.50</b>	
<b>Total Personnel</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	

## Activity Summary

**Activity: Replacement Reserve (810280/810290)**

**Fund: Transit (7151)**

**Division: Public Transportation**

**Department: Transportation Services**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projected
<b>Revenues &amp; Transfers In:</b>						
Intergovernmental						
Fed Intergovnt Rev	\$ 1,118,429	\$ -	\$ -	\$ 77,200	\$ 3,017,280	\$ -
Other State Grants	2,713,276	-	-	-	-	-
Other Financial Sources						
Transfer In from Transit Operations	390,222	3,152,097	1,380,922	160,000	885,433	160,000
<b>Total Revenues &amp; Transfers In</b>	<b>\$ 4,221,927</b>	<b>\$ 3,152,097</b>	<b>\$ 1,380,922</b>	<b>\$ 237,200</b>	<b>\$ 3,902,713</b>	<b>\$ 160,000</b>
<b>Expenditures:</b>						
Supplies	\$ 7,396	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	4,712,104	-	312,957	-	4,005,750	-
<b>Total Expenditures</b>	<b>\$ 4,719,500</b>	<b>\$ -</b>	<b>\$ 312,957</b>	<b>\$ -</b>	<b>\$ 4,005,750</b>	<b>\$ -</b>
<b>Capital Outlay</b>						
Four Electric Bus replacement upgrades				2021	2022	
				\$ -	\$ 4,005,750	
<b>Total Capital Outlay</b>				<b>\$ -</b>	<b>\$ 4,005,750</b>	

## WASTEWATER FUND

The Wastewater Fund accounts for the business-like operations of the City’s wastewater/sewer utility. The wastewater utility operates the City’s waste treatment plant, the sewage lift stations, the sanitary sewer collection system, and the wastewater monitoring operations. The Wastewater Fund is primarily supported through user fees.

The wastewater operations have been undergoing a major transformation over the last few years. The City completed a major expansion of the South Wastewater Treatment Plant during fiscal year 2015, and all of the City’s sewage treatment operations were consolidated at the South Plant. The project cost was \$55 million, and was funded from \$41.4 million from state and federal grants, \$8.6 million from Local Option Sales Tax revenue, and \$5 million from Wastewater user fees. A project to demolish and remove the North Treatment Plant and establish wetlands and a park was started in fiscal year 2015 at an estimated cost of \$6 million with the assistance of a State sales tax flood mitigation grant.

The Wastewater Fund provided a \$6 million loan to the Capital Projects Fund for the demolition of the North Wastewater Treatment Plant in fiscal year 2015. This loan is being repaid with the State sales tax flood mitigation grant. The loan payment schedule is as follows:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Payment</u>	<u>Balance</u>	<u>Rate</u>
2015	\$ 200,000	\$ 166,598	\$ 366,598	\$ 5,800,000	0.17%
2016	200,000	166,258	366,258	5,600,000	0.28%
2017	225,000	165,698	390,698	5,375,000	0.47%
2018	975,000	164,640	1,139,640	4,400,000	0.78%
2019	1,275,000	67,708	1,342,708	3,125,000	1.21%
2020	1,750,000	55,320	1,805,320	1,375,000	1.56%
2021	1,375,000	26,400	1,401,400	-	1.92%
	<u>\$ 6,000,000</u>	<u>\$ 812,621</u>	<u>\$ 6,812,621</u>		

**Fund Balance:**

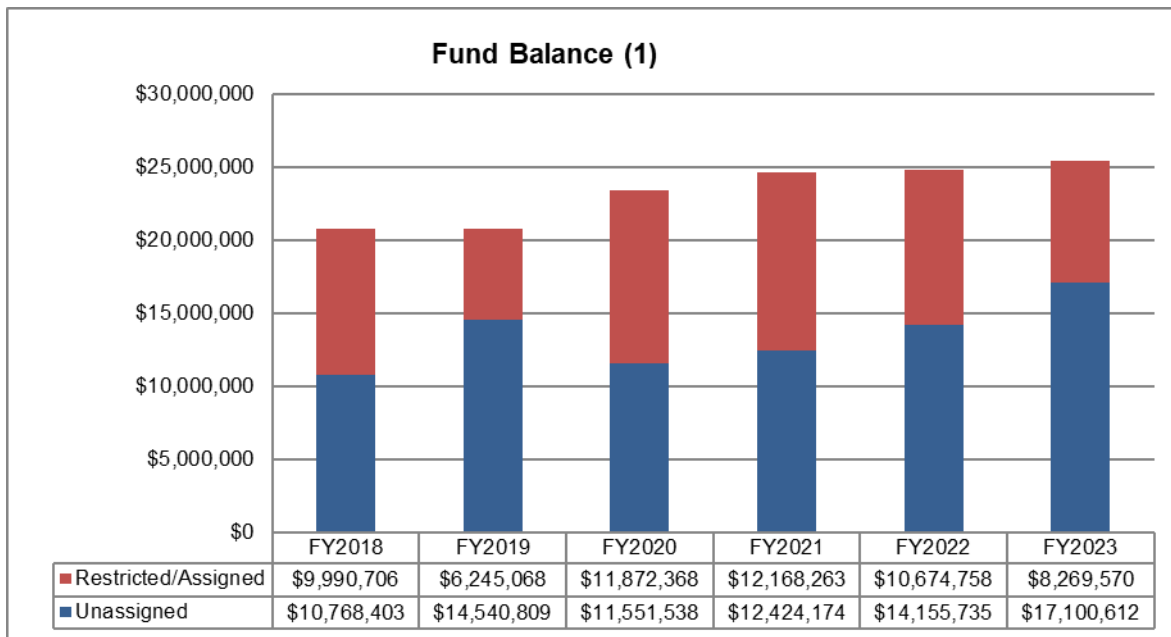
The Wastewater Fund’s unassigned fund balance at fiscal year 2020 year-end was lower than fiscal year 2019 by approximately \$2,989,271 or 21%. This decrease was primarily due to the creation of a Capital Reserve Fund. A Capital Reserve was created in fiscal year 2020, and \$8.6 million was transferred into it from unassigned fund balance. This transfer out was offset by several factors including a \$1.75 million interfund loan payment from the sales tax flood mitigation grant program and reduced Wastewater Charge revenues .

In fiscal years 2021, unassigned fund balance is expected to increase by \$872,636 or 7.6%. This increase is stemming from a \$1.375 million sales tax flood mitigation grant program interfund loan payment reduced by revenue losses from lower University of Iowa usage charges stemming from the COVID-19 pandemic.

In fiscal year 2022, the unassigned fund balance is budgeted to increase by \$1,731,561 or 13.9% primarily due to the projected restoration of pre-COVID revenue levels and due to the



lower debt service requirements as the final payments on the 2016C Sewer Revenue Refunding Capital Loan Notes roll off.



(1) FY21 - FY23 figures are estimated

The Wastewater Fund maintains two reserved funds: one restricted fund for debt service and one assigned one for capital reserves. The debt reserve funds are restricted in accordance with revenue bond covenants. Bond covenant requirements are monitored annually on an accrual basis and reported in the City’s Consolidated Annual Financial Report. The capital reserve is assigned to build reserves for future system and infrastructure improvements. Restricted fund balances in the debt reserve and assigned fund balances in the capital reserve are anticipated to be \$4,650,188 and \$6,024,570, respectively, in fiscal year 2022.

**Revenues:**

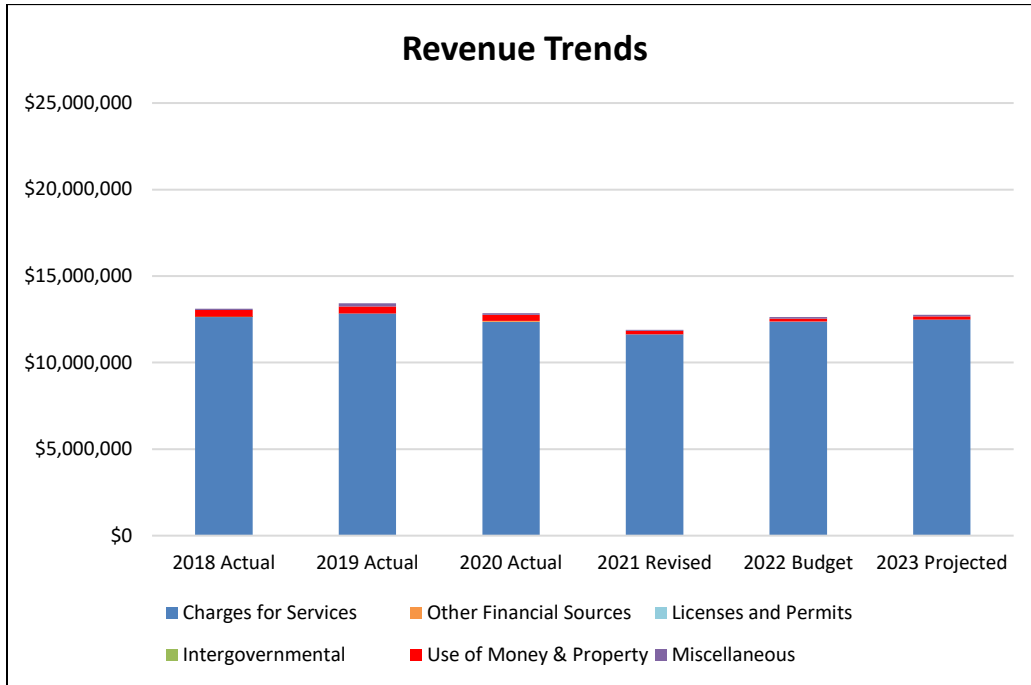
Approximately 98% of Wastewater operations are funded through charges for services. Wastewater Operations are funded by sewer user fees, per the following schedule:

Minimum Monthly Charge (includes the first 100 cu. ft. used)	<b>\$8.15</b>
Each Additional 100 cu. ft.	<b>\$3.99</b>

BOD (per pound) 300 mg/L or less	included in charge for 100 cu. ft. of water used	
BOD (per pound) from 301 mg/L to 2000 mg/L	<b>\$0.284</b>	per pound
BOD (per pound) greater than 2000 mg/L	<b>\$0.425</b>	per pound
Suspended Solids (SS) per pound	<b>\$0.227</b>	per pound

Monthly Minimum, Unmetered User	<b>\$33.36</b>	per month
Manufactured Housing Park, Monthly Minimum per lot	<b>\$33.36</b>	per month
Holding Tank Waste - plus landfill fees	<b>\$0.032</b>	per gallon
Holding Tank Waste Hauler - Annual Permit	<b>\$907.00</b>	per year

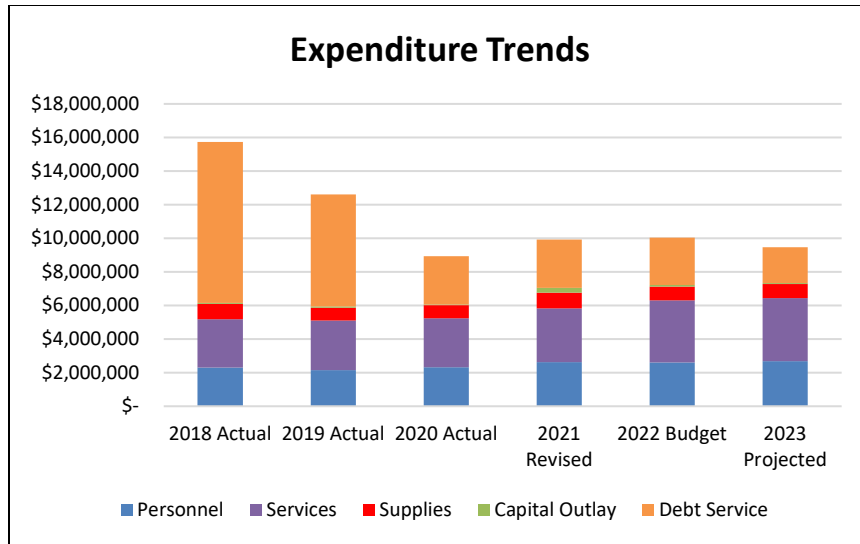
Overall, the fiscal year 2022 budgeted revenue increased from the 2021 revised budget by 6.2%. This is due to the projected return to pre-COVID revenue levels. No changes to the City’s sewer rate structure are proposed in the fiscal year 2022 budget.



*Use of Money & Property* primarily consists of interest on investments. *Other Financial Sources* are proceeds from the sale of debt and from the sale of assets.

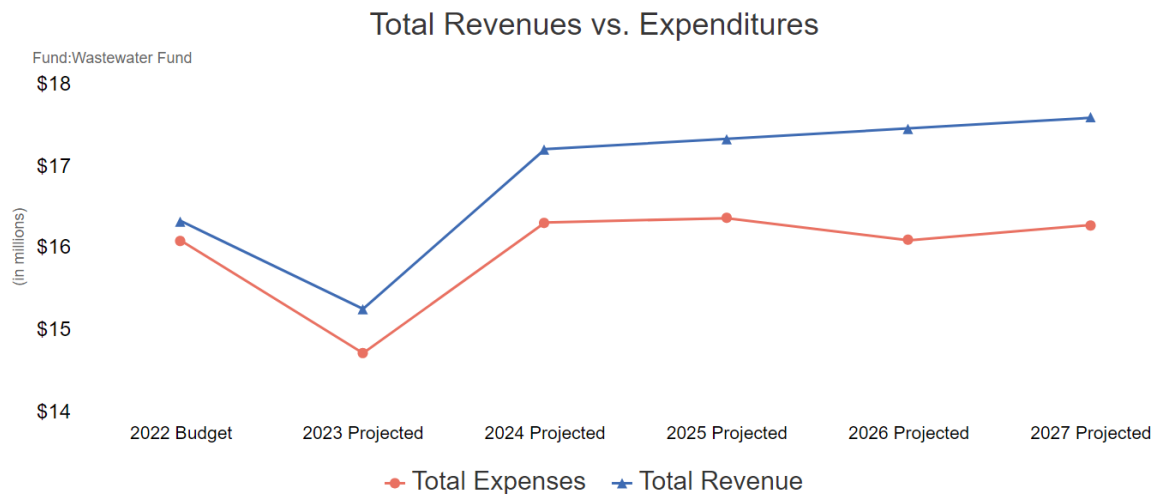
**Expenditures:**

The fiscal year 2022 budgeted expenditures, not including debt service, are estimated to be 2.6% higher than the fiscal year 2021 expenditures. This is primarily due to the allocation of the Water Fund customer service costs to the Wastewater Fund. This allocation added \$638,690 to Wastewater Administration Services expenditures in fiscal year 2022.



28% of the Wastewater Fund’s expenditures are for revenue bond principal and interest payments. All outstanding sewer revenue bonds will be repaid by the end of fiscal year 2023.

**Long-term Projections:**



Future Charges for Services revenues for Wastewater are projected forward based on an account growth rate of 1%. Fiscal year 2023 revenues are projected to decrease as transfers for debt service payments drop off. Revenues are projected to increase starting in 2024 due to new bond issuance and due to an increase in Capital Reserve transfers in.

Future expenditures were projected with the assumptions that Personnel related expenditures would grow at a 3% rate annually and Services and Supplies would grow at a 2% rate annually. Expenditures are expected to decrease in fiscal year 2023 as a result of lower debt service payments. The decrease in expenditures is also due to lowered debt service requirements. Expenditures are projected to increase starting in 2024 due to new bond issuance and due to an increase in Capital Reserve transfers out.

**Wastewater (7200 - 7204)**  
**Fund Summary**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projected
<b>Fund Balance, July 1</b>	\$ 25,193,872	\$ 20,759,108	\$ 20,785,877	\$ 23,423,906	\$ 24,592,437	\$ 24,830,493
<b>Revenues:</b>						
Licenses And Permits						
Misc Permits & Lic	\$ 9,436	\$ 11,709	\$ 11,791	\$ 11,710	\$ 11,790	\$ 11,790
Intergovernmental						
Disaster Assistance	810	-	-	-	-	-
Use Of Money And Property						
Interest Revenues	392,263	400,987	351,503	201,400	175,000	175,000
Royalties & Commiss	205	169	254	170	250	250
Charges For Fees And Services						
Misc Charges For Svc	1,950	-	1,200	-	1,200	1,200
Wastewater Charges	12,621,036	12,830,133	12,353,935	11,631,416	12,353,930	12,477,469
Refuse Charges	2,564	738	1,509	740	1,510	1,510
Miscellaneous						
Other Misc Revenue	77,373	181,130	86,530	50,000	86,530	86,530
Other Financial Sources						
Debt Sales	-	-	-	-	-	-
Sale Of Assets	9,648	-	47,544	-	-	-
<b>Sub-Total Revenues:</b>	<b>13,115,285</b>	<b>13,424,866</b>	<b>12,854,265</b>	<b>11,895,436</b>	<b>12,630,210</b>	<b>12,753,749</b>
<b>Transfers In:</b>						
Interfund Loans	975,000	1,275,000	1,750,000	1,375,000	-	-
Misc Transfers In	452	1,877	1,971	1,900	2,300	2,300
Capital Reserves	-	-	8,600,000	2,500,000	2,500,000	3,000,000
<sup>1)</sup> Bond Ordinance Trans	5,208,862	2,930,250	2,934,100	2,862,250	1,178,495	(512,688)
<b>Sub-Total Transfers In</b>	<b>6,184,314</b>	<b>4,207,127</b>	<b>13,286,071</b>	<b>6,739,150</b>	<b>3,680,795</b>	<b>2,489,612</b>
<b>Total Revenues &amp; Transfers In</b>	<b>\$ 19,299,599</b>	<b>\$ 17,631,993</b>	<b>\$ 26,140,336</b>	<b>\$ 18,634,586</b>	<b>\$ 16,311,005</b>	<b>\$ 15,243,361</b>
<b>Expenditures:</b>						
Wastewater Administration	\$ 1,783,275	\$ 1,879,511	\$ 1,927,439	\$ 2,043,295	\$ 2,741,514	\$ 2,769,436
Wastewater Treatment Plant Ops	3,436,253	3,073,284	3,067,601	3,867,506	3,369,910	3,456,706
Lift Stations	155,328	235,473	248,790	291,124	307,818	257,874
Wastewater Collection Systems	782,131	749,385	808,365	835,525	803,212	839,844
Wastewater Debt Service	9,581,769	6,675,888	2,876,800	2,878,925	2,814,000	2,137,500
<b>Sub-Total Expenditures</b>	<b>15,738,755</b>	<b>12,613,542</b>	<b>8,928,996</b>	<b>9,916,375</b>	<b>10,036,454</b>	<b>9,461,361</b>
<b>Transfers Out:</b>						
Capital Project Fund	2,786,745	2,061,433	3,039,211	2,187,430	2,358,000	2,755,000
Capital Reserves	-	-	8,600,000	2,500,000	2,500,000	3,000,000
<sup>1)</sup> Debt Service Funding	5,208,862	2,930,250	2,934,100	2,862,250	1,178,495	(512,688)
<b>Sub-Total Transfers Out</b>	<b>7,995,607</b>	<b>4,991,683</b>	<b>14,573,311</b>	<b>7,549,680</b>	<b>6,036,495</b>	<b>5,242,312</b>
<b>Total Expenditures &amp; Transfers Out</b>	<b>\$ 23,734,362</b>	<b>\$ 17,605,225</b>	<b>\$ 23,502,307</b>	<b>\$ 17,466,055</b>	<b>\$ 16,072,949</b>	<b>\$ 14,703,673</b>
<b>Fund Balance, June 30</b>	<b>\$ 20,759,108</b>	<b>\$ 20,785,877</b>	<b>\$ 23,423,906</b>	<b>\$ 24,592,437</b>	<b>\$ 24,830,493</b>	<b>\$ 25,370,182</b>
Restricted / Committed /Assigned	9,990,706	6,245,068	11,872,368	12,168,263	10,674,758	8,269,570
<b>Unassigned Balance</b>	<b>\$ 10,768,403</b>	<b>\$ 14,540,809</b>	<b>\$ 11,551,538</b>	<b>\$ 12,424,174</b>	<b>\$ 14,155,735</b>	<b>\$ 17,100,612</b>
<b>% of Revenues &amp; Transfers In</b>	<b>56%</b>	<b>82%</b>	<b>44%</b>	<b>67%</b>	<b>87%</b>	<b>112%</b>

<sup>1)</sup> Same Fund Transfers required by bond covenants

## **WASTEWATER DIVISION OPERATIONS**

The Iowa City Wastewater Division exists in order to economically ensure the public health and safety of the citizens of Iowa City and locally protect the Iowa River as a water resource for the people of Iowa. The Division will achieve the mission by providing proper care, operation, and maintenance of City wastewater and storm water collection systems, treatment plant, and the local environment.

Wastewater Treatment processes an average of 8.7 million gallons of wastewater per day. Staff members measure and report 120 different tests per month to the Iowa Department of Natural Resources (DNR) for both influent waste and treated effluent.

Other major work elements for this division include sewer main repairs, preventative maintenance, and 24/7 response to emergency sewer calls. Staffing is seven days a week for operations staff. Administrative, lab, maintenance and collections staff are on-site five days a week. The division's budget is organized into four activities:

### **Wastewater Administration**

Wastewater Administration administers Wastewater Division policies, procedures, budget and manages Wastewater division personnel. Wastewater Administration coordinates Wastewater Division activities with other City departments and divisions. Administration oversees the wastewater treatment plant, collections, and lift stations.

### **Wastewater Treatment Plant Operations**

The Wastewater Division operates and maintains one treatment plant. The plant, located at 4366 Napoleon St. SE, was expanded in 2010 to accommodate more stringent water quality standards, future growth in residential and industrial customers and closure of the North Plant. The site of the North Plant that was in service for 79 years, has been decommissioned and restored to a recreation area.

### **Lift Stations**

The Wastewater Division operates and maintains 17 wastewater lift stations and 5 storm water stations throughout the city. The wastewater lift stations work in conjunction with the wastewater collection system. Wastewater lift stations are facilities designed to move wastewater from lower to higher elevation, particularly where the elevation of the source is not sufficient for gravity flow and/or when the use of gravity conveyance will result in excessive excavation depths and high sewer construction costs. The storm water lift stations are facilities designed to move storm water from flood protection areas to receiving streams thereby reducing the threat of flood damage to private and public property.

## **Wastewater/Storm water Collection Systems**

The Wastewater Division maintains 320 miles of sanitary sewers and 110 miles of dedicated storm sewers. The wastewater collection system works in conjunction with the wastewater lift stations. The storm water collection system works in conjunction with the storm water lift stations and point of discharge to receiving streams. The sanitary sewer and storm water collection systems are maintained by jetting and vacuuming. Portions are periodically televised to determine status and to calculate repair priorities.

## **Wastewater Debt Service**

Wastewater debt service consists of principal and interest payments on wastewater revenue bonds, which are repaid with wastewater revenue.

### **HIGHLIGHTS**

#### **Recent Accomplishments:**

- Recently installed biosolids dewatering presses (BFP's), division staff are currently operating the BFP's through extended performance testing to insure they meet the requirements of the construction documents
- Completed construction for the replacement of existing 1.0KW Generator with a 2KW generator, that will operate the full plant electrical load in emergency conditions was completed in 2020
- Completed replacement of the rake mechanisms in selected secondary clarifiers C5100 and C5200
- Continue with the yearly sewer maintenance program including lining and spot repairs
- McCollister Road extension east of Gilbert Street has been recently completed including sanitary and storm water collection. Collections has inspected and confirms it is complete. Connection to the existing sanitary sewer system is complete
- Continued review of development projects within the City in conjunction with the Engineering Department, to ensure that City standards are followed and that development meets the City's long-term goals

#### **Upcoming Challenges:**

- Review the recommendations of the Methane Feasibility Study to develop a methane recovery and utilization strategy to work towards the City Council goals as set out in the Iowa City Climate Action and Adaptation Plan
- Replace the brick façade that recently failed and top seal for the sludge storage tank 8801
- Initiate a study to determine improvements and replacement of equipment and structures in the digester complex. This study will include development of a phosphorous removal strategy to minimize struvite formation in the digesters that damages piping and

equipment and takes up space in the digesters needed for active digestion. This will include phosphorous removal, assessment and replacement as needed for the digester complex roofs, 20-year-old heat exchangers and other anaerobic digester equipment as needed. This study will also explore the utilization of food waste and grease trap waste for increase methane gas production, and potential uses for the gas such as generate electricity or produce CNG for vehicle use

- Replace the influent pump station bar screen mechanisms with new and include screenings compactors
- Make repairs and upgrades to several storm and sanitary lift stations
- Continue with the yearly sewer maintenance program and to make repairs of sewer deficiencies as they are found to maintain the integrity of the sanitary sewer
- Dewatering roll-off - Pave area for dewatering roll-off placed and elevated area. Begin use for dewatering car wash sand loads, drilling fluids and concrete saw waste
- Construction of the Nevada Avenue sewer replacement project to begin in calendar year 2021. Because of the location of the sewer, construction coordination with homeowners will be the key to a successful project
- Construction of the Scott Boulevard Trunk extension and the American Legion Road improvement will require coordination in making the sanitary sewer connection that will result in the demobilization of the Windsor Height Lift Station and associated force main
- Begin work on Melrose Court Sanitary Sewer Improvements. Construction coordination will be the key to a successful project outcome
- Continue to support inspection request for new sewer installations within the City prior to acceptance so to reduce issues when the contractor maintenance bond ends
- Creating a 5-year sewer maintenance program to better utilize our Sewer Main Replacement fund. This will incorporate the current lining and repair program and capture sewer replacement projects
- The WWD is working with the University of Iowa Department of Civil and Environmental Engineering on the development of a technology park to pilot emerging technologies in wastewater treatment and water reclamation. These technologies would be evaluated for real world applications in Iowa communities both large and small rural. Discoveries could be applied here in Iowa and potentially beyond
- Continue to offer tours to outside groups, students of all grade levels and student interns so to promote the importance of wastewater treatment as it applies to public safety and to “build the bench” of future professionals in the field of wastewater treatment and water reclamation

**Staffing:**

	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>
<b>Total FTE's</b>	26.00	26.00	26.00

**Staffing Level Change Summary:**

There are no staffing level changes included in the fiscal year 2022 budget.

**Service Level Change Summary:**

There are no service level changes in the fiscal year 2022 budget.

**Financial Highlights:**

In Wastewater Administration, Services expenditures increased by 40.7% in the fiscal year 2022 budget largely due to the addition of a customer service chargeback. This new chargeback shares the costs of customer service between Wastewater and Water Funds, when previously all customer service costs were charged to the Water Fund.

In Wastewater Treatment Plant Operations, Services expenditures decreased by 17.5% due to a decrease in budgets for electricity as well as other equipment repair and maintenance costs for fiscal year 2022.

Capital Outlay expenditures for Lift Stations includes \$22,000 for control panel replacement and \$33,000 for a portable generator in fiscal year 2022.



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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Foster Healthy Neighborhoods and Affordable Housing Throughout the City, Promote an Inclusive and Resilient Economy Throughout the City, Strengthen Community Engagement and Intergovernmental Relations*

**Department Goal:** Protect the City’s natural resources and waterways for public health, recreation opportunities and development.

**Department Objective:** Meet or exceed DNR permit requirements for sanitary sewer systems.

**Performance Measures:**

Carbonaceous Biochemical Oxygen Demand (CBOD) – Percent Removal\*

Goal	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
98.0%	98.9%	98.6%	98.7%	98.6%	98.7%

Total Suspended Solids (TSS) – Percent Removal\*

Goal	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
98.0%	98.2%	98.2%	98.1%	98.2%	98.2%

Ammonia (NH3) – Percent Removal\*

Goal	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
97.0%	94.6%	94.0%	85.3%	90.0%	94.0%

\* Higher Number is Better

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**Strategic Plan Goal:** *Foster Healthy Neighborhoods and Affordable Housing Throughout the City, Promote an Inclusive and Resilient Economy Throughout the City, Strengthen Community Engagement and Intergovernmental Relations*

**Department Goal:** Protect public and private property from water damage and health hazards.

**Department Objective:** Control Sanitary Sewer Overflows (SSO – sewer backups).

**Performance Measures:**

Number of SSOs per Year\*\*

FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
12	12	6	5	5

Sewer Jetting, Miles per Year\*

FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
27	36.0	43	53	53

Video Inspection, Miles per Year\*

FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
45	27.5	21	31	31

\* Higher Number is Better

\*\* Lower Number is Better

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## Activity Summary

**Activity: Wastewater Administration (720110)**  
**Division: Wastewater Operations**

**Fund: Wastewater (7200)**  
**Department: Public Works**

	2018	2019	2020	2021	2022	2023
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 392,263	\$ 400,987	\$ 351,503	\$ 201,400	\$ 175,000	\$ 175,000
Charges For Fees And Services						
Wastewater Charges	12,621,036	12,830,133	12,353,935	11,631,416	12,353,930	12,477,469
Miscellaneous						
Other Misc Revenue	104	-	-	-	-	-
Other Financial Sources						
Sale of Assets	9,648	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 13,023,051</b>	<b>\$ 13,231,121</b>	<b>\$ 12,705,438</b>	<b>\$ 11,832,816</b>	<b>\$ 12,528,930</b>	<b>\$ 12,652,469</b>
<b>Expenditures:</b>						
Personnel	\$ 310,234	\$ 328,529	\$ 347,938	\$ 367,092	\$ 369,205	\$ 380,281
Services	1,427,130	1,512,462	1,538,328	1,631,113	2,294,594	2,340,486
Supplies	45,911	38,520	38,285	45,090	47,715	48,669
Capital Outlay	-	-	2,888	-	30,000	-
<b>Total Expenditures</b>	<b>\$ 1,783,275</b>	<b>\$ 1,879,511</b>	<b>\$ 1,927,439</b>	<b>\$ 2,043,295</b>	<b>\$ 2,741,514</b>	<b>\$ 2,769,436</b>
<b>Personnel Services - FTE</b>						
	2018	2019	2020	2021	2022	
Asst Supt - Wastewater	1.00	1.00	1.00	1.00	1.00	1.00
Sr Clerk/Typist - Wastewater	1.00	1.00	1.00	1.00	1.00	1.00
Wastewater Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	
<b>Capital Outlay</b>						
				2021	2022	
Admin Building Floor Tile				\$ -	\$ 30,000	
<b>Total Capital Outlay</b>				<b>\$ -</b>	<b>\$ 30,000</b>	

## Activity Summary

**Activity: Wastewater Treatment Plant Ops (720120)**

**Fund: Wastewater (7200)**

**Division: Wastewater Operations**

**Department: Public Works**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projected
<b>Revenues:</b>						
Use Of Money And Property						
Royalties & Commissions	\$ 205	\$ 169	\$ 254	\$ 170	\$ 250	\$ 250
Charges For Fees And Services						
Misc Charges For Services	1,950	-	1,200	-	1,200	1,200
Refuse Charges	2,564	738	1,509	740	1,510	1,510
Miscellaneous						
Other Misc Revenue	77,205	181,010	86,530	50,000	86,530	86,530
Other Financial Sources						
Sale Of Assets	-	-	47,544	-	-	-
<b>Total Revenues</b>	<b>\$ 81,924</b>	<b>\$ 181,917</b>	<b>\$ 137,036</b>	<b>\$ 50,910</b>	<b>\$ 89,490</b>	<b>\$ 89,490</b>

<b>Expenditures:</b>						
Personnel	\$ 1,495,141	\$ 1,328,086	\$ 1,410,247	\$ 1,672,024	\$ 1,683,759	\$ 1,734,272
Services	1,146,372	1,080,827	985,652	1,180,833	974,017	993,497
Supplies	794,740	625,280	666,703	745,649	690,134	703,937
Capital Outlay	-	39,090	5,000	269,000	22,000	25,000
<b>Total Expenditures</b>	<b>\$ 3,436,253</b>	<b>\$ 3,073,284</b>	<b>\$ 3,067,601</b>	<b>\$ 3,867,506</b>	<b>\$ 3,369,910</b>	<b>\$ 3,456,706</b>

<b>Personnel Services - FTE</b>	2018	2019	2020	2021	2022
Chemist	1.00	1.00	1.00	1.00	1.00
Electrician - Wastewater	1.00	1.00	1.00	1.00	1.00
Electronics Tech - Wastewater	1.00	1.00	1.00	1.00	1.00
Laboratory Technician - WW	1.00	1.00	1.00	1.00	1.00
M. W. I - Wastewater Trtmt	1.00	1.00	1.00	1.00	1.00
Maint Operator - Wastewater	3.00	3.00	3.00	3.00	3.00
M.W. II - Wastewater Trtmnt Plnt	3.00	3.00	3.00	3.00	3.00
Sr M.W. - Wastewater Plant	1.00	1.00	1.00	1.00	1.00
Sr TPO - Wastewater	1.00	1.00	1.00	1.00	1.00
TPO - Wastewater Treatment	4.00	4.00	4.00	4.00	4.00
<b>Total Personnel</b>	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>

<b>Capital Outlay</b>	2021	2022
Plant Roof Replacement	\$ 185,000	\$ -
Electric Cart Replacement	-	22,000
Rolloff Containers (4)	60,000	-
Pressure Transducer Tank Level Gauges (4)	10,000	-
Portable Flow Meters (2)	14,000	-
<b>Total Capital Outlay</b>	<b>\$ 269,000</b>	<b>\$ 22,000</b>

## Activity Summary

**Activity: Lift Stations (720130)**

**Fund: Wastewater (7200)**

**Division: Wastewater Operations**

**Department: Public Works**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projected
<b>Revenues:</b>						
Miscellaneous						
Other Misc Revenue	\$ 35	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenues</b>	<b>\$ 35</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures:</b>						
Services	\$ 127,037	\$ 165,884	\$ 214,630	\$ 197,528	<b>\$ 219,787</b>	\$ 224,183
Supplies	28,291	69,590	31,491	93,596	<b>33,031</b>	33,692
Capital Outlay	-	-	2,670	-	<b>55,000</b>	-
<b>Total Expenditures</b>	<b>\$ 155,328</b>	<b>\$ 235,473</b>	<b>\$ 248,790</b>	<b>\$ 291,124</b>	<b>\$ 307,818</b>	<b>\$ 257,874</b>
<b>Capital Outlay</b>						
Lift Station Control Panel Replacement				\$ -	<b>\$ 22,000</b>	
27KW Portable Generator				-	<b>33,000</b>	
<b>Total Capital Outlay</b>				<b>\$ -</b>	<b>\$ 55,000</b>	

## Activity Summary

**Activity: Wastewater Collection Systems (720140)**

**Fund: Wastewater (7200)**

**Division: Wastewater Operations**

**Department: Public Works**

	2018	2019	2020	2021	2022	2023
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Revenues:</b>						
Licenses And Permits						
Misc Permits & Licenses	\$ 9,436	\$ 11,709	\$ 11,791	\$ 11,710	\$ 11,790	\$ 11,790
Intergovernmental						
Disaster Assistance	810	-	-	-	-	-
Miscellaneous						
Other Misc Revenue	28	120	-	-	-	-
<b>Total Revenues</b>	<b>\$ 10,274</b>	<b>\$ 11,829</b>	<b>\$ 11,791</b>	<b>\$ 11,710</b>	<b>\$ 11,790</b>	<b>\$ 11,790</b>
<b>Expenditures:</b>						
Personnel	\$ 505,045	\$ 496,209	\$ 558,440	\$ 582,097	\$ 556,786	\$ 573,490
Services	175,941	188,770	191,301	200,686	197,160	201,103
Supplies	33,368	40,172	42,797	37,742	49,266	50,251
Capital Outlay	67,778	24,234	15,827	15,000	-	15,000
<b>Total Expenditures</b>	<b>\$ 782,131</b>	<b>\$ 749,385</b>	<b>\$ 808,365</b>	<b>\$ 835,525</b>	<b>\$ 803,212</b>	<b>\$ 839,844</b>
<b>Personnel Services - FTE</b>						
	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	
M.W. III - Wastewater Collect.	2.00	2.00	2.00	2.00	2.00	<b>2.00</b>
M.W. II - Wastewater Trtmnt Plnt	3.00	3.00	3.00	3.00	3.00	<b>3.00</b>
Sr M.W. - Wastewater Collection	1.00	1.00	1.00	1.00	1.00	<b>1.00</b>
<b>Total Personnel</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	
<b>Capital Outlay</b>						
				<b>2021</b>	<b>2022</b>	
Manhole Riser Change				\$ 15,000	-	
<b>Total Capital Outlay</b>				<b>\$ 15,000</b>	<b>-</b>	

## Activity Summary

**Activity: Wastewater Debt Service (720800)**

**Fund: Wastewater (7201)**

**Division: Wastewater Operations**

**Department: Public Works**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projected
<b>Transfers In:</b>						
Bond Ordinance Trans	\$ 5,208,862	\$ 2,930,250	\$ 2,934,100	\$ 2,862,250	\$ 1,178,495	\$ (512,688)
<b>Total Revenues &amp; Transfers In</b>	<b>\$ 5,208,862</b>	<b>\$ 2,930,250</b>	<b>\$ 2,934,100</b>	<b>\$ 2,862,250</b>	<b>\$ 1,178,495</b>	<b>\$ (512,688)</b>
<b>Expenditures:</b>						
Services	\$ 437	\$ 1,438	\$ -	\$ 1,500	\$ 1,500	\$ 375
Other Financial Uses						
Revenue Bonds Principal & Interest Payments	9,581,332	6,674,450	2,876,800	2,877,425	<b>2,812,500</b>	2,137,125
<b>Total Expenditures</b>	<b>\$ 9,581,769</b>	<b>\$ 6,675,888</b>	<b>\$ 2,876,800</b>	<b>\$ 2,878,925</b>	<b>\$ 2,814,000</b>	<b>\$ 2,137,500</b>

**Sewer Revenue Bonds  
Outstanding Debt Obligation at June 30, 2020**

**Summary by Individual Issue**

Issue / Use of Funds	Amount of Issue	Fiscal Year Debt Paid in Full	Principal Outstanding	Debt Service Payments		
				FY2021	FY2022	FY2023
2016C Sewer Revenue Refunding of Series 2008 Revenue Bonds	9,360,000	2022	3,590,000	1,855,050	1,852,375	-
2017B Sewer Revenue Refunding of Series 2009 Revenue Bonds	4,550,000	2023	3,775,000	1,022,375	960,125	2,137,125
<b>Total Sewer Revenue Bonds:</b>			<b>7,365,000</b>	<b>2,877,425</b>	<b>2,812,500</b>	<b>2,137,125</b>

## Sewer Revenue Bonds - Summary

### Debt Repayment Schedule

Fiscal Year	Payments			Sewer Revenue	Principal Outstanding Beginning of Fiscal Year
	Principal	Interest	Total		
2021	2,620,000	257,425	2,877,425	2,877,425	7,365,000
2022	2,660,000	152,500	2,812,500	2,812,500	4,745,000
2023	2,085,000	52,125	2,137,125	2,137,125	2,085,000
<b>Totals</b>	<b>7,365,000</b>	<b>462,050</b>	<b>7,827,050</b>	<b>7,827,050</b>	



## 2016C Sewer Revenue Refunding Capital Loan Notes

**Principal: \$9,360,000**

**Dated: June 16, 2016**

**Callable: N/A**

Fiscal Year	Payments			Sewer Revenue	Principal Outstanding Beginning of Fiscal Year	Coupon Rate
	Principal	Interest	Total			
2021	1,765,000	90,050	1,855,050	1,855,050	3,590,000	4.00%
2022	1,825,000	27,375	1,852,375	1,852,375	1,825,000	3.00%
<b>Totals</b>	<b>3,590,000</b>	<b>117,425</b>	<b>3,707,425</b>	<b>3,707,425</b>		

Principal payable July 1.

Interest payable July 1 and January 1.

<u>Project</u>	<u>Amount</u>
Refunded 2008 Sewer Revenue Bonds	\$ 10,022,780
Issuance Costs	99,767
Bond Premium	<u>(762,547)</u>
Amount of Issue	<u><u>\$ 9,360,000</u></u>

## 2017B Sewer Revenue Refunding Capital Loan Notes

**Principal: \$4,550,000**

**Dated: June 15, 2017**

**Callable: N/A**

Fiscal Year	Payments			Sewer Revenue	Principal Outstanding Beginning of Fiscal Year	Coupon Rate
	Principal	Interest	Total			
2021	855,000	167,375	1,022,375	1,022,375	3,775,000	5.00%
2022	835,000	125,125	960,125	960,125	2,920,000	5.00%
2023	2,085,000	52,125	2,137,125	2,137,125	2,085,000	5.00%
<b>Totals</b>	<b>3,775,000</b>	<b>344,625</b>	<b>4,119,625</b>	<b>4,119,625</b>		

Principal payable July 1.

Interest payable July 1 and January 1.

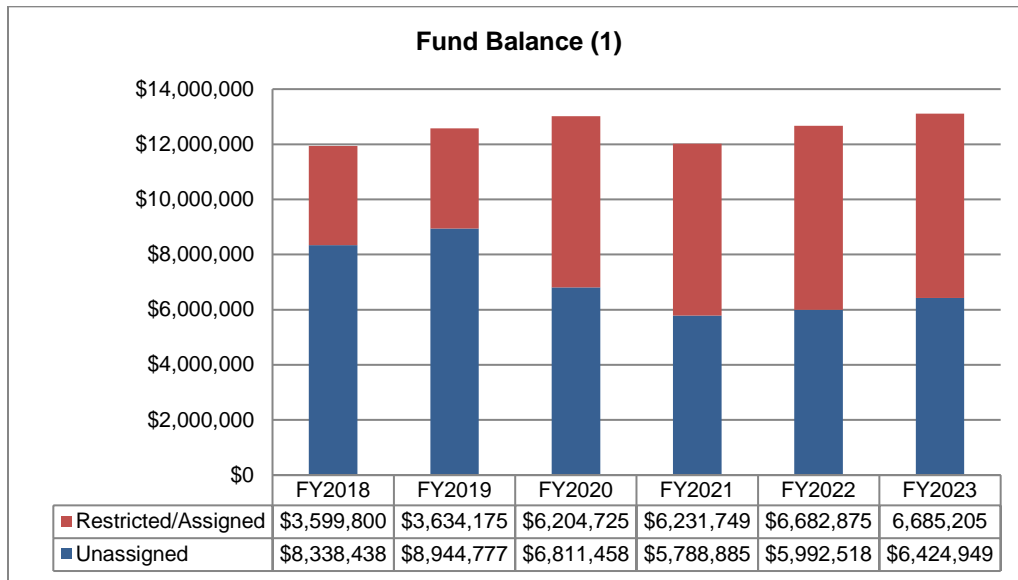
<u>Project</u>	<u>Amount</u>
Refunded 2009A Sewer Revenue Bonds	\$ 5,083,955
Issuance Costs	46,677
Bond Premium	(580,632)
Amount of Issue	<u><u>\$ 4,550,000</u></u>

## WATER FUND

The Water Fund accounts the City's water utility operations including the operation of a water production plant, water storage facilities, water distribution system, water meter reading, and water quality monitoring. The business-like fund is primarily supported through user fees.

**Fund Balance:**

The Water Fund's unassigned fund balance at the close of fiscal year 2020 was \$6,811,458 or \$2,133,319 lower than fiscal year 2019. The decrease in unassigned fund balance in fiscal year 2020 was primarily due to the creation of a Capital Reserve. A Capital Reserve was created in fiscal year 2020, and \$4 million was transferred into it from unassigned fund balance.



(1) FY21 - FY23 figures are estimates

The fiscal year 2021 unassigned fund balance is estimated to decrease from \$6,811,458 to \$5,788,885 or \$1,022,573. This is primarily due to a reduction in revenue as a result of COVID-19. The approved 5% rate increase for fiscal year 2021 was delayed to fiscal year 2022, and carding and late fee charges were halted for most of the fiscal year. Revenue loss was also occurring due to the changes at Procter & Gamble; however, they have scaled back the amount of work that will move to a West Virginia plant which has slowed the decline in their water charges. In addition to the revenue loss, the cost to purchase and remove lime increased Water Plant Operations expenditures for Services and Supplies substantially.

Fiscal year 2022 unassigned fund balance is anticipated to grow by \$203,633 over fiscal year 2021. This is primarily due to the sharing of customer service costs with the Sewer Fund that is programmed to start in fiscal year 2022 as well as the addition of the 5% water rate increase.

The Water Fund maintains two reserved funds: one restricted fund for debt service and one assigned one for capital reserves. The debt service reserve will have an estimated \$3,755,375 in restricted fund balance at the end of fiscal year 2022 for revenue bond covenants. The capital reserve is estimated to have \$2,927,500 in assigned fund balance at the end of fiscal year 2022. Contributions into the Capital Reserve are projected at \$1,300,000 in fiscal year 2022 and \$1,500,000 in fiscal year 2023.

**Revenues:**

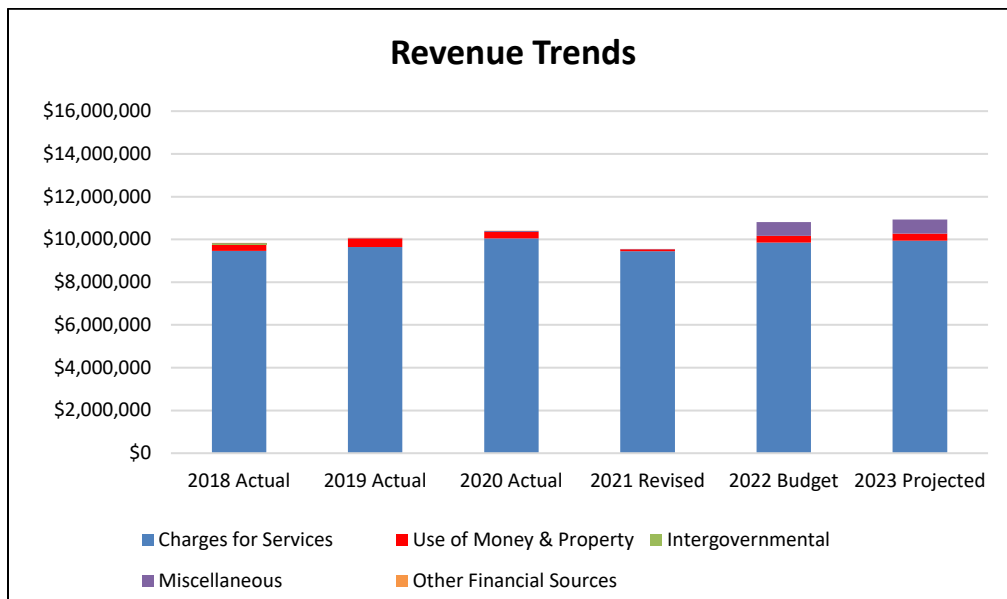
The Water Division is funded by water user fees, per the current schedule:

Minimum Monthly Charge (MMC)			Minimum Usage Rates		
Meter Size (inches)	FY21 Rate	FY22 Rate	Cubic Feet	FY21 Rate	FY22 Rate
5/8 (residential)	\$7.79	\$8.19	First 100/mo.	MMC (varies)	MMC (varies)
3/4	\$8.52	\$8.95	101-3,000/mo.	\$3.64/100 cu. ft.	\$3.82/100 cu. ft.
1	\$10.04	\$10.54	3,001 and over	\$2.61/100 cu. ft.	\$2.74/100 cu. ft.
1½	\$20.01	\$21.01			
2	\$26.91	\$28.26			
3	\$49.74	\$52.23			
4	\$86.75	\$91.09			
6	\$174.56	\$183.29			

Single Purpose Meter Charges		
	FY21 Rate	FY22 Rate
First 100/mo.	MMC (varies)	MMC (varies)
Over 101/mo.	\$3.64/100 cu. ft.	\$3.82/100 cu. ft.

A flat 5% rate increase was budgeted for fiscal year 2021 for all usage levels and meter sizes; however, this rate increase was delayed until fiscal year 2022 due to the COVID-19 pandemic. An intra-city charge was also added in fiscal year 2022 to charge the Sewer Fund for customer service costs. This will add \$638,690 in new revenue to the Water Fund. Approximately 91% of Water operations are funded through charges for services. This was lowered from 99% due to the new intra-city charges.

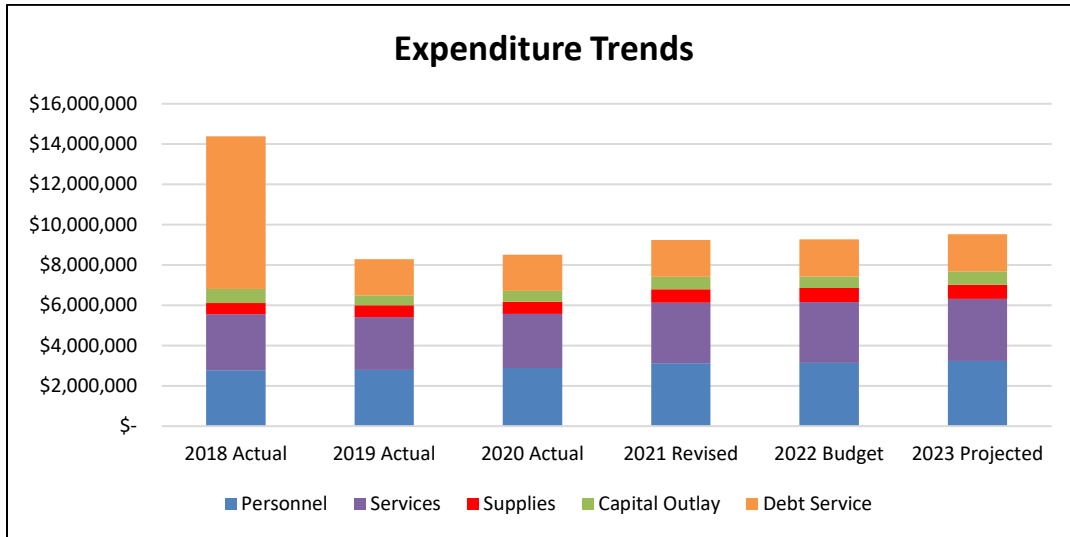


*Use of Money & Property* primarily consists of interest on investments. *Other Financial Sources* are proceeds from the sale of debt and from the sale of assets.

**Expenditures:**

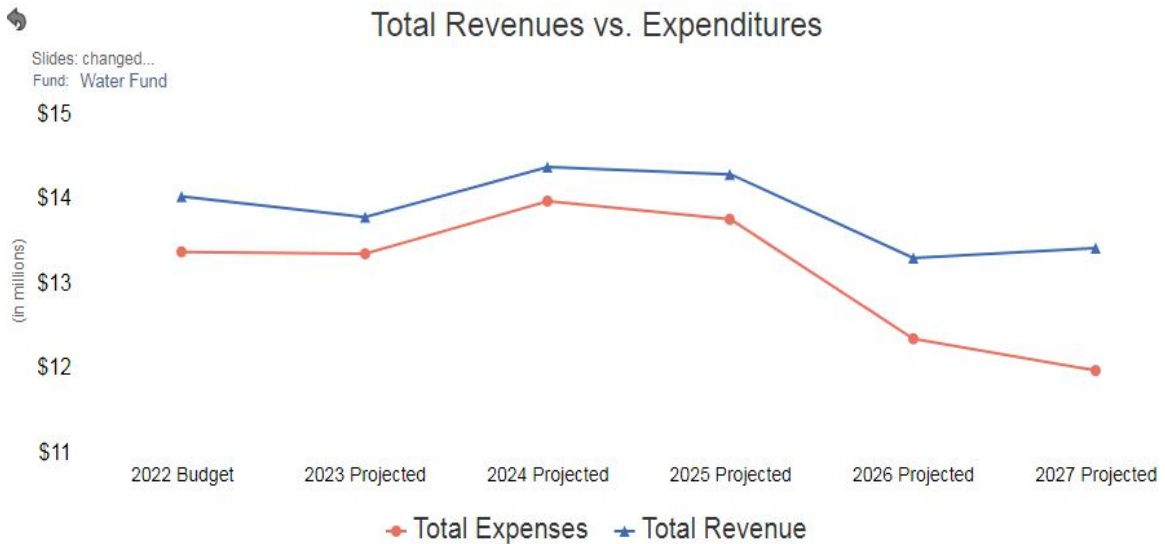
The fiscal year 2022 expenditures are 0.4% higher than the fiscal year 2021 revised expenditures. This increase primarily reflects the increase in Personnel expenditures due to wage and benefit increases and the addition more seasonal staff.

Revenue bond principal and interest payments are 19.8% of the Water fund's expenditure budget for fiscal year 2022. No new revenue debt is planned in fiscal year 2022.



Other financing uses include transfers out of \$890,000 to the Capital Projects Fund in fiscal year 2022. This includes \$500,000 for the Highway 1 water main replacement.

**Long-term Projections:**



Future revenues are projected to gradually increase as the number of accounts is projected to grow by 1% annually. Fiscal years 2026 through 2027 revenues are projected to decrease as transfers for debt service payments drop off.

Future expenditures were projected with the assumptions that personnel related expenditures would grow at a 3% rate annually and services and supplies would grow at a 2% rate annually. Expenditures increase in fiscal year 2024 due to increased transfers out for debt service payments but decline in 2026 and 2027 as debt service payments drop off.

**Water (7300 - 7304)**  
**Fund Summary**

	2018	2019	2020	2021	2022	2023
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Fund Balance, July 1</b>	\$ 18,111,079	\$ 11,938,239	\$ 12,578,952	\$ 13,016,183	\$ 12,020,634	\$ 12,675,393
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 278,377	\$ 405,135	\$ 292,501	\$ 90,000	\$ 325,000	\$ 325,000
Rents	2,400	-	1,200	-	1,200	-
Royalties & Commiss	455	361	330	360	330	330
Intergovernmental						
State 28E Agreements	57,500	-	-	-	-	-
Charges For Fees And Services						
Water Charges	9,469,775	9,639,983	10,046,328	9,442,740	9,846,320	9,944,783
Miscellaneous						
Printed Materials	12	20	11	-	-	-
Misc Merchandise	13,887	15,761	2,143	15,760	2,140	2,140
Intra-City Charges	2,000	2,000	2,000	2,000	2,000	2,000
Other Misc Revenue	-	1,680	44,215	-	638,690	653,361
Other Financial Sources						
Sale Of Assets	2,654	912	10,148	-	-	-
<b>Sub-Total Revenues</b>	9,827,060	10,065,852	10,398,875	9,550,860	10,815,680	10,927,614
<b>Transfers In:</b>						
<sup>1)</sup> Bond Ordinance Transfers In	1,816,319	1,826,040	1,846,390	1,861,965	1,879,237	1,323,876
Capital Reserves	-	-	4,000,000	1,300,000	1,300,000	1,500,000
Misc Transfers In	392	1,628	1,710	1,600	2,000	2,000
<b>Sub-Total Transfers In</b>	1,816,711	1,827,668	5,848,100	3,163,565	3,181,237	2,825,876
<b>Total Revenues &amp; Transfers In</b>	\$ 11,643,771	\$ 11,893,520	\$ 16,246,975	\$ 12,714,425	\$ 13,996,917	\$ 13,753,490
<b>Expenditures:</b>						
Water Administration	\$ 1,690,302	\$ 1,732,781	\$ 1,740,431	\$ 1,850,788	\$ 1,862,737	\$ 1,902,918
Water Treatment Plant Ops	2,326,454	2,291,827	2,341,670	2,704,058	2,725,501	2,810,262
Water Distribution System	1,462,734	1,248,986	1,459,558	1,499,295	1,494,601	1,578,088
Water Customer Service	1,264,197	1,219,258	1,167,595	1,358,927	1,351,971	1,382,039
Water Public Relations	63,873	747	-	-	-	-
Water Debt Service	7,574,581	1,791,666	1,803,340	1,824,941	1,838,111	1,854,046
<b>Sub-Total Expenditures</b>	14,382,141	8,285,265	8,512,594	9,238,009	9,272,921	9,527,354
<b>Transfers Out:</b>						
Capital Project Fund	1,618,151	1,141,502	1,450,761	1,310,000	890,000	967,500
<sup>1)</sup> Debt Service Funding	1,816,319	1,826,040	1,846,390	1,861,965	1,879,237	1,323,876
Capital Reserves	-	-	4,000,000	1,300,000	1,300,000	1,500,000
<b>Sub-Total Transfers Out</b>	3,434,470	2,967,542	7,297,151	4,471,965	4,069,237	3,791,376
<b>Total Expenditures &amp; Transfers Out</b>	\$ 17,816,611	\$ 11,252,807	\$ 15,809,744	\$ 13,709,974	\$ 13,342,158	\$ 13,318,730
<b>Fund Balance, June 30</b>	\$ 11,938,239	\$ 12,578,952	\$ 13,016,183	\$ 12,020,634	\$ 12,675,393	\$ 13,110,153
Restricted / Committed /Assigned	3,599,800	3,634,175	6,204,725	6,231,749	6,682,875	6,685,205
<b>Unassigned Balance</b>	\$ 8,338,438	\$ 8,944,777	\$ 6,811,458	\$ 5,788,885	\$ 5,992,518	\$ 6,424,949
<b>% of Revenues &amp; Transfers In</b>	72%	75%	42%	46%	43%	47%

1) Same Fund Transfers required by bond covenants

# WATER OPERATIONS

The mission of the Water Division is to produce and distribute high quality drinking water for the residential, commercial, industrial and firefighting needs of Iowa City in accordance with local, state and federal drinking water standards, and to promote good stewardship of natural resources.

The Water Division, as part of the Public Works Department, operates and maintains the City's Grade IV drinking water and water distribution system that serves the City of Iowa City and University Heights. The system is in continuous operation 24/7 to provide high quality water and service, at satisfactory pressures, and in sufficient quantities to meet customer demands.

Iowa City's water exceeds all required standards set by the Environmental Protection Agency, with over 200 water quality tests performed each day by professional staff. Water quality data is available through the annual [Consumer Confidence Report](#). The Division budget is organized into five activities:

## **Water Administration**

Water Administration administers City of Iowa City and Water Division policies, procedures, budget and manages division personnel. Water Administration coordinates Water Division activities with other City departments and divisions. Water Administration creates and delivers the [Consumer Confidence Report](#) to all customers and updates the industrial water quality report for review on the City's website.

## **Water Treatment Plant Operations**

Iowa City's state-of-the-art water treatment facility, located at 80 Stephen Atkins Drive, has a 16.7 million gallon per day capacity. The facility is operated 24/7 – 365 by state licensed water treatment operators who produce drinking water at the highest quality achievable. The treatment plant is 100% compliant with the Safe Drinking Water Act and uses activated carbon filters to remove many complex unregulated compounds.

## **Water Distribution System**

State licensed water distribution staff operate and maintain Iowa City's approximately 280 miles of water main and connections that contains pipe as old as 1886. Every year distribution operators respond to dozens of emergency main breaks, support the growth of Iowa City and maintain the integrity of the system for domestic, industrial and firefighting needs.

## **Customer Service**

State licensed customer service staff support the divisions' 29,035 active water service accounts. Customer service personnel investigate leaks, locate water and City communication fiber assets, interface with customers on a myriad of water concerns, schedule service changes and meter water used by our customers.

## **Water Debt Service**

Water debt service consists of principal and interest payments on water revenue bonds, which are repaid with water revenue.



## HIGHLIGHTS

### Recent Accomplishments:

- Filled six vacant full-time positions in the Distribution and Customer Service workgroups
- Completed the first phase of a project to create an independent east pressure zone
- Completed water main replacement projects on 1<sup>st</sup> Ave south of Court St, and on Spruce St north of Deforest Ave
- Performed water main testing and inspection on numerous private and public projects including: Cherry Creek Subdivision, McCollister extension, Lindeman Part 7 subdivision, Tamarack Ridge Subdivision, Woodland Ridge Subdivision, and Lemme, City High school additions
- Upgraded and replaced aging laboratory equipment
- Rebuilt four high-volume pumps
- Replaced five malfunctioning flow meters
- Adapted processes to the multiple crises of 2020

### Upcoming Challenges:

- Rehabilitation of two alluvial wells
- Completion of multiple water main replacement projects both public and private
- Completion of the pressure reducing valve stations needed to initiate the east pressure zone
- Train and make ready personnel to succeed seven tenured staff upon retirement
- Extend a second power source to the peninsula well site
- Rebuild the chlorine feeder and emergency ventilation systems
- Adapt to new regulations related to lead, copper, chromium, and PFAS
- Communicate with customers regarding utility bills
- Begin a 10-year program to change out 16,000 water meters reaching their end-of-life.

### Staffing:

	FY2020	FY2021	FY2022
<b>Total FTE's</b>	31.75	31.25	31.25

### Staffing Level Change Summary:

There are no staffing level changes in the fiscal year 2022 budget.

### Service Level Change Summary:

There are no service level changes included in the fiscal year 2022 budget.

### Financial Highlights:

In Water Treatment Plant Operations, Services expenditures has increased significantly in fiscal year 2021 amended and fiscal year 2022 budgets primarily due to the annual lime solids hauling contract has increasing from \$145,000 to \$250,000 annually due to market conditions.

Water Distribution System Capital Outlay expenditures include \$200,000 for water main repairs and \$50,000 for oversizing of water mains in the fiscal year 2022 budget.

Water Customer Service includes \$638,690 in chargeback revenues in fiscal year 2022 for services now shared with the Wastewater Fund.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Promote an Inclusive and Resilient Economy Throughout the City*

**Department Goal:** Provide sufficient quantities of competitively priced high quality potable water to enable economic growth.

**Department Objective:** Utilize long-term planning studies and prioritization matrices to make targeted distribution system investments to meet current and future water demand.

**Performance Measures:**

		<b>CY 2017</b>	<b>CY 2018</b>	<b>CY 2019</b>	<b>CY 2020 Projected</b>	<b>CY 2021 Estimate</b>
New Water Main	(miles)	2.0	2.7	2.5	2.0	2.0
Water Main Replaced	(miles)	0.4	1.6	0.4	0.4	0.4
	% system	0.1%	0.6%	0.2%	0.2%	0.2%
Annual Locates*	(tickets)	8,127	7,677	8,912	8,800	8,800

\* Locates are when someone is trying to perform work that requires digging. The number of annual locates can be used as an indirect measurement of development activity.

**Strategic Plan Goal:** *Invest in Public Infrastructure, Facilities, and Fiscal Reserves*

**Department Goal:** Water Efficiency

**Department Objective:** Monitor production and usage trends to continue to identify opportunities to promote sustainable and affordable water use.

**Performance Measures:**

	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021 Projected</b>	<b>FY 2022 Estimate</b>
Water Pumped (millions of gallons*)	2,133	2,016	1,951	2,020	2,020
Water Use (gal. per capita per day)	77	72	69	71	71
Cost for one gallon of water**	\$0.0095	\$0.0099	\$0.0104	\$0.0109	\$0.0109
Unmetered Water Loss***	13.3%	11.0%	9.9%	9.0%	9.0%
Metered, Unbilled Water****	1.2%	1.0%	0.9%	1.0%	1.0%
(present worth at vol. rate)	\$1,429,000	\$1,122,000	\$1,025,000	\$980,000	\$980,000

\* A million gallons of water on a football field would be about 2.3 feet of water from endzone to endzone. The City makes enough drinking water to put a mile high stack of water on Kinnick Stadium annually.

\*\* Cost determined by dividing the 5/8" meter monthly service charge by 100 cubic feet of water.

\*\*\* Water lost to main breaks, flushing, development testing, fire fighting, private service leaks, etc...

\*\*\*\* Metered water use at public facilities that are not billed for water. Addition of the "Unmetered Water Loss" percentage to "Metered, Unbilled Water" is the total water produced that generated no revenue.

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**Strategic Plan Goal:** *Enhance Community Mobility for All Residents*

**Department Goal:** Maintain infrastructure and water affordability for a variety of income levels and associated housing types.

**Department Objective:** Minimize service interruptions from infrastructure failure or non-payment.

**Performance Measures:**

	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021 Projected</b>	<b>FY 2022 Estimate</b>
Water Main Breaks* (per 100 miles)	31	19	13	20	23

\* The national median for water operations main breaks per 100 miles of main is 14. ("2012 Benchmarking", AWWA, 2014)

	<b>CY 2017</b>	<b>CY 2018</b>	<b>CY 2019</b>	<b>CY 2020 Projected</b>	<b>CY 2021 Estimate</b>
Non-payment Shutoffs	1,555	1,593	1,668	1,700	1,700

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**Strategic Plan Goal:** *Demonstrate Leadership in Climate Action*

**Department Goal:** Energy Efficiency

**Department Objective:** Monitor energy consumption to more sustainably produce high quality drinking water and minimize carbon emissions.

**Performance Measures:**

	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021 Projected</b>	<b>FY 2022 Estimate</b>
Energy Use* (kWh per million gallons)	3,105	2,775	2,784	2,800	2,800
(\$ per million gallons)	\$214	\$180	\$181	\$185	\$185

\* The national median for water operations energy use is 1,938 kWh per million gallons. (~800 kWh is one standard deviation.) ("2012 Benchmarking", AWWA, 2014)

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## Activity Summary

**Activity: Water Administration (730110)**  
**Division: Water Operations**

**Fund: Water (7300)**  
**Department: Public Works**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projected
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 278,377	\$ 405,135	\$ 292,501	\$ 90,000	\$ 325,000	\$ 325,000
Royalties & Commiss	455	361	330	360	330	330
Intergovernmental						
State 28E Agreements	57,500	-	-	-	-	-
Charges For Fees And Services						
Water Charges	9,017,726	9,184,481	9,692,014	9,287,230	9,692,010	9,788,930
Miscellaneous						
Printed Materials	12	20	11	-	-	-
Misc Merchandise	70	-	-	-	-	-
Intra-City Charges	2,000	2,000	2,000	2,000	2,000	2,000
Other Misc Revenue	-	1,680	44,215	-	-	-
<b>Transfers In:</b>						
Misc Transfers In	392	1,628	1,710	1,600	2,000	2,000
<b>Total Revenues &amp; Transfers In</b>	<b>\$ 9,356,532</b>	<b>\$ 9,595,304</b>	<b>\$ 10,032,780</b>	<b>\$ 9,381,190</b>	<b>\$ 10,021,340</b>	<b>\$ 10,118,260</b>
<b>Expenditures:</b>						
Personnel	\$ 245,224	\$ 312,975	\$ 302,385	\$ 281,066	\$ 292,619	\$ 301,398
Services	1,440,443	1,414,116	1,433,815	1,564,459	1,565,136	1,596,439
Supplies	4,636	5,691	4,230	5,263	4,982	5,082
<b>Total Expenditures</b>	<b>\$ 1,690,302</b>	<b>\$ 1,732,781</b>	<b>\$ 1,740,431</b>	<b>\$ 1,850,788</b>	<b>\$ 1,862,737</b>	<b>\$ 1,902,918</b>
<b>Personnel Services - FTE</b>						
Asst Supt - Water	1.00	1.00	1.00	1.00	1.00	1.00
Water Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
Public Info/Ed Coord - Pub Wks	-	0.50	0.50	-	-	-
<b>Total Personnel</b>	<b>2.00</b>	<b>2.50</b>	<b>2.50</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

## Activity Summary

**Activity: Water Treatment Plant Ops (730120)**  
**Division: Water Operations**

**Fund: Water (7300)**  
**Department: Public Works**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projected
<b>Revenues:</b>						
Charges For Fees And Services						
Water Charges	\$ -	\$ -	\$ 12	\$ -	\$ -	\$ -
Other Financial Sources						
Sale of Assets	611	509	1,113	-	-	-
<b>Total Revenues</b>	<b>\$ 611</b>	<b>\$ 509</b>	<b>\$ 1,125</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Expenditures:</b>						
Personnel	\$ 901,067	\$ 942,495	\$ 1,007,224	\$ 1,053,745	\$ 1,089,135	\$ 1,121,809
Services	916,510	818,498	833,486	1,015,148	1,032,567	1,053,218
Supplies	439,780	499,726	463,080	553,465	571,799	583,235
Capital Outlay	69,098	31,109	37,880	81,700	32,000	52,000
<b>Total Expenditures</b>	<b>\$ 2,326,454</b>	<b>\$ 2,291,827</b>	<b>\$ 2,341,670</b>	<b>\$ 2,704,058</b>	<b>\$ 2,725,501</b>	<b>\$ 2,810,262</b>

	2018	2019	2020	2021	2022
<b>Personnel Services - FTE</b>					
Laboratory Technician - Water	0.50	0.50	0.50	0.50	0.50
Maintenance Operator - Water	3.00	3.00	3.00	3.00	3.00
M.W. I - Water Plant	1.00	1.00	1.00	1.00	1.00
Sr. M.W. Water Plant	1.00	1.00	1.00	1.00	1.00
Sr. T.P.O. - Water	1.00	1.00	1.00	1.00	1.00
T.P.O. - Water	4.00	4.00	4.00	4.00	4.00
<b>Total Personnel</b>	<b>10.50</b>	<b>10.50</b>	<b>10.50</b>	<b>10.50</b>	<b>10.50</b>

	2021	2022
<b>Capital Outlay</b>		
Electric fork lift	\$ -	\$ 32,000
Vehicle Tracking GPS Units	1,700	-
Abandon Madison Street Jordan Well	30,000	-
Chlorine Tank Influent Flowmeters (2)	50,000	-
<b>Total Capital Outlay</b>	<b>\$ 81,700</b>	<b>\$ 32,000</b>

## Activity Summary

**Activity: Water Distribution System (730130)**

**Fund: Water (7300)**

**Division: Water Operations**

**Department: Public Works**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projected
<b>Revenues:</b>						
Use Of Money And Property						
Rents	\$ 2,400	\$ -	\$ 1,200	\$ -	\$ 1,200	\$ -
Charges For Fees And Services						
Water Charges	84,100	80,488	81,718	80,490	81,720	82,537
Miscellaneous						
Misc Merchandise	874	2,268	141	2,270	140	140
Other Financial Sources						
Sale of Assets	2,042	403	9,035	-	-	-
<b>Total Revenues</b>	<b>\$ 89,417</b>	<b>\$ 83,159</b>	<b>\$ 92,094</b>	<b>\$ 82,760</b>	<b>\$ 83,060</b>	<b>\$ 82,677</b>

<b>Expenditures:</b>						
Personnel	\$ 728,360	\$ 716,334	\$ 760,720	\$ 867,125	\$ 859,504	\$ 885,289
Services	274,179	278,809	296,605	291,108	288,093	293,855
Supplies	93,720	55,394	120,395	85,387	97,004	98,944
Capital Outlay	366,476	198,449	281,838	255,675	250,000	300,000
<b>Total Expenditures</b>	<b>\$ 1,462,734</b>	<b>\$ 1,248,986</b>	<b>\$ 1,459,558</b>	<b>\$ 1,499,295</b>	<b>\$ 1,494,601</b>	<b>\$ 1,578,088</b>

<b>Personnel Services - FTE</b>	2018	2019	2020	2021	2022
M. W. II - Water Distribution	4.00	4.00	4.00	4.00	4.00
M. W. III - Water Distribution	2.00	2.00	2.00	2.00	2.00
Sr. M.W. - Water Distribution	1.00	1.00	1.00	1.00	1.00
Water GIS Technician	-	-	1.00	1.00	1.00
Water Engineer	1.00	1.00	-	-	-
<b>Total Personnel</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>

<b>Capital Outlay</b>	2021	2022
Vehicle Tracking GPS Units	\$ 4,675	\$ -
Water Main Repairs-Contracted Improvement	175,000	200,000
Oversizing Water Main	50,000	50,000
Tablet GPS Antennae	10,000	-
PipeTrailer	10,000	-
Magnetic Locator	6,000	-
<b>Total Capital Outlay</b>	<b>\$ 255,675</b>	<b>\$ 250,000</b>

## Activity Summary

**Activity: Water Customer Service (730140)**

**Fund: Water (7300)**

**Division: Water Operations**

**Department: Public Works**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projected
<b>Revenues:</b>						
Charges For Fees And Services						
Water Charges	\$ 367,948	\$ 375,014	\$ 272,584	\$ 75,020	\$ <b>72,590</b>	\$ 73,316
Miscellaneous						
Misc Merchandise	12,943	13,493	2,002	13,490	<b>2,000</b>	2,000
Intra-City Charges	-	-	-	-	<b>638,690</b>	653,361
<b>Total Revenues</b>	<b>\$ 380,892</b>	<b>\$ 388,508</b>	<b>\$ 274,586</b>	<b>\$ 88,510</b>	<b>\$ 713,280</b>	<b>\$ 728,677</b>

<b>Expenditures:</b>						
Personnel	\$ 856,178	\$ 814,718	\$ 809,934	\$ 926,046	\$ <b>902,873</b>	\$ 929,959
Services	123,582	119,731	122,434	127,296	<b>129,557</b>	132,148
Supplies	16,202	15,536	14,106	24,385	<b>19,541</b>	19,932
Capital Outlay	268,235	269,274	221,120	281,200	<b>300,000</b>	300,000
<b>Total Expenditures</b>	<b>\$ 1,264,197</b>	<b>\$ 1,219,258</b>	<b>\$ 1,167,595</b>	<b>\$ 1,358,927</b>	<b>\$ 1,351,971</b>	<b>\$ 1,382,039</b>

<b>Personnel Services - FTE</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Building Inspector	1.00	1.00	1.00	1.00	<b>1.00</b>
Customer Service Coord	1.00	1.00	1.00	1.00	<b>1.00</b>
M. W. II - Water Service	2.00	2.00	2.00	2.00	<b>2.00</b>
M. W. III - Water Service	1.00	1.00	1.00	1.00	<b>1.00</b>
M.W. I - Meter Reader	1.00	1.00	1.00	-	-
M.W. I-Water Customer Service	3.00	3.00	3.00	4.00	<b>4.00</b>
Water Services Clerk	1.75	1.75	1.75	1.75	<b>1.75</b>
<b>Total Personnel</b>	<b>10.75</b>	<b>10.75</b>	<b>10.75</b>	<b>10.75</b>	<b>10.75</b>

<b>Capital Outlay</b>	<b>2021</b>	<b>2022</b>
Radio Read Devices	\$ 18,000	\$ -
Other Operating Equipment	10,200	-
Vehicle Tracking GPS Units	3,000	-
Water Meters	250,000	<b>300,000</b>
<b>Total Capital Outlay</b>	<b>\$ 281,200</b>	<b>\$ 300,000</b>

### Activity Summary

**Activity: Water Public Relations (730150)** **Fund: Water (7300)**  
**Division: Water Operations** **Department: Public Works**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projected
<b>Expenditures:</b>						
Personnel	\$ 52,525	\$ 455	\$ -	\$ -	\$ -	\$ -
Services	11,348	291	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 63,873</b>	<b>\$ 747</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Personnel Services - FTE</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	
Public Info/Ed Coord - Pub Wks	0.50	-	-	-	-	
<b>Total Personnel</b>	<b>0.50</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	

### Activity Summary

**Activity: Water Debt Service (730800)** **Fund: Water (7301)**  
**Division: Water Operations** **Department: Public Works**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projected
<b>Transfers In:</b>						
Bond Ordinance Transfers In	\$ 1,816,319	\$ 1,826,040	\$ 1,846,390	\$ 1,861,965	<b>\$ 1,879,237</b>	\$ 1,323,876
<b>Total Revenues &amp; Transfers In</b>	<b>\$ 1,816,319</b>	<b>\$ 1,826,040</b>	<b>\$ 1,846,390</b>	<b>\$ 1,861,965</b>	<b>\$ 1,879,237</b>	<b>\$ 1,323,876</b>
<b>Expenditures:</b>						
Services	\$ 437	\$ 1,813	\$ 375	\$ 1,900	<b>\$ 1,900</b>	\$ 1,900
Other Financial Uses						
Revenue Bonds Principal & Interest Payments	7,574,144	1,789,853	1,802,965	1,823,041	<b>1,836,211</b>	1,852,146
<b>Total Expenditures</b>	<b>\$ 7,574,581</b>	<b>\$ 1,791,666</b>	<b>\$ 1,803,340</b>	<b>\$ 1,824,941</b>	<b>\$ 1,838,111</b>	<b>\$ 1,854,046</b>

### Activity Summary

**Activity: Water Capital Reserves (730190)** **Fund: Water (7304)**  
**Division: Water Operations** **Department: Public Works**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projected
<b>Transfers In:</b>						
Water Operations	\$ -	\$ -	\$ 4,000,000	\$ 1,300,000	<b>\$ 1,300,000</b>	\$ 1,500,000
<b>Total Revenues &amp; Transfers In</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,000,000</b>	<b>\$ 1,300,000</b>	<b>\$ 1,300,000</b>	<b>\$ 1,500,000</b>
<b>Transfers Out</b>						
Capital Projects Fund	\$ -	\$ -	\$ 1,472,500	\$ 1,310,000	<b>\$ 890,000</b>	\$ 967,500
<b>Total Transfers Out</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,472,500</b>	<b>\$ 1,310,000</b>	<b>\$ 890,000</b>	<b>\$ 967,500</b>



**Water Revenue Bonds  
Outstanding Debt Obligation at June 30, 2020**

**Summary by Individual Issue**

Issue / Use of Funds	Amount of Issue	Fiscal Year Debt Paid in Full	Principal Outstanding	Debt Service Payments		
				FY2021	FY2022	FY2023
2012C Water Revenue Refunding of Series 2002 Revenue Bonds	4,950,000	2023	1,590,000	547,140	546,640	545,670
2016D Water Revenue Refunding of Series 2008 Revenue Bonds	3,650,000	2025	2,445,000	520,863	518,113	519,238
2017C Water Revenue Refunding of Series 2009 Revenue Bonds	5,910,000	2026	4,665,000	755,038	771,438	787,238
<b>Total - Water Revenue Bonds</b>			<b>8,700,000</b>	<b>1,823,040</b>	<b>1,836,190</b>	<b>1,852,145</b>

## Water Revenue Bonds - Summary

### Debt Repayment Schedule by Fiscal Year

Fiscal Year	Payments			Water Revenue	Principal Outstanding Beginning of Fiscal Year
	Principal	Interest	Total		
2021	1,630,000	193,040	1,823,040	1,823,040	8,700,000
2022	1,690,000	146,190	1,836,190	1,836,190	7,070,000
2023	1,755,000	97,145	1,852,145	1,852,145	5,380,000
2024	1,745,000	55,825	1,800,825	1,800,825	3,625,000
2025	1,325,000	26,081	1,351,081	1,351,081	1,880,000
2026	555,000	6,244	561,244	561,244	555,000
<b>Totals</b>	<b>8,700,000</b>	<b>524,525</b>	<b>9,224,525</b>	<b>9,224,525</b>	

**2012C Water Revenue Refunding Capital Loan Notes**

**Principal: \$4,950,000**

**Dated: June 20, 2012**

**Callable: July 1, 2020**

Fiscal Year	Payments			Water Revenue	Principal Outstanding Beginning of Fiscal Year	Coupon Rate
	Principal	Interest	Total			
2021	520,000	27,140	547,140	547,140	1,590,000	2.00%
2022	530,000	16,640	546,640	546,640	1,070,000	2.00%
2023	540,000	5,670	545,670	545,670	540,000	2.10%
<b>Totals</b>	<b>1,590,000</b>	<b>49,450</b>	<b>1,639,450</b>	<b>1,639,450</b>		

Principal payable July 1.

Interest payable July 1 and January 1.

<u>Project</u>	<u>Amount</u>
Refunded 2002 Water Revenue Bonds	\$ 5,015,000
Issuance Costs	15,725
Bond Premium	(80,725)
Amount of Issue	<u>\$ 4,950,000</u>

## 2016D Water Revenue Refunding Capital Loan Notes

Principal: \$3,650,000

Dated: June 16, 2016

Callable: N/A

Fiscal Year	Payments			Water Revenue	Principal Outstanding Beginning of Fiscal Year	Coupon Rate
	Principal	Interest	Total			
2021	445,000	75,863	520,863	520,863	2,445,000	5.00%
2022	465,000	53,113	518,113	518,113	2,000,000	5.00%
2023	490,000	29,238	519,238	519,238	1,535,000	5.00%
2024	520,000	13,088	533,088	533,088	1,045,000	1.50%
2025	525,000	4,594	529,594	529,594	525,000	1.75%
<b>Totals</b>	<b>2,445,000</b>	<b>175,894</b>	<b>2,620,894</b>	<b>2,620,894</b>		

Principal payable July 1.

Interest payable July 1 and January 1.

<u>Project</u>	<u>Amount</u>
Refunded 2008D Water Revenue Bonds	\$ 3,964,470
Issuance Costs	67,698
Bond Premium	(382,168)
Amount of Issue	<u>\$ 3,650,000</u>

## 2017C Water Revenue Refunding Capital Loan Notes

**Principal: \$5,910,000**

**Dated: June 15, 2017**

**Callable: July 1, 2022**

Fiscal Year	Payments			Water Revenue	Principal Outstanding Beginning of Fiscal Year	Coupon Rate
	Principal	Interest	Total			
2021	665,000	90,038	755,038	755,038	4,665,000	2.00%
2022	695,000	76,438	771,438	771,438	4,000,000	2.00%
2023	725,000	62,238	787,238	787,238	3,305,000	2.00%
2024	1,225,000	42,738	1,267,738	1,267,738	2,580,000	2.00%
2025	800,000	21,488	821,488	821,488	1,355,000	2.25%
2026	555,000	6,244	561,244	561,244	555,000	2.25%
<b>Totals</b>	<b>4,665,000</b>	<b>299,181</b>	<b>4,964,181</b>	<b>4,964,181</b>		

Principal payable July 1.

Interest payable July 1 and January 1.

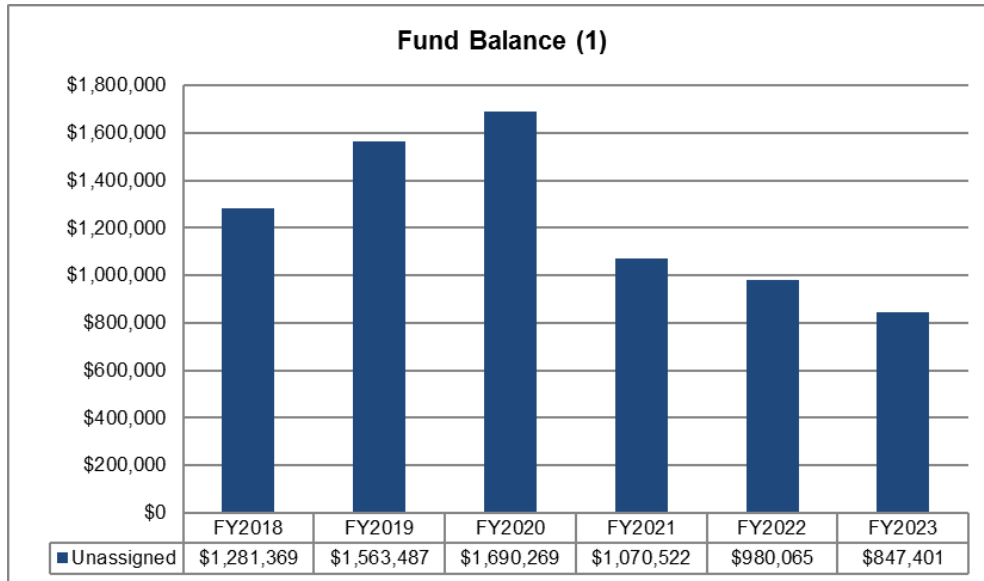
<u>Project</u>	<u>Amount</u>
Refunded 2009B Water Revenue Bonds	\$ 5,372,468
Water Plant Roof Replacement	400,000
Water Maintenance Building Improvements	100,000
Issuance Costs	102,315
Bond Premium	(64,783)
Amount of Issue	<u>\$ 5,910,000</u>

## REFUSE COLLECTION FUND

The Refuse Collection Fund accounts for the activities of the City’s curbside pickup program for household waste, yard waste, bulky items, and appliances. The Refuse Collection Fund is an enterprise fund that is operated as a business and is primarily supported by user fees.

**Fund Balance:**

The Refuse Collection Fund’s unassigned fund balance on June 30, 2020 was \$1,690,269 which was an 8% increase from fiscal year 2019. The increase was due to increased revenue stemming from fee structure changes the prior year.



(1) FY21 - FY23 figures are estimates

Fiscal year 2021 fund balance is projected to decrease by \$619,747 or 36.7% to \$1,070,522. This decrease is due to the transfer out of funds to purchase of two recycle trucks in the Capital Projects Fund.

Fiscal year 2022 fund balance is projected to decrease by \$90,457 or 8.45% to \$980,065. This decrease is primarily due the ongoing capital purchase of yard waste carts to work towards the full implementation of that program which began in fiscal year 2019.

The Refuse Collection fund has no restricted or assigned fund balances.

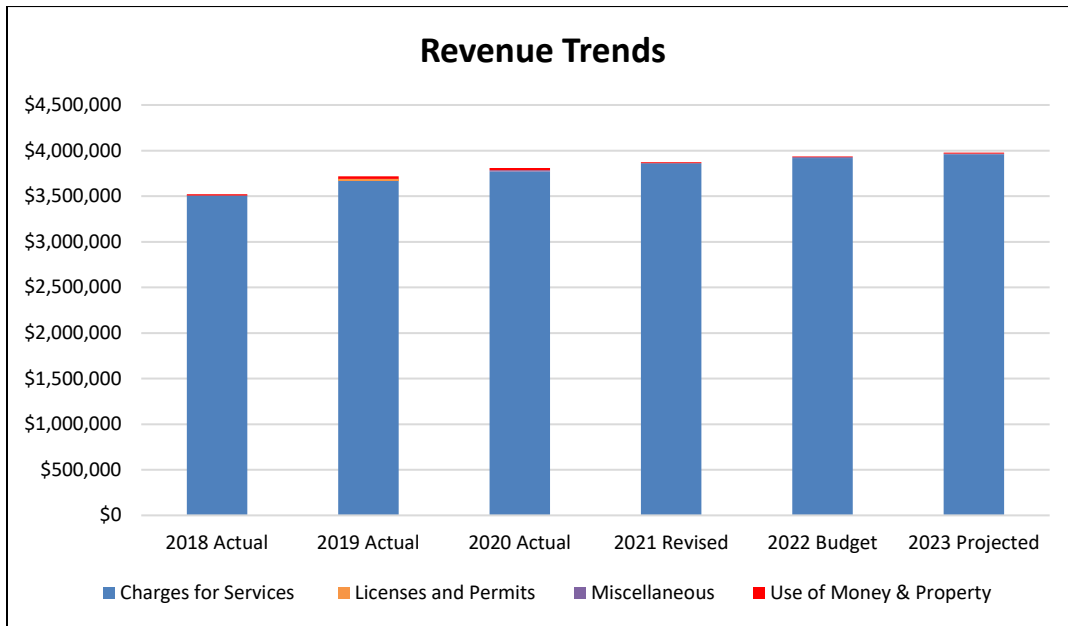
**Revenues:**

The Refuse Collection operations are funded primarily by user fees. In fiscal year 2021, the monthly curbside recycling fee increased from \$5.10 per month to \$6.00 per month. No fee increases are budgeted in fiscal year 2022.

There are additional fees not listed, including the pickup of tires, TVs, and computer monitors.

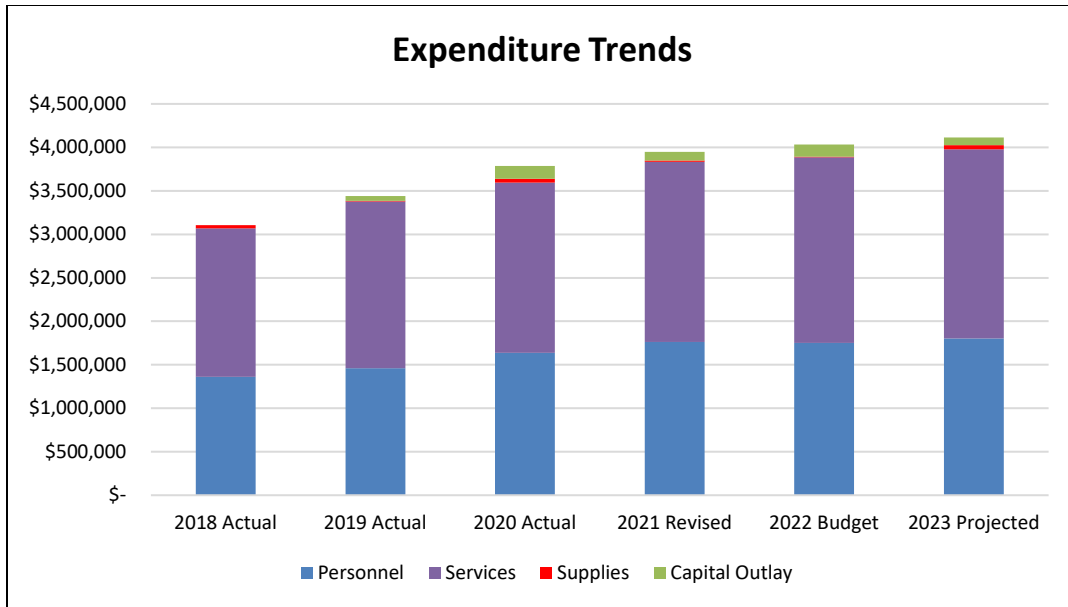
<b>Solid Waste Collection:</b>	<b>FY2021</b>
<b>Garbage Collection per month</b>	\$12.00
<b>Additional bag stickers</b>	\$2.50
<b>Curbside Recycling per month</b>	\$6.00
<b>Appliance Collection</b>	\$20.00
<b>Bulky Item Pickup:</b>	
<b>First item</b>	\$12.50
<b>Additional items</b>	\$6.00
<b>Yard Waste:</b>	
<b>Yard/Food Waste Collection per month</b>	\$2.00
<b>Per bag</b>	N/A
<b>Annual sticker</b>	N/A

Refuse charges for services fund nearly 100% of refuse collection operations. General use permits and interest on investments comprise less than 1% of Refuse Collection estimated revenue. Fiscal year 2022 revenue is estimated at 1.6% higher than fiscal year 2021 due to an increased number of households.

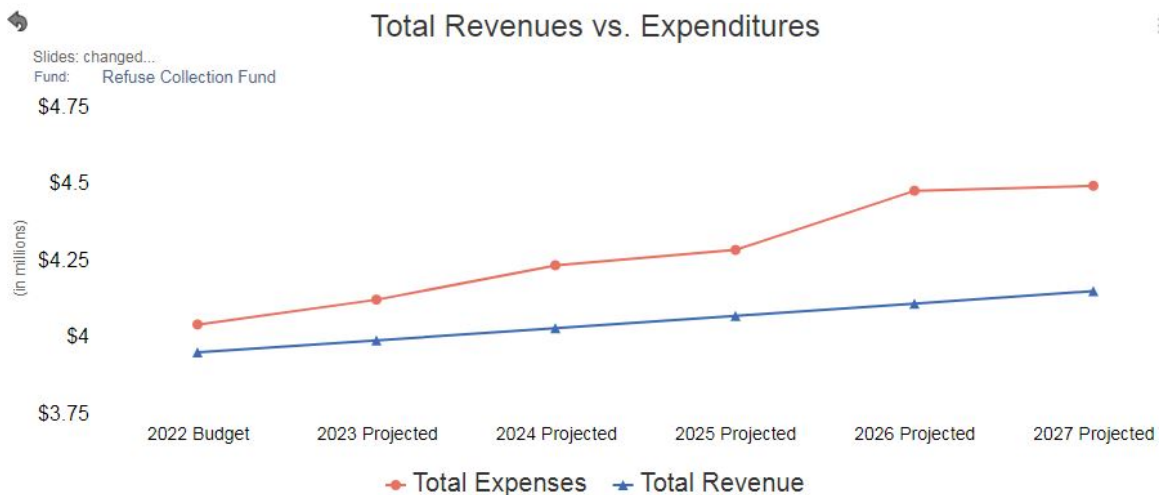


**Expenditures:**

The fiscal year 2022 budgeted expenditures are estimated to be 2.15% higher than fiscal year 2021 estimated expenditures due to an increase in landfill charges and the capital purchase of more refuse carts and lids.



**Long-term Projections:**



Future revenues are projected to gradually increase as the account growth is expected to be 1% annually.

Future expenditures were projected with the assumptions that personnel related expenditures would grow at a 3% rate annually and services and supplies would grow at a 2% rate annually.

As expenditures are projected to grow at a higher rate than revenues, the City will need to consider a future rate increase for Refuse Charges to help cover the cost of rising expenditures and purchases for refuse, recycling, and yard waste carts.



**Refuse Collection (7400)  
Fund Summary**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projected
<b>Fund Balance, July 1</b>	\$ 1,351,518	\$ 1,281,369	\$ 1,563,487	\$ 1,690,269	\$ 1,070,522	\$ 980,065
<b>Revenues:</b>						
Licenses And Permits						
General Use Permits	\$ -	\$ 12,900	\$ -	\$ -	\$ -	\$ -
Use Of Money And Property						
Interest Revenues	13,833	28,547	23,234	10,000	10,000	10,000
Charges For Fees And Services						
Refuse Charges	3,507,539	3,675,862	3,769,882	3,863,320	3,919,070	3,958,259
Miscellaneous						
Contrib & Donations	-	-	8,164	-	-	-
Other Misc Revenue	74	65	7,603	-	7,600	7,600
<b>Sub-Total Revenues</b>	3,521,446	3,717,374	3,808,883	3,873,320	3,936,670	3,975,859
<b>Transfers In:</b>						
Misc Transfers In	1,324	5,499	5,773	5,500	6,500	6,500
<b>Sub-Total Transfers In</b>	1,324	5,499	5,773	5,500	6,500	6,500
<b>Total Revenues</b>	\$ 3,522,770	\$ 3,722,873	\$ 3,814,657	\$ 3,878,820	\$ 3,943,170	\$ 3,982,359
<b>Expenditures:</b>						
Refuse Administration	\$ 454,951	\$ 487,837	\$ 543,976	\$ 614,836	\$ 629,636	\$ 644,821
Refuse Operations	1,328,749	1,417,987	1,498,413	1,496,674	1,565,824	1,551,280
Yard Waste Collection	294,681	302,798	350,250	456,569	486,581	496,534
Curbside Recycling Collection	833,945	1,019,353	1,127,388	1,150,796	1,143,148	1,208,319
White Goods/Bulky Collection	194,450	212,781	167,848	229,692	208,438	214,069
<b>Sub-Total Expenditures</b>	3,106,776	3,440,755	3,687,875	3,948,567	4,033,627	4,115,023
<b>Transfers Out:</b>						
Capital Project Fund	486,141	-	-	550,000	-	-
<b>Sub-Total Transfers Out</b>	486,141	-	-	550,000	-	-
<b>Total Expenditures &amp; Transfers Out</b>	\$ 3,592,918	\$ 3,440,755	\$ 3,687,875	\$ 4,498,567	\$ 4,033,627	\$ 4,115,023
<b>Fund Balance, June 30</b>	\$ 1,281,369	\$ 1,563,487	\$ 1,690,269	\$ 1,070,522	\$ 980,065	\$ 847,401
Restricted / Committed /Assigned	-	-	-	-	-	-
<b>Unassigned Balance</b>	\$ 1,281,369	\$ 1,563,487	\$ 1,690,269	\$ 1,070,522	\$ 980,065	\$ 847,401
<b>% of Revenues</b>	36%	42%	44%	28%	25%	21%

## **REFUSE COLLECTION OPERATIONS**

Iowa City's curbside collection programs are designed to protect the health, safety and welfare of our community by providing prompt and safe curbside collection of waste materials. Our programs are designed around sustainable principles that promote waste reduction and ensure that items are disposed of properly.

Garbage, recycling and organics collection is administered by Resource Management staff within the Public Works Department. Services are provided, by City Code, to single-family homes up to four-plex multi-family residential properties. Crews provide curbside pickup of garbage, recycling, organic waste, bulky items and appliances to 16,250 households. Staff also provides senior residents and persons with disabilities carryout service to whom document need. The Refuse Collection budget is organized into five activities:

### **Refuse Collection Administration**

Resource Management Administration oversees division policies, procedures, budget and manages Landfill Operations and Refuse Operations personnel.

### **Refuse Collection Operations**

Wheeled carts have been delivered to almost all customers, making the collection process safer, cleaner and more efficient. Weekly pick-up is provided for the monthly rate; additional stickers can be purchased for bagged trash.

### **Yard Waste Collection**

Yard waste such as grass, leaves and garden residue is collected in a 25- or 95-gallon cart provided by the City, paper yard waste bags, bundles, and in residents' own containers (20-35 gallons). Food waste can be placed in City-provided carts or in residents' own containers (20-35 gallons). The use of residents' own containers will be phased out by the end of fiscal year 21. Carts will continue to be ordered and delivered as demand continues and budget allows. Residents are also encouraged to reduce food waste and compost their own yard and food waste.

### **Curbside Recycling Collection**

A 65-gallon recycling cart is provided for each single-family residence and each multiple unit dwelling of four units or fewer. The carts provide capacity for residents to recycle safer and cleaner and for more efficient collection. Residents may also use three City drop-off sites located throughout the community.

### **White Goods/Bulky Items**

Special item collection is available via appointment; additional fees apply and are charged on utility bills. Items included in the program include furniture, electronics, appliances and tires. Customers are encouraged to donate still-usable items to local second-hand stores.

## HIGHLIGHTS

- Yard waste and food waste tonnages continue to increase over previous years, with monthly averages increasing from 143 (fiscal year 2018) to 246 (fiscal year 2019) to 307 (fiscal year 2020) tons
- Recycling tonnages continue to increase over previous years, with monthly averages increasing from 137 (fiscal year 2018) to 173 (fiscal year 2019) to 196 (fiscal year 2020) tons
- Two new fully-automated packers are in the process of being purchased. This should ease some stress on staff and equipment

### Recent Accomplishments:

- Moved operations from 1200 South Riverside Drive to 1306 South Gilbert Court and remodeled office space. We will be working to improve energy efficiency in the building with new lights
- Moved North Dodge recycling drop-off site to 1200 South Riverside Drive
- Continue to purchase and deliver 95-gallon yard waste carts based on budget and demand
- Maintained full scope of operations amid COVID and derecho challenges. Both situations contributed to a significant increase to the amount of materials collected at the curb, particularly yard waste

### Upcoming Challenges:

- Will be transitioning to an online customer sign-up for bulky item collection
- Yard waste route tonnages have more than doubled over the past two years and continue to increase. We are planning for the increased popularity of the program with new trucks and a new route but we will continue to need to evolve to efficiently and safely collect materials. This will include ceasing to allow the use of residents' own containers
- Adding a third yard waste route will change existing routes; this could be frustrating for residents so additional outreach will be required
- While budgeted, the Department has had challenges in hiring seasonal workers to assist during peak yard waste season

### Staffing:

	FY2020	FY2021	FY2022
<b>Total FTE's</b>	18.88	19.38	19.38

**Staffing Level Change Summary:**

There are no staffing level changes in the fiscal year 2022 budget.

**Service Level Change Summary:**

There are no service level changes included in the fiscal year 2022 budget.

**Financial Highlights:**

Refuse Operations Capital Outlay expenditures includes \$50,000 for refuse carts in the fiscal year 2022 budget.

In Yard Waste Collection, Services expenditures increased by 29.5% for the fiscal year 2022 budget primarily due to vehicle replacement chargebacks increases. Additionally, Capital Outlay expenditures include \$90,000 in fiscal year 2022 for yard waste containers.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Strengthen Community Engagement and Intergovernmental Relations, Demonstrate Leadership in Climate Action, Foster Healthier Neighborhoods and Affordable Housing Throughout the City*

**Department Goal:** Provide sustainable and cost-effective services for residents that divert material from the landfill.

**Department Objective:** Continue to provide exceptional curbside recycling, yard waste, appliance, and electronic waste collection services to Iowa City residents.

**Performance Measures:**

	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
Residential Refuse Collection Accounts	15,962	16,105	16,206	17,421	18,728
Refuse Tonnages	9,694	9,675	9,681	9,585	9,490
Recycling Tonnages	1,648	2,058	2,354	2,700	3,100
Yard Waste Tonnages	1,747	2,956	3,667	4,615	5,760

White Goods – Scheduled Pickups

	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
Bulk Items	*	*	*	*	*
Appliances	285	314	322	338	355
Electronics	241	155	191	230	270
White Goods Route Total Tonnages	284.31	305.62	243	275	300

\*No longer track number of Bulk Items. Total Tonnage includes weight.

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## Activity Summary

**Activity: Refuse Administration (740110)**  
**Division: Resource Management**

**Fund: Refuse Collection (7400)**  
**Department: Public Works**

	2018	2019	2020	2021	2022	2023
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 13,833	\$ 28,547	\$ 23,234	\$ 10,000	\$ 10,000	\$ 10,000
Charges For Fees And Services						
Refuse Charges	425	-	125	-	130	130
Miscellaneous						
Contrib & Donations	-	-	1,607	-	-	-
Other Misc Revenue	-	65	7,603	-	7,600	7,600
<b>Total Revenues</b>	<b>\$ 14,258</b>	<b>\$ 28,612</b>	<b>\$ 32,570</b>	<b>\$ 10,000</b>	<b>\$ 17,730</b>	<b>\$ 17,730</b>
<b>Expenditures:</b>						
Personnel	\$ 179,112	\$ 169,018	\$ 196,720	\$ 251,163	\$ 259,260	\$ 267,038
Services	275,735	318,245	344,945	359,170	370,239	377,644
Supplies	104	574	2,311	4,503	137	140
<b>Total Expenditures</b>	<b>\$ 454,951</b>	<b>\$ 487,837</b>	<b>\$ 543,976</b>	<b>\$ 614,836</b>	<b>\$ 629,636</b>	<b>\$ 644,821</b>
<b>Personnel Services - FTE</b>						
	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	
Asst Supt - Refuse	1.00	1.00	1.00	1.00	1.00	<b>1.00</b>
Customer Service Rep - Refuse	0.50	0.38	0.38	0.88	0.88	<b>0.88</b>
Resource Management Superintendent		0.50	0.50	0.50	0.50	<b>0.50</b>
<b>Total Personnel</b>	<b>1.50</b>	<b>1.88</b>	<b>1.88</b>	<b>2.38</b>	<b>2.38</b>	

## Activity Summary

**Activity: Refuse Operations (740120)**  
**Division: Resource Management**

**Fund: Refuse Collection (7400)**  
**Department: Public Works**

	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Revised</u>	<u>Budget</u>	<u>Projected</u>
<b>Revenues:</b>						
Licenses And Permits						
General Use Permits	\$ -	\$ 12,900	\$ -	\$ -	\$ -	\$ -
Charges For Fees And Services						
Refuse Charges	2,281,777	2,299,142	2,348,790	2,299,140	<b>2,348,800</b>	2,372,288
Miscellaneous						
Contrib & Donations	-	-	2,860	-	-	-
Other Misc Revenue	74	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 2,281,851</b>	<b>\$ 2,312,042</b>	<b>\$ 2,351,650</b>	<b>\$ 2,299,140</b>	<b>\$ 2,348,800</b>	<b>\$ 2,372,288</b>
<b>Expenditures:</b>						
Personnel	\$ 412,594	\$ 469,095	\$ 492,760	\$ 514,822	<b>\$ 513,914</b>	\$ 529,331
Services	902,015	908,338	949,617	973,552	<b>992,498</b>	1,012,348
Supplies	14,140	6,597	8,294	8,300	<b>9,412</b>	9,600
Capital Outlay	-	33,956	47,742	-	<b>50,000</b>	-
<b>Total Expenditures</b>	<b>\$ 1,328,749</b>	<b>\$ 1,417,987</b>	<b>\$ 1,498,413</b>	<b>\$ 1,496,674</b>	<b>\$ 1,565,824</b>	<b>\$ 1,551,280</b>
<b>Personnel Services - FTE</b>						
	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	
M.W. I - Refuse	2.00	2.00	2.00	2.00	<b>2.00</b>	
M.W. II - Refuse	3.00	3.00	3.00	3.00	<b>3.00</b>	
M. W. III - Refuse	1.00	1.00	1.00	1.00	<b>1.00</b>	
<b>Total Personnel</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	
<b>Capital Outlay</b>						
				<u>2021</u>	<u>2022</u>	
Refuse Carts and Lids				\$ -	<b>\$ 50,000</b>	
<b>Total Capital Outlay</b>				<b>\$ -</b>	<b>\$ 50,000</b>	

### Activity Summary

<b>Activity: Yard Waste Collection (740130)</b>	<b>Fund: Refuse Collection (7400)</b>
<b>Division: Resource Management</b>	<b>Department: Public Works</b>

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projected
<b>Revenues:</b>						
Charges For Fees And Services						
Refuse Charges	\$ 233,685	\$ 378,330	\$ 386,248	\$ 378,080	\$ 385,840	\$ 389,698
<b>Total Revenues</b>	<b>\$ 233,685</b>	<b>\$ 378,330</b>	<b>\$ 386,248</b>	<b>\$ 378,080</b>	<b>\$ 385,840</b>	<b>\$ 389,698</b>
<b>Expenditures:</b>						
Personnel	\$ 133,278	\$ 142,275	\$ 140,046	\$ 206,393	\$ 202,089	\$ 208,152
Services	137,876	139,823	111,189	150,176	194,492	198,382
Supplies	23,528	-	-	-	-	-
Capital Outlay	-	20,700	99,015	100,000	90,000	90,000
<b>Total Expenditures</b>	<b>\$ 294,681</b>	<b>\$ 302,798</b>	<b>\$ 350,250</b>	<b>\$ 456,569</b>	<b>\$ 486,581</b>	<b>\$ 496,534</b>
<b>Personnel Services - FTE</b>						
M.W. I - Refuse	2.00	2.00	2.00	2.00	2.00	
<b>Total Personnel</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	
<b>Capital Outlay</b>						
Yard Waste Carts				2021	2022	
				\$ 100,000	\$ 90,000	
<b>Total Capital Outlay</b>				<b>\$ 100,000</b>	<b>\$ 90,000</b>	

### Activity Summary

<b>Activity: Curbside Recycling Collection (740140)</b>	<b>Fund: Refuse Collection (7400)</b>
<b>Division: Resource Management</b>	<b>Department: Public Works</b>

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projected
<b>Revenues:</b>						
Charges For Fees And Services						
Refuse Charges	\$ 959,201	\$ 964,224	\$ 997,402	\$ 1,134,300	\$ 1,134,300	\$ 1,145,643
Miscellaneous						
Contrib & Donations	-	-	3,697	-	-	-
<b>Total Revenues</b>	<b>\$ 959,201</b>	<b>\$ 964,224</b>	<b>\$ 1,001,099</b>	<b>\$ 1,134,300</b>	<b>\$ 1,134,300</b>	<b>\$ 1,145,643</b>
<b>Expenditures:</b>						
Personnel	\$ 500,424	\$ 535,180	\$ 594,890	\$ 637,090	\$ 630,813	\$ 649,737
Services	333,521	484,173	497,798	513,706	512,335	522,582
Supplies	-	-	34,700	-	-	36,000
<b>Total Expenditures</b>	<b>\$ 833,945</b>	<b>\$ 1,019,353</b>	<b>\$ 1,127,388</b>	<b>\$ 1,150,796</b>	<b>\$ 1,143,148</b>	<b>\$ 1,208,319</b>
<b>Personnel Services - FTE</b>						
M.W. II - Refuse	6.00	6.00	7.00	7.00	7.00	
<b>Total Personnel</b>	<b>6.00</b>	<b>6.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	



## Activity Summary

**Activity: White Goods/Bulky Collection (740150)**

**Fund: Refuse Collection (7400)**

**Division: Resource Management**

**Department: Public Works**

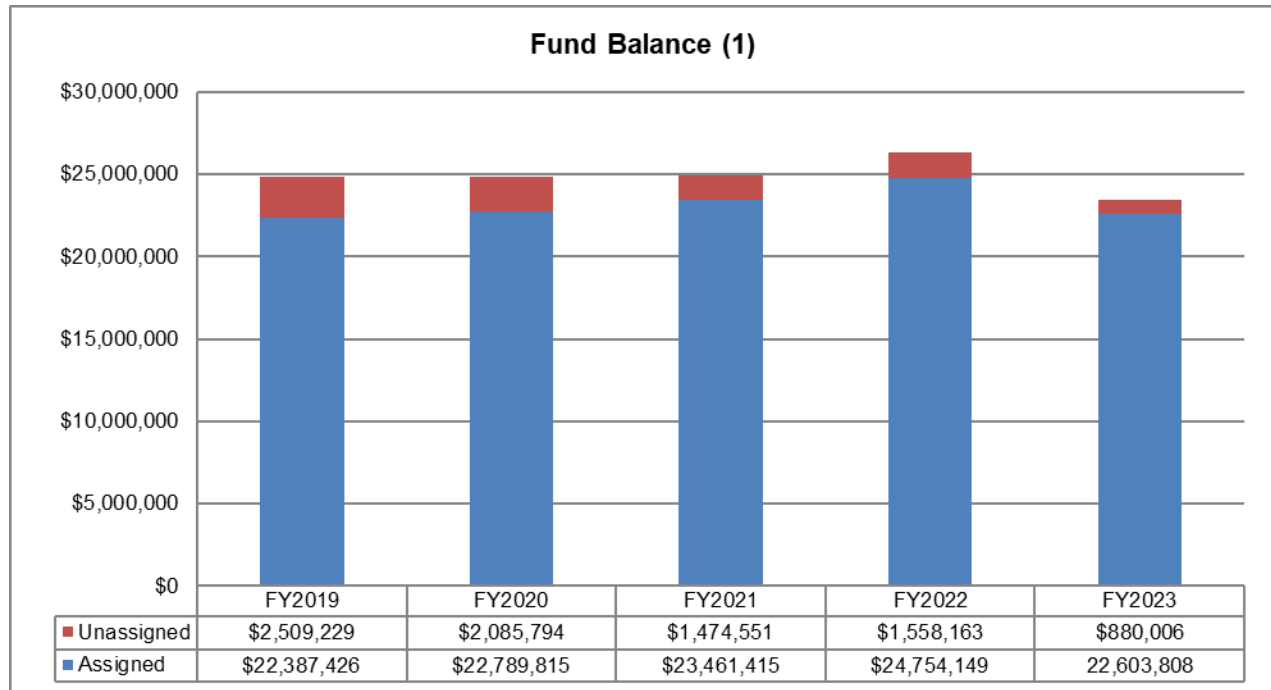
	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Revised</b>	<b>Budget</b>	<b>Projected</b>
<b>Revenues:</b>						
Charges For Fees And Services						
Refuse Charges	\$ 32,451	\$ 34,167	\$ 37,316	\$ 51,800	\$ 50,000	\$ 50,500
<b>Total Revenues</b>	<b>\$ 32,451</b>	<b>\$ 34,167</b>	<b>\$ 37,316</b>	<b>\$ 51,800</b>	<b>\$ 50,000</b>	<b>\$ 50,500</b>
<b>Expenditures:</b>						
Personnel	\$ 136,741	\$ 146,566	\$ 113,066	\$ 152,745	\$ 146,240	\$ 150,627
Services	57,708	66,215	54,783	76,947	62,198	63,442
<b>Total Expenditures</b>	<b>\$ 194,450</b>	<b>\$ 212,781</b>	<b>\$ 167,848</b>	<b>\$ 229,692</b>	<b>\$ 208,438</b>	<b>\$ 214,069</b>
<b>Personnel Services - FTE</b>						
M.W. I - Refuse	2.00	2.00	2.00	2.00	2.00	2.00
<b>Total Personnel</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

## LANDFILL FUND

The Landfill Fund accounts for the business-like operations of the City's municipal landfill and recycling operations. The Landfill fund is primarily supported by user fees.

### **Fund Balance:**

The Landfill Fund's total fund balance on June 30, 2020 was \$24.876 million, which was virtually no change from fiscal year 2019. Of the \$24.876 million, \$22.790 million was restricted in use per Iowa State code for site closure, post closure, and environmental protection costs and reserved for landfill cell replacement.



(1) FY21 - FY23 figures are estimates

The fiscal year 2021 unassigned fund balance is \$1,474,551 which is a 29.31% or \$611,243 decrease over the fiscal year 2020 unassigned fund balance. The projected reduction is primarily due to an increase in budgeted transfers out to the Capital Projects Fund. The fiscal year 2022 unassigned fund balance is projected to increase \$83,612 or 5.67%. This increase is due to a substantial decrease in transfers out to the Capital Projects Fund.

The Landfill maintains a reserve for the cell replacement. For each ton deposited at the Landfill, a transfer is made to the replacement reserve of \$4.00 per ton. The projected balance in the Landfill Cell Replacement Reserve at the end of fiscal year 2022 is \$9.434 million not including projected outstanding loan balances of \$622,710 million to the Parking Fund, \$1,800,160 million to the General Fund, and \$1,200,106 to the Road Use Tax Fund.

The Landfill Cell Replacement Reserve will have three outstanding inter-fund loan as of the end of fiscal year 2021. The following is a summary of those loans:

Loan	Date	Loan Amount	Final Payment	Principal Outstanding as of 6/30/21	Total Payment FY22	FY22 Principal	FY22 Interest
<u>Parking Fund</u> 2009F Revenue Bond Defeasance	11/1/2014	\$ 2,495,350	2024	\$ 900,244	\$ 289,143	\$ 277,534	\$ 11,609
<u>General Fund</u> 2019 Public Works Facility Loan	6/30/2019	\$ 2,100,000	2039	\$ 1,912,001	\$ 139,759	\$ 111,841	\$ 27,918
<u>Road Use Tax Fund</u> 2019 Public Works Facility Loan	6/30/2019	\$ 1,400,000	2036	\$ 1,274,667	\$ 93,172	\$ 74,561	\$ 18,611

The City also maintains separate reserves as required by State law. Iowa State law requires landfill fund balance restrictions as follows:

- *Closure and Post-Closure Reserves:* The State of Iowa requires that the owner/operator of a landfill set aside funds to provide assurance for the costs associated with closing the landfill and ongoing maintenance of the closed landfill site. The City is mandated to provide for the future costs associated with closing the landfill in a manner that satisfies State environmental and safety requirements, including minimizing infiltration and erosion; and sufficient to provide for the costs related to post-closure requirements.
- *Solid Waste Surcharge Reserve:* Landfill operators are also required to retain a portion of user fees for environmental protection, waste reduction, and recycling programs. The Solid Waste Surcharge Reserve balance in the Landfill Fund is reserved for these uses and is not accessible for other City projects.

The Landfill will has estimated restricted fund balances at the end of fiscal year 2022 of \$14.771 million for Closure/Post-Closure Reserves and \$549,463 in the Solid Waste Surcharge Reserve.

### **Revenues:**

The Landfill Fund is primarily supported by user fees. Fee increases were implemented in fiscal year 2021 which included a \$2.50 per ton increase in the trash disposal tipping fee and an increase in the TV/monitor disposal fees. The last tipping fee increase prior to that was in fiscal year 2016 which was a \$4.00 per ton increase in the trash disposal tipping fee for both Iowa City and non-Iowa City residents. The major landfill fees charged are summarized as follows:

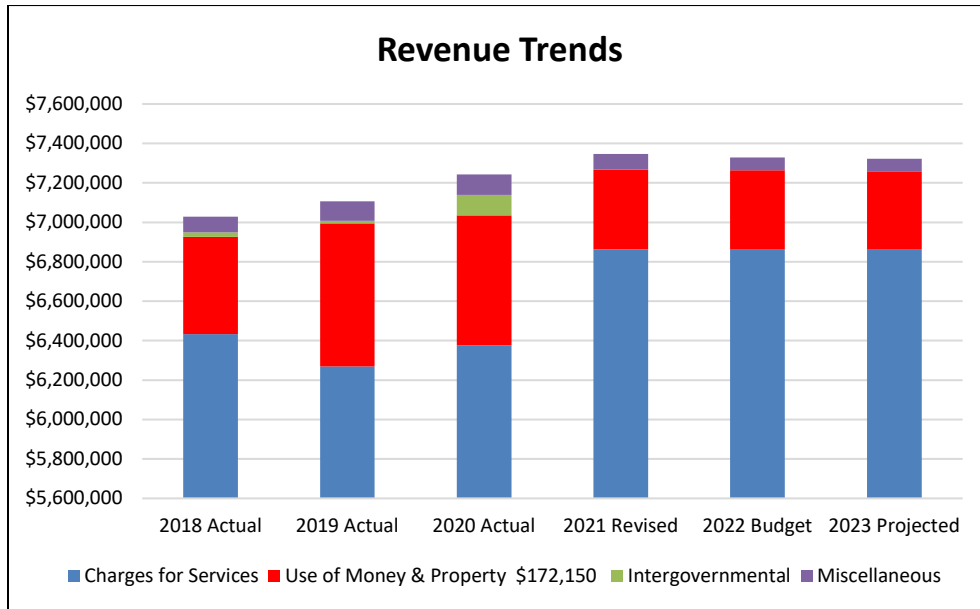
#### Trash Disposal Rates (per ton):

Iowa City residents:	\$45.00
Non-Iowa City residents:	\$50.00

#### Other Disposal Rates:

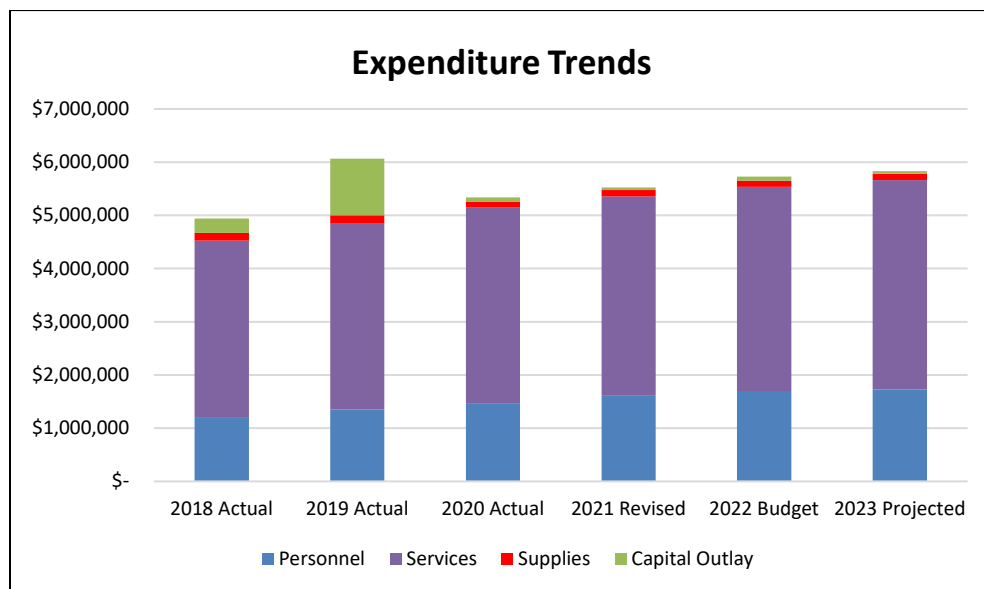
Iowa City Community Compost (per ton)	\$20
Iowa City Community Compost (minimum)	\$2
Wood chip mulch (per ton)	\$10
Wood chip mulch (minimum)	\$2
TV or monitor (<18", includes peripherals)	\$20
TV or monitor (≥ 18", includes peripherals)	\$20
Bulk electronic waste (no TV or monitor)	\$3 per item

For fiscal year 2022, Landfill Charges of \$6,450,049 and Refuse Charges of \$414,200 comprise approximately 94% of the landfill's budgeted revenue. Total revenues are estimated to decrease slightly in fiscal year 2022 due to a bump in refuse and recycling charges in fiscal year 2021.



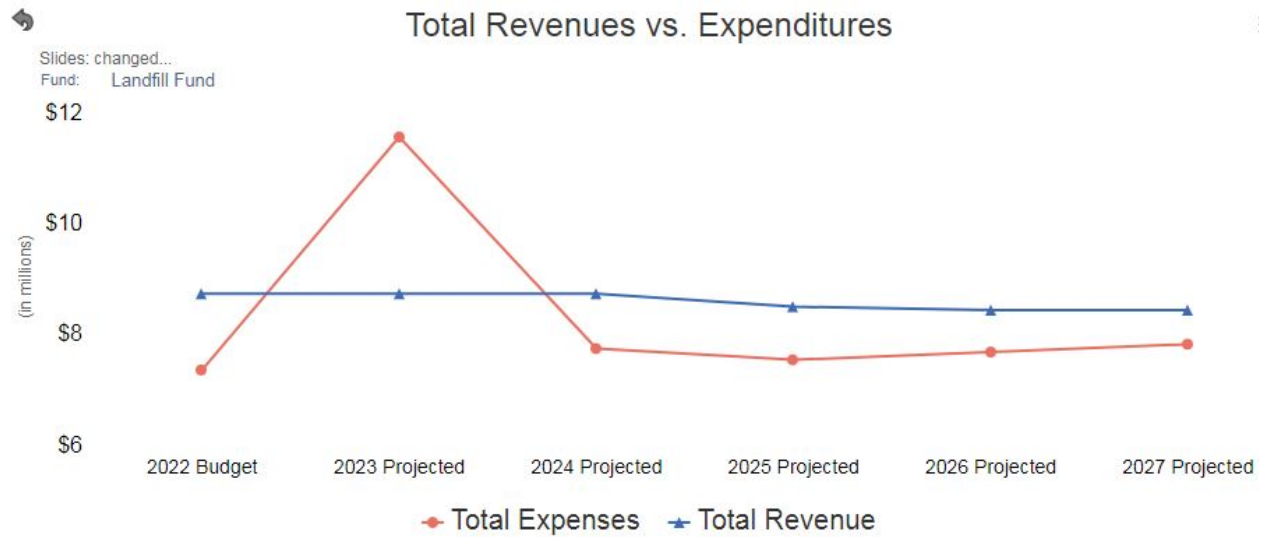
**Expenditures:**

Fiscal year 2022 budgeted expenditures increased by \$204,951 or 3.71% from the fiscal year 2021 revised budget. The Landfill Fund's expenditures increased due to an increase in vehicle and equipment chargebacks.



Fiscal year 2022 expenditures include \$80,000 for capital outlay which is only 1.4% of the expenditure budget.

## Long-term Projections:



Future revenues are projected out at a flat rate, assuming no rate increases or account growth. Transfers in will decrease slightly starting in fiscal year 2025 as the Parking Fund pays off their Interfund Loan.

Future expenditures were projected with the assumptions that personnel related expenditures would grow at a 3% rate annually and services and supplies would grow at a 2% rate annually. Additionally, the larger year over year changes result from Transfers Out related to Capital Projects. Fiscal year 2023 has a large \$3,700,000 Capital Projects Fund transfer out for a new landfill cell projected which causes the fund expenditures to spike in that year.

**Landfill (7500 - 7504)**  
**Fund Summary**

	2018	2019	2020	2021	2022	2023
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Fund Balance, July 1</b>	\$ 26,735,285	\$ 26,940,544	\$ 24,896,655	\$ 24,875,608	\$ 24,935,965	\$ 26,312,311
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 420,276	\$ 665,796	\$ 612,375	\$ 357,541	\$ 350,639	\$ 343,630
Rents	73,523	58,243	46,691	47,400	48,370	48,370
Royalties & Commiss	285	148	141	150	140	140
Intergovernmental						
Other State Grants	22,483	13,807	103,033	-	-	-
Charges For Fees And Services						
Refuse Charges	499,331	380,116	414,203	452,560	414,200	414,200
Landfill Charges	5,933,293	5,889,533	5,961,888	6,410,000	6,450,049	6,450,049
Miscellaneous						
Contrib & Donations	20	-	7,443	-	-	-
Misc Merchandise	13,802	17,593	21,285	-	20,000	20,000
Intra-City Charges	16,145	25,394	36,983	25,000	-	-
Other Misc Revenue	49,627	55,219	37,884	54,650	45,940	45,940
Other Financial Sources	-	-	-	-	-	-
Sale Of Assets	-	-	31,592	-	-	-
<b>Sub-Total Revenues</b>	7,028,784	7,105,849	7,273,518	7,347,301	7,329,338	7,322,329
<b>Transfer In:</b>						
Interfund Loans	235,310	242,467	379,438	457,035	463,938	470,944
Misc Transfers In	1,139,531	1,494,779	897,471	893,110	897,471	897,471
<b>Sub-Total Transfers In</b>	1,374,841	1,737,246	1,276,909	1,350,145	1,361,409	1,368,415
<b>Total Revenues &amp; Transfers In</b>	\$ 8,403,625	\$ 8,843,096	\$ 8,550,427	\$ 8,697,446	\$ 8,690,747	\$ 8,690,744
<b>Expenditures:</b>						
Landfill Administration	\$ 788,943	\$ 890,712	\$ 959,483	\$ 986,434	\$ 1,015,514	\$ 1,038,503
Landfill Operations	3,896,971	4,058,135	4,283,915	4,438,959	4,610,872	4,684,652
Solid Waste Surcharge Reserve	254,734	1,115,244	94,464	101,586	105,544	108,616
<b>Sub-Total Expenditures</b>	4,940,648	6,064,090	5,337,862	5,526,979	5,731,930	5,831,771
<b>Transfers Out:</b>						
Capital Project Funding	2,120,176	828,115	1,336,140	2,217,000	685,000	4,790,000
Misc Transfers Out	1,137,543	1,494,779	897,471	893,110	897,471	897,471
Interfund Loan	-	2,500,000	1,000,000	-	-	-
<b>Sub-Total Transfers Out</b>	3,257,719	4,822,894	3,233,611	3,110,110	1,582,471	5,687,471
<b>Total Expenditures &amp; Transfers Out</b>	\$ 8,198,366	\$ 10,886,984	\$ 8,571,474	\$ 8,637,089	\$ 7,314,401	\$ 11,519,242
<b>Fund Balance, June 30</b>	\$ 26,940,544	\$ 24,896,655	\$ 24,875,608	\$ 24,935,965	\$ 26,312,311	\$ 23,483,814
Restricted / Committed /Assigned	24,631,185	22,387,426	22,789,815	23,461,415	24,754,149	22,603,808
<b>Unassigned Balance</b>	\$ 2,309,358	\$ 2,509,229	\$ 2,085,794	\$ 1,474,551	\$ 1,558,163	\$ 880,006
<b>% of Revenues &amp; Transfers In</b>	27%	28%	24%	17%	18%	10%

## LANDFILL OPERATIONS

The Iowa City Landfill and Recycling Center (Landfill) is committed to providing environmentally and fiscally responsible solid waste, composting, and recycling facilities while working towards significantly reducing the regional reliance on solid waste disposal. The Landfill will operate in accordance with the rules and regulations of the U.S. Environmental Protection Agency (EPA) and the Iowa Department of Natural Resources (DNR).

The Iowa City Landfill and Recycling Center is administered by Resource Management staff within the Public Works Department. The Landfill serves Johnson County, Kalona, and Riverside. Solid waste is disposed according to federal and state regulations to make sure that environmental protection is in place. The Landfill has been designated an Environmental Management System (EMS) by the Iowa DNR; this status allows for independent goal setting and tracking as well as access to dedicated funds.

The Iowa Waste Reduction and Recycling Act was legislated in 1989 and banned several items from Iowa landfills, including yard waste, tires, lead acid batteries, appliances, and oil. This legislation initiated recycling programs for these items, which are still in place today. In addition, City Council has banned corrugated cardboard, televisions, and computer screens from the Landfill; these items must now be recycled.

The Landfill's budget is organized into the following five activities:

### **Landfill Administration**

Resource Management oversees division policies, procedures, budget, and manages Landfill Operations and Refuse Operations personnel. Landfill Administration coordinates Landfill Operations activities with other City departments and divisions.

### **Landfill Operations**

Annually, the Landfill takes in about 130,000 tons of solid waste and collects hundreds of groundwater samples to evaluate environmental compliance. The landfill is about 425 acres in size, about half which is closed or active landfill cells. The remaining land is used as a buffer for surrounding properties and wetlands.

The Eastside Recycling Center is located at 2401 Scott Boulevard SE. Facilities include a LEED platinum-certified environmental education building, a bulk water station, drop-off areas for waste oil and recycling, and sales of Iowa City Community Compost and wood chips. The site also provides space for the Iowa Valley Habitat for Humanity, ReStore and the Friends of Historic Preservation's Salvage Barn. Through a partnership with ReStore, electronics are accepted for recycling.

In an effort to meet the State of Iowa's waste reduction goals, Iowa City has implemented waste reduction, reuse, recycling, and composting programs. These programs are designed to promote higher and better use of materials and natural resources and reduce greenhouse gas emissions.

## **Landfill Replacement Reserve**

This activity accounts for funds that are assigned for the replacement of closed landfill cells. These activities include acquiring land, land improvements, cell construction and landfill gas infrastructure.

## **Solid Waste Surcharge Reserve**

This activity accounts for the portion of user fees required by state law to be set aside for environmental protection, waste reduction, and recycling programs.

## **Landfill Assurance Reserves for Closure and Post-Closure**

Assurance Reserves account for state-mandated set-asides for costs associated with closing the landfill and ongoing maintenance of the closed landfill site in accordance with Iowa Administrative Code, the DNR policies, and other environmental regulations.

### **HIGHLIGHTS**

- Waste reduction and recycling programs continue to be expanded and improved to reduce natural resource use and long-term reliance on the landfill
- A methane feasibility study with the Wastewater Treatment Plant and consultant HDR was completed
- The gate replacement project was completed with an updated signage system
- Staff is working to increase trash compaction rates and we are seeing improvements
- The compost facility's grinder and screener were replaced; the new grinder arrived the week before the derecho storm and was able to keep up with the material received

### **Recent Accomplishments:**

- Staff continues to excel in meeting the demands of an ever growing customer base with existing space limitations. The landfill, recycling center, yard waste facility and hazardous materials receiving facility regularly see 350 to 400 customers per day and a record high of 555 customers was reached on a single day in September 2020
- Staff continues to expand options and promotion for the proper disposal of hazardous materials, including batteries. The program is seeing continued increase in usage
- Landfill Recycling program usage (customers and volumes/weights) continue to growth. Shingles and appliance recycling are seeing the highest growth; the shingles recycling program is minimally subsidized, and the appliance recycling program fully pays for itself

### **Upcoming Challenges:**

- In the first quarter of fiscal year 2021, landfill tonnages have increased by approximately 7% over tonnage the same quarter in fiscal year 2020, in significant part from debris from the derecho storm in August 2020. This is taking landfill capacity faster than anticipated
- Spatial restraints at the landfill limit potential new waste diversion, recycling and composting options
- Customer counts continue to increase year after year and the current layout is at capacity



**Staffing:**

	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>
<b>Total FTE's</b>	15.88	15.88	16.13

**Staffing Level Change Summary:**

In the fiscal year 2022 budget, a 0.5 FTE Scalehouse Operator increased to a 0.75 FTE Scalehouse Operator position.

**Service Level Change Summary:**

There are no service level changes included in the fiscal year 2022 budget.

**Financial Highlights:**

Landfill Operations Capital Outlay expenditures includes \$15,000 for glass drop-off bins, \$10,000 for dual extraction pumps, and \$55,000 in other operating equipment for fiscal year 2022.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Strengthen Community Engagement and Intergovernmental Relations, Demonstrate Leadership in Climate Action*

**Department Goal:** Provide innovative and cost-effective services for residents that divert material from the landfill.

**Department Objective:** Provide residents with convenient and efficient recycling opportunities.

**Performance Measures:**

Tons of Solid Waste Landfilled

FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
140,658	127,587	128,270	125,000	120,000

Organics (Food Waste) Tons Diverted to Composting

FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
1,032	866	801	830	850

Recycling Drop Site Tons Collected

FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
1,178	1,591	1,546	1,550	1,600

Amount (%) of All Solid Waste Recycled

FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
8.4%	11.8%	12.7%	14%	18%

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## Activity Summary

**Activity: Landfill Administration (750110)**  
**Division: Resource Management**

**Fund: Landfill (7500)**  
**Department: Public Works**

	2018	2019	2020	2021	2022	2023
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 362,171	\$ 376,114	\$ 378,550	\$ 250,000	\$ <b>250,000</b>	\$ 250,000
Other Financial Sources						
Sale of Assets	-	-	31,104	-	-	-
<b>Total Revenues</b>	<b>\$ 362,171</b>	<b>\$ 376,114</b>	<b>\$ 409,654</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>
<b>Expenditures:</b>						
Personnel	\$ 175,669	\$ 225,964	\$ 253,007	\$ 259,214	\$ <b>267,871</b>	\$ 275,907
Services	612,259	660,717	705,332	723,745	<b>746,129</b>	761,052
Supplies	1,015	4,031	1,144	3,475	<b>1,514</b>	1,544
<b>Total Expenditures</b>	<b>\$ 788,943</b>	<b>\$ 890,712</b>	<b>\$ 959,483</b>	<b>\$ 986,434</b>	<b>\$ 1,015,514</b>	<b>\$ 1,038,503</b>
<b>Personnel Services - FTE</b>						
	2018	2019	2020	2021	2022	
Assist Supt - Landfill	1.00	1.00	1.00	1.00	<b>1.00</b>	
Customer Service Rep - Solid Waste	0.50	0.88	0.88	0.88	<b>0.88</b>	
Resource Management Superintendent	-	0.50	0.50	0.50	<b>0.50</b>	
<b>Total Personnel</b>	<b>1.50</b>	<b>2.38</b>	<b>2.38</b>	<b>2.38</b>	<b>2.38</b>	

## Activity Summary

**Activity: Landfill Operations (750120)**  
**Division: Resource Management**

**Fund: Landfill (7500)**  
**Department: Public Works**

	2018	2019	2020	2021	2022	2023
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 3,970	\$ 3,482	\$ 3,607	\$ 2,500	\$ 2,500	\$ 2,500
Rents	73,523	58,243	46,691	47,400	48,370	48,370
Royalties & Commiss	285	148	141	150	140	140
Intergovernmental						
Other State Grants	22,483	13,807	12,033	-	-	-
Charges For Fees And Services						
Refuse Charges	499,331	380,116	414,203	452,560	414,200	414,200
Landfill Charges	5,677,782	5,691,772	5,763,162	6,200,000	6,251,319	6,251,319
Miscellaneous						
Contrib & Donations	20	-	7,443	-	-	-
Misc Merchandise	13,802	17,593	21,285	-	20,000	20,000
Intra-City Charges	16,145	25,394	36,983	25,000	-	-
Other Misc Revenue	49,627	55,219	37,884	54,650	45,940	45,940
Other Financial Sources						
Sale Of Assets	-	-	488	-	-	-
<b>Total Revenues</b>	<b>\$ 6,356,968</b>	<b>\$ 6,245,774</b>	<b>\$ 6,343,920</b>	<b>\$ 6,782,260</b>	<b>\$ 6,782,469</b>	<b>\$ 6,782,469</b>

<b>Expenditures:</b>						
Personnel	\$ 966,476	\$ 1,040,781	\$ 1,131,628	\$ 1,270,106	\$ 1,316,245	\$ 1,355,732
Services	2,712,763	2,839,505	2,958,715	3,003,348	3,101,430	3,163,459
Supplies	140,405	135,649	116,961	115,505	113,197	115,461
Capital Outlay	77,325	42,199	76,611	50,000	80,000	50,000
<b>Total Expenditures</b>	<b>\$ 3,896,971</b>	<b>\$ 4,058,135</b>	<b>\$ 4,283,915</b>	<b>\$ 4,438,959</b>	<b>\$ 4,610,872</b>	<b>\$ 4,684,652</b>

	2018	2019	2020	2021	2022
<b>Personnel Services - FTE</b>					
Landfill Operator	8.00	8.00	9.00	8.00	8.00
M.W. II - Eastside Recycling	1.00	1.00	1.00	1.00	1.00
Scalehouse Operator	1.50	1.50	1.50	1.50	1.75
Sr. Engineer	1.00	1.00	1.00	1.00	1.00
Sr. M.W. - Landfill	-	-	-	1.00	1.00
<b>Total Personnel</b>	<b>11.50</b>	<b>11.50</b>	<b>12.50</b>	<b>12.50</b>	<b>12.75</b>

	2021	2022
<b>Capital Outlay</b>		
Litter Control Backstops	\$ 25,000	\$ -
Glass Drop-off Bins	-	15,000
Other Operating Equipment	-	55,000
Dual Extraction Pumps	25,000	10,000
<b>Total Capital Outlay</b>	<b>\$ 50,000</b>	<b>\$ 80,000</b>

### Activity Summary

**Activity: Landfill Replacement Reserve (750910)** **Fund: Landfill (7501)**  
**Division: Resource Management** **Department: Public Works**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projected
<b>Revenues &amp; Transfers In:</b>						
Use Of Money And Property						
Interest Revenues	\$ 53,834	\$ 217,127	\$ 203,048	\$ 85,041	\$ <b>78,139</b>	\$ 71,130
Other Financial Sources						
Transfer In from Landfill Operations	843,945	765,525	769,260	765,525	<b>769,260</b>	769,260
Interfund Loans	235,310	242,467	379,438	457,035	<b>463,938</b>	470,944
<b>Total Revenues &amp; Transfers In</b>	<b>\$ 1,133,088</b>	<b>\$ 1,225,119</b>	<b>\$ 1,351,746</b>	<b>\$ 1,307,601</b>	<b>\$ 1,311,337</b>	<b>\$ 1,311,334</b>
<b>Transfers Out:</b>						
Capital Project Fund	\$ 1,500,000	\$ (1,946)	\$ -	\$ 892,000	\$ <b>260,000</b>	\$ 3,700,000
InterFund Loan - Disbursed to Other Funds	-	2,500,000	1,000,000	-	-	-
Other	-	601,669	-	-	-	-
<b>Total Transfers Out</b>	<b>\$ 1,500,000</b>	<b>\$ 3,099,723</b>	<b>\$ 1,000,000</b>	<b>\$ 892,000</b>	<b>\$ 260,000</b>	<b>\$ 3,700,000</b>

### Activity Summary

**Activity: Solid Waste Surcharge Reserve (750220)** **Fund: Landfill (7502)**  
**Division: Resource Management** **Department: Public Works**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projected
<b>Revenues:</b>						
Charges For Fees And Services						
Landfill Charges	\$ 255,510	\$ 197,760	\$ 198,726	\$ 210,000	\$ <b>198,730</b>	\$ 198,730
Intergovernmental						
Other State Grants	-	-	91,000	-	-	-
<b>Total Revenues</b>	<b>\$ 255,510</b>	<b>\$ 197,760</b>	<b>\$ 289,726</b>	<b>\$ 210,000</b>	<b>\$ 198,730</b>	<b>\$ 198,730</b>
<b>Expenditures:</b>						
Personnel	\$ 52,622	\$ 81,461	\$ 85,092	\$ 90,984	\$ <b>96,085</b>	\$ 98,968
Services	9,361	9,814	9,373	9,937	<b>9,459</b>	9,648
Supplies	25	651	-	665	-	-
Capital Outlay	192,726	1,023,317	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 254,734</b>	<b>\$ 1,115,244</b>	<b>\$ 94,464</b>	<b>\$ 101,586</b>	<b>\$ 105,544</b>	<b>\$ 108,616</b>
<b>Personnel Services - FTE</b>						
Recycling Coordinator	1.00	1.00	1.00	1.00	<b>1.00</b>	
<b>Total Personnel</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	

### Activity Summary

**Activity: Landfill Closure/Post-Closure Reserves (750230/240)**

**Fund: Landfill (7503/4)**

**Division: Resource Management**

**Department: Public Works**

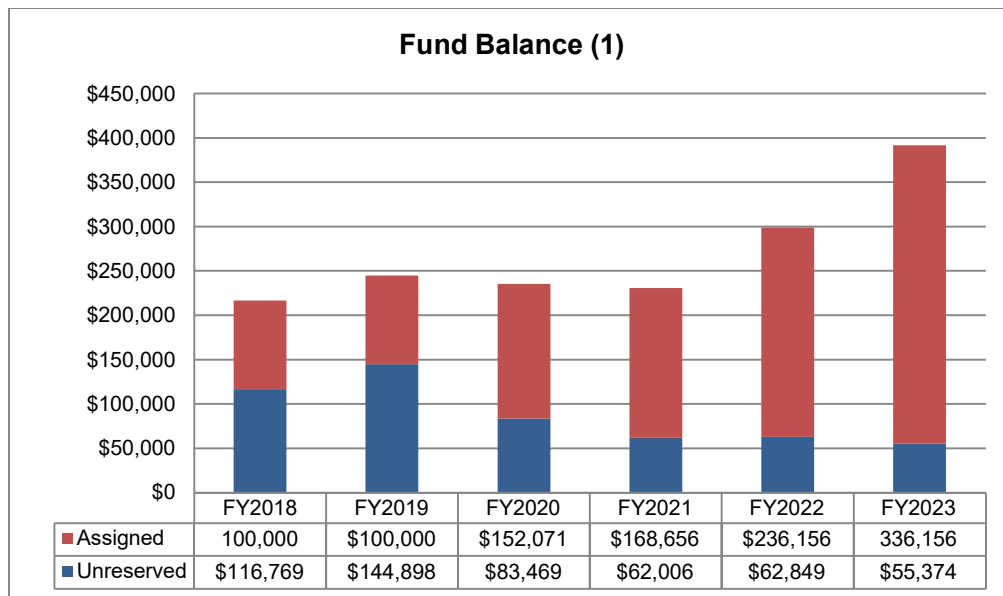
	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projected
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 301	\$ 69,074	\$ 27,170	\$ 20,000	\$ <b>20,000</b>	\$ 20,000
Other Financial Sources						
Transfer In from Landfill Operations	293,598	729,254	128,211	127,585	<b>128,211</b>	128,211
<b>Total Revenues</b>	<b>\$ 293,899</b>	<b>\$ 798,328</b>	<b>\$ 155,381</b>	<b>\$ 147,585</b>	<b>\$ 148,211</b>	<b>\$ 148,211</b>

## AIRPORT FUND

The Airport Fund accounts for the operations of the municipal airport. The Airport Fund is managed as a business-like operation; however, it does receive certain financial assistance from the City's General Fund.

The Airport Fund's fund balance on June 30, 2020 was \$235,540, a 3.82% decrease from the fiscal year 2019 year-end fund balance. This decrease is primarily due an increase in transfers out to the Capital Project Fund and Capital Outlay expenditures. This was partially offset by grant funding received from the CARES Act.

In fiscal year 2021, fund balance is estimated to decrease by 2.07% to \$230,662. This decrease is primarily due to a slight decrease in revenues which the CARES Act funding received in fiscal year 2020 was intended to offset. In fiscal year 2022, the fund balance is project to increase by 29.63% to \$299,005. This increase is a result of a decrease in transfers out to the Capital Projects Fund.

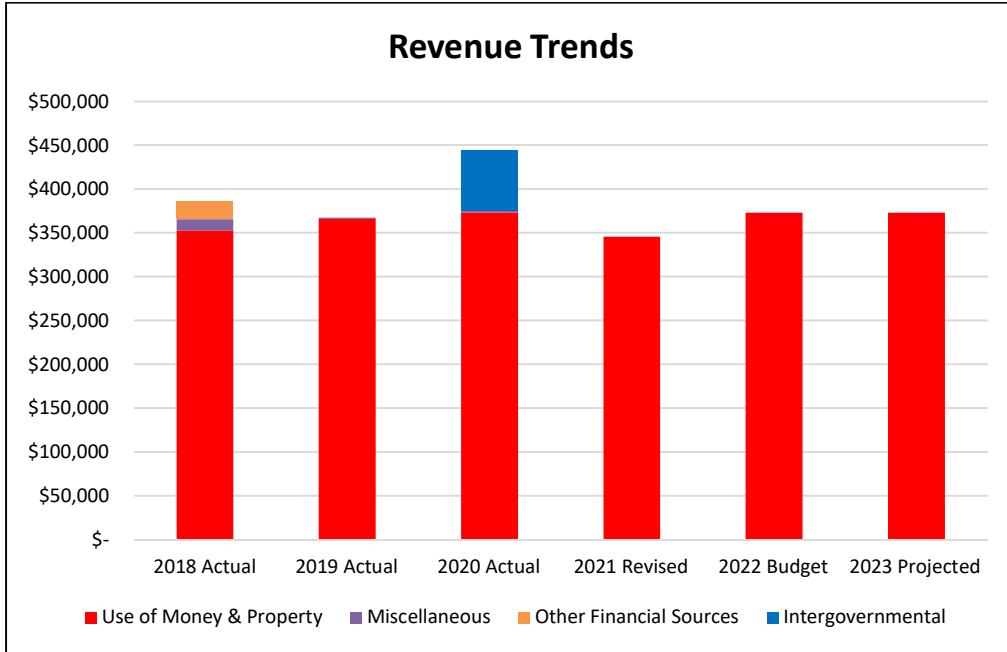


(1) FY21 - FY23 figures are estimates

The City's General Fund contributes \$100,000 annually towards capital projects at the Airport. These funds can be used to leverage State and Federal grants. In fiscal year 2020, a Capital Reserve fund was created to account for these funds separately from the Airport's operations and to build the reserve for future capital improvements. The balance of this reserve is projected to be \$136,156 at the end of fiscal year 2022. The Airport also maintains a \$100,000 reserve for emergencies. This amount is static and does not fluctuate.

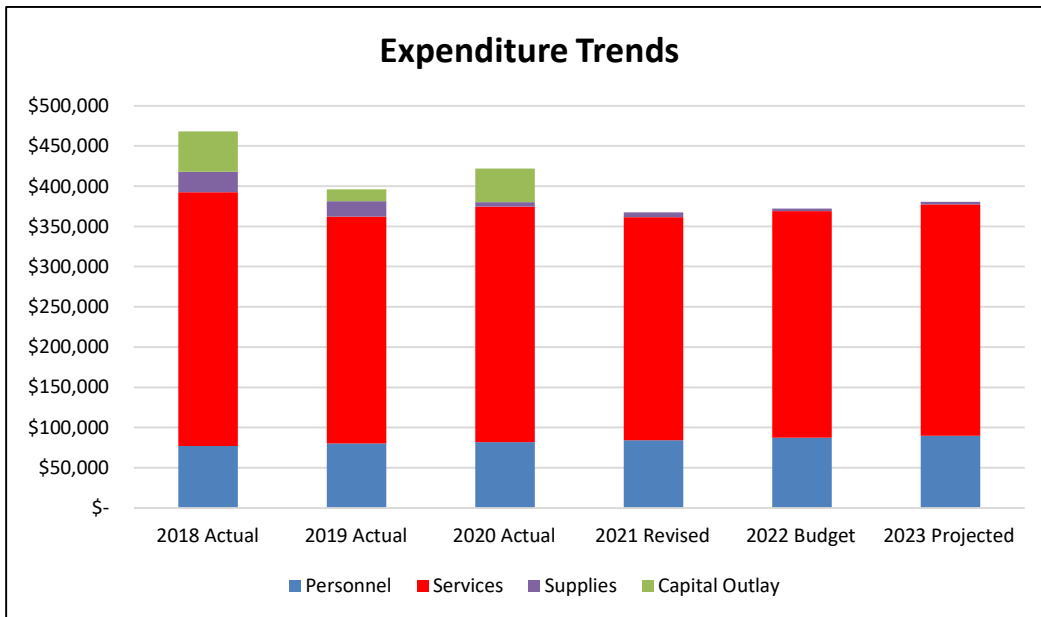
### **Revenues:**

For fiscal year 2022, 90% of Airport Fund revenue is provided through rentals of airport property. In fiscal year 2020, the Airport added a flight simulator that could be rented. The Airport's second largest source of revenue is fuel sales commission which is 9% of the total revenues.



**Expenditures:**

In the fiscal year 2022 budget, operating expenditures increased from the fiscal year 2021 budget by 1.35% to \$372,257 primarily due to cost of living and inflation adjustments and an increase in liability insurance expenditures.





**Airport (7600 -7604)**  
**Fund Summary**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projected
<b>Fund Balance, July 1</b>	\$ 308,219	\$ 216,769	\$ 244,898	\$ 235,540	\$ <b>230,662</b>	\$ 299,005
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 4,231	\$ 4,706	\$ 2,287	\$ 2,000	\$ <b>1,000</b>	\$ 1,000
Rents	317,430	322,756	338,755	324,040	<b>336,840</b>	336,840
Royalties & Commiss	31,018	38,179	32,214	19,180	<b>35,000</b>	35,000
Intergovernmental						
Fed Intergovnt Rev	-	-	69,000	-	-	-
Miscellaneous						
Contrib & Donations	7,500	-	-	-	-	-
Misc Merchandise	3,260	1,617	260	600	<b>260</b>	260
Other Misc Revenue	2,143	-	2,049	-	-	-
Other Financial Sources						
Sale Of Assets	20,000	-	-	-	-	-
<b>Sub-Total Revenues</b>	<b>385,582</b>	<b>367,258</b>	<b>444,565</b>	<b>345,820</b>	<b>373,100</b>	<b>373,100</b>
<b>Transfers In:</b>						
Operating Subsidy	9,687	-	-	-	-	-
Capital Reserves	100,000	100,000	184,271	100,000	<b>100,000</b>	100,000
<b>Sub-Total Transfers In</b>	<b>109,687</b>	<b>100,000</b>	<b>184,271</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>
<b>Total Revenues &amp; Transfers In</b>	<b>\$ 495,269</b>	<b>\$ 467,258</b>	<b>\$ 628,836</b>	<b>\$ 445,820</b>	<b>\$ 473,100</b>	<b>\$ 473,100</b>
<b>Expenditures:</b>						
Airport Operations	\$ 468,122	\$ 395,866	\$ 421,723	\$ 367,283	\$ <b>372,257</b>	\$ 380,575
<b>Sub-Total Expenditures</b>	<b>468,122</b>	<b>395,866</b>	<b>421,723</b>	<b>367,283</b>	<b>372,257</b>	<b>380,575</b>
<b>Transfers Out:</b>						
Capital Project Fund	118,597	43,264	132,200	83,415	<b>32,500</b>	-
Capital Reserves	-	-	84,271	-	-	-
<b>Sub-Total Transfers Out</b>	<b>118,597</b>	<b>43,264</b>	<b>216,471</b>	<b>83,415</b>	<b>32,500</b>	<b>-</b>
<b>Total Expenditures &amp; Transfers Out</b>	<b>\$ 586,719</b>	<b>\$ 439,129</b>	<b>\$ 638,194</b>	<b>\$ 450,698</b>	<b>\$ 404,757</b>	<b>\$ 380,575</b>
<b>Fund Balance, June 30</b>	\$ 216,769	\$ 244,898	\$ 235,540	\$ 230,662	\$ <b>299,005</b>	\$ 391,530
Restricted / Committed /Assigned	100,000	100,000	152,071	168,656	<b>236,156</b>	336,156
<b>Unassigned Balance</b>	<b>\$ 116,769</b>	<b>\$ 144,898</b>	<b>\$ 83,469</b>	<b>\$ 62,006</b>	<b>\$ 62,849</b>	<b>\$ 55,374</b>
<b>% of Revenues &amp; Transfers In</b>	<b>24%</b>	<b>31%</b>	<b>13%</b>	<b>14%</b>	<b>13%</b>	<b>12%</b>

\*Fund Balance is Cash Balance for July 1, 2013

## AIRPORT OPERATIONS

The Iowa City Municipal Airport, directed by the Airport Commission, provides a safe, cost-effective general aviation facility. The Airport creates and enriches economic, educational, healthcare, cultural, and recreational opportunities for the greater Iowa City community.

The Iowa City Airport Commission is a five member commission of Iowa City residents.

The Airport Commission duties are as follows: To exercise all the powers granted to cities and towns under Chapter 330 of the Code of Iowa, except the power to sell said airport. To annually certify the amount of taxes within the limitations of the Statutes of the State of Iowa to be levied for airport purposes. All funds derived from taxation or otherwise for airport purposes shall be under the full and absolute control of the Airport Commission, deposited with the City Treasurer, and disbursed only on the written warrants or order of the Airport Commission.

### HIGHLIGHTS

- The Iowa City Municipal Airport has secured over \$12.5 million in state and federal grants since 2010
- The University of Iowa continues to conduct research at their Operator Performance Laboratory at the Airport
- The Iowa Department of Transportation estimates that the Airport has an economic impact of over \$11 million to the Iowa City area

### Recent Accomplishments:

- Worked with the Summer of the Arts organization to host Drive-In Movie program
- Completed Terminal Apron Rehabilitation
- Completed Airport Website Design (<https://iowacityairport.org>)

### Upcoming Challenges:

- Continued COVID-19 issues affecting community and travel
- Potential delays or reductions in funding for grant projects
- Diversifying revenue streams

### Staffing:

	FY2020	FY2021	FY2022
<b>Total FTE's</b>	1.00	1.00	1.00

**Staffing Level Change Summary:**

There are no staffing level changes in the fiscal year 2022 budget.

**Service Level Change Summary:**

There are no service level changes included in the fiscal year 2022 budget.

**Financial Highlights:**

Supplies expenditures in fiscal year 2022 decreased by 44.8% or \$2,717 primarily due to a decrease in other maintenance supplies.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Invest in Public Infrastructure, Facilities, and Fiscal Reserves*

**Department Goal:** Develop and maintain adequate funding mechanisms for airport operations and improvements; increase revenue generated by airport operations.

**Department Objective:** Accelerate loan repayments through the sale of airport land for development.  
Annual review of hangar rates to maximize revenue.

**Performance Measures:**

	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
Revenue Generated through Airport Land Sales	\$20,000	\$0	\$0	\$0	\$0

	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
Outstanding Loan Balance	\$0	\$0	\$0	\$0	\$0

Inter-Fund Loan Repayments	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
Principal	\$0	\$0	\$0	\$0	\$0
Interest	\$0	\$0	\$0	\$0	\$0

Note: 70% of land sale revenue is directed to inter-fund loan repayments

	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
Hangar Rental Revenue	\$265,914	\$273,720	\$276,101	\$275,000	\$275,000

	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
General Levy Support for Operations	\$9,687	\$0	\$0	\$0	\$0

**Strategic Plan Goal:** *Promote an Inclusive and Resilient Economy Throughout the City*

**Department Goal:** Increase the usefulness of the Airport for economic development.

**Department Objective:** Increase fuel sales.  
Allow for privately funded hangar construction.

**Performance Measures:**

Fuel Flowage	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
Jet Fuel Sold	331,312	314,289	267,715	300,000	330,000
Av Gas Sold	55,875	58,809	49,610	50,000	55,000
Total Gallons Sold	387,187	373,098	317,325	350,000	385,000

	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
Based Aircraft (Number of Aircraft Based at IOW)	92	92	92	92	92

## Activity Summary

**Activity: Airport Operations (850110)**  
**Division: Airport Operations**

**Fund: Airport (7600)**  
**Department: Airport**

	2018	2019	2020	2021	2022	2023
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 4,231	\$ 4,706	\$ 2,287	\$ 2,000	\$ 1,000	\$ 1,000
Rents	317,430	322,756	338,755	324,040	336,840	336,840
Royalties & Commiss	31,018	38,179	32,214	19,180	35,000	35,000
Intergovernmental						
Fed Intergovnt Rev	-	-	69,000	-	-	-
Miscellaneous						
Contrib & Donations	7,500	-	-	-	-	-
Misc Merchandise	3,260	1,617	260	600	260	260
Other Misc Revenue	2,143	-	2,049	-	-	-
Other Financial Sources						
Sale Of Assets	20,000	-	-	-	-	-
<b>Transfers In:</b>						
Transfer In from General Fund - Ops Subsidy	9,687	-	-	-	-	-
<b>Total Revenues &amp; Transfers In</b>	<b>\$ 395,269</b>	<b>\$ 367,258</b>	<b>\$ 444,565</b>	<b>\$ 345,820</b>	<b>\$ 373,100</b>	<b>\$ 373,100</b>
<b>Expenditures:</b>						
Personnel	\$ 77,081	\$ 80,215	\$ 81,932	\$ 84,403	\$ 87,272	\$ 89,890
Services	315,237	281,875	292,410	276,817	281,639	287,272
Supplies	25,381	19,137	5,788	6,063	3,346	3,413
Capital Outlay	50,423	14,639	41,593	-	-	-
<b>Total Expenditures</b>	<b>\$ 468,122</b>	<b>\$ 395,866</b>	<b>\$ 421,723</b>	<b>\$ 367,283</b>	<b>\$ 372,257</b>	<b>\$ 380,575</b>
<b>Personnel Services - FTE</b>						
Airport Operations Specialist	1.00	1.00	1.00	-	-	
Airport Manager	-	-	-	1.00	1.00	
<b>Total Personnel</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	

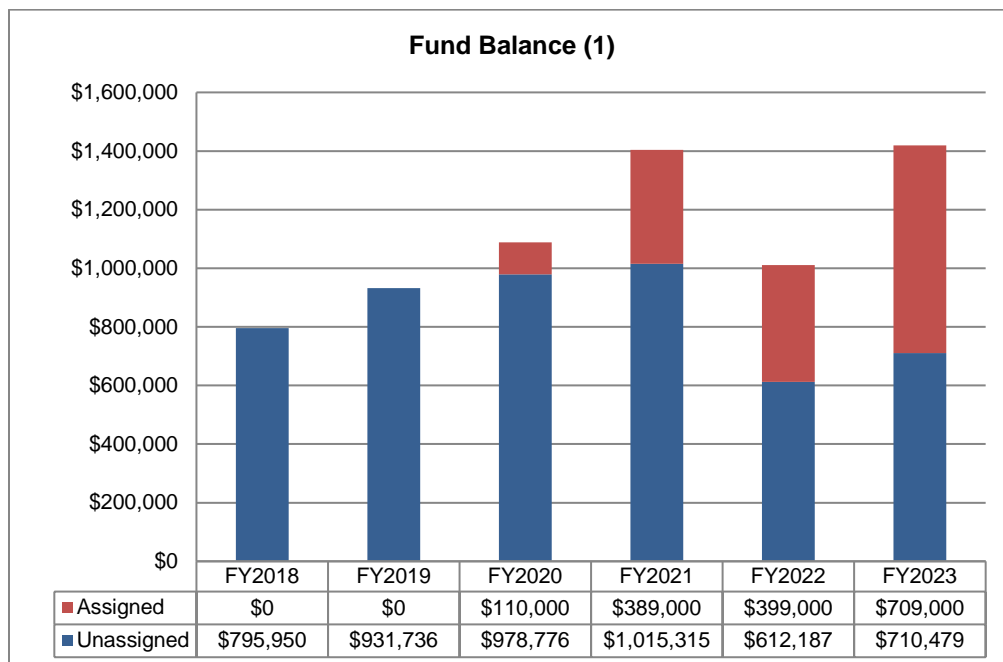
## STORMWATER FUND

The Stormwater Fund is an enterprise fund that accounts for the activities of the City's Stormwater Utility.

### **Fund Balance:**

The Stormwater Fund's fund balance on June 30, 2020 was \$1,088,776 which was a 16.85% increase from the fiscal year 2019. The fiscal year 2021 fund balance is estimated to increase 28.98% from fiscal year 2020 to \$1,404,315. These increases are primarily due to the level of capital project funding and the amounts that are retained in the capital reserves at year end. Fiscal year 2022 projected fund balance represents a 27.99% decrease over the fiscal year 2021 estimated year-end balance to finish at \$1,011,187. This decrease is due to a high level of capital project funding planned in 2022.

In fiscal year 2020, a Capital Reserve fund was created in the Stormwater Fund to set funds aside for future infrastructure replacement. These funds are shown below as assigned. The Capital Reserve balance is expected to be at \$389,000 in fiscal year 2021 and \$399,000 in fiscal year 2022.

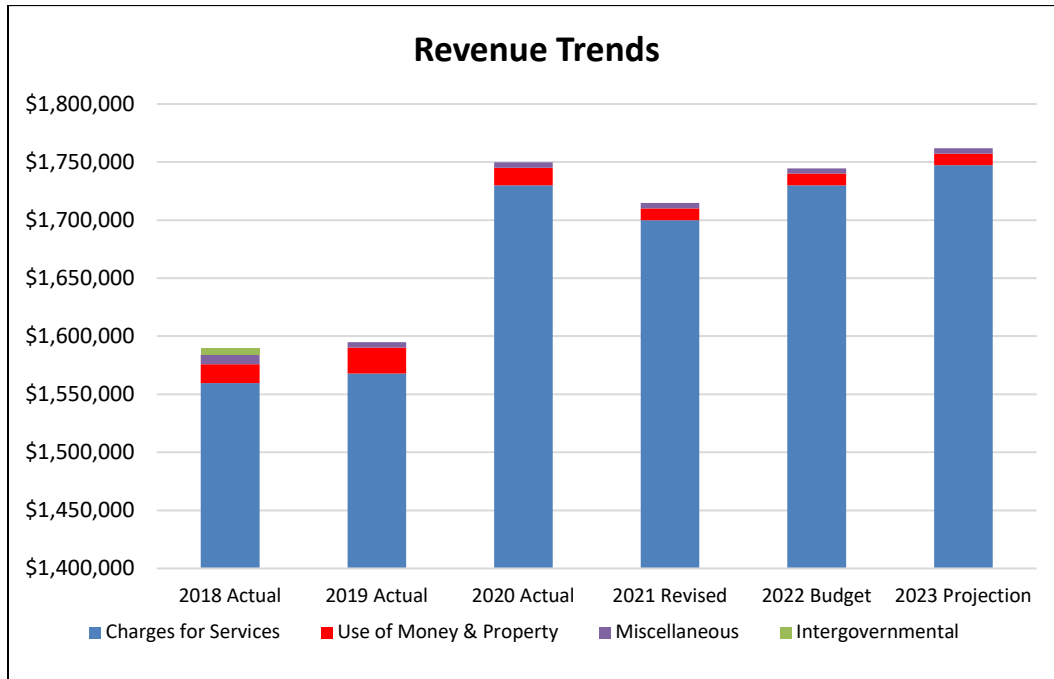


(1) FY21 - FY23 figures are estimates

### **Revenues:**

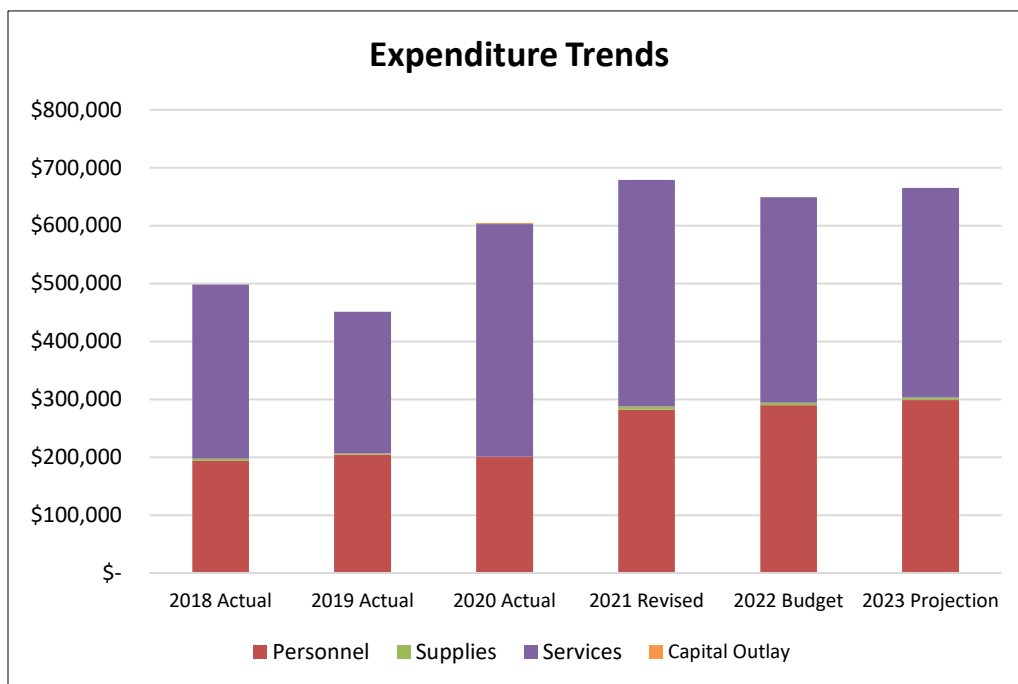
The Stormwater Fund is primarily funded through a monthly Stormwater Utility fee. This fee was last increased in fiscal year 2020 by \$.50 per equivalent residential unit (ERU) per month to \$5.00 per ERU and by \$.25 per rental unit per month to \$2.75 per rental unit per month. Commercial properties pay a \$5.00 base fee and then \$2.00 per ERU per month. No rate increases are included in the fiscal year 2022 budget.

Approximately 99% of the Stormwater Fund's operations are funded through Stormwater Utility fees. Interest on investments and miscellaneous revenue comprise less than 1% of Stormwater Fund's revenue.

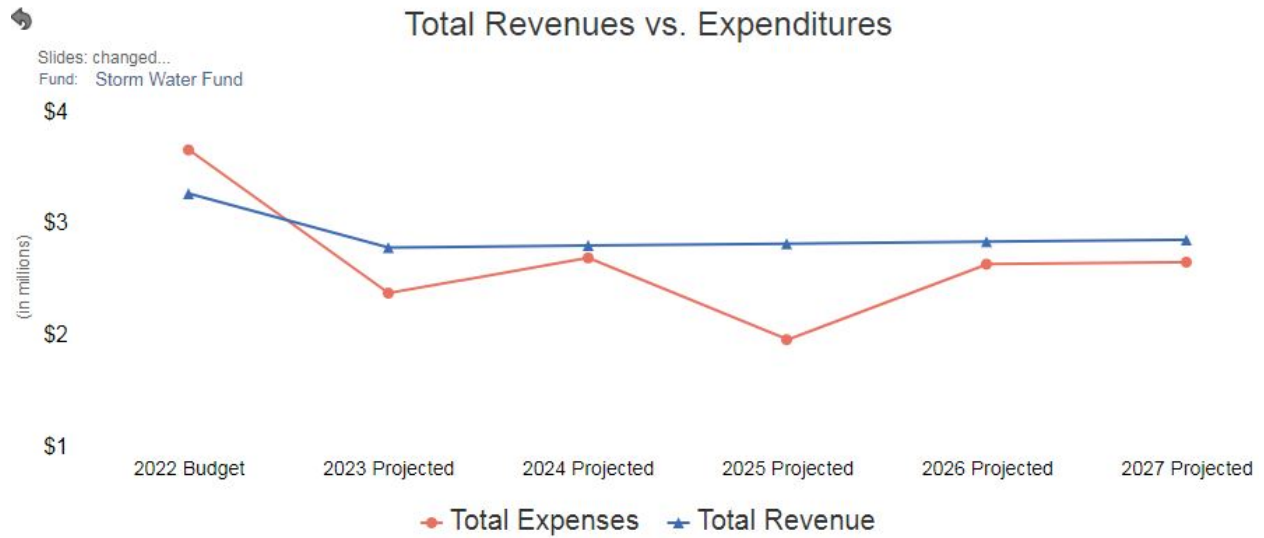


**Expenditures:**

Fiscal year 2022 budgeted expenditures represent a \$30,173 or 4.44% decrease from the fiscal year 2021 revised expenditures. The decrease is primarily attributed to a decrease in Services expenditures.



**Long-term Projections:**



The drop in revenue for fiscal year 2023 relates to a decrease the transfer in for Capital Reserves. Future revenues are projected to increase gradually as account growth is estimated at 1% annually.

Future expenditures were projected with the assumptions that personnel related expenditures would grow at a 3% rate annually and services and supplies would grow at a 2% rate annually. Additionally, the larger year over year changes in expenditures result from varying Transfers Out related to Capital Projects. Fiscal year 2022 total expenditures are higher significantly due to a large transfer for Capital Projects. Transfers out to the Capital Projects Fund decreases from \$1,490,000 in fiscal year 2022 to \$690,000 in fiscal year 2023.



**Stormwater (7700 - 7704)**  
**Fund Summary**

	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Revised</b>	<b>Budget</b>	<b>Projected</b>
<b>Fund Balance, July 1</b>	\$ 1,031,912	\$ 795,950	\$ 931,736	\$ 1,088,776	\$ <b>1,404,315</b>	\$ 1,011,187
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 16,283	\$ 22,305	\$ 15,114	\$ 10,000	\$ <b>10,000</b>	\$ 10,000
Intergovernmental						
Disaster Assistance	5,276	-	-	-	-	-
Charges For Fees And Services						
Building & Devlpmt	8,299	-	-	-	-	-
Stormwater Charges	1,551,384	1,568,019	1,730,056	1,700,000	<b>1,730,060</b>	1,747,361
Miscellaneous						
Intra-City Charges	7,577	4,703	4,602	4,700	<b>4,600</b>	4,600
Other Misc Revenue	492	-	92	-	-	-
<b>Sub-Total Revenues</b>	<b>1,589,311</b>	<b>1,595,027</b>	<b>1,749,864</b>	<b>1,714,700</b>	<b>1,744,660</b>	<b>1,761,961</b>
<b>Transfers In:</b>						
Misc Transfers In	250	1,036	1,088	1,000	<b>1,200</b>	1,200
Capital Reserves	-	-	1,100,000	1,000,000	<b>1,500,000</b>	1,000,000
<b>Sub-Total Transfers In</b>	<b>250</b>	<b>1,036</b>	<b>1,101,088</b>	<b>1,001,000</b>	<b>1,501,200</b>	<b>1,001,200</b>
<b>Total Revenues</b>	<b>\$ 1,589,560</b>	<b>\$ 1,596,063</b>	<b>\$ 2,850,952</b>	<b>\$ 2,715,700</b>	<b>\$ 3,245,860</b>	<b>\$ 2,763,161</b>
<b>Expenditures:</b>						
Stormwater Operations	\$ 497,954	\$ 451,277	\$ 603,911	\$ 679,161	\$ <b>648,988</b>	\$ 664,869
<b>Sub-Total Expenditures</b>	<b>497,954</b>	<b>451,277</b>	<b>603,911</b>	<b>679,161</b>	<b>648,988</b>	<b>664,869</b>
<b>Transfers Out:</b>						
Capital Project Fund	1,327,568	1,009,000	990,000	721,000	<b>1,490,000</b>	690,000
Capital Reserves	-	-	1,100,000	1,000,000	<b>1,500,000</b>	1,000,000
<b>Sub-Total Transfers Out</b>	<b>1,327,568</b>	<b>1,009,000</b>	<b>2,090,000</b>	<b>1,721,000</b>	<b>2,990,000</b>	<b>1,690,000</b>
<b>Total Expenditures &amp; Transfers Out</b>	<b>\$ 1,825,522</b>	<b>\$ 1,460,277</b>	<b>\$ 2,693,911</b>	<b>\$ 2,400,161</b>	<b>\$ 3,638,988</b>	<b>\$ 2,354,869</b>
<b>Fund Balance, June 30</b>	\$ 795,950	\$ 931,736	\$ 1,088,776	\$ 1,404,315	\$ <b>1,011,187</b>	\$ 1,419,479
Restricted / Committed /Assigned	-	-	110,000	389,000	<b>399,000</b>	709,000
<b>Unassigned Balance</b>	<b>\$ 795,950</b>	<b>\$ 931,736</b>	<b>\$ 978,776</b>	<b>\$ 1,015,315</b>	<b>\$ 612,187</b>	<b>\$ 710,479</b>
<b>% of Revenues</b>	<b>50%</b>	<b>58%</b>	<b>34%</b>	<b>37%</b>	<b>19%</b>	<b>26%</b>

## **STORMWATER OPERATIONS**

The Iowa City Stormwater utility exists to provide safe, clean, and healthy waterways for our community. We do this by using education, outreach, community involvement, volunteers, capital projects, and enforcement of our City's Ordinances that provide for and protect our watersheds.

When it rains in Iowa City, water passes over roofs, streets, parking lots and other land surfaces picking up pollutants such as oil, chemicals, pesticides and eroded soil along the way. Any pollutant that is directed into the Stormwater drainage system bypasses any treatment and flows directly into our waterways and to those downstream from us. This creates hazards for people, wildlife, and the environment. Protecting Stormwater quality keeps our waterways healthy and preserves wildlife habitat.

The National Pollutant Discharge Elimination System (NPDES) is a federal program that regulates Stormwater discharge into waterways. To comply with the federal requirements, the City of Iowa City received a permit to discharge Stormwater and develop programs to reduce the discharge of pollutants carried by Stormwater into our local waterways.

The local Stormwater Program is administered by the Engineering Division of the Public Works Department. Revenue to support its mission is derived from monthly Stormwater utility fees collected from local residents and businesses.

### **HIGHLIGHTS**

#### **Recent Accomplishments:**

- Hosted 22 events, where volunteers logged 1,836 hours of service to clean up the City's watersheds, waterways, wetlands, prairies, and other natural spaces in calendar year 2019
- The Stormwater Quality Best Management Practices Program participated in a total of 25 projects aimed at improving Stormwater runoff water quality throughout the community, providing approximately \$31,000 toward total combined project costs in fiscal year 2020
- Initiated 15 creek repair projects totaling approximately \$110,350 to repair damaged areas along Willow Creek and Ralston Creek in fiscal year 2020
- Completed design and construction of projects to repair damaged storm sewer infrastructure at various locations within the City
- Completed Court Hill Stormwater Facility (Cayman Street) cleanup
- Completed a study of areas within the Riverfront Crossings District to identify Stormwater infrastructure needs and proposed projects
- Participating in the Your Best Lawn campaign with the cities of Coralville and North Liberty, and the Iowa Department of Natural Resources

#### **Upcoming Challenges:**

- Extended periods of saturated soils coupled with more frequent and more intense rainstorms have contributed to increased streambank erosion and failure across the City in recent years. The City's Creek Maintenance Program remains a valuable tool in helping address these issues
- Design and construction of the North Westminster Storm Sewer Upgrades Project
- On-going maintenance and repair of aging Stormwater infrastructure

- On-going maintenance of Stormwater detention basins
- On-going creek maintenance projects
- Improving the quality of Stormwater runoff related to the City's MS4 permit
- Inspections and enforcement resulting from complaints received related to Stormwater issues
- Implementation of SUDAS design standards for Stormwater infrastructure

**Staffing:**

	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>
<b>Total FTE's</b>	2.50	2.00	2.00

**Staffing Level Change Summary:**

There are no staffing level changes in the fiscal year 2022 budget

**Service Level Change Summary:**

There are no service level changes in the fiscal year 2022 budget

**Financial Highlights:**

Services expenditures decreased by 9.4% due to a decrease in consultant fees and nursery services fees budgeted for fiscal year 2022.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Foster Healthy Neighborhoods and Affordable Housing Throughout the City, Demonstrate Leadership in Climate Action*

**Department Goal:** Continue the investment and reinvestment in Best Management Practices.

**Department Objective:** Provide plan review and inspection of Best Management Practices for stormwater quality improvements.

**Performance Measures:**

Stormwater Quality BMP – Grant Applications

	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
Number Funded	36	28	25	25	25
Amount	\$51,312	\$40,185	\$30,813	\$30,000	\$30,000

Creek Maintenance – Grant Applications

	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
Number Funded	5	7	15	10	10
Amount	\$19,650	\$32,020	\$110,350	\$60,000	\$60,000

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**Strategic Plan Goal:** *Foster Healthy Neighborhoods and Affordable Housing Throughout the City, Demonstrate Leadership in Climate Action*

**Department Goal:** Integrate volunteers to perform labor intensive water quality related projects.

**Department Objective:** Cost effectively satisfy the regulatory requirements of our stormwater permit while engaging the public in activities and education.

**Performance Measures:**

Stormwater Volunteer Program	CY 2017***	CY2018****	CY 2019	CY 2020 Projected	CY 2021 Estimate
Events	40	27	22	0	2
Volunteers	814	788	468	0	30
Volunteer Hours	2,615	1,898	1,836	0	120
Value	\$59,439	\$44,432	\$42,980	\$0	\$3,000

\*\* amount is calculated using FEMA's Volunteer Rate of \$22.95/hour

\*\*\* amount is calculated using FEMA's Volunteer Rate of \$22.73/hour

\*\*\*\*amount is calculated using FEMA's Volunteer rate for Iowa \$23.41/hour

### Activity Summary

**Activity: Stormwater Operations (770110)** **Fund: Stormwater (7700)**  
**Division: Engineering Services** **Department: Public Works**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projected
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 16,283	\$ 22,305	\$ 15,114	\$ 10,000	\$ 10,000	\$ 10,000
Intergovernmental						
Disaster Assistance	5,276	-	-	-	-	-
Charges For Fees And Services						
Building & Devlpmt	8,299	-	-	-	-	-
Stormwater Charges	1,551,384	1,568,019	1,730,056	1,700,000	1,730,060	1,747,361
Miscellaneous						
Intra-City Charges	7,577	4,703	4,602	4,700	4,600	4,600
Other Misc Revenue	492	-	92	-	-	-
<b>Total Revenues</b>	<b>\$ 1,589,311</b>	<b>\$ 1,595,027</b>	<b>\$ 1,749,864</b>	<b>\$ 1,714,700</b>	<b>\$ 1,744,660</b>	<b>\$ 1,761,961</b>

<b>Expenditures:</b>						
Personnel	\$ 193,954	\$ 204,029	\$ 200,472	\$ 282,144	\$ 290,114	\$ 298,817
Services	300,532	244,721	401,778	391,439	354,622	361,714
Supplies	3,469	2,528	662	5,578	4,252	4,337
Capital Outlay	-	-	1,000	-	-	-
<b>Total Expenditures</b>	<b>\$ 497,954</b>	<b>\$ 451,277</b>	<b>\$ 603,911</b>	<b>\$ 679,161</b>	<b>\$ 648,988</b>	<b>\$ 664,869</b>

<b>Personnel Services - FTE</b>	2018	2019	2020	2021	2022
Public Info/Ed Coord - Public Works	0.50	0.50	0.50	-	-
Sr. Engineer	1.00	1.00	1.00	1.00	1.00
Stormwater Technician	-	-	1.00	1.00	1.00
<b>Total Personnel</b>	<b>1.50</b>	<b>1.50</b>	<b>2.50</b>	<b>2.00</b>	<b>2.00</b>

### Activity Summary

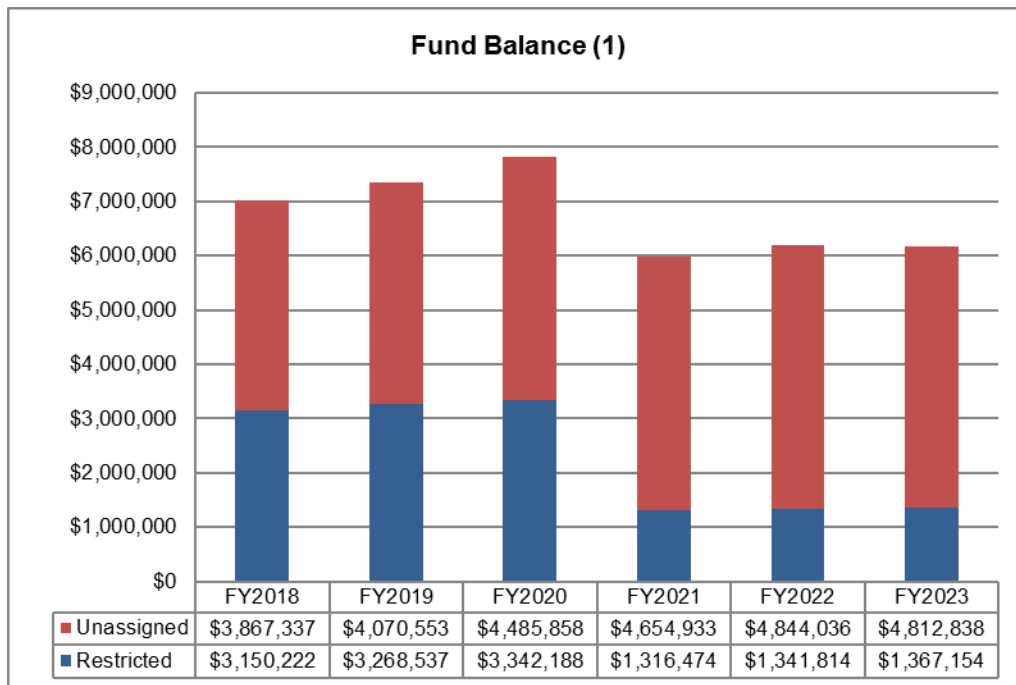
**Activity: Stormwater Capital Reserves (770800)** **Fund: Stormwater (7704)**  
**Division: Engineering** **Department: Public Works**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projected
<b>Transfers In:</b>						
Stormwater Operations	\$ -	\$ -	\$ 1,100,000	\$ 1,000,000	\$ 1,500,000	\$ 1,000,000
<b>Total Revenues &amp; Transfers In</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,100,000</b>	<b>\$ 1,000,000</b>	<b>\$ 1,500,000</b>	<b>\$ 1,000,000</b>
<b>Transfers Out</b>						
Capital Projects Fund	\$ -	\$ -	\$ 990,000	\$ 721,000	\$ 1,490,000	\$ 690,000
<b>Total Transfers Out</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 990,000</b>	<b>\$ 721,000</b>	<b>\$ 1,490,000</b>	<b>\$ 690,000</b>

## HOUSING AUTHORITY FUND

The Housing Authority Fund is an enterprise fund that accounts for the public housing programs operated by the Iowa City Housing Authority (ICHA) including the rental assistance programs and the City-owned public housing units. These programs are primarily funded through Federal funds from the U.S. Department of Housing and Urban Development (HUD).

The Housing Authority Fund's total fund balance on June 30, 2020 was \$7,828,046, an increase of \$488,956 or 6.66% from the fiscal year 2019 year-end fund balance. The increase in fiscal year 2020 was primarily due to an increase in Housing Voucher Program grant revenue and administration fees. At the end of fiscal year 2020, \$3,342,188 in fund balance was restricted for maintenance and development of Public Housing units and the development of affordable homeownership opportunities. Fund balance history and projections are as follows:

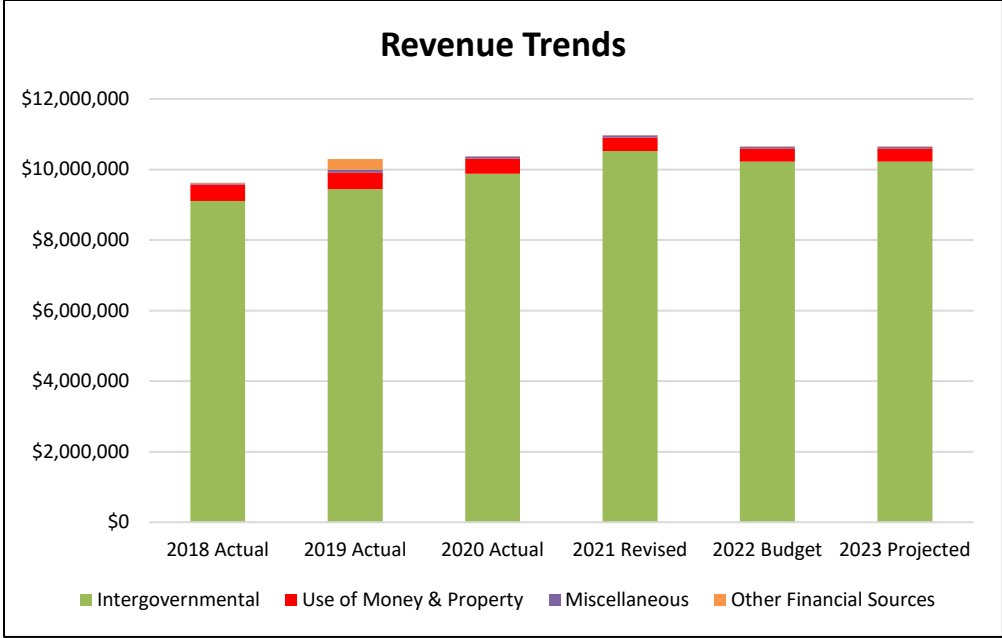


(1) FY21 – FY23 are estimates

Fiscal year 2021 revised year-end fund balance decreased by 23.72% or \$1,856,639 under the fiscal year 2020 ending balance. The fiscal year 2021 decrease is due to the purchase of low-income housing units in the Chauncey Building and the Augusta Place. Fiscal year 2022 budgeted fund balance is expected to increase from fiscal year 2021 by \$214,443 or 3.59%. This projected increase is also due to a surplus generated in the Housing Voucher Program.

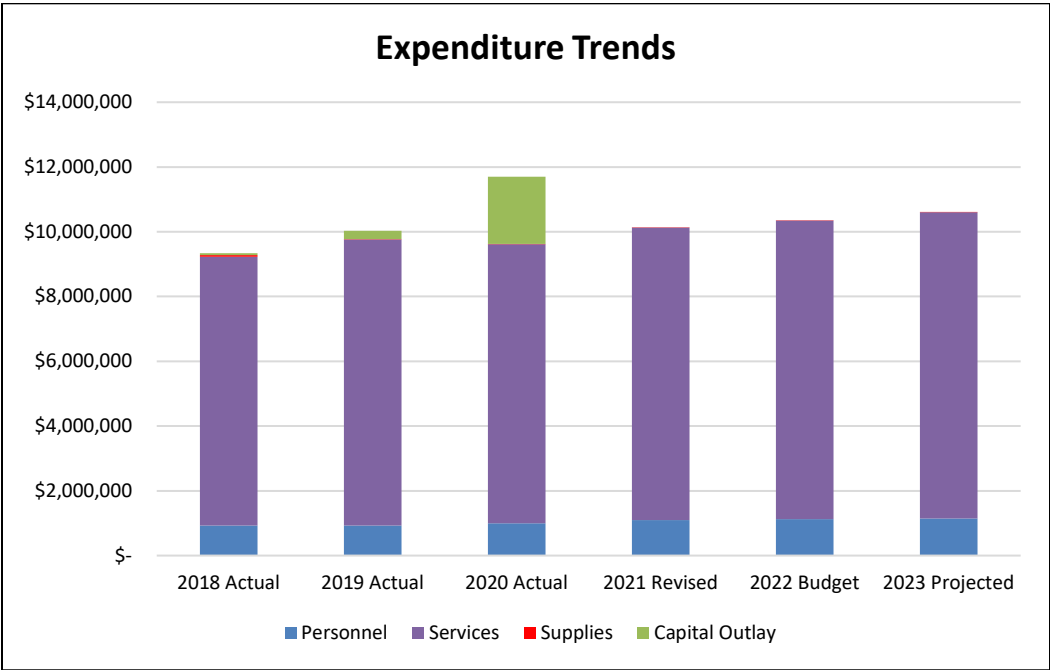
### **Revenues:**

HUD allocations account for approximately 96% of ICHA revenue. ICHA is projected to receive \$10,221,509 in federal funding through HUD in fiscal year 2022. This is a 2.87% percent decrease from the fiscal year 2021 revised budget due to the City receiving \$559,936 in CARES Act Housing Voucher Program grants in fiscal year 2021.



**Expenditures:**

Fiscal year 2022 estimated expenditures are budgeted to decrease from the fiscal year 2021 revised expenditures by \$2,392,213 or 18.71% which primarily represents a decrease in Capital Outlay expenditures due to the purchase of the Chauncey Building and Augusta Place units.



78.5% of the Housing Fund expenditure budget is to provide rental vouchers to citizens.

**City of Iowa City  
Housing Authority (7900 - 7922)  
Fund Summary**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projected
<b>Fund Balance, July 1</b>	\$ 6,756,668	\$ 7,017,559	\$ 7,339,090	\$ 7,828,046	\$ 5,971,407	\$ 6,185,850
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 78,971	\$ 134,299	\$ 101,062	\$ 35,000	\$ 35,000	\$ 35,000
Rents	322,998	295,244	280,156	295,240	280,160	280,160
Royalties & Commissions	54,164	46,280	47,922	46,280	47,925	47,925
Intergovernmental						
Fed Intergovnt Rev	9,109,749	9,442,728	9,874,826	10,523,797	10,221,509	10,221,509
Miscellaneous						
Other Misc Revenue	39,321	81,888	60,619	63,980	58,788	58,788
Other Financial Sources						
Loan Repayments	13,496	13,216	12,797	13,216	13,000	13,000
Insurance Recoveries	-	279,874	2,258	-	-	-
Sale Of Assets	1,811	-	28	-	-	-
<b>Sub-Total Revenues</b>	9,620,510	10,293,528	10,379,669	10,977,513	10,656,382	10,656,382
Misc Transfers In	29,287	106,470	63,563	-	-	-
<b>Sub-Total Transfers In</b>	29,287	106,470	63,563	-	-	-
<b>Total Revenues &amp; Transfers In</b>	\$ 9,649,797	\$ 10,399,998	\$ 10,443,232	\$ 10,977,513	\$ 10,656,382	\$ 10,656,382
<b>Expenditures:</b>						
Voucher Program	\$ 8,655,039	\$ 9,238,969	\$ 9,252,541	\$ 10,035,572	\$ 9,903,254	\$ 10,110,214
Public Housing Program	687,089	791,548	652,252	2,747,860	486,849	498,635
<b>Sub-Total Expenditures</b>	9,342,128	10,030,517	9,904,793	12,783,432	10,390,103	10,608,849
<b>Transfers Out:</b>						
Operating Subsidy - PILOT Gen Fund	19,582	20,072	20,714	21,232	21,699	22,350
Misc Transfers Out - Director Reimb	27,197	27,877	28,769	29,488	30,137	31,041
<b>Sub-Total Transfers Out</b>	46,779	47,949	49,483	50,720	51,836	53,391
<b>Total Expenditures &amp; Transfers Out</b>	\$ 9,388,907	\$ 10,078,466	\$ 9,954,276	\$ 12,834,152	\$ 10,441,939	\$ 10,662,240
<b>Fund Balance, June 30</b>	\$ 7,017,559	\$ 7,339,090	\$ 7,828,046	\$ 5,971,407	\$ 6,185,850	\$ 6,179,993
Restricted / Committed /Assigned	3,150,222	3,268,537	3,342,188	1,316,474	1,341,814	1,367,154
<b>Unassigned Balance</b>	\$ 3,867,337	\$ 4,070,553	\$ 4,485,858	\$ 4,654,933	\$ 4,844,036	\$ 4,812,838
<b>% of Revenues &amp; Transfers In</b>	40%	39%	43%	42%	45%	45%



## **HOUSING AUTHORITY OPERATIONS**

To improve quality of life, the Iowa City Housing Authority acts as a community leader for affordable housing, family self-sufficiency, and homeownership opportunities. We provide housing assistance, public and private partnership opportunities, and information and education.

The Housing Authority is in the Neighborhood and Development Services Department and was established in 1969 to administer housing assistance programs throughout its jurisdiction, which includes Johnson County, Iowa County and portions of Washington County. The Housing Authority assists approximately 1,400 low-income families annually to acquire and maintain affordable housing through rental and ownership programs. Rental assistance includes the Housing Choice Voucher Program (HCVP), Public Housing, and Veterans' Supportive Housing (VASH) Programs. Homeownership opportunities exist in the HCVP Homeownership Program. All participants in the Housing Authority programs must meet federally established income guidelines.

The Housing Authority's budget is organized into three activities: Administration, Voucher Programs, and Public Housing. The division also manages Peninsula Apartments and units at Augusta Place; a description of these activities may be found in the Special Revenue Fund section of this document.

### **Housing Authority Administration**

Housing Authority Administration personnel manage all of the housing programs. These expenditures are fully allocated to the Voucher and Public Housing programs.

### **Voucher Programs**

The Housing Authority works with over 400 owners/ landlords and administers 1,191 HCVP vouchers, 83 VASH vouchers, 78 Mainstream Vouchers for Permanent Supportive Housing, and 24 Project Based vouchers for Permanent Supportive Housing.

### **Public Housing**

The City of Iowa City owns and manages 81 public housing units. The Housing Authority serves as the landlord and rents these units to eligible tenants. They are low-density units scattered throughout Iowa City and were constructed to conform and blend into the existing neighborhood architecture.

## **HIGHLIGHTS**

### **Recent Accomplishments:**

- The Housing Choice Voucher Program is projected to pay approximately \$8.1+ million in Housing Assistance Payments to landlords/owners of rental properties in Johnson County in calendar year 2020

- The Housing Authority is projected to pay approximately \$300,000+ to private sector Iowa City contractors for the capital improvement, general maintenance, and repair of Public Housing properties in calendar year 2020
- Since 1998, 190 families have moved to homeownership with assistance from the Housing Authority (TOP/ADHOP, HCVP Homeownership, FSS Program, Down Payment Assistance, and UniverCity)
- On November 14, 2019, the Iowa City Housing Authority was awarded 60 Mainstream Vouchers by the federal Department of Housing and Urban Development (HUD). This award allowed the Housing Authority to expand its partnership with Shelter House and agencies participating in the Continuum of Care/Coordinated Entry service delivery system by providing tenant-based rental assistance to support permanent supportive housing options for homeless individuals/households with a disabling condition
- On May 18, 2020, HUD notified the Housing Authority that they were eligible for an increase in Mainstream Vouchers and funding as authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). This notice provides an additional 18 Mainstream Vouchers to support permanent supportive housing options for homeless individuals/households with a disabling condition

**Upcoming Challenges:**

- Continue to maximize our Federal resources while operating these various housing programs during COVID-19. City Hall is closed to the public, so voucher holders and public housing tenants must conduct all transactions with staff by phone, email or mail

**Staffing:**

	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>
<b>Total FTE's</b>	9.50	10.62	10.62

**Staffing Level Change Summary:**

There are no staffing level changes in the fiscal year 2022 budget.

**Service Level Change Summary:**

There are no service level changes included in the fiscal year 2022 budget.

**Financial Highlights:**

Capital Outlay for the Housing Authority Public Housing decreased significantly in fiscal year 2022 due to the inclusion of funding for the purchase of units in Augusta Place and the Chauncey Building in fiscal year 2021.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Foster Healthy Neighborhoods and Affordable Housing Throughout the City, Advance Social Justice, Racial Equity, and Human Rights*

**Department Goal:** Assist low income families in bridging the economic gap through building assets, improving employment opportunities, and transitioning from renters of units to owners of homes.

**Department Objective:** The Family Self-Sufficiency (FSS) Program: Promote self-sufficiency and asset development by providing supportive services to participants to increase their employability, to increase the number of employed participants, and to encourage increased savings through an escrow savings program.

**Performance Measures:**

	CY 2017	CY 2018	CY 2019	CY 2020 Projected	CY 2021 Estimate
Total Participants	244	247 (Revised 2020)	240	244	244
% of Participants with Escrow Accounts	88%	92%	92%	92%	92%
% of Participants with Increased Income versus Prior Year	63%	65%	64%	64%	64%
FSS Graduates	36	45	39	40	40

**Strategic Plan Goal:** *Foster Healthy Neighborhoods and Affordable Housing Throughout the City*

**Department Goal:** Affordable Rental Housing: Provide affordable, decent and safe rental housing for eligible low-income families, elderly persons, and persons with disabilities.

**Department Objective:** Maintain a scattered sites Public Housing program.

**Performance Measures:**

	FY 2018	FY 2019	FY 2019	FY 2020 Projected	FY 2021 Estimate
Actual Occupancy Rate for Fiscal Year (Goal – 95%)	94%	90%	91%	95%	98%

	CY 2017	CY 2018	CY 2019	CY 2020 Projected	CY 2021 Estimate
% of All Emergency Work Orders Completed within 24 hours (Goal – 100%)	100%	100%	100%	100%	100%
Average Number of Calendar Days of All Non-Emergency Work Orders (Goal – < 25 days)	1.3 days	1.5 days	1.5 days	1.5 days	1.5 days

**Strategic Plan Goal:**

*Foster Healthy Neighborhoods and Affordable Housing Throughout the City, Promote an Inclusive and Resilient Economy Throughout the City*

**Department Goal:**

Affordable Rental Housing: Increase affordable housing choices for low-income families, the elderly, and persons with disabilities in private market rental units.

**Department Objective:**

Provide homeownership opportunities through the HCV homeownership program. Pay rental subsidies directly to private market landlords on behalf of eligible families. Provide mortgage assistance payments to lenders on behalf of eligible families.

**Performance Measures:**

	<b>CY 2017</b>	<b>CY 2018</b>	<b>CY 2019</b>	<b>CY 2020 Projected</b>	<b>CY 2021 Estimate</b>
HCVP Homeownership Vouchers	\$71,456	\$63,264	\$66,679	\$72,572	\$72,572
HCVP Non-Elderly Disabled Vouchers	\$307,722	\$326,908	\$329,382	\$323,144	\$323,144
HCVP Portable Vouchers	\$236,581	\$321,535	\$296,829	\$152,916	\$152,916
VASH Vouchers	\$306,378	\$344,403	\$330,016	\$354,410	\$354,410
All Other HCVP Vouchers	\$6,142,064	\$6,113,805	\$6,678,413	\$6,680,042	\$6,680,042
Total HAP Payments (includes FSS Escrow Deposits)	\$7,632,080	\$7,846,567	\$8,358,264	\$8,214,302	\$8,214,302
Total Voucher Utilization (# of vouchers leased on the first day of the month)	101%	98%	101%	100%	100%
Total Voucher Utilization (# of vouchers leased on the last day of the month)	101%	100%	101%	100%	100%

## Activity Summary

**Activity: Housing Authority Voucher (490200)**  
**Division: Neighborhood Services**

**Fund: Housing Authority (7910)**  
**Department: Neighborhood & Development Services**

	2018	2019	2020	2021	2022	2023
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ (611)	\$ (9,112)	\$ (7,492)	\$ -	\$ -	\$ -
Royalties & Commiss	53,870	46,006	47,675	46,010	47,675	47,675
Intergovernmental						
Fed Intergovnt Rev	8,733,809	9,172,148	9,565,292	10,156,231	10,032,496	10,032,496
Miscellaneous						
Other Misc Revenue	35,955	22,189	50,691	24,629	52,337	52,337
Sale Of Assets	-	-	24	-	-	-
<b>Transfers In:</b>						
Misc Transfers In	29,287	106,470	63,563	-	-	-
<b>Total Revenues &amp; Transfers In</b>	<b>\$ 8,852,310</b>	<b>\$ 9,337,701</b>	<b>\$ 9,719,754</b>	<b>\$ 10,226,870</b>	<b>\$ 10,132,508</b>	<b>\$ 10,132,508</b>
<b>Expenditures:</b>						
Personnel	\$ 753,768	\$ 762,625	\$ 784,308	\$ 1,070,235	\$ 903,205	\$ 930,301
Services	7,886,130	8,469,067	8,458,110	8,959,196	8,993,193	9,173,057
Supplies	15,140	7,277	10,124	6,141	6,856	6,856
<b>Total Expenditures</b>	<b>\$ 8,655,039</b>	<b>\$ 9,238,969</b>	<b>\$ 9,252,541</b>	<b>\$ 10,035,572</b>	<b>\$ 9,903,254</b>	<b>\$ 10,110,214</b>
<b>Personnel Services - FTE</b>						
	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	
Building Inspector	0.30	0.25	0.25	-	-	
F.S.S. Program Coordinator	0.50	0.50	0.50	0.50	0.50	
Housing Administrator	0.78	0.78	0.78	0.78	0.78	
Housing Office Manager	0.96	0.96	0.96	0.96	0.96	
Housing Program Assistant	3.84	3.84	3.84	4.33	4.33	
Housing Receptionist	-	-	-	0.78	0.78	
Public Hsg. Coord	0.50	0.50	0.50	0.50	0.50	
Housing Choice Voucher Program Coord	1.00	1.00	1.00	1.00	1.00	
<b>Total Personnel</b>	<b>7.88</b>	<b>7.83</b>	<b>7.83</b>	<b>8.85</b>	<b>8.85</b>	

## Activity Summary

**Activity: Housing Authority Public Housing (490300)**  
**Division: Neighborhood Services**

**Fund: Housing Authority (792\*)**  
**Department: Neighborhood & Development Services**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projected
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 79,582	\$ 143,412	108,554	\$ 35,000	\$ 35,000	\$ 35,000
Rents	322,998	295,244	280,156	295,240	280,160	280,160
Royalties & Commissions	295	273	247	270	250	250
Intergovernmental						
Fed Intergovnt Rev	375,940	270,580	309,534	367,566	189,013	189,013
Miscellaneous						
Other Misc Revenue	3,366	59,698	9,928	39,351	6,451	6,451
Other Financial Sources						
Loans	13,496	13,216	12,797	13,216	13,000	13,000
Insurance Recoveries	-	279,874	2,258	-	-	-
Sale Of Assets	1,811	-	4	-	-	-
<b>Total Revenues</b>	<b>\$ 797,488</b>	<b>\$ 1,062,297</b>	<b>\$ 723,479</b>	<b>\$ 750,643</b>	<b>\$ 523,874</b>	<b>\$ 523,874</b>

<b>Expenditures:</b>						
Personnel	\$ 177,918	\$ 164,836	\$ 160,090	\$ 220,167	\$ 204,863	\$ 211,009
Services	415,826	369,339	464,559	435,886	280,052	285,653
Supplies	33,448	2,126	2,921	1,807	1,934	1,973
Capital Outlay	59,898	255,248	24,681	2,090,000	-	-
<b>Total Expenditures</b>	<b>\$ 687,089</b>	<b>\$ 791,548</b>	<b>\$ 652,252</b>	<b>\$ 2,747,860</b>	<b>\$ 486,849</b>	<b>\$ 498,635</b>

Personnel Services - FTE	2018	2019	2020	2021	2022
Building Inspector	0.30	0.25	0.25	-	-
F.S.S. Program Coordinator	0.50	0.50	0.50	0.50	0.50
Housing Administrator	0.22	0.22	0.22	0.22	0.22
Housing Office Manager	0.04	0.04	0.04	0.04	0.04
Housing Program Assistant	0.16	0.16	0.16	0.29	0.29
Housing Receptionist	-	-	-	0.22	0.22
Public Hsg. Coord	0.50	0.50	0.50	0.50	0.50
<b>Total Personnel</b>	<b>1.72</b>	<b>1.67</b>	<b>1.67</b>	<b>1.77</b>	<b>1.77</b>

Capital Outlay	2021	2022
Purchase Units - Chauncey Building	1,010,000	\$ -
Purchase Units - Augusta Place	1,080,000	-
<b>Total Capital Outlay</b>	<b>\$ 2,090,000</b>	<b>\$ -</b>

# CAPITAL PROJECTS FUND

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- Fund Summary
- Summary by Division
- Summary by Funding Source
- Annual Recurring Projects
- Project Summary by Name
- Unfunded Projects





## CAPITAL PROJECTS FUND

The Capital Projects Fund accounts for the collection and disbursement of funds related to capital improvements or significant capital equipment. The City annually updates and issues a five-year capital improvement program (CIP). This program is the planning guide for the City's issuance of bonded debt and for the construction and replacement of the City's buildings and infrastructure. The first two years of the five-year capital improvement program (CIP) are certified as part of the operating budget in the Capital Projects Fund. The current five-year CIP is for years 2021-2025.

Capital improvement projects involve the construction, purchase, or renovation of city facilities or property. Most of the projects are specific, non-recurring major improvements to the City's physical plant, are permanent in nature, and are greater than \$25,000 and have a useful life of three years or more. The City also budgets annually recurring project funds for non-specified improvements of a specific nature; these funds are to be spent on improvements that meet the same definition above. Funding sources for capital improvement projects may be from operating funds, bond proceeds, grants, donations, and a variety of other funding sources. The three largest sources of funds are operating transfers in, bonded debt, and state and federal grants.

For the CIP for years 2021-2025, the total funding sources are \$183,158,930, and the total expenditures are \$184,333,930. The difference between the total expenditures and the total funding sources over the five-year period is a result of prior plan funding sources that are being utilized to cover current plan expenditures such as engineering and design.

The 2022 CIP expenditures of \$24,803,470 will be certified as part of the fiscal year 2022 operating budget. Total Capital Projects Fund fiscal year 2022 budgeted expenditures are \$24,803,470.

The 2022 CIP funding sources of \$24,698,470 will also be certified as part of the fiscal year 2022 operating budget. Budgeted fiscal year 2022 Capital Projects Fund revenues and transfers in also include a transfer in from the TIF funds to reimburse for prior year expenditures of \$18,191. Total Capital Projects Fund fiscal year 2022 budgeted revenues and transfer in are \$24,716,661.

The changes to the 2021 CIP are amended into the fiscal year 2021 operating budget. The fiscal year 2021 Capital Projects Fund expenditure budget also includes totals from the carry forward of prior year projects that must be re-appropriated with the State. The amounts being carried forward from prior years are not included in the five-year CIP totals. The revised Capital Projects Fund expenditures for fiscal year 2021 are \$72,710,934; the revised budget includes the 2021 CIP expenditures of \$30,224,050, prior year project carry forwards of \$42,460,484, and internal loan interest payments of \$26,400.

The revised fiscal year 2021 Capital Projects Fund revenues and transfers in budget also includes totals from the carry forward of prior year projects. The amounts being carried forward from prior years are not included in the five-year CIP totals. The revised Capital Projects Fund revenues and transfers in for fiscal year 2021 are \$39,328,303; the revised budget includes the 2021 CIP funding sources of \$29,784,050, State sales tax grant funding of \$1,213,954, a transfer in from the TIF funds to reimburse for prior year expenditures of \$2,165, and prior year project carry forwards of \$8,328,134.

In fiscal year 2015, the North Treatment Plant Removal project received a 20-year internal loan from the Wastewater Treatment Fund which is being repaid with a State of Iowa sales tax grant. In fiscal year 2018, this was reduced to a 7-year loan due to better align with the anticipated timing of the state sales tax grant revenues. 2021 is the final year that the City will receive state sales tax grant revenues and the final year of the internal loan. The Capital Projects Fund's 2021 budgeted expenditures include \$26,400 for interest expense to be paid to the Wastewater Treatment Fund, and \$1,375,000 in principal repayments, shown as transfers out. State sales tax grant revenues are budgeted at \$1,213,954 in 2021. These amounts are not reflected in the five-year CIP totals.

Fund balance in the Capital Projects Fund primarily represents unspent funding sources from the current year and prior years. This balance fluctuates based on the timing of the issuance of bonds and the timing of the project expenditures. The estimated ending fund balance for fiscal year 2022 is \$3,218,042.

## Capital Projects Fund Fund Summary

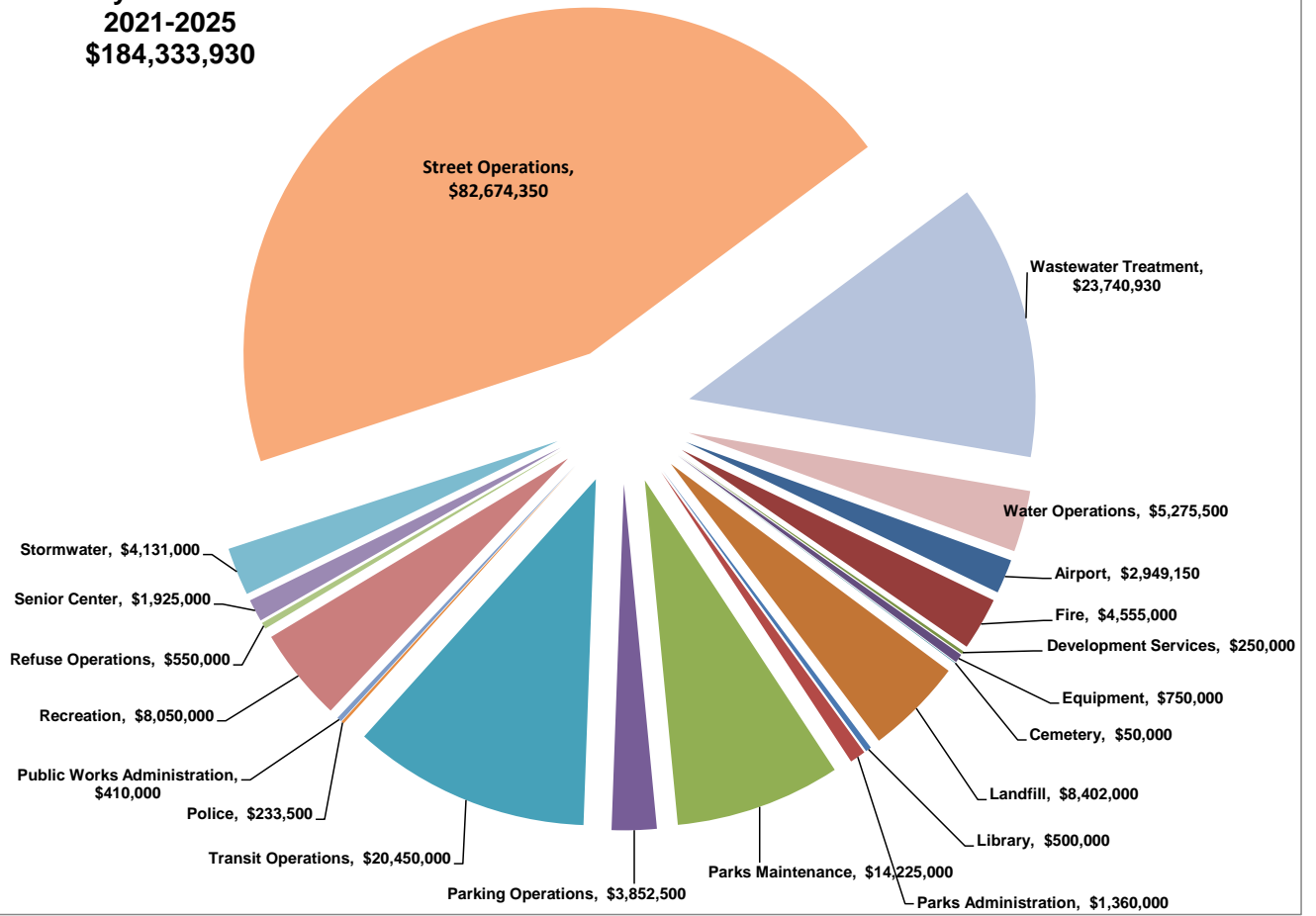
	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projected
<b>Fund Balance, July 1</b>	\$ 56,728,216	\$ 51,478,202	\$ 37,683,022	\$ 38,062,482	\$ 3,304,851	\$ 3,218,042
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 547,585	\$ 745,132	\$ 499,001	\$ -	\$ -	\$ -
Intergovernmental						
Fed Intergovnt Rev	57,993	347,216	1,044,497	7,397,347	292,500	16,000,000
Disaster Assistance	71,512	-	-	-	-	-
Other State Grants	1,802,896	2,723,823	4,961,896	6,200,300	1,000,000	-
State 28E Agreements	92,330	161,848	90,661	430,000	-	-
Local 28E Agreements	25,000	25,000	25,000	1,600,000	-	-
Charges of Fees & Services						
Development Fees	-	63,645	93,462	-	-	-
Miscellaneous						
Contrib & Donations	94,542	10,000	25,000	195,000	-	-
Printed Materials	1,245	4,360	885	-	-	-
Other Misc Revenue	51,515	27,002	121,490	-	-	-
Other Financial Sources						
Debt Sales	12,157,105	12,565,848	13,012,385	11,161,140	12,150,000	22,270,500
<b>Sub-Total Revenues</b>	<b>14,901,722</b>	<b>16,673,874</b>	<b>19,874,276</b>	<b>26,983,787</b>	<b>13,442,500</b>	<b>38,270,500</b>
<b>Transfers In:</b>						
Funds	14,286,521	6,987,195	4,751,737	4,140,635	4,178,661	4,038,970
Transfers-In from Enterprise Funds	10,030,558	9,138,147	8,020,378	8,068,845	6,345,500	14,022,500
Transfers-In from G.O. Bonds	(21,242)	-	-	-	-	-
Misc Transfers-In	1,380	107,684	3,335	35,036	-	-
<b>Internal Service (Non-Budgetary):</b>						
Equipment Fund	-	-	-	100,000	750,000	-
<b>Sub-Total Transfers In</b>	<b>24,297,217</b>	<b>16,233,026</b>	<b>12,775,451</b>	<b>12,344,516</b>	<b>11,274,161</b>	<b>18,061,470</b>
<b>Total Revenues &amp; Transfers In</b>	<b>\$ 39,198,939</b>	<b>\$ 32,906,900</b>	<b>\$ 32,649,727</b>	<b>\$ 39,328,303</b>	<b>\$ 24,716,661</b>	<b>\$ 56,331,970</b>
<b>Expenditures:</b>						
<b>Governmental:</b>						
General Government	\$ 554,521	\$ 440,206	\$ 1,060,808	\$ 3,960,453	\$ 400,000	\$ 260,000
Culture & Recreation	4,702,095	8,245,547	5,556,924	6,870,895	2,705,000	3,265,000
Community and Economic Dvlpmnt	5,481,026	8,407,063	237,979	404,524	-	-
Public Safety	59,910	5,026	768,914	1,872,077	125,000	108,500
Public Works	22,953,497	22,655,067	16,948,609	40,647,166	14,935,470	11,960,470
<b>Enterprise:</b>						
Parking Operations	544,815	288,825	70,266	1,584,073	890,000	770,000
Public Transportation	6,063	178,752	36,345	717,426	-	20,050,000
Wastewater Treatment	5,613,040	2,203,521	3,025,409	6,858,625	2,358,000	12,825,500
Water Operations	1,460,865	922,313	1,137,779	2,276,963	890,000	967,500
Refuse Operations	-	-	-	550,000	-	-
Landfill	1,778,140	1,698,022	-	3,487,000	685,000	4,790,000
Storm Water	81,536	226,608	594,327	2,084,944	1,490,000	690,000
Airport	211,578	156,128	1,082,908	1,396,788	325,000	-
<b>Sub-Total Expenditures</b>	<b>43,447,087</b>	<b>45,427,080</b>	<b>30,520,267</b>	<b>72,710,934</b>	<b>24,803,470</b>	<b>55,686,970</b>
<b>Transfers Out:</b>						
Capital Project Fund	(20,986)	-	-	-	-	-
Misc Transfers Out	1,022,852	1,275,000	1,750,000	1,375,000	-	-
<b>Sub-Total Transfers Out</b>	<b>1,001,866</b>	<b>1,275,000</b>	<b>1,750,000</b>	<b>1,375,000</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures &amp; Transfers Out</b>	<b>\$ 44,448,953</b>	<b>\$ 46,702,080</b>	<b>\$ 32,270,267</b>	<b>\$ 74,085,934</b>	<b>\$ 24,803,470</b>	<b>\$ 55,686,970</b>
<b>Fund Balance, June 30</b>	<b>\$ 51,478,202</b>	<b>\$ 37,683,022</b>	<b>\$ 38,062,482</b>	<b>\$ 3,304,851</b>	<b>\$ 3,218,042</b>	<b>\$ 3,863,042</b>

City of Iowa City, Iowa  
*Capital Improvement Plan 2021-2025*  
**2021 thru 2025**

**DIVISION SUMMARY**

<b>Category</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>Total</b>
Airport	774,150	325,000		1,700,000	150,000	2,949,150
Cemetery	50,000					50,000
Development Services	250,000					250,000
Equipment		750,000				750,000
Fire	1,995,000			1,360,000	1,200,000	4,555,000
Landfill	2,087,000	685,000	4,790,000	840,000		8,402,000
Library		150,000		325,000	25,000	500,000
Parking Operations	750,000	890,000	770,000	705,000	737,500	3,852,500
Parks Administration	50,000	700,000	260,000	100,000	250,000	1,360,000
Parks Maintenance	1,900,000	1,265,000	2,490,000	2,045,000	6,525,000	14,225,000
Police		125,000	108,500			233,500
Public Works Administration	410,000					410,000
Recreation	110,000	690,000	650,000	650,000	5,950,000	8,050,000
Refuse Operations	550,000					550,000
Senior Center	700,000	300,000	125,000	450,000	350,000	1,925,000
Stormwater	721,000	1,490,000	690,000	990,000	240,000	4,131,000
Street Operations	15,695,470	14,185,470	11,960,470	26,697,470	14,135,470	82,674,350
Transit Operations	350,000		20,050,000		50,000	20,450,000
Wastewater Treatment	2,557,430	2,358,000	12,825,500	3,050,000	2,950,000	23,740,930
Water Operations	1,274,000	890,000	967,500	944,000	1,200,000	5,275,500
<b>TOTAL</b>	<b>30,224,050</b>	<b>24,803,470</b>	<b>55,686,970</b>	<b>39,856,470</b>	<b>33,762,970</b>	<b>184,333,930</b>

**Capital Improvement Program  
by Division  
2021-2025  
\$184,333,930**



City of Iowa City, Iowa  
*Capital Improvement Plan 2021-2025*  
**2021 thru 2025**

**PROJECTS BY DIVISION**

Category	Project #	Priority	2021	2022	2023	2024	2025	Total
<b>Airport</b>								
Runway 12-30 Obstruction Mitigation & Part 77	A3442	1	181,900					181,900
Airport Parking Lot Expansion	A3447	3	60,000					60,000
Runway 7 Environmental Assessment	A3465	1					150,000	150,000
Runway 25 Threshold Relocation	A3470	1	460,000					460,000
Runway 12/30 Threshold Displacement/Relocation	A3471	1	72,250	325,000				397,250
Airport Apron Expansion	A3473	2				1,250,000		1,250,000
Runway 7/25 Pavement Repairs	A3474	2				250,000		250,000
Runway 12/30 Pavement Repairs	A3475	2				200,000		200,000
<b>Airport Total</b>			<b>774,150</b>	<b>325,000</b>		<b>1,700,000</b>	<b>150,000</b>	<b>2,949,150</b>
<b>Cemetery</b>								
Cemetery Road Asphalt Overlay	R4145	2	50,000					50,000
<b>Cemetery Total</b>			<b>50,000</b>					<b>50,000</b>
<b>Development Services</b>								
Permitting Software Upgrade	G4720	1	250,000					250,000
<b>Development Services Total</b>			<b>250,000</b>					<b>250,000</b>
<b>Equipment</b>								
Non-Public Safety Radio System Upgrade	P3987	1		750,000				750,000
<b>Equipment Total</b>				<b>750,000</b>				<b>750,000</b>
<b>Fire</b>								
Fire Apparatus Replacement Program	Z4406	1	1,900,000			1,360,000	1,200,000	4,460,000
Fire Station #1 Apparatus Bay Slab Reconstruction	Z4408	2	95,000					95,000
<b>Fire Total</b>			<b>1,995,000</b>			<b>1,360,000</b>	<b>1,200,000</b>	<b>4,555,000</b>
<b>Landfill</b>								
Landfill Equipment Building Replacement	L3328	2	150,000	100,000	1,000,000			1,250,000
Compost Pad Improvements	L3333	2			30,000	300,000		330,000
South Side Recycling Site	L3334	3	620,000					620,000
Landfill Dual Extraction System Expansion	L3335	3			60,000	540,000		600,000
Future Landfill Cell	L3338	1	100,000	260,000	3,700,000			4,060,000
Bulk Water Fill Station	L3340	2		175,000				175,000
Bulldozer upgrade	L3341	1	425,000					425,000
Leachate Lagoon updates	L3342	2		150,000				150,000
Landfill Gas Infrastructure Expansion	L3343	1	792,000					792,000
<b>Landfill Total</b>			<b>2,087,000</b>	<b>685,000</b>	<b>4,790,000</b>	<b>840,000</b>		<b>8,402,000</b>

Category	Project #	Priority	2021	2022	2023	2024	2025	Total
<b>Library</b>								
First Floor Carpet and Furnishings Replacement	B4343	2				325,000		325,000
Automated Material Handler/Sorter	B4346	3		150,000				150,000
Facility Space Needs & Environmental Impact Study	B4347	3					25,000	25,000
<b>Library Total</b>				<b>150,000</b>		<b>325,000</b>	<b>25,000</b>	<b>500,000</b>
<b>Parking Operations</b>								
Parking Facility Restoration Repair	T3004	2	150,000	300,000	500,000	500,000	500,000	1,950,000
Replacement of Electronics in Smart Parking Meters	T3020	1	200,000					200,000
Video Cameras for Parking Facilities	T3021	3		100,000				100,000
Parking Enforcement Vehicles	T3022	3		90,000				90,000
Parking Ramp Automated Parking Equipment	T3023	2	400,000	400,000				800,000
Replacement of LED fixtures in Parking Facilities	T3025	2			270,000	205,000		475,000
Tower Place Drainage Modifications	T3026	1					237,500	237,500
<b>Parking Operations Total</b>			<b>750,000</b>	<b>890,000</b>	<b>770,000</b>	<b>705,000</b>	<b>737,500</b>	<b>3,852,500</b>
<b>Parks Administration</b>								
City Hall - Other Projects	R4129	1	50,000	400,000	260,000	50,000	50,000	810,000
Upgrade Building BAS Controls	R4332	3		300,000				300,000
ADA Elevator Improvements	R4388	1				50,000	200,000	250,000
<b>Parks Administration Total</b>			<b>50,000</b>	<b>700,000</b>	<b>260,000</b>	<b>100,000</b>	<b>250,000</b>	<b>1,360,000</b>
<b>Parks Maintenance</b>								
Parks Annual Improvements/Maintenance	R4130	1	50,000	90,000	90,000	90,000	90,000	410,000
Park Annual ADA Accessibility Improvements	R4132	2	30,000	30,000	30,000	30,000	30,000	150,000
Intra-city Bike Trails	R4206	2		25,000	25,000	25,000	25,000	100,000
Hwy 6 Trail - Broadway to Fairmeadows	R4227	5				400,000	3,500,000	3,900,000
Palisades or Stone Bridge Park Development	R4346	2				350,000	350,000	700,000
Chadek Green Park Playground and Shelter	R4350	2	60,000	290,000				350,000
Whispering Meadows Park Eco Restore & Park Imprv	R4357	2	100,000	150,000				250,000
Lower City Park Shelters & Restroom Replacement	R4358	2					600,000	600,000
Kiwanis Park Playground & Shelter Renovation	R4359	2			370,000			370,000
Napoleon Park Softball Fields 5-8 Renovation	R4362	3					450,000	450,000
Upper City Park Master Plan and Improvements	R4363	2			100,000	600,000		700,000
Hickory Hill Park Conklin St Shelter & Restrooms	R4365	2					245,000	245,000
Glendale Park Shelter & Playground Replacement	R4366	2	275,000					275,000
Court Hill Park Shelter & Playground Replacement	R4368	2		400,000				400,000
Happy Hollow Playground Replacement	R4371	2			150,000			150,000
Terrell Mill Skate Park Redevelopment	R4372	2					600,000	600,000
City Park Ball Field Improvements	R4373	3	175,000					175,000
Mercer Park Ball Diamond Improvements	R4374	3			800,000	200,000		1,000,000
Hunter's Run Park Playground & Shelter	R4375	2				250,000		250,000
Hwy 6 Trail - Fairmeadows to Heinz	R4376	2	510,000					510,000
Annual Contracted Tree Planting	R4380	4	100,000	100,000	100,000	100,000	100,000	500,000
Event Facility Improvements	R4381	2			250,000			250,000
Off Road Bike Trail Development	R4382	5		180,000				180,000
Pedestrian Mall Playground	R4383	1	400,000					400,000
Benton Hills Playground Replacement	R4384	2					135,000	135,000
College Green Park Playground	R4385	2					400,000	400,000
Park Facility Parking Lot Overlay	R4386	2	200,000					200,000
Willow Creek Trail Replacement	R4387	2			575,000			575,000
<b>Parks Maintenance Total</b>			<b>1,900,000</b>	<b>1,265,000</b>	<b>2,490,000</b>	<b>2,045,000</b>	<b>6,525,000</b>	<b>14,225,000</b>

Category	Project #	Priority	2021	2022	2023	2024	2025	Total
<b>Police</b>								
Digital Photo Evidence Management	Y4446	3		125,000				125,000
Animal Shelter Standby Generator	Y4447	2			108,500			108,500
<b>Police Total</b>				<b>125,000</b>	<b>108,500</b>			<b>233,500</b>
<b>Public Works Administration</b>								
Sand/Salt Storage Bunkers	P3985	3	410,000					410,000
<b>Public Works Administration Total</b>			<b>410,000</b>					<b>410,000</b>
<b>Recreation</b>								
City Park Pool Replacement	R4229	3				100,000	5,900,000	6,000,000
Splash Pad Improvements	R4230	2			100,000			100,000
Annual Recreation Center Improvements	R4330	1	50,000	50,000	50,000	50,000	50,000	250,000
Recreation Center Improvements	R4351	1			500,000	500,000		1,000,000
Robert A. Lee Recreation Center Pool Filter & HVAC	R4370	2	60,000	640,000				700,000
<b>Recreation Total</b>			<b>110,000</b>	<b>690,000</b>	<b>650,000</b>	<b>650,000</b>	<b>5,950,000</b>	<b>8,050,000</b>
<b>Refuse Operations</b>								
Fully Automated Curbside Collections Truck	L3337	1	550,000					550,000
<b>Refuse Operations Total</b>			<b>550,000</b>					<b>550,000</b>
<b>Senior Center</b>								
Annual Senior Center Facility Improvements	K1001	4	700,000	300,000	125,000	450,000	350,000	1,925,000
<b>Senior Center Total</b>			<b>700,000</b>	<b>300,000</b>	<b>125,000</b>	<b>450,000</b>	<b>350,000</b>	<b>1,925,000</b>
<b>Stormwater</b>								
Annual Stormwater Improvements	M3631	2	240,000	240,000	240,000	240,000	240,000	1,200,000
North Westminster Storm Sewer Upgrades	M3633	2	150,000	1,250,000				1,400,000
Rundell Street Pump Station Vault Modifications	M3634	2			350,000			350,000
River Street Storm Sewer Improvements	M3635	2			100,000	750,000		850,000
Petsel Place Storm Sewer Improvements	M3636	1	331,000					331,000
<b>Storm Water Total</b>			<b>721,000</b>	<b>1,490,000</b>	<b>690,000</b>	<b>990,000</b>	<b>240,000</b>	<b>4,131,000</b>
<b>Street Operations</b>								
Annual Traffic Signal Projects	S3814	3	150,000	300,000	150,000	150,000	150,000	900,000
Traffic Calming	S3816	3	15,000	15,000	15,000	15,000	15,000	75,000
Curb Ramps-ADA	S3822	1	100,000	100,000	100,000	100,000	100,000	500,000
Annual Pavement Rehabilitation	S3824	1	3,107,388	2,107,388	2,107,388	2,107,388	2,107,388	11,536,940
Underground Electrical Facilities	S3826	2	188,082	188,082	188,082	188,082	188,082	940,410
Bicycle Master Plan Implementation	S3827	3	300,000	150,000	150,000	150,000	150,000	900,000
Annual Bridge Maintenance & Repair	S3910	1	250,000	250,000	250,000	250,000	250,000	1,250,000
Melrose Avenue Improvements	S3936	2	5,060,000					5,060,000
Dubuque Street Reconstruction	S3939	1		300,000	2,700,000			3,000,000
Kirkwood Avenue to Capitol Street Connection	S3940	2			100,000			100,000
Court Street Reconstruction	S3946	2	125,000		6,200,000			6,325,000
Benton Street Rehabilitation Project	S3947	2	3,475,000					3,475,000
Rochester Ave Reconst- First Ave. to Ralston Creek	S3950	2		5,750,000				5,750,000
Hwy 1/Hwy 6 Intersection Improvements Study	S3951	2					75,000	75,000
Dodge Street Reconstruct - Governor to Burlington	S3952	2	1,250,000			15,750,000		17,000,000
Orchard Street Reconstruction	S3954	2	1,025,000					1,025,000
N. Gilbert Street Reconstruction	S3955	2		200,000		1,237,000		1,437,000



Category	Project #	Priority	2021	2022	2023	2024	2025	Total
Gilbert Street Bridge Replacement	S3956	1		1,825,000				1,825,000
Park Road Reconstruct - Rocky Shore to Riverside	S3958	2		700,000		6,000,000		6,700,000
Taft Avenue Reconstruct - Am Legion to Lwr West Br	S3959	2		1,000,000			10,000,000	11,000,000
Oakdale Blvd Extension - Alignment Study	S3960	2					100,000	100,000
Foster Road Elevation	S3961	1	75,000					75,000
Highland Court Sidewalk Infill Project	S3962	3	55,000					55,000
Burlington Street Bridge Replacement	S3963	1	300,000			750,000	1,000,000	2,050,000
Scott Blvd. Sidewalk Infill	S3964	3	120,000					120,000
Fairchild Street Reconstruction	S3965	2	100,000	1,300,000				1,400,000
<b>Street Operations Total</b>			<b>15,695,470</b>	<b>14,185,470</b>	<b>11,960,470</b>	<b>26,697,470</b>	<b>14,135,470</b>	<b>82,674,350</b>

### Transit Operations

Transit Maintenance Facility Relocation	T3055	2	200,000		20,000,000			20,200,000
Transit Bus Shelter Replacement & Expansion	T3059	2	50,000		50,000		50,000	150,000
Transit Interchange and Bus Stop Improvements	T3067	2	100,000					100,000
<b>Transit Operations Total</b>			<b>350,000</b>		<b>20,050,000</b>		<b>50,000</b>	<b>20,450,000</b>

### Wastewater Treatment

Annual Sewer Main Replacement	V3101	2	750,000	750,000	750,000	750,000	750,000	3,750,000
Nevada Ave Sanitary Sewer Replacement	V3147	2	187,430					187,430
Digester Complex Rehabilitation	V3151	1	120,000		7,870,500			7,990,500
Influent Rake and Screen Replacement	V3153	1	1,000,000					1,000,000
Hawkeye Lift Station Rehabilitation	V3154	2			25,000	1,000,000		1,025,000
Rohret South Sewer	V3155	2	250,000		2,175,000			2,425,000
Wastewater Plant Mixer Improvements	V3157	2		238,000				238,000
Biosolids Conveyor Improvements	V3158	2		170,000				170,000
Benton Street Trunk Sewer Improvements	V3162	1			580,000			580,000
Aeration Basin Electric & Instrument Improvements	V3163	3		300,000				300,000
Return Activated Sludge Pump Replacement	V3164	2				500,000		500,000
Replacement of Influent Pump Station Pumps	V3165	2				500,000		500,000
Sewer Distribution Asset Inventory	V3166	2	250,000					250,000
Replace Grit Classifiers	V3167	2		200,000				200,000
Replace Heat Exchanger	V3168	2		150,000			900,000	1,050,000
Napoleon Lift Station Improvements	V3169	1			800,000			800,000
WWTP Roof Replacements	V3170	1		300,000	300,000	300,000	300,000	1,200,000
Replace Sludge Recirculation Pumps	V3171	2		250,000				250,000
Highlander Lift Station Improvements	V3172	2			150,000			150,000
Jet Truck Replacement	V3173	1			175,000			175,000
Aeration Equipment Improvements	V3174	3					1,000,000	1,000,000
<b>Wastewater Treatment Total</b>			<b>2,557,430</b>	<b>2,358,000</b>	<b>12,825,500</b>	<b>3,050,000</b>	<b>2,950,000</b>	<b>23,740,930</b>

### Water Operations

Dill St. Water Main Replacement	W3222	1	725,000					725,000
Bradford Drive Water Main Replacement	W3300	3				50,000	600,000	650,000
Jordan Well Rehabilitation	W3305	1	150,000					150,000
Hwy 1 (Hawk Ridge to WalMart) Water Main Repl	W3313	2	64,000	500,000				564,000
High Service Pump VFD Replacement	W3314	2				50,000	600,000	650,000
Peninsula Well Field Power Redundancy	W3315	3	175,000					175,000
Chlorine Feeder System Upgrade	W3316	2	115,000					115,000
Water Front Meeting Room A/V Upgrades	W3317	3	45,000					45,000
GSR Generator Enclosure Replacement	W3318	2		40,000				40,000
Chemical Room & Outdoor Lighting Upgrade	W3319	3				100,000		100,000
Hwy 6 (Fairmeadows to Ind Park Rd) Water Main Repl	W3320	1			67,500	594,000		661,500
Treatment Technology Study	W3321	2				150,000		150,000
Collector Well #2 Cleaning and Upgrade	W3322	1		100,000	900,000			1,000,000

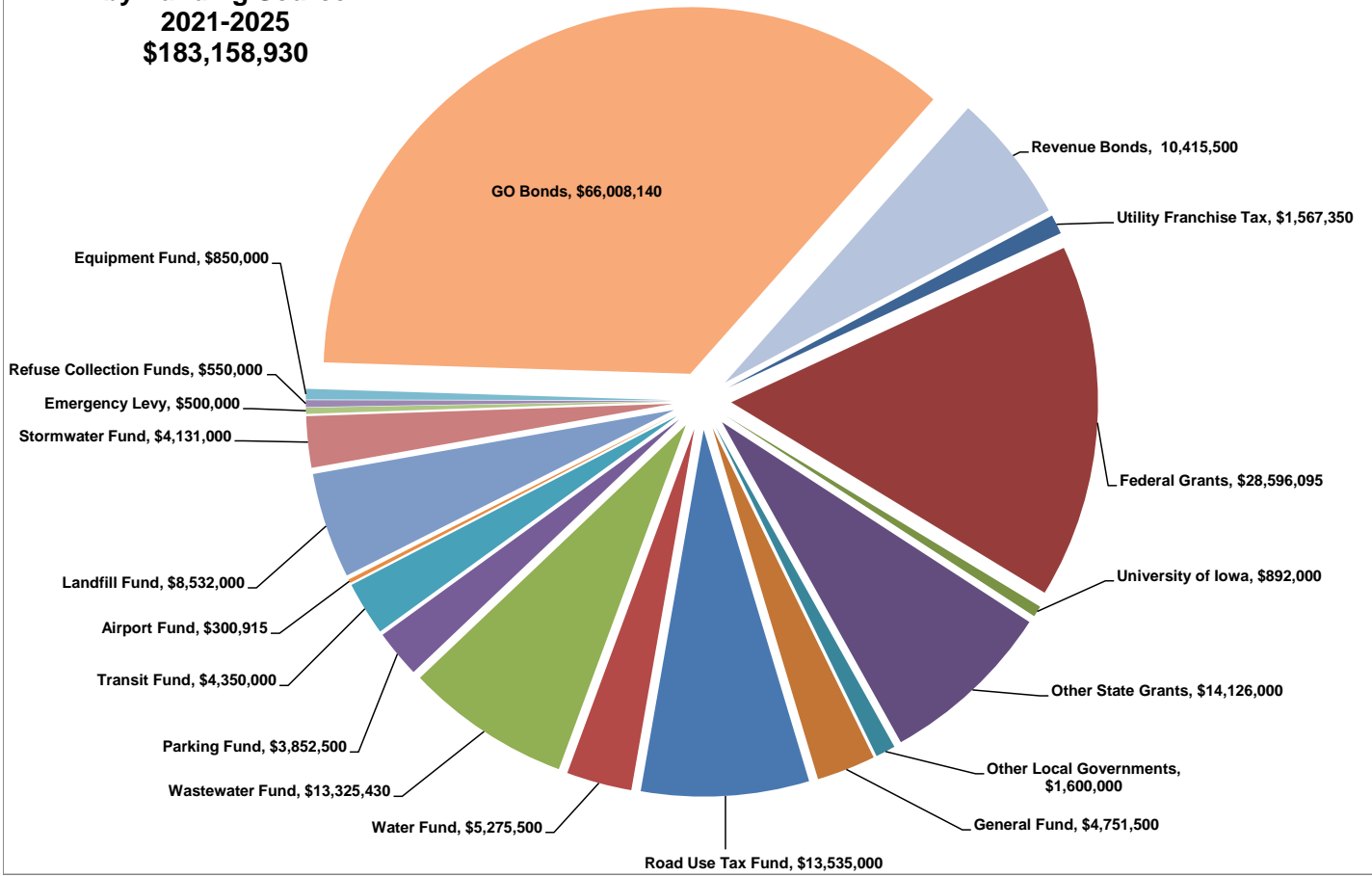
<b>Category</b>	<b>Project #</b>	<b>Priority</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>Total</b>
Water Distribution Asset Inventory	W3323	2		250,000				250,000
<b>Water Operations Total</b>			<b>1,274,000</b>	<b>890,000</b>	<b>967,500</b>	<b>944,000</b>	<b>1,200,000</b>	<b>5,275,500</b>
<b>GRAND TOTAL</b>			<b>30,224,050</b>	<b>24,803,470</b>	<b>55,686,970</b>	<b>39,856,470</b>	<b>33,762,970</b>	<b>184,333,930</b>

City of Iowa City, Iowa  
*Capital Improvement Plan 2021-2025*  
**2021 thru 2025**

**FUNDING SOURCE SUMMARY**

<b>Source</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>Total</b>
AIRPORT FUND	83,415	32,500		170,000	15,000	300,915
EMERGENCY LEVY	100,000	100,000	100,000	100,000	100,000	500,000
EQUIPMENT FUND	100,000	750,000				850,000
FEDERAL GRANTS	2,888,595	1,292,500	16,000,000	5,280,000	3,135,000	28,596,095
GENERAL FUND	835,000	950,000	978,500	993,000	995,000	4,751,500
GO BONDS-ESSENTIAL PURPOSE	9,269,140	10,750,000	9,820,000	11,727,000	9,840,000	51,406,140
GO BONDS-GENERAL PURPOSE	1,892,000	1,400,000	2,035,000	1,175,000	8,100,000	14,602,000
LANDFILL FUND	1,325,000	425,000	1,090,000	840,000		3,680,000
LANDFILL REPLACEMENT RESERVE	892,000	260,000	3,700,000			4,852,000
OTHER LOCAL GOVERNMENTS	1,600,000					1,600,000
OTHER STATE GRANTS	1,576,000			9,850,000	2,700,000	14,126,000
PARKING FUND	750,000	890,000	770,000	705,000	737,500	3,852,500
REFUSE COLLECTION FUND	550,000					550,000
REVENUE BONDS			10,415,500			10,415,500
ROAD USE TAX FUND	2,797,000	2,797,000	2,647,000	2,647,000	2,647,000	13,535,000
STORMWATER FUND	721,000	1,490,000	690,000	990,000	240,000	4,131,000
TRANSIT FUND	250,000		4,050,000		50,000	4,350,000
UNIVERSITY OF IOWA	380,000			272,000	240,000	892,000
UTILITY FRANCHISE TAX	313,470	313,470	313,470	313,470	313,470	1,567,350
WASTEWATER FUND	2,187,430	2,358,000	2,755,000	3,075,000	2,950,000	13,325,430
WATER FUND	1,274,000	890,000	967,500	944,000	1,200,000	5,275,500
<b>GRAND TOTAL</b>	<b>29,784,050</b>	<b>24,698,470</b>	<b>56,331,970</b>	<b>39,081,470</b>	<b>33,262,970</b>	<b>183,158,930</b>

**Capital Improvement Program  
by Funding Source  
2021-2025  
\$183,158,930**



City of Iowa City, Iowa  
*Capital Improvement Plan 2021-2025*  
 2021 thru 2025

**PROJECTS BY FUNDING SOURCE**

Source	Project #	Priority	2021	2022	2023	2024	2025	Total
<b>AIRPORT FUND</b>								
Runway 12-30 Obstruction Mitigation & Part 77	A3442	1	18,190					18,190
Airport Parking Lot Expansion	A3447	3	12,000					12,000
Runway 7 Environmental Assessment	A3465	1					15,000	15,000
Runway 25 Threshold Relocation	A3470	1	46,000					46,000
Runway 12/30 Threshold Displacement/Relocation	A3471	1	7,225	32,500				39,725
Airport Apron Expansion	A3473	2				125,000		125,000
Runway 7/25 Pavement Repairs	A3474	2				25,000		25,000
Runway 12/30 Pavement Repairs	A3475	2				20,000		20,000
<b>AIRPORT FUND Total</b>			<b>83,415</b>	<b>32,500</b>		<b>170,000</b>	<b>15,000</b>	<b>300,915</b>
<b>EMERGENCY LEVY</b>								
Annual Contracted Tree Planting	R4380	4	100,000	100,000	100,000	100,000	100,000	500,000
<b>EMERGENCY LEVY Total</b>			<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>500,000</b>
<b>EQUIPMENT FUND</b>								
Non-Public Safety Radio System Upgrade	P3987	1		750,000				750,000
Transit Maintenance Facility Relocation	T3055	2	100,000					100,000
<b>EQUIPMENT FUND Total</b>			<b>100,000</b>	<b>750,000</b>				<b>850,000</b>
<b>FEDERAL GRANTS</b>								
Runway 12-30 Obstruction Mitigation & Part 77	A3442	1	163,710					163,710
Runway 7 Environmental Assessment	A3465	1					135,000	135,000
Runway 25 Threshold Relocation	A3470	1	414,000					414,000
Runway 12/30 Threshold Displacement/Relocation	A3471	1	65,025	292,500				357,525
Airport Apron Expansion	A3473	2				1,125,000		1,125,000
Runway 7/25 Pavement Repairs	A3474	2				225,000		225,000
Runway 12/30 Pavement Repairs	A3475	2				180,000		180,000
Hwy 6 Trail - Broadway to Fairmeadows	R4227	5					500,000	500,000
Melrose Avenue Improvements	S3936	2	930,000					930,000
Benton Street Rehabilitation Project	S3947	2	1,315,860					1,315,860
Dodge Street Reconstruct - Governor to Burlington	S3952	2				3,750,000		3,750,000
Gilbert Street Bridge Replacement	S3956	1		1,000,000				1,000,000
Taft Avenue Reconstruct - Am Legion to Lwr West Br	S3959	2					2,500,000	2,500,000
Transit Maintenance Facility Relocation	T3055	2			16,000,000			16,000,000
<b>FEDERAL GRANTS Total</b>			<b>2,888,595</b>	<b>1,292,500</b>	<b>16,000,000</b>	<b>5,280,000</b>	<b>3,135,000</b>	<b>28,596,095</b>
<b>GENERAL FUND</b>								
Automated Material Handler/Sorter	B4346	3		150,000				150,000

Source	Project #	Priority	2021	2022	2023	2024	2025	Total
Facility Space Needs & Environmental Impact Study	B4347	3					25,000	25,000
Permitting Software Upgrade	G4720	1	250,000					250,000
Annual Senior Center Facility Improvements	K1001	4		300,000	125,000	450,000	350,000	1,225,000
City Hall - Other Projects	R4129	1	50,000			50,000	50,000	150,000
Parks Annual Improvements/Maintenance	R4130	1	50,000	90,000	90,000	90,000	90,000	410,000
Park Annual ADA Accessibility Improvements	R4132	2	30,000	30,000	30,000	30,000	30,000	150,000
Cemetery Road Asphalt Overlay	R4145	2	50,000					50,000
Intra-city Bike Trails	R4206	2		25,000	25,000	25,000	25,000	100,000
Splash Pad Improvements	R4230	2			100,000			100,000
Annual Recreation Center Improvements	R4330	1	50,000	50,000	50,000	50,000	50,000	250,000
Whispering Meadows Park Eco Restore & Park Imprv	R4357	2	10,000					10,000
Upper City Park Master Plan and Improvements	R4363	2			100,000			100,000
City Park Ball Field Improvements	R4373	3	175,000					175,000
Mercer Park Ball Diamond Improvements	R4374	3			100,000	200,000		300,000
Event Facility Improvements	R4381	2			250,000			250,000
Off Road Bike Trail Development	R4382	5		180,000				180,000
ADA Elevator Improvements	R4388	1				50,000	200,000	250,000
Hwy 1/Hwy 6 Intersection Improvements Study	S3951	2					75,000	75,000
Oakdale Blvd Extension - Alignment Study	S3960	2					100,000	100,000
Foster Road Elevation	S3961	1	75,000					75,000
Digital Photo Evidence Management	Y4446	3		125,000				125,000
Animal Shelter Standby Generator	Y4447	2			108,500			108,500
Fire Apparatus Replacement Program	Z4406	1				48,000		48,000
Fire Station #1 Apparatus Bay Slab Reconstruction	Z4408	2	95,000					95,000
<b>GENERAL FUND Total</b>			<b>835,000</b>	<b>950,000</b>	<b>978,500</b>	<b>993,000</b>	<b>995,000</b>	<b>4,751,500</b>

### **GO BONDS-ESSENTIAL PURPOSE**

Chadek Green Park Playground and Shelter	R4350	2		350,000				350,000
Whispering Meadows Park Eco Restore & Park Imprv	R4357	2		150,000				150,000
Lower City Park Shelters & Restroom Replacement	R4358	2					600,000	600,000
Kiwanis Park Playground & Shelter Renovation	R4359	2			370,000			370,000
Upper City Park Master Plan and Improvements	R4363	2				600,000		600,000
Hickory Hill Park Conklin St Shelter & Restrooms	R4365	2					245,000	245,000
Glendale Park Shelter & Playground Replacement	R4366	2	275,000					275,000
Court Hill Park Shelter & Playground Replacement	R4368	2		400,000				400,000
Happy Hollow Playground Replacement	R4371	2			150,000			150,000
Hunter's Run Park Playground & Shelter	R4375	2				250,000		250,000
Pedestrian Mall Playground	R4383	1	400,000					400,000
Benton Hills Playground Replacement	R4384	2					135,000	135,000
College Green Park Playground	R4385	2					400,000	400,000
Park Facility Parking Lot Overlay	R4386	2	200,000					200,000
Annual Pavement Rehabilitation	S3824	1	1,000,000					1,000,000
Melrose Avenue Improvements	S3936	2	1,780,000					1,780,000
Dubuque Street Reconstruction	S3939	1			3,000,000			3,000,000
Kirkwood Avenue to Capitol Street Connection	S3940	2			100,000			100,000
Court Street Reconstruction	S3946	2			6,200,000			6,200,000
Benton Street Rehabilitation Project	S3947	2	2,409,140					2,409,140
Rochester Ave Reconst- First Ave. to Ralston Creek	S3950	2		5,750,000				5,750,000
Dodge Street Reconstruct - Governor to Burlington	S3952	2				2,400,000		2,400,000
Orchard Street Reconstruction	S3954	2	1,210,000					1,210,000
N. Gilbert Street Reconstruction	S3955	2				1,437,000		1,437,000
Gilbert Street Bridge Replacement	S3956	1		1,000,000				1,000,000
Park Road Reconstruct - Rocky Shore to Riverside	S3958	2		700,000		6,000,000		6,700,000

Source	Project #	Priority	2021	2022	2023	2024	2025	Total
Taft Avenue Reconstruct - Am Legion to Lwr West Br	S3959	2		1,000,000			7,500,000	8,500,000
Highland Court Sidewalk Infill Project	S3962	3	55,000					55,000
Burlington Street Bridge Replacement	S3963	1	300,000					300,000
Scott Blvd. Sidewalk Infill	S3964	3	120,000					120,000
Fairchild Street Reconstruction	S3965	2		1,400,000				1,400,000
Fire Apparatus Replacement Program	Z4406	1	1,520,000			1,040,000	960,000	3,520,000

**GO BONDS-ESSENTIAL PURPOSE**

**Total**

**9,269,140 10,750,000 9,820,000 11,727,000 9,840,000 51,406,140**

**GO BONDS-GENERAL PURPOSE**

First Floor Carpet and Furnishings Replacement	B4343	2				325,000		325,000
Annual Senior Center Facility Improvements	K1001	4	700,000					700,000
South Side Recycling Site	L3334	3	620,000					620,000
Sand/Salt Storage Bunkers	P3985	3	410,000					410,000
City Hall - Other Projects	R4129	1		400,000	260,000			660,000
Hwy 6 Trail - Broadway to Fairmeadows	R4227	5					700,000	700,000
City Park Pool Replacement	R4229	3					6,000,000	6,000,000
Upgrade Building BAS Controls	R4332	3		300,000				300,000
Palisades or Stone Bridge Park Development	R4346	2				350,000	350,000	700,000
Recreation Center Improvements	R4351	1			500,000	500,000		1,000,000
Napoleon Park Softball Fields 5-8 Renovation	R4362	3					450,000	450,000
Robert A. Lee Recreation Center Pool Filter & HVAC	R4370	2		700,000				700,000
Terrell Mill Skate Park Redevelopment	R4372	2					600,000	600,000
Mercer Park Ball Diamond Improvements	R4374	3			700,000			700,000
Hwy 6 Trail - Fairmeadows to Heinz	R4376	2	162,000					162,000
Willow Creek Trail Replacement	R4387	2			575,000			575,000

**GO BONDS-GENERAL PURPOSE**

**Total**

**1,892,000 1,400,000 2,035,000 1,175,000 8,100,000 14,602,000**

**LANDFILL FUND**

Landfill Equipment Building Replacement	L3328	2	150,000	100,000	1,000,000			1,250,000
Compost Pad Improvements	L3333	2			30,000	300,000		330,000
Landfill Dual Extraction System Expansion	L3335	3			60,000	540,000		600,000
Bulk Water Fill Station	L3340	2		175,000				175,000
Bulldozer upgrade	L3341	1	175,000					175,000
Leachate Lagoon updates	L3342	2		150,000				150,000
Melrose Avenue Improvements	S3936	2	1,000,000					1,000,000

**LANDFILL FUND Total**

**1,325,000 425,000 1,090,000 840,000 3,680,000**

**LANDFILL REPLACEMENT RESE**

Future Landfill Cell	L3338	1	100,000	260,000	3,700,000			4,060,000
Landfill Gas Infrastructure Expansion	L3343	1	792,000					792,000

**LANDFILL REPLACEMENT**

**RESERVE Total**

**892,000 260,000 3,700,000 4,852,000**

**OTHER LOCAL GOVERNMENTS**

Melrose Avenue Improvements	S3936	2	1,600,000					1,600,000
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Source	Project #	Priority	2021	2022	2023	2024	2025	Total
<b>OTHER LOCAL GOVERNMENTS</b>			<b>1,600,000</b>					<b>1,600,000</b>
<b>Total</b>								
<b>OTHER STATE GRANTS</b>								
Airport Parking Lot Expansion	A3447	3	48,000					48,000
Hwy 6 Trail - Broadway to Fairmeadows	R4227	5					2,700,000	2,700,000
Whispering Meadows Park Eco Restore & Park Imprv	R4357	2	90,000					90,000
Hwy 6 Trail - Fairmeadows to Heinz	R4376	2	438,000					438,000
Dodge Street Reconstruct - Governor to Burlington	S3952	2	1,000,000			9,850,000		10,850,000
<b>OTHER STATE GRANTS Total</b>			<b>1,576,000</b>			<b>9,850,000</b>	<b>2,700,000</b>	<b>14,126,000</b>
<b>PARKING FUND</b>								
Parking Facility Restoration Repair	T3004	2	150,000	300,000	500,000	500,000	500,000	1,950,000
Replacement of Electronics in Smart Parking Meters	T3020	1	200,000					200,000
Video Cameras for Parking Facilities	T3021	3		100,000				100,000
Parking Enforcement Vehicles	T3022	3		90,000				90,000
Parking Ramp Automated Parking Equipment	T3023	2	400,000	400,000				800,000
Replacement of LED fixtures in Parking Facilities	T3025	2			270,000	205,000		475,000
Tower Place Drainage Modifications	T3026	1					237,500	237,500
<b>PARKING FUND Total</b>			<b>750,000</b>	<b>890,000</b>	<b>770,000</b>	<b>705,000</b>	<b>737,500</b>	<b>3,852,500</b>
<b>REFUSE COLLECTION FUND</b>								
Fully Automated Curbside Collections Truck	L3337	1	550,000					550,000
<b>REFUSE COLLECTION FUND Total</b>			<b>550,000</b>					<b>550,000</b>
<b>REVENUE BONDS</b>								
Digester Complex Rehabilitation	V3151	1			7,990,500			7,990,500
Rohret South Sewer	V3155	2			2,425,000			2,425,000
<b>REVENUE BONDS Total</b>					<b>10,415,500</b>			<b>10,415,500</b>
<b>ROAD USE TAX FUND</b>								
Annual Traffic Signal Projects	S3814	3	150,000	300,000	150,000	150,000	150,000	900,000
Traffic Calming	S3816	3	15,000	15,000	15,000	15,000	15,000	75,000
Curb Ramps-ADA	S3822	1	100,000	100,000	100,000	100,000	100,000	500,000
Annual Pavement Rehabilitation	S3824	1	1,982,000	1,982,000	1,982,000	1,982,000	1,982,000	9,910,000
Bicycle Master Plan Implementation	S3827	3	300,000	150,000	150,000	150,000	150,000	900,000
Annual Bridge Maintenance & Repair	S3910	1	250,000	250,000	250,000	250,000	250,000	1,250,000
<b>ROAD USE TAX FUND Total</b>			<b>2,797,000</b>	<b>2,797,000</b>	<b>2,647,000</b>	<b>2,647,000</b>	<b>2,647,000</b>	<b>13,535,000</b>
<b>STORMWATER FUND</b>								
Annual Stormwater Improvements	M3631	2	240,000	240,000	240,000	240,000	240,000	1,200,000
North Westminster Storm Sewer Upgrades	M3633	2	150,000	1,250,000				1,400,000
Rundell Street Pump Station Vault Modifications	M3634	2			350,000			350,000
River Street Storm Sewer Improvements	M3635	2			100,000	750,000		850,000
Petsel Place Storm Sewer Improvements	M3636	1	331,000					331,000



Source	Project #	Priority	2021	2022	2023	2024	2025	Total
<b>STORMWATER FUND Total</b>			<b>721,000</b>	<b>1,490,000</b>	<b>690,000</b>	<b>990,000</b>	<b>240,000</b>	<b>4,131,000</b>
<b>TRANSIT FUND</b>								
Transit Maintenance Facility Relocation	T3055	2	100,000		4,000,000			4,100,000
Transit Bus Shelter Replacement & Expansion	T3059	2	50,000		50,000		50,000	150,000
Transit Interchange and Bus Stop Improvements	T3067	2	100,000					100,000
<b>TRANSIT FUND Total</b>			<b>250,000</b>		<b>4,050,000</b>		<b>50,000</b>	<b>4,350,000</b>
<b>UNIVERSITY OF IOWA</b>								
Fire Apparatus Replacement Program	Z4406	1	380,000			272,000	240,000	892,000
<b>UNIVERSITY OF IOWA Total</b>			<b>380,000</b>			<b>272,000</b>	<b>240,000</b>	<b>892,000</b>
<b>UTILITY FRANCHISE TAX</b>								
Annual Pavement Rehabilitation	S3824	1	125,388	125,388	125,388	125,388	125,388	626,940
Underground Electrical Facilities	S3826	2	188,082	188,082	188,082	188,082	188,082	940,410
<b>UTILITY FRANCHISE TAX Total</b>			<b>313,470</b>	<b>313,470</b>	<b>313,470</b>	<b>313,470</b>	<b>313,470</b>	<b>1,567,350</b>
<b>WASTEWATER FUND</b>								
Annual Sewer Main Replacement	V3101	2	750,000	750,000	750,000	750,000	750,000	3,750,000
Nevada Ave Sanitary Sewer Replacement	V3147	2	187,430					187,430
Influent Rake and Screen Replacement	V3153	1	1,000,000					1,000,000
Hawkeye Lift Station Rehabilitation	V3154	2				1,025,000		1,025,000
Wastewater Plant Mixer Improvements	V3157	2		238,000				238,000
Biosolids Conveyor Improvements	V3158	2		170,000				170,000
Benton Street Trunk Sewer Improvements	V3162	1			580,000			580,000
Aeration Basin Electric & Instrument Improvements	V3163	3		300,000				300,000
Return Activated Sludge Pump Replacement	V3164	2				500,000		500,000
Replacement of Influent Pump Station Pumps	V3165	2				500,000		500,000
Sewer Distribution Asset Inventory	V3166	2	250,000					250,000
Replace Grit Classifiers	V3167	2		200,000				200,000
Replace Heat Exchanger	V3168	2		150,000			900,000	1,050,000
Napoleon Lift Station Improvements	V3169	1			800,000			800,000
WWTP Roof Replacements	V3170	1		300,000	300,000	300,000	300,000	1,200,000
Replace Sludge Recirculation Pumps	V3171	2		250,000				250,000
Highlander Lift Station Improvements	V3172	2			150,000			150,000
Jet Truck Replacement	V3173	1			175,000			175,000
Aeration Equipment Improvements	V3174	3					1,000,000	1,000,000
<b>WASTEWATER FUND Total</b>			<b>2,187,430</b>	<b>2,358,000</b>	<b>2,755,000</b>	<b>3,075,000</b>	<b>2,950,000</b>	<b>13,325,430</b>
<b>WATER FUND</b>								
Dill St. Water Main Replacement	W3222	1	725,000					725,000
Bradford Drive Water Main Replacement	W3300	3				50,000	600,000	650,000
Jordan Well Rehabilitation	W3305	1	150,000					150,000
Hwy 1 (Hawk Ridge to WalMart) Water Main Repl	W3313	2	64,000	500,000				564,000
High Service Pump VFD Replacement	W3314	2				50,000	600,000	650,000
Peninsula Well Field Power Redundancy	W3315	3	175,000					175,000
Chlorine Feeder System Upgrade	W3316	2	115,000					115,000

<b>Source</b>	<b>Project #</b>	<b>Priority</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>Total</b>
Water Front Meeting Room A/V Upgrades	W3317	3	45,000					45,000
GSR Generator Enclosure Replacement	W3318	2		40,000				40,000
Chemical Room & Outdoor Lighting Upgrade	W3319	3				100,000		100,000
Hwy 6 (Fairmeadows to Ind Park Rd) Water Main Repl	W3320	1			67,500	594,000		661,500
Treatment Technology Study	W3321	2				150,000		150,000
Collector Well #2 Cleaning and Upgrade	W3322	1		100,000	900,000			1,000,000
Water Distribution Asset Inventory	W3323	2		250,000				250,000
<b>WATER FUND Total</b>			<b>1,274,000</b>	<b>890,000</b>	<b>967,500</b>	<b>944,000</b>	<b>1,200,000</b>	<b>5,275,500</b>
<b>GRAND TOTAL</b>			<b>29,784,050</b>	<b>24,698,470</b>	<b>56,331,970</b>	<b>39,081,470</b>	<b>33,262,970</b>	<b>183,158,930</b>

City of Iowa City, Iowa  
*Capital Improvement Plan 2021-2025*  
 2021 thru 2025

**ANNUAL RECURRING PROJECTS**

Department	Project #	Priority	2021	2022	2023	2024	2025	Total
<b>PARKS &amp; RECREATION</b>								
City Hall - Other Projects	R4129	1	50,000	400,000	260,000	50,000	50,000	810,000
Parks Annual Improvements/Maintenance	R4130	1	50,000	90,000	90,000	90,000	90,000	410,000
Park Annual ADA Accessibility Improvements	R4132	1	30,000	30,000	30,000	30,000	30,000	150,000
Intra-city Bike Trails	R4206	1		25,000	25,000	25,000	25,000	100,000
Annual Recreation Center Improvements	R4330	1	50,000	50,000	50,000	50,000	50,000	250,000
Annual Contracted Tree Planting	R4380	1	100,000	100,000	100,000	100,000	100,000	500,000
<b>PARKS &amp; RECREATION Total</b>			<b>280,000</b>	<b>695,000</b>	<b>555,000</b>	<b>345,000</b>	<b>345,000</b>	<b>2,220,000</b>

**City Hall - Other Projects**

**R4129**

2021 - Replace 3rd floor carpet and paint; 2022 - Roof Replacement; 2023 - Renovate lower level restrooms. 2024 - Remodel Employee Fitness room bathroom to become ADA compliant and add toilet and sink. Update finishes and lighting in space; 2025 - Undesignated.

**Parks Annual Improvements/Maintenance**

**R4130**

Annual funding for small capital projects and improvements throughout park system. Priorities per the 2017 Park Master Plan are: Park Signs, Site Furnishings, Shelter/Facility Maintenance, Court Maintenance, Partner Opportunities for Small Projects and Emerging Opportunities and Needs.

**Park Annual ADA Accessibility Improvements**

**R4132**

Small projects in parks to improve and enhance physical accessibility to park facilities and activity centers. 2021 - Brookland and Harlocke; 2022 - Oak Grove; 2023 - Kiwanis, Hunter's Run and Ryerson's Woods; 2024 - Undetermined; 2025 - Thornberry and Crandic.

**Intra-city Bike Trails**

**R4206**

Annual appropriation for the construction or repair of bike trails.

**Annual Recreation Center Improvements**

**R4330**

Annual projects to maintain RALRC & Mercer/Scanlon Recreation Centers.

2021 - Building Indoor Signage; 2022 - RALRC Lower Level Flooring; 2023 RALRC Craft Room Renovations; 2024 - Renovate former shooting range and lower level storage; 2025 not yet designated.

**Annual Contracted Tree Planting**

**R4380**

Annual contracted tree program for additions to street trees, neighborhood infill and park tree plantings. Areas of emphasis include low income neighborhoods as well as neighborhoods that lost trees to the Emerald Ash Borer or the 2020 Derecho storm.

Department	Project #	Priority	2021	2022	2023	2024	2025	Total
<b>PUBLIC WORKS</b>								
Annual Stormwater Improvements	M3631	1	240,000	240,000	240,000	240,000	240,000	1,200,000
Annual Traffic Signal Projects	S3814	1	150,000	300,000	150,000	150,000	150,000	900,000
Traffic Calming	S3816	1	15,000	15,000	15,000	15,000	15,000	75,000
Curb Ramps-ADA	S3822	1	100,000	100,000	100,000	100,000	100,000	500,000
Annual Pavement Rehabilitation	S3824	1	3,107,388	2,107,388	2,107,388	2,107,388	2,107,388	11,536,940
Underground Electrical Facilities	S3826	1	188,082	188,082	188,082	188,082	188,082	940,410
Bicycle Master Plan Implementation	S3827	1	300,000	150,000	150,000	150,000	150,000	900,000
Annual Bridge Maintenance & Repair	S3910	1	250,000	250,000	250,000	250,000	250,000	1,250,000
Annual Sewer Main Replacement	V3101	1	750,000	750,000	750,000	750,000	750,000	3,750,000
<b>PUBLIC WORKS Total</b>			<b>5,100,470</b>	<b>4,100,470</b>	<b>3,950,470</b>	<b>3,950,470</b>	<b>3,950,470</b>	<b>21,052,350</b>

### Annual Stormwater Improvements

#### M3631

This is an annual project that will repair and/or improve storm water infrastructure throughout the City.

### Annual Traffic Signal Projects

#### S3814

This is an annual project to replace or add traffic signals at intersections with outdated traffic signal equipment or at dangerous and uncontrolled intersections. This project will install pan/tilt/zoom (PTZ) cameras at signalized intersections that do not currently have PTZ cameras (approximately 57 intersections) in 2020 and 2022.

### Traffic Calming

#### S3816

Annual appropriation for traffic calming projects

### Curb Ramps-ADA

#### S3822

Annual appropriation for the construction of ADA accessible curb ramps.

### Annual Pavement Rehabilitation

#### S3824

Annual appropriation for resurfacing roadways and alleys including asphalt, concrete, and brick.

### Underground Electrical Facilities

#### S3826

This is an annual project to convert overhead electrical systems to underground.

Dubuque Street, Riverside Drive, and Gilbert Street are currently the priority corridors for undergrounding electrical facilities.

### Bicycle Master Plan Implementation

#### S3827

This is an annual project to implement the recommendations of the bicycle master plan. Improvement projects include construction of bike lanes, bike boulevards, and other features that will improve streets to promote equal access and usability for all modes of transportation. Projects also fund the conversion of 4-lane roads into 3-lane roads in certain areas that are highly used by all of the various modes of transportation. Projects are scheduled as follows:

2021 - Gilbert Street, 4-lane to 3-lane Conversion; IRT Connector-Gilbert to IRT; Jefferson/Glendale/Heather Bicycle Blvd

2022 - Lakeside Bicycle Blvd; Wetherby Bicycle Blvd

2023 - Sunset Bike Lanes-Benton to Highway 1

2024 - Keokuk Bike Lanes-Kirkwood to Hwy 6; Kirkwood Bike Lanes-Clinton to Lower Muscatine; Lower Muscatine Bike lanes

2025 - Church Street Bicycle Blvd; Emerald Bicycle Blvd

### Annual Bridge Maintenance & Repair

#### S3910

This provides for the biennial inspection and preservation of Iowa City's bridges including major repairs and restoration. 2019 funding for this project was moved to the 2nd Avenue Bridge Replacement project.

### Annual Sewer Main Replacement

#### V3101

This project consists of annual sanitary sewer repairs and preventive maintenance throughout the sewer system.

Department	Project #	Priority	2021	2022	2023	2024	2025	Total
<b>SENIOR CENTER</b>								
Annual Senior Center Facility Improvements	K1001	1	700,000	300,000	125,000	450,000	350,000	1,925,000
<b>SENIOR CENTER Total</b>			<b>700,000</b>	<b>300,000</b>	<b>125,000</b>	<b>450,000</b>	<b>350,000</b>	<b>1,925,000</b>

**Annual Senior Center Facility Improvements**

**K1001**

Improvements needed include: plaster repairs, painting, wallpaper removal, carpeting, wood flooring, tuckpointing, furniture replacement, remodeling to improve use/operation of facility. Green improvements are also needed to the building to reduce emissions. Improving the exterior of the building by improving doorways and restore historical scones outside the building and windows is also necessary. A full building assessment is currently underway and funded in 2020.

**TRANSPORTATION SERVICES**

Parking Facility Restoration Repair	T3004	1	150,000	300,000	500,000	500,000	500,000	1,950,000
<b>TRANSPORTATION SERVICES Total</b>			<b>150,000</b>	<b>300,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>1,950,000</b>

**Parking Facility Restoration Repair**

**T3004**

This annual project includes concrete restoration, application of concrete sealants, repair of control and expansion joints in addition to other parking facility specific repairs and upgrades including replacement of aging light poles on top decks of facilities to incorporate LED lighting.

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Project # A3442  
 Project Name Runway 12-30 Obstruction Mitigation & Part 77

Department AIRPORT  
 Contact Michael Tharp  
 Type Multi-Phase  
 Useful Life 75 years  
 Category Airport  
 Priority Critical (1)  
 Status Active

GRANTEE FAA PLAN Airport Master Plan  
 MATCH % 10% TIF DISTRICT None

**Description** Total Project Cost: \$743,300  
 Removal of obstructions per FAA Airport Layout Plan. During phase 1 of the obstruction mitigation, 12 additional trees were identified as obstructions that were not in the previous survey. FAA has agreed to extend the obstruction mitigation program to cover these removals provided property owners agree.

**Justification**  
 Encroachment into Part 77 surfaces or other protection zones requires mitigation. The City is required to meet grant assurances of maintaining clear airport approaches.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
561,400	PLANNING/DESIGN	51,900					51,900
	CONSTRUCTION	130,000					130,000
<b>Total</b>	<b>Total</b>	<b>181,900</b>					<b>181,900</b>

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
561,400	AIRPORT FUND	18,190					18,190
	FEDERAL GRANTS	163,710					163,710
<b>Total</b>	<b>Total</b>	<b>181,900</b>					<b>181,900</b>

**Budget Impact/Other**  
 Negligible impact to operations.

Project # A3447  
 Project Name Airport Parking Lot Expansion

Department AIRPORT  
 Contact Michael Tharp  
 Type One Phase  
 Useful Life 20 years  
 Category Airport  
 Priority Efficiency Improvement (3)  
 Status Active

GRANTEE IDOT PLAN None  
 MATCH % 20% TIF DISTRICT None

**Description** Total Project Cost: \$60,000  
 Expand airport parking to construct additional spaces around the airport beacon circle. Project would create 15-20 additional spaces.

**Justification**  
 Airport parking is becoming frequently more full as the airport has become better utilized by charter passenger customers and other groups and employees using the airport. There are now weekly occurrences where the parking is 100% full.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN	15,000					15,000
CONSTRUCTION	40,000					40,000
CONTINGENCY	5,000					5,000
<b>Total</b>	<b>60,000</b>					<b>60,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
AIRPORT FUND	12,000					12,000
OTHER STATE GRANTS	48,000					48,000
<b>Total</b>	<b>60,000</b>					<b>60,000</b>

**Budget Impact/Other**  
 There will be a minor increase in pavement maintenance costs for recurring maintenance/stripping and snow and ice removal.

Project # **A3465**  
 Project Name **Runway 7 Environmental Assessment**

Department AIRPORT  
 Contact Michael Tharp  
 Type One Phase  
 Useful Life 10 years  
 Category Airport  
 Priority Critical (1)  
 Status Active

GRANTEE FAA PLAN Airport Master Plan  
 MATCH % 10% TIF DISTRICT None

**Description** Total Project Cost: \$150,000  
 Follow up project from Runway 7/25 Conversion. This is the Environmental Assessment required before constructing an approximately 213 feet extension at the Runway 7 end of Runway 7/25.

**Justification**  
 One of the primary comments from pilots was a concern of the landing distance on 7/25. This project is for completion of the Environmental Assessment a future extension of Runway 7 and stopway without expanding the protection zones.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN					150,000	150,000
<b>Total</b>					<b>150,000</b>	<b>150,000</b>
Funding Sources	2021	2022	2023	2024	2025	Total
AIRPORT FUND					15,000	15,000
FEDERAL GRANTS					135,000	135,000
<b>Total</b>					<b>150,000</b>	<b>150,000</b>

**Budget Impact/Other**  
 The operating impact is negligible.

Project # **A3470**  
 Project Name **Runway 25 Threshold Relocation**

Department AIRPORT  
 Contact Michael Tharp  
 Type One Phase  
 Useful Life 20 years  
 Category Airport  
 Priority Critical (1)  
 Status Active

GRANTEE FAA PLAN Airport Master Plan  
 MATCH % 10% TIF DISTRICT None

**Description** Total Project Cost: \$566,000  
 Runway 25 Threshold Relocation and Re-lighting.

**Justification**  
 The 808' displaced threshold is no longer required due to change in critical design aircraft. This project shifts the location of the displaced threshold to gain 700 feet of additional takeoff and landing distance for pilots using Runway 25.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
106,000	CONSTRUCTION	460,000					460,000
<b>Total</b>	<b>Total</b>	<b>460,000</b>					<b>460,000</b>
Prior	Funding Sources	2021	2022	2023	2024	2025	Total
106,000	AIRPORT FUND	46,000					46,000
<b>Total</b>	FEDERAL GRANTS	414,000					414,000
	<b>Total</b>	<b>460,000</b>					<b>460,000</b>

**Budget Impact/Other**  
 The budget impact of this change is neutral; it does not add or remove existing infrastructure.

Project # A3471  
 Project Name Runway 12/30 Threshold Displacement/Relocation

Department AIRPORT  
 Contact Michael Tharp  
 Type One Phase  
 Useful Life 20 years  
 Category Airport  
 Priority Critical (1)  
 Status Active

GRANTEE FAA PLAN Airport Master Plan  
 MATCH % 10% TIF DISTRICT None

Description Total Project Cost: \$397,250  
 Runway 12 Threshold Displacement - Runway 30 Threshold Relocation

Justification  
 The Airport Master Plan completed in 2016 identifies a threshold displacement on Runway 12 of 500 feet to minimize the number of potential obstructions to the Runway 12 approach. The plan mitigated the impacts to Runway 12/30 by adding length to the Runway 30 end that is available for takeoff but not for landings.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN	72,250					72,250
CONSTRUCTION		325,000				325,000
<b>Total</b>	<b>72,250</b>	<b>325,000</b>				<b>397,250</b>

Funding Sources	2021	2022	2023	2024	2025	Total
AIRPORT FUND	7,225	32,500				39,725
FEDERAL GRANTS	65,025	292,500				357,525
<b>Total</b>	<b>72,250</b>	<b>325,000</b>				<b>397,250</b>

Budget Impact/Other  
 This project will add minor paving maintenance expenses due to the added pavement at Runway 30.

Project # A3473  
 Project Name Airport Apron Expansion

Department AIRPORT  
 Contact Michael Tharp  
 Type One Phase  
 Useful Life 20 years  
 Category Airport  
 Priority Essential (2)  
 Status Active

GRANTEE FAA PLAN Airport Master Plan  
 MATCH % 10% TIF DISTRICT None

Description Total Project Cost: \$1,250,000  
 This project adds additional apron space for aircraft parking.

Justification  
 Larger aircraft utilizing the airport require hard surface parking. Our existing ramp is too small based on FAA formulas for operations and parking. This project provides additional parking space to support those aircraft types.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN				375,000		375,000
CONSTRUCTION				875,000		875,000
<b>Total</b>				<b>1,250,000</b>		<b>1,250,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
AIRPORT FUND				125,000		125,000
FEDERAL GRANTS				1,125,000		1,125,000
<b>Total</b>				<b>1,250,000</b>		<b>1,250,000</b>

Budget Impact/Other  
 The operating impact will be increased costs for snow removal and maintenance due to increased surface pavement. The estimated increase in operating expenditures is less than \$10,000.

Project # A3474  
 Project Name Runway 7/25 Pavement Repairs

Department AIRPORT  
 Contact Michael Tharp  
 Type One Phase  
 Useful Life 15 years  
 Category Airport  
 Priority Essential (2)  
 Status Active

GRANTEE FAA PLAN Airport Master Plan  
 MATCH % 10% TIF DISTRICT None

Description Total Project Cost: \$250,000  
 Runway 7/25 joint sealant and miscellaneous pavement repairs.

Justification  
 Pavement repair work required as part of upkeep of airport runways.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN				50,000		50,000
CONSTRUCTION				200,000		200,000
<b>Total</b>				<b>250,000</b>		<b>250,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
AIRPORT FUND				25,000		25,000
FEDERAL GRANTS				225,000		225,000
<b>Total</b>				<b>250,000</b>		<b>250,000</b>

Budget Impact/Other  
 Neutral budget affect to maintain pavement condition.

Project # A3475  
 Project Name Runway 12/30 Pavement Repairs

Department AIRPORT  
 Contact Michael Tharp  
 Type One Phase  
 Useful Life 15 years  
 Category Airport  
 Priority Essential (2)  
 Status Active

GRANTEE FAA PLAN Airport Master Plan  
 MATCH % 10% TIF DISTRICT None

Description Total Project Cost: \$200,000  
 Runway 12/30 joint sealant and miscellaneous pavement repairs.

Justification  
 Pavement repair work required as part of upkeep of airport runways.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN				20,000		20,000
CONSTRUCTION				180,000		180,000
<b>Total</b>				<b>200,000</b>		<b>200,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
AIRPORT FUND				20,000		20,000
FEDERAL GRANTS				180,000		180,000
<b>Total</b>				<b>200,000</b>		<b>200,000</b>

Budget Impact/Other  
 Neutral budget affect to maintain pavement condition.

Project # Z4406  
 Project Name Fire Apparatus Replacement Program

Department FIRE  
 Contact John Grier  
 Type Multi-Phase  
 Useful Life 16 years  
 Category Fire  
 Priority Critical (1)  
 Status Active

GRANTEE U OF I PLAN None  
 MATCH % VARIES TIF DISTRICT None

**Description** Total Project Cost: \$7,755,000  
 Replacement of Fire Department equipment:  
 2022 Aerial T-1  
 2024 Fire Pumper/Aerial #358  
 2024 Scotty House  
 2025 Fire Pumper #352

**Justification**  
 The department recommends replacement per the established schedule. Fleet Management Scoring indicates Fire Pumper/Aerial #358 will exceed scoring thresholds in 2021. Aerial T-1 is scheduled for replacement in 2023. Fire Pumps #352, #353, and #354 are scheduled for replacement in 2025 and 2026. The Fire Safety House is used to promote fire safety education throughout the community.

Prior	Expenditures	2021	2022	2023	2024	2025	Total	Future
895,000	EQUIPMENT	1,900,000			1,360,000	1,200,000	4,460,000	2,400,000
<b>Total</b>	<b>Total</b>	<b>1,900,000</b>			<b>1,360,000</b>	<b>1,200,000</b>	<b>4,460,000</b>	<b>Total</b>

Prior	Funding Sources	2021	2022	2023	2024	2025	Total	Future
895,000	GENERAL FUND				48,000		48,000	2,400,000
	GO BONDS-ESSENTIAL PURPOSE	1,520,000			1,040,000	960,000	3,520,000	
	UNIVERSITY OF IOWA	380,000			272,000	240,000	892,000	
<b>Total</b>	<b>Total</b>	<b>1,900,000</b>			<b>1,360,000</b>	<b>1,200,000</b>	<b>4,460,000</b>	<b>Total</b>

**Budget Impact/Other**  
 The operating expenses for the City should decrease due to the replacement of older equipment with newer equipment. The estimated decrease in operating expenses is less than \$10,000.

Project # Z4408  
 Project Name Fire Station #1 Apparatus Bay Slab Reconstruction

Department FIRE  
 Contact John Grier  
 Type One Phase  
 Useful Life 50 years  
 Category Fire  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$95,000  
 This project will reconstruct the floor slab in the apparatus bay of Fire Station 1.

**Justification**  
 The slab is nearing the end of its useful life and is developing large cracks.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN	7,500					7,500
CONSTRUCTION	75,000					75,000
INSPECTION	2,500					2,500
ADMINISTRATION	2,500					2,500
CONTINGENCY	7,500					7,500
<b>Total</b>	<b>95,000</b>					<b>95,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
GENERAL FUND	95,000					95,000
<b>Total</b>	<b>95,000</b>					<b>95,000</b>

**Budget Impact/Other**  
 The impact on the operating budget is negligible.

Project # B4343  
 Project Name First Floor Carpet and Furnishings Replacement

Department LIBRARY  
 Contact Elsworth Carman  
 Type Multi-Phase  
 Useful Life 15 years  
 Category Library  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$325,000  
 A multi-year project to replace carpeting and some furnishings in large areas of the Library. First floor has 31,000 square feet of carpet and second floor has 39,000. Project includes updates for carpet, demo and floor prep, moving, GC, insurance, fees, bonds, and contingency. In addition, some of the original furnishings, including casual seating and gallery furnishings will be replaced. An emphasis on sustainable, durable materials and flexible space-making will steer this project.

**Justification**  
 Since the building opened in 2004, more than 9,500,000 people have come through the doors. The Library is a heavily visited public space in the heart of downtown; ongoing investment in the building is necessary to ensure a safe and attractive space is maintained. While this project falls under the "Aesthetic Improvement" priority right now, failure to complete this work in a timely manner will result in safety and efficiency issues in the future.

Expenditures	2021	2022	2023	2024	2025	Total
EQUIPMENT				325,000		325,000
<b>Total</b>				<b>325,000</b>		<b>325,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
GO BONDS-GENERAL PURPOSE				325,000		325,000
<b>Total</b>				<b>325,000</b>		<b>325,000</b>

**Budget Impact/Other**  
 This project will save minor costs associated with carpet repair but is less than \$10,000/year.

Project # **B4346**  
 Project Name **Automated Material Handler/Sorter**

Department LIBRARY  
 Contact Elsworth Carman  
 Type One Phase  
 Useful Life 30 Years  
 Category Library  
 Priority Efficiency Improvement (3)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description**

Total Project Cost: \$150,000

Design and install an Automated Material Handler; specifically a six-bin sorter with 2 internal patron inlets and 1 staff inlet. Estimated cost includes all shipping, installation, and staff training.

**Justification**

The Library was built to accommodate an Automated Material Handler (AMH) in the returns area/circulation workroom on the first floor. Our circulation system includes use of RFID tagging. Adding an AMH to ICPL's workflow would significantly reduce the number of times a material is handled throughout the circulation process by automating several parts of check-in and check-out procedures. It would also allow for more accurate data collection related to physical collection use and allow staff hours to be allocated to other critical services. Combined, this would result in increased access to materials for library users.

Expenditures	2021	2022	2023	2024	2025	Total
CONSTRUCTION		150,000				150,000
<b>Total</b>		<b>150,000</b>				<b>150,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
GENERAL FUND		150,000				150,000
<b>Total</b>		<b>150,000</b>				<b>150,000</b>

**Budget Impact/Other**

Despite a significant up-front cost, AMH's lead to a reduction in staff hours related to check-in and check-out procedures and increased efficiency overall (reducing costs related to manually managing material searching and locating). The estimated annual cost savings is less than \$10,000 per year.

Project # **B4347**  
 Project Name **Facility Space Needs & Environmental Impact Study**

Department LIBRARY  
 Contact Elsworth Carman  
 Type One Phase  
 Useful Life 30 Years  
 Category Library  
 Priority Efficiency Improvement (3)  
 Status Active

GRANTEE NONE PLAN Library Strategic Plan  
 MATCH % NONE TIF DISTRICT None

**Description**

Total Project Cost: \$25,000

Engage qualified experts to assess and evaluate the efficiency of work and public spaces in the Library building as well as environmental impacts. Project will reflect an emphasis on flexible spaces and sustainable practices.

**Justification**

As the library building ages, we want to ensure we are taking all necessary steps to maintain energy efficiency and mitigate our impact on the environment while providing the most efficient work spaces for staff and usable spaces for the public. Findings may lead to in-house changes managed by our facilities team or to larger-scale adjustments requested in future years. Adjacent space (MERGE) will be included in the assessments.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN					25,000	25,000
<b>Total</b>					<b>25,000</b>	<b>25,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
GENERAL FUND					25,000	25,000
<b>Total</b>					<b>25,000</b>	<b>25,000</b>

**Budget Impact/Other**

Operating budget impacts will depend on the findings of initial studies.



Project # **G4720**  
 Project Name **Permitting Software Upgrade**

Department **NEIGHBORHOOD & DEVEL**  
 Contact **Tracy Hightshoe**  
 Type **One Phase**  
 Useful Life **10 years**  
 Category **Development Services**  
 Priority **Critical (1)**  
 Status **Active**

GRANTEE **NONE** PLAN **None**  
 MATCH % **NONE** TIF DISTRICT **None**

**Description** Total Project Cost: \$950,000  
 This project upgrades the city's current permitting software, Tidemark.

**Justification**  
 The software provider (Accela) is no longer providing enhancements or upgrades to Tidemark. The current Tidemark software is being scheduled for replacement. Tidemark Advantage came on-line in 1992 and without enhancements to the existing permitting software and with advancements in technology new software will be needed allowing us to meet client expectations for future development and building approval processes. It is also a goal for permitting software to better integrate with other city software systems.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
700,000	OTHER	250,000					250,000
<b>Total</b>	<b>Total</b>	<b>250,000</b>					<b>250,000</b>

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
700,000	GENERAL FUND	250,000					250,000
<b>Total</b>	<b>Total</b>	<b>250,000</b>					<b>250,000</b>

**Budget Impact/Other**  
 The overall impact on the operating budget will be the cost of software maintenance and support which is estimated to be up to \$25,000 per year.

Project # **R4145**  
 Project Name **Cemetery Road Asphalt Overlay**

Department **PARKS & RECREATION**  
 Contact **Juli Seydell-Johnson**  
 Type **One Phase**  
 Useful Life **15 years**  
 Category **Cemetery**  
 Priority **Essential (2)**  
 Status **Active**

GRANTEE **NONE** PLAN **None**  
 MATCH % **NONE** TIF DISTRICT **None**

**Description** Total Project Cost: \$50,000  
 Mill and resurface with 2" asphalt overlay on a portion of the 19,090sf of road in the cemetery.

**Justification**  
 Cemetery roads recently reviewed by City Engineering staff for condition and priority for maintenance/resurfacing. The cemetery has not had an overlay project since 2011 and there are stretches of road that have excessive cracking and damage.

Expenditures	2021	2022	2023	2024	2025	Total
CONSTRUCTION	50,000					50,000
<b>Total</b>	<b>50,000</b>					<b>50,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
GENERAL FUND	50,000					50,000
<b>Total</b>	<b>50,000</b>					<b>50,000</b>

**Budget Impact/Other**  
 This project would slightly reduce maintenance costs of the roadways by replacing old asphalt. The estimated annual savings is less than \$10,000 per year.

Project # R4227  
 Project Name Hwy 6 Trail - Broadway to Fairmeadows

Department PARKS & RECREATION  
 Contact Kent Ralston  
 Type One Phase  
 Useful Life 40 Years  
 Category Parks Maintenance  
 Priority Non-essential (5)  
 Status Active

GRANTEE TRAILS GRANT PLAN Bike Master Plan  
 MATCH % VARIES TIF DISTRICT None

**Description** Total Project Cost: \$3,900,000  
 Construction of trail extension along Hwy 6 between Broadway Street and Fairmeadows Blvd and along First Avenue from the south side of Hwy 6 to Lower Muscatine Road.

**Justification**  
 This project is an extension of the Hwy 6 Trail and is an integral piece of the planned trail network. The project appears in MPOJC documents as a 'future' trail and also appears in the adopted 2017 Iowa City Bicycle Master Plan. This project also meets the Council's Strategic Plan goal of 'Enhancing Community Mobility' by substantially improving the trail network. This is the last major segment of missing Hwy 6 trail and connects to the 2021 CIP funded segment between Heinz and Fairmeadows.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN				400,000		400,000
CONSTRUCTION					3,500,000	3,500,000
<b>Total</b>				<b>400,000</b>	<b>3,500,000</b>	<b>3,900,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
FEDERAL GRANTS					500,000	500,000
GO BONDS-GENERAL PURPOSE					700,000	700,000
OTHER STATE GRANTS					2,700,000	2,700,000
<b>Total</b>					<b>3,900,000</b>	<b>3,900,000</b>

**Budget Impact/Other**  
 This project will add 4,800 feet of trail to the Parks & Recreation Department snow plowing, mowing, and general maintenance expenses. Additional operating expenditures are estimated to be approximately than \$10,000 per year.

Project # R4229  
 Project Name City Park Pool Replacement

Department PARKS & RECREATION  
 Contact Juli Seydell-Johnson  
 Type One Phase  
 Useful Life 40 Years  
 Category Recreation  
 Priority Efficiency Improvement (3)  
 Status Active

GRANTEE NONE PLAN Recreation Master Plan  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$6,000,000  
 Replace City Park Pool with new outdoor swimming pool and bathhouse.

**Justification**  
 City Park Pool is an Iowa City landmark and tradition. However, due to its advancing age it will need to be replaced with a more modern facility.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN				100,000	400,000	500,000
CONSTRUCTION					5,000,000	5,000,000
CONTINGENCY					500,000	500,000
<b>Total</b>				<b>100,000</b>	<b>5,900,000</b>	<b>6,000,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
GO BONDS-GENERAL PURPOSE					6,000,000	6,000,000
<b>Total</b>					<b>6,000,000</b>	<b>6,000,000</b>

**Budget Impact/Other**  
 This project will increase annual operating expenditures for insurance and utilities, but will also require lower maintenance and upkeep. The net increase in operating expenditures is estimated between \$15,000 and \$25,000 per year.  
 This serves as a declaration of official intent under Treasury Regulation 1.150-2 that it is reasonably expected that capital expenditures will be made in respect of the above-described project, such expenditures to be advanced from the Capital Projects fund, and the City reasonably expects to reimburse all or a portion of the expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the City in the future.

Project # R4230  
 Project Name Splash Pad Improvements

Department PARKS & RECREATION  
 Contact Juli Seydell-Johnson  
 Type Multi-Phase  
 Useful Life 20 years  
 Category Recreation  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN Recreation Master Plan  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$100,000  
 Renovate splash pads at Wetherby Park (2023) and Fairmeadows Park (2025) with new features which will replace the current features, but not change the underground infrastructure.

**Justification**  
 Wetherby Park and Fairmeadows Park splash pads have aging equipment and spray features.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN			10,000			10,000
CONSTRUCTION			90,000			90,000
<b>Total</b>			<b>100,000</b>			<b>100,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
GENERAL FUND			100,000			100,000
<b>Total</b>			<b>100,000</b>			<b>100,000</b>

**Budget Impact/Other**  
 These renovations will have a negligible impact on the operating budget.

Project # R4332  
 Project Name Upgrade Building BAS Controls

Department PARKS & RECREATION  
 Contact Kumi Morris  
 Type Multi-Phase  
 Useful Life 15 years  
 Category Parks Administration  
 Priority Efficiency Improvement (3)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$835,000  
 Upgrade or add Building Automation Systems (BAS) for multiple municipal structures: Senior Center (\$159,477.00), Fire Station #4 (\$46,709), Fire Station #2 (\$29,348) and Animal Care and Adoption Center (\$30,000). This will include panel upgrades to current controls software, field devices to be compatible with new controls, installation of new controllers, VFDs, perimeter heat temp sensors, gas CO and NO@ compatible sensors, DDC programming and pathways for conduit, cables & wired per current code.

**Justification**  
 The building controls in the facilities need to be updated to work with the current BAS software system. Systems like Senior Center is dated and no longer servicable without a technician from out of state. Fire Stations 2 & 4 need to be updated so that geothermal systems and HVAC systems run efficiently, and can be controlled remotely by maintenance staff. The original platform for equipment have not had system updates and/or are different dated systems and do not communicate with the current Niagara BAS software. Also, these building HVAC and geothermal systems will be more efficiently managed and will have reduced energy use and costs with new software and system updates. Three of the four facilities are 24 hr operations, and system upgrades are critical for effective operations.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
535,000	PLANNING/DESIGN		25,000				25,000
	CONSTRUCTION		260,000				260,000
Total	ADMINISTRATION		2,000				2,000
	CONTINGENCY		13,000				13,000
	<b>Total</b>		<b>300,000</b>				<b>300,000</b>

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
535,000	GO BONDS-GENERAL PURPOSE		300,000				300,000
Total	<b>Total</b>		<b>300,000</b>				<b>300,000</b>

**Budget Impact/Other**  
 This project will significantly reduce operating costs and energy consumption in multiple facilities. Typical average annual energy savings on projects of this type range 8-12% of the cost of the project. Estimated savings is \$30,000 per year.

Project # R4346  
 Project Name Palisades or Stone Bridge Park Development

Department PARKS & RECREATION  
 Contact Juli Seydell-Johnson  
 Type One Phase  
 Useful Life 20 years  
 Category Parks Maintenance  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN Park Master Plan  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$700,000  
 Funding to develop a new neighborhood park in an emerging or underserved location. The City owns several parcels designated for parks and developments are completed.

**Justification**  
 The 2017 Park Master plan points to a districts with deficiencies in park land. This project will be designed to develop a new neighborhood park in a growing or underserved neighborhood as the opportunity becomes available.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN				30,000	30,000	60,000
CONSTRUCTION				300,000	300,000	600,000
INSPECTION				5,000	5,000	10,000
ADMINISTRATION				5,000	5,000	10,000
CONTINGENCY				10,000	10,000	20,000
<b>Total</b>				<b>350,000</b>	<b>350,000</b>	<b>700,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
GO BONDS-GENERAL PURPOSE				350,000	350,000	700,000
<b>Total</b>				<b>350,000</b>	<b>350,000</b>	<b>700,000</b>

**Budget Impact/Other**  
 This project will increase operating expenditures due to the addition of new park amenities and finished park land. The estimated increase in operating expenditures is \$20,000 per year.

Project # **R4350**  
 Project Name **Chadek Green Park Playground and Shelter**

Department **PARKS & RECREATION**  
 Contact **Juli Seydell-Johnson**  
 Type **One Phase**  
 Useful Life **20 years**  
 Category **Parks Maintenance**  
 Priority **Essential (2)**  
 Status **Active**

GRANTEE **NONE** PLAN **Park Master Plan**  
 MATCH % **NONE** TIF DISTRICT **None**

**Description** Total Project Cost: \$350,000  
 Build picnic shelter, playground, accessible paths and parking at Chadek Green Park community gardens.

**Justification**  
 Chadek Green community gardens are heavily used. There are no facilities in this park. The 2017 Park Master Plan recommends this project to address park need in the Central District.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN	60,000					60,000
CONSTRUCTION		250,000				250,000
INSPECTION		10,000				10,000
CONTINGENCY		30,000				30,000
<b>Total</b>	<b>60,000</b>	<b>290,000</b>				<b>350,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
GO BONDS-ESSENTIAL PURPOSE		350,000				350,000
<b>Total</b>		<b>350,000</b>				<b>350,000</b>

**Budget Impact/Other**  
 This project will increase the annual operating expenditures due to the additional restroom, shelter and playground. The estimated increase is less than \$10,000 per year.

Project # R4351  
 Project Name Recreation Center Improvements

Department PARKS & RECREATION  
 Contact Juli Seydell-Johnson  
 Type Multi-Phase  
 Useful Life 25 years  
 Category Recreation  
 Priority Critical (1)  
 Status Active

GRANTEE NONE PLAN Facilities Master Plan  
 MATCH % NONE TIF DISTRICT None

**Description**

Total Project Cost: \$1,000,000

This project is planning for renovations for the City's recreation enters: Robert A. Lee (RALRC) and Mercer Pool/Scanlon Gym. 2022 - Merce/Scanlon: outdoor entry, lighting and parking lot resurfacing; 2023 - Upper Level RALRC: ADA compliant single user public restrooms, ADA compliant offices, door and signage needs. Catering kitchen to be relocated to the Social Hall. 2024 - RALRC: renovate Lower Level locker rooms. 2025 - Mercer/Scanlon: renovate lobby, restrooms, and meeting rooms. Future: Renovate Mercer/Scanlon locker rooms

**Justification**

Presently there are critical and public use areas of the recreation facilities do not meet the current ADA standards. Parts of the facilities are still operating from their original design. These improvements will update and bring the facilities into closer compliance with ADA requirements and improve operational efficiencies in their use for both the public and the staff. These recommendations were cited in the 2012 Space Needs Study and Master Plan and the Facility ADA study.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN			25,000	25,000		50,000
CONSTRUCTION			425,000	425,000		850,000
ADMINISTRATION			25,000	25,000		50,000
CONTINGENCY			25,000	25,000		50,000
<b>Total</b>			<b>500,000</b>	<b>500,000</b>		<b>1,000,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
GO BONDS-GENERAL PURPOSE			500,000	500,000		1,000,000
<b>Total</b>			<b>500,000</b>	<b>500,000</b>		<b>1,000,000</b>

**Budget Impact/Other**

This project would reduce maintenance and repair expenditures due to the replacement of older infrastructure. The estimated annual reduced operating expenditures is less than \$10,000 per year.



Project # R4357  
 Project Name Whispering Meadows Park Eco Restore & Park Imprv

Department PARKS & RECREATION  
 Contact Juli Seydell-Johnson  
 Type Multi-Phase  
 Useful Life 20 years  
 Category Parks Maintenance  
 Priority Essential (2)  
 Status Active

GRANTEE REAP PLAN Park Master Plan  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$250,000  
 Ecological restoration work in phase 1. Adds picnic shelter, small playground, park sign and access paths to Whispering Meadows Park in phase 2.

**Justification**  
 The 2017 Park Master Plan priorities this project as the South District is in need of additional small play areas.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN	10,000	10,000				20,000
CONSTRUCTION	90,000	125,000				215,000
INSPECTION		2,500				2,500
ADMINISTRATION		2,500				2,500
CONTINGENCY		10,000				10,000
<b>Total</b>	<b>100,000</b>	<b>150,000</b>				<b>250,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
GENERAL FUND	10,000					10,000
GO BONDS-ESSENTIAL PURPOSE		150,000				150,000
OTHER STATE GRANTS	90,000					90,000
<b>Total</b>	<b>100,000</b>	<b>150,000</b>				<b>250,000</b>

**Budget Impact/Other**  
 This will be an addition of park amenities. Maintenance and operation will need to be absorbed into current park staff duties. Estimated impact on operating expenditures is less than \$10,000 per year.  
 This serves as a declaration of official intent under Treasury Regulation 1.150-2 that it is reasonably expected that capital expenditures will be made in respect of the above-described project, such expenditures to be advanced from the Capital Projects fund, and the City reasonably expects to reimburse all or a portion of the expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the City in the future.

Project # R4358  
 Project Name Lower City Park Shelters & Restroom Replacement

Department PARKS & RECREATION  
 Contact Juli Seydell-Johnson  
 Type One Phase  
 Useful Life 20 years  
 Category Parks Maintenance  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN Lower City Park Master Plan  
 MATCH % NONE TIF DISTRICT None

**Description**

Total Project Cost: \$600,000

This project will demolish six picnic shelters and one restroom in Lower City Park and replace these with one large and two small shelters and restroom facility. The remaining facilities will be in locations outlined in Lower City Park Master Plan.

**Justification**

The shelters and restrooms in Lower City Park are quickly reaching the end of their serviceable life. Some are in areas that are prone to regular flooding. This project follows recommendations of the 2016 Lower City Park Master Plan and 2017 Park Master Plan while repositioning and resizing the shelters to meet current and future use patterns.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN					50,000	50,000
CONSTRUCTION					490,000	490,000
INSPECTION					10,000	10,000
CONTINGENCY					50,000	50,000
<b>Total</b>					<b>600,000</b>	<b>600,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
GO BONDS-ESSENTIAL PURPOSE					600,000	600,000
<b>Total</b>					<b>600,000</b>	<b>600,000</b>

**Budget Impact/Other**

No impact on operating budget as these are replacements for current facilities.

Project # **R4359**  
 Project Name **Kiwanis Park Playground & Shelter Renovation**

Department **PARKS & RECREATION**  
 Contact **Juli Seydell-Johnson**  
 Type **One Phase**  
 Useful Life **20 years**  
 Category **Parks Maintenance**  
 Priority **Essential (2)**  
 Status **Active**

GRANTEE **NONE** PLAN **Park Master Plan**  
 MATCH % **NONE** TIF DISTRICT **None**

**Description** Total Project Cost: \$370,000  
 Renovate Nature Play Area, replace shelter, add accessible paths and opportunities for creek access at Kiwanis Park.

**Justification**  
 Kiwanis playground was installed in 1999. The 2017 Park Master Plan prioritizes renovation of the nature play area, shelter and accessible paths.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN			30,000			30,000
CONSTRUCTION			300,000			300,000
INSPECTION			5,000			5,000
ADMINISTRATION			5,000			5,000
CONTINGENCY			30,000			30,000
<b>Total</b>			<b>370,000</b>			<b>370,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
GO BONDS-ESSENTIAL PURPOSE			370,000			370,000
<b>Total</b>			<b>370,000</b>			<b>370,000</b>

**Budget Impact/Other**  
 No impact on operating budget as these are replacements for current facilities.

Project # R4362  
 Project Name Napoleon Park Softball Fields 5-8 Renovation

Department PARKS & RECREATION  
 Contact Juli Seydell-Johnson  
 Type One Phase  
 Useful Life 10 years  
 Category Parks Maintenance  
 Priority Efficiency Improvement (3)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$450,000  
 This project will renovate and enhance fields 5-8 at the Napoleon Park Softball Complex. The project will include the laser grading infields, the addition of drainage tile, and new outfield turf.

**Justification**  
 In 2013 we completed this process on fields 1-4 at Napoleon. Fields 5-8 currently have water retention and playability issues that present maintenance and play challenges thus limiting their use.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN					50,000	50,000
CONSTRUCTION					380,000	380,000
INSPECTION					5,000	5,000
CONTINGENCY					15,000	15,000
<b>Total</b>					<b>450,000</b>	<b>450,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
GO BONDS-GENERAL PURPOSE					450,000	450,000
<b>Total</b>					<b>450,000</b>	<b>450,000</b>

**Budget Impact/Other**  
 The operating budget for this facility will remain the same.

Project # R4363  
 Project Name Upper City Park Master Plan and Improvements

Department PARKS & RECREATION  
 Contact Juli Seydell-Johnson  
 Type One Phase  
 Useful Life 20 years  
 Category Parks Maintenance  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN Park Master Plan  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$700,000  
 In 2023, a Upper City Park master plan will be developed. In 2024, Upper City Park improvements will be constructed which may include demolition of four picnic shelters and one restroom in Upper City Park and replacement with one large and two small shelters and restroom facility.

**Justification**  
 The shelters and restrooms in Upper City Park are quickly reaching the end of their serviceable life. This project follows recommendations of the 2017 Park Master Plan while repositioning and resizing the shelters to meet current and future use patterns.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN			100,000	50,000		150,000
CONSTRUCTION				490,000		490,000
INSPECTION				5,000		5,000
ADMINISTRATION				5,000		5,000
CONTINGENCY				50,000		50,000
<b>Total</b>			<b>100,000</b>	<b>600,000</b>		<b>700,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
GENERAL FUND			100,000			100,000
GO BONDS-ESSENTIAL PURPOSE				600,000		600,000
<b>Total</b>			<b>100,000</b>	<b>600,000</b>		<b>700,000</b>

**Budget Impact/Other**  
 No impact on operating budget as these are replacements for current facilities.

Project # R4365  
 Project Name Hickory Hill Park Conklin St Shelter & Restrooms

Department PARKS & RECREATION  
 Contact Juli Seydell-Johnson  
 Type One Phase  
 Useful Life 20 years  
 Category Parks Maintenance  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN Park Master Plan  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$245,000  
 Replace picnic shelter and restrooms at Conklin Street entrance to Hickory Hill Park.

**Justification**  
 The rest rooms and shelter at this location were noted as poor condition with a number of accessibility concerns in the restrooms by the 2017 Park Master Plan. The plan recommended replacement of these facilities. This also follows recommendations of the 2016 Hickory Hill Park Master Plan.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN					20,000	20,000
CONSTRUCTION					200,000	200,000
INSPECTION					2,500	2,500
ADMINISTRATION					2,500	2,500
CONTINGENCY					20,000	20,000
<b>Total</b>					<b>245,000</b>	<b>245,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
GO BONDS-ESSENTIAL PURPOSE					245,000	245,000
<b>Total</b>					<b>245,000</b>	<b>245,000</b>

**Budget Impact/Other**  
 No impact on operating budget as these are replacements for current facilities.

Project # **R4366**  
 Project Name **Glendale Park Shelter & Playground Replacement**

Department **PARKS & RECREATION**  
 Contact **Juli Seydell-Johnson**  
 Type **One Phase**  
 Useful Life **20 years**  
 Category **Parks Maintenance**  
 Priority **Essential (2)**  
 Status **Active**

GRANTEE **NONE** PLAN **Park Master Plan**  
 MATCH % **NONE** TIF DISTRICT **None**

**Description** Total Project Cost: \$275,000  
 Replace playground and add picnic shelter, park sign and creek access at Glendale Park. Add concrete paths for increased accessibility.

**Justification**  
 The play area lacks accessible paths and safety surface. The 2017 Park Master Plan recommends replacement with a further recommendation to enhance access to Ralston Creek for nature play.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN	17,500					17,500
CONSTRUCTION	235,000					235,000
INSPECTION	2,500					2,500
ADMINISTRATION	2,500					2,500
CONTINGENCY	17,500					17,500
<b>Total</b>	<b>275,000</b>					<b>275,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
GO BONDS-ESSENTIAL PURPOSE	275,000					275,000
<b>Total</b>	<b>275,000</b>					<b>275,000</b>

**Budget Impact/Other**  
 No impact on operating budget as these are replacements for current facilities.

Project # R4368  
 Project Name Court Hill Park Shelter & Playground Replacement

Department PARKS & RECREATION  
 Contact Juli Seydell-Johnson  
 Type One Phase  
 Useful Life 20 years  
 Category Parks Maintenance  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN Park Master Plan  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$400,000  
 Replace playground and two picnic shelters at Court Hill Park. Project also adds concrete paths for increased accessibility and additional opportunities for creek access.

**Justification**  
 The playground and shelter were installed in 1994 and are nearing the end of their servicable life. The play area lacks accessible paths and safety surface. The 2017 Park Master Plan recommends replacement. This park also presents opportunities to provide access to Ralston Creek for play and exploration.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN		30,000				30,000
CONSTRUCTION		340,000				340,000
INSPECTION		10,000				10,000
CONTINGENCY		20,000				20,000
<b>Total</b>		<b>400,000</b>				<b>400,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
GO BONDS-ESSENTIAL PURPOSE		400,000				400,000
<b>Total</b>		<b>400,000</b>				<b>400,000</b>

**Budget Impact/Other**  
 This project will slightly increase park maintenance need through the addition of park amenities. The estimate increase on operating expenditures is less than \$10,000 per year.



Project # R4370  
 Project Name Robert A. Lee Recreation Center Pool Filter & HVAC

Department PARKS & RECREATION  
 Contact Juli Seydell-Johnson  
 Type One Phase  
 Useful Life 25 years  
 Category Recreation  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN Facilities Master Plan  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$700,000  
 This project would include the replacement of the existing pool filters, the addition of a UV system, and a new pool dehumidification system at the Robert A. Lee Recreation Center swimming pool.

**Justification**  
 The current filters are past their life expectancy and are contributing to water quality issues. The dehumidification system will help with pool comfort level and air quality. The UV system is an additional disinfectant for pool water and standard for new pools and pool renovations.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN	60,000					60,000
CONSTRUCTION		600,000				600,000
CONTINGENCY		40,000				40,000
<b>Total</b>	<b>60,000</b>	<b>640,000</b>				<b>700,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
GO BONDS-GENERAL PURPOSE		700,000				700,000
<b>Total</b>		<b>700,000</b>				<b>700,000</b>

**Budget Impact/Other**  
 Operating costs should decrease slightly due to better monitoring of pool chemicals and water use from new equipment and software. Expected annual savings is less than \$10,000 per year.  
 This serves as a declaration of official intent under Treasury Regulation 1.150-2 that it is reasonably expected that capital expenditures will be made in respect of the above-described project, such expenditures to be advanced from the Capital Projects fund, and the City reasonably expects to reimburse all or a portion of the expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the City in the future.

Project # R4371  
 Project Name Happy Hollow Playground Replacement

Department PARKS & RECREATION  
 Contact Juli Seydell-Johnson  
 Type One Phase  
 Useful Life 20 years  
 Category Parks Maintenance  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN Park Master Plan  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$150,000  
 Playground replacement at Happy Hollow Park.

**Justification**  
 The playground is scheduled for replacement in the 2017 Park Master Plan due to age and condition.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN			5,000			5,000
CONSTRUCTION			130,000			130,000
INSPECTION			2,500			2,500
ADMINISTRATION			2,500			2,500
CONTINGENCY			10,000			10,000
<b>Total</b>			<b>150,000</b>			<b>150,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
GO BONDS-ESSENTIAL PURPOSE			150,000			150,000
<b>Total</b>			<b>150,000</b>			<b>150,000</b>

**Budget Impact/Other**  
 No impact on operating budget as these are replacements for current facilities.

Project # R4372  
 Project Name Terrell Mill Skate Park Redevelopment

Department PARKS & RECREATION  
 Contact Juli Seydell-Johnson  
 Type One Phase  
 Useful Life 20 years  
 Category Parks Maintenance  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN Park Master Plan  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$600,000  
 This project renovates the skate park and adds access paths.

**Justification**  
 The skatepark is nearing an age where replacement is necessary for it to continue to draw skaters as well as for improved maintenance and safety. This project is recommended by the 2017 Park Master Plan.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN					50,000	50,000
CONSTRUCTION					500,000	500,000
INSPECTION					5,000	5,000
ADMINISTRATION					5,000	5,000
CONTINGENCY					40,000	40,000
<b>Total</b>					<b>600,000</b>	<b>600,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
GO BONDS-GENERAL PURPOSE					600,000	600,000
<b>Total</b>					<b>600,000</b>	<b>600,000</b>

**Budget Impact/Other**  
 The budget impact of this project is negligible as it replaces outdated infrastructure and adds a minimal amount of new infrastructure.

Project # R4373  
 Project Name City Park Ball Field Improvements

Department PARKS & RECREATION  
 Contact Juli Seydell-Johnson  
 Type Multi-Phase  
 Useful Life 15 years  
 Category Parks Maintenance  
 Priority Efficiency Improvement (3)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$325,000  
 Updates to City Park Baseball fields to improve safety, access, playability and appearance of complex. Laser grading of all fields, upgrading outfield fences on three fields, dugout upgrades for three fields. May also include upgrade to LED lighting, shade structures for bleachers, and new batting cages.

**Justification**  
 These improvements are needed to allow for continued use of the City Park baseball fields.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
150,000	CONSTRUCTION					175,000	175,000
<b>Total</b>	<b>Total</b>					<b>175,000</b>	<b>175,000</b>

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
150,000	GENERAL FUND					175,000	175,000
<b>Total</b>	<b>Total</b>					<b>175,000</b>	<b>175,000</b>

**Budget Impact/Other**  
 The impact on the operating budget should be negligible.

Project # R4374  
 Project Name Mercer Park Ball Diamond Improvements

Department PARKS & RECREATION  
 Contact Juli Seydell-Johnson  
 Type Multi-Phase  
 Useful Life 15 years  
 Category Parks Maintenance  
 Priority Efficiency Improvement (3)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % VARIES TIF DISTRICT None

**Description** Total Project Cost: \$1,100,000  
 First phase will implement field playability enhancements, safety improvements, and increased accessibility. The second phase will include new fence lines, shade structures and complex amenities. This includes the concession area, entrance and plaza area.

**Justification**  
 Hitchcock Design has been contracted to evaluate the complex for draining, safety and access priorities. Mercer Park Ball Diamond 1 is the premier large field in our system. It is used primarily by City High for varsity baseball and adult baseball league rentals. The proposed improvements will improve field drainage, player safety, and accessibility limitations.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
100,000	PLANNING/DESIGN			35,000	20,000		55,000
	CONSTRUCTION			700,000	160,000		860,000
Total	ADMINISTRATION			35,000	10,000		45,000
	CONTINGENCY			30,000	10,000		40,000
	<b>Total</b>			<b>800,000</b>	<b>200,000</b>		<b>1,000,000</b>

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
100,000	GENERAL FUND			100,000	200,000		300,000
Total	GO BONDS-GENERAL PURPOSE			700,000			700,000
	<b>Total</b>			<b>800,000</b>	<b>200,000</b>		<b>1,000,000</b>

**Budget Impact/Other**  
 The conversion to synthetic turf would decrease continuing maintenance costs and allow for increased play through a longer season. The effect on the operating budget would be positive, and is expected to be between \$10,000 and \$20,000 per year.

Project # R4375  
 Project Name Hunter's Run Park Playground & Shelter

Department PARKS & RECREATION  
 Contact Juli Seydell-Johnson  
 Type One Phase  
 Useful Life 20 years  
 Category Parks Maintenance  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN Park Master Plan  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$250,000  
 Replace playground and one shelter, and adds additional access paths from street and sidewalk.

**Justification**  
 Project is prioritized in the 2017 Park Master Plan based on age and condition of current structures.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN				25,000		25,000
CONSTRUCTION				200,000		200,000
INSPECTION				2,500		2,500
ADMINISTRATION				2,500		2,500
CONTINGENCY				20,000		20,000
<b>Total</b>				<b>250,000</b>		<b>250,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
GO BONDS-ESSENTIAL PURPOSE				250,000		250,000
<b>Total</b>				<b>250,000</b>		<b>250,000</b>

**Budget Impact/Other**  
 No impact on operating budget as these are replacements for current facilities.

Project # R4376  
 Project Name Hwy 6 Trail - Fairmeadows to Heinz

Department PARKS & RECREATION  
 Contact Jason Havel  
 Type One Phase  
 Useful Life 40 Years  
 Category Parks Maintenance  
 Priority Essential (2)  
 Status Active

GRANTEE TRAILS GRANT PLAN Bike Master Plan  
 MATCH % 30% TIF DISTRICT None

**Description** Total Project Cost: \$600,000  
 The project includes approximately 0.8 miles of 10-foot wide trail along the south side of Hwy 6, from Fairmeadows Boulevard to Heinz Road.

**Justification**  
 This trail segment has been identified as a priority in a number of City of Iowa City planning efforts and is a prioritized in-fill section, which address a gap in the City of Iowa City's side path network. A side path is necessary in this area due to the high volume and high speeds of vehicular traffic on Highway 6.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
90,000	CONSTRUCTION	418,000					418,000
	INSPECTION	21,000					21,000
Total	ADMINISTRATION	21,000					21,000
	CONTINGENCY	50,000					50,000
	<b>Total</b>	<b>510,000</b>					<b>510,000</b>
	Funding Sources	2021	2022	2023	2024	2025	Total
	GO BONDS-GENERAL PURPOSE	162,000					162,000
	OTHER STATE GRANTS	438,000					438,000
	<b>Total</b>	<b>600,000</b>					<b>600,000</b>

**Budget Impact/Other**  
 This project will add trail to the Parks & Recreation Department snow plowing, mowing, and general maintenance expenses. Additional operating expenditures are estimated to be less than \$10,000 per year.  
 This serves as a declaration of official intent under Treasury Regulation 1.150-2 that it is reasonably expected that capital expenditures will be made in respect of the above-described project, such expenditures to be advanced from the Capital Projects fund, and the City reasonably expects to reimburse all or a portion of the expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the City in the future.

Project # R4381  
 Project Name Event Facility Improvements

Department PARKS & RECREATION  
 Contact Juli Seydell-Johnson  
 Type One Phase  
 Useful Life 20 years  
 Category Parks Maintenance  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$250,000  
 On-going repairs and improvements at Terry Trueblood Lodge, Terry Trueblood concession building and Ashton House Event Facility. Exterior staining of TTRA Lodge & Concession buildings, BAS replacement Ashton & TTRA, Audio Visio Equipment Upgrades.

**Justification**  
 These facilities are maintained for city events and private event rentals. Renovations are needed as they buildings age.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN			25,000			25,000
CONSTRUCTION			200,000			200,000
ADMINISTRATION			5,000			5,000
CONTINGENCY			20,000			20,000
<b>Total</b>			<b>250,000</b>			<b>250,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
GENERAL FUND			250,000			250,000
<b>Total</b>			<b>250,000</b>			<b>250,000</b>

**Budget Impact/Other**  
 This project should have a minimal impact on the annual operating budget.

Project # R4382  
 Project Name Off Road Bike Trail Development

Department PARKS & RECREATION  
 Contact Juli Seydell-Johnson  
 Type One Phase  
 Useful Life 20 years  
 Category Parks Maintenance  
 Priority Non-essential (5)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$180,000  
 Build off-road "single track" trail course for biking on site recently acquired from Elks Golf Course.

**Justification**  
 Bicycling is a growing activity in the area. This course will provide area for new off-road cyclists to learn the sport and more experienced bicyclist to practice and compete. This supports the 2017 Park Master Plan which has a goal that all Iowa City children learn bicycle skills and add the growing collection of similar facilities in the region acting as a tourist destination.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN		15,000				15,000
CONSTRUCTION		150,000				150,000
INSPECTION		5,000				5,000
CONTINGENCY		10,000				10,000
<b>Total</b>		<b>180,000</b>				<b>180,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
GENERAL FUND		180,000				180,000
<b>Total</b>		<b>180,000</b>				<b>180,000</b>

**Budget Impact/Other**  
 Facility will require maintenance similar to other trails and disc golf areas. No new staff are anticipated. Estimated annual maintenance costs are less than \$10,000 per year.



Project # **R4383**  
 Project Name **Pedestrian Mall Playground**

Department **PARKS & RECREATION**  
 Contact **Juli Seydell-Johnson**  
 Type **One Phase**  
 Useful Life **20 years**  
 Category **Parks Maintenance**  
 Priority **Critical (1)**  
 Status **Active**

GRANTEE **NONE** PLAN **None**  
 MATCH % **NONE** TIF DISTRICT **City-University**

**Description** Total Project Cost: \$400,000  
 Replacement of the Ped Mall playground and poured in place safety surface.

**Justification**  
 The Ped Mall playground is quickly nearing the end of its useful life. Replacements parts are being discontinued making component repairs and replacements difficult.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN	20,000					20,000
CONSTRUCTION	350,000					350,000
INSPECTION	10,000					10,000
CONTINGENCY	20,000					20,000
<b>Total</b>	<b>400,000</b>					<b>400,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
GO BONDS-ESSENTIAL PURPOSE	400,000					400,000
<b>Total</b>	<b>400,000</b>					<b>400,000</b>

**Budget Impact/Other**  
 This project will not have an impact on the operating budget.

Project # **R4384**  
 Project Name **Benton Hills Playground Replacement**

Department **PARKS & RECREATION**  
 Contact **Juli Seydell-Johnson**  
 Type **One Phase**  
 Useful Life **20 years**  
 Category **Parks Maintenance**  
 Priority **Essential (2)**  
 Status **Active**

GRANTEE **NONE** PLAN **Park Master Plan**  
 MATCH % **NONE** TIF DISTRICT **None**

**Description** Total Project Cost: \$135,000  
 This project replaces the playground at Benton Hill Park. Site constraints keep this as a smaller piece of equipment.

**Justification**  
 Playground replacement following Park Master Plan. Playground reaching end of servicable life.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN					5,000	5,000
CONSTRUCTION					125,000	125,000
CONTINGENCY					5,000	5,000
<b>Total</b>					<b>135,000</b>	<b>135,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
GO BONDS-ESSENTIAL PURPOSE					135,000	135,000
<b>Total</b>					<b>135,000</b>	<b>135,000</b>

**Budget Impact/Other**  
 No impact on operating budget as this replaces current infrastructure.

Project # R4385  
 Project Name College Green Park Playground

Department PARKS & RECREATION  
 Contact Juli Seydell-Johnson  
 Type One Phase  
 Useful Life 20 years  
 Category Parks Maintenance  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN Park Master Plan  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$400,000  
 This project replaces the playground at College Green Park.

**Justification**  
 Playground replacement following Park Master Plan. Playground reaching end of servicable life.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN					25,000	25,000
CONSTRUCTION					350,000	350,000
CONTINGENCY					25,000	25,000
<b>Total</b>					<b>400,000</b>	<b>400,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
GO BONDS-ESSENTIAL PURPOSE					400,000	400,000
<b>Total</b>					<b>400,000</b>	<b>400,000</b>

**Budget Impact/Other**  
 No impact on operating budget as this replaces current infrastructure.

Project # R4386  
 Project Name Park Facility Parking Lot Overlay

Department PARKS & RECREATION  
 Contact Juli Seydell-Johnson  
 Type One Phase  
 Useful Life 25 years  
 Category Parks Maintenance  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$200,000  
 Several of the asphalt drives and parking lots throughout the park system are in need of replacement. They are not covered by other City overlay projects. The lots to be repaired are the Park Maintenance Shop lot and the Mercer Park parking lots.

**Justification**  
 These parking lots and drives have severely deteriorated asphalt.

Expenditures	2021	2022	2023	2024	2025	Total
CONSTRUCTION	200,000					200,000
<b>Total</b>	<b>200,000</b>					<b>200,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
GO BONDS-ESSENTIAL PURPOSE	200,000					200,000
<b>Total</b>	<b>200,000</b>					<b>200,000</b>

**Budget Impact/Other**  
 There will not be an impact on the operating budget from this project.

Project # R4387  
 Project Name Willow Creek Trail Replacement

Department PARKS & RECREATION  
 Contact Juli Seydell-Johnson  
 Type One Phase  
 Useful Life 20 years  
 Category Parks Maintenance  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN Park Master Plan  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$575,000  
 The Willow Creek trail spanning 0.8 miles from Benton St to Willow Creek Dr including a spur of the trail connecting to Aber Ave is in need of replacement.

**Justification**  
 This trail is crumbling in many locations and will soon be unsafe to use. Patching has occurred as a temporary fix but a complete replacement is necessary. Project request includes 10 ft wide concrete trail on the same footprint as the existing .8 mile trail. Cost estimate mirrors estimate for construction of Hwy 6 trail section from Fairmeadows to Heinz because it is the same length.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN			65,000			65,000
CONSTRUCTION			418,000			418,000
INSPECTION			21,000			21,000
ADMINISTRATION			21,000			21,000
CONTINGENCY			50,000			50,000
<b>Total</b>			<b>575,000</b>			<b>575,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
GO BONDS-GENERAL PURPOSE			575,000			575,000
<b>Total</b>			<b>575,000</b>			<b>575,000</b>

**Budget Impact/Other**  
 This project will slightly lower the operating budget to less maintenance and upkeep from replacing older infrastructure with newer infrastructure. The esimated annual cost savings is less than \$10,000.

Project # R4388  
 Project Name ADA Elevator Improvements

Department PARKS & RECREATION  
 Contact Juli Seydell-Johnson  
 Type One Phase  
 Useful Life 10 years  
 Category Parks Administration  
 Priority Critical (1)  
 Status Active

GRANTEE NONE PLAN Facilities Master Plan  
 MATCH % NONE TIF DISTRICT None

**Description**

Total Project Cost: \$250,000

Update elevators in City Hall, Senior Center, Robert A. Lee Recreation Center with ADA operating system improvements including braille and visible and verbal signals to indicate which elevator car is available, its direction, and when it has reached a designated floor.

**Justification**

Presently these elevators do not meet the current ADA standards. These recommendations were cited in the 2012 Space Needs Study and Master Plan and the Facility ADA study.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN				50,000		50,000
CONSTRUCTION					200,000	200,000
<b>Total</b>				<b>50,000</b>	<b>200,000</b>	<b>250,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
GENERAL FUND				50,000	200,000	250,000
<b>Total</b>				<b>50,000</b>	<b>200,000</b>	<b>250,000</b>

**Budget Impact/Other**

This project will lower annual operating expenditures due to the replacement of older equipment with new equipment. The estimated annual savings is less than \$10,000 per year.

Project # Y4446  
 Project Name Digital Photo Evidence Management

Department POLICE  
 Contact Jody Matherly  
 Type One Phase  
 Useful Life 10 years  
 Category Police  
 Priority Efficiency Improvement (3)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description**

Total Project Cost: \$125,000

Acquisition and purchase of an Evidence Management System that will enhance the efficiency and accuracy of submitting, cataloging, retrieving and distributing digital evidence.

**Justification**

Currently evidence photographs/videos must be cataloged on paper, transferred to DVD disks and submitted to evidence for storage. Upon request for viewing/copies to attorneys these disks must be located, replicated and distributed, a very time consuming and antiquated process by today's standards. This new system that will allow upload directly into the system, create photo logs and associated information and file it under the proper incident number for ease of retrieval while maintaining high security, making the entire department efficient.

Expenditures	2021	2022	2023	2024	2025	Total
EQUIPMENT		125,000				125,000
<b>Total</b>		<b>125,000</b>				<b>125,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
GENERAL FUND		125,000				125,000
<b>Total</b>		<b>125,000</b>				<b>125,000</b>

**Budget Impact/Other**

This system will save much time for the officers submitting evidence to the property room managers retrieving the evidence. This project will also require \$3,500 annual license fee. The project is estimated to reduce annual operating expenditures by \$5,000 to \$10,000 due to reduced staff time.

Project # Y4447  
 Project Name Animal Shelter Standy Generator

Department POLICE  
 Contact Denise Brotherton  
 Type One Phase  
 Useful Life 25 years  
 Category Police  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description**

Total Project Cost: \$108,500

This project provides a natural gas generator at the Animal Shelter which would be able to provide a safe and comfortable enviroment for the animals during any kind of power outage.

**Justification**

Currently the Animal Center loses the abliity to provide heat or cooling during any kind of power outage. The Animal Center was built to be climate controlled which does not allow us to have any possiblity to open any of the windows. Some rooms with animals have no ability to have access to outside air. Extended periods of time exposed to extreme heat or cold has the potential to cause physical distress and/or death to an animal.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN			10,000			10,000
CONSTRUCTION			98,500			98,500
<b>Total</b>			<b>108,500</b>			<b>108,500</b>

Funding Sources	2021	2022	2023	2024	2025	Total
GENERAL FUND			108,500			108,500
<b>Total</b>			<b>108,500</b>			<b>108,500</b>

**Budget Impact/Other**

This project would increase the operating budget due to maintenance and inspection costs of the generator. The estimated annual increase in operating expenditures is less than \$5,000.

Project # L3328  
 Project Name Landfill Equipment Building Replacement

Department PUBLIC WORKS  
 Contact Jen Jordan  
 Type One Phase  
 Useful Life 30 Years  
 Category Landfill  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN Facilities Master Plan  
 MATCH % NONE TIF DISTRICT None

**Description**

Total Project Cost: \$1,250,000

The project consists of creating a Landfill Master Plan in 2021 and the design and replacement of the landfill equipment storage buildings, currently known as buildings A and B, in 2022 and 2023. The Master Plan component will determine where on the site the new building will be constructed in addition to assessing overall traffic flow, potential compost facility changes and potential methane use infrastructure locations.

**Justification**

These buildings are in poor condition and can not currently fit our equipment in them. This leaves our equipment exposed to the elements causing unnecessary wear and excessive downtime.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN	150,000	100,000				250,000
CONSTRUCTION			950,000			950,000
CONTINGENCY			50,000			50,000
<b>Total</b>	<b>150,000</b>	<b>100,000</b>	<b>1,000,000</b>			<b>1,250,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
LANDFILL FUND	150,000	100,000	1,000,000			1,250,000
<b>Total</b>	<b>150,000</b>	<b>100,000</b>	<b>1,000,000</b>			<b>1,250,000</b>

**Budget Impact/Other**

The new building will be more energy efficient, allow for better equipment maintenance and accommodate storing landfill equipment indoors. A potential new traffic pattern could allow for more customers and quicker, more efficient transactions. The net decrease in estimated annual expenditures is less than \$10,000 per year.

Project # L3333  
 Project Name Compost Pad Improvements

Department PUBLIC WORKS  
 Contact Jen Jordan  
 Type One Phase  
 Useful Life 20 years  
 Category Landfill  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$330,000  
 The landfill six-acre compost pad will be backfilled in multiple areas to fill large pits. An asphalt layer will be added to cover the rock and a seal coat will be applied to prevent liquids from seeping. A seal coat will be added to cover the raw millings on the eastern half of the pad that has not been sealed in the past.

**Justification**  
 The landfill six-acre compost pad and wood processing pad is in need of significant repair. Deferred maintenance over many years has resulted in the need for repair to ensure customer safety and regulatory compliance. The pad must meet the Iowa Department of Natural Resources' requirements for impermeability and for stormwater control.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN			30,000			30,000
CONSTRUCTION				300,000		300,000
<b>Total</b>			<b>30,000</b>	<b>300,000</b>		<b>330,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
LANDFILL FUND			30,000	300,000		330,000
<b>Total</b>			<b>30,000</b>	<b>300,000</b>		<b>330,000</b>

**Budget Impact/Other**  
 An improved surface will reduce equipment repair costs and reduce customer safety issues/potential liability claims. The estimated annual savings is less than \$10,000 per year.

Project # L3334  
 Project Name South Side Recycling Site

Department PUBLIC WORKS  
 Contact Jen Jordan  
 Type One Phase  
 Useful Life 20 years  
 Category Landfill  
 Priority Efficiency Improvement (3)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$620,000  
 A new drop-off site near Sturgis Ferry Park will require several acres of paving, stormwater infrastructure, one material compactor with electrical infrastructure, new roll-off containers, fencing, lighting, signage and landscaping. The project will also include infrastructure to provide compost and wood chips as currently are available at the East Side Recycling Center. Improvements will include basic amenities for cyclists and park users. Some containers from the previous site will be repurposed at this site.

**Justification**  
 Changes outside of the City's control to recycling sites have heightened the need for a new south side recycling site. In 2018, a fire at the privately-owned Benton Street site reduced public options for recycling and in 2020, the City was asked to vacate the North Dodge site. The bins were temporarily moved to 1200 S. Riverside, close to the future location of the new site. This project will allow for a more efficient operation (a cardboard compactor will be installed) and significant fuel savings sooner.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN	50,000					50,000
CONSTRUCTION	480,000					480,000
ADMINISTRATION	10,000					10,000
CONTINGENCY	40,000					40,000
EQUIPMENT	40,000					40,000
<b>Total</b>	<b>620,000</b>					<b>620,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
GO BONDS-GENERAL PURPOSE	620,000					620,000
<b>Total</b>	<b>620,000</b>					<b>620,000</b>

**Budget Impact/Other**  
 The site will be serviced by existing Resource Management staff and equipment. The impact on the operating budget will be negligible.



Project # L3335  
 Project Name Landfill Dual Extraction System Expansion

Department PUBLIC WORKS  
 Contact Jen Jordan  
 Type One Phase  
 Useful Life 20 years  
 Category Landfill  
 Priority Efficiency Improvement (3)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$600,000  
 This project includes the design and installation of an expansion of the Landfill Dual Extraction System, which was originally constructed in 2018. This project will expand the current system (13 pneumatic pumps and 4 solar pumps) to include pumps in 8-9 additional wells and add SCADA monitoring to the proposed new and existing pumps.

**Justification**  
 The expansion of the Landfill's Dual Extraction System will positively impact eight or nine more wells, which have liquid levels that are close to or exceed the screen within them. Having high liquid levels limits or prevents gas from being able to be pulled from those wells. Expansion of the Dual Extraction System will allow landfill operators to better control leachate and gas management onsite. This will enhance operator functionality and reduce manual labor time. Adding SCADA greatly improves monitoring capabilities and efficiencies for landfill staff.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN			55,000			55,000
CONSTRUCTION				485,000		485,000
INSPECTION				50,000		50,000
ADMINISTRATION			5,000	5,000		10,000
<b>Total</b>			<b>60,000</b>	<b>540,000</b>		<b>600,000</b>
Funding Sources	2021	2022	2023	2024	2025	Total
LANDFILL FUND			60,000	540,000		600,000
<b>Total</b>			<b>60,000</b>	<b>540,000</b>		<b>600,000</b>

**Budget Impact/Other**  
 Adding SCADA monitoring to the new and existing pumps will increase staff efficiency by allowing central monitoring., but but the annual savings are expected to be less than \$10,000 per year.

Project # L3337  
 Project Name Fully Automated Curbside Collections Truck

Department PUBLIC WORKS  
 Contact Jen Jordan  
 Type One Phase  
 Useful Life 7 years  
 Category Refuse Operations  
 Priority Critical (1)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description**

Total Project Cost: \$550,000

This project allows for the purchase of two fully automated packer trucks for curbside collections to support a third organics collection route. With the distribution of recycling carts to most households and organics carts to a growing number of households, a fully automated truck can now be efficiently utilized on any route and would allow for flexibility of staff and equipment.

**Justification**

With recent changes and promotion of the organics collection program, tonnages collected at the curb have more than doubled over the past three years (142 tons/month in 2017 to 315 tons/month in 2020 not including the derecho). An additional fully automated packer truck would allow for the addition of an organics route; currently there are 4 daily trash routes, 5 daily recycling routes and 2 daily organics routes. One staff person could run any collection route faster and more efficiently than the current semi-automated recycling and organics trucks.

Expenditures	2021	2022	2023	2024	2025	Total
EQUIPMENT	550,000					550,000
<b>Total</b>	<b>550,000</b>					<b>550,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
REFUSE COLLECTION FUND	550,000					550,000
<b>Total</b>	<b>550,000</b>					<b>550,000</b>

**Budget Impact/Other**

The trucks will require additional replacement charges, fuel, and insurance. The estimated annual increase in operating expenditures is \$50,000 to \$100,000.

Project # L3338  
 Project Name Future Landfill Cell

Department PUBLIC WORKS  
 Contact Jen Jordan  
 Type One Phase  
 Useful Life 10 years  
 Category Landfill  
 Priority Critical (1)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$4,060,000  
 This project includes the preliminary design and studies, detailed design, construction, construction observation, and regulatory compliance associated with implementing the next landfill cell.

**Justification**  
 The current landfilling and compaction rates allows for approximately 6.8 years of capacity in the existing cells. New cells take two to three years to design and construct.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN	100,000	260,000				360,000
CONSTRUCTION			2,960,000			2,960,000
INSPECTION			185,000			185,000
ADMINISTRATION			185,000			185,000
CONTINGENCY			370,000			370,000
<b>Total</b>	<b>100,000</b>	<b>260,000</b>	<b>3,700,000</b>			<b>4,060,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
LANDFILL REPLACEMENT RESERVE	100,000	260,000	3,700,000			4,060,000
<b>Total</b>	<b>100,000</b>	<b>260,000</b>	<b>3,700,000</b>			<b>4,060,000</b>

**Budget Impact/Other**  
 Expediting this project will reduce rock purchases, because operations will allow for using existing interior roads and rainy day pads instead of building new. The annual estimated reduction of expenditures is \$25,000 per year.

Project # L3340  
 Project Name Bulk Water Fill Station

Department PUBLIC WORKS  
 Contact Jen Jordan  
 Type One Phase  
 Useful Life 15 years  
 Category Landfill  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$175,000  
 This project provides for the purchase and installation of a bulk water tank at the landfill.

**Justification**  
 The tank will help provide the needed volume to ensure the refresh rate of the planned water main and allow for efficient filling of the landfill's tank used for daily spray cover mixing. In the event of a fire it will also significantly reduce both transportation and fill time for the Fire Department.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN		50,000				50,000
CONSTRUCTION		125,000				125,000
<b>Total</b>		<b>175,000</b>				<b>175,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
LANDFILL FUND		175,000				175,000
<b>Total</b>		<b>175,000</b>				<b>175,000</b>

**Budget Impact/Other**  
 Water costs and maintenance costs will be incurred based on water use. The estimated annual increase in operating expenditures is \$10,000 to \$15,000.

Project # L3341  
 Project Name Bulldozer upgrade

Department PUBLIC WORKS  
 Contact Jen Jordan  
 Type One Phase  
 Useful Life 15 years  
 Category Landfill  
 Priority Critical (1)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$425,000  
 This project replaces the existing D7E Caterpillar bulldozer with a D8T Caterpillar bulldozer to improve safety and significantly improve operational efficiency and compaction due to height of the machine, the weight, effective dozing distance and blade capacity. With Equipment Replacement reserves and trade-in value, the finances are \$425,000 short of the cost of the new machine.

**Justification**  
 This upgrade allows for safer and more efficient operations. The D7E sits low and regularly gets stuck; this reduces work time for both the D7E and the existing D8T to pull it out. A D8T is 25,000 pounds heavier, providing better compaction. The D7E has a shorter effective dozing distance; since long pushes are needed due to flat filloperations; this decreases efficiency significantly and increases the chances of material coming off the side of the blade. The D7E blade capacity is less than half of the D8T, causing at least twice as many pushes across the cell.

Expenditures	2021	2022	2023	2024	2025	Total
EQUIPMENT	425,000					425,000
<b>Total</b>	<b>425,000</b>					<b>425,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
LANDFILL FUND	175,000					175,000
<b>Total</b>	<b>175,000</b>					<b>175,000</b>

Prior  
 250,000  
 Total

**Budget Impact/Other**  
 The increased size of the bulldozer will be more expensive to operate and the replacement costs will increase. The estimated increase in operating expenditures is \$50,000 per year.

Project # L3342  
 Project Name Leachate Lagoon updates

Department PUBLIC WORKS  
 Contact Jen Jordan  
 Type One Phase  
 Useful Life 30 Years  
 Category Landfill  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$150,000  
 This project will decommission and fill the older of two leachate lagoons and clean and repair the newer of the two lagoons.

**Justification**  
 The older lagoon has not been utilized since 2012 and is not anticipated to be needed due to the newer lagoon's capacity and the ability to direct pipe to the Wastewater Treatment Plant. The newer lagoon is in need of a clean-out and minor repairs to the liner.

Expenditures	2021	2022	2023	2024	2025	Total
CONSTRUCTION		150,000				150,000
<b>Total</b>		<b>150,000</b>				<b>150,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
LANDFILL FUND		150,000				150,000
<b>Total</b>		<b>150,000</b>				<b>150,000</b>

**Budget Impact/Other**  
 While difficult to estimate a dollar amount, the removal of the older lagoon could reduce the amount of clean rainwater currently collected and treated as leachate, at a cost. The estimated reduction in operating expenditures is less than \$10,000 per year.

Project # L3343  
 Project Name Landfill Gas Infrastructure Expansion

Department PUBLIC WORKS  
 Contact Jen Jordan  
 Type One Phase  
 Useful Life 30 Years  
 Category Landfill  
 Priority Critical (1)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description**

Total Project Cost: \$792,000

The project connects existing loops of gas line infrastructure on the south central end of the landfill (around cell FY09) to improve overall flow; extends the gas line infrastructure up and around the perimeter of the current cell, FY18; adds vertical collector wells in the existing FY09; and adds horizontal collector lines in the current FY18 cell to meet regulatory and environmental regulations.

**Justification**

Tying two loops of the existing gas line infrastructure together and extending the gas line will improve overall flow to increase the gas draw to the flare. This will allow for better control of landfill gas and reduce the possibility of uncontrolled gas blow-outs in the garbage or dirt cover, reducing potential odor issues and environmental and regulatory liability.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN	62,000					62,000
CONSTRUCTION	580,000					580,000
INSPECTION	31,000					31,000
ADMINISTRATION	31,000					31,000
CONTINGENCY	88,000					88,000
<b>Total</b>	<b>792,000</b>					<b>792,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
LANDFILL REPLACEMENT RESERVE	792,000					792,000
<b>Total</b>	<b>792,000</b>					<b>792,000</b>

**Budget Impact/Other**

This project will increase operating costs due to the expansion of infrastructure. The estimated increase in operating expenditures is less than \$10,000 per year.

Project # M3633  
 Project Name North Westminster Storm Sewer Upgrades

Department PUBLIC WORKS  
 Contact Ben Clark  
 Type One Phase  
 Useful Life 50 years  
 Category Storm Water  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$1,400,000  
 This project will increase the storm sewer capacity on North Westminster Drive and Washington Street.

**Justification**  
 The North Westminster Drainage Area was studied in response to reported flash flooding near the intersection of North Westminster Street and Washington Street. The study confirmed that sections of the storm sewer system are inadequate to convey runoff for the City's current 5-year design storm criteria. Surface flooding at these two locations can be deep enough to cover the width of the roadway, overtop the curb and flow on to adjacent properties, creating a potential for property damage and a public safety concern for vehicles.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN	150,000					150,000
CONSTRUCTION		1,000,000				1,000,000
INSPECTION		100,000				100,000
ADMINISTRATION		50,000				50,000
CONTINGENCY		100,000				100,000
<b>Total</b>	<b>150,000</b>	<b>1,250,000</b>				<b>1,400,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
STORM WATER FUND	150,000	1,250,000				1,400,000
<b>Total</b>	<b>150,000</b>	<b>1,250,000</b>				<b>1,400,000</b>

**Budget Impact/Other**  
 Replacing infrastructure will lower the City's operating expenditures through decreased maintenance costs. The estimated decrease in operating expenses is less than \$10,000 per year.

Project # M3634  
 Project Name Rundell Street Pump Station Vault Modifications

Department PUBLIC WORKS  
 Contact Ben Clark  
 Type One Phase  
 Useful Life 50 years  
 Category Storm Water  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$350,000  
 This project will modify the top of the vault and hatches in order to accommodate ADA compliant sidewalks. It will also include replacement of the trash rack screen and other associated pump station components.

**Justification**  
 The location of the vault and hatches creates a maintenance issue and prohibits the installation of ADA compliant sidewalks. This pump station was installed 36 years ago and some of the components are in need of replacement.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN			40,000			40,000
CONSTRUCTION			250,000			250,000
INSPECTION			25,000			25,000
ADMINISTRATION			10,000			10,000
CONTINGENCY			25,000			25,000
<b>Total</b>			<b>350,000</b>			<b>350,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
STORM WATER FUND			350,000			350,000
<b>Total</b>			<b>350,000</b>			<b>350,000</b>

**Budget Impact/Other**  
 There is no anticipated impact to the operating budget.



Project # M3635  
 Project Name River Street Storm Sewer Improvements

Department PUBLIC WORKS  
 Contact Ben Clark  
 Type One Phase  
 Useful Life 50 years  
 Category Storm Water  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$850,000  
 This project will install storm sewer pipe in an open ditch along the west side of River Street, north of the lower Lincoln School parking lot. A five-foot-wide compliant sidewalk will replace the existing walk.

**Justification**  
 The existing open channel storm water drainage ditch is deteriorating and is susceptible to blockage from debris. Utility services have been exposed to the surface due to erosion along the bottom of the ditch. Further erosion will potentially impact the sidewalk and street. A compliant sidewalk will facilitate pedestrian traffic to the school.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN			90,000			90,000
LAND/ROW ACQUISITION			10,000			10,000
CONSTRUCTION				600,000		600,000
INSPECTION				60,000		60,000
ADMINISTRATION				30,000		30,000
CONTINGENCY				60,000		60,000
<b>Total</b>			<b>100,000</b>	<b>750,000</b>		<b>850,000</b>
Funding Sources	2021	2022	2023	2024	2025	Total
STORM WATER FUND			100,000	750,000		850,000
<b>Total</b>			<b>100,000</b>	<b>750,000</b>		<b>850,000</b>

**Budget Impact/Other**  
 There is no anticipated impact to operating budget.

Project # M3636  
 Project Name Petsel Place Storm Sewer Improvements

Department PUBLIC WORKS  
 Contact Ben Clark  
 Type One Phase  
 Useful Life 50 years  
 Category Storm Water  
 Priority Critical (1)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$331,000  
 The project will replace aging infrastructure that includes undersized storm sewer.

**Justification**  
 The existing storm sewer pipe at the west end of Petsel Place has reached the end of its useful life. Additionally, the pipe undersized and the street is susceptible to nuisance flooding. This project will reconfigure the pavement and storm sewer infrastructure to current standards and will help alleviate nuisance flooding.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN	35,000					35,000
LAND/ROW ACQUISITION	10,000					10,000
CONSTRUCTION	230,000					230,000
INSPECTION	23,000					23,000
ADMINISTRATION	10,000					10,000
CONTINGENCY	23,000					23,000
<b>Total</b>	<b>331,000</b>					<b>331,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
STORM WATER FUND	331,000					331,000
<b>Total</b>	<b>331,000</b>					<b>331,000</b>

**Budget Impact/Other**  
 Replacing aged infrastructure will lower the City's operating expenditures through decreased maintenance costs. The estimated decrease in operating expenses is less than \$10,000 per year.

Project # **P3985**  
 Project Name **Sand/Salt Storage Bunkers**

Department **PUBLIC WORKS**  
 Contact **Brock Holub**  
 Type **One Phase**  
 Useful Life **50 years**  
 Category **Public Works Administration**  
 Priority **Efficiency Improvement (3)**  
 Status **Active**

GRANTEE **NONE** PLAN **None**  
 MATCH % **NONE** TIF DISTRICT **None**

**Description**

Total Project Cost: \$410,000

Covered outdoor areas that will allow for improved storage of sand/salt mixture and other materials. These storage areas were originally included in the Public Works Facility project, but were removed due to budget constraints. The storage areas can also be used to store topsoil for use during construction season.

**Justification**

Storage of the City's sand/salt mixture in a covered location provides several benefits. Covered storage helps to minimize the material getting wet, which can lead to the salt becoming dissolved and washing down the sewer. During cold weather, the wet material can freeze together in large chunks, making it difficult to load and spread the material effectively. Covered storage bins also provide flexibility to carry more salt through the summer months, if needed.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN	20,000					20,000
CONSTRUCTION	380,000					380,000
CONTINGENCY	10,000					10,000
<b>Total</b>	<b>410,000</b>					<b>410,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
GO BONDS-GENERAL PURPOSE	410,000					410,000
<b>Total</b>	<b>410,000</b>					<b>410,000</b>

**Budget Impact/Other**

This improvement will increase operating expenditure due to occasional maintenance. The expected increase in expenditures is less than \$10,000 per year.

Project # **P3987**  
 Project Name **Non-Public Safety Radio System Upgrade**

Department **PUBLIC WORKS**  
 Contact **Dan Striegel**  
 Type **One Phase**  
 Useful Life **10 years**  
 Category **Equipment**  
 Priority **Critical (1)**  
 Status **Active**

GRANTEE **NONE** PLAN **None**  
 MATCH % **NONE** TIF DISTRICT **None**

**Description**

Total Project Cost: \$750,000

The City's non-public safety radio system is nearing the end of the infrastructure's service life and needs updated to ensure radio communications continue.

**Justification**

Divisions within the City rely on radio communication daily and is critical to our operation. Motorola factory service support for our portable and mobile radios ended in April 2020, the Motorola Connect Plus system we have has reached end of life and end of support will be in early 2023. Future meetings will be held to determine if we want to continue to own and maintain our own system or possibly join on the JECC P-25 network.

Expenditures	2021	2022	2023	2024	2025	Total
CONSTRUCTION		750,000				750,000
<b>Total</b>		<b>750,000</b>				<b>750,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
EQUIPMENT FUND		750,000				750,000
<b>Total</b>		<b>750,000</b>				<b>750,000</b>

**Budget Impact/Other**

This project will have a minimal impact on the operating budget, but it will reduce expenditures slightly due to the replacement of aging equipment. The estimated annual savings is less than \$10,000.

Project # **S3936**  
 Project Name **Melrose Avenue Improvements**

Department **PUBLIC WORKS**  
 Contact **Jason Havel**  
 Type **One Phase**  
 Useful Life **50 years**  
 Category **Street Operations**  
 Priority **Essential (2)**  
 Status **Active**

GRANTEE **STP** PLAN **Transportation Plan**  
 MATCH % **20%** TIF DISTRICT **None**

**Description** Total Project Cost: \$5,420,000

This project will reconstruct Melrose Avenue/IWV Road from Highway 218 to Hebl Avenue, and is a joint project between the City of Iowa City and Johnson County. This project extends City water main along Melrose Avenue/IWV Road, from Slothower Road to Hebl Avenue, and along Hebl Avenue to the Landfill. Approximately 8,500 feet of water main (400 ft 12" ductile iron and 8,000 feet of 8" PVC).

**Justification**

Melrose Avenue/IWV Road is in poor condition and needs to be reconstructed to current design standards. Currently, the Landfill also does not have access to City water, and utilizes a well to provide water for the site. The project provides City water to be used for Landfill operations, fire protection and staff use.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
360,000	CONSTRUCTION	4,500,000					4,500,000
	INSPECTION	205,000					205,000
Total	ADMINISTRATION	55,000					55,000
	CONTINGENCY	300,000					300,000
	<b>Total</b>	<b>5,060,000</b>					<b>5,060,000</b>

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
110,000	FEDERAL GRANTS	930,000					930,000
Total	GO BONDS-ESSENTIAL PURPOSE	1,780,000					1,780,000
	LANDFILL FUND	1,000,000					1,000,000
	OTHER LOCAL GOVERNMENTS	1,600,000					1,600,000
	<b>Total</b>	<b>5,310,000</b>					<b>5,310,000</b>

**Budget Impact/Other**

This project is replacing existing infrastructure and should reduce future roadway maintenance costs. This project, however, will increase the city's maintenance expenditures due to the addition of water main into the system. The net estimated change in operating expenditures is an increase of less than \$10,000 per year.

This serves as a declaration of official intent under Treasury Regulation 1.150-2 that it is reasonably expected that capital expenditures will be made in respect of the above-described project, such expenditures to be advanced from the Capital Projects fund, and the City reasonably expects to reimburse all or a portion of the expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the City in the future.

Project # **S3939**  
 Project Name **Dubuque Street Reconstruction**

Department PUBLIC WORKS  
 Contact Geoff Fruin  
 Type One Phase  
 Useful Life 50 years  
 Category Street Operations  
 Priority Critical (1)  
 Status Active

GRANTEE NONE PLAN Downtown Streetscape Plan  
 MATCH % NONE TIF DISTRICT City-University

**Description**

Total Project Cost: \$3,000,000

This project is part of the downtown streetscape master plan. This project reconstructs Dubuque Street from Washington to Iowa Avenue. The project also improves sidewalk pavement, addresses critical utility updates, and enhances the retail environment with streetscape components. Project also includes alley improvements, lighting, and wayfinding.

**Justification**

Dubuque Street is an important link in Downtown as is often the entry way for visitors into the area. The project will narrow the road creating a more pedestrian friendly environment and allowing for enhanced retail areas.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN		300,000				300,000
CONSTRUCTION			2,100,000			2,100,000
INSPECTION			200,000			200,000
CONTINGENCY			400,000			400,000
<b>Total</b>		<b>300,000</b>	<b>2,700,000</b>			<b>3,000,000</b>
Funding Sources	2021	2022	2023	2024	2025	Total
GO BONDS-ESSENTIAL PURPOSE			3,000,000			3,000,000
<b>Total</b>			<b>3,000,000</b>			<b>3,000,000</b>

**Budget Impact/Other**

This project should reduce operating expenditures due to the replacement of infrastructure in poor condition. The anticipated annual savings is less than \$10,000 per year.

This serves as a declaration of official intent under Treasury Regulation 1.150-2 that it is reasonably expected that capital expenditures will be made in respect of the above-described project, such expenditures to be advanced from the Capital Projects fund, and the City reasonably expects to reimburse all or a portion of the expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the City in the future.

Project # S3940  
 Project Name Kirkwood Avenue to Capitol Street Connection

Department PUBLIC WORKS  
 Contact Scott Sovers  
 Type One Phase  
 Useful Life 50 years  
 Category Street Operations  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN Riverfront Crossings Master Pla  
 MATCH % NONE TIF DISTRICT Riverfront Crossings

**Description**

Total Project Cost: \$3,100,000

This project would extend Capitol Street and Kirkwood Avenue as a part of the Riverfront Crossing area improvements. The project also includes replacement of the 12-inch water main on Capitol Street between Benton Street and the railroad to the north, water main improvements at the Benton and Clinton intersection and removal of the railroad spur across Benton Street.

**Justification**

The extensions of these streets plays an important part in the overall development of the Riverfront Crossings area. It will also improve access and traffic circulation in this area. This project does not include any costs necessary for property acquisitions.

Expenditures	2021	2022	2023	2024	2025	Total	Future
PLANNING/DESIGN			100,000			100,000	3,000,000
<b>Total</b>			<b>100,000</b>			<b>100,000</b>	<b>Total</b>

Funding Sources	2021	2022	2023	2024	2025	Total	Future
GO BONDS-ESSENTIAL PURPOSE			100,000			100,000	3,000,000
<b>Total</b>			<b>100,000</b>			<b>100,000</b>	<b>Total</b>

**Budget Impact/Other**

Ongoing maintenance of new poles and lighting units. Existing lights are being maintained, and new lights would likely require less maintenance in the future as compared to the existing lights. Estimated annual operating expenditures are less than \$10,000 per year.

This serves as a declaration of official intent under Treasury Regulation 1.150-2 that it is reasonably expected that capital expenditures will be made in respect of the above-described project, such expenditures to be advanced from the Capital Projects fund, and the City reasonably expects to reimburse all or a portion of the expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the City in the future.

Project # S3946  
 Project Name Court Street Reconstruction

Department PUBLIC WORKS  
 Contact Scott Sovers  
 Type One Phase  
 Useful Life 50 years  
 Category Street Operations  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$7,100,000  
 This project will reconstruct Court Street from Muscatine Avenue to 1st Avenue.

**Justification**  
 Court Street is an important collector street that connects the east side of Iowa City to the Downtown area. The project will replace aging street and sidewalk pavement that is in poor condition and upgrade public utilities as needed.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
775,000	PLANNING/DESIGN	100,000					100,000
	LAND/ROW ACQUISITION	25,000					25,000
<b>Total</b>	CONSTRUCTION			5,400,000			5,400,000
	INSPECTION			150,000			150,000
	ADMINISTRATION			150,000			150,000
	CONTINGENCY			500,000			500,000
	<b>Total</b>	<b>125,000</b>		<b>6,200,000</b>			<b>6,325,000</b>

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
900,000	GO BONDS-ESSENTIAL PURPOSE			6,200,000			6,200,000
<b>Total</b>	<b>Total</b>			<b>6,200,000</b>			<b>6,200,000</b>

**Budget Impact/Other**  
 Replacing aged infrastructure will lower the City's operating expenditures through decreased maintenance costs. The estimated decrease in operating expenses is less than \$10,000 per year.  
 This serves as a declaration of official intent under Treasury Regulation 1.150-2 that it is reasonably expected that capital expenditures will be made in respect of the above-described project, such expenditures to be advanced from the Capital Projects fund, and the City reasonably expects to reimburse all or a portion of the expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the City in the future.

Project # S3947  
 Project Name Benton Street Rehabilitation Project

Department PUBLIC WORKS  
 Contact Jason Havel  
 Type One Phase  
 Useful Life 50 years  
 Category Street Operations  
 Priority Essential (2)  
 Status Active

GRANTEE STP PLAN None  
 MATCH % 30% TIF DISTRICT None

**Description** Total Project Cost: \$3,725,000  
 This project will include PCC Patching and HMA Overlay of Benton Street from Mormon Trek Boulevard to 150' east of Benton Drive. In addition, the project will include striping bike lanes on Benton Street and updating ADA curb ramps.

**Justification**  
 Benton Street is an arterial street that extends from Van Buren Street near the downtown area to the west side of Iowa City. The current PCC street has severe cracking and panel faulting that result in a rough pavement ride. The project will include full depth pavement repair and overlay of the concrete surface with Hot Mix Asphalt. The project will also upgrade sidewalk curb ramps to current ADA standards.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
250,000	PLANNING/DESIGN	25,000					25,000
	LAND/ROW ACQUISITION	50,000					50,000
<b>Total</b>	CONSTRUCTION	2,900,000					2,900,000
	INSPECTION	100,000					100,000
	ADMINISTRATION	100,000					100,000
	CONTINGENCY	300,000					300,000
	<b>Total</b>	<b>3,475,000</b>					<b>3,475,000</b>
	<b>Funding Sources</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>Total</b>
	FEDERAL GRANTS	1,315,860					1,315,860
	GO BONDS-ESSENTIAL PURPOSE	2,409,140					2,409,140
	<b>Total</b>	<b>3,725,000</b>					<b>3,725,000</b>

**Budget Impact/Other**  
 Replacing aged infrastructure will lower the City's operating expenditures through decreased maintenance costs. The estimated decrease in operating expenses is less than \$10,000 per year.  
 This serves as a declaration of official intent under Treasury Regulation 1.150-2 that it is reasonably expected that capital expenditures will be made in respect of the above-described project, such expenditures to be advanced from the Capital Projects fund, and the City reasonably expects to reimburse all or a portion of the expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the City in the future.



Project # **S3950**  
 Project Name **Rochester Ave Reconst- First Ave. to Ralston Creek**

Department **PUBLIC WORKS**  
 Contact **Jason Havel**  
 Type **One Phase**  
 Useful Life **50 years**  
 Category **Street Operations**  
 Priority **Essential (2)**  
 Status **Active**

GRANTEE **NONE** PLAN **None**  
 MATCH % **NONE** TIF DISTRICT **None**

**Description** Total Project Cost: \$6,400,000  
 Reconstruction of Rochester Avenue from First Avenue to the bridge over Ralston Creek. The project will include new street paving, sidewalk, utility improvements and other associated work.

**Justification**  
 Rochester Avenue is an important arterial within Iowa City, and the street pavement is in poor condition. The project will also provide utility upgrades, sidewalk infill and ADA curb ramp improvements within the project area.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
650,000	CONSTRUCTION		5,000,000				5,000,000
	INSPECTION		250,000				250,000
	ADMINISTRATION		250,000				250,000
	CONTINGENCY		250,000				250,000
	<b>Total</b>		<b>5,750,000</b>				<b>5,750,000</b>

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
650,000	GO BONDS-ESSENTIAL PURPOSE		5,750,000				5,750,000
	<b>Total</b>		<b>5,750,000</b>				<b>5,750,000</b>

**Budget Impact/Other**  
 Replacing aged infrastructure will lower the City's operating expenditures through decreased maintenance costs. The estimated decrease in operating expenses is less than \$10,000 per year.  
 This serves as a declaration of official intent under Treasury Regulation 1.150-2 that it is reasonably expected that capital expenditures will be made in respect of the above-described project, such expenditures to be advanced from the Capital Projects fund, and the City reasonably expects to reimburse all or a portion of the expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the City in the future.

Project # **S3951**  
 Project Name **Hwy 1/Hwy 6 Intersection Improvements Study**

Department **PUBLIC WORKS**  
 Contact **Jason Havel**  
 Type **One Phase**  
 Useful Life **50 years**  
 Category **Street Operations**  
 Priority **Essential (2)**  
 Status **Active**

GRANTEE **NONE** PLAN **None**  
 MATCH % **NONE** TIF DISTRICT **Riverside Drive**

**Description** Total Project Cost: \$75,000  
 This project will study the south Hwy 1/Hwy 6 intersection and provide a functional design for the preferred future improvements.

**Justification**  
 This area is likely to redevelop in the future, and it is important to have an understanding of the anticipated roadway improvements/needs when considering possible changes to the surrounding area. This project will also provide a plan for future trail connections and other associated improvements.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN					75,000	75,000
<b>Total</b>					<b>75,000</b>	<b>75,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
GENERAL FUND					75,000	75,000
<b>Total</b>					<b>75,000</b>	<b>75,000</b>

**Budget Impact/Other**  
 The proposed study and functional design is not expected to have any operating budget impacts.

Project # **S3952**  
 Project Name **Dodge Street Reconstruct - Governor to Burlington**

Department **PUBLIC WORKS**  
 Contact **Jason Havel**  
 Type **One Phase**  
 Useful Life **50 years**  
 Category **Street Operations**  
 Priority **Essential (2)**  
 Status **Active**

GRANTEE **IDOT** PLAN **None**  
 MATCH % **35%** TIF DISTRICT **None**

**Description** Total Project Cost: \$17,117,000

Reconstruction of Dodge Street from Governor Street to Burlington Street. This will be a joint project with the DOT, and will include new street pavement, sidewalk, utility improvements and other associated work.

This serves as a declaration of official intent under Treasury Regulation 1.150-2 that it is reasonably expected that capital expenditures will be made in respect of the above-described project, such expenditures to be advanced from the Capital Projects fund, and the City reasonably expects to reimburse all or a portion of the expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the City in the future.

**Justification**

This section of Dodge Street is in poor condition and requires significant ongoing maintenance. A functional design is currently underway for the project.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
117,000	PLANNING/DESIGN	1,250,000					1,250,000
	LAND/ROW ACQUISITION				50,000		50,000
<b>Total</b>	CONSTRUCTION				13,200,000		13,200,000
	INSPECTION				350,000		350,000
	ADMINISTRATION				350,000		350,000
	CONTINGENCY				1,800,000		1,800,000
	<b>Total</b>	<b>1,250,000</b>			<b>15,750,000</b>		<b>17,000,000</b>

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
117,000	FEDERAL GRANTS				3,750,000		3,750,000
	GO BONDS-ESSENTIAL PURPOSE				2,400,000		2,400,000
<b>Total</b>	OTHER STATE GRANTS	1,000,000			9,850,000		10,850,000
	<b>Total</b>	<b>1,000,000</b>			<b>16,000,000</b>		<b>17,000,000</b>

**Budget Impact/Other**

Replacing aged infrastructure will lower the City's operating expenditures through decreased maintenance costs. The estimated decrease in operating expenses is less than \$10,000 per year.

This serves as a declaration of official intent under Treasury Regulation 1.150-2 that it is reasonably expected that capital expenditures will be made in respect of the above-described project, such expenditures to be advanced from the Capital Projects fund, and the City reasonably expects to reimburse all or a portion of the expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the City in the future.

Project # S3954  
 Project Name Orchard Street Reconstruction

Department PUBLIC WORKS  
 Contact Jason Reichart  
 Type One Phase  
 Useful Life 50 years  
 Category Street Operations  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$1,210,000  
 This project will reconstruct Orchard Street from Benton Street to US Highway 1. Project includes 26 foot wide PCC street and a 5 foot wide sidewalk on one side of the street, new 8" DIP water main from Douglas to US Highway 1 and storm sewer improvements.

**Justification**  
 Orchard Street is deteriorating beyond the point of rehabilitation and needs to be reconstructed.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
185,000	CONSTRUCTION	710,000					710,000
	INSPECTION	90,000					90,000
	ADMINISTRATION	45,000					45,000
	CONTINGENCY	180,000					180,000
	<b>Total</b>	<b>1,025,000</b>					<b>1,025,000</b>
	Funding Sources	2021	2022	2023	2024	2025	Total
	GO BONDS-ESSENTIAL PURPOSE	1,210,000					1,210,000
	<b>Total</b>	<b>1,210,000</b>					<b>1,210,000</b>

**Budget Impact/Other**  
 Replacing aged infrastructure will lower the City's operating expenditures through decreased maintenance costs. The estimated decrease in operating expenses is less than \$10,000 per year.  
 This serves as a declaration of official intent under Treasury Regulation 1.150-2 that it is reasonably expected that capital expenditures will be made in respect of the above-described project, such expenditures to be advanced from the Capital Projects fund, and the City reasonably expects to reimburse all or a portion of the expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the City in the future.

Project # **S3955**  
 Project Name **N. Gilbert Street Reconstruction**

Department **PUBLIC WORKS**  
 Contact **Melissa Clow**  
 Type **One Phase**  
 Useful Life **50 years**  
 Category **Street Operations**  
 Priority **Essential (2)**  
 Status **Active**

GRANTEE **NONE** PLAN **None**  
 MATCH % **NONE** TIF DISTRICT **None**

**Description**

Total Project Cost: \$1,437,000

Reconstruct N. Gilbert Street from Brown Street to the construction limits of the Gateway project just south of Kimball Road. Improvements to include new water main, sanitary sewer, storm sewer, PCC roadway paving and sidewalks on both sides of the roadway.

**Justification**

Gilbert Street requires full reconstruction at this time. There is no storm sewer between Brown Street and the new intakes installed with the Gateway project. Sidewalks are located only at the top of the hill, near Brown Street and residents have requested that pedestrian connectivity be provided to them with the roadway improvements.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN		150,000				150,000
LAND/ROW ACQUISITION		50,000				50,000
CONSTRUCTION				800,000		800,000
INSPECTION				105,000		105,000
ADMINISTRATION				32,000		32,000
CONTINGENCY				300,000		300,000
<b>Total</b>		<b>200,000</b>		<b>1,237,000</b>		<b>1,437,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
GO BONDS-ESSENTIAL PURPOSE				1,437,000		1,437,000
<b>Total</b>				<b>1,437,000</b>		<b>1,437,000</b>

**Budget Impact/Other**

Replacing aged infrastructure will lower the City's operating expenditures through decreased maintenance costs. The estimated decrease in operating expenses is less than \$10,000 per year.

This serves as a declaration of official intent under Treasury Regulation 1.150-2 that it is reasonably expected that capital expenditures will be made in respect of the above-described project, such expenditures to be advanced from the Capital Projects fund, and the City reasonably expects to reimburse all or a portion of the expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the City in the future.

Project # **S3956**  
 Project Name **Gilbert Street Bridge Replacement**

Department PUBLIC WORKS  
 Contact Jason Havel  
 Type One Phase  
 Useful Life 50 years  
 Category Street Operations  
 Priority Critical (1)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$2,000,000  
 This project will replace the existing Gilbert Street bridge over Ralston Creek. In addition, the project will include removal and replacement of slope protection, sidewalk, storm sewer and street pavement, and other related work.

**Justification**  
 The 2017 Biennial Bridge Inspection Program identified advanced deterioration of the deck and super structure on the Gilbert Street bridge. The Program recommended the bridge be scheduled for significant repairs or replacement.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
175,000	CONSTRUCTION		1,615,000				1,615,000
	INSPECTION		55,000				55,000
	ADMINISTRATION		55,000				55,000
	CONTINGENCY		100,000				100,000
	<b>Total</b>		<b>1,825,000</b>				<b>1,825,000</b>
	Funding Sources	2021	2022	2023	2024	2025	Total
	FEDERAL GRANTS		1,000,000				1,000,000
	GO BONDS-ESSENTIAL PURPOSE		1,000,000				1,000,000
	<b>Total</b>		<b>2,000,000</b>				<b>2,000,000</b>

**Budget Impact/Other**  
 Replacing aged infrastructure will lower the City's operating expenditures through decreased maintenance costs. The estimated decrease in operating expenses is less than \$10,000 per year.  
 This serves as a declaration of official intent under Treasury Regulation 1.150-2 that it is reasonably expected that capital expenditures will be made in respect of the above-described project, such expenditures to be advanced from the Capital Projects fund, and the City reasonably expects to reimburse all or a portion of the expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the City in the future.

Project # **S3958**  
 Project Name **Park Road Reconstruct - Rocky Shore to Riverside**

Department PUBLIC WORKS  
 Contact Jason Havel  
 Type One Phase  
 Useful Life 50 years  
 Category Street Operations  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$6,700,000  
 Reconstruction of Park Road from Rocky Shore Drive to the west project limits of the Gateway Project, approximately Riverside Drive. This project will include new street pavement, sidewalk, utility improvements and other associated work.

**Justification**  
 This section of Park Road is in poor condition and is in need of repair. The City has received numerous complaints about its condition.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN		650,000				650,000
LAND/ROW ACQUISITION		50,000				50,000
CONSTRUCTION				5,250,000		5,250,000
INSPECTION				250,000		250,000
ADMINISTRATION				250,000		250,000
CONTINGENCY				250,000		250,000
<b>Total</b>		<b>700,000</b>		<b>6,000,000</b>		<b>6,700,000</b>
Funding Sources	2021	2022	2023	2024	2025	Total
GO BONDS-ESSENTIAL PURPOSE		700,000		6,000,000		6,700,000
<b>Total</b>		<b>700,000</b>		<b>6,000,000</b>		<b>6,700,000</b>

**Budget Impact/Other**  
 Replacing aged infrastructure will lower the City's operating expenditures through decreased maintenance costs. The estimated decrease in operating expenses is less than \$10,000 per year.  
 This serves as a declaration of official intent under Treasury Regulation 1.150-2 that it is reasonably expected that capital expenditures will be made in respect of the above-described project, such expenditures to be advanced from the Capital Projects fund, and the City reasonably expects to reimburse all or a portion of the expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the City in the future.

Project # **S3959**  
 Project Name **Taft Avenue Reconstruct - Am Legion to Lwr West Br**

Department **PUBLIC WORKS**  
 Contact **Jason Havel**  
 Type **One Phase**  
 Useful Life **50 years**  
 Category **Street Operations**  
 Priority **Essential (2)**  
 Status **Active**

GRANTEE **NONE** PLAN **None**  
 MATCH % **NONE** TIF DISTRICT **None**

**Description** Total Project Cost: \$11,000,000  
 Reconstruction of Taft Avenue from American Legion Road to Lower West Branch. Design of this project would begin in 2023 with construction in a future year.

**Justification**  
 The properties west of Taft Avenue between Lower West Branch Road and American Legion Road is now fully developed. With the construction of the new Hoover School and the upcoming American Legion Road and Scott Boulevard trunk sewer extension projects, the area will likely experience growth in the next five to ten years necessitating improvements to Taft Avenue.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN		1,000,000				1,000,000
CONSTRUCTION					10,000,000	10,000,000
<b>Total</b>		<b>1,000,000</b>			<b>10,000,000</b>	<b>11,000,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
FEDERAL GRANTS					2,500,000	2,500,000
GO BONDS-ESSENTIAL PURPOSE		1,000,000			7,500,000	8,500,000
<b>Total</b>		<b>1,000,000</b>			<b>10,000,000</b>	<b>11,000,000</b>

**Budget Impact/Other**  
 This project will add infrastructure into the City which will incrementally increase the City's operating costs. The estimated increase in operating expenditures is less than \$10,000 per year.

Project # **S3960**  
 Project Name **Oakdale Blvd Extension - Alignment Study**

Department **PUBLIC WORKS**  
 Contact **Kent Ralston**  
 Type **Multi-Phase**  
 Useful Life **10 years**  
 Category **Street Operations**  
 Priority **Essential (2)**  
 Status **Active**

GRANTEE **NONE** PLAN **Transportation Plan**  
 MATCH % **NONE** TIF DISTRICT **Northgate Corporate Park**

**Description** Total Project Cost: \$100,000  
 Obtain consultant services to perform an alignment study for the Oakdale Boulevard extension east of Highway 1.

**Justification**  
 This project will conduct an alignment study for the Oakdale Boulevard extension east of Highway 1. The existing alignment study was completed in 2003 and changes in land use, ownership and travel patterns necessitate revisiting the appropriate alignment for the road extension. This project also meets the Council's Strategic Plan goal of 'Investing in Public Infrastructure' by initiating a planning effort to prepare for future expansion of a critical public facility.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN					100,000	100,000
<b>Total</b>					<b>100,000</b>	<b>100,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
GENERAL FUND					100,000	100,000
<b>Total</b>					<b>100,000</b>	<b>100,000</b>

**Budget Impact/Other**  
 This project will not have an impact on the operating budget.



Project # **S3961**  
 Project Name **Foster Road Elevation**

Department PUBLIC WORKS  
 Contact Scott Sovers  
 Type Multi-Phase  
 Useful Life 30 Years  
 Category Street Operations  
 Priority Critical (1)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$75,000  
 The initial phase of this project will be to develop functional design plans for the elevation of Foster Road from No Name Street to Dubuque Street.

**Justification**  
 Currently Foster Road is the single means of access for the Peninsula neighborhood. When the Iowa River reaches major flood stages, portions of Foster Road between No Name Street and Dubuque Street become inundated, thus requiring neighborhoods to be evacuated. The intent of this project is to elevate Foster Road above historic flood levels to maintain access to the Peninsula area.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN	75,000					75,000
<b>Total</b>	<b>75,000</b>					<b>75,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
GENERAL FUND	75,000					75,000
<b>Total</b>	<b>75,000</b>					<b>75,000</b>

**Budget Impact/Other**  
 This project will not have an impact on the operating budget.

Project # **S3962**  
 Project Name **Highland Court Sidewalk Infill Project**

Department PUBLIC WORKS  
 Contact Josh Slattery  
 Type One Phase  
 Useful Life 30 Years  
 Category Street Operations  
 Priority Efficiency Improvement (3)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$55,000  
 The project will involve the construction of sidewalk along Highland Avenue adjacent to 424 Highland Court and 1022 Highland Court.

**Justification**  
 We received a request from the owner of Whitedog Import Auto Services to install sidewalk along Highland Court adjacent to their property. There is pedestrian use along Highland Court, but no continuous sidewalk along either side of the street.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN	5,000					5,000
LAND/ROW ACQUISITION	1,000					1,000
CONSTRUCTION	35,000					35,000
INSPECTION	5,000					5,000
ADMINISTRATION	4,000					4,000
CONTINGENCY	5,000					5,000
<b>Total</b>	<b>55,000</b>					<b>55,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
GO BONDS-ESSENTIAL PURPOSE	55,000					55,000
<b>Total</b>	<b>55,000</b>					<b>55,000</b>

**Budget Impact/Other**  
 Sidewalks are maintained by the adjoining property owners and will not increase the City's operating budget.

Project # **S3963**  
 Project Name **Burlington Street Bridge Replacement**

Department PUBLIC WORKS  
 Contact Scott Sovers  
 Type One Phase  
 Useful Life 75 years  
 Category Street Operations  
 Priority Critical (1)  
 Status Active

GRANTEE STP PLAN None  
 MATCH % VARIES TIF DISTRICT None

**Description** Total Project Cost: \$19,050,000  
 This project will replace both the eastbound and westbound Burlington Street bridges with one new bridge over the Iowa River. In addition, the project will investigate the feasibility of eliminating the dam as well as the realignment of Grand Avenue west of Riverside Drive. This project will be a joint project with the DOT.

**Justification**  
 The 2019 biennial bridge inspection program identified advanced deterioration of the sub and super structures on the Burlington Street Bridges. The program recommended the bridge to be scheduled for replacement.

Expenditures	2021	2022	2023	2024	2025	Total	Future
PLANNING/DESIGN	300,000			750,000	1,000,000	2,050,000	17,000,000
<b>Total</b>	<b>300,000</b>			<b>750,000</b>	<b>1,000,000</b>	<b>2,050,000</b>	<b>Total</b>

Funding Sources	2021	2022	2023	2024	2025	Total	Future
GO BONDS-ESSENTIAL PURPOSE	300,000					300,000	18,750,000
<b>Total</b>	<b>300,000</b>					<b>300,000</b>	<b>Total</b>

**Budget Impact/Other**  
 Operating expenses are expected to be minimal or decrease, as this will be replacing aged infrastructure that has reached the end of its useful life.

Project # **S3964**  
 Project Name **Scott Blvd. Sidewalk Infill**

Department PUBLIC WORKS  
 Contact Scott Sovers  
 Type One Phase  
 Useful Life 20 years  
 Category Street Operations  
 Priority Efficiency Improvement (3)  
 Status Active

GRANTEE NONE PLAN Bike Master Plan  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$120,000  
 This project constructs approximately 230 feet of sidewalk between Eastbrook Flats and Court Hill Trail along Scott Boulevard adjacent to Rita's Ranch Dog Park.

**Justification**  
 This segment of sidewalk is a busy pedestrian and bicycle traffic area that connects American Legion Road to Scott Park and Rita's Ranch Dog Park.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN	10,000					10,000
CONSTRUCTION	90,000					90,000
INSPECTION	5,000					5,000
ADMINISTRATION	5,000					5,000
CONTINGENCY	10,000					10,000
<b>Total</b>	<b>120,000</b>					<b>120,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
GO BONDS-ESSENTIAL PURPOSE	120,000					120,000
<b>Total</b>	<b>120,000</b>					<b>120,000</b>

**Budget Impact/Other**  
 This project will increase operating expenses due to the additional maintenance required for the new sidewalk adjacent to City property. Estimated additional operating costs are less than \$10,000 per year.

Project # **S3965**  
 Project Name **Fairchild Street Reconstruction**

Department **PUBLIC WORKS**  
 Contact **Jason Havel**  
 Type **One Phase**  
 Useful Life **50 years**  
 Category **Street Operations**  
 Priority **Essential (2)**  
 Status **Active**

GRANTEE **NONE** PLAN **None**  
 MATCH % **NONE** TIF DISTRICT **None**

**Description** Total Project Cost: \$1,400,000  
 This project includes the reconstruction of two blocks of brick street along Fairchild Street from Clinton Street to Linn Street.

**Justification**  
 The pavement condition in these areas is poor, and several areas have utilities that are in need of repair/replacement, which is contributing to the deterioration of the street.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN	100,000					100,000
CONSTRUCTION		1,100,000				1,100,000
INSPECTION		50,000				50,000
ADMINISTRATION		50,000				50,000
CONTINGENCY		100,000				100,000
<b>Total</b>	<b>100,000</b>	<b>1,300,000</b>				<b>1,400,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
GO BONDS-ESSENTIAL PURPOSE		1,400,000				1,400,000
<b>Total</b>		<b>1,400,000</b>				<b>1,400,000</b>

**Budget Impact/Other**  
 Estimated savings in operating expenses are less than \$10,000 per year.  
 This serves as a declaration of official intent under Treasury Regulation 1.150-2 that it is reasonably expected that capital expenditures will be made in respect of the above-described project, such expenditures to be advanced from the Wastewater fund, and the City reasonably expects to reimburse all or a portion of the expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the City in the future.

Project # V3147  
 Project Name Nevada Ave Sanitary Sewer Replacement

Department PUBLIC WORKS  
 Contact Joe Welter  
 Type One Phase  
 Useful Life 50 years  
 Category Wastewater Treatment  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$537,430  
 This project includes removal and replacement of approximately 960 linear feet of sanitary sewer replacement, sanitary sewer manholes, sanitary sewer service reconnection, sanitary sewer abandonment, 8" PCC pavement, 6" PCC driveway, and 4" PCC sidewalk. The project corridor is along the back yards of the residential properties between Nevada Avenue and Regal Lane from Lakeside Drive to Whispering Meadow Drive.

**Justification**  
 This sewer section has many problems and historically has high ongoing maintenance costs.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
350,000	PLANNING/DESIGN	25,630					25,630
	LAND/ROW ACQUISITION	15,000					15,000
<b>Total</b>	CONSTRUCTION	146,800					146,800
	<b>Total</b>	<b>187,430</b>					<b>187,430</b>

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
350,000	WASTEWATER FUND	187,430					187,430
<b>Total</b>	<b>Total</b>	<b>187,430</b>					<b>187,430</b>

**Budget Impact/Other**  
 This project will reduce operating expenditures due to the replacement of aging and problematic infrastructure. The estimated annual decrease in operating expenditures is less than \$10,000 per year.

Project # **V3151**  
 Project Name **Digester Complex Rehabilitation**

Department **PUBLIC WORKS**  
 Contact **Tim Wilkey**  
 Type **One Phase**  
 Useful Life **20 years**  
 Category **Wastewater Treatment**  
 Priority **Critical (1)**  
 Status **Active**

GRANTEE **NONE** PLAN **None**  
 MATCH % **NONE** TIF DISTRICT **None**

**Description**

Total Project Cost: \$7,990,500

The future project has two parts: 1) Provide process/related structures and equipment removing phosphorous before digestion. 2) Replace multiple heat exchangers (HEX) with internal corrosion and Struvite deposition, renovate five (5) digester covers, install seven (7) wall thimbles (access ports) in digester wall for inspection and cleaning, replace internal/external(buried) piping clogging with Struvite, replace (HEX) and recirculation pumps as required. An engineering study in 2020 will evaluate current and developing technologies for application to the waste stream characteristics and make project recommendations.

**Justification**

With biological nutrient removal as part of last ICWWTP project, captured phosphorous (P) accumulates in digesters causing Struvite formation. Removing P before digestion reduces Struvite formation and reduces maintenance costs. Also, the digester complex was constructed in 1989/2002 and has 5 covers in various stages of wear, with one leaking struvite infused liquid between tank and brick facade causing facade to face imminent future collapse. The 11 (HEX) are 15+ year old and multiple valves/pipes show struvite deposition to be replaced.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN	120,000		90,000			210,000
CONSTRUCTION			7,060,000			7,060,000
INSPECTION			4,000			4,000
ADMINISTRATION			4,000			4,000
CONTINGENCY			712,500			712,500
<b>Total</b>	<b>120,000</b>		<b>7,870,500</b>			<b>7,990,500</b>

Funding Sources	2021	2022	2023	2024	2025	Total
REVENUE BONDS			7,990,500			7,990,500
<b>Total</b>			<b>7,990,500</b>			<b>7,990,500</b>

**Budget Impact/Other**

This project will reduce operating and maintenance cost through the rehabilitation of older equipment. The annual savings is less than \$10,000 per year.

This serves as a declaration of official intent under Treasury Regulation 1.150-2 that it is reasonably expected that capital expenditures will be made in respect of the above-described project, such expenditures to be advanced from the Wastewater fund, and the City reasonably expects to reimburse all or a portion of the expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the City in the future.

Project # V3153  
 Project Name Influent Rake and Screen Replacement

Department PUBLIC WORKS  
 Contact Tim Wilkey  
 Type One Phase  
 Useful Life 20 years  
 Category Wastewater Treatment  
 Priority Critical (1)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description**

Total Project Cost: \$1,000,000

This project will replace the existing rake and screens that were installed in the 2002 project and have virtually been in constant operation since installation. The west rake and screen suffered a catastrophic failure in 2017 with the failure of the rake mechanism. This same mechanism has failed again and current repairs cost are unknown.

**Justification**

The equipment is nearing the end of its useful life and has already had two catastrophic failures. This equipment catches floating materials that are not biodegradable in the treatment process and will cause blockages causing and additional maintenance to pumps and grinders. This is considered critical for the operation of the treatment plant.

Expenditures	2021	2022	2023	2024	2025	Total
CONSTRUCTION	1,000,000					1,000,000
<b>Total</b>	<b>1,000,000</b>					<b>1,000,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
WASTEWATER FUND	1,000,000					1,000,000
<b>Total</b>	<b>1,000,000</b>					<b>1,000,000</b>

**Budget Impact/Other**

This project will reduce operating and maintenance cost through the rehabilitation of older equipment. The annual savings is less than \$10,000 per year.

Project # V3154  
 Project Name Hawkeye Lift Station Rehabilitation

Department PUBLIC WORKS  
 Contact Tim Wilkey  
 Type One Phase  
 Useful Life 20 years  
 Category Wastewater Treatment  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description**

Total Project Cost: \$1,025,000

Rehabilitation includes demolishing the existing building, converting the station to a wet-well valve vault with surface hatches for pump access, basket screening, new standby generator, replace 20 year old pump, new controls, valve vault with bypass capacity, new security fence, landscaping and access road improvements. The station would be plumbed for future expansion, but would not include additional pumps.

**Justification**

Hawkeye lift station is 50 years old with an aging building, a generator that can no longer be serviced, a deep drywell requiring an elevator and an existing pump that is 20 years old and a replacement pump only 2 years old. Major portions of the station have outlived their useful life and need replacement.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN			25,000			25,000
CONSTRUCTION				1,000,000		1,000,000
<b>Total</b>			<b>25,000</b>	<b>1,000,000</b>		<b>1,025,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
WASTEWATER FUND				1,025,000		1,025,000
<b>Total</b>				<b>1,025,000</b>		<b>1,025,000</b>

**Budget Impact/Other**

This project will reduce operating and maintenance cost through the rehabilitation of older equipment. The annual savings is less than \$10,000 per year.



Project # **V3155**  
 Project Name **Rohret South Sewer**

Department **PUBLIC WORKS**  
 Contact **Joe Welter**  
 Type **One Phase**  
 Useful Life **50 years**  
 Category **Wastewater Treatment**  
 Priority **Essential (2)**  
 Status **Active**

GRANTEE **NONE** PLAN **None**  
 MATCH % **NONE** TIF DISTRICT **None**

**Description** Total Project Cost: \$2,425,000  
 This project would extend the 30-inch sanitary sewer pipe along Abbey Lane from Burry Drive to the west side of US Highway 218.

**Justification**  
 This project will allow development within the watershed west of US Highway 218 and south of Rohret Road.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN	250,000					250,000
LAND/ROW ACQUISITION			325,000			325,000
CONSTRUCTION			1,650,000			1,650,000
INSPECTION			100,000			100,000
ADMINISTRATION			100,000			100,000
<b>Total</b>	<b>250,000</b>		<b>2,175,000</b>			<b>2,425,000</b>
Funding Sources	2021	2022	2023	2024	2025	Total
REVENUE BONDS			2,425,000			2,425,000
<b>Total</b>			<b>2,425,000</b>			<b>2,425,000</b>

**Budget Impact/Other**  
 This will bring additional revenue along with additional maintenance costs. The estimated maintenance costs are less than \$10,000 per year. The estimated amount of additional revenue is unknown.  
 This serves as a declaration of official intent under Treasury Regulation 1.150-2 that it is reasonably expected that capital expenditures will be made in respect of the above-described project, such expenditures to be advanced from the Wastewater fund, and the City reasonably expects to reimburse all or a portion of the expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the City in the future.

Project # **V3157**  
 Project Name **Wastewater Plant Mixer Improvements**

Department **PUBLIC WORKS**  
 Contact **Tim Wilkey**  
 Type **One Phase**  
 Useful Life **20 years**  
 Category **Wastewater Treatment**  
 Priority **Essential (2)**  
 Status **Active**

GRANTEE **NONE** PLAN **None**  
 MATCH % **NONE** TIF DISTRICT **None**

**Description** Total Project Cost: \$238,000

Install new high efficiency mixers in aeration basin trains 1-4, Cell 9 to improve mixing and reduce energy usage. Includes four new high efficiency mixers, electrical improvements and installation.

**Justification**

2010 project made significant improvements to the aeration basin. Cell 9 was not fitted with a mixer but relied on mixing by compressed air. Mixing by compressed air is not as efficient as using a mechanical mixer. The mixers are high efficiency and a lower horsepower than the current mixers installed in Cells 1, 2, 3, 5, 8, and 10. This will reduce wear and tear on the aeration blowers and reduce our electrical usage and carbon footprint.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN		15,000				15,000
CONSTRUCTION		200,000				200,000
INSPECTION		2,000				2,000
ADMINISTRATION		1,000				1,000
CONTINGENCY		20,000				20,000
<b>Total</b>		<b>238,000</b>				<b>238,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
WASTEWATER FUND		238,000				238,000
<b>Total</b>		<b>238,000</b>				<b>238,000</b>

**Budget Impact/Other**

This will reduce wear and tear on the aeration blowers, reduce our electrical usage/cost, and reduce our carbon footprint. The estimated annual savings is less than \$10,000 per year.

Project # V3158  
 Project Name Biosolids Conveyor Improvements

Department PUBLIC WORKS  
 Contact Tim Wilkey  
 Type One Phase  
 Useful Life 25 years  
 Category Wastewater Treatment  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description**

Total Project Cost: \$170,000

Extend or add new belt conveyor from the end of the existing conveyor to the loading area over the truck bay. Project includes a truck hopper loader so staff can keep the presses in operation while bumping the truck.

**Justification**

The conveyor currently collects the biosolid from the belt filter press and take to a shaftless screw auger that lift the biosolids up to discharge over the truck bay. It has been found that when we operate all three presses, the screw auger cannot keep up with the volume of biosolids delivered by the conveyor. By including the truck hopper loader, staff can keep the presses in operation while bumping the truck which make the belt filter presses operation more efficient.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN		7,000				7,000
CONSTRUCTION		146,000				146,000
INSPECTION		2,000				2,000
ADMINISTRATION		2,000				2,000
CONTINGENCY		13,000				13,000
<b>Total</b>		<b>170,000</b>				<b>170,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
WASTEWATER FUND		170,000				170,000
<b>Total</b>		<b>170,000</b>				<b>170,000</b>

**Budget Impact/Other**

Current auger conveyor will not keep up with solids generated from more than two belt filter presses which limits out ability to dewater biosolids, and repairs takes at least one business day to make, which also limits our ability to dewater biosolids. The estimated impact on the operating budget is negligible.

Project # V3162  
 Project Name Benton Street Trunk Sewer Improvements

Department PUBLIC WORKS  
 Contact Tim Wilkey  
 Type One Phase  
 Useful Life 50 years  
 Category Wastewater Treatment  
 Priority Critical (1)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description**

Total Project Cost: \$580,000

Reroute the Benton Street trunk sewer through green space and a parking lot to allow access for maintenance. Upsize the sewer main to Emerald Street to increase capacity.

**Justification**

Previous rerouting of the trunk and upstream sanitary sewer left a undersized pipe creating a bottle neck and limited maintenance access to the sanitary sewer on private property. The bottle neck has caused potential project to be routed to the west or not pursued. Making improvements will allow better access and not be a bottleneck, which limits future growth north of Melrose Avenue.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN			63,000			63,000
LAND/ROW ACQUISITION			55,000			55,000
CONSTRUCTION			350,000			350,000
INSPECTION			21,000			21,000
ADMINISTRATION			21,000			21,000
CONTINGENCY			70,000			70,000
<b>Total</b>			<b>580,000</b>			<b>580,000</b>
Funding Sources	2021	2022	2023	2024	2025	Total
WASTEWATER FUND			580,000			580,000
<b>Total</b>			<b>580,000</b>			<b>580,000</b>

**Budget Impact/Other**

This project will have a minimal impact on the operating budget.

Project # V3163  
 Project Name Aeration Basin Electric & Instrument Improvements

Department PUBLIC WORKS  
 Contact Tim Wilkey  
 Type One Phase  
 Useful Life 40 Years  
 Category Wastewater Treatment  
 Priority Efficiency Improvement (3)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$300,000  
 Install cable tray and hanger system along the aeration basin walkways to move the existing wiring/conduits from the hand rails and provide for future expansion

**Justification**  
 Existing power and instrument wiring/conduits are currently placed on the hand rails. The hand rails were not designed to carry the extra weight of the current and future wiring/conduits that will be required to supply/support the operation of the aeration basins. The cable tray and hanger system will move existing conduits and wiring from the handrails and allow for future expansion of power and control wiring.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN		10,000				10,000
CONSTRUCTION		259,000				259,000
INSPECTION		2,000				2,000
ADMINISTRATION		2,000				2,000
CONTINGENCY		27,000				27,000
<b>Total</b>		<b>300,000</b>				<b>300,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
WASTEWATER FUND		300,000				300,000
<b>Total</b>		<b>300,000</b>				<b>300,000</b>

**Budget Impact/Other**  
 These projects should lower operating expenditures through the replacement of aging infrastructure. The estimated annual savings is less than \$10,000 per year.

Project # V3164  
 Project Name Return Activated Sludge Pump Replacement

Department PUBLIC WORKS  
 Contact Tim Wilkey  
 Type Multi-Phase  
 Useful Life 20 years  
 Category Wastewater Treatment  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$870,000  
 The project would include the replacement of return activated sludge pumps. This includes all pumps and any piping/structural modifications required to fit the pumps.

**Justification**  
 These pumps have been in service since 2002 and are nearing the end of their useful working life. The maintenance repair frequency for these pumps has been increasing in the past year. Failure to replace these pumps in a timely manner could cause diminished operation and treatment of the wastewater resulting in violations of our NPDES discharge permit.

Expenditures	2021	2022	2023	2024	2025	Total	Future
PLANNING/DESIGN				5,000		5,000	370,000
CONSTRUCTION				448,000		448,000	Total
INSPECTION				1,000		1,000	
ADMINISTRATION				1,000		1,000	
CONTINGENCY				45,000		45,000	
<b>Total</b>				<b>500,000</b>		<b>500,000</b>	

Funding Sources	2021	2022	2023	2024	2025	Total	Future
WASTEWATER FUND				500,000		500,000	370,000
<b>Total</b>				<b>500,000</b>		<b>500,000</b>	Total

**Budget Impact/Other**  
 New pumps would increase pump efficiency, but lower energy consumption and maintenance costs. The estimated reduction in operating expenditures is less than \$10,000 per year.

Project # **V3165**  
 Project Name **Replacement of Influent Pump Station Pumps**

Department **PUBLIC WORKS**  
 Contact **Tim Wilkey**  
 Type **One Phase**  
 Useful Life **20 years**  
 Category **Wastewater Treatment**  
 Priority **Essential (2)**  
 Status **Active**

GRANTEE **NONE** PLAN **None**  
 MATCH % **NONE** TIF DISTRICT **None**

**Description** Total Project Cost: \$500,000  
 Replacement of the influent pump station pumps 1301A, 1302A, and 1303A and any piping/electrical modifications that will be required.

**Justification**  
 There are 6 influent pumps currently installed. The three discussed above were installed in 2002 and are nearing the end of their design life. These pumps have had significant repairs over the past 5 years but those repairs have not extended their design life. These pumps are close coupled centrifugal style pumps and will be replaced with dry pit submersible pumps to match the existing style of the three remaining pumps. There will be piping modifications, upgrading of controls and includes installation. The current pumps are rated at 10 million gallons per day (MGD), the newer pumps will be 12 MGD.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN				10,000		10,000
CONSTRUCTION				441,000		441,000
INSPECTION				2,000		2,000
ADMINISTRATION				2,000		2,000
CONTINGENCY				45,000		45,000
<b>Total</b>				<b>500,000</b>		<b>500,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
WASTEWATER FUND				500,000		500,000
<b>Total</b>				<b>500,000</b>		<b>500,000</b>

**Budget Impact/Other**  
 The existing pumps have increasing maintenance cost and operation costs when they are OOS. New pumps will improve pump efficiency, lower power cost and reduced maintenance cost. The estimated reduction in operating expenditures is less than \$10,000 per year.

Project # V3166  
 Project Name Sewer Distribution Asset Inventory

Department PUBLIC WORKS  
 Contact Tim Wilkey  
 Type One Phase  
 Useful Life 10 years  
 Category Wastewater Treatment  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$250,000  
 Locate with survey grade accuracy all manholes, sewer mains, and all above ground accessible sewer distribution appertenances and deliver in a geographic information system geometric network with associated metadata for asset management functions.

**Justification**  
 Asset management requires an accurate asset inventory to reliably know the number, location, and information regarding above and below ground assets.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN	20,000					20,000
CONSTRUCTION	230,000					230,000
<b>Total</b>	<b>250,000</b>					<b>250,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
WASTEWATER FUND	250,000					250,000
<b>Total</b>	<b>250,000</b>					<b>250,000</b>

**Budget Impact/Other**  
 This project will have a negligible impact on the operating budget.



Project # V3167  
 Project Name Replace Grit Classifiers

Department PUBLIC WORKS  
 Contact Tim Wilkey  
 Type One Phase  
 Useful Life 20 years  
 Category Wastewater Treatment  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$200,000  
 Replace the Grit Classifiers located in the Grit Building including any required piping modifications. Include installing an automatic liming system to meet IDNR grit disposal requirements.

**Justification**  
 The grit classifiers were installed in 2002, one requiring a major frame repair in 2015. Multiple rotating parts have been replaced over the past 5 years and the equipment has reached it useful design life. IDNR rules require raising the pH to 12 for 2 hours. Current liming manually spread lime over dewatered grit. This can expose the staff to lime dust thats shown to be a source of silica dust. An automatic liming system reduces that staff exposure. Grit removal is critical in the operation of the WWTP in meeting its NPDES permit requirement and reducing wear and tear on down steam pumping. The grit classifiers are near the end of their useful design life.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN		5,000				5,000
CONSTRUCTION		175,000				175,000
INSPECTION		1,000				1,000
CONTINGENCY		19,000				19,000
<b>Total</b>		<b>200,000</b>				<b>200,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
WASTEWATER FUND		200,000				200,000
<b>Total</b>		<b>200,000</b>				<b>200,000</b>

**Budget Impact/Other**  
 These projects should lower operating expenditures through the replacement of aging infrastructure. The estimated annual savings is less than \$10,000 per year.

Project # V3168  
 Project Name Replace Heat Exchanger

Department PUBLIC WORKS  
 Contact Tim Wilkey  
 Type Multi-Phase  
 Useful Life 20 years  
 Category Wastewater Treatment  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$1,050,000  
 Replace Heat Exchanger (HEX) 8501 (Spiral) with Stainless Steel version of same design. City staff will install.

**Justification**  
 HEX 8501 is approximately 20 years old and is near the end of its useful design life. This HEX is carbon steel and does have internal corrosion which encourages Struvite formation. This leads to more blockages and requires more frequent cleaning to remove the struvite. The replacement HX is a stainless steel version and will give 20+ years of service without the corrosion issues. HEX 8501/8502 pre-heats the incoming sludges as they enter the thermophilic digesters, and are critical to initiating the digestion process. The two HEX that perform this function are considered "duty" and "standby". If these HEX are not operational, we would run the risk of not meeting our requirements per the EPA 503 rules for sludge digestion and disposal.

Expenditures	2021	2022	2023	2024	2025	Total
CONSTRUCTION		150,000			900,000	1,050,000
<b>Total</b>		<b>150,000</b>			<b>900,000</b>	<b>1,050,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
WASTEWATER FUND		150,000			900,000	1,050,000
<b>Total</b>		<b>150,000</b>			<b>900,000</b>	<b>1,050,000</b>

**Budget Impact/Other**  
 These projects should lower operating expenditures through the replacement of aging infrastructure. The estimated annual savings is less than \$10,000 per year.

Project # V3169  
 Project Name Napoleon Lift Station Improvements

Department PUBLIC WORKS  
 Contact Tim Wilkey  
 Type One Phase  
 Useful Life 20 years  
 Category Wastewater Treatment  
 Priority Critical (1)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

Description Total Project Cost: \$800,000

Rehabilitate selected equipment at the Napoleon Lift Station including the bar screen crawler assemblies with drive unit, the air handling system and rebuilding of the NPPS Pumps #1 and #6 pumping assembly's and replacing associated appurtenances as necessary.

Justification

Napoleon lift station was constructed in 2000 and is the primary lift station for approximately 2/3 of the wastewater flow to the WWTP. The Bar screen crawler, pumps #1 and #6 and air handling system have operated consistently since its coming into operations and show wear and tear consistent with 20 years of operations and are nearing the end of their useful design life. Improvements in crawler and pump design will offer operation and efficiency improvements. Napoleon Lift Station is the City's primary lift station conveying 2/3 of the daily total flow to the WWTP. If any of this equipment were to fail it would limit the operation of the lift station until repairs could be made.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN			10,000			10,000
CONSTRUCTION			726,000			726,000
INSPECTION			2,000			2,000
ADMINISTRATION			2,000			2,000
CONTINGENCY			60,000			60,000
<b>Total</b>			<b>800,000</b>			<b>800,000</b>
Funding Sources	2021	2022	2023	2024	2025	Total
WASTEWATER FUND			800,000			800,000
<b>Total</b>			<b>800,000</b>			<b>800,000</b>

Budget Impact/Other

These projects should lower operating expenditures through the replacement of aging infrastructure. The estimated annual savings is less than \$10,000 per year.

Project # V3170  
 Project Name WWTP Roof Replacements

Department PUBLIC WORKS  
 Contact Tim Wilkey  
 Type Multi-Phase  
 Useful Life 25 years  
 Category Wastewater Treatment  
 Priority Critical (1)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$1,200,000  
 Replace roofs on buildings at wastewater treatment plant.

**Justification**  
 City staff has identified various plant building roofs as being deficient. The bulk of these buildings are part of the original WWTP project from 1988 with the others from the 2000 project. They have outlived any warranty's given at the time of construction and are in need of replacement. These roof's cover multiple buildings with critical infrastructure in them. Should any building suffer water damage that impedes the division staff from performing their job function or causes equipment failure, that could cause the WWTP to not meet its NPDES permit required discharge limits and put the City in environmental liability.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN		20,000	20,000	20,000	20,000	80,000
CONSTRUCTION		250,000	250,000	250,000	250,000	1,000,000
INSPECTION		5,000	5,000	5,000	5,000	20,000
ADMINISTRATION		5,000	5,000	5,000	5,000	20,000
CONTINGENCY		20,000	20,000	20,000	20,000	80,000
<b>Total</b>		<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>1,200,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
WASTEWATER FUND		300,000	300,000	300,000	300,000	1,200,000
<b>Total</b>		<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>1,200,000</b>

**Budget Impact/Other**  
 These projects should lower operating expenditures through the replacement of aging infrastructure. The estimated annual savings is less than \$10,000 per year.

Project # V3171  
 Project Name Replace Sludge Recirculation Pumps

Department PUBLIC WORKS  
 Contact Tim Wilkey  
 Type One Phase  
 Useful Life 20 years  
 Category Wastewater Treatment  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$250,000  
 Replace sludge recirculation pumps 8811A, 8812A and 8813A, including any piping modifications and electrical upgrades.

**Justification**  
 The pumps referenced above have been in place since 1988 and are beyond their useful design life. Repairs to these pumps have been increasing the past 5 years. Planned replacement is more cost effective than an emergency replacement. Recirculation of digesters 8601, 8701 and 8801 is critical to their operation. If recirculation were lost due to catastrophic failure, it would impede the operation of the digester complex.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN		2,000				2,000
CONSTRUCTION		221,000				221,000
INSPECTION		1,000				1,000
ADMINISTRATION		1,000				1,000
CONTINGENCY		25,000				25,000
<b>Total</b>		<b>250,000</b>				<b>250,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
WASTEWATER FUND		250,000				250,000
<b>Total</b>		<b>250,000</b>				<b>250,000</b>

**Budget Impact/Other**  
 These projects should lower operating expenditures through the replacement of aging infrastructure. The estimated annual savings is less than \$10,000 per year.

Project # V3172  
 Project Name Highlander Lift Station Improvements

Department PUBLIC WORKS  
 Contact Tim Wilkey  
 Type One Phase  
 Useful Life 20 years  
 Category Wastewater Treatment  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$150,000  
 Replace and rehabilitate the pumps, power and electrical controls, and mechanical appurtenances. The project includes replacing the pump with an upsized capacity, change out the controls for PLC/ VFD's , replace all mechanical equipment and install a standby genset. The 2018 pump will be repurposed.

**Justification**  
 The Highlander lift station has been in place since 1984 with a one original pump and one replacement pump(2018), mostly original controls and mechanical appurtenances. The area serviced by the lift station has grown considerably and is projected to continue to grow with the installed pumps nearing their max pumping capacity. With the past and potential growth in the area, capacity and reliability is becoming an issue. Rebuilding and increasing the pumping capacity will add longevity to the station to meet future needs.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN			7,000			7,000
CONSTRUCTION			121,000			121,000
INSPECTION			1,000			1,000
ADMINISTRATION			1,000			1,000
CONTINGENCY			20,000			20,000
<b>Total</b>			<b>150,000</b>			<b>150,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
WASTEWATER FUND			150,000			150,000
<b>Total</b>			<b>150,000</b>			<b>150,000</b>

**Budget Impact/Other**  
 This project will increase the operating budget due to expanding system capacity. The estimated annual increase in expenditures is less than \$5,000 per year.

Project # V3173  
 Project Name Jet Truck Replacement

Department PUBLIC WORKS  
 Contact Tim Wilkey  
 Type One Phase  
 Useful Life 12 years  
 Category Wastewater Treatment  
 Priority Critical (1)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$175,000  
 Moving the replacement schedule to 12 years from 15. These are additional funds supplementing the City Equipment Replacement funds required to complete the purchase.

**Justification**  
 The jet truck was purchased in 2011 and was scheduled for a 15 years replacement. The jet-vac has been having frequent mechanical and electrical issues for the past 2 years which has caused our cleaning activities to cease while repairs are made. We do not anticipate that this maintenance history will change and will likely increase. We want to move up the replacement to 2023, this will make for a 12 year replacement. Monthly replacement fees would be increased to reflect a 12 year replacement in the future. The jet truck is vital in the WWD's collection system maintenance cleaning program. Cleaning the sewer helps to reduce backups, Sanitary Sewer Overflows (SSO's) and limits the City's liability. By moving up the replacement date, we can stay on schedule with cleaning program and avoid increased liability.

Expenditures	2021	2022	2023	2024	2025	Total
EQUIPMENT			175,000			175,000
<b>Total</b>			<b>175,000</b>			<b>175,000</b>
Funding Sources	2021	2022	2023	2024	2025	Total
WASTEWATER FUND			175,000			175,000
<b>Total</b>			<b>175,000</b>			<b>175,000</b>

**Budget Impact/Other**  
 These projects should lower operating expenditures through the earlier replacement of equipment, but it will increase operating expenditures through increased replacement charges. The estimated net increase in annual operating expenditures is \$25,000 per year.

Project # V3174  
 Project Name Aeration Equipment Improvements

Department PUBLIC WORKS  
 Contact Tim Wilkey  
 Type One Phase  
 Useful Life 20 years  
 Category Wastewater Treatment  
 Priority Efficiency Improvement (3)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$1,000,000  
 Replace Lamson 300 HP Centrifugal Blower with a High Speed Turbo Blower.

**Justification**  
 The existing Lamson Blowers were placed in service in 2002 as part of the first iteration of the activated sludge process units. The blower is a "starts across the line", meaning that it is either on or off and cannot be regulated with Variable frequency drives. Because of this and its HP capacity, it has high starting amps that affect our electrical peak loading billing with REC. The New High Speed turbo blower uses a VFD which eliminates the inrush of power, allowing us to regulate our peak loading.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN					10,000	10,000
CONSTRUCTION					891,000	891,000
INSPECTION					5,000	5,000
ADMINISTRATION					5,000	5,000
CONTINGENCY					89,000	89,000
<b>Total</b>					<b>1,000,000</b>	<b>1,000,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
WASTEWATER FUND					1,000,000	1,000,000
<b>Total</b>					<b>1,000,000</b>	<b>1,000,000</b>

**Budget Impact/Other**  
 By replacing the Lamson blower with a high speed turbo blower, we anticipate a 10% reduction in power cost for the foreseeable future. The estimated annual savings is less than \$10,000 per year.



Project # **W3222**  
 Project Name **Dill St. Water Main Replacement**

Department **PUBLIC WORKS**  
 Contact **Kevin Slutts**  
 Type **One Phase**  
 Useful Life **70 years**  
 Category **Water Operations**  
 Priority **Critical (1)**  
 Status **Active**

GRANTEE **NONE** PLAN **None**  
 MATCH % **NONE** TIF DISTRICT **None**

**Description** Total Project Cost: \$800,000

This is a water main replacement project with respective street and sidewalk replacement. Approximately 1200 feet of 6" cast-iron pipe (vintage 1928, 1939, and 1953) will be replaced with 8" PVC pipe (new minimum standard pipe size). The project also includes the addition of sidewalk on one side of Dill Street from Rocky Shore to the existing sidewalk west of Teeters Court.

**Justification**

This 6-inch 1939 cast iron water main has had a number of main breaks and is difficult for City staff to excavate due to the grade off of Rocky Shore Dr. Large blowouts along this section of water main have caused significant disruption to the water distribution system as a whole, as this line feeds into both the east and west side of the distribution system. The water main breaks on this pipe have also caused significant damage to other infrastructure in the area.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
75,000	CONSTRUCTION	670,000					670,000
	INSPECTION	25,000					25,000
Total	ADMINISTRATION	5,000					5,000
	CONTINGENCY	25,000					25,000
	<b>Total</b>	<b>725,000</b>					<b>725,000</b>

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
75,000	WATER FUND	725,000					725,000
Total	<b>Total</b>	<b>725,000</b>					<b>725,000</b>

**Budget Impact/Other**

This project will reduce expenditures due to the replacement of aged infrastructure with new infrastructure. The estimated impact on the annual budget is less than \$10,000.

Project # **W3300**  
 Project Name **Bradford Drive Water Main Replacement**

Department PUBLIC WORKS  
 Contact Kevin Slutts  
 Type One Phase  
 Useful Life 70 years  
 Category Water Operations  
 Priority Efficiency Improvement (3)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description**

Total Project Cost: \$650,000

This is a water main replacement project on Bradford Dr, Louise St, and Wayne Ave. Approximately 1950 feet of 6-inch cast-iron pipe (vintage 1956) will be replaced with 2,500 feet of 8-inch PVC. The scope of the project will replace or install water main on Bradford Dr from Arthur St to 1st Ave, on Louise St from Bradford Dr to Wayne Ave, and on Wayne Ave from Wade St to Arthur St.

**Justification**

The existing water main has been subject to 18 water main breaks and has reached the end of its useful life. This project would also make the distribution system more robust by adding an additional looped feed to the system. This water main feeds Southeast Junior High School, and ranks in the top ten of the water main replacement matrix.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN				50,000		50,000
CONSTRUCTION					600,000	600,000
<b>Total</b>				<b>50,000</b>	<b>600,000</b>	<b>650,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
WATER FUND				50,000	600,000	650,000
<b>Total</b>				<b>50,000</b>	<b>600,000</b>	<b>650,000</b>

**Budget Impact/Other**

This water main replacement project will reduce operations and maintenance cost associated with emergency/after hours repairs. The estimated decrease in operating expenditures is less than \$10,000 per year.

Project # **W3305**  
 Project Name **Jordan Well Rehabilitation**

Department PUBLIC WORKS  
 Contact Kevin Slutts  
 Type One Phase  
 Useful Life 10 years  
 Category Water Operations  
 Priority Critical (1)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description**

Total Project Cost: \$150,000

Remove and reinstall, or repair the one Jordan well.

**Justification**

The Jordan well is a primary source of low nitrate groundwater used seasonally to dilute river source water to maintain finished water below the Safe Drinking Water Act nitrate standard. The need to recondition the Jordan well is due to capacity reduction overtime and the continued usefulness as a low nitrate dilution water source.

Expenditures	2021	2022	2023	2024	2025	Total
CONSTRUCTION	150,000					150,000
<b>Total</b>	<b>150,000</b>					<b>150,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
WATER FUND	150,000					150,000
<b>Total</b>	<b>150,000</b>					<b>150,000</b>

**Budget Impact/Other**

The impact on the operating budget is negligible.

Project # W3313  
 Project Name Hwy 1 (Hawk Ridge to WalMart) Water Main Repl

Department PUBLIC WORKS  
 Contact Kevin Slutts  
 Type One Phase  
 Useful Life 70 years  
 Category Water Operations  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$564,000  
 Replace approximately 1,600 feet of 12-inch water main (1990 vintage) along Highway 1 from the Hawk Ridge apartments to the north side of Highway 1 across from the WalMart entrance. No service lines are in this area. 12-inch PVC with trenchless installation will be specified to eliminate future corrosion issues due to corrosive soil. A LUST area at 809 Hwy 1 will require ductile iron pipe with nitrile gaskets to be use for the replacement. Due to the corrosive soils, V-Bio polywrap will also be specified and consideration for a cathodic protection system.

**Justification**  
 This water main is situated within corrosive soils and has experienced multiple main breaks. Due to being a transmission main, breaks cause very large pressure losses and disruptions within the distribution system. Replacement of this main with new materials installed to mitigate the corrosive effects of the soils will provide more reliable service to our customers.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN	64,000					64,000
CONSTRUCTION		500,000				500,000
<b>Total</b>	<b>64,000</b>	<b>500,000</b>				<b>564,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
WATER FUND	64,000	500,000				564,000
<b>Total</b>	<b>64,000</b>	<b>500,000</b>				<b>564,000</b>

**Budget Impact/Other**  
 This project will have a neutral impact on the operating budget as it is the replacement of existing infrastructure.

Project # W3314  
 Project Name High Service Pump VFD Replacement

Department PUBLIC WORKS  
 Contact Kevin Slutts  
 Type One Phase  
 Useful Life 20 years  
 Category Water Operations  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

Description Total Project Cost: \$650,000  
 Replace the (4) four variable frequency drives (VFDs) on our high service pumps.

Justification  
 The VFD's servicing our high service pumps will have been in operation for approximately 21 years when this project reaches construction. This is a typical life span for VFD's. The VFD's have begun to show signs of deterioration with the loss of communications due to worn electronics components and the new SCADA system was modified to accommodate the out-moded communications protocols utilized by these drives. We anticipate continued and more frequent repair activities as these drives reach the end of their useful life.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN				50,000		50,000
CONSTRUCTION					600,000	600,000
<b>Total</b>				<b>50,000</b>	<b>600,000</b>	<b>650,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
WATER FUND				50,000	600,000	650,000
<b>Total</b>				<b>50,000</b>	<b>600,000</b>	<b>650,000</b>

Budget Impact/Other  
 Potential cost savings derived from decreased power usage, less wear on the pumps, and less repair or reactive maintenance.

Project # W3315  
 Project Name Peninsula Well Field Power Redundancy

Department PUBLIC WORKS  
 Contact Kevin Slutts  
 Type One Phase  
 Useful Life 70 years  
 Category Water Operations  
 Priority Efficiency Improvement (3)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

Description Total Project Cost: \$250,000  
 Extend MidAmerican electrical service down Foster Rd to the Peninsula Well Field switchgear set situated to the north of the dog park. Upgrade the switchgear set to allow transfer of source power.

Justification  
 Currently the Peninsula Well Field is provided electrical service from Rocky Shore Dr via an aerial electrical feed owned by the City. During flood events or other inclement weather this service is threatened and is single point failure that would cause the treatment plant to loose access to high quality source water until power is restored. Running a second electrical service underground down Foster Rd will mitigate the risk associated with this aerial river crossing.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
75,000	CONSTRUCTION						175,000
<b>Total</b>	<b>Total</b>						<b>175,000</b>

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
75,000	WATER FUND						175,000
<b>Total</b>	<b>Total</b>						<b>175,000</b>

Budget Impact/Other  
 The impact to the operating budget is negligible.

Project # **W3316**  
 Project Name **Chlorine Feeder System Upgrade**

Department PUBLIC WORKS  
 Contact Kevin Slutts  
 Type One Phase  
 Useful Life 20 years  
 Category Water Operations  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$115,000  
 Design and install new chlorine feed equipment with associated computer system integration and repairs to the CSI Scrubber system.

**Justification**  
 The existing automatic chlorine feeders are reaching their designed end-of-life and are no longer supported by the manufacturer. Updating the system components with current models will allow for more precise control of the chlorine feed system and reduce maintenance time.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN	15,000					15,000
CONSTRUCTION	100,000					100,000
<b>Total</b>	<b>115,000</b>					<b>115,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
WATER FUND	115,000					115,000
<b>Total</b>	<b>115,000</b>					<b>115,000</b>

**Budget Impact/Other**  
 Reduced maintenance time and spare parts load - return-on-investment in approximately 8 years. The chlorine system is a high hazard system that includes a number of process controls to keep City staff and the surrounding area safe from a release of chemical.

Project # **W3317**  
 Project Name **Water Front Meeting Room A/V Upgrades**

Department PUBLIC WORKS  
 Contact Kevin Slutts  
 Type One Phase  
 Useful Life 20 years  
 Category Water Operations  
 Priority Efficiency Improvement (3)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$45,000  
 Upgrade the audio and visual equipment in the Water Front Meeting Room with new flat panel screens, associated computer controls, and audio for the use by City Staff to conduct training events and meetings. Upgrade room lighting with LED lights.

**Justification**  
 The Water Front Meeting Room has two broken overhead screens, no mounted projector, and an antiquated audio system. The room was originally designed to be able to host two separate meetings, but has since been adapted to use a large front projector screen that impedes the use of the divider wall and a projector set upon a collapsable table in the middle of the aisle. This setup has proved to be adequate and cumbersome. The goal is to update the room to include better room usage and data display functionality.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN	5,000					5,000
EQUIPMENT	40,000					40,000
<b>Total</b>	<b>45,000</b>					<b>45,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
WATER FUND	45,000					45,000
<b>Total</b>	<b>45,000</b>					<b>45,000</b>

**Budget Impact/Other**  
 The operational budget will be impacted by increased internal service chargebacks for the ITS equipment program. Estimated annual impact is less than \$5,000 per year.

Project # W3318  
 Project Name GSR Generator Enclosure Replacement

Department PUBLIC WORKS  
 Contact Kevin Slutts  
 Type One Phase  
 Useful Life 20 years  
 Category Water Operations  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$40,000  
 Replace the metal housings enclosing the ground storage reservoir (GSR) back up power generators at the Rochester, Sycamore, and Emerald GSR's.

**Justification**  
 The ground storage reservoirs (GSR's) are provided with backup power generation by diesel generators. These generators are external to the building and enclosed within metal housings. These housings have deteriorated and are beginning to allow the weather to damage internal components.

Expenditures	2021	2022	2023	2024	2025	Total
CONSTRUCTION		40,000				40,000
<b>Total</b>		<b>40,000</b>				<b>40,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
WATER FUND		40,000				40,000
<b>Total</b>		<b>40,000</b>				<b>40,000</b>

**Budget Impact/Other**  
 Reduced operational costs associated with annual generator preventative maintenance contract costs. Estimated annual savings is less than \$10,000 per year.

Project # W3319  
 Project Name Chemical Room & Outdoor Lighting Upgrade

Department PUBLIC WORKS  
 Contact Kevin Slutts  
 Type One Phase  
 Useful Life 30 Years  
 Category Water Operations  
 Priority Efficiency Improvement (3)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$100,000  
 Replace the lighting in the water plant chemical rooms and perimeter lights with high efficiency, long life, LED lights and mount the new fixtures in locations more conducive to providing work area illumination and access for preventative maintenance or grounds maintenance activities.

**Justification**  
 The lighting in the chemical rooms at the water plant has issues with illumination and placement. Some lighting was installed in a manner that blocks the fixture from providing the needed light for employees to adequately see the work they are performing. The chemical room lighting bulbs are difficult to replace and require staff to take a number of safety measures up to and including renting scaffolding to replace. Other lights are installed in areas that cannot be reached without renting special equipment or are adversely impacted by the chemicals in the room. The 22 outdoor perimeter lights are short lived (~2 months) and cost about \$10 per replacement.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN				10,000		10,000
CONSTRUCTION				90,000		90,000
<b>Total</b>				<b>100,000</b>		<b>100,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
WATER FUND				100,000		100,000
<b>Total</b>				<b>100,000</b>		<b>100,000</b>

**Budget Impact/Other**  
 The annual bulb replacement cost for the chemical rooms is approximately \$1,200. The outdoor lights are short-lived (~2 months) for the cost of the replacement bulbs (~\$10/bulb). Total annual bulb replacement expenditure is approximately \$1,100. Therefore the operating budget will see an annual savings of \$2,300 as well as savings in personnel safety and time.

Project # **W3320**  
 Project Name **Hwy 6 (Fairmeadows to Ind Park Rd) Water Main Repl**

Department **PUBLIC WORKS**  
 Contact **Kevin Slutts**  
 Type **One Phase**  
 Useful Life **70 years**  
 Category **Water Operations**  
 Priority **Critical (1)**  
 Status **Active**

GRANTEE **NONE** PLAN **None**  
 MATCH % **NONE** TIF DISTRICT **Lower Muscatine/Ind Park Rd**

**Description** Total Project Cost: \$661,500  
 Replace approximately 2,000 feet of 1964 16-inch ductile iron water main along the north side of Highway 6 from Fairmeadows Blvd. to Industrial Park Rd. with 16-inch PVC water main.

**Justification**  
 This water main has had five (5) water main breaks since the year 2000, four (4) of which have happened in 2018/2019. The type of break have been majority corrosion related and it is expected to continue to have main breaks on this main until it is replaced due to corrosive soils. Due to the size and relative location of the water main in the distribution system the breaks on this line are very disruptive - large pressure swings that cause other water quality and integrity issues as well as loss of service to critical customers.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN			67,500			67,500
CONSTRUCTION				540,000		540,000
INSPECTION				54,000		54,000
<b>Total</b>			<b>67,500</b>	<b>594,000</b>		<b>661,500</b>

Funding Sources	2021	2022	2023	2024	2025	Total
WATER FUND			67,500	594,000		661,500
<b>Total</b>			<b>67,500</b>	<b>594,000</b>		<b>661,500</b>

**Budget Impact/Other**  
 Main breaks on average cost approximately \$10,000 each to repair. The main breaks on this stretch of Hwy 6 are significant enough to cause cascading effects such as more main breaks or the need to flush the distribution system which increases costs. Therefore the replacement of this main will have a direct impact on the operational budget lessening main break repairs and indirectly by increasing system integrity overall. Savings is anticipated to average \$10,000 to \$20,000 per year.

Project # W3321  
 Project Name Treatment Technology Study

Department PUBLIC WORKS  
 Contact Kevin Slutts  
 Type Multi-Phase  
 Useful Life 10 years  
 Category Water Operations  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description**

Total Project Cost: \$150,000

An engineering study of dissolved nutrient removal from source water (nitrates, polyfluoroalkyl compounds, micrositins, etc...), the long-term financial and environmental sustainability of lime softening, and filter system valving and build-out based on the study results.

**Justification**

Regulations on dissolved ions in source and finished water are changing with federal administrations and increasing evidence of chemical toxicity which will result in a need to have treatment technologies capable of ionic removal. Further quicklime and lime solids management costs have continued to increase yearly and a cost/benefit analysis of lime softening is warranted while investigating treatment technologies. The filters may need modification to accommodate new technologies. This is a study and will inform future CIP, including five projects on the unfunded list - Nutrient Removal, WTP Filter #6 Buildout, Water Plant Softener Improvements, Soda Ash Replacement, and Lime Lagoon Outlet Structure Modifications.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN				150,000		150,000
<b>Total</b>				<b>150,000</b>		<b>150,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
WATER FUND				150,000		150,000
<b>Total</b>				<b>150,000</b>		<b>150,000</b>

**Budget Impact/Other**

The impact on the operating budget will be negligible.

Project # W3322  
 Project Name Collector Well #2 Cleaning and Upgrade

Department PUBLIC WORKS  
 Contact Kevin Slutts  
 Type One Phase  
 Useful Life 70 years  
 Category Water Operations  
 Priority Critical (1)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description**

Total Project Cost: \$1,000,000

Clean and cap portions on the existing laterals of Collector Well #2 and install new 12-inch laterals to increase the production capacity of this raw water well.

**Justification**

Collector Well #2 has degraded specific capacity (amount of water yield per foot of well height) and will continue to decline as the pore spaces in the surrounding geologic formations plug with fines. Therefore to maintain the usefulness of this high quality water source and to increase its yield capacity lateral cleaning and lateral installation are necessary.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN		100,000				100,000
CONSTRUCTION			900,000			900,000
<b>Total</b>		<b>100,000</b>	<b>900,000</b>			<b>1,000,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
WATER FUND		100,000	900,000			1,000,000
<b>Total</b>		<b>100,000</b>	<b>900,000</b>			<b>1,000,000</b>

**Budget Impact/Other**



Project # W3323  
 Project Name Water Distribution Asset Inventory

Department PUBLIC WORKS  
 Contact Kevin Slutts  
 Type One Phase  
 Useful Life 10 years  
 Category Water Operations  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$250,000  
 Locate with survey grade accuracy all hydrants, valves, tanks, and other above ground accessible water distribution appertenances and deliver in a geographic information system geometric network with associated metadata for asset management functions.

**Justification**  
 Asset management requires an accurate asset inventory to reliably know the number, location, and information regarding above and below ground assets. The budget provided is based on an \$18 per structure cost with about 10,000 structures (hydrants, valves, etc.).

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN		20,000				20,000
CONSTRUCTION		230,000				230,000
<b>Total</b>		<b>250,000</b>				<b>250,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
WATER FUND		250,000				250,000
<b>Total</b>		<b>250,000</b>				<b>250,000</b>

**Budget Impact/Other**  
 This project will have a negligible impact on the operating budget.

Project # T3020  
 Project Name Replacement of Electronics in Smart Parking Meters

Department TRANSPORTATION SERVIC  
 Contact Darian Nagle-Gamm  
 Type One Phase  
 Useful Life 10 years  
 Category Parking Operations  
 Priority Critical (1)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$200,000  
 This project involves the replacement of the electronics in our on-street parking meters.

**Justification**  
 The electronic equipment in our 1,200 smart parking meters are reaching the end of their useful life. The modems inside each meter will need upgraded before spring 2021 due to the discontinued support of 3G technology. This project will replace the internal meter compont while maintaining the current meter housing to reduce the overall project cost. If no action is taken, the on-street meters will no longer accept credit card payments or provide back-end reporting.

Expenditures	2021	2022	2023	2024	2025	Total
EQUIPMENT	200,000					200,000
<b>Total</b>	<b>200,000</b>					<b>200,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
PARKING FUND	200,000					200,000
<b>Total</b>	<b>200,000</b>					<b>200,000</b>

**Budget Impact/Other**  
 The operating impact of this change should be negligible. Operating costs should be reduced slightly due to the replacement of old equipment with new equipment. The savings should be less than \$10,000 per year.

Project # T3021  
 Project Name Video Cameras for Parking Facilities

Department TRANSPORTATION SERVIC  
 Contact Darian Nagle-Gamm  
 Type Multi-Phase  
 Useful Life 10 years  
 Category Parking Operations  
 Priority Efficiency Improvement (3)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

Description Total Project Cost: \$200,000  
 This project involves the installation of additional high-definition cameras in parking facilities.

Justification  
 The cameras will aid in securing facilities, following up on incidents, and evaluating parking demand.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
100,000	EQUIPMENT		100,000				100,000
<b>Total</b>	<b>Total</b>		<b>100,000</b>				<b>100,000</b>

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
100,000	PARKING FUND		100,000				100,000
<b>Total</b>	<b>Total</b>		<b>100,000</b>				<b>100,000</b>

Budget Impact/Other  
 This project will increase the operating expenditures due to the maintenance of the new equipment. The estimated impact on the operating budget is less than \$10,000 per year.

Project # T3022  
 Project Name Parking Enforcement Vehicles

Department TRANSPORTATION SERVIC  
 Contact Darian Nagle-Gamm  
 Type Multi-Phase  
 Useful Life 10 years  
 Category Parking Operations  
 Priority Efficiency Improvement (3)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

Description Total Project Cost: \$180,000  
 Purchase of a new vehicle with license plate reader technology to aid in parking enforcement in 2019, and the purchase of a replacement license plate reader for existing vehicle that is scheduled for replacement in 2020.

Justification  
 The new vehicle and license plate recognition equipment would be dedicated to the enforcement of the Chauncey Swan and Harrison Street parking facilities and would also be used for enforcing loading zones, street storage, and identification of vehicles on the tow-list.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
90,000	EQUIPMENT		90,000				90,000
<b>Total</b>	<b>Total</b>		<b>90,000</b>				<b>90,000</b>

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
90,000	PARKING FUND		90,000				90,000
<b>Total</b>	<b>Total</b>		<b>90,000</b>				<b>90,000</b>

Budget Impact/Other  
 The additional vehicle will increase fuel, insurance, maintenance, and replacement charges. By adding another enforcement vehicle, parking fine revenue should increase as well. The estimate increase in expenditures is \$15,000 to \$20,000 per year and the estimated increase in revenue is \$25,000.

Project # T3023  
 Project Name Parking Ramp Automated Parking Equipment

Department TRANSPORTATION SERVIC  
 Contact Darian Nagle-Gamm  
 Type Multi-Phase  
 Useful Life 10 years  
 Category Parking Operations  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

Description Total Project Cost: \$800,000  
 Replacement automated parking equipment in parking ramps.

Justification  
 Original equipment installed beginning in 2009. Performance is degrading as equipment is reaching the end of its useful life requiring an increasing amount of staff time to address issues. This project will require multiple phases to implement the full conversion.

Expenditures	2021	2022	2023	2024	2025	Total
EQUIPMENT	400,000	400,000				800,000
<b>Total</b>	<b>400,000</b>	<b>400,000</b>				<b>800,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
PARKING FUND	400,000	400,000				800,000
<b>Total</b>	<b>400,000</b>	<b>400,000</b>				<b>800,000</b>

Budget Impact/Other  
 Installing new automated parking equipment at all gated facilities will have a positive effect on the operating budget, reducing the amount of staff time required to attend to malfunctioning equipment.

Project # T3025  
 Project Name Replacement of LED fixtures in Parking Facilities

Department TRANSPORTATION SERVIC  
 Contact Darian Nagle-Gamm  
 Type One Phase  
 Useful Life 10 years  
 Category Parking Operations  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

Description Total Project Cost: \$575,000  
 Project to replace all LED fixtures in the Court Street Transportation Center, Capitol Street ramp, Dubuque Street ramp, Tower Place ramp, Chauncey Swan Ramp, and fixtures in other facilities as they age out of production.

Justification  
 LED technologies have evolved since our early adoption in our parking facilities nearly a decade ago. Many of the early-style fixtures need to be replaced. This project will replace the fixtures in the Court Street Transportation Center in 2021 (using funds approved for Capitol St in 2020), Capitol Street and Dubuque Street facilities in 2022, and Tower Place and Chauncey Swan facilities in 2023. The fixtures in the CSTC have failed at a faster pace than expected prompting the request to reallocate the 2020 funds.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
100,000	CONSTRUCTION			270,000	205,000		475,000
<b>Total</b>	<b>Total</b>			<b>270,000</b>	<b>205,000</b>		<b>475,000</b>

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
100,000	PARKING FUND			270,000	205,000		475,000
<b>Total</b>	<b>Total</b>			<b>270,000</b>	<b>205,000</b>		<b>475,000</b>

Budget Impact/Other  
 It will cost approximately \$10,000 in staff time to replace all fixtures in the Capitol Street facility. The impact on the operating budget is negligible.

Project # T3026  
 Project Name Tower Place Drainage Modifications

Department TRANSPORTATION SERVIC  
 Contact Darian Nagle-Gamm  
 Type One Phase  
 Useful Life 50 years  
 Category Parking Operations  
 Priority Critical (1)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$237,500  
 This project will modify the existing drainage pipe network and divert storm water from the upper decks to the exterior of the structure rather than routing it through the lower level.

**Justification**  
 The lower level of Tower Place Parking Ramp repeatedly floods during high intensity rain events causing significant property damage.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN					50,000	50,000
CONSTRUCTION					150,000	150,000
INSPECTION					15,000	15,000
ADMINISTRATION					7,500	7,500
CONTINGENCY					15,000	15,000
<b>Total</b>					<b>237,500</b>	<b>237,500</b>

Funding Sources	2021	2022	2023	2024	2025	Total
PARKING FUND					237,500	237,500
<b>Total</b>					<b>237,500</b>	<b>237,500</b>

**Budget Impact/Other**  
 There is no anticipated impact to the operating budget.

Project # T3055  
 Project Name Transit Maintenance Facility Relocation

Department TRANSPORTATION SERVIC  
 Contact Darian Nagle-Gamm  
 Type One Phase  
 Useful Life 40 Years  
 Category Transit Operations  
 Priority Essential (2)  
 Status Active

GRANTEE FTA PLAN Transportation Plan  
 MATCH % 20% TIF DISTRICT None

**Description**

Total Project Cost: \$20,200,000

This project involves the construction of a new transit facility for maintenance operations and storage. As part of this project, the storage area will be expanded allowing for an increase in fleet size and the maintenance facility will be upgraded. The relocation will address the environmental issues that exist at the current facility and allow for the redevelopment of a major commercial site at the corner of Highway 6 and Riverside Drive.

**Justification**

The current transt maintenance facility has outlived its useful life and is in need of replacement. The facility has structural issues from the surrounding area, and a new facility will improve the delivery of service. The new facility would be eventually be consolidated with Equipment Services into one facility to better utilize space and be more cost effective. Grants are being sought to assist in the construction.

Expenditures	2021	2022	2023	2024	2025	Total
PLANNING/DESIGN	200,000					200,000
CONSTRUCTION			20,000,000			20,000,000
<b>Total</b>	<b>200,000</b>		<b>20,000,000</b>			<b>20,200,000</b>

Funding Sources	2021	2022	2023	2024	2025	Total
EQUIPMENT FUND	100,000					100,000
FEDERAL GRANTS			16,000,000			16,000,000
TRANSIT FUND	100,000		4,000,000			4,100,000
<b>Total</b>	<b>200,000</b>		<b>20,000,000</b>			<b>20,200,000</b>

**Budget Impact/Other**

The replacement of transit maintenance facility should be to a newer and more energy efficient facility, however, the new facility will be larger and contain more operational functionality. The additional size and capability of the facility will most likely offset the potential savings from a newer and more efficient facility. Additional savings/cost from this facility has not been determined.

Project # T3059  
 Project Name Transit Bus Shelter Replacement & Expansion

Department TRANSPORTATION SERVIC  
 Contact Darian Nagle-Gamm  
 Type Multi-Phase  
 Useful Life 10 years  
 Category Transit Operations  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description**

Total Project Cost: \$350,000

This project will allow for the purchase of bus shelters to replace shelters in need of extensive repair as well as allow for new bus shelter installations.

**Justification**

Many of the existing bus shelters have exceeded their useful life and are in need of replacement. In addition, we have received multiple requests for the installation of bus shelters in high ridership areas.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
200,000	OTHER	50,000		50,000		50,000	150,000
<b>Total</b>	<b>Total</b>	<b>50,000</b>		<b>50,000</b>		<b>50,000</b>	<b>150,000</b>

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
200,000	TRANSIT FUND	50,000		50,000		50,000	150,000
<b>Total</b>	<b>Total</b>	<b>50,000</b>		<b>50,000</b>		<b>50,000</b>	<b>150,000</b>

**Budget Impact/Other**

There will be no additional staff needed for this purchase and no additional costs will be incurred in our operating budget.

Project # T3067  
 Project Name Transit Interchange and Bus Stop Improvements

Department TRANSPORTATION SERVIC  
 Contact Dan Striegel  
 Type Multi-Phase  
 Useful Life 25 years  
 Category Transit Operations  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description**

Total Project Cost: \$200,000

To improve pedestrian safety and traffic flow at the downtown interchange and improve amenities at transit stops throughout the community as recommended through the 2019-2020 Transit Study planning process.

**Justification**

Both the Climate Action Plan and the Strategic Plan calls for an evaluation of the transit system to improve the transit system to meet a greater number of residents needs, increase transit ridership, and improve amenities.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
100,000	PLANNING/DESIGN	20,000					20,000
	CONSTRUCTION	80,000					80,000
<b>Total</b>	<b>Total</b>	<b>100,000</b>					<b>100,000</b>

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
100,000	TRANSIT FUND	100,000					100,000
<b>Total</b>	<b>Total</b>	<b>100,000</b>					<b>100,000</b>

**Budget Impact/Other**

Additional amenities will require additional annual staff time for refuse pickup, cleaning shelters, repairing shelters, and snow removal. The estimated annual increase in operating expenditures is \$10,000 to \$15,000 per year.

**City of Iowa City  
Capital Improvement Program  
Unfunded Projects**

Project Name	Description	Unfunded Amt
<b>1 - Bridges</b>		
1 IOWA AVENUE CULVERT	This project will include the removal and replacement of the existing reinforced concrete box culvert with a new three-sided arch culvert. The project will also include removal and replacement of slope protection adjacent to the bridge on Ralston Creek, removal and replacement of street pavement and sidewalk, and site restoration.	\$3,500,000
2 F STREET BRIDGE	This project involves the removal and replacement of the existing corrugated metal arch bridge with a larger bridge.	\$773,000
3 FOURTH AVENUE BRIDGE	This project will replace the bridge over the South Branch of Ralston Creek at Fourth Avenue and will include sidewalks. Possibility of approximately \$75,000 state funding.	\$773,000
4 SIXTH AVENUE BRIDGE	This project involves the removal and replacement of the existing twin box culvert with a larger bridge.	\$773,000
5 THIRD AVENUE BRIDGE	This project will include the removal and replacement of the existing concrete bridge with a new single-span reinforced concrete box culvert. The project will also include removal and replacement of slope protection adjacent to the bridge on Ralston Creek South Branch, removal and replacement of street pavement, and storm sewer improvements.	\$650,000
<b>2 - Streets</b>		
6 BENTON STREET - ORCHARD TO OAKNOLL	This is a capacity related improvement identified by the Arterial Street Plan.	\$5,150,000
7 BROOKLAND PARK DRIVE REHABILITATION	This project will include reconstruction of Brookland Park Drive and updates to utilities.	\$1,450,000
8 DODGE ST - BURLINGTON TO BOWERY	Street reconstruction and storm sewer improvements. This is a joint project with the IDOT.	\$13,250,000
9 DUBUQUE RD PAVING - BRISTOL TO DODGE	Reconstruct and upgrade to urban cross sections.	\$1,339,000
10 DUBUQUE STREET ACCESS ROAD AND TRAFFIC SIGNAL	This project will construct an access drive from the north end of Laura Dr to Dubuque Street, south of the Interstate 80 / Dubuque St interchange. May also facilitate a second means of access from the Peninsula area to Dubuque St.	\$2,000,000
11 EMERALD STREET DIAMOND GRINDING	This project will diamond grind all of Emerald Street to remove the slab warping that interferes with the use of this street by fire trucks.	\$212,000
12 GILBERT / US 6 INTERSECTION LEFT TURN LANES	Reconstruct the intersection of Gilbert & US 6 to include dual left turn lanes on Gilbert St.	\$4,840,000
13 GILBERT ST IAIS UNDERPASS	This project relocates the sidewalks of the Gilbert St. underpass at the IAIS Railroad. The sidewalks are moved further from the street and existing erosion problems are addressed.	\$327,000
14 OLD HWY 218 STREETScape	Streetscape improvements on Old Hwy 218 entrance - Sturgis Ferry Park to US Hwy 6. This project includes landscaping, lighting and sidewalk improvements. The project should be coordinated with Sturgis Ferry Park upgrade and/or Riverside Drive Redevelopment project.	\$812,000
15 HIGHWAY 965 EXTENSION	This project will be initial phase of constructing Hwy 965 extended from the south side of Hwy 218 to Melrose Avenue to arterial standards.	\$9,167,000

**City of Iowa City  
Capital Improvement Program  
Unfunded Projects**

	<b>Project Name</b>	<b>Description</b>	<b>Unfunded Amt</b>
16	MCCOLLISTER - SYCAMORE ST TO SCOTT BLVD	Extend proposed McCollister Boulevard from Sycamore Street to Scott Boulevard.	\$9,088,000
17	MUSCATINE AVENUE RECONSTRUCTION, IOWA TO FIRST AVE	This project will reconstruct Muscatine Avenue from Iowa Avenue to 1st Avenue.	\$10,510,000
18	OAKDALE BLVD	This project would construct an extension north across I-80 to a new intersection with Iowa Hwy 1.	\$15,000,000
19	OAKDALE BLVD-HWY 1 TO PRAIRIE DU CHIEN RD	This project would construct Oakdale Blvd from Hwy 1, west to Prairie Du Chien Road.	\$8,240,000
20	PENINSULA SECONDARY ACCESS ROAD	This project will establish a more reliable access to the Peninsula neighborhood by either elevating Foster Rd from Laura Dr to No Name road by creating a secondary access to the area. This project will not be necessary if the Taft Speedway Levee Project is constructed.	\$2,883,000
21	RIVERSIDE DRIVE STREETScape	Phases II to V of the South Riverside Drive Streetscape Master Plan, which includes improvements to the west side of Riverside Drive from Benton to Hwy 6 and the east side of Riverside from Myrtle to Hwy 6. Project includes consolidation of driveways, undergrounding of utilities, and installation of sidewalks and landscaping.	\$2,650,000
22	ROHRET RD IMPROVEMENTS-LAKESHORE TO LIMITS	Project will reconstruct Rohret Rd to urban standards.	\$1,813,000
23	SOUTH GILBERT STREET IMPROVEMENTS	Reconstruction from Benton Street to Stevens Drive. This project does not include improvements to the Gilbert St. / Highway 6 intersection.	\$4,326,000
24	SOUTH ARTERIAL AND BRIDGE, US218 TO GILBERT STREET	Construction of a south arterial street and bridge over the Iowa River, connecting from Old Hwy 218/US 218 interchange on the west side of the Iowa River to Gilbert Street/Sycamore 'L' intersection .	\$15,987,000
25	SYCAMORE-HWY 6 TO HIGHLAND	This project involves additional lanes to improve capacity and storm sewer improvements.	\$750,000
26	SYCAMORE STREET - EAST-WEST LEG FROM "L" TO SOUTH GILBERT	This project will reconstruct Sycamore Street to arterial standards using the Complete Streets Policy. This phase will be the east-west leg of Sycamore Street.	\$3,040,000
27	TAFT AVENUE – HERBERT HOOVER HWY TO LOWER WEST BRANCH	Reconstruct Taft Avenue from Herbert Hoover Hwy to Court Street.	\$3,300,000
28	TAFT AVENUE – AMERICAN LEGION ROAD TO 420TH STREET	Reconstruct Taft Avenue from American Legion Road to Herbert Hoover Hwy.	\$8,200,000
29	LAURA DRIVE RECONSTRUCTION	Reconstruction of entire length of Laura Drive to standard two lane width with curb, storm sewer and sidewalk.	\$2,000,000
30	LINN STREET RECONSTRUCTION, BURLINGTON TO IOWA	This project is part of the downtown streetscape master plan. This project reconstructs Linn Street from Burlington Street to Iowa Avenue. Project also improves sidewalk pavement, addresses critical update to water main, replaces and relocates storm sewer between Washington & Iowa.	\$1,935,000
31	CLINTON STREET STREETScape	Improve Clinton Street Streetscape south of Burlington Street consistent with the Riverfront Crossings Plan. Minor pavement improvements and lane striping a part of project.	\$1,500,000



**City of Iowa City  
Capital Improvement Program  
Unfunded Projects**

Project Name	Description	Unfunded Amt
32 KIMBALL ROAD RECONSTRUCTION	Reconstruct Kimball road from N. Gilbert Street to N. Governor Street. Project includes 22 foot wide PCC street and a 5 foot wide sidewalk on one side of the street, new 8" DIP water main, new storm sewer, and sanitary service improvements.	\$3,480,000
33 INTERSTATE 80 AESTHETIC IMPROVEMENTS	Landscaping and aesthetic treatments in the Interstate 80 corridor. The objective of this project is to mitigate the visual impact of the addition of a third lane to I-80 and to provide cohesive and pleasing feel to the Iowa City corridor.	\$300,000
34 TOWNCREST DRIVE RECONSTRUCTION	A private street that the property owners would dedicate the right of way to the City, and the City will reconstruct. Parking along and adjacent to the right of way will be reconfigured to better facilitate vehicle movement and pedestrian safety.	\$600,000
35 GILBERT STREET FUNCTIONAL DESIGN - HWY 6 TO KIRKWOOD	Obtain consulting services to provide a functional design of Gilbert Street between Hwy 6 & Kirkwood Avenue. The functional design should take into account all previous design work completed for the corridor.	\$60,000
<b>3 - Transportation Services</b>		
36 ROCK ISLAND RAILROAD DEPOT RESTORATION	Preparation of Old Rock Island Railroad Depot for Amtrak service, including platform construction, lighting, utilities, passenger information display, ticketing kiosks, canopy, warming shelter, signage, parking, and accessibility improvements.	\$5,381,000
37 CAPITOL & DUBUQUE STREET PARKING RAMP FAÇADE IMPROVEMENTS	To construct façade improvements on the Capitol Street and Dubuque Street parking ramps to improve their aesthetic appearance in these high profile, high traffic areas.	\$1,000,000
<b>4 - Ped &amp; Bike Trails</b>		
38 IOWA RIVER TRAIL, HIGHWAY 6 TO STURGIS FERRY PARK	This project will extend the Iowa River Trail from just north of Highway 6 to Sturgis Ferry Park on the west side of the Iowa River.	\$1,180,000
39 IOWA RIVER TRAIL, GATEWAY SEGMENT	Construction of a trail extension adjacent to (east) of the Iowa River between Park Road and the University of Iowa pedestrian bridge.	\$500,000
40 WINDSOR RIDGE TRAIL EXTENSION	The project includes the extension of a 10' wide trail along north Branch of Snyder Creek from Scott Boulevard to American Legion Road.	\$1,200,000
41 OLD HIGHWAY 218 TRAIL/WIDE SIDEWALK	This project will construct an 8' wide sidewalk adjacent to Old Highway 218 between Sturgis Ferry Park and McCollister Boulevard.	\$550,000
42 CRANDIC RAILROAD RAILS-TO-TRAILS PROJECT	The project removes the existing Crandic tracks and repurposes the existing corridor for a 10' multi-use trail approximately between Oakdale Boulevard in Coralville to Gilbert Street in Iowa City (approximately 6.1 miles). Iowa City's portion of the project is approximately 1.75 miles.	\$1,575,000
43 MYRTLE AVE SIDEWALK INFILL	The project will construct sidewalk along the north side of Myrtle Avenue between Greenwood Drive and Olive in order to fill in a gap in the City's sidewalk network.	\$155,000
44 SOUTHGATE AVE IOWA RIVER TRAIL CONNECTOR	This project will construct a trail connection along Southgate Avenue from Gilbert Street to the Iowa River Trail.	\$250,000

**City of Iowa City  
Capital Improvement Program  
Unfunded Projects**

Project Name	Description	Unfunded Amt
45 WILLOW CREEK TRAIL - PHASE III	Construct a trail from Willow Creek Drive, under Highway One, around perimeter of airport, to connect with Iowa River Corridor (IRC) Trail.	\$870,000
46 WILLOW CREEK TRAIL-WEST	Connect Willow Creek Trail from its current west terminus via a tunnel under Highway 218, to connect with the trail in Hunters Run Park and further west.	\$2,814,000
<b>5 - Wastewater</b>		
47 NORTH BRANCH DAM TRUNK SEWER	This project extends easterly along Ralston Creek from the North Branch Dam to Scott Boulevard.	\$3,860,000
48 NORTHEAST TRUNK SEWER	Reconstruction of an under-sized sewer through the northeast neighborhoods.	\$5,221,000
49 SANITARY SEWER EXTENSION - SCOTT TO HICKORY TRAIL	This project includes the design and construction of a sanitary sewer trunk extension between Scott Boulevard and Hickory Trail.	\$790,000
50 NEW COLD STORAGE BUILDING	Construct 90' by 40' covered roof area with open side similar to the Sludge Storage area. Building to be the same dimension of the existing cold storage building.	\$340,000
51 GEO-THERMAL HVAC CONVERSION	Project would include the conversion of the HVAC system to Geo-Thermal. Installation of Geo-thermal loops, new pump systems, new chiller, and improved controllers required to operate the system.	\$300,000
<b>6 - Water</b>		
52 WEST SIDE GROUND STORAGE RESERVOIR	Construction of a two million gallon ground or elevated storage reservoir with associated pumping station and generator west of US-218. Current land acquired for this reservoir is southeast of the Slothower Rd at Hebl Ave	\$4,000,000
53 NUTRIENT REMOVAL PROJECT	This project will be for the reduction of dissolved nutrients (i.e. nitrates) in the source water. The project is preceded by a study. The study will review treatment technology options (i.e. reverse osmosis, biological treatment) and the long-term viability of continued lime softening.	\$700,000
54 COLLECTOR WELL #1 REHABILITATION	Clean two of the existing laterals and cap one existing lateral of Collector Well #1. Install two new 12-inch laterals to increase the production capacity of this raw water well.	\$1,000,000
55 WATER TREATMENT PLANT FILTER #6 BUILDOUT	Add underdrains, granular media, controls, and instrumentation to filter bay #6. This bay was left unfinished to allow for future expanded production. The project will also repair or replace a number of filter control valves. The project will be informed by the Treatment Study.	\$1,500,000
56 WELL FIELD ELECTRICAL CABLE REPLACEMENT	Replace aging medium voltage (13,200V) cabling and install communication fiber to wells at the Water Plant and Peninsula sites.	\$1,000,000
57 LEE/HIGHWOOD STREET WATER MAIN REPLACEMENT	This is a water main replacement project with respective street and sidewalk replacement at Lee Street and Highwood Street. Approximately 550 feet of 6" cast-iron pipe (vintage 1951) will be replaced with 6" PVC pipe. Approximately 300 feet of PVC will be installed where no pipe has existed previously.	\$195,500

**City of Iowa City  
Capital Improvement Program  
Unfunded Projects**

Project Name	Description	Unfunded Amt
58 DEFOREST AVE WATER MAIN REPLACEMENT	Approximately 500 feet of 6-inch cast-iron pipe (vintage 1958) will be replaced with 500 feet of 8-inch PVC on the 900 block of Deforest Avenue.	\$350,000
59 GIBLIN DRIVE WATER MAIN REPLACEMENT	This is a water main replacement project with respective street and sidewalk replacement. Approximately 620 feet of 6-inch cast-iron pipe (vintage 1953) will be replaced with 8" PVC.	\$246,350
60 SIXTH AVENUE WATER MAIN REPLACEMENT	This is a water main replacement project with respective street and sidewalk replacement. Approximately 650 feet of 6-inch cast-iron pipe (vintage 1974) will be replaced with 8" PVC.	\$340,000
61 WATER PLANT SOFTENER IMPROVEMENTS	Automate manual operating procedures, motorize concentrator adjustment and motorized valve adjustor for the small influent valve. This project will be informed by the Treatment Study	\$75,000
62 WELL HOUSE & GENERATOR BUILDING ROOF	Replace the roofs on the 5 collector wells, 3 deep wells, and emergency generator building.	\$500,000
63 LIME LAGOON OUTLET STRUCTURE MODIFICATIONS	Modify the lagoon outlet structure to an open channel design. This project will be informed by the Treatment Study.	\$500,000
64 MARKET STREET WATER MAIN MADISON TO CLINTON	Extend 20-inch water main from Madison to Clinton on Market St. Tie in 12-inch on Clinton St. to 16-inch at Bloomington St. This project will be preceded by the abandonment of the 20-inch main along the old Davenport St right-of-way between dormitories.	\$1,400,000
65 BLOOMINGTON GSR DECOMMISSIONING	Decommission the Bloomington ground storage reservoir within the University of Iowa Campus Parking Ramp and return the space to the University of Iowa per the associated 28E agreement. The 28E agreement expires on December 31, 2038. (Resolution No. 88-176)	\$ 250,000
66 SODA ASH REPLACEMENT	Remove the existing soda ash and ammonia chemical feed systems. Replace the existing powdered soda ash feed system with a liquid soda ash feed. The use of soda ash is to increase alkalinity of the source water for lime softening purposes. This is necessary if drawing from the river. This project will be informed by the Nutrient Study.	\$ 1,000,000
67 SAND PIT PUMPING STATION REHABILITATION	Clean and inspect the laterals of the Sand Pit Pumping Station. Replace and repair the lateral isolation valves and	\$ 250,000
68 EAST SIDE WATER TOWER	Construct a two million gallon ground or elevated storage reservoir within the East Pressure Zone.	\$ 4,000,000
69 SYCAMORE GSR REPLACEMENT	Replace the two million gallon ground storage reservoir located on Sycamore Street with a ground or elevated two million gallon storage tank along McCollister Blvd.	\$ 4,000,000
70 EMERALD AND ROCHESTER GSR IMPROVEMENTS	Upgrade or expand the buildings at the Emerald and Rochester ground storage reservoirs. Add a third pump to both ground storage reservoirs. Replace the backup generators at both ground storage reservoirs.	\$ 1,500,000
71 MELROSE & WESTGATE 16-INCH WATER MAIN	Install 16-inch water main parallel to the existing water main on Melrose Ave from Dublin Rd to Westgate St and on Westgate St from Melrose Ave to Benton St. This project would reduce velocity headloss from the Emerald ground storage reservoir to customers west of US-218, increasing service pressure. This project will be evaluated by hydraulic modeling after the West Side GSR project is completed.	\$ 4,000,000

**City of Iowa City  
Capital Improvement Program  
Unfunded Projects**

Project Name	Description	Unfunded Amt
72 BULK WATER STATION AT PUBLIC WORKS FACILITY	Construct a new bulk water filling station on the Public Works Campus to replace the station to be demolished at the existing Equipment / Transit site.	\$ 150,000
73 LIGHTING UPGRADES TO LED	Upgrade aging water treatment facility lighting to LED's	\$ 250,000
74 CONSTRUCT NEW COLLECTOR WELL #3	Add an additional radial collector well for high quality source water production. The project will need to be a hydrogeologic study and cost/benefit analysis between adding collector laterals to existing collector wells or constructing a new collector well.	\$ 4,000,000
75 HVAC SYSTEM REPLACEMENT & REMOVE PROCESS AREA HEATERS	Replace and upgrade aging HVAC equipment and controls at the water treatment facility. Remove gas overhead heaters and associated gas lines, electrical, and exhaust piping. The heaters are not used and in time pose a safety hazard.	\$ 1,000,000
76 SHOP AND CHEMICAL STORAGE ROOF REPLACEMENTS	Replace the adhered membrane roof on the water treatment facility garage and chemical storage sections.	\$ 300,000
77 TEETERS CT WATER MAIN REPLACEMENT	Replace approximately 410 linear feet of 6-inch 1950 cast iron water main on Teeters Ct. The water main has experienced three main breaks and services Lincoln Elementary.	\$ 125,000
78 HWY 6 (INDUSTRIAL PARK RD TO RIVERIA)	Replace approximately 1,400 linear feet of 12-inch 1971 ductile iron water main on Highway 6. The water main has experienced two water main breaks. Due to the size of the water main, it's proximity to the Sycamore reservoir, and 16-inch water main on the north side of Highway 6, breaks tend to cause large system disruptions.	\$ 450,000
79 RESEAL WATER TREATMENT PLANT EXTERIOR	Reseal the concrete exterior of the water treatment plant facility.	\$ 100,000
80 SOUTHLAWN DR WATER MAIN REPLACEMENT	Replace approximately 1,100 linear feet of 6-inch 1962 cast iron water main on Southlawn Dr (800-900 blk). The water main has experienced 10 main breaks and services Lucas Elementary.	\$ 400,000
<b>7 - Stormwater</b>		
65 CARSON LAKE REGIONAL STORM WATER	Construction of a regional storm water management facility on the middle branch of Willow Creek immediately west of Highway 218. This facility will serve development west of Highway 218 and south of Rohret Road. Rohret South Sewer project is a prerequisite.	\$1,160,000
66 RIVERFRONT CROSSINGS STORM SEWER	Storm sewer improvements in the Central Crossings Sub-District .	\$1,375,000
67 IOWA AVENUE CULVERT REPAIRS	This project will repair a box culvert that carries Ralston Creek under Iowa Avenue.	\$348,000
68 N. BRANCH BASIN EXCAVATION	Aerial mapping done for the update to the flood plain maps revealed that sedimentation has consumed a portion of the capacity of the facility. This basin is located in Hickory Hill Park.	\$135,000
69 OLYMPIC COURT STORM WATER	Storm sewer retrofit to relieve localized flooding from storm water runoff.	\$464,000
70 SUNSET STREET STORM SEWER	The area just north and south of Kineton Green, east of Sunset, has experienced back yard flooding and drainage problems.	\$440,000

**City of Iowa City  
Capital Improvement Program  
Unfunded Projects**

Project Name	Description	Unfunded Amt
71 RIVERSIDE DRIVE & ARTS CAMPUS STORM SEWER	This will be a joint project with the University of Iowa to upgrade the Riverside Drive / Arts Campus storm sewer and lift station to perform better during future floods.	\$1,000,000
<b>8 - Parks &amp; Recreation</b>		
72 RECREATION / AQUATIC CENTER	As recommended in the Parks and Recreation Master Plan, construct a major new Recreation & Aquatic Center, probably in the western part of Iowa City.	\$16,000,000
73 MERCER PARK POOL IMPROVEMENTS	This project would include the replacement of the two pool bulkheads, deck tile, dive stands, and the renovation of the women's locker room from a shared shower space to two separate shower spaces.	\$500,000
73 WATERWORKS PARK BOAT RAMP	This project is to add a boat ramp to access the Iowa River in the northeast corner of Waterworks Park. Improvements include a boat ramp, boat trailer parking, a boat dock, and an access road.	\$250,000
74 RIVERFRONT CROSSINGS PARK - PHASE 4	Phase 4 of the Riverfront Crossings Park master plan adds a new river access, an amphitheater, a kayak launch, and new river trails.	\$1,353,000
75 RIVERFRONT CROSSINGS PARK RESTROOM & BRIDGE	Construction of second restroom/shelter by Nature Play and second bridge to 2nd Street; also includes removing an abandoned trunk sewer line.	\$910,000
76 GILBERT STREET/PARK MAINT SHOP BOAT RAMP	Addition of an accessible boat access to the Iowa River from the parking lot at the Park Maintenance Shop.	\$245,000
77 IOWA RIVER TRAIL, BENTON TO HIGHWAY 6	This project will extend the Iowa River Trail from Benton St to Highway 6, on the west side of the Iowa River. Future phases of the trail could extend to Stergis Ferry Park and on top of the west side levee to McCollister Blvd.	\$1,700,000
78 SAND PRARIE ENHANCEMENT	Take steps to clear, re-seed and perform low impact development on the 38 acre sand prairie and adjacent McCollister property acquired in 2004/05.	\$273,000
79 MERCER PARK BALL DIAMOND #4 RENOVATION	This project would reconfigure ball diamond #4 at Mercer Park to realign the field to a NW orientation. This would include the removal of the existing field, fencing, and	\$374,000
80 KICKER'S PARK PLAYGROUND REPLACEMENT	Replace playground #1 at Kickers Athletic Complex as it is reaching the end of projected serviceable life. Project also adds ADA compliant paths.	\$185,000
81 N. MARKET SQUARE PLAYGROUND REPLACEMENT	Replace playground at North Market Square Park. This includes replacing rubber mat surface with engineered wood fiber. Adjacent elementary school playground has poured in place surfacing.	\$350,000
82 RENO STREET PARK RENOVATIONS	Replace playground at Reno Street Park. Add ADA compliant paths, park furnishings and fence to community garden.	\$240,000
83 CALDER PARK PLAYGROUND REPLACEMENT	Replace the playground at Calder Park. Site constraints keep this as a smaller piece of equipment.	\$135,000
84 SECOND PARKING LOT AT ASHTON HOUSE	Provides for additional parking on the north side of the Ashton House to support larger events at the facility.	\$300,000
85 LOWER CITY PARK MASTER PLAN IMPROVEMENTS	Implement changes to make the park more resilient to flooding. Follows from the 2015 master plan.	\$23,268,522

**City of Iowa City  
Capital Improvement Program  
Unfunded Projects**

Project Name	Description	Unfunded Amt
86 EAST SIDE SPORTS COMPLEX IMPROVEMENTS	Build out of a new 73 acre park on the City's east side. The park includes expansion of various field sports as well as serves as a neighborhood amenity. Follows from the 2015 master plan.	\$14,034,794
87 TERRY TRUEBLOOD RECREATION AREA PARKING EXPANSION	Expansion of the parking areas with addition of 100 parking spaces at the Terry Trueblood Recreation Area lodge and lake.	\$225,000
<b>9 - Other Projects</b>		
88 BURLINGTON STREET MEDIAN	Construct the Burlington Street median from Gilbert Street to Madison Street. Project includes relocation of water and sewer utilities. This project will require a traffic signal preemption system. (Part of the Riverfront Crossings amendment to City-University URA).	\$1,973,000
89 CEMETERY COLUMBARIUM	Construction of a columbarium.	\$405,000
90 CITY HALL RELOCATION	Relocate and expand / modernize City Hall and City Council Chambers.	\$12,000,000
91 POLICE EVIDENCE STORAGE FACILITY	Construction of a permanent evidence storage facility.	\$929,000
92 CENTRAL POLICE STATION RELOCATION	Relocate and expand / modernize Central Police Station.	\$19,000,000
93 FIRE STATION #1 RELOCATION	Relocate and expand / modernize Central Fire Station #1.	\$11,593,000
94 FIRE STATION #5	Construction of Fire Station #5 in the South Planning District.	\$2,898,000
95 FIRE STATION #6	Construction of Fire Station #6 in the Southwest Planning District.	\$2,898,000
96 FLOOD BUYOUTS	This project will provide funds for the purchase of houses in designated flood hazard buyout areas after FEMA and CDBG buyout programs have ended.	\$530,000
97 RIVERSIDE DRIVE REDEVELOPMENT	This project includes methane abatement, excavation, and fill at the 7 acre site owned by the City at Riverside Dr. and Hwy 6. This site preparation would allow for marketing of this property for commercial development.	\$2,527,000
98 AIRPORT EQUIPMENT SHELTER	Snow removal equipment was previously stored in United Hangar. Equipment Shelter would provide enclosed storage for equipment.	\$337,500
99 AIRPORT PERIMETER ROAD	Construction perimeter road for maintenance and fueling vehicles to travel to south development area.	\$267,700
100 SOUTH AIRPORT SITE DEVELOPMENT	South General Aviation area site development with access roadway and utilities.	\$2,125,100
101 HANGAR A DOOR REPLACEMENT	Hangar A door replacement; hangar A has 10 doors to be replaced.	\$200,000
102 SUMMIT STREET HISTORIC PLAN	Streetscape and intersection elements through Summit Street Historic District.	\$302,000
103 TRAFFIC SIGNAL PRE-EMPTION SYSTEM	This project will install a city-wide Geographic Information System based traffic signal pre-emption system for emergency vehicles. This system is necessary if the Burlington St Median Project is constructed between Madison St and Gilbert St.	\$1,221,000

**City of Iowa City  
Capital Improvement Program  
Unfunded Projects**

<b>Project Name</b>	<b>Description</b>	<b>Unfunded Amt</b>
104 IOWA INTERSTATE RAILROAD QUIET ZONES	The Quiet Zones project would be for design and implementation of required upgraded warning devices and physical infrastructure (medians and gates) for four at-grade street crossings. The upgrades would improve safety at each crossing and reduce the need for trains to sound their horns.	\$1,000,000
105 BURLINGTON STREET DAM	Modification of the Burlington Street Dam to address public safety concerns, improve riverbank stability, improve fish habitat, and create recreational opportunities.	\$6,435,000
<b>TOTAL - UNFUNDED PROJECTS</b>		<b><u>\$ 332,152,466</u></b>



CITY OF IOWA CITY  
UNESCO CITY OF LITERATURE

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# INTERNAL SERVICE FUNDS

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Equipment  
Risk Management  
Information Technology Services  
Central Services  
Health Insurance Reserve  
Dental Insurance Reserve



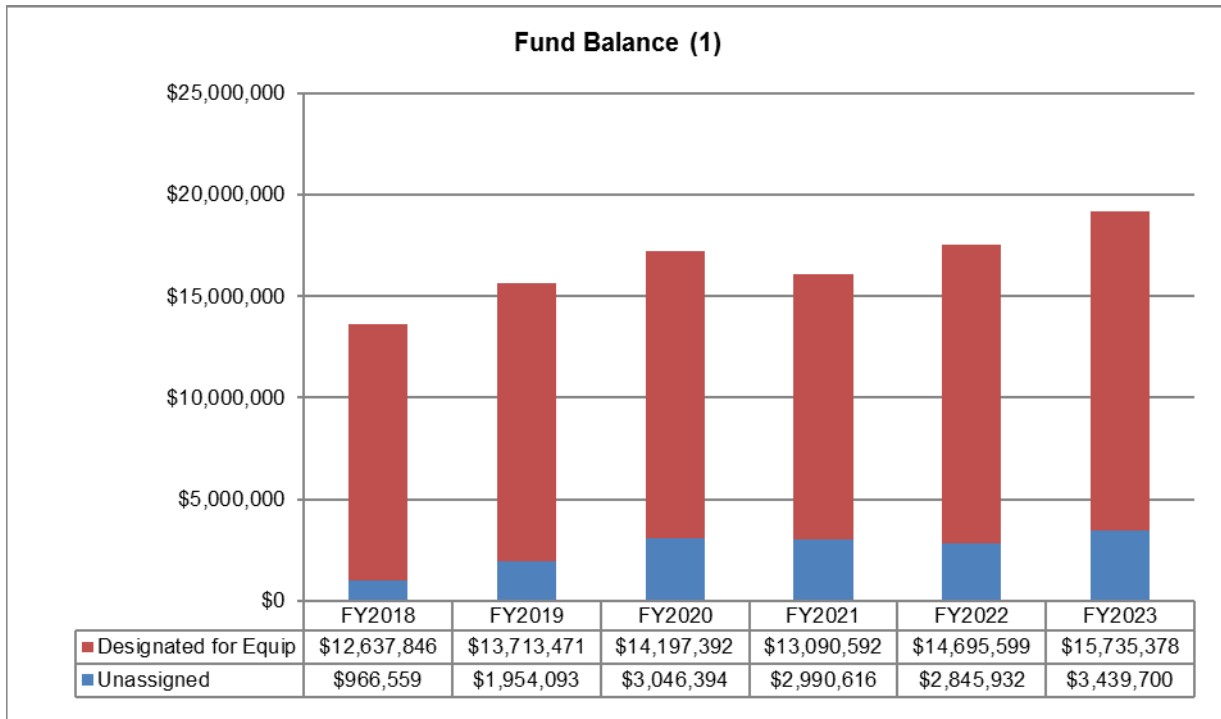
## EQUIPMENT FUND

The Equipment Fund is an internal service fund created to account for the City’s fuel facility, maintenance of the City’s vehicle and equipment fleet, and the accumulation of funds for the replacement of vehicles and equipment. During fiscal year 2018, the accounting for the City’s non-public safety backup radio system was moved from the Central Services Fund to the Equipment Fund.

Internal customers and departments and other local governments are charged labor and parts for the cost to repair vehicles and equipment by the City’s fleet maintenance division. Those charges are designed to cover the division’s actual cost of service. Fuel has also been charged at actual cost, however, starting in fiscal year 2015 a fuel surcharge was added to accumulate savings for the future replacement of the new fuel facility. These funds are reported in the replacement reserve assigned fund balance.

The Equipment Fund also charges departments for the replacement cost of their vehicles and equipment. These charges are calculated at the estimated replacement cost less the estimated resale value of the piece of equipment. Purchases of new vehicles and equipment are budgeted in the departmental budgets. When new equipment is added, the departments are then charged by the reserve for their future replacement.

The graph below represents the Equipment Fund’s actual and projected fund balances.



(1) FY21 – FY23 are estimates.

The Equipment Fund's unassigned fund balance is budgeted to decrease in fiscal year 2021 by \$55,778 or 1.8% from fiscal year 2020. This budgeted decrease is directly related to the anticipated purchase of land in fiscal year 2021 to site a new equipment maintenance facility. Unassigned fund balance continues to trend upward, however, growing to \$2,845,932 in fiscal year 2022 and \$3,439,700 in fiscal year 2023. This increase is primarily due to an annual operating surplus.

Total fund balance is projected to be \$16,081,208 in fiscal year 2021, a decrease of \$1,162,578 or 6.7% over the previous fiscal year. The decrease in fund balance is due to an increase in spending for equipment and vehicle replacement. In fiscal year 2022, the total fund balance is expected to grow by \$1,460,323 or 9.1% which is due to an increase in the equipment replacement reserves. Fund balance growth is expected to continue into fiscal year 2023.

**Equipment (8100 - 8101)  
Fund Summary**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projected
<b>Fund Balance, July 1</b>	\$ 13,165,375	\$ 13,604,406	\$ 15,667,564	\$ 17,243,786	\$ 16,081,208	\$ 17,541,531
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 179,380	\$ 314,976	\$ 341,513	\$ 150,000	\$ 150,000	\$ 150,000
Intergovernmental						
Disaster Assistance	32	-	-	-	-	-
Local 28E Agreements	573,245	598,593	426,916	622,535	566,630	566,630
Charges For Fees And Services						
Refuse Charges	1,060	539	989	540	700	700
Miscellaneous						
Misc Merchandise	-	2,625	-	-	-	-
Intra-City Charges	5,912,686	6,201,971	6,241,672	6,570,062	6,787,361	6,923,108
Other Misc Revenue	7,843	2,649	-	300	-	-
Other Financial Sources						
Sale Of Assets	236,221	206,594	95,438	165,150	125,000	125,000
<b>Sub-Total Revenues</b>	<b>6,910,467</b>	<b>7,327,947</b>	<b>7,106,528</b>	<b>7,508,587</b>	<b>7,629,691</b>	<b>7,765,438</b>
<b>Transfers In:</b>						
Misc Transfers In	78,088	258,485	-	-	-	-
<b>Sub-Total Transfers In</b>	<b>78,088</b>	<b>258,485</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Revenues</b>	<b>\$ 6,988,554</b>	<b>\$ 7,586,432</b>	<b>\$ 7,106,528</b>	<b>\$ 7,508,587</b>	<b>\$ 7,629,691</b>	<b>\$ 7,765,438</b>
<b>Expenditures:</b>						
General Fleet Maintenance	\$ 3,290,623	\$ 3,409,141	\$ 3,210,295	\$ 4,447,279	\$ 3,780,216	\$ 3,868,128
Non-Public Safety Radio System	33,136	37,480	31,912	37,166	33,027	33,688
Equipment Replacement Reserves	1,717,678	1,694,968	2,544,653	4,086,720	1,606,125	2,230,076
<b>Sub-Total Expenditures</b>	<b>5,041,436</b>	<b>5,141,589</b>	<b>5,786,860</b>	<b>8,571,165</b>	<b>5,419,368</b>	<b>6,131,891</b>
<b>Transfers Out:</b>						
Capital Project Fund	1,508,088	381,685	(256,554)	100,000	750,000	-
<b>Sub-Total Transfers Out</b>	<b>1,508,088</b>	<b>381,685</b>	<b>(256,554)</b>	<b>100,000</b>	<b>750,000</b>	<b>-</b>
<b>Total Expenditures &amp; Transfers Out</b>	<b>\$ 6,549,524</b>	<b>\$ 5,523,274</b>	<b>\$ 5,530,306</b>	<b>\$ 8,671,165</b>	<b>\$ 6,169,368</b>	<b>\$ 6,131,891</b>
<b>Fund Balance, June 30</b>	<b>\$ 13,604,406</b>	<b>\$ 15,667,564</b>	<b>\$ 17,243,786</b>	<b>\$ 16,081,208</b>	<b>\$ 17,541,531</b>	<b>\$ 19,175,078</b>
<b>Adjusted Fund Balance, June 30</b>	<b>13,604,406</b>	<b>15,667,564</b>	<b>17,243,786</b>	<b>16,081,208</b>	<b>17,541,531</b>	<b>19,175,078</b>
Restricted / Committed /Assigned	12,637,846	13,713,471	14,197,392	13,090,592	14,695,599	15,735,378
<b>Unassigned Balance</b>	<b>\$ 966,559</b>	<b>\$ 1,954,093</b>	<b>\$ 3,046,394</b>	<b>\$ 2,990,616</b>	<b>\$ 2,845,932</b>	<b>\$ 3,439,700</b>
<b>% of Revenues</b>	<b>14%</b>	<b>26%</b>	<b>43%</b>	<b>40%</b>	<b>37%</b>	<b>44%</b>

## EQUIPMENT OPERATIONS

The Equipment Division exists to ensure that City vehicles and major equipment operate safely, reliably, and meet the needs of our staff while minimizing lifecycle cost. The Equipment Division operates as an internal service fund.

### General Fleet Maintenance

The Equipment Division provides repair, preventive maintenance and equipment management services for all major City-owned vehicular equipment with the exception of Transit buses. Fueling services are also the responsibility of the Division, along with acquisition of new vehicles/equipment and disposal of replaced vehicles/equipment.

### Non-Public Safety Radio System

The Equipment Division manages the non-public safety radio system including the back-up radio tower and radio system maintenance contract. This activity was moved from Central Services in fiscal year 2018.

### Equipment Replacement Reserve

The Equipment Replacement Reserve is an account designated for vehicle/equipment replacement only. A replacement charge is calculated and billed monthly using a formula applied to the total cost to place the new asset in service. Factors in the calculation include initial asset cost, life expectancy, expected salvage value and inflation. Exceptions to this replacement charge are large fire apparatus and patrol vehicles which are budgeted within the respective departments.

## HIGHLIGHTS

### Recent Accomplishments:

- Completed the hiring process of a new Assistant Equipment Superintendent, whose predecessor had over 40 years of service with the Division

### Upcoming Challenges:

- Our Buyer I has announced her retirement plans for March/April 2021
- Continue to explore funding sources for a new Equipment Maintenance Shop

### Staffing:

	FY2020	FY2021	FY2022
<b>Total FTE's</b>	10.75	11.75	12.00

**Staffing Level Change Summary:**

In the fiscal year 2022 budget, a 0.75 FTE Buyer I position was moved to a 1.0 FTE Buyer I position.

**Service Level Change Summary:**

There are no service level changes included in the fiscal year 2022 budget.

**Financial Highlights:**

Fuel continues to be the highest operating expense for the Fleet Maintenance activity. Primarily due to lower fuel prices and COVID-19, total fuel expense in fiscal year 2020 was 28% lower than fiscal year 2019, with a 10.5% decrease in the total quantity dispensed. Fuel is budgeted at \$1,329,933 in fiscal year 2022. Fuel is included within the Supplies expenditures.

Equipment replacement reserve capital outlay for expenditures in fiscal year 2022 total \$1,563,600 and in fiscal year 2023 total \$2,186,700.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Invest in Public Infrastructure, Facilities, and Fiscal Reserves*

**Department Goal:** Maximize Revenue from Surplus Vehicles/Equipment.

**Department Objective:** Promptly Dispose of all Replaced Units.

**Performance Measures:**

	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
Sale of Autos & Equipment	\$236,220	\$206,595	\$95,437	\$175,000	\$180,000

**Strategic Plan Goal:** *Invest in Public Infrastructure, Facilities, and Fiscal Reserves*

**Department Goal:** Serve Internal Customers Efficiently and Effectively.

**Department Objective:** Maintain City vehicles and equipment cost effectively and respond to internal service requests in a timely manner.

**Performance Measures:**

	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
Total Vehicles & Equipment Maintained	564	566	571	578	585
Percent of Repairs Completed in less than 1 Day	90.9%	91.3%	90.6%	90.0%	90.0%
Percent of Expenditures Contracted with Outside Vendors	23.9%	20.4%	28.0%	23.0%	23.0%

**Strategic Plan Goal:** *Demonstrate Leadership in Climate Action*

**Department Goal:** Increase the use alternative fuel vehicles within the City fleet.

**Department Objective:** As City vehicles and equipment are added and replaced, explore opportunities to bring more alternative fuel vehicles into the fleet.

**Performance Measures:**

	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
Number of Hybrid Electric Vehicles (HEV)	4	3	3	5	8
Number of Battery Electric Vehicles (BEV)	2	5	7	9	13
Number of full-electric utility vehicles.	3	3	3	3	3



## Activity Summary

**Activity: General Fleet Maintenance (710510)** **Fund: Equipment (8100)**  
**Division: Equipment Services** **Department: Public Works**

	2018	2019	2020	2021	2022	2023
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ (18,542)	\$ 31,193	\$ 44,795	\$ -	\$ -	\$ -
Intergovernmental						
Disaster Assistance	24	-	-	-	-	-
Local 28E Agreements	573,245	598,593	426,916	622,535	566,630	566,630
Charges For Fees And Services						
Refuse Charges	1,060	539	989	540	700	700
Miscellaneous						
Misc Merchandise	-	2,625	-	-	-	-
Intra-City Charges	3,490,334	3,626,887	3,587,541	3,867,976	3,818,202	3,894,566
Other Misc Revenue	7,843	2,649	-	300	-	-
Other Financial Sources						
Sale Of Assets	-	-	-	150	-	-
<b>Total Revenues</b>	<b>\$ 4,053,965</b>	<b>\$ 4,262,486</b>	<b>\$ 4,060,241</b>	<b>\$ 4,491,501</b>	<b>\$ 4,385,532</b>	<b>\$ 4,461,896</b>

<b>Expenditures:</b>						
Personnel	\$ 1,028,304	\$ 1,068,456	\$ 1,091,450	\$ 1,146,135	\$ 1,230,759	\$ 1,267,682
Services	501,090	453,057	574,799	523,164	544,586	555,478
Supplies	1,761,229	1,882,910	1,540,921	2,062,880	2,004,871	2,044,968
Capital Outlay	-	4,718	3,125	715,100	-	-
<b>Total Expenditures</b>	<b>\$ 3,290,623</b>	<b>\$ 3,409,141</b>	<b>\$ 3,210,295</b>	<b>\$ 4,447,279</b>	<b>\$ 3,780,216</b>	<b>\$ 3,868,128</b>

<b>Personnel Services - FTE</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Buyer I - Equipment	0.75	0.75	0.75	0.75	1.00
Equipment Shop Supervisor	1.00	1.00	1.00	1.00	1.00
Equipment Superintendent	1.00	1.00	1.00	1.00	1.00
Mechanic I - Equipment	2.00	2.00	2.00	3.00	3.00
Mechanic II - Equipment	3.00	3.00	3.00	3.00	3.00
Mechanic III - Equipment (Day)	1.00	1.00	1.00	1.00	1.00
Mechanic III - Equipment (Eve)	1.00	1.00	1.00	1.00	1.00
Parts/Inventory Clerk - Equip	1.00	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>10.75</b>	<b>10.75</b>	<b>10.75</b>	<b>11.75</b>	<b>12.00</b>

<b>Capital Outlay</b>	<b>2021</b>	<b>2022</b>
DEF dispensing Unit	\$ 60,000	\$ -
Land for new equipment facility	650,000	-
Equipment GPS tracking software	5,100	-
<b>Total Capital Outlay</b>	<b>\$ 715,100</b>	<b>\$ -</b>

### Activity Summary

**Activity: Non-Public Safety Radio System (710540)**

**Fund: Equipment (8100)**

**Division: Equipment Services**

**Department: Public Works**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projected
<b>Revenues:</b>						
Miscellaneous						
Intra-City Charges	\$ 33,077	\$ 36,384	\$ 17,713	\$ 37,166	\$ 33,027	\$ 33,688
<b>Total Revenues</b>	<b>\$ 33,077</b>	<b>\$ 36,384</b>	<b>\$ 17,713</b>	<b>\$ 37,166</b>	<b>\$ 33,027</b>	<b>\$ 33,688</b>
<b>Expenditures:</b>						
Services	\$ 33,136	\$ 37,480	\$ 31,912	\$ 37,166	\$ 33,027	\$ 33,688
<b>Total Expenditures</b>	<b>\$ 33,136</b>	<b>\$ 37,480</b>	<b>\$ 31,912</b>	<b>\$ 37,166</b>	<b>\$ 33,027</b>	<b>\$ 33,688</b>

### Activity Summary

**Activity: Equipment Replacement Reserves (710520)**

**Fund: Equipment (8101)**

**Division: Equipment Services**

**Department: Public Works**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projected
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 197,922	\$ 283,783	\$ 296,718	\$ 150,000	\$ 150,000	\$ 150,000
Intergovernmental						
Disaster Assistance	8	-	-	-	-	-
Miscellaneous						
Intra-City Charges	2,389,274	2,538,700	2,636,419	2,664,920	2,936,132	2,994,855
Other Financial Sources						
Sale of Assets	236,221	206,594	95,438	165,000	125,000	125,000
<b>Total Revenues</b>	<b>\$ 2,823,425</b>	<b>\$ 3,029,077</b>	<b>\$ 3,028,574</b>	<b>\$ 2,979,920</b>	<b>\$ 3,211,132</b>	<b>\$ 3,269,855</b>
<b>Expenditures:</b>						
Services	\$ 45,465	\$ 52,488	\$ 39,958	\$ 56,142	\$ 42,193	\$ 43,037
Supplies	106	78	324	-	332	339
Capital Outlay	1,672,107	1,642,402	2,504,371	4,030,578	1,563,600	2,186,700
<b>Total Expenditures</b>	<b>\$ 1,717,678</b>	<b>\$ 1,694,968</b>	<b>\$ 2,544,653</b>	<b>\$ 4,086,720</b>	<b>\$ 1,606,125</b>	<b>\$ 2,230,076</b>

**Capital Outlay**

	2021	2022
Automobiles	\$ 29,200	\$ 38,600
Other Vehicular Equipment	1,947,741	329,500
Snow Removal Equipment	22,000	263,100
Tractors	204,900	143,500
Other Vans & Trucks	1,826,737	788,900
<b>Total Capital Outlay</b>	<b>\$ 4,030,578</b>	<b>\$ 1,563,600</b>

## **RISK MANAGEMENT FUND**

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; workplace accidents, errors and omissions; and natural disasters. During fiscal year 1988, the City established the Loss Reserve Fund, an internal service fund, to account for and finance its uninsured risks of loss. Funds pay annual premiums to the Loss Reserve Fund based on actuarial estimates of the amounts needed to pay prior and current-year claims and to establish a reserve for catastrophic losses. Accumulated monies in the Loss Reserve Fund are available to cover the self-insured retention amounts and any uninsured losses.

The Housing Authority Fund is insured under a separate policy with the Assisted Housing Risk Management Association. All other funds participate in the Loss Reserve Fund. Nearly 93% of the Risk Management Fund's revenue is from internal service charges to the other funds for annual premiums.

For the year ending June 30, 2021 the City has purchased property, liability, and workers' compensation insurance under the program that provides for a \$100,000 self-insured retention per occurrence on property losses, a \$500,000 self-insured retention per occurrence on liability, and a \$500,000 self-insured retention on workers' compensation losses. Liability insurance provides coverage for claims in excess of the aforementioned self-insured retention up to a maximum of \$12.0 million annual aggregate of losses paid. Settled claims have not exceeded this commercial coverage in any of the past five fiscal years. The City will seek bids to renew or replace its insurance coverage this spring for fiscal year 2022.

The fiscal year 2021 revised fund balance is \$4,136,545 million which is \$22,950 or .56% higher than the fiscal year 2020 ending fund balance. The budgeted ending fund balance for fiscal year 2022 is \$4,116,014, which is lower than the 2021 revised fund balance by .50%. The fund balance is expected to remain stable and relatively flat over the next two years.

**Risk Management Reserve (8200)**  
**Fund Summary**

	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Revised</b>	<b>Budget</b>	<b>Projected</b>
<b>Fund Balance, July 1</b>	\$ 3,803,525	\$ 3,563,235	\$ 3,883,876	\$ 4,113,595	\$ <b>4,136,545</b>	\$ 4,116,014
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 52,449	\$ 94,222	\$ 77,257	\$ 45,000	\$ <b>25,000</b>	\$ 25,000
Miscellaneous						
Intra-City Charges	1,551,399	1,543,692	1,578,080	1,579,000	<b>1,579,000</b>	1,610,580
Other Misc Revenue	103,426	34,027	85,713	22,580	<b>85,680</b>	85,680
<b>Total Revenues</b>	<b>\$ 1,707,274</b>	<b>\$ 1,671,941</b>	<b>\$ 1,741,050</b>	<b>\$ 1,646,580</b>	<b>\$ 1,689,680</b>	<b>\$ 1,721,260</b>
<b>Expenditures:</b>						
Risk Management Loss Reserve	\$ 1,947,564	\$ 1,351,299	\$ 1,511,332	\$ 1,623,630	\$ <b>1,710,211</b>	\$ 1,746,726
<b>Total Expenditures</b>	<b>\$ 1,947,564</b>	<b>\$ 1,351,299</b>	<b>\$ 1,511,332</b>	<b>\$ 1,623,630</b>	<b>\$ 1,710,211</b>	<b>\$ 1,746,726</b>
<b>Fund Balance, June 30</b>	\$ 3,563,235	\$ 3,883,876	\$ 4,113,595	\$ 4,136,545	\$ <b>4,116,014</b>	\$ 4,090,548
Restricted / Committed /Assigned	-	-	-	-	-	-
<b>Unassigned Balance</b>	<b>\$ 3,563,235</b>	<b>\$ 3,883,876</b>	<b>\$ 4,113,595</b>	<b>\$ 4,136,545</b>	<b>\$ 4,116,014</b>	<b>\$ 4,090,548</b>
<b>% of Revenues</b>	209%	232%	236%	251%	<b>244%</b>	238%

## RISK MANAGEMENT OPERATIONS

The Risk Management Division is responsible for managing the City's property and casualty risks and selecting prudent and cost-effective solutions to minimize the financial impact of losses to the City. Risk Management also coordinates the City's safety and OSHA programs.

The Risk Management Division strives to:

- Promote a safe and healthy work environment
- Reduce costs related to accidents and injuries
- Protect the resources and assets of the City of Iowa City
- Manage in an efficient manner the City's self-insured workers' compensation, liability, and property claims

### HIGHLIGHTS

#### Recent Accomplishments:

- Updated the Risk Management web page on icgov.org to allow individuals to submit a claim against the City electronically
- Documented the City's safety program and procedures
- Added close call reporting to the City's intranet

#### Upcoming Challenges:

- Implement monthly facility inspections
- Maintain divisions that are on the City's safety certification program
- Insurance renewals

#### Staffing:

	FY2020	FY2021	FY2022
<b>Total FTE's</b>	1.80	1.80	1.80

#### Staffing Level Change Summary:

There are no staffing level changes in the fiscal year 2022 budget.

#### Service Level Change Summary:

There are no service level changes in the fiscal year 2022 budget.

#### Financial Highlights:

Risk Management total expenditures are budgeted to increase by \$86,581 or 5.33% due to an expected increase in claim payments in fiscal year 2022.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Invest in Public Infrastructure, Facilities, and Fiscal Reserves*

**Department Goal:** Protect the resources and assets of the City of Iowa City.

**Department Objective:** Work with City divisions to protect employees from injury and promote accident prevention.

**Performance Measures:**

Hours of safety training provided to employees

FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
684	600	694	660	660

Injury Rate (percentage of workers injured in a given year)

CY 2017	CY 2018	CY 2019	CY 2020 Projected	CY 2021 Estimate
4.95%	3.39%	6.43%	5.50%	5.50%

Lost Day Rate (percentage of workers who missed work days due to work related injury)

CY 2017	CY 2018	CY 2019	CY 2020 Projected	CY 2021 Estimate
2.00%	1.36%	2.80%	2.50%	2.50%

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## Activity Summary

**Activity: Risk Management (310600)**

**Fund: Risk Management Reserve (8200)**

**Division: Risk Management**

**Department: Finance**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projected
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 52,449	\$ 94,222	\$ 77,257	\$ 45,000	\$ 25,000	\$ 25,000
Miscellaneous						
Intra-City Charges	1,551,399	1,543,692	1,578,080	1,579,000	1,579,000	1,610,580
Other Misc Revenue	103,426	34,027	85,713	22,580	85,680	85,680
<b>Total Revenues</b>	<b>\$ 1,707,274</b>	<b>\$ 1,671,941</b>	<b>\$ 1,741,050</b>	<b>\$ 1,646,580</b>	<b>\$ 1,689,680</b>	<b>\$ 1,721,260</b>

<b>Expenditures:</b>						
Personnel	\$ 205,288	\$ 206,855	\$ 225,630	\$ 224,737	\$ 231,035	\$ 237,966
Services	1,734,371	1,105,130	1,201,012	1,362,119	1,457,189	1,486,333
Supplies	6,571	17,964	18,300	11,774	21,987	22,427
Capital Outlay	1,335	21,350	66,390	25,000	-	-
<b>Total Expenditures</b>	<b>\$ 1,947,564</b>	<b>\$ 1,351,299</b>	<b>\$ 1,511,332</b>	<b>\$ 1,623,630</b>	<b>\$ 1,710,211</b>	<b>\$ 1,746,726</b>

	2018	2019	2020	2021	2022
<b>Personnel Services - FTE</b>					
Administrative Secretary	0.25	0.25	-	-	-
Risk & Finance Assistant	-	-	0.25	0.25	0.25
Finance Director	0.05	0.05	0.05	0.05	0.05
Occ Safety & Trng Spec	1.00	1.00	1.00	1.00	1.00
Revenue & Risk Manager	0.50	0.50	0.50	0.50	0.50
<b>Total Personnel</b>	<b>1.80</b>	<b>1.80</b>	<b>1.80</b>	<b>1.80</b>	<b>1.80</b>

	2021	2022
<b>Capital Outlay</b>		
Vehicle	\$ 25,000	\$ -
<b>Total Capital Outlay</b>	<b>\$ 25,000</b>	<b>\$ -</b>

## INFORMATION TECHNOLOGY SERVICES FUND

The Information Technology Services (ITS) fund is an internal service fund that accounts for the cost of providing computer and computer related services to the City's departments. Those services include personal computer support and replacement, network and internet support, fiber optic networking, file server management, telephone administration and support, computer programming and application support, and Geographical Information System (GIS) administration and support.

Internal customers are charged annual service fees depending on the number of devices they use, how many users they have, how many phone sets they have, how much storage they use, and other factors. Internal customers are also responsible for budgeting funds for new computer equipment; however, internal service charges are then charged by the ITS fund for the service and replacement of that equipment. The ITS Fund includes a replacement reserve to save and restrict funds for the replacement of computer equipment that costs more than \$5,000.

The ITS fund has an estimated ending fund balance of \$3,236,689 at June 30, 2021. This is a decrease of \$18,050 or less than one percent from fiscal year 2020. This decrease is due to an increase in equipment replacement purchases.

Fund balance is expected to increase in fiscal year 2022 by \$273,137 or 8.4%. This increase is due to an increase in intra-city service charges especially for data storage, hardware maintenance, and capital replacement. The estimated fund balance designated for equipment replacement is \$629,115 in fiscal year 2021 and \$756,124 in fiscal year 2022.



**Information Technology (8300 - 8302)**  
**Fund Summary**

	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Revised</b>	<b>Budget</b>	<b>Projected</b>
<b>Fund Balance, July 1</b>	\$ 2,539,464	\$ 2,799,531	\$ 2,992,006	\$ 3,254,739	\$ <b>3,236,689</b>	\$ 3,509,826
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 37,722	\$ 70,944	\$ 43,733	\$ 30,000	\$ <b>30,000</b>	\$ 30,000
Charges For Fees And Services						
Misc Charges For Svc	16,128	18,274	17,423	18,270	<b>17,420</b>	17,420
Miscellaneous						
Intra-City Charges	2,240,611	2,350,696	2,614,371	2,447,522	<b>2,785,591</b>	2,815,647
Other Misc Revenue	210	-	15,582	-	-	-
Other Financial Sources						
Sale Of Assets	19	4,939	1,892	-	-	-
<b>Sub-Total Revenues</b>	<b>2,294,690</b>	<b>2,444,853</b>	<b>2,693,000</b>	<b>2,495,792</b>	<b>2,833,011</b>	<b>2,863,067</b>
<b>Transfers In:</b>						
Misc Transfers In	282,494	504,734	8,890	-	-	-
<b>Sub-Total Transfers In</b>	<b>282,494</b>	<b>504,734</b>	<b>8,890</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Revenues</b>	<b>\$ 2,577,184</b>	<b>\$ 2,949,586</b>	<b>\$ 2,701,890</b>	<b>\$ 2,495,792</b>	<b>\$ 2,833,011</b>	<b>\$ 2,863,067</b>
<b>Expenditures:</b>						
Information Technology	\$ 2,034,355	\$ 1,788,673	\$ 2,248,734	\$ 2,220,751	\$ <b>2,466,899</b>	\$ 2,604,374
Info Technology Equipment Replacement	268	283,964	181,533	293,091	<b>92,975</b>	200,205
<b>Sub-Total Expenditures</b>	<b>2,034,623</b>	<b>2,072,637</b>	<b>2,430,267</b>	<b>2,513,842</b>	<b>2,559,874</b>	<b>2,804,579</b>
<b>Transfers Out:</b>						
Capital Project Fund	-	179,741	8,890	-	-	-
Misc Transfers Out	282,494	504,734	-	-	-	-
<b>Sub-Total Transfers Out</b>	<b>282,494</b>	<b>684,475</b>	<b>8,890</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures &amp; Transfers Out</b>	<b>\$ 2,317,117</b>	<b>\$ 2,757,111</b>	<b>\$ 2,439,157</b>	<b>\$ 2,513,842</b>	<b>\$ 2,559,874</b>	<b>\$ 2,804,579</b>
<b>Fund Balance, June 30</b>	<b>\$ 2,799,531</b>	<b>\$ 2,992,006</b>	<b>\$ 3,254,739</b>	<b>\$ 3,236,689</b>	<b>\$ 3,509,826</b>	<b>\$ 3,568,314</b>
Restricted / Committed /Assigned	322,244	708,925	756,300	629,115	<b>756,124</b>	780,303
<b>Unassigned Balance</b>	<b>\$ 2,477,287</b>	<b>\$ 2,283,081</b>	<b>\$ 2,498,439</b>	<b>\$ 2,607,574</b>	<b>\$ 2,753,702</b>	<b>\$ 2,788,011</b>
<b>% of Revenues</b>	<b>108%</b>	<b>93%</b>	<b>93%</b>	<b>104%</b>	<b>97%</b>	<b>97%</b>

# INFORMATION TECHNOLOGY SERVICES OPERATIONS

In partnership with our clients, we will increase efficiency and productivity through the effective use of Information Technology.

## ITS Operations

The services provided by the Information Technology Services (ITS) Division include server management, legacy system management, software development, system integration, desktop computer management and support, data network design and management, website application development and management, City phone systems support, and fiber optic network design and management.

The ITS Division:

- Provides standardization, integration, and security for City data systems
- Monitors critical services for early alerting to problems
- Provides 24x7 support for our clients
- Maintains Disaster Recovery site for all City data
- Maintains Virtual Environment to reduce hardware costs, increase efficiency of hardware in-use, and augment Disaster Recovery plan for City data
- Effectively administers the Replacement Schedule to ensure technology is meeting client requirements
- Manages the City video camera system
- Supports and enhances e-government services wherever possible
- Protects, manages, and creates redundant connections in the fiber optic network
- Monitors technology changes for potential cost savings
- Perform tasks and design Information Technology Systems that reduce our carbon footprint

## ITS Equipment Replacement Reserve

The ITS equipment replacement reserve is an account for funding capital assets valued at \$5,000 or more. The funds collected in this account are dedicated to the replacement of the designated item after the funds are collected in full to replace it.

## HIGHLIGHTS

### Recent Accomplishments:

- Energov Implementation
- Implement Cluster services for Email, ESRI, and Database resilience
- Expand Horizon view to support remote office workers

### Upcoming Challenges:

- Windows Domain Restructuring
- Load balancing for application resilience
- Storage Area Network Expansion
- Expand video camera system
- Asset Management system

**Staffing:**

	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>
<b>Total FTE's</b>	9.80	9.80	9.80

**Staffing Level Change Summary:**

There are no staffing level changes for the fiscal year 2022 budget.

**Service Level Change Summary:**

There are no service level changes for the fiscal year 2022 budget.

**Financial Highlights:**

Service expenditures increased by 21.9% due to software maintenance charges in the fiscal year 2022 budget, and Supplies expenditures increased in fiscal year 2022 by 31.0% due to an increase in Microsoft Office, DUO, and Horizon licenses.

Capital Outlay for the replacement reserve decreased by \$200,112 due to a decrease in the scheduled replacement of equipment.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Demonstrate Leadership in Climate Action*

**Department Goal:** Reduce datacenter electric consumption to be sustainable via Virtualization.

**Department Objective:** Control growth of Datacenter Electricity Consumption year over year, and be energy conscious in decisions.

**Performance Measures:**

Total number of Kilowatt hours of electricity consumed

	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021 Projected</b>	<b>FY 2022 Estimate</b>
Kilowatt Hours	74,975	72,978	75,877	72,500	71,000
Change (year/year)	-33.1%	-2.7%	4.0%	-4.5%	-2.1%

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**Strategic Plan Goal:** *Promote an Inclusive and Resilient Economy Throughout the City*

**Department Goal:** Strive for 99.99% (Four-9's standard) uptime for internet services.

**Department Objective:** Internet service is critical for public safety access, email communication, and citizen access to City information on iowa-city.org website at 99.99% (maximum 4.32 minutes downtime per month).

**Performance Measures:**

	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021 Projected</b>	<b>FY 2022 Estimate</b>
Uptime Percentage	99.89%	99.96%	99.98%	99.99%	99.99%

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**Strategic Plan Goal:** *Strengthen Community and Intergovernmental Relations*

**Department Goal:** Collaborate on projects to allow for cost savings and greater utilization of resources.

**Department Objective:** Work with University of Iowa, Iowa City Community School, and private vendors to collaborate on fiber projects.

**Performance Measures:**

Number of projects the city has collaborated with an outside entity.

	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021 Projected</b>	<b>FY 2022 Estimate</b>
Projects	16	12	15	15	15

Number of Iowa City school facilities connected to City backbone fiber cable

	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021 Projected</b>	<b>FY 2022 Estimate</b>
Facilities Connected	20	20	20	20	20

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## Activity Summary

**Activity: Information Technology (310500)** **Fund: Information Technology (8300)**  
**Division: Information Technology** **Department: Finance**

	2018	2019	2020	2021	2022	2023
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 37,722	\$ 70,944	\$ 43,733	\$ 30,000	\$ <b>30,000</b>	\$ 30,000
Charges For Fees And Services						
Misc Charges For Svc	16,128	18,274	17,423	18,270	<b>17,420</b>	17,420
Miscellaneous						
Intra-City Charges	2,073,002	2,184,789	2,394,354	2,281,616	<b>2,565,607</b>	2,591,263
Other Misc Revenue	210	-	15,582	-	-	-
Other Financial Sources						
Sale Of Assets	-	4,935	1,892	-	-	-
<b>Total Revenues</b>	<b>\$ 2,127,063</b>	<b>\$ 2,278,942</b>	<b>\$ 2,472,983</b>	<b>\$ 2,329,886</b>	<b>\$ 2,613,027</b>	<b>\$ 2,638,683</b>

<b>Expenditures:</b>						
Personnel	\$ 1,064,523	\$ 967,032	\$ 1,111,777	\$ 1,201,687	\$ <b>1,253,729</b>	\$ 1,291,341
Services	351,292	306,003	486,864	409,802	<b>509,437</b>	519,626
Supplies	450,577	372,445	502,315	369,262	<b>483,733</b>	493,408
Capital Outlay	167,964	143,192	147,778	240,000	<b>220,000</b>	300,000
<b>Total Expenditures</b>	<b>\$ 2,034,355</b>	<b>\$ 1,788,673</b>	<b>\$ 2,248,734</b>	<b>\$ 2,220,751</b>	<b>\$ 2,466,899</b>	<b>\$ 2,604,374</b>

	2018	2019	2020	2021	2022
<b>Personnel Services - FTE</b>					
I.T.S. Coordinator	1.00	1.00	1.00	1.00	1.00
GIS Coordinator	1.00	1.00	1.00	1.00	1.00
Operations Clerk - I.T.S.	0.80	0.80	0.80	0.80	0.80
Solutions Architect	1.00	1.00	1.00	1.00	1.00
Application Specialist	-	1.00	1.00	1.00	1.00
Sr Programmer/Analyst	2.00	-	-	-	-
Data Base Administrator	1.00	1.00	1.00	1.00	1.00
Sr Systems Engineer	1.00	1.00	1.00	1.00	1.00
Systems Engineer	1.00	1.00	1.00	1.00	1.00
Voice/Data Network Analyst	1.00	1.00	1.00	1.00	1.00
P.C. Technician	1.00	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>10.80</b>	<b>9.80</b>	<b>9.80</b>	<b>9.80</b>	<b>9.80</b>

	2021	2022
<b>Capital Outlay</b>		
Fiber Optic Cable/Ductwork	\$ 100,000	\$ <b>75,000</b>
Data Communication Equipment	15,000	<b>25,000</b>
Software Licenses/Upgrades	25,000	<b>25,000</b>
Storage Server and Hardware	100,000	<b>95,000</b>
<b>Total Capital Outlay</b>	<b>\$ 240,000</b>	<b>\$ 220,000</b>

### Activity Summary

<b>Activity: Information Technology Equipment Replacement (310581)</b>	<b>Fund: Information Technology (8301)</b>
<b>Division: Information Technology</b>	<b>Department: Finance</b>

	2018	2019	2020	2021	2022	2023
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Revenues:</b>						
Intra-City Charges	\$ 167,609	\$ 165,907	\$ 220,018	\$ 165,906	\$ 219,984	\$ 224,384
Other Financial Sources						
Sale Of Assets	19	4	-	-	-	-
<b>Total Revenues</b>	\$ 167,628	\$ 165,911	\$ 220,018	\$ 165,906	\$ 219,984	\$ 224,384
<b>Expenditures:</b>						
Services	\$ 268	\$ 202	\$ 196	\$ 206	\$ 201	\$ 205
Capital Outlay	-	283,762	181,337	292,885	92,774	200,000
<b>Total Expenditures</b>	\$ 268	\$ 283,964	\$ 181,533	\$ 293,091	\$ 92,975	\$ 200,205

	2021	2022
<b>Capital Outlay</b>		
File Servers	\$ 59,933	\$ 78,622
Network Switches/Firewalls	-	14,152
Other Hardware	232,952	-
<b>Total Capital Outlay</b>	\$ 292,885	\$ 92,774

## CENTRAL SERVICES FUND

The Central Services internal service fund provides services to internal clients/staff and other local governments in the following areas:

- Mailroom processing of outgoing City Mail, UPS, and Fed-Ex
- Assists with the procurement of City copiers and maintenance contracts.
- During fiscal year 2018, the accounting for the City's non-public safety backup radio system was moved from the Central Services Fund to the Equipment Fund.

The cost of these services is recovered through service charges to the internal clients and to other local governments for the services that they consume. Funds are also retained for the replacement of copy machines on a regularly scheduled basis.

Total fiscal year 2022 budgeted revenue is \$236,009, and internal service fund charges make up 98% of the fund's revenue. Budgeted revenue in fiscal year 2022 is a decrease of 7.80% from fiscal year 2021 budgeted revenue of \$255,988, and a 3.09% decrease from fiscal year 2020 actual revenue of \$243,536. The decrease in revenue since fiscal year 2020 is due to the decrease in internal service charges and interest revenues.

The Central Services fund has an estimated ending fiscal year 2021 fund balance of \$761,272. This is a very slight change from fiscal year 2020. The fiscal year 2022 estimated ending fund balance is \$789,694 which is an increase of 3.73% from fiscal year 2021. This increase is primarily due to the accumulation of replacement funds for copy machines.



**Central Services (8400)**  
**Fund Summary**

	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Revised</b>	<b>Budget</b>	<b>Projected</b>
<b>Fund Balance, July 1</b>	\$ 708,449	\$ 725,692	\$ 701,818	\$ 756,955	\$ 761,272	\$ 789,694
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 9,791	\$ 16,742	\$ 12,526	\$ 5,000	\$ 5,000	\$ 5,000
Charges For Fees And Services						
Library Charges	2	2	-	-	-	-
Miscellaneous						
Intra-City Charges	218,933	235,413	230,890	250,868	230,889	235,507
Printed Materials	165	118	121	120	120	120
<b>Total Revenues</b>	<b>\$ 228,890</b>	<b>\$ 252,275</b>	<b>\$ 243,536</b>	<b>\$ 255,988</b>	<b>\$ 236,009</b>	<b>\$ 240,627</b>
<b>Expenditures:</b>						
Central Services	\$ 188,468	\$ 176,149	\$ 188,400	\$ 251,671	\$ 207,587	\$ 213,207
<b>Sub-Total Expenditures</b>	<b>\$ 188,468</b>	<b>\$ 176,149</b>	<b>\$ 188,400</b>	<b>\$ 251,671</b>	<b>\$ 207,587</b>	<b>\$ 213,207</b>
<b>Transfers Out:</b>						
Capital Project Fund	23,180	100,000	-	-	-	-
<b>Sub-Total Transfers Out</b>	<b>23,180</b>	<b>100,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures &amp; Transfers Out</b>	<b>\$ 211,648</b>	<b>\$ 276,149</b>	<b>\$ 188,400</b>	<b>\$ 251,671</b>	<b>\$ 207,587</b>	<b>\$ 213,207</b>
<b>Fund Balance, June 30</b>	<b>\$ 725,692</b>	<b>\$ 701,818</b>	<b>\$ 756,955</b>	<b>\$ 761,272</b>	<b>\$ 789,694</b>	<b>\$ 817,114</b>
Restricted / Committed /Assigned	-	-	-	-	-	-
<b>Unassigned Balance</b>	<b>\$ 725,692</b>	<b>\$ 701,818</b>	<b>\$ 756,955</b>	<b>\$ 761,272</b>	<b>\$ 789,694</b>	<b>\$ 817,114</b>
<b>% of Revenues</b>	<b>317%</b>	<b>278%</b>	<b>311%</b>	<b>297%</b>	<b>335%</b>	<b>340%</b>

## CENTRAL SERVICES OPERATIONS

The mission of the Central Services Division is to provide quality service to City departments, protect the City's legal interests, and act responsibly on behalf of the public by maintaining the integrity of the City's procurement system through the encouragement of open competition and the impartial and fair treatment of vendors.

The Central Services activity is within the Finance Department and is operated as part of the Purchasing Division. Central Services provides assistance to City employees with the transfer and disposal of surplus equipment through the transfer to other City Departments, on-line bidding, the sale or transfer to other government agencies, or through donation or sale to non-profit organizations. In addition, Central Services is responsible for the management and replacement of copy machines and the processing of incoming and outgoing mail. Departments are charged for the use of these services, and those funds are accounted for separately for the replacement of copier equipment and mail room equipment.

### HIGHLIGHTS

#### Recent Accomplishments:

- Processed over 125,000 pieces of outgoing City Mail
- Sorted and distributed over 100,000 pieces of incoming City Mail
- Streamlined the certified mail process
- Replaced 5 copy machines

#### Staffing:

	FY2020	FY2021	FY2022
<b>Total FTE's</b>	0.50	0.50	0.50

#### Staffing Level Change Summary:

There are no staffing level changes in the fiscal year 2022 budget.

#### Service Level Change Summary:

There are no service level changes in the fiscal year 2022 budget.

#### Financial Highlights:

In fiscal year 2022, Central Services has budgeted \$48,000 for the replacement of copy machines.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Invest in Public Infrastructure, Facilities, and Fiscal Reserves*

**Department Goal:** To provide quality service to City departments, protect the City's legal interests, and act responsibly on behalf of the public by maintaining the integrity of the City's procurement system through the encouragement of fair and open competition.

**Department Objective:** To achieve efficiency and cost savings by utilizing resources, technology, sharing of resources, or other methods in order to provide cost effective services to the residents of Iowa City.

**Performance Measures:**

Cost Savings for Standard Letters Processed

	FY 2018	FY 2019	FY 2020	FY 2021 Projected	FY 2022 Estimate
Quantity of Standard Letters	122,099	132,093	96,316	100,000	95,000
Cost Savings Using City Mail Machine vs. Standard Mail	\$3,663	\$5,142	\$5,784	\$6,000	\$5,900

Cost Savings for FY18 was 3 cents.

Cost Savings for FY19 went up to 5 cents in January

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**Strategic Plan Goal:** *Demonstrate Leadership in Climate Action*

**Department Goal:** To provide quality service to City departments, protect the City's legal interests, and act responsibly on behalf of the public by maintaining the integrity of the City's procurement system through the encouragement of fair and open competition.

**Department Objective:** Minimizing the environmental impact by providing a means to reuse our current equipment and furniture. Providing assistance to City employees with the transfer and disposal of surplus equipment through the transfer to other City Departments, on-line bidding, the sale or transfer to other government agencies, or through donation or sale to non-profit organizations. Minimizing the environmental impact through the migration of paper documents to scanned documents.

**Performance Measures:**

Migration from Paper Copies to Electronic Documents

	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021 Projected</b>	<b>FY 2022 Estimate</b>
Paper Copies	1,381,411	1,409,616	1,179,498	1,000,000	910,000
Pounds of CO2 Used	12,709	12,968	10,851	9,200	8,372

Surplus Equipment Sold

	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021 Projected</b>	<b>FY 2022 Estimate</b>
Number of Bids Received	1,697	2,579	1,163	1,200	1,250
Dollar Value of Surplus Sold	\$327,911	\$347,905	\$193,223	\$200,000	\$240,000

## Activity Summary

**Activity: Central Services (310300)**

**Fund: Central Services (8400)**

**Division: Purchasing**

**Department: Finance**

	2018 Actual	2019 Actual	2020 Actual	2021 Revised	2022 Budget	2023 Projected
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 9,791	\$ 16,742	\$ 12,526	\$ 5,000	\$ 5,000	\$ 5,000
Charges For Fees And Services						
Library Charges	2	2	-	-	-	-
Miscellaneous						
Intra-City Charges	218,933	235,413	230,890	250,868	230,889	235,507
Printed Materials	165	118	121	120	120	120
<b>Total Revenues</b>	<b>\$ 228,890</b>	<b>\$ 252,275</b>	<b>\$ 243,536</b>	<b>\$ 255,988</b>	<b>\$ 236,009</b>	<b>\$ 240,627</b>
<b>Expenditures:</b>						
Personnel	\$ 36,406	\$ 37,951	\$ 44,783	\$ 41,588	\$ 42,816	\$ 44,100
Services	115,399	111,333	112,359	119,889	115,250	117,555
Supplies	1,059	445	1,850	6,000	1,521	1,551
Capital Outlay	35,604	26,420	29,407	84,194	48,000	50,000
<b>Total Expenditures</b>	<b>\$ 188,468</b>	<b>\$ 176,149</b>	<b>\$ 188,400</b>	<b>\$ 251,671</b>	<b>\$ 207,587</b>	<b>\$ 213,207</b>
<b>Personnel Services - FTE</b>						
	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	
Purchasing Assistant	-	-	-	0.50	0.50	
Purchasing Clerk	0.50	0.50	0.50	-	-	
<b>Total Personnel</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	
<b>Capital Outlay</b>						
Copiers				\$ 84,194	\$ 48,000	
<b>Total Capital Outlay</b>				<b>\$ 84,194</b>	<b>\$ 48,000</b>	

## HEALTH INSURANCE RESERVE

The City maintains insurance reserves for permanent employees' health care coverage. The health insurance plan is partially self-insured, with a stop-loss policy which provides coverage for claims in excess of \$125,000 per employee. Operating funds and participating employees are charged premiums which are deposited into the Health Insurance Reserve Fund. The City reimburses a health insurance provider for actual medical costs incurred plus a claims processing/ administrative fee.

The State of Iowa requires all public entities which maintain a self-funded health insurance plan file an annual certificate of compliance with the Iowa Insurance Commissioner, along with an independent actuarial opinion and financial statement which demonstrate that the plan continues to meet the requirements of Iowa Code 509A.14-.15 as well as applicable provisions of the Iowa administrative code.

In fiscal year 2020, health insurance premiums increased by 15.44%, and in fiscal year 2021, premiums increased by 5.49%. Premiums are budgeted to increase by 5.00% in fiscal year 2022.

Increases in employee contributions have been negotiated as shown in the following table:

Health Insurance Plan:	FY2018	FY2019	FY2020	FY2021 <sup>(1)</sup>	FY2022 <sup>(2)</sup>
Single Deductible	\$ 650	\$ 675	\$ 700	\$ 700	\$ 750
Family Deductible	850	900	950	950	1,200
Single Out-of-Pocket Max	1,000	1,100	1,200	1,200	1,250
Family Out-of-Pocket Max	1,800	1,900	2,000	2,000	2,250
Single Contribution/Month	55	60	65	70	10% of cost
Family Contribution/Month	95	100	105	110	10% of cost

(1) Police premiums will be 10% of cost for Single & Family Contributions/Month in FY2021 and FY2022; premiums will be 11% of cost in FY2023 and FY2024; 12% of cost in FY2025.

(2) Fire premiums will be 10% of cost for Single & Family Contributions/Month starting in FY2022; plans are eligible for re-negotiation in FY2023.

(2) AFSCME & Non-union plans are eligible for re-negotiation in FY2022.

The fiscal year 2021 estimated ending fund balance is estimated at \$12,426,610. This is an increase of \$126,320 or 1.03% from the fiscal year 2020 ending fund balance of \$12,300,290. For fiscal year 2022, the fund balance is expected to increase to \$12,467,090 which is an increase of \$40,480 or 0.03%.

Restricted/assigned fund balance represents the City's Net OPEB Obligation. The City's Net OPEB obligation at June 30, 2020 was \$8,627,420. This decreased by \$250,411 or 2.82% over the fiscal year 2019 ending fund balance due to a decrease in the discount rate.

**Health Insurance Reserve (8500)**  
**Fund Summary**

	2018	2019	2020	2021	2022	2023
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Fund Balance, July 1</b>	\$ 10,821,195	\$ 11,374,743	\$ 11,156,890	\$ 12,300,290	\$ <b>12,426,610</b>	\$ 12,467,090
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 148,806	\$ 190,177	\$ 232,731	\$ 100,000	\$ <b>50,000</b>	\$ 50,000
Charges For Fees And Services						
Misc Charges For Services	474,730	456,175	458,212	582,079	<b>505,180</b>	530,439
Miscellaneous						
Intra-City Charges	7,778,202	8,240,251	9,581,325	10,514,559	<b>10,563,400</b>	11,091,570
Other Misc Revenue	-	610	609	-	-	-
<b>Total Revenues</b>	<b>\$ 8,401,738</b>	<b>\$ 8,887,214</b>	<b>\$ 10,272,878</b>	<b>\$ 11,196,638</b>	<b>\$ 11,118,580</b>	<b>\$ 11,672,009</b>
<b>Expenditures:</b>						
Services	\$ 7,846,832	\$ 9,103,800	\$ 9,127,875	\$ 11,067,818	\$ <b>11,073,100</b>	\$ 11,626,755
Supplies	1,358	1,267	1,603	2,500	<b>5,000</b>	5,100
<b>Total Expenditures</b>	<b>\$ 7,848,190</b>	<b>\$ 9,105,067</b>	<b>\$ 9,129,477</b>	<b>\$ 11,070,318</b>	<b>\$ 11,078,100</b>	<b>\$ 11,631,855</b>
<b>Fund Balance, June 30</b>	\$ 11,374,743	\$ 11,156,890	\$ 12,300,290	\$ 12,426,610	\$ <b>12,467,090</b>	\$ 12,507,244
Restricted / Committed / Assigned	7,589,740	8,877,831	8,627,420	8,627,420	<b>8,627,420</b>	8,627,420
<b>Unassigned Balance</b>	<b>\$ 3,785,003</b>	<b>\$ 2,279,059</b>	<b>\$ 3,672,870</b>	<b>\$ 3,799,190</b>	<b>\$ 3,839,670</b>	<b>\$ 3,879,824</b>
<b>% of Revenues</b>	45%	26%	36%	34%	<b>35%</b>	33%

## **DENTAL INSURANCE RESERVE**

The City provides dental coverage for permanent employees and maintains insurance reserves for this purpose. The City's dental insurance plan is self-insured. Operating funds and participating employees are charged premiums which are deposited into the Dental Insurance Reserve Fund. The City reimburses a dental insurance provider for actual costs incurred plus a claims processing/ administrative fee.

For non-union and AFSCME employees, the covered benefits are \$1,500 per eligible member. For police union and fire union employees, covered benefits are \$500 per eligible member.

The Dental Insurance Reserve's fund balance at the end of fiscal year 2021 is expected to be \$384,020 or \$9,404 higher than the fiscal year 2020 ending fund balance. This is an increase of 2.51% percent. Fund balance is expected to increase in fiscal year 2022 to \$426,842, which is an increase of \$42,822 or 11.15%.



**Dental Insurance Reserve (8600)**  
**Fund Summary**

	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Revised</b>	<b>Budget</b>	<b>Projected</b>
<b>Fund Balance, July 1</b>	\$ 147,348	\$ 190,915	\$ 258,467	\$ 374,616	\$ <b>384,020</b>	\$ 426,842
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 2,459	\$ 5,765	\$ 5,295	\$ 3,500	\$ <b>2,000</b>	\$ 2,000
Charges For Fees And Services						
Misc Charges For Svc	21,258	17,843	15,291	17,840	<b>16,858</b>	17,364
Miscellaneous						
Intra-City Charges	383,977	388,300	390,765	437,135	<b>422,600</b>	435,278
<b>Total Revenues</b>	<b>\$ 407,695</b>	<b>\$ 411,909</b>	<b>\$ 411,351</b>	<b>\$ 458,475</b>	<b>\$ 441,458</b>	<b>\$ 454,642</b>
<b>Expenditures:</b>						
Services	\$ 364,128	\$ 344,357	\$ 295,202	\$ 449,071	\$ <b>398,636</b>	\$ 410,595
<b>Total Expenditures</b>	<b>\$ 364,128</b>	<b>\$ 344,357</b>	<b>\$ 295,202</b>	<b>\$ 449,071</b>	<b>\$ 398,636</b>	<b>\$ 410,595</b>
<b>Fund Balance, June 30</b>	\$ 190,915	\$ 258,467	\$ 374,616	\$ 384,020	\$ <b>426,842</b>	\$ 470,889
Restricted / Committed /Assigned	-	-	-	-	-	-
<b>Unassigned Balance</b>	<b>\$ 190,915</b>	<b>\$ 258,467</b>	<b>\$ 374,616</b>	<b>\$ 384,020</b>	<b>\$ 426,842</b>	<b>\$ 470,889</b>
<b>% of Revenues</b>	47%	63%	91%	84%	<b>97%</b>	104%



CITY OF IOWA CITY  
UNESCO CITY OF LITERATURE

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# STATISTICS

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US Census Data

Revenue Comparisons

Property Tax Levies

Property Tax Valuations

Principal:

Taxpayers

Employers

Sewer Customers

Water Customers

Operating Indicators

STAR Outcomes

Department Statistics:

Police

Fire

Library

Senior Center

Transportation Services

Neighborhood & Development  
Services



## US Census Data

	Iowa City	Johnson County	Iowa
<b>Population</b>			
Population estimates, July 1, 2019, (V2019)	75,130	151,140	3,155,070
Population, percent change - April 1, 2010 (estimates base) to July 1, 2019, (V2019)	10.5%	15.5%	3.6%
Population, Census, April 1, 2010	67,961	130,882	3,046,355
Persons under 5 years, percent, July 1, 2019	4.8%	5.8%	6.2%
Persons under 18 years, percent, July 1, 2019	16.1%	19.9%	23.0%
Persons 65 years and over, percent, July 1, 2019	9.6%	12.3%	17.5%
Female persons, percent, July 1, 2019	49.7%	50.4%	50.2%
White alone, percent, July 1, 2019	78.5%	83.0%	90.6%
Black or African American alone, percent, July 1, 2019 (a)	8.2%	7.5%	4.1%
American Indian and Alaska Native alone, percent, July 1, 2019 (a)	0.3%	0.4%	0.5%
Asian alone, percent, July 1, 2019 (a)	7.5%	6.5%	2.7%
Native Hawaiian and Other Pacific Islander alone, percent, July 1, 2019 (a)	0.1%	0.1%	0.2%
Two or More Races, percent, July 1, 2019	2.7%	2.5%	2.0%
Hispanic or Latino, percent, July 1, 2019 (b)	5.8%	5.8%	6.3%
White alone, not Hispanic or Latino, percent, July 1, 2019	75.0%	78.0%	85.0%
Veterans, 2014-2018	2,241	5,210	188,867
Foreign born persons, percent, 2014-2018	14.4%	11.6%	5.2%
<b>Housing</b>			
Housing units, July 1, 2019 (V2019)	29,270	66,257	1,418,626
Owner-occupied housing unit rate, 2014-2018	48.7%	59.7%	71.1%
Median value of owner-occupied housing units, 2014-2018	\$203,500	\$216,900	\$142,300
Median selected monthly owner costs -with a mortgage, 2014-2018	\$1,555	\$1,607	\$1,234
Median selected monthly owner costs -without a mortgage, 2014-2018	\$547	\$533	\$472
Median gross rent, 2014-2018	\$954	\$968	\$766
Households, 2014-2018	29,975	58,163	1,256,855
Persons per household, 2014-2018	2.26	2.39	2.41
Living in same house 1 year ago, percent of persons age 1 year+, 2014-2018	68.8%	75.3%	84.8%
Language other than English spoken at home, percent of persons age 5 years+, 2014-2018	16.9%	14.1%	8.0%
<b>Education</b>			
High school graduate or higher, percent of persons age 25 years+, 2013-2017	95.6%	95.3%	92.0%
Bachelor's degree or higher, percent of persons age 25 years+, 2013-2017	59.3%	53.0%	28.2%
<b>Health</b>			
With a disability, under age 65 years, percent, 2014-2018	5.1%	4.8%	7.8%
Persons without health insurance, under age 65 years, percent	6.9%	5.7%	6.0%
<b>Transportation</b>			
Mean travel time to work (minutes), workers age 16 years+, 2014-2018	16.8	19.0	19.1
<b>Economy</b>			
In civilian labor force, total, percent of population age 16 years+, 2014-2018	67.8%	71.1%	67.4%
In civilian labor force, female, percent of population age 16 years+, 2014-2018	66.1%	69.0%	63.1%
Total health care and social assistance receipts/revenue, 2012 (\$1,000) (c)	1,851,067	1,967,788	18,583,828
Total manufacturers shipments, 2012 (\$1,000) (c)	2,889,946	3,400,394	116,668,830
Total merchant wholesaler sales, 2012 (\$1,000) (c)	502,298	1,011,788	62,318,301
Total retail sales, 2012 (\$1,000) (c)	927,730	1,861,697	44,905,624
Total retail sales per capita, 2012 (c)	\$13,228	\$13,657	\$14,607
Median household income (in 2018 dollars), 2014-2018	\$47,275	\$61,640	\$58,580
Per capita income in past 12 months (in 2017 dollars), 2014-2018	\$29,033	\$34,310	\$31,085
Persons in poverty, percent	27.6%	15.8%	11.2%
All firms, 2012	5,912	11,533	259,121
Men-owned firms, 2012	3,119	5,929	135,382
Women-owned firms, 2012	1,719	3,606	82,345
Minority-owned firms, 2012	619	1,156	14,707
Nonminority-owned firms, 2012	4,922	9,758	236,561
Veteran-owned firms, 2012	484	1,064	25,889
Nonveteran-owned firms, 2012	4,958	9,620	217,779
<b>Geography</b>			
Population per square mile, 2010	2,713.3	213.1	54.5
Land area in square miles, 2010	25.01	614.04	55,857.13

This geographic level of poverty and health estimates are not comparable to other geographic levels of these estimates.

Some estimates presented here come from sample data, and thus have sampling errors that may render some apparent differences between geographies statistically indistinguishable.

The vintage year (e.g., V2019) refers to the final year of the series (2010 thru 2019). Different vintage years of estimates are not comparable.

(a) Includes persons reporting only one race

(b) Hispanics may be of any race, so also are included in applicable race categories

(c) Economic Census - Puerto Rico data are not comparable to U.S. Economic Census data

Source: US Census Bureau - QuickFacts

## Revenue Comparisons

Revenue Comparisons are done on the ten (10) largest cities in Iowa and our neighboring cities of Coralville and North Liberty.

### Property Tax Rate Comparison

(Levy Rate per \$1,000 Valuation)

City	FY21 Tax Rate	Rank	FY21/FY20 % Change
Waterloo	18.440	1	5.09%
Council Bluffs	18.260	2	0.00%
Davenport	16.780	3	0.00%
Des Moines	16.612	4	-0.17%
<b>Iowa City</b>	<b>15.773</b>	<b>5</b>	<b>-0.38%</b>
Sioux City	15.680	6	0.00%
Cedar Rapids	14.900	7	-3.48%
Coralville	14.312	8	5.80%
North Liberty	11.033	9	0.00%
West Des Moines	10.990	10	0.00%
Ames	10.147	11	1.21%
Dubuque	10.144	12	-1.81%

### FY2021 Estimated General Fund Revenue

FY2021 Adopted Budget

City	Revenues	Transfers In	Debt Proceeds/ Asset Sales	Total Revenues	Per Capita Revenue*	Per Cap. Rank
West Des Moines	\$64,818,064	\$14,407,670	\$30,000	\$79,255,734	\$1,400.06	1
Dubuque	\$63,098,184	\$11,017,904	\$54,000	\$74,170,088	\$1,286.85	2
Coralville	\$18,573,186	\$4,700,476	\$0	\$23,273,662	\$1,230.95	3
Cedar Rapids	\$111,208,631	\$37,870,583	\$175,000	\$149,254,214	\$1,181.50	4
North Liberty	\$11,841,714	\$3,008,555	\$0	\$14,850,269	\$1,110.38	5
Council Bluffs	\$51,616,921	\$17,333,538	\$0	\$68,950,459	\$1,107.99	6
<b>Iowa City</b>	<b>\$58,365,138</b>	<b>\$14,649,360</b>	<b>\$901,700</b>	<b>\$73,916,198</b>	<b>\$1,089.21</b>	<b>7</b>
Sioux City	\$59,238,718	\$19,190,496	\$72,873	\$78,502,087	\$949.42	8
Des Moines	\$139,195,767	\$49,305,593	\$8,000	\$188,509,360	\$926.64	9
Waterloo	\$52,350,067	\$9,519,920	\$55,000	\$61,924,987	\$905.26	10
Davenport	\$62,060,383	\$23,842,057	\$0	\$85,902,440	\$861.74	11
Ames	\$30,021,240	\$9,868,302	\$750	\$39,890,292	\$676.51	12

\*Per Capita calculations used 2010 US Census data

## Hotel/Motel Tax Revenues

FY2020 Receipts

City*	Effective Date	Receipts
Des Moines	4/1/1979	\$6,199,754
West Des Moines	4/1/1979	\$3,363,144
Cedar Rapids	4/1/1979	\$3,227,258
Coralville	7/1/1983	\$2,760,058
Council Bluffs	4/1/1979	\$2,421,608
Davenport	4/1/1981	\$2,199,875
Dubuque	4/1/1979	\$2,117,506
Ames	4/1/1988	\$1,796,649
Sioux City	4/1/1979	\$1,766,482
<b>Iowa City</b>	<b>4/1/1983</b>	<b>\$1,134,864</b>
Waterloo	4/1/1981	\$985,466
North Liberty	7/1/2008	\$63,042

\*All cities listed impose the state allowed maximum rate of 7%

Source: Iowa Department of Revenue

## Utility Franchise Tax Rates (as of October 16, 2020)

City	Franchise Fee Rate
North Liberty	0%
Davenport	0%
West Des Moines	0%
Ames	0%
Coralville	1%
<b>Iowa City</b>	<b>1%</b>
Council Bluffs	2%
Cedar Rapids	3%
Waterloo	4%
Dubuque	5%
Sioux City	5%
Des Moines	5%

**Utility Rates** (Residential Monthly Billing – July 1, 2020)

<b>City</b>	<b>Water</b>	<b>Sewer</b>	<b>Waste</b>	<b>Storm</b>	<b>Total</b>	<b>Rank</b>
North Liberty*	\$51.34	\$59.30	\$19.50	\$2.00	\$132.14	1
Des Moines	\$43.12	\$49.22	\$24.47	\$14.25	\$131.06	2
Davenport	\$49.01	\$60.33	\$17.09	\$2.88	\$129.31	3
Ames*	\$36.40	\$35.26	\$26.25	\$4.95	\$102.86	4
Dubuque	\$30.76	\$42.15	\$20.65	\$8.29	\$101.85	5
West Des Moines	\$36.65	\$40.78	\$12.25	\$6.05	\$95.73	6
<b>Iowa City**</b>	<b>\$33.27</b>	<b>\$36.08</b>	<b>\$20.00</b>	<b>\$5.00</b>	<b>\$94.35</b>	<b>7</b>
Cedar Rapids	\$32.54	\$30.96	\$22.53	\$6.91	\$92.94	8
Sioux City	\$38.20	\$38.30	\$14.95	\$0.00	\$91.45	9
Coralville	\$17.80	\$40.15	\$20.00	\$3.00	\$80.95	10
Council Bluffs	\$31.73	\$22.88	\$18.00	\$0.00	\$72.61	11
Waterloo	\$19.85	\$28.35	\$16.60	\$4.25	\$69.05	12

\* Ames and North Liberty trash collection provided by private contractors

\*\* Average rate is \$99.53/difference of \$5.18



## Property Tax Levies

### Property Tax History – All Direct and Overlapping Governments (per \$1,000 assessed valuation)

Collection Year	Iowa City Community School District	Johnson County*	Kirkwood Community College	State of Iowa	City of Iowa City	Total	Iowa City Percentage of Total	Residential Rollback %
2010-11	14.690	7.540	0.926	0.003	17.757	40.915	43.4	46.9094
2011-12	14.591	7.320	0.999	0.003	17.842	40.754	43.8	48.5299
2012-13	14.073	7.075	1.079	0.003	17.269	39.499	43.7	50.7518
2013-14	13.688	7.077	1.065	0.003	16.805	38.639	43.5	52.8166
2014-15	13.699	7.062	1.058	0.003	16.705	38.528	43.4	54.4002
2015-16	13.868	7.228	1.061	0.003	16.651	38.811	42.9	55.7335
2016-17	13.989	7.093	1.080	0.003	16.583	38.748	42.8	55.6259
2017-18	13.959	7.179	1.132	0.003	16.333	38.606	42.3	56.9391
2018-19	14.856	6.839	1.204	0.003	16.183	39.085	41.4	55.6209
2019-20	14.791	6.761	1.213	0.003	15.833	38.601	41.0	56.1324
2020-21	14.839	6.674	1.257	0.003	15.773	38.546	40.9	56.6259

\*Includes Johnson County, the City of Iowa City Assessor, and Agricultural Extension levies.  
Source: Johnson County Auditor

# Property Tax Valuations

## Last Ten Fiscal Years

### Assessed Valuation

	Tax Collection Year:			
	FY2022 Prelim.	FY2021	FY2020	FY2019
Residential	\$ 5,040,954,670	\$ 4,958,648,218	\$ 4,399,451,083	\$ 4,255,597,838
Agricultural (taxed at Ag rate)	1,727,980	1,748,000	2,539,080	2,625,810
Multi-Residential	549,457,442	539,636,381	489,176,499	471,420,082
Commercial	1,081,297,302	1,060,943,044	932,699,374	915,964,068
Industrial	80,001,410	80,663,794	76,905,588	71,553,904
Railroads	4,488,469	4,488,469	3,601,348	3,549,414
Utilities w/out Gas & Electric	6,152,547	6,152,547	7,386,408	7,099,293
Gross valuation	6,764,079,820	6,652,280,453	5,911,759,380	5,727,810,409
Less: Military exemption	2,392,784	2,435,380	2,489,088	2,579,836
Net valuation	6,761,687,036	6,649,845,073	5,909,270,292	5,725,230,573
Incremental value	133,730,719	89,469,635	115,175,495	85,379,709
Gas and Electric Utilities	126,171,274	118,583,613	109,124,421	97,050,716
Total Assessed valuation	\$ 7,021,589,029	\$ 6,857,898,321	\$ 6,133,570,208	\$ 5,907,660,998
Percent change	2.387%	11.809%	3.824%	7.520%

### Taxable Valuation

	Tax Collection Year:			
	FY2022 Prelim.	FY2021	FY2020	FY2019
Assessment Limitation:				
Residential rollback	56.4094%	55.0743%	56.9180%	55.6209%
Agricultural rollback	84.0305%	81.4832%	56.1324%	54.4480%
Multi-Residential rollback	67.50%	71.25%	75.00%	78.75%
Commercial and Railroad rollback	90.0%	90.0%	90.0%	90.0%
Industrial rollback	90.0%	90.0%	90.0%	90.0%
Utilities rollback	98.5489%	100.0%	100.0%	100.0%
Residential	\$ 2,799,981,684	\$ 2,719,569,602	\$ 2,490,442,298	\$ 2,356,529,643
Agricultural (taxed at Ag rate)	1,452,030	1,424,328	1,425,151	1,429,547
Multi-Residential	370,883,773	382,070,966	363,613,829	368,969,925
Commercial	969,794,500	950,525,463	832,628,954	819,505,276
Industrial	72,001,269	72,596,824	68,970,889	64,152,540
Railroads	4,039,622	4,039,622	3,241,213	3,194,473
Utilities w/out Gas & Electric	6,063,267	6,152,547	7,386,408	7,099,293
Gross valuation	4,224,216,146	4,136,379,352	3,767,708,742	3,620,880,697
Less: Military exemption	2,392,784	2,435,380	2,489,088	2,579,836
Net valuation	4,221,823,362	4,133,943,972	3,765,219,654	3,618,300,861
Incremental value	133,730,719	84,077,937	115,175,495	85,379,369
Gas and Electric Utilities	40,595,608	40,156,239	42,719,065	41,797,475
Total Taxable Valuation	\$ 4,396,149,689	\$ 4,258,178,148	\$ 3,923,114,214	\$ 3,745,477,705
Percent change	3.240%	8.541%	4.743%	5.719%

### Total Direct Tax Rate

City of Iowa City	\$ 15.673	\$ 15.773	\$ 15.833	\$ 16.183
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FY2018	FY2017	FY2016	FY2015	FY2014	FY2013
\$ 4,001,761,478	\$ 3,882,757,454	\$ 3,603,743,609	\$ 3,488,112,611	\$ 3,367,051,717	\$ 3,284,249,136
3,425,692	3,720,671	3,553,520	3,680,920	2,655,640	2,516,440
411,460,472	410,426,868	-	-	-	-
821,949,555	805,734,128	1,129,397,979	1,144,437,631	1,113,600,025	1,149,535,927
72,635,554	73,206,895	74,399,739	80,153,614	72,834,630	73,400,730
3,984,932	4,096,577	4,015,580	3,827,506	3,205,451	2,619,932
6,734,894	7,375,066	8,239,789	9,599,528	10,816,940	11,051,685
5,321,952,577	5,187,317,659	4,823,350,216	4,729,811,810	4,570,164,403	4,523,373,850
2,635,396	2,727,994	2,828,002	2,939,122	3,059,502	3,096,542
5,319,317,181	5,184,589,665	4,820,522,214	4,726,872,688	4,567,104,901	4,520,277,308
80,577,275	72,666,677	42,307,287	21,131,574	14,113,908	11,712,327
94,582,279	92,987,351	87,728,294	78,642,915	87,100,183	83,538,109
<u>\$ 5,494,476,735</u>	<u>\$ 5,350,243,693</u>	<u>\$ 4,950,557,795</u>	<u>\$ 4,826,647,177</u>	<u>\$ 4,668,318,992</u>	<u>\$ 4,615,527,744</u>
2.696%	8.074%	2.567%	3.392%	1.144%	2.110%

FY2018	FY2017	FY2016	FY2015	FY2014	FY2013
56.9391%	55.6259%	55.7335%	54.4002%	52.8166%	50.7518%
47.4996%	46.1068%	44.7021%	43.3997%	59.9334%	57.5411%
82.50%	86.25%	NA	NA	NA	NA
90.0%	90.0%	90.0%	95.0%	NA	NA
90.0%	90.0%	90.0%	95.0%	NA	NA
100.0%	100.0%	100.0%	100.0%	100.0%	100.0%
\$ 2,274,451,551	\$ 2,155,033,296	\$ 2,008,493,138	\$ 1,894,079,854	\$ 1,776,096,066	\$ 1,666,036,081
1,618,090	1,706,955	1,588,496	1,597,501	1,591,636	1,447,988
337,946,106	353,335,857	-	-	-	-
734,200,396	720,036,878	1,016,458,199	1,086,556,293	1,113,600,025	1,149,535,927
64,688,055	65,301,535	66,959,765	76,128,877	72,834,630	73,400,730
3,586,439	3,686,919	3,614,022	3,636,130	3,205,451	2,619,932
6,734,894	7,375,066	8,239,789	9,599,528	10,816,940	11,051,685
3,423,225,531	3,306,476,506	3,105,353,409	3,071,598,183	2,978,144,748	2,904,092,343
2,635,396	2,727,994	2,828,002	2,939,122	3,059,502	3,096,542
3,420,590,135	3,303,748,512	3,102,525,407	3,068,659,061	2,975,085,246	2,900,995,801
80,559,947	72,650,838	33,331,128	21,131,574	14,113,908	11,712,327
41,702,196	44,986,783	46,785,426	47,004,994	46,813,214	47,404,050
<u>\$ 3,542,852,278</u>	<u>\$ 3,421,386,133</u>	<u>\$ 3,182,641,961</u>	<u>\$ 3,136,795,629</u>	<u>\$ 3,036,012,368</u>	<u>\$ 2,960,112,178</u>
3.550%	7.501%	1.462%	3.320%	2.564%	3.931%

<u>\$ 16.333</u>	<u>\$ 16.583</u>	<u>\$ 16.651</u>	<u>\$ 16.705</u>	<u>\$ 16.805</u>	<u>\$ 17.269</u>
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## PRINCIPAL TAXPAYERS

2020 and Nine Years Ago (2011)

(amounts expressed in thousands)

<u>Ten largest taxpayers<sup>1</sup></u>	2011			2020		
	<u>Taxable Valuation</u>	<u>Rank</u>	<u>% of Total Taxable Valuation</u>	<u>Taxable Valuation</u>	<u>Rank</u>	<u>% of Total Taxable Valuation</u>
Rise at Riverfrot Crossings Owner LLC	\$ -	-	N/A %	\$ 55,705	1	1.42 %
ACT Inc (Am College Testing Prgm)	45,558	1	0.94	50,294	2	1.28
BBCS Hawkeye Housing LLC	-	-	N/A	50,166	3	1.28
Tailwind Iowa City LLC	-	-	N/A	42,542	4	1.08
Webber - Iowa LLC	-	-	N/A	28,279	5	0.72
Mid-American Energy Company	44,821	2	0.92	27,773	6	0.71
Vesper Iowa City LLC	-	-	N/A	27,605	7	0.70
Midwestone Bank	-	-	N/A	26,712	8	0.68
Ann Gerdin Trust (formerly Russell Gerdin)	20,053	4	0.41	25,350	9	0.65
Dealer Properties IC LLC (Billion Auto)	-	-	N/A	22,803	10	0.58
SouthGate Development CO	21,337	3	0.44	-	-	N/A
MEHSM LC (Sycamore Mall)	16,411	5	0.34	-	-	N/A
Alpha Inc.	15,461	6	0.32	-	-	N/A
National Computer Systems (Pearson)	14,601	7	0.30	-	-	N/A
Plaza Towers LLC	14,341	8	0.30	-	-	N/A
Proctor & Gamble LLC	14,132	9	0.29	-	-	N/A
United Natural Foods	13,095	10	0.27	-	-	N/A
<b>Total</b>	<b><u>\$ 219,810</u></b>		<b><u>4.53 %</u></b>	<b><u>\$ 357,229</u></b>		<b><u>9.10 %</u></b>

**Sources:**

<sup>1</sup>City of Iowa City Assessor's Office - Annual Report

## PRINCIPAL EMPLOYERS

2020 and Nine Years Ago (2011)

<u>Employers</u>	<u>2011</u>			<u>2020</u>		
	<u>Employees</u>	<u>Rank</u>	<u>Percentage</u>	<u>Employees</u>	<u>Rank</u>	<u>Percentage</u>
University of Iowa	26,277	1	29.0 %	29,860	1	30.2 %
Iowa City Community School District	1,676	2	1.9	2,289	2	2.3
Veterans Administration Medical Center	1,351	3	1.5	2,119	3	2.1
Hy Vee	1,166	7	1.3	1,348	4	1.4
Mercy Hospital	1,266	4	1.4	1,048	5	1.1
Proctor and Gamble	-	-	N/A	976	6	1.0
ACT Inc. (formerly Am. College Testing Program)	1,254	5	1.4	885	7	0.9
City of Iowa City	1,140	8	1.3	731	8	0.7
NCS Pearson	1,200	6	1.3	719	9	0.7
Johnson County	-	-	N/A	612	10	0.6
International Auto. Components (formerly Lear Co.)	774	10	0.9	-	-	N/A
Systems Unlimited	838	9	0.9	-	-	N/A
	<u>36,942</u>		<u>40.9 %</u>	<u>40,587</u>		<u>41.0 %</u>
<b>Total Employees</b>	90,500			99,000		

**Sources:**

Iowa City Area Development Group  
 Various Employers

## PRINCIPAL SEWER SYSTEM CUSTOMERS

2020 and Nine Years Ago (2011)

<u>Customer Name</u>	<u>2011</u>			<u>2020</u>		
	<u>Charges</u>	<u>Rank</u>	<u>Percentage</u>	<u>Charges</u>	<u>Rank</u>	<u>Percentage</u>
University of Iowa	\$ 2,098,962	1	16.46 %	\$ 1,994,134	1	15.95 %
Proctor & Gamble	1,201,595	2	9.43	1,144,899	2	9.16
Iowa City Landfill	129,177	4	1.01	180,984	3	1.45
Veterans Administration Medical Center	119,386	5	0.94	108,603	4	0.87
Mercy Hospital	117,814	6	0.92	103,593	5	0.83
Campus Apartments	92,193	8	0.72	77,053	6	0.62
Dominium JIT Srv formerly Mark IV Apts	79,654	9	0.62	65,401	7	0.52
Tailwind Iowa City LLC formerly Dolphin Lake	102,190	7	0.80	52,883	8	0.42
Oaknoll Retirement Residence	-	-	N/A	52,264	9	0.42
Emerald Court Apt	-	-	N/A	51,746	10	0.41
Robert's Dairy	162,147	3	1.27	-	-	N/A
University of Iowa/Mayflower Apartments	72,997	10	0.57	-	-	N/A
	<u>\$ 4,176,115</u>		<u>32.74 %</u>	<u>\$ 3,831,560</u>		<u>30.65 %</u>
 Total Sewer System Charges	 \$ 12,748,695			 \$ 12,503,764		

**Sources:**

City of Iowa City Revenue Department

## PRINCIPAL WATER SYSTEM CUSTOMERS

2020 and Nine Years Ago (2011)

<u>Customer Name</u>	<u>2011</u>			<u>2020</u>		
	<u>Charges</u>	<u>Rank</u>	<u>Percentage</u>	<u>Charges</u>	<u>Rank</u>	<u>Percentage</u>
Proctor & Gamble	\$ 570,948	1	7.45 %	\$ 806,276	1	7.53 %
Veterans Administration Medical Center	95,107	2	1.24	99,344	2	0.93
Mercy Hospital	68,656	3	0.90	71,356	3	0.67
Campus Apartments	66,689	4	0.87	69,839	4	0.65
Dominium JIT Srv formerly Mark IV Apts	56,604	6	0.74	58,683	5	0.55
Tailwind Iowa City LLC formerly Dolphin Lake	-	-	N/A	54,132	6	0.51
Oaknoll Retirement Residence	-	-	N/A	40,812	7	0.38
Seville Apts	32,340	10	0.42	40,512	8	0.38
Emerald Court Apts	-	-	N/A	39,417	9	0.37
Iowa City School District	-	-	N/A	36,411	10	0.34
Rus Property Management/Lakeside Manor	60,725	5	0.79	-	-	N/A
Robert's Dairy	51,270	7	0.67	-	-	N/A
International Automotive Components	38,615	9	0.50	-	-	N/A
University of Iowa Mayflower	41,526	8	0.54	-	-	N/A
	<u>\$ 1,082,480</u>		<u>14.12 %</u>	<u>\$ 1,316,782</u>		<u>12.31 %</u>
 Total Water System Charges	 \$ 7,661,898			 \$ 10,705,168		

**Sources:**

City of Iowa City Revenue Division

## OPERATING INDICATORS BY FUNCTION

Last Ten Fiscal Years (FY 2011 through FY 2020)

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Public Safety										
Police <sup>1</sup>										
Physical arrests	6,590	5,911	4,468	6,192	5,595	5,465	4,482	3,373	4,418	2,155
Traffic Violations	3,403	3,761	2,499	3,718	3,356	2,989	2,246	2,061	2,463	862
Fire <sup>1</sup>										
Number of calls answered	4,635	5,173	4,713	5,828	6,016	6,974	6,749	5,258	5,568	5,535
Inspections conducted	1,806	1,970	1,431	2,032	1,903	2,459	874	864	801	177
Parking										
Parking Violations	109,553	96,117	88,909	60,680	65,196	57,549	62,930	50,346	61,330	48,042
Wastewater Treatment										
Daily average treatment in million gallons	10.37	8.28	9.84	10.02	9.76	10.48	8.32	7.77	10.97	8.58
Maximum daily capacity of plant in million gallons	41.1	41.1	41.1	41.1	43.3	43.3	43.3	43.3	43.3	43.3
Number of sewer system customers	23,527	23,529	24,059	24,389	24,533	25,085	25,485	26,069	26,270	26,576
Water										
Daily average consumption in million gallons	5.51	5.49	5.54	5.64	5.33	5.32	5.50	5.84	5.69	5.33
Maximum daily capacity of plant in million gallons	16.7	16.7	16.7	16.7	16.7	16.7	16.7	16.7	16.7	16.7
Customers by Classification										
Residential	23,875	24,086	24,442	24,790	23,089	23,638	24,025	24,595	24,818	25,133
Commercial	1,498	1,489	1,491	1,491	1,409	1,415	1,425	1,436	1,431	1,448
Industrial	15	15	15	15	14	14	14	15	15	15
Other	156	200	204	202	135	131	134	136	139	138
Total Customers	25,544	25,790	26,152	26,498	24,647	25,198	25,598	26,182	26,403	26,734
Sanitation										
Number of Customers	14,926	15,030	15,177	15,331	14,811	15,620	15,917	15,960	16,112	16,180
Tonnage	8,969	8,935	8,956	9,160	9,210	9,476	9,623	9,694	8,989	9,682
Landfill										
Tonnage	147,265	148,953	111,445	115,624	123,692	126,875	137,025	140,658	127,587	128,210

**Sources:** Various city divisions.

**Notes:**

<sup>1</sup> Numbers are based on a calendar year and 2020 figures are compiled through 10/15/20 for Police and Fire.



# Iowa City Police Department Statistics

**Why We Exist:** The mission of the Iowa City Police Department is to protect the rights of all persons within its jurisdiction to be free from crime, to be secure in their possessions, and to live in peace. By pursuing the goals of education, prevention and enforcement, it is the primary objective of the Iowa City Police Department to pursue the ideal of a community free from crime and disorder in a fair, responsive, collaborative and professional manner.

## General Police Data Discrepancies

Performing a comparative analysis between local jurisdictions is an imperfect process. Data are influenced by differences in definitions, reporting, and collection measures. It must be noted that it is important to focus on the trends in the data rather than any one specific data point between communities. While measures have been taken to universalize and standardize the data, the trend in the data is the most valuable information provided.

## Data & Comparison

The data presented below represent the raw data collected by the Iowa City Police Department and information gathered from the Federal Bureau of Investigation. Data synthesis was based on the 2010 US Census population. Metro Coalition comparison uses 2019 data. The comparison uses the UCR system, which is described below.

## UNIVERSAL CRIME REPORTING (UCR 1)

Crimes can be reported in various ways. The UCR system has been a standard used by police departments across the United States and is utilized by the State of Iowa as a means of reporting data. UCR1 data specifically refers to two groups of crimes: UCR 1 Property Crimes and UCR 1 Violent Crimes. The following crimes are represented in these two groups:

### UCR 1 Property Crimes

Arson  
Burglary  
Larceny  
Shoplifting  
All forms of theft

### UCR 1 Violent Crimes

Murder/Non-Negligent Manslaughter  
Forcible Rape  
Robbery  
Aggravated Assault

While more crimes exist, these crimes are utilized to provide an overview of workload and highlight serious crimes in a community. Even with universal reporting, actual reporting of crimes may vary between communities.

## Iowa City Raw Data

<b>Calendar Year</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Number of Officers	79	78	87	82	82	83	82	86	84
Total Violent Crimes	163	185	222	228	194	197	156	176	167
Total Property Crimes	1,580	1,842	1,839	1,842	1,978	1,551	1,767	1,518	1,252
Total Violent Crime Arrests	105	88	92	111	93	80	78	78	108
Total Property Crime Arrests	428	456	568	501	444	330	292	213	270
Total Juvenile Violent Crime Arrests	12	14	10	7	7	5	10	11	7
Total Juvenile Property Crime Arrests	102	126	121	84	88	52	46	28	17
Total DUI Arrests	452	440	598	569	621	703	594	602	590
Total PAULA Arrests	495	300	415	339	216	254	348	281	114

## Iowa City Synthesized Data

Per capita calculations use the 2010 US Census

Calendar Year	2011	2012	2013	2014	2015	2016	2017	2018	2019
Sworn Officers per 1,000 Population	1.16	1.15	1.28	1.21	1.21	1.22	1.2	1.26	1.24
Total Violent Crimes per 1,000 Population	2.40	2.73	3.27	3.36	2.86	3	2.2	2.6	2.46
Total Violent Crime Arrests per 1,000 Population	1.55	1.30	1.36	1.64	1.37	1.18	1.14	1.15	1.6
Total Property Crimes per 1,000 Population	23.28	27.14	27.10	27.14	29.15	23.84	26.03	22.4	18.45
Total Property Crime Arrests per 1,000 Population	6.31	6.72	8.37	7.38	6.54	4.86	4.3	3.14	3.98
Total UCR 1 Arrests per Sworn Officer	6.75	6.97	7.59	7.46	6.55	4.94	4.51	3.38	4.5
Juvenile Violent Crime Arrests as % of Total	7.36%	7.57%	4.50%	3.07%	3.61%	2.54%	6.41%	6.25	4.2
Juvenile Property Crime Arrests as % of Total	6.46%	6.84%	6.58%	4.56%	4.49%	3.35%	2.6%	1.84	1.36
Total DUI Arrests per 1,000 Population	6.66	6.48	8.81	8.38	9.15	10.36	8.75	8.87	8.7
Total DUI Arrests per Sworn Officer	5.72	5.64	6.87	6.94	7.57	8.47	7.24	7	7.02
Total PAULA* Arrests per 1,000 Population	7.29	4.42	6.12	5.00	3.18	3.74	5.13	4.14	1.7
Total PAULA* Arrests per Sworn Officer	6.27	3.85	4.77	4.13	2.63	3.06	4.17	3.27	1.68

\*Possession of Alcohol Under the Legal Age

## Iowa Metro Coalition Comparison

The Metropolitan Coalition<sup>1</sup> is an organization comprised of Iowa's largest communities. The tables below present total offenses and rates by UCR 1 type.

### Metro Coalition UCR 1 Data, 2019:

	Ames	Cedar Rapids	Council Bluffs	Davenport	Des Moines	Dubuque	Sioux City	Waterloo	Ave. w/o Iowa City	Iowa City
Population	68,237	134,007	62,427	102,392	218,384	57,973	82,339	67,723	99,185	77,390
Violent Crime	135	345	493	609	1,555	110	366	306	489	167
Violent Crime Rate	197.84	257.45	789.72	594.77	712	189.74	444.5	451.84	454.73	215
Murder/Non-negligent Manslaughter	1	2	6	2	14	0	2	1	3.5	1
Murder/Non-negligent Manslaughter Rate	1.47	1.5	9.61	1.95	6.4	0	2.43	1.48	3.1	1.3
Rape	44	27	39	84	117	34	50	12	50.88	40
Rape Rate	64.5	20.15	62.5	82	53.58	58.65	60.72	17.72	52.48	51.69
Robbery	21	83	57	124	283	9	57	38	84	25
Robbery Rate	30.78	61.94	91.31	121.1	129.59	15.52	69.23	56.11	71.95	32.3
Aggravated Assault	69	233	391	399	1,141	67	257	255	351.5	101
Aggravated Assault Rate	101.12	173.87	626.33	389.68	522.47	115.57	312.12	376.53	327.21	130.5
Property Crime	1,171	4,470	3,649	3,918	8,933	949	3,203	1,682	3497	1,252
Property Crime Rate	1,716	3,335.66	5,845.2	3,826.47	4,090.5	1,636.99	3,890	2,483.65	2,915.56	1,617.78
Burglary	138	837	529	745	2,284	138	645	515	728.88	314
Burglary Rate	202.24	624.6	847.39	727.6	1,045.86	238	783.35	760.45	558.31	405.74
Larceny-Theft	975	3,268	2,629	2,830	5,336	747	2,310	1,038	2,391.63	867
Larceny-Theft Rate	1,428.84	2,438.68	4,211.32	2,763.89	2,443.4	1,288.53	2,805.47	1,532.74	2,364	1,120.3
Motor Vehicle Theft	58	365	491	343	1,313	64	248	129	376.4	71
Motor Vehicle Theft Rate	41	272.4	786.52	335	601.23	110.4	301.2	190.5	329.78	91.74
Arson	2	13	22	17	53	12	15	14	18.5	2
Arson Rate	2.93	9.7	35.24	16.6	24.27	20.7	18.2	20.67	18.54	2.58

- Variations in population coverage and reporting practices may cause differences in reporting from year to year.
- Rates are the number of reported offenses per 100,000 population.
- Sources: FBI, Uniform Crime Reports.

## Iowa City Fire Department Statistics

**Why We Exist:** The mission of the Iowa City Fire Department is to protect our community by providing progressive, high quality emergency and preventive services.

### General Fire Data

Performing a comparative analysis between local jurisdictions is an imperfect process. Data is influenced by differences in definitions, reporting, and collection measures. It must be noted that it is important to focus on the trends in the data rather than any one specific data point, the trend in the data is the most valuable information provided.

Broadly speaking, the physical, political, and demographic characteristics of each reporting jurisdiction influence performance. Examples include unusually good or bad weather, major budget cuts, and median household income. Citizen preferences, council or board priorities, local tax resources, and state-imposed spending limits cause additional variation in the resources available for providing fire and EMS services.

More specifically, some of the factors that influence the comparability of fire and EMS data are:

**Building stock**—Industrial structures are more likely to be involved in fire or hazardous materials events. Older structures are less likely to meet current fire codes or to be equipped with fire detection and suppression systems. High-rise structures may pose additional challenges.

**Geography**—Street layout, terrain, the fire/EMS station locations, and traffic flow can significantly impact the ability for one jurisdiction to achieve the same level of service as another.

**Staffing**—Jurisdictions can vary in the numbers assigned per fire apparatus, the minimum scheduled to work each day, the percentage of sworn vs. civilian staff, and the percentage of volunteers.

**Scope**—Jurisdictions have varying levels of EMT-medical services offered by fire departments. The three levels are first responder, paramedic provisional and full paramedic EMS. Cost of service may vary depending on the degree to which different departments perform EMS services.

## Iowa City Raw Data

Collected by the Iowa City Fire Department

Calendar Year	2011	2012	2013	2014	2015	2016	2017	2018	2019
Number of Firefighters	64	64	64	64	64	64	64	64	64
Total Non-Fire Incidents	4,473	4,948	5,332	5,624	5,819	6,786	6,284	6,865	7,330
Total Structure Fires	62	81	106	93	115	106	121	93	101
Residential Building Fires	51	64	87	73	91	79	99	74	79
Non-Residential Building Fires	11	17	19	20	24	27	22	19	22
Total Non-Structure Fires	100	144	87	82	81	82	76	64	53
Average Response Time - Fire Incident (Min)	4:48	5:22	4:54	4:54	5:28	5:43	5:47	5:51	5:59
Average Response Time - Non-Fire Incident (Min)	4:53	4:39	5:06	4:41	5:21	5:44	6:22	5:38	5:41
False Alarms	783	796	749	860	928	997	903	977	951

## Iowa City Synthesized Data

Per capita calculations use the 2010 US Census

Calendar Year	2011	2012	2013	2014	2015	2016	2017	2018	2019
Sworn Firefighters per 1,000 Population	0.94	0.94	0.94	0.94	0.94	0.94	0.94	0.94	0.94
Total Non-Fire Incidents per 1,000 Population	65.91	72.94	78.57	82.87	85.75	99.99	92.59	101.16	108.01
Total Structure Fires per 1,000 Population	0.91	1.19	1.56	1.37	1.69	1.56	1.78	1.37	1.48
Residential Building Fires per 1,000 Population	0.75	0.94	1.28	1.08	1.34	1.16	1.45	1.09	1.16
Non-Residential Building Fires per 1,000 Population	0.16	0.25	0.28	0.29	0.35	0.40	0.32	0.28	0.32
Total Non-Structure Fires per 1,000 Population	1.47	2.12	1.28	1.08	1.34	1.16	1.11	0.94	0.78
False Alarms per 1,000 Population	11.54	11.73	11.04	12.67	13.67	14.69	13.30	14.4	14.01

## Iowa City Public Library Statistics

**Why We Exist:** The Iowa City Public Library is a center of community life that connects people of all ages with information, engages them with the world of ideas and with each other, and enriches the community by supporting learning, promoting literacy, and encouraging creativity.

The Library values and is committed to: access, belonging, collaboration, community, enjoyment, intellectual freedom, and literacy.

### General Library Data Discrepancies

Performing a comparative analysis between local jurisdictions is an imperfect process. Data are influenced by differences in definitions, reporting, and collection measures. It must be noted that it is important to focus on the trends in the data between communities rather than any one specific data point. While measures have been taken to universalize and standardize the data, the trend in the data is the most valuable information provided.

More specifically, some of the factors that influence the comparability of Library data are:

- Nonresident borrower ratio: The ratio of resident to nonresident borrowers can influence funding for materials acquisition and program planning. Generally, jurisdictions are more inclined to fund materials and programming for their own residents.
- Some variation in the number of borrowers may be attributed to the frequency with which jurisdictions remove inactive borrower records. All other conditions being equal, jurisdictions that purge records frequently tend to report fewer registered borrowers than jurisdictions that purge infrequently.
- Because some jurisdictions provide library services to neighboring jurisdictions by means of contract or other official agreement, the size of the service area may be larger than the population of the jurisdiction.
- Variations in library expenditures may be attributed to differences in the number of library facilities, the hours of operation, and the size and scope of holdings and programs.
- Also possibly influencing expenditure levels is citizen demand for library services; traditional library services such as book loans and reference assistance as well as less traditional library-based services such as Internet access, adult literacy programs, and more.
- Some differences in the number of items circulated during the reporting period may be attributed to the size of a jurisdiction's library collection and the proportion of the collection that circulates outside the library. For example, an increasing number of jurisdictions offer access (both in-library and remote) to substantial electronic holdings that do not circulate outside the library per se and, therefore, may not be reflected in circulation statistics.
- Differences result depending on expenses that may or may not be included in overall budgets such as building cleaning, grounds upkeep, and various technology expenses.

## Iowa City Raw Data

Fiscal Year	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20
Circulation	1,512,852	1,406,995	1,391,482	1,369,069	1,307,735	1,226,305	1,292,526	950,617
Visits	721,058	710,595	826,217	789,919	800,040	746,359	676,237	455,549
Registered Borrowers	67,556	65,499	64,957	63,208	61,117	57,601	52,872	49,788
Total Collection	232,280	251,837	240,111	235,337	241,612	266,427	251,666	243,140
Reference Transactions	76,675	76,415	*45,510	45,613	42,360	44,643	43,735	31,554
Reserves Placed	115,785	132,801	146,917	163,505	170,255	193,606	225,606	105,567
Internet Terminal Users	110,634	115,990	108,345	91,565	83,104	75,067	68,613	48,119
WIFI uses	N/A	N/A	N/A	628,382	1,130,391	1,266,902	1,146,005	731,539
Children's Program Attendance	40,379	39,583	40,337	39,882	37,618	47,981	45,503	21,941

\*Reference transaction definition changed in FY15.

## Iowa City Synthesized Data

Per capita calculations use ICPL's entire service area population, 84,074, as reported by the Institute of Museum & Library Services (FY18).

Fiscal Year	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20
Circulation per Capita	18.42	16.86	17.12	16.42	15.68	15.18	15.50	11.31
Circulation per Registered Borrower	22.39	21.48	21.42	21.66	21.4	21.98	24.45	19.09
Visits per Capita	9.02	8.51	10.17	9.47	9.59	8.95	8.11	5.42
Visits per Registered Borrower	10.97	10.85	12.72	12.50	13.09	12.96	12.79	9.15
Registered Borrowers as % of Service Area Population	82%	78%	80%	76%	73%	69%	63%	59%



## Iowa Metro Coalition Comparison

The Metropolitan Coalition is an organization comprised of Iowa's largest communities. FY2020 data, as reported to the State Library of Iowa, are used. Per capita metrics are based on the population of each city's jurisdiction, not the service area of the library. While not all Metro Coalition cities' data are presented, all five cities' data are included in the 'average without Iowa City' calculations. For this report populations used is the city population and does not include contract areas which, for Iowa City, include rural Johnson County, Hills, University Heights and Lone Tree.

### Revenue:

City	Iowa City	Ames	Cedar Rapids	Council Bluffs	Des Moines	Waterloo
Population	67,862	58,965	126,326	62,230	204,220	68,406
City Income	4,010,453	4,089,785	5,726,494	2,725,425	7,316,532	1,837,384
City Income per Capita	59.10	69.36	45.33	43.80	35.83	26.86
County Income	450,177	171,748	78,437	249,389	60,860	62,969
State/Federal Income	66,984	70,880	97,423	25,099	102,275	39,604
Other Income	43,424	192,941	46,808	146,872	22,383	1,889
Total Income	6,032,599	4,525,354	6,571,107	3,158,816	8,040,701	2,633,539
Total Income per Capita	88.90	76.75	52.02	50.76	39.37	38.50

### Expenditures:

City	Iowa City	Ames	Cedar Rapids	Council Bluffs	Des Moines	Waterloo
Staff Expenditures	5,030,076	3,165,202	4,728,107	1,978,571	5,966,680	2,029,270
Collection Expenditures	716,143	576,377	590,412	270,199	1,130,284	209,975
Other Expenditures	794,769	783,775	1,163,281	483,044	1,353,029	214,757
Total Expenditures	6,540,988	4,525,354	6,481,800	2,731,814	8,449,993	2,454,002
Per Capita Expenditures	96.39	76.75	51.31	43.90	41.38	35.87

**Collections:**

City	Iowa City	Ames	Cedar Rapids	Council Bluffs	Des Moines	Waterloo
Total Physical Items	206,811	278,974	294,473	130,719	450,913	95,737
Total Downloadable	36,329	129,233	25,122	105,066	74,495	11,846
Total Downloadable & Physical	243,140	408,207	319,595	235,785	525,408	107,583
Licensed Databases	87	61	19	61	42	54
Subscriptions- Periodical	-	-	-	-	-	-

\*Subscriptions & periodicals were not counted in the FY20 State Report.

**Circulation/ Building Visits:**

City	Iowa City	Ames	Cedar Rapids	Council Bluffs	Des Moines	Waterloo
Total Circ	950,617	961,602	753,704	338,865	1,021,106	241,029
Per Capita Circ	14.01	16.30	5.97	5.45	5.00	3.52
Registered Borrowers	49,788	47,510	75,611	39,998	93,889	34,578
Visits	455,549	336,272	459,820	182,534	658,588	92,342
Total Hours Open: All Buildings/ Bookmobile	3,933	2930	3,328	3,432	12,176	3,176

**Other:**

City	Iowa City	Ames	Cedar Rapids	Council Bluffs	Des Moines	Waterloo
Reference Transactions	31,354	5,668	34,496	26,541	129,828	28,970
Kids' Program Attendance	21,941	51,234	21,035	26,752	32,134	16,844
YA Program Attendance	4,274	1,349	2,018	5,291	1,435	363
Adult Program Attendance	4,069	6,275	29,295	7,441	8,998	2,366
Internet PCs	65	63	128	86	159	77
Internet Use per Year	48,119	27,969	87,701	29,509	89,798	30,047
FTE Librarian	15.00	19.00	19.00	8.05	38.00	8.03
FTE Other Staff	43.75	24.75	48.50	17.28	36.00	22.23
FTE Total Staff	58.75	43.75	67.50	25.33	74.00	30.26

## Selected National Library Comparison

The charts below present data from selected public libraries. Data were compiled by the Institute of Museum and Library Services. Fiscal year 2018 reported data are used, the most recent available for comparison libraries. Libraries were selected based on their similarities to ICPL services and their cities' similarities to Iowa City.

\*Population includes residents for each library's entire service area, including contracting cities and proportional representations of rural county populations. For instance, the population used for Iowa City includes a portion of rural county residents, Hills, and University Heights. This is important to help standardize data.

Library	Iowa City Public Library, IA	Westerville Public Library, OH	Evanston Public Library, IL	Boulder Public Library, CO	Ann Arbor District Library, MI	Bloomington Public Library, IL
Number of Bookmobiles	1	0	0	0	0	1
Number of Branch Libraries	0	0	2	4	4	0
Population Legal Service Area	84,074	90,764	74,486	106,974	163,590	76,610
Number of Outlets	2	1	3	5	5	2
ALA-MLS Librarians	15	24.15	19.75	17	18	12.35
Total Staff	82.18	80.65	67.41	80.25	174	66.31
Local Revenue	5,921,874	4,155,072	6,370,507	7,513,693	15,842,212	4,679,453
Local Revenue per Capita	70.44	45.78	85.53	70.24	96.84	61.08
State Revenue	73,825	2,916,755	0	0	122,546	189,883
State Revenue per Capita	.88	32.14	0	0	.75	2.48
Total Revenue	6,584,209	8,084,476	7,189,132	7,977,622	16,430,551	5,453,751
Total Revenue per Capita	78.31	89.07	96.52	74.58	100.44	71.19
Total Collection Expenditures	705,892	1,045,879	880,900	1,037,344	1,588,619	659,677
Total Collection Expenditures per Capita	8.40	11.52	11.83	9.70	9.71	8.61
Total Operating Expenditures	6,540,358	7,399,797	7,018,706	7,705,710	14,690,756	5,079,526
Total Operating Expenditures per Capita	77.79	81.53	94.23	72.03	89.80	66.30
Total Circulation	1,270,720	1,590,447	1,045,730	1,556,715	6,128,574	1,222,840
Total Circulation per Capita	15.11	17.52	14.04	14.55	37.46	15.96
Reference Transactions	44,643	111,228	76,844	62,701	47,38	47,335
Library Visits	746,359	511,784	548,512	1,033,147	1,851,354	326,247
Library Visits per Capita	8.88	5.64	7.36	9.66	11.32	4.26
Children's Program Attendance	47,981	49,296	29,187	58,190	99,258	10,797

## Senior Center Statistics

**Why We Exist:** The mission of The Center enhances quality of life by creating opportunities to support wellness, social connections, community engagement and lifelong learning for a diverse and growing older adult population.

### Membership & Associated Revenue Sources

75.71% of Center members are between the ages of 60 and 79.

<b>Membership Distribution by Age Group</b>								
	<b>FY13</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>
<b>Total Members*</b>	<b>1,545</b>	<b>1,595</b>	<b>1,620</b>	<b>1,618</b>	<b>1,554</b>	<b>1,608</b>	<b>1,732</b>	<b>1,565</b>
Percent, Age ≤59	8.6%	9.9%	8.7%	6.6%	6.1%	5.5%	5.64%	5.53%
Percent, Age 60-69	35.6%	38.2%	39.5%	39.1%	35.5%	33.3%	33.75%	30.55%
Percent, Age 70-79	35%	33.5%	33.9%	35.8%	39.2%	42%	43.42%	45.16%
Percent, Age ≥80	20.8%	18.4%	17.9%	18.5%	19.2%	19.2%	17.21%	18.76%

\*Number of members as of the end of each fiscal year.

FY2020 total membership increased 3.4% based on the peak membership number.

<b>Peak Membership Number During the Fiscal Year</b>							
<b>FY13</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>
1,625	1,649	1,621	1,618	1,614	1,608	1,715	1,774

Membership fees were introduced in 2003 and increased in FY2013 and FY2017. Membership fees are differentiated based on the location of the member's residence.

<b>Membership Fee Revenue</b>								
	<b>FY13</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>
Membership Fee Revenue	\$46,751	\$57,354	\$53,811	\$48,676	\$61,555	\$63,105	\$67,455	\$51,720
% Change	24.9%	22.7%	-6.17%	-9.5%	26.5%	2.5%	6.9%	-23.3%

74.48% of the Center's membership resides within the corporate limits of Iowa City; approximately 13.97% of the Center's members are Johnson County residents outside of Iowa City.

<b>Membership Distribution by Place of Residence</b>								
	<b>FY13</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>
Percent of Members, Iowa City Residents	78.7%	81.0%	80.0%	81.0%	80.6%	80.41%	80.77%	74.48%
Percent Johnson County Residents (Outside Iowa City)	19.7%	18.0%	18.1%	17.0%	17.4%	17.79%	17.09%	13.97%
Percent non-Johnson County	1.4%	1.0%	1.9%	2.0%	2%	1.80%	2.14%	1.91%

During FY2020, the City of Iowa City supported 73% of the Senior Center's budget. Senior Center revenue includes grants, donations, membership fees, parking fees, independent contractors, and rentals, etc. In FY2012, the City began applying for the Economic Development/Quality of Life Block Grant application to Johnson County for funding. From FY2012 -FY20 we have been approved for funding each year from between \$70,000 to \$60,000. We will continue to apply for increased funding from this fund as we continue to partner with rural communities in the county.

<b>Iowa City Senior Center Finances</b>					
	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>
Senior Center Revenue	\$224,017	\$264,532	\$263,767	\$257,245	\$247,595
Senior Center Expenses	\$803,564	\$898,941	\$877,515	\$863,699	\$913,615
Iowa City Contribution	\$579,547	\$634,409	\$613,748	\$606,454	\$666,020

The Center's goal is for revenue from sources other than Iowa City property taxes to support 30% of the Center's budget. This goal of 30% includes but is not limited to: intergovernmental grants, membership & program fees, contributions & donations, parking permit sales, and rental fees. This calculation is based on the general revenues subsidy divided by the total expenditures and transfers in General Fund (1000 only).

<b>Cost Recovery Percentage</b>								
	<b>FY13</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>
Cost Recovery	25.31%	28.33%	26.97%	27.88%	29%	30%	30%	27%

## Programs, Attendance, and Volunteerism

FY20 Senior Center Programming by Area of Mission								
Area of Mission	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20
Community Engagement	*	*	*	*	*	*	*	29
Lifelong Learning	*	*	*	*	*	*	*	103
Social Connections	*	*	*	*	*	*	*	60
Wellness	*	*	*	*	*	*	*	77
<b>Total Program Offerings (unduplicated)</b>	*	*	*	*	*	*	*	<b>269</b>
Additional Program Details								
Virtual	*	*	*	*	*	*	*	32
Off-site	*	*	*	*	*	*	*	15
Diverse representation and culturally responsive	*	*	*	*	*	*	*	18
Climate Action	*	*	*	*	*	*	*	4

\*New measures in 2020.

Volunteer involvement in the Center remains strong.

Volunteer Involvement								
	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20
Volunteers	645	668	637	592	623	685	648	600*

\*Number approximated due to a new volunteer system.

## Iowa City Transportation Services Statistics

**Why We Exist:** The Iowa City Transportation Services Department is committed to providing convenient, safe parking options, safe and courteous transit services, and quality customer service to the citizens and visitors of Iowa City.

### General Parking Information

The Parking Division of the Transportation Services Department is a self-supporting enterprise fund responsible for providing safe and convenient parking options in downtown Iowa City. The division oversees the operation of six ramps, five surface lots, and on-street (metered) parking. Parking Services enforces parking regulation in the central business district, while the Police Department enforces parking regulations in residential areas.

### Iowa City Parking Data

Collected by the Iowa City Transportation Services Department

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Web Citation Payments	64.0%	65.38%	68.12%	68.87%	72.1%	76.3%
Citations Issued	65,206	57,560	62,927	50,347	61,330	48,044
\$0 Expired Meter Citations	23,372	19,339	20,833	15,614	19,041	15,782
Citation Appeals	593	519	732	597	818	603
Faulty Meters	586	370	725	853	2,411	2,342
Available Spaces						
<i>On Street</i>	1,190	1,174	1,174	1,189	1,177	1,177
<i>Off Street</i>	3,086	3,086	3,686	3,686	3,686	3,686
Transient Hours Parked	5,144,358	4,981,945	5,063,659	5,147,055	5,054,757	3,621,758
Average Hourly Duration						
<i>Access Controlled facilities</i>	3.05	3.10	3.07	3.28	3.41	3.68
Credit Card Usage						
<i>Access Controlled facilities</i>	67%	70%	71%	74%	78%	81%
<i>Pay by Space facilities</i>	64%	76%	79%	80%	89%	99%
Permits Issued						
<i>Automobile</i>	1,857	1,883	1,985	1,961	1,918	2,104
<i>Moped/Scooter/Motorcycle</i>	683	735	736	687	721	793

\*FY19 Faulty Meters data includes all meter service calls. Previous data was exclusively coin jams and battery issues.

## General Transit Information

The Transit Division is a self-supporting enterprise fund that provides fixed-route and paratransit bus services as well as operating the Court Street Transportation Center. The division is committed to providing safe, courteous, and quality transportation to the citizens and visitors of Iowa City as well as the City of University Heights.

## Iowa City Transit Data

Collected by the Iowa City Transportation Services Department

	FY 2015	FY 2016	FY 2017	FY 2018 *	FY 2019 *	FY 2020 *
Ridership	1,902,350	1,683,634	1,554,549	1,498,468	1,486,351	1,149,620
Total Operating Expense	\$5,055,620	\$4,857,006	\$4,949,243	\$5,413,686	\$5,563,357	\$5,796,283
Fare Revenue	\$1,407,585	\$1,252,155	\$1,216,109	\$1,180,297	\$1,172,298	\$953,281
Revenue Vehicle Miles	707,363	708,473	712,806	704,184	702,568	705,284
Revenue Vehicle Hours	53,843	54,404	54,658	53,953	53,937	54,008
Cost per Ride	\$2.66	\$2.89	\$3.18	\$3.61	\$3.74	\$5.04
Cost per Rev Vehicle Mile	\$7.15	\$6.86	\$6.94	\$7.69	\$7.92	\$8.22
Cost per Rev Vehicle Hour	\$93.90	\$89.28	\$90.55	\$100.34	\$103.15	\$107.32
Farebox/Expense Ratio	0.28	0.26	0.25	0.22	0.21	0.16
Average Fare	\$0.74	\$0.74	\$0.78	\$0.79	\$0.79	\$0.83
Operating Deficit per trip	\$1.92	\$2.15	\$2.40	\$2.83	\$2.95	\$4.21
Riders per Rev Vehicle Mile	2.7	2.4	2.18	2.13	2.12	1.63
Riders per Rev Vehicle Hour	35.3	31.0	28.4	27.77	27.56	21.29
Passenger Miles	4,046,778	3,586,140	3,311,189	3,236,690	3,210,518	2,483,179
Fleet Vehicles	27	27	27	27	27	27
Base Fare	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00
Fleet Average Age	12.65	13.15	13.62	14.25	7.59	8.59
Fuel Consumption	196,029	195,995	194,402	196,942	189,081	177,699
Days Operated	305	306	306	307	305	309
Court St Trans Center						
Total Revenue	-	-	-	\$1,256,055	\$1,285,686	\$1,101,006
Total Ops Expense	-	-	-	\$137,530	\$182,030	\$143,813
Net Income	-	-	-	\$1,118,525	\$1,103,656	\$957,193

\*FY18 – FY20 Data reflects a separation of the Court Street Transportation Center from Transit Fleet Operations



## Iowa City Neighborhood & Development Services Statistics

### Neighborhood Services Division

The Neighborhood Services Division is responsible for the administration of various housing services, housing programs and revitalization efforts that focus on sustaining healthy, safe, affordable neighborhoods.

### Community Development

Community Development staff are committed to providing Iowa City residents with access to safe and affordable housing, jobs and services. This is accomplished by coordinating efforts with local organizations, businesses and other community partners, and by administering and coordinating activities relating to city, state, and federal housing and community and economic development programs. Neighborhood Outreach provides a conduit between all City departments and the network of neighborhood associations within Iowa City, and facilitates the distribution of funds made available by the City Council for small-scale neighborhood improvements.

	FY17	FY18	FY19	FY20
CDBG/HOME Funds Spent	\$1,644,951	\$1,136,400	\$1,631,081	\$1,613,303
Univercity Homes Purchased and Sold	3	5	4	1
HMGP Buyouts - Purchased/removed from floodplain	3	2*	0	0
Aid to Agencies	\$378,700	\$378,700	\$391,700	\$644,500
Neighborhood Associations	33	33	33	33
PIN Grants	\$12,818	\$15,379	\$15,505	\$11,690
Public Art Projects	\$13,906	\$14,207	\$18,024	\$17,591

*\*In FY18 one home purchased and removed with HMGP funds, one home purchased and removed with City General Funds.*

### Housing Authority

The Housing Authority administers housing assistance programs throughout its jurisdiction, including all of Johnson County, Iowa County and portions of Washington County. Annually, the Housing Authority assists approximately 1,400 low-income families to acquire and maintain affordable housing through rental and ownership programs. Rental assistance includes the Housing Choice Voucher/Section 8 (HCV), Public Housing, and Veterans' Supportive Housing (VASH) Programs. Homeownership opportunities exist under the Affordable Dream Homeownership Program (ADHOP), and the HCV Homeownership Program.

	CY16	CY17	CY18	CY19
Public Housing Units	81	81	81	81
Housing Choice Vouchers	1,215	1,215	1,215	1,191
VASH Vouchers	83	83	83	83
Project Based Vouchers	0	0	0	24

Total HAP Payments (Landlords, Mortgage Lenders, Escrow Deposits)	\$7,034,902	\$7,064,201	\$7,846,567	\$8,358,264
Public Housing Payment for maintenance & repair of Public Housing units	\$190,393	\$306,264	\$301,907	\$307,163
Public Housing Payment in Lieu of Taxes (PILOT)	\$28,606	\$30,847	\$30,540	\$27,771

### Housing Inspection

Housing Inspection’s mission is to ensure that Iowa City’s housing facilities are of the quality necessary to protect and promote the health, safety, and welfare of those persons utilizing these facilities and the general public.

	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>
Rental Units	18,373	19,032	19,838	19,951
Documented Tidemark Compliant Cases	1,597	1,416	3,783	2,539

### **Development Services Division**

The Development Services Division is responsible for overseeing the development process including land annexation, zoning, subdivision, building permits, and inspections and enforcement of City codes and regulations. The Division consists of the Urban Planning Division and the Building Inspections Services Division. The Urban Planning Division is responsible for administering rezoning, subdivision, and special exception applications and staffs the Planning and Zoning Commission, the Board of Adjustment and the Historic Preservation Commission. The Building Inspections Services Division is responsible for reviewing site and building plans, conducting building inspections, enforcement of nuisance and other zoning-code related regulations, and administering permits such as temporary use permits.

**July 2020 Update**  
**City of Iowa City Building Inspection Services**  
**Activity and Financial Data**

**Permit Activity by Calendar Year**

*Applied for Only not Issued*

Permit Description	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	10 Yr. Avg.
Building Permits	779	750	758	842	780	726	837	818	684	702	768
Electrical Permits	326	333	307	322	280	268	316	340	418	343	325
Plumbing Permits	107	127	166	158	172	148	216	143	162	189	159
Mechanical Permits	238	191	218	165	140	146	182	190	148	109	173
Construction Site Run-off Permit	117	97	167	194	198	156	198	201	124	106	156
Demolition Permits	74	47	47	42	33	21	44	12	38	17	38
Backflow Prevention Cases	59	59	71	56	54	40	20	39	51	104	55
Water Tap Applications	192	139	242	270	238	200	277	266	112	102	204
Fire Sprinkler Permits	42	43	46	47	52	54	78	68	79	59	57
Fire Alarm Permits	45	42	52	48	45	67	58	76	61	56	55
Sign Permits	160	162	165	157	151	198	148	180	201	160	168
Site Plan Development Reviews	20	34	36	46	31	47	31	35	34	28	34
Flood Plan Development Permits	33	34	27	15	16	15	16	16	13	13	20
Liquor	155	155	155	155	155	155	185	185	185	185	167
Moving Permits	1	1	8	2	1	1	7	0	0	2	2
Temporary Use Permits	16	49***	30	25	15	13	30	28	14	10	23
Hydrant Connections	20	18	33	24	19	18	26	14	16	27	22
<b>Total Permit</b>	<b>2,384</b>	<b>2,281</b>	<b>2,528</b>	<b>2,568</b>	<b>2,380</b>	<b>2,273</b>	<b>2,669</b>	<b>2,611</b>	<b>2,340</b>	<b>2,212</b>	<b>2,425</b>
Single-Family Dwellings	108	80	143	171	176	137	172	157	109	80	133
Duplex Dwelling Units	8	18	16	8	14	6	12	8	10	8	11
Multi-Family Dwelling Units	80	76	140	488	218	499	896	353	169	476	340
<b>Total ISSUED Permit Value</b>	96,038,872	81,699,792	169,236,691	184,876,852	152,579,212	138,311,513	388,427,023	216,818,013	192,814,810	231,476,881	185,227,966
			<u>Non Taxable</u>	<u>Non Taxable</u>	<u>Non Taxable</u>	<u>Non Taxable</u>	<u>Non Taxable</u>	<u>Non Taxable</u>	<u>Non Taxable</u>	<u>Non Taxable</u>	
***1st year for Game Day Vendors (33 permits)			61,196,114	7,602,912	34,930,777	4,259,627	49,173,944	25,058,150	50,631,602	63,593,777	

**Financial Report by Fiscal Year**

	FY	FY11	FY12	FY13	FY 14	FY 15	FY 16	FY 17	FY18	FY19	FY20	10 Yr. Avg.
Total Revenue		868,816	902,248	1,244,153	1,221,473	1,200,562	2,021,881	2,353,394	1,642,098	1,775,930	1,174,721	1,440,528
Total Expenditures		739,121	775,283	661,384	761,620	841,655	870,358	945,994	876,555	903,528	969,084	834,458
<b>Total Revenue, Net of Expenditures</b>		129,695	126,965	582,769	459,853	358,907	1,151,523	1,407,400	765,543	872,402	205,637	591,630

Breakdown of Complaints	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Snow	788 (37%)	404 (23%)	394 (27%)	716 (36%)	520 (31%)	589 (35%)	961 (48%)	38 (4%)	532 (30%)	861 (32%)
Weeds	412 (19%)	444 (25%)	302 (20%)	403 (20%)	379 (23%)	416 (25%)	394 (20%)	360 (34%)	527 (29%)	716 (27%)
Junk/Salvage	165 (8%)	162 (9%)	135 (9%)	165 (8%)	192 (12%)	168 (10%)	133 (7%)	164 (15%)	154 (9%)	453 (17%)
Other <sup>(1)</sup>	775 (36%)	757 (43%)	651 (44%)	714 (36%)	567 (34%)	510 (30%)	485 (25%)	511 (47%)	583 (32%)	651 (24%)
<b>Total Complaint Cases</b>	2140	1767	1482	1998	1658	1683	1973	1073	1796	2681
<b>Citation Cases <sup>(2)</sup></b>	69 (7%)	66 (7%)	58 (7%)	83 (9%)	74 (10%)	61 (9%)	61 (10%)	62(9%)	83 (5%)	200 (18%)

(1) Other includes illegal parking, no rental permit, sign violations, inoperable vehicles, erosion control violations, over occupancy, etc.

(2) Percent of citations based on total complaint cases less snow and weed complaints since compliance for snow and weed complaints is through abatement.



CITY OF IOWA CITY  
UNESCO CITY OF LITERATURE

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# APPENDIX

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State Property Tax Reform Impact  
Summary  
Glossary



## **State Property Tax Reform Impact Summary**

On May 22, 2013, the State of Iowa legislature passed a property tax reform bill (SF295) that will have a significant impact on the City's ability to finance services in the future. The property tax reform bill has multiple components; the specific provisions of bill SF295 that affect the City's ability to finance services are briefly explained below along with an estimate of the future financial impact to the City's operations.

### Residential Assessment Limitation

Summary: For each assessment year beginning January 2013 and thereafter, SF295 reduces the limit of taxable valuation growth from 4 percent to 3 percent or whichever is lowest of the agricultural and residential classes. The City will not receive any money from the State due to lost revenue from this provision.

### Commercial & Industrial Rollback

Summary: For valuations at January 1, 2013, commercial and industrial property will be rolled back to 95 percent. For valuations at January 1, 2014, commercial and industrial property were rolled back to 90 percent. Thereafter, the two classes are taxed at 90 percent of their assessed value. The bill establishes a standing appropriation for the State to backfill losses to the City due to the commercial and industrial rollback beginning in Fiscal Year 2015 and then caps the amount at Fiscal Year 2017 levels.

### Multi-residential Property

Summary: This provision establishes a multi-residential property classification that includes mobile home parks, manufactured home communities, land-leased communities, assisted living facilities and property primarily intended for human habitation containing three or more separate living quarters. Additionally, for buildings that are not otherwise classified as residential property, that portion of a building that is intended for human habitation can be classified as a multi-residential property, even if human habitation is not the primary use of the building and regardless of the number of dwelling units.

The following rollback percentages will be phased in over eight years, beginning in assessment year 2015 (fiscal year 2017). The projected loss will not be backfilled:

- January 1, 2015 – 86.25%
- January 1, 2016 – 82.50%
- January 1, 2017 – 78.75%
- January 1, 2018 – 75.00%
- January 1, 2019 – 71.25%
- January 1, 2020 – 67.50%
- January 1, 2021 – 63.75%
- January 1, 2022 and thereafter– same as residential property

### Telecommunications Property Taxation

Summary: This provision provides partial exemption of property used by companies in the transaction of telegraph and telephone business that is on a graduated percentage scale based upon the value of the property. This is phased in, with half in assessment year 2013 (Fiscal Year 2015) and the remainder being added in assessment year 2014 (Fiscal Year 2016). The projected loss will not be backfilled.

- 40 percent of the actual value of the property that exceeds \$0 but does not exceed \$20 million.
- 35 percent of the actual value of the property that exceeds \$20 million but does not exceed \$55 million.
- 25 percent of the actual value of the property that exceeds \$55 million but does not exceed \$500 million.
- 20 percent of the actual value of the property that exceeds \$500 million.

**10-Year Financial Impact Projection for the City**

	<b>Not Subject to State Backfill</b>				<b>Subject to State Backfill</b>			<b>Total Property Tax Reduction</b>
	<b>Multi-Residential Properties (1)</b>	<b>3% Growth Limit</b>	<b>Com/Ind Rollback</b>	<b>Com/Ind Total</b>	<b>Com/Ind Rollback - Year 1</b>	<b>Com/Ind Rollback - Year 2</b>	<b>Total</b>	
FY15	\$ -	\$ 306,121	\$ -	\$ 306,121	\$ 1,015,119	\$ -	\$ 1,015,119	\$ 1,321,240
FY16	-	627,423	-	627,423	1,017,657	1,017,657	2,035,314	2,662,737
FY17	851,745	982,915	-	1,834,660	730,102	730,102	1,460,203	3,294,863
FY18	1,116,560	1,350,772	3,651	2,470,982	730,102	730,102	1,460,203	3,931,186
FY19	1,396,497	1,757,911	50,443	3,204,852	730,102	730,102	1,460,203	4,665,055
FY20	1,692,226	2,177,375	54,219	3,923,821	730,102	730,102	1,460,203	5,384,024
FY21	2,004,442	2,638,952	109,644	4,753,038	730,102	730,102	1,460,203	6,213,242
FY22	2,333,868	3,115,578	113,569	5,563,014	730,102	730,102	1,460,203	7,023,218
FY23	2,681,255	3,637,715	174,931	6,493,902	730,102	730,102	1,460,203	7,954,105
FY24	3,428,308	4,177,423	179,019	7,784,750	730,102	730,102	1,460,203	9,244,954
<b>Total</b>	<b>\$ 15,504,902</b>	<b>\$ 20,772,185</b>	<b>\$ 685,477</b>	<b>\$ 36,962,564</b>	<b>\$ 7,873,589</b>	<b>\$ 6,858,470</b>	<b>\$ 14,732,059</b>	<b>\$ 51,694,623</b>

(1) 3% annual value growth

(2) At current property tax rate



## GLOSSARY

**Agency Funds:** One of four types of fiduciary funds. Agency funds are used to report resources held by the reporting government in a purely custodial capacity (assets = liabilities). Agency funds typically involve only the receipt, temporary investment, and remittance of fiduciary resources to individuals, private organizations, or other governments.

**Activity:** The organizational subdivision of a division.

**Actual Valuation:** The estimated actual value placed upon real and personal property by the City Assessor as the basis for levying property taxes.

**Assigned Fund Balance:** The portion of the net position of a governmental fund that represents resources set aside by the government for a particular purpose.

**Balanced Budget:** A balanced budget is one that has revenues sufficient to equal expenditures. The City will prepare an annual balanced budget for all operating funds.

**Bonded Debt:** A written promise to pay a specified sum of money at a future date along with periodic interest. Proceeds from bonds are typically used for long-term debt to pay for construction of capital projects.

**Bond Rating:** Each bond issue has a rating assigned to it by an independent bond rating company. The rating is based on the City's financial condition and has an impact on the bond bids and interest rates the City will pay on the bonds over their lifetime. The City's bond rating agency is Moody's Investors Service.

**Budget:** A financial plan for a specific time period that estimates the expenditures and the means of financing those expenditures which are associated with all services and functions performed by the City.

**Budgetary Basis:** The basis of accounting that the City uses to prepare, present, and monitor its adopted budget. The City uses an adjusted the Modified Accrual Basis of accounting as its budget basis. The modified accrual basis of accounting used in the preparation of budget is similar to the accounting basis used in the City's Comprehensive Annual Financial Report (CAFR) for the governmental funds, except for the treatment of interfund loans, loan repayments, and same fund transfers.

**Capital Improvements Program (CIP):** A management tool used to assist in the scheduling, planning, and execution of a series of capital improvements over a five-year period. The CIP is prepared to cover a five-year period but is updated annually. It sets forth the estimated expenditures by year and specifies the resources estimated to be available to finance the project expenditures.

**Capital Improvements Projects:** The specific projects that make up the Capital Improvements Program. The projects involve construction, purchase, or renovation of city facilities or property. They are generally non-recurring major improvements to the City's physical plant

which necessitate long-term financing and are permanent in nature. A capital improvement project is the improvement of land, buildings, or infrastructure and related expenditures that is greater than \$25,000 and has a useful life of three years or more.

**Capital Outlay:** Expenditures for fixed assets, such as equipment, remodeling, minor building improvements, and vehicles, that are funded from the operating budget and are at least \$5,000. Since long-term financing is not necessary and expenditures of this type are of such recurring character, these items are not part of the Capital Improvements Program.

**Cash Basis:** A basis of accounting in which transactions are recognized only when cash is increased or decreased. Or, a basis of accounting in which transactions are recorded when cash is expended or received for goods and services which are sold.

**Committed Fund Balance:** Self-imposed limitation imposed at highest level of decision making that requires formal action at the same level to remove.

**Commodities:** Items or supplies needed for routine maintenance and operations. They include cleaning, maintenance and office supplies, repair materials, minor equipment, and tools.

**Comprehensive Annual Financial Report (CAFR):** This is the annual audited financial statements of the City compiled in accordance with Generally Accepted Accounting Principles.

**Contingency:** Funds set aside, but not appropriated or approved for use. These funds could be used for unanticipated expenditure requirements, new programs, or to absorb unexpected revenue losses.

**Contractual Service:** Services such as utilities, postage, printing, employee travel, repairs and rentals, which are purchased from private contractors.

**Debt Limit:** Debt incurred as a general obligation of the City shall not exceed statutory limits: presently 5% of the total assessed value of property within the corporate limits as established by the City Assessor.

**Debt Service:** Payment of principal and interest to holders of the City debt instruments.

**Deficit:** Excess of an entity's liabilities over its assets (a negative fund balance). The term may also be used to describe a situation where expenditures exceed revenues.

**Department:** A major organizational unit in the City comprised of related work activities aimed at accomplishing a major service or regulatory program.

**Division:** The organizational subdivision of a department.

**Employee Benefits:** Contributions made by the City to designated funds to meet commitments or obligations for employee fringe benefits. Included are the City's share of costs for Social

Security, Iowa Retirement System, and the other pension, medical, and life insurance plans.

**Enterprise Fund:** Separate financial entity used for government operations that are financed mainly from user fees – see Business-Type Activities.

**Equity Transfers:** Non-recurring or non-routine transfers of equity between funds.

**Expenditures:** The cost of goods received and services rendered.

**Fiduciary Funds:** A category of funds used to report assets held in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs. The fiduciary fund category includes pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds, and agency funds. The City's only fiduciary fund is an agency fund.

**Fiscal Year (FY):** A 12-month time period to which the annual operating budget applies. In Iowa, the fiscal year begins July 1 and ends the following June 30.

**Full-time Equivalent (FTE) Positions:** A part-time position converted to the decimal equivalent position based on total hours per year. Full-time positions charged to more than one program are shown as an appropriate fraction in each program.

**Fund:** An independent fiscal and accounting entity with a self-balancing set of accounts recording cash, which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

**Fund Balance:** Net position of a fund (difference between assets, liabilities, deferred outflows of resources, and deferred inflows of resources).

**General Fund:** The fund supported by taxes, fees, and other revenues that may be used for any lawful purpose.

**General Obligation Bonds (G.O. Bonds):** When the city pledges its full faith and credit to the repayment of the bonds it issues, then those bonds are general obligation bonds.

**Generally Accepted Accounting Principles (GAAP):** The accounting standards as determined by the independent agency, the Governmental Accounting Standards Board, for the presentation of the City's Comprehensive Annual Financial Report.

**Governmental Accounting Standards Board (GASB):** The independent board that determines Generally Accepting Accounting Principles. These are the principles used by the City to prepare its annual audited financial statements.

**Governmental Funds:** Funds generally financed through taxes, intergovernmental revenues, and other non-exchange revenues. These funds include the General fund, special revenue funds, the Debt Service fund, capital project funds, and permanent funds.

**Grants:** Contributions or gifts of cash or other assets from another governmental entity to be used or expended for a specified purpose, activity or facility.

**Intergovernmental Revenue:** A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the State and Federal governments. Grants are usually made for specified purposes.

**Internal Service Fund:** Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, on a cost reimbursement basis.

**Interfund Loan:** Loans between funds.

**Iowa Public Employees' Retirement System (IPERS):** Established by the Iowa Legislature in 1953 to provide a secure defined benefit retirement plan for Iowa's public employees. IPERS covers all municipal employees, with the exception of sworn police officers and fire fighters.

**Levy Rate:** The property tax rate stated in terms of dollars and cents for every thousand dollars of assessed property value.

**Market Value:** The estimated value of real and personal property based upon the current price at which both buyers and sellers are willing to do business.

**Major Fund:** During the preparation of the City's Comprehensive Annual Financial Report, funds are evaluated based upon the level of their revenues, expenditures, assets, and liabilities to determine whether or not they are a major fund. Governmental accounting standards sets forth the minimum provisions for determining which funds to treat as a major fund. If a fund is determined to be a major fund, its financial information is presented individually in the City's CAFR and cannot be presented as an aggregate with other funds. For budgetary presentation, all of the City's funds are presented individually.

**Municipal Fire & Police Retirement System of Iowa (MFPRSI):** The defined benefit public retirement system for public safety staff. The System was created by act of the 1990 Iowa Legislature, with formal operations beginning on January 1, 1992. MFPRSI is administered under the direction of a Board of Trustees, with representatives from the membership, participating cities, citizens of Iowa and the Iowa General Assembly under Iowa Code Chapter 411.

**Modified Accrual Basis:** This is the basis of accounting that the City utilizes as its budgetary basis of accounting for all funds. The modified accrual basis of accounting uses a current financial resources measurement focus, which generally includes only current assets and current liabilities on the balance sheet. This became the City's budgetary basis of accounting starting in fiscal year 2013.

**Moody's Investors Service:** An independent bond rating agency that provides bond rating services for the City's bond issues. The City's current bond rating is Aaa for its long-term General Obligation bonds.

**Non-Program:** Program costs that do not relate to any one department, but represent costs of a general City-wide nature.

**Non-spendable Fund Balance:** Portion of net resources that cannot be spent because of their form or because they must be maintained intact.

**Ordinance:** A formal legislative enactment by the City Council, which implements or amends local law. Any budgetary change which affects total appropriations, levies, use of reserved appropriations, personnel authorizations, or duties and powers of appointed officials requires the adoption of an ordinance.

**Other Financing Sources/Uses:** Other financing sources and uses include a limited number of special transactions that are used to account for non-operating revenues/receipts and expenditures/disbursements. Examples are receipt of loan proceeds, payment of loan principal, and the sale of capital assets.

**Personnel:** A category of expenditures used for services rendered by full-time, part-time, and temporary employees to support the functions of City departments. Costs include salaries, fringes and other related benefits.

**Program:** A distinct function of city government which provides services to the public or other city departments. Legal compliance is met if actual expenditures do not exceed the budgeted expenditures by program areas: Public Safety, Public Works, Health & Social Services, Culture and Recreation, Community and Economic Development, General Government, Debt Service, Capital Projects and Business Type/Enterprises.

**Property Tax Levy:** A property tax (or millage tax) is a levy on property that the property owner is required to pay. The amount owed is calculated by applying the property tax rate against the taxable value of the property as determined by the City Assessor in accordance with State law.

**Property Tax Rate:** The property tax levy rate that is set by the City Council that is applied against the assessed taxable value of real and personal property to calculate property tax revenues. This rate is applied per \$1,000 of taxable value.

**Proprietary Funds:** Funds that are generally financed in whole or in part by fees charged to external parties for goods or services. These activities are reported as enterprise funds and internal service funds.

**Reserves:** An account used to earmark a fund balance or a portion of a fund balance for a specific use. A reserve may be established formally by ordinance or resolution or informally by administrative action.

**Restricted Fund Balance:** Limitations imposed by creditors, grantors, contributors, laws and regulations of other governments or laws through constitutional provisions or enabling legislation.

**Revenue:** Income derived from taxes, fees, grants and charges. In the broader sense, "revenue" refers to all government income, regardless of source, to fund services.

**Revenue Bonds:** A bond that is payable from a specific source of revenue and to which full faith and credit of the city is not pledged.

**Services:** A category of expenditures used for the purchase of services provided by individuals, businesses or agencies who are not in the direct employ of the city.

**Self-Supporting Municipal Improvement District (SSMID):** An area of contiguous property within the City that has an additional property tax levy. The added revenue can be used for improvements to the district, administrative fees, and debt for the cost of improvements.

**Special Assessment:** A tax levied against a property owner to offset all or part of the cost of public capital improvements which are deemed to benefit that particular property. Special assessments are commonly used to finance improvement projects such as street construction, sidewalk construction, or installation of sewer lines. Special assessments are levied in addition to regular property taxes.

**Subsidy:** Financial aid given to a governmental unit by another governmental unit. For example, in Iowa City, the General Fund subsidizes the Airport with property tax monies.

**Supplies:** A category of expenditures used for the purchase consumable goods and materials that do not have a depreciable useful life and are less than \$5,000.

**Tax Incremental Financing District (T.I.F.):** A geographical area designated for public and private development. Public improvements are funded by debt which is repaid through segregating the increased property taxes resulting from private development.

**Taxable Valuation:** The amount of the estimated actual property value that is used for levying property taxes after it is reduced by limitations set under State law.

**Tort Liability:** A tort is a wrong against an individual or property that is neither a crime nor a violation of a contract. The City could be found liable or responsible by a court when a tort occurs on City property, as a result of the actions of a City employee, or the function of a City operated activity. The City levies a special tax to purchase tort liability insurance and to cover the cost of tort damages for which the City is found responsible.

**Transfers (In/Out):** Financial transactions that occur between City funds. Interfund transfers occur between two separate funds. Intrafund transfers occur within a single fund. Transfers may be for operating or capital purposes. Transfers "In" are those being received by a fund. Transfers "Out" are those being sent to another fund.

**Unassigned Fund Balance:** Residual net resources. Total fund balance in the general fund in excess of non-spendable, restricted, committed and assigned fund balance.